

**3 October 2022****REPORT OF THE SERVICE DIRECTOR, EDUCATION, LEARNING AND  
INCLUSION****NOTTINGHAMSHIRE'S STATUTORY CONSULTATION ON ADMISSION  
ARRANGEMENTS 2024-2025****Purpose of the Report**

1. This report seeks approval to carry out the statutory consultation on Nottinghamshire County Council's proposed school admission arrangements 2024-2025 including the proposed reduction of the Published Admission Number at:
  - Abbey Hill Primary and Nursery School (from 45 to 30)
  - Butler's Hill Infant and Nursery School (from 75 to 60)
  - Leen Mills Primary School (from 60 to 50)
  - Netherfield Infant School (Welbeck Federation of Schools) (from 40 to 30)
  - Northfield Primary and Nursery School (from 60 to 45)
  - William Lilley Infant and Nursery School (from 60 to 45).
2. This report also seeks approval of a communication strategy to inform stakeholders about the consultation on Nottinghamshire County Council's proposed school admission arrangements 2024-2025.

**Information**

3. The County Council is responsible for coordination of admission arrangements for all publicly funded schools in its area. These requirements are described in the School Standards and Framework Act (SSFA) 1998 and the School Admissions Code (SAC) 2021 available from the Department for Education website [www.education.gov.uk](http://www.education.gov.uk)
4. The County Council is the admission authority for community and voluntary controlled schools in Nottinghamshire. Where changes to admission arrangements are proposed, all admission authorities must consult for a minimum of six weeks between 1 October and 31 January in the determination year on the admission arrangements for those schools for which they are responsible (School Admissions Code 2021, paragraphs 1.45 – 1.48).
5. Admission authorities **must** consult with:

- a) parents of children between the ages of two and 18 years
  - b) other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed arrangements
  - c) all other admission authorities within the relevant area (except that primary schools need not consult secondary schools)
  - d) whichever of the governing body and the local authority who are not the admission authority
  - e) any adjoining neighbouring local authorities where the admission authority is the local authority
  - f) in the case of schools designated with a religious character, the body or person representing the religion or religious denomination.
6. Nottinghamshire County Council's consultation on school admission arrangements 2024-2025 will take place from 17 October 2022 to 4 December 2022.
  7. Nottinghamshire County Council's consultation on school admission arrangements 2024-2025 will include the proposed changes to the Published Admission Number (PAN) at the schools listed above. There is a reduction in pupil population at first admission to school and assessments of sufficiency of school places in the relevant planning areas can support the reduction to the Published Admission Number. The proposed arrangements are included as **Appendix 1**.
  8. To ensure that all stakeholders are informed and have the opportunity to respond to the consultation, it is proposed that a poster advising of the consultation and a summary of the consultation will be sent by email to those listed in **paragraph 5** above.
  9. There will also be publicity via social media and the Council's intranet throughout the consultation period.
  10. The consultation will include a direct link to the online survey on the Council's public website where respondents can provide comments on the consultation.

### **Other Options Considered**

11. Consultation regarding proposed changes for the school admission arrangements 2024-2025 is not optional.

### **Reason/s for Recommendation/s**

12. To enable the County Council to meet its statutory responsibility to consult on Nottinghamshire County Council's proposed admission arrangements 2024-2025.
13. The methods used to promote the consultation are cost effective, particularly the use of social media.

### **Statutory and Policy Implications**

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human

rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

15. Consideration has been given to using electronic communication wherever possible to reduce postage costs. The cost of publications for parents and consultees will be met by the Admissions budget.

## **Consultation**

16. As required by the School Admissions Code 2021, when changes are proposed to admission arrangements, all admission authorities must consult on their admission arrangements that will apply for admission applications the following year.

## **RECOMMENDATION/S**

That:

- 1) the proposal to consult on Nottinghamshire County Council's school admission arrangements 2024-2025, including the proposed reduction of the Published Admission Number at the following, be approved:
  - Abbey Hill Primary and Nursery School (from 45 to 30)
  - Butler's Hill Infant and Nursery School (from 75 to 60)
  - Leen Mills Primary School (from 60 to 50)
  - Netherfield Infant School (Welbeck Federation of Schools) (from 40 to 30)
  - Northfield Primary and Nursery School (from 60 to 45)
  - William Lilley Infant and Nursery School (from 60 to 45).
- 2) the communication strategy to inform stakeholders about the statutory consultation on Nottinghamshire County Council's proposed school admission arrangements 2024-2025 be approved.

**Peter McConnochie**

**Service Director, Education, Learning and Inclusion**

**For any enquiries about this report please contact:**

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**Constitutional Comments (LPW 28/09/22)**

17. The recommendations fall within the remit of the Cabinet Member, Children and Young People, by virtue of their terms of reference.

### **Financial Comments (MDN 28/09/22)**

18. Consideration has been given to using electronic communication wherever possible to reduce postage costs. The cost of publications for parents and consultees will be met by the Admissions budget. The Admissions budget is £1.325m and is funded from the Dedicated Schools Grant.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Determined Admission Arrangements 2023-2024, available at <https://www.nottinghamshire.gov.uk/media/4320509/admissionarrangements202324.pdf>

School Admissions Code 2021, available at [www.education.gov.uk](http://www.education.gov.uk)

School Admission Appeals Code 2012, available at [www.education.gov.uk](http://www.education.gov.uk)

Draft school admission appeals code 2022 due to come into force from 1 October 2022 available at [School admission appeals code - GOV.UK \(www.gov.uk\)](http://School%20admission%20appeals%20code%20-%20GOV.UK%20(www.gov.uk))

### **Electoral Division(s) and Member(s) Affected**

All.

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