

## **Communities and Place Committee**

**Thursday, 08 March 2018 at 10:30**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

1	Minutes of the last meeting held on 8 February 2018	3 - 8
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
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10	Changes to the Trading Standards Staffing Structure	101 - 104
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## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.  
  
Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Martin Gately (Tel. 0115 977 2826) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting Communities and Place Committee

Date 8 February 2018 (commencing at 10:30 am)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

John Cottee (Chairman)  
Gordon Wheeler (Vice-Chairman)  
Kevin Rostance (Vice-Chairman)

Pauline Allan  
Richard Butler  
Glynn Gilfoyle  
Kevin Greaves  
Tony Harper  
Tom Hollis

John Knight  
Bruce Laughton

**OTHER COUNCILLORS IN ATTENDANCE**

Jim Creamer  
Maureen Dobson  
Stuart Wallace

**OFFICERS IN ATTENDANCE**

Derek Higon	-	Place Department
Sally Gill	-	Place Department
Stephen Pointer	-	Place Department
Sean Parks	-	Place Department
Neil Hodgson	-	VIA
Mike Barnett	-	VIA
Peter Gaw	-	Inspire
Kevin Sharman	-	Place Department
Robert Portman	-	Place Department
Pete Mathieson	-	Place Department
Sue Jaques	-	Place Department
Martin Gately	-	Resources Department

## **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 11 January 2018, having been circulated to all Members, were agreed to be a correct record and signed by the Chairman.

## **2. APOLOGIES FOR ABSENCE**

None. Councillor Butler replaced Councillor Ogle for this meeting only

## **3. DECLARATIONS OF INTEREST**

Councillor Cottee declared a private interest in relation item 6 due to his position on the Holme Pierrepont Board. .

## **4. NOTTINGHAMSHIRE CONCESSIONARY TRAVEL SCHEME 2018/2019**

### **RESOLVED 2018/011**

That:

- 1) The Nottinghamshire Concessionary Travel Scheme be approved, and proposed funding for 2018/2019 and publication of the final scheme notice on 3 March 2018, subject to recommendation 3 and Full Council budget approval;
- 2) The continuation be approved of the County Council's additional discretionary elements of the scheme which are estimated to cost £1.125m in 2018/2019.
- 3) Delegated power be granted to the Service Director for Place and Communities to agree the final reimbursement arrangements and associated financial commitments from 1 April 2018 in conjunction with the Group Manager for Highways & Transport.
- 4) The introduction of hot listing of ENCTS passes in Nottinghamshire be approved.
- 5) The modernisation of the application assessment processes for applications on disability criteria be approved.

## **5. CONSULTATION ON A MAJOR ROAD NETWORK FOR ENGLAND AND THE SECOND ROADS INVESTMENT STRATEGY**

### **RESOLVED 2018/012**

That:

- 1) The Corporate Director Place, in consultation with the Leader of the County Council and the Chair of the Communities & Place Committee, be granted delegated authority to discuss and respond to consultations on the Major Road Network for England.
- 2) The response of the Corporate Director Place, the Leader of the County Council and the Chair of the Communities and Place Committee to consultations on the second [Roads Investment Strategy](#) be acknowledged;

## **6. BUDGET SAVING OPTIONS FOR HOLME PIERREPORT COUNTRY PARK**

### **RESOLVED 2018/013**

That:

- 1) The invest to save projects be approved as set out in paragraphs 5 to 7, for Holme Pierreport and be progressed with Serco with the financial implications noted as paragraphs 16 and 17 of the report.

## **7. SECTION 19 REPORT – FLOODING IN NEWTHORPE – JULY 2013**

### **RESOLVED 2018/014**

That:

- 1) Officers continue to work with Severn Trent Water as they progress the joint investigations to verify all sources and mechanisms of flooding in this location in order to facilitate the delivery of a holistic flood alleviation scheme;
- 2) A further report be brought back to committee should any difficulties or significant delays with implementation of a suitable solution become apparent.
- 3) The findings of the Section 19 report be ratified.

## **8. RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE COUNTY COUNCIL**

### **RESOLVED 2018/015**

That:

- 1) The proposed actions be approved, and the lead petitioners be informed accordingly.
- 2) The outcome of Committee's consideration be reported to Full Council.

## **9. REVIEW OF THE COUNTY COUNCIL'S STATEMENT OF COMMUNITY INVOLVEMENT**

### **RESOLVED 2018/016**

That:

- 1) The results of the consultation exercise undertaken on the proposed changes to the existing SCI.
- 2) The proposed revisions to the SCI be endorsed and the document forwarded to the Policy Committee for approval and adoption as Council policy.

**10. THE NOTTINGHAMSHIRE COUNTY COUNCIL (BARNBY GATE, WILLIAM STREET AND WHITFIELD STREET AREA, NEWARK ON TRENT) (PROHIBITION OF WAITING, PARKING PLACES AND RESIDENTS' CONTROLLED ZONE) TRAFFIC REGULATION ORDER 2017 (3264)**

**RESOLVED 2018/017**

That:

- 1) The Nottinghamshire County Council (Barnby Gate, William Street, and Whitfield Street area, Newark on Trent) (Prohibition of Waiting, Parking Places and Residents' Controlled Zone) Traffic Regulation Order 2017 (3264) be made as advertised and objectors notified accordingly.

**11. THE NOTTINGHAMSHIRE COUNTY COUNCIL (BROOKHILL STREET AREA, STAPLEFORD) (PROHIBITION OF WAITING) TRAFFIC REGULATION ORDER 2017 (5238)**

**RESOLVED 2018/018**

That:

- 1) The Nottinghamshire County Council (Brookhill Street Area, Stapleford) (Prohibition of Waiting) Traffic Regulation Order 2017 (5238) be made as advertised and the objectors informed accordingly.

**12. THE NOTTINGHAMSHIRE COUNTY COUNCIL (ACACIA CRESCENT, WESTDALE LANE EAST, CARLTON AND CHESTNUT GROVE, GEDLING) (PROHIBITION OF WAITING) TRAFFIC REGULATION ORDER 2017 (7188) AND BUS STOP CLEARWAYS**

**RESOLVED 2018/019**

That:

- 1) The Nottinghamshire County Council (Acacia Crescent, Westdale Lane East, Carlton and Chestnut Grove, Gedling) (Prohibition of Waiting) Traffic Regulation Order 2017 (7188) be made as advertised and the objectors informed accordingly.

**13. FEES AND CHARGES 2018/19 FOR LIBRARIES , ARCHIVES AND INFORMATION**

Councillor Cottee declared a private interest in relation to this item due to his position as Chairman of the Board for Inspire.

**RESOLVED 2018/020**

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That:

- 1) That the fees and charges set out in Appendices 1 and 2 of the report are approved for 2018/19, with implementation from 1 April 2018.

#### **14. WORK PROGRAMME**

##### **RESOLVED 2018/021**

That the work programme be noted.

In addition, Members agreed to add a report on future arrangements for bus transport into the work programme.

The meeting concluded at 11:12 am.

**Chairman**





## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **CHARGES FOR HIGHWAYS SERVICES 2018/19**

#### **Purpose of the Report**

1. To outline the outcomes of the review of the charges for services which Highways provide and seek approval from Committee to the charges for 2018/19.

#### **Information**

##### **Reason/s for Recommendation/s**

2. The County Council has powers to recover its reasonable costs in the preparation and publication of documentation and data through the Local Government Act 1972 and the Local Government (Miscellaneous Provisions) Act 1976. Similarly, Local Authorities have been able to charge for various services associated with their duties under the Highways Act 1980 and the Road Traffic Regulation Act 1984. These powers have been supplemented by the New Roads and Street Works Act 1991, the Local Authorities (England) (Charges for Land Searches) Regulations 2008 and the Local Authority (Transport Charges) Regulations 1998. Additionally, there are general powers for charging for discretionary services through the Local Government Act 2003.
3. On 1 July 2016, Via East Midlands was tasked with delivering the majority of the services related to the charges outlined in **Appendix A** on behalf of the Authority. Where these charges cannot be transferred to the company for legal reasons, they continue to be coordinated by the retained Client.
4. The annual review of charges for Highways Services has now been undertaken and the proposals are as set out in the attached **Appendix A**. Where service descriptions have changes the new description is highlighted using italics. Charges have increased by inflation except where charges are set by statute.

##### **Changes to Charging Mechanisms**

5. Corrections to the Commons and Town or Village Green (TVG) registers can now be made under the Commons Act 2006. Where there's a need to correct a mistake made by the County Council as part of the original registration there is no charge. Where a mistake is attributable to a third party, for example, where buildings or land are wrongly registered as common land or a TVG corrective applications can be made to the Authority. An application of this nature is subject to a legal process involving research, consultation and a report to the Authority's

Planning and Licensing Committee. Therefore, it's proposed to charge a fee of £1000 in line with other Registration Authorities. Additional fees may be payable such as where a public inquiry is necessary following objections to a corrective application.

## **Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, the public-sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Implications for Service Users**

7. If the proposals are confirmed, charges to the public for some of the Highway Services will be increased. The increases have been kept to a minimum and reflect the current financial climate and costs to the Authority for these services.

### **Financial Implications**

8. If the proposed charges are made there will be no adverse financial impacts on the Authority.

## **RECOMMENDATION/S**

- 1) Approval be given for the proposed charges for highways services, documents and data for the financial year commencing 1 April 2018, as detailed in the Appendix to the report.
- 2) All charges for highways services continue to be reviewed annually and also as may be required consequent on any change in circumstances.

**Adrian Smith**  
**Corporate Director, Place**

### **For any enquiries about this report please contact:**

Gary Wood, Group Manager, Highways and Transport, Tel: 0115 9774270

### **Constitutional Comments [SLB 12/02/18]**

9. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [SES 06/02/18]**

17. The financial implications are set out in the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All

APPENDIX A  
CHARGES FOR HIGHWAYS SERVICES - APPLICABLE FROM 1<sup>st</sup> April 2018

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable	Comments
		2017/18	2018/19		
DOCUMENTS	Street Lighting Guide / Code of Practice	£14.25 + £1.65p&p +VAT	£14.25 + £1.65p&p +VAT	Yes	
	Local Transport Plan	£51.50 +£1.50p&p	£51.50 +£1.50p&p		
DATA	Paper Copies of plans	Cost	Cost		Charge covers copying, admin and postage costs.
	Traffic Counts	£75 *	£78 *	Yes	Commercial organisations only, £78 charge for first information + £13 for each additional figure. Provided at cost to litigants.
	Traffic Counts - copy of raw data	£75 /arm	£78 /arm	Yes	Commercial organisations only, provided at cost to litigants.
	Information to Map producers	Cost	Cost	Yes	Charge covers copying, admin and postage costs.
	Traffic Control & UTC information	£105 *	£108 *	Yes	Standard charge, for complex enquiries actual costs charged. Provided at cost to litigants.
	Road Structure Condition Data	Cost	Cost		Charge covers copying, admin and postage costs.
	Accident Data – No Collisions	£50 *	£52 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise crash report (up to and including 60 collisions)	£87 *	£87 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data- <b>Major concise crash</b> report (more than 60 collisions)	Cost*	Cost*		
	Accident Data – Full crash report ((up to and including 60 collisions)	£152 *	£157 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Concise Major crash report (more than 60 collisions)	Cost*	Cost*	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Severity Plot showing location and severity only (up to and including 60 collisions). Charge includes full details.	£224 *	£231 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Major Severity Plot showing location and severity only (more than 60 collisions). Charge includes full details.	Cost*	Cost*	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Balloon plot showing attendant circumstances (up to and including 60 collisions)	£248 *	£255 *	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action.
	Accident Data – Major Balloon plot showing attendant circumstances (more than 60 collisions). Charge includes full details	Cost	Cost	Yes	Charge to commercial organisations only, provided at no cost to Local Authorities including District and Parish Councils, Police Authorities, DfT, Members of the Public, and in litigation cases where NCC is a party to the action
SERVICES	District Searches - highway schemes <i>Highways Searches – Highway schemes (District Search)</i>	£9 *	£9 *	Yes	Plus, additional £35.50 + VAT for provision of Highway Extent plan. Note: No charge to utility company, DVLA, Police, Land Registry and Town/Parish Council
	District Searches - adoption questions <i>Highway Searches – Adoption questions (Full search without plan – see note)</i>	£16.25*	£16.45*	Yes	Plus, additional £35.50 + VAT for provision of Highway Extent plan. Note: No charge to Utility company, DVLA, Police, Land Registry and Town/Parish Councils.
	District Searches - adoption questions & highway schemes	N/A Covered by options above	N/A Covered by options above		
	Property Searches – Search for Public Right of Way	£10 *	£10 *	Yes	Compulsory rights of way question on the CON29 form.
	Property Searches – Search of the Greens and Commons Registers	£30 *	£30 *	Yes	Question in three parts (optional question on CON29 form). Additional £16.00 for a copy of the Common / TVG register and £16.00 for a copy of the documents contained within the Statutory Statement and Declaration Register.
	Production of a Public Right of Way Order Plan for the purposes of Town and Country Planning Act and Highways Act Orders undertaken by Local Planning Authorities.		£25		New Service
	NRSWA - Sample Inspection	£50	£50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Defect Inspection	£47.50	£47.50		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.

**NOTES: All charges are based on payment being received by cash, cheque or credit/debit card. Where invoices are requested for the charges marked \* an additional amount of £7 will be required to cover administration costs.**  
**\*\*VAT is chargeable on non-statutory work or service†** One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence. All TM costs are the responsibility of the promoter.

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable (Note **)	Comments
		2017/18	2018/19		
SERVICES (Continued)	NRSWA - Investigatory Inspection (3 <sup>rd</sup> Party)	£68	£68		Charges set Nationally by Regulation made under the New Roads and Street Works Act 1991.
	NRSWA - Investigatory Works	Cost Varies Based on Size of Enquiry*	Cost Varies Based on Size of Enquiry*		Works cost + staffing and admin. costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Remedial Works	Cost	Cost		Works cost + staffing and admin costs if defect found. Cost recovery set by regulations under NRSWA
	NRSWA - Improvement Plan Inspections	Cost	Cost		Associated costs determined by Codes of Practice made under NRSWA 1991
	NRSWA – Section 50 Street Works Licence	£481	£481		Licence to place apparatus in the Highway. Includes £158 for Admin to grant licence, £173 commuted sum to maintain and operate records and £150 for inspections for each inspection unit (as defined in NRSWA)
	NRSWA – Section 50 Consent	£308	£308		To work on existing apparatus in the highway - £158 for Admin and £150 for inspections for each inspection unit (as defined in NRSWA)
	Signal Switch Offs	Cost	Cost		Cost is set by maintenance contract costs
	Zebra Crossing switch off	Cost	Cost		
	Construction of Domestic Vehicle Crossings by NCC	Cost	Cost		Charge covers full works cost design and admin cost. Charges vary depending on type of construction and size of access and will include charges for moving street furniture, e.g. street lighting columns if necessary. Other Utility providers' apparatus must be moved by provider themselves and at the cost of the homeowner. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost
	Construction of Domestic Vehicle Crossings – Approval when applicants appoints their own contractor	£68	£70		Charge covers cost of initial inspection by NCC and any other subsequent inspections as well as the administration of the approval. Applicant is responsible for all construction costs as well as those incurred as a result of any necessary diversionary/protection works for utility apparatus or Authority owned street furniture associated with installing the crossing to NCC specifications. In some instances, the installation of a crossing may require planning permission from the local Planning Authority which the applicant is responsible for obtaining at their own cost.
	Supply set of Statutory Undertakers Plans	£15.25	£15.50		
	Tourism Signing (Brown)	See comments	See comments		Initial works and sighting cost and future maintenance/repair costs as set out in T&HC Report 22/11/12.
	Section 38, 278 Agreements	Varies - see comments	Varies - see comments		On S38's charge is generally 7% of the agreement highways infrastructure cost. On S278 charges will be in accordance with the Highways, Transportation and Development guide – 10% of fist £100K plus 6% of the cost over £100K with a minimum of £1,000 for each agreement. Legal fees will be charged separately.
	106 Agreements	Varies - see comments	Varies - see comments		The fees will be equal to the cost of each planning obligation contained within the Agreement usually indexed linked. Legal fees will be charged separately.
	Charging Developers for Advice (min 4 Hrs.)	£62 /hour £248 (min charge)	£64 /hour £255 (min charge)	Note **	Where applicable the rate per hour for commercial work including "non-statutory" advice, design and inspection should be Actual salary x 2.5/1600 with a minimum charge of 4 hours.
	Making up private streets	Cost	Cost		Cost = Works cost + any associated staffing and admin. costs
	Traffic Calming Schemes	Cost	Cost		Cost = Works Cost + any associated staffing and admin costs + commuted sum as set out in EC Report 24/6/98
	Rechargeable Works Orders	Cost	Cost	Note **	Cost = Works cost There is no charge for works associated with events involving the armed forces.
	H' Bar Markings	£180	£200		Approval for such provisions will at all times be at the Highway Authority's discretion. Approval of Highway Managers is required. Cost covers design health & safety, admin and works costs. <i>(Estimated cost is minimum of £275 but can be more if batching of works is not possible)</i>
	Seasonal Decorations application fee (e.g. Christmas Decorations, Hanging Baskets)	See comments	See comments		In applications incurring costs to NCC greater than £500 (in staff and other charges), the amount in excess of £500 will be charged at the time of the application. No charge will be made for applications incurring charges to NCC less than £500.
	CCTV installations (temporary)	£166	£171		Agreement to attach to existing NCC infrastructure - admin fee £30 Works at cost A Street Works Licence is required – commuted sum fees do not apply for installation of fixed term not exceeding 3 months
	Residents Parking Permit	£25	£25		Charge is per chargeable permit issued in association with residents parking schemes. (Concessions scheme also applies). Information regarding parking schemes is available on the NCC website.
	1 Day Virtual Visitor Permit	£2	£2		
<p><b>NOTES: All charges are based on payment being received by cash, cheque or credit/debit card. Where invoices are requested for the charges marked * an additional amount of £7 will be required to cover administration costs.</b></p> <p><b>**VAT is chargeable on non-statutory work or service</b> † One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence- All TM costs are the responsibility of the promoter.</p>					

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable (Note **)	Comments
		2017/2018	2018/19		
SERVICES (continued)	1 Week Virtual Visitor Parking	£10	£10		
	2 Week Virtual Dispensation	£15	£15		For non-resident parking
	Blue Badges	£10	£10		Information regarding <b>parking concessions for people with severe mobility problems</b> is available on the NCC website. Price set nationally.
	Travel plan monitoring	Cost varies based on size of development and build-out rate	Cost varies based on size of development and build-out rate	Note **	Charge covers costs of staff time to undertake a review of the travel plan/annual monitoring reports in the years following its approval and limited liaison with the site travel plan co-ordinator related to travel plan activity. Two charge bands: <ul style="list-style-type: none"> <li>Single occupier commercial; single phase of development; up to 200 dwellings – £1,500 pa for 5 years; and £900 pa for subsequent years up to and including year after end of construction. Funding payable from 50% completion of the development (residential and/or commercial)</li> <li>Multi-occupancy commercial; multi-phase development, mixed-use; over 200 dwellings – £3,000 pa for first 5 years; and £1,200 pa for subsequent years up to and including year after end of construction. Funding will be payable from the completion of 200 dwellings or 50% completion of the development (residential and/or commercial) whichever occurs first.</li> </ul>
	<u>Dedication of Highways HA80 Section 31(6) statements and declarations</u>  Highways Statement or Highway Statement and Declaration received within one month of each other.  Renewal of existing Highway Statement or Declaration which has not changed or a Declaration following on from submission of Statement not received within 1 month.	£150.00 for first two notices/parcels  £26.00 per extra notice/parcel of land.  £41.00 for future amends.  Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£150.00  Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.  £50.00		Following regulations introduced in December 2016 for Highways HA80 Section 31(6) statements and declarations there is now no requirement to post s31(6) notices on site.
	<u>Dedication of Highways and Village Greens HA80 Section 31(6) and Commons Act 2006 15A (1) statements and declarations</u>  Combined Highway and Commons Act Statement or Statements and Declaration received within 1 month of each other.	£156.00 for first two notices/parcels  £26.00 per extra notice/parcel of land.  £41.00 for future amends.  Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.	£200.00  Note: For applications to register a parcel greater than 500ha, applicants will need to ask NCC for a quote.  £30.00 per extra notice / parcel of land.		The requirement to post notices on site still applies to Commons Act Applications.
	Public Rights of Way Highways Act and Town and Country Planning Act Diversion or Extinguishment application.	£1500 inc. advertising	£1500 plus advertising.		
	<u>Commons Act 2006 applications for the correction of registers</u>  Application made under section 19(2)(a) Commons Act 2006  Application made under paragraphs 6-9 schedule 2 Commons Act 2006		No charge  £1000		If objections are received to the application, additional fees may also be payable.

**NOTES: All charges are based on payment being received by cash, cheque or credit/debit card. Where invoices are requested for the charges marked \* an additional amount of £7 will be required to cover administration costs.**  
**\*\*VAT is chargeable on non-statutory work or service** † One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence. All TM costs are the responsibility of the promoter.



CATEGORY	Publication, Information or Service	Charge		VAT Chargeable	Comments
		2017/18	2018/19		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998	Skip License	£32	£33		The license fee covers staffing and admin costs. An unlicensed skip will incur a fee for Investigatory Inspection (£68 as NRSWA regulation) and license fee for retrospective license which will have a maximum period of 7 calendar days from the day of inspection or to date by which obstruction needs to be removed (whichever sooner)
	Access Scaffold less than 5 metres in length - initial license for 2-week period	£94	£97		See note †
	Access Scaffold less than 5 metres in length - additional 1-week period	£73	£75		See note †
	Access Scaffold over 5 but less than 10 metres in length - initial license for 2-week period	£156	£160		See note †
	Access Scaffold over 5 but less than 10 metres in length – additional 1-week period	£73	£75		See note †
	Access Scaffold over 10, up to 20 metres in length - initial license for 2-week period	£208	£214		See note †
	Access Scaffold over 10, up to 20 metres in length - additional 1-week period	£78	£80		See note †
	Additional lengths of access Scaffold up to 20 metres in length - initial license for 2-week period	£78	£80		See note †
	Additional lengths of access Scaffold up to 20 metres in length - additional 1-week period	£42	£43		See note †
	Remedial works final inspection for scaffolds up to 20 metres in length (where necessary)	£63	£65		
	Remedial works final inspection for each additional length of scaffold up to 20 metres in length (where necessary)	£37	£38		
	Mobile Tower Scaffold – initial licence for 1 day period	£77	£79		
	Mobile Tower Scaffold – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for Mobile Tower Scaffold (where necessary)	£63	£65		
	Mobile Access Platform – initial license for 1-day period	£156	£160		See note †
	Mobile Access Platform – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for Mobile Access Platform (where necessary)	£63	£65		
	Crane – initial license for 1-day period	£208	£214		See note †
	Crane – additional 1-day period	£73	£75		See note †
	Remedial works final inspection for a crane (where necessary)	£63	£65		
	Hoarding/fencing up to 20 metres in length – initial license for 2-week period	£208	£214		See note †. Length of hoarding to be measured along all sides of enclosed area which abut the highway (usually 3 sides). Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present. Maximum length of storage without hoarding is 5m but Street Works Safety Code applies.
	Hoarding/fencing up to 20 metres in length – additional 1-week period	£73	£75		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
<b>NOTES: All charges are based on payment being received by cash, cheque or credit/debit card. Where invoices are requested for the charges marked * an additional amount of £7 will be required to cover administration costs.</b> <b>**VAT is chargeable on non-statutory work or service † One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence- All TM costs are the responsibility of the promoter.</b>					

CATEGORY	Publication, Information or Service	Charge		VAT Chargeable (Note **)	Comments
		2017/18	2018/19		
LOCAL AUTHORITIES (TRANSPORT CHARGES) REGULATIONS 1998 (continued)	Addition lengths of hoarding/fencing up to 20 metres in length – initial license for 2-week period	£115	£118		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Addition lengths of hoarding/fencing up to 20 metres in length – additional 1-week period	£42	£43		See note †. Site cabins without hoarding/fencing are charged at the same rate as if hoarding/fencing present
	Remedial works final inspection for Hoarding/fencing up to 20 metres in length (where necessary)	£63	£65		
	Remedial works final inspection for each additional length of Hoarding/fencing up to 20 metres in length (where necessary)	£37	£38		
	Temp. Excavations in the Highway - initial licence for two weeks.	£365	£375		Charge covers staffing and admin. Costs including inspections charged as set under. NRSWA S171 Consent required.
	Temp. Excavations in the Highway - each extra week, based on one inspection per week	£73	£75		See note †
	Remedial works final inspection of temp. excavations in the Highway (where necessary)	£63	£65		
	Materials stored on the highway – initial licence for 2-week period	£156	£160		See note †
	Materials stored on the highway – Additional 1-week period	£73	£75		See note †
	Remedial works final inspection following storage of materials on the highway (where necessary)	£63	£65		
	Licence to Construct Cellar under Highway	£156	£160		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Opening in Highway	£156	£160		Charge covers staffing and admin costs including inspection.
	Licence to Construct Cellar Light in Highway	£156	£160		Charge to cover staffing and admin costs including inspection.
	Response to Emergency on the Highway	Cost	Cost		Works cost including remedial works where applicable + 7.5% on costs to all elements of work.
	T.R.O.'s Various in Accordance with Regulations	Cost	Cost		Charge - covers all activities associated with providing the service but charge set in line with NRSWA guidance as follows:
	Temporary Order	£441 + advertising	£453+ advertising		Fixed charge applies to standard orders and notices but charge may be varied for more complex circumstances
	Temporary Notice	£338	£347		Charge may be waived for appropriate armed forces or charity event closures if advertising is not required
	New Signs - licence to allow additional signs on the Highway e.g. providing direction to private land or premises	Cost	Cost		Charge covers staffing and admin costs.
	as above - placing of signs by NCC	Cost	Cost		Charge covers cost of works, including design, manufacture and placing of signs, plus a commuted maintenance sum.
	Pavement Café Licenses	£261	£268		The license grants permission to place tables, chairs and barriers on the highway for a period of 5 years' subject to the conditions imposed by the County Council (or it's Agent).
	Sponsorship of planting in the highway	See Comments	See comments		There will be no charge for processing application forms. All planting proposals will be subject to a preliminary assessment by the County Council's Accident Investigation Unit. There is no charge for this assessment however, if any problems are identified it may be necessary for a safety audit to be carried out. A charge will be made for this safety audit and the applicant will be contacted beforehand to ensure they consent to pay.
Flood and Water Management Act 2010	Water Course Consents	£50	£50		All work involved in the administration of a consent and any necessary inspections.
	Sustainable Drainage Scheme approval	£350 to £7,500	£350 to £7,500		Charges made from 1 <sup>st</sup> October 2012 as per national statute. Cost will vary in line with size of development being approved
<p><b>NOTES: All charges are based on payment being received by cash, cheque or credit/debit card. Where invoices are requested for the charges marked * an additional amount of £7 will be required to cover administration costs.</b></p> <p><b>**VAT is chargeable on non-statutory work or service</b> † One combined licence will be issued for concurrent activities in a single area. The fee payable is the highest applicable for a single activity included in the licence- All TM costs are the responsibility of the promoter.</p>					





**8 March 2018****Agenda Item: 5****REPORT OF CORPORATE DIRECTOR, PLACE****HIGHWAYS CAPITAL & REVENUE PROGRAMMES 2018/19****Purpose of the Report**

1. The purpose of this report is to seek Committee approval for the Highways capital and revenue programmes to be delivered during 2018/19 and to update Committee on current transport funding sources. The proposed programmes are detailed in this report with individual schemes included in the attached appendices. The programmes include work to be delivered as part of the Authority's additional £20m investment in highways over the next four years.

**Information**

2. The report (and its appendices) detail the proposed highways programmes utilising £30.8m of funding allocated to the integrated transport and highways maintenance programmes (this figure includes a proportion of the Authority's additional £20m investment in highways over the next four years). Having listened to local communities across the county, it is proposed that the additional funding is allocated to schemes to help address local priorities, predominantly addressing the backlog of structural maintenance, as well as helping address local journey time delay and local community safety concerns. The report also details the £18m external funding secured by the County Council and allocated in 2018/19 to deliver Gedling Access Road, the Southwell flood mitigation scheme, and DfT Access Fund initiatives.
3. The provisional capital and revenue Highways programmes were approved by Committee at its 9 November 2017 meeting; enabling the development of the programmes (e.g. advance design and consultation; publicity and media activity; and co-ordination of works) to start which in turn enables delivery of the programmes to start in April 2018. Following the approval of the programmes a number of additional schemes have been added to them to take account of additional funding allocated by the County Council, the completion of feasibility studies, as well as additional requests for schemes from members and local communities. All County Council elected members were invited to suggest maintenance and integrated transport schemes for delivery and the proposed 2018/19 integrated transport and highway maintenance programmes include 188 improvements that were requested by the local members (with a number of the suggestions still being investigated or carried forward for delivery in future years).

## Capital Programmes

### Local Growth Fund Major Transport Schemes

4. Currently funding for major transport schemes is allocated through the Local Growth Fund (LGF) Deal managed by Local Enterprise Partnerships (LEPs) – D2N2 for Nottinghamshire, Nottingham, Derbyshire, and Derby. In addition to this approximately 44% of the nationally available integrated transport funding is also allocated through the LGF.
5. The LEP bids to government for LGF have to be based on programmes to stimulate the local economy and create jobs. The bids will not necessarily prioritise major transport projects, or transport projects currently promoted through integrated transport blocks, and will be subject to competitive priorities across D2N2 determined by the LEP.
6. LGF contributions have, however, been successfully secured to help fund the delivery of a number of highway and transport improvements in Nottinghamshire during 2018/19, specifically:
  - Gedling Access Road major transport scheme
  - Arnold/Carlton strategic cycle network (as a part of the D2N2 Sustainable transport programme)
  - Midland Mainline Market Harborough rail speed improvements – £5m contribution towards £40m+ scheme to deliver line speed improvements which will benefit journey time from Nottingham
  - Nottingham Enterprise Zone sustainable transport package – to complete the £0.905m of cycling improvements in Beeston which forms part of a £6m package.
7. Gedling Access Road (GAR) is a proposed new access road bypassing Gedling village and is being provided as supporting infrastructure for the mixed-use residential and employment development on the former Gedling colliery/Chase Farm site (as detailed in the 'Gedling Access Road – Scheme Update' Communities & Place report on the agenda for this Committee meeting). Subject to the completion of all necessary funding arrangements, planning approvals and statutory processes the construction of the new £40.9m road is planned to commence in winter 2018. It is currently anticipated that the GAR would be fully complete and open to traffic in 2020. The current funding allocations for this scheme are shown in the table below.

	Funding contribution (£m)					TOTAL
	2016/17	2017/18	2018/19	2019/20	2020/21	
County Council		0.241	0.163	3.870	1.126	5.400
D2N2 LEP LGF		0.500	5.400	4.900		10.800
Developer contributions/Gedling BC			3.984	10.759	2.786	17.529
Homes and Communities Agency	0.138	0.206	4.144	2.058	0.624	7.170
<b>TOTAL</b>	<b>0.138</b>	<b>0.947</b>	<b>13.691</b>	<b>21.587</b>	<b>4.536</b>	<b>40.899</b>

8. The D2N2 LEP allocated £5.8m for a Sustainable Transport Programme in the D2N2 area for schemes that enable proposed development in the area to occur (e.g. by improving access and reducing congestion). The County Council successfully secured £2.15m towards the delivery of cycle networks in four locations. The West Bridgford cycle network was delivered during 2016/17 and 2017/18; and the Mansfield and Newark on Trent cycle networks are underway and due to be completed by the end of the first quarter of 2018/19. Detailed design

work on the Arnold/Carlton cycle network is underway with consultation on the proposals scheduled to be start before the end of 2017/18 and the scheme constructed during 2018/19 utilising funding contributions from the D2N2 LEP (£440,000) and developer contributions for sustainable transport schemes (£110,000).

9. Nottingham City Council secured £6m for an Enterprise Zone sustainable transport package as part of the 2015/16 LGF Deal. The Enterprise Zone (which comprises of part of the Boots site plus the Beeston Business Park, the Nottingham Science Park and the MediPark site) is located partly in the city and partly in the county. Officers from the City and County councils have therefore worked in partnership to develop a package of improvements to help people access the Enterprise Zone. This has resulted in the development of £0.905m of cycle route improvements in the county to join-up with proposals in the city to deliver continuous cycle routes across the administrative boundaries to enable people to access the employment opportunities the Enterprise Zone will deliver. Whilst the County Council is overseeing the approval of the proposals to ensure they don't negatively impact on the highway the funding will be passed from Nottingham City directly to VIA to deliver the schemes. The construction of these improvements is underway and will continue into 2018/19.
10. Each of the cycling schemes detailed above have been designed to ensure that they do not have a negative impact on vehicle capacity where the routes are providing on-road cycling facilities.

### **Safer Roads Fund**

11. Analysis by the Road Safety Foundation has identified 50 specific sections of local 'A' roads where the risk of fatal and serious collisions is highest and the local highway authorities responsible for these roads were eligible to bid for funding from the Safer Roads Fund to improve the safety of these specific sections of road.
12. Two of the 50 local 'A' roads, where the risk of fatal and serious collisions is highest, identified by the Road Safety Foundation analysis extend into Nottinghamshire – the A634 (Blyth to Maltby) and the A161 (Beckingham to North Lincolnshire). The County Council were therefore invited to submit bids for road safety improvements on these roads to the DfT by 28 April 2017 for the A634 and by 29 September 2017 for the A161.
13. The outcome of the A634 bid and the A161 bid (which is being led by North Lincolnshire Council as the road lies predominantly within its responsibility) is still to be formally announced by DfT. The improvements on the A634 (Blyth to Maltby) consists of predominantly conventional safety engineering measures including roadside barriers, shoulder widening, skid resistance upgrades, shoulder rumble strips, removal of roadside hazards, lowering of speed limits, installation of traffic signals, and central hatching.

### **Additional Funding for Maintenance and Integrated Transport Improvements**

14. Having listened to local communities across the county, in order to help address local priorities £20m of additional funding has been allocated to highway improvements to predominantly address the backlog of structural maintenance (£17m for the period 2018/19 to 2021/22) and help improve road safety and address local journey time delay (£3m for the period 2018/19 to 2021/22).

15. The additional funding available for highway maintenance will primarily be used to deliver improvements to residential unclassified roads (including those roads prioritised by the local members) reducing the impacts that deteriorated highway conditions have on local communities. The funding will be concentrated on the roads we know are going to deteriorate in the next few years, making the 'right repair at the right time' with the use of surface dressing where appropriate. This will enable the Council to deliver more than 100 additional highways maintenance schemes in 2018/19.
16. Surveys undertaken in Nottinghamshire show that both residents and local businesses in each of the seven districts consider the reduction of traffic congestion as their highest transport priority. In 2018/19 it is therefore proposed that £100,000 of the additional funding be allocated to develop a package of schemes to ease congestion in settlements adjacent to the growth corridors identified in the Place Departmental Strategy, reducing the impacts congestion has on local communities and the environment, as well as aiding productivity for local businesses. Additional funding available in 2019/20 to 2021/22 will then be used to deliver the schemes identified through this preparatory work. It is proposed that the remaining additional funding allocated to integrated transport schemes in 2018/19 is used as follows:
- a contribution to signal improvements on the A38 to help improve journey time reliability
  - an enhanced programme of interactive speed signs (including those that meet the speed but not the flow criterion so are not currently being prioritised for delivery) resulting in the delivery of 29 additional interactive signs
  - delivery of additional pedestrian crossings (including those that do not have sufficient numbers of pedestrians and/or traffic flow to currently be prioritised for inclusion in the integrated transport programme).

## Integrated Transport Block

17. The Nottinghamshire Local Transport Plan and its accompanying Implementation Plan (which is due to be refreshed during 2018/19) sets out the County Council's long-term transport strategy and how it will be implemented. The funding for local transport improvements, such as improving accessibility, addressing congestion or road safety, and promoting sustainable travel, is called the integrated transport block.
18. The integrated transport block and highway capital maintenance block allocations were determined at the 28 February 2018 County Council meeting but the provisional 2018/19 allocation for integrated transport, based on the Department for Transport (DfT) allocation and additional funding for such schemes, as set out in the current Medium Term Financial Strategy, is detailed below:
- |  |                |
|--|----------------|
| • Integrated transport block   | £4.416m        |
| • Additional County capital allocation                                       | £0.750m        |
| • Additional road safety (County capital allocation)                         | £0.350m        |
| • Contribution to enhanced rail services (Nottingham to Lincoln)             | £0.050m        |
| • D2N2 LGF sustainable transport programme (LGF and developer Contributions) | <u>£0.550m</u> |
| <b>Total</b>   | <b>£6.116m</b> |
19. A balanced range of integrated transport measures has been developed that contributes to delivering corporate priorities; national transport priorities; and the local transport goals and objectives. The proposed packages of measures (and the individual schemes detailed in the appendices) reflect corporate commitments; a balance of member, public and stakeholder

requests and priorities; evidence of need and value for money; delivery of the County Council's vision and transport objectives; and the ability to draw in external funding.

20. The County Council receives requests for many more schemes than available funding is able to fund. Scheme requests are therefore prioritised to ensure that the County Council and Nottinghamshire residents get the greatest benefit from the funding available. For example, requests for:
- New crossings are prioritised based on the number of people crossing and the volume of traffic at the proposed crossing location
  - Bus improvements are provided at targeted locations to increase bus patronage by improving journey times and reliability of services, as well as the passenger transport experience
  - Capacity improvements are prioritised based on junction delay
  - Cycling schemes are prioritised based on their ability to deliver a strategic cycle network consistent with the Cycling Strategy Delivery Plan
  - Environmental weight limits are only delivered where there are high levels of HGVs and are prioritised based on the class of road and the number of HGVs using a road
  - Residents' parking schemes are only delivered where people do not have off-street parking and where a scheme won't negatively affect nearby streets and town centres, or increase rat running or traffic speeds. Schemes are prioritised based on the level of non-resident parking throughout the day
  - Safety schemes are prioritised at locations with a history of reported road casualties
  - Speed limit reductions are only delivered where they meet DfT guidelines and are prioritised based on traffic speeds, traffic volumes, reported road casualty accidents, population size, and the road purpose/use
  - Interactive speed signs are only provided where the speed of traffic exceeds police enforcement guidelines and are prioritised based on the speed and volume of traffic.
21. The detailed provisional integrated transport programme (including the £350k additional road safety funding) is set out in **Appendix 1**
22. of this report.
23. All County Council members were asked for integrated transport and maintenance scheme suggestions and this resulted in 232 integrated transport scheme suggestions and 293 maintenance scheme suggestions from County Council members. Whilst the 2018/19 programmes are not able to accommodate all of the requests (and some are not feasible), a number of schemes have been included in the programmes and these are annotated in the attached programmes. Those schemes which are feasible but have not been included will be considered for inclusion in a future years' programme. Further feasibility work is underway on a number of additional scheme suggestions; and any schemes subsequently added to the attached programmes will be subject to approval at a future Communities & Place Committee.
24. The County Council has been successful in securing significant amounts of external funding for a number of highway schemes, including those detailed in paragraph 6 above. In order to help continue to secure this funding for the benefit of Nottinghamshire residents, and to be ready to bid for funding as and when opportunities arise, the County Council will need to develop a range of schemes to a point where the Council can demonstrate they offer value for money and can be delivered within the funding timescales. The County Council, as part of its new Nottinghamshire Place Departmental Strategy, has identified a number of important growth corridors in the county which will be used to help prioritise future major transport



schemes. The County Council is looking to undertake feasibility work to determine what, if any, transport improvements can be made to improve conditions for all road users along these corridors. The proposed integrated transport programme therefore includes an allocation of £175,000 within the 'Traffic monitoring and advanced development/design of future schemes' sub-block towards the development of future schemes (e.g. feasibility, business case assessments, and advance design) on these corridors.

#### Miner to Major Landscape Partnership Scheme

25. Following a successful Stage 1 Heritage Lottery Fund (HLF) Bid the County Council has led on further work undertaken to develop a full Stage 2 Bid for the 'Miner to Major Landscape Partnership Scheme' (M2M). The 11 January 2018 Communities & Place Committee approved the submission of the Bid which, if successful, will result in a five year programme of strategic projects prioritised on working with a number of audiences that do not traditionally engage in heritage projects within Sherwood. If successful, M2M will attract c. £3.5m of investment to the wider Sherwood area over the five year period with the HLF grant providing just under 70% of the total. The remainder of the funding will be made up of match funding in the form of both cash and in-kind contributions. As one of the four themes of the Bid is 'Connecting Sherwood', which includes improved access for all, it is proposed that £60,000 of integrated transport funding is allocated towards the improvement of footpaths identified through the project.

#### **Capital Maintenance Block**

26. The highway capital maintenance block accounts for 82% of the discretionary capital transport funding (excluding major schemes) and is used to carry out planned structural maintenance across a range of highways assets throughout the seven districts in Nottinghamshire. Prioritisation of the maintenance works programme involves analysis of technical condition survey data utilising the Horizons Pavement Management software, supplemented with local knowledge/ judgement.

27. In addition to the formal process of identifying schemes through a planned asset management approach to highway maintenance, each County Council member has been asked to identify the locations within their division that they think should be a priority for considering maintenance works, resulting in 293 suggested locations. Whilst the 2018/19 programmes are not able to accommodate all of the requests, a number of schemes have been included in the programmes and these are annotated in the attached programmes.

28. Road maintenance is delivered through two programmes. The first programme consists of schemes that are primarily identified through asset management principles (as detailed in para. 25 above) and are identified in this report under the initial classified and unclassified road maintenance programmes, along with the surface dressing programme. The second programme which started in 2017/18 consisting of sites primarily on the unclassified road network which are funded through a combination of the additional capital and revenue maintenance allocations and the DfT Pothole Fund. This programme is known as the 'special patching and resurfacing scheme' programme (SPARS) where repairs are undertaken using mechanised means on the simpler sites. The large number of members' requests have been considered for the 2018/19 SPARS programme should they meet the criteria.

29. The 2018/19 capital maintenance allocations based on the DfT allocation and the current Medium Term Financial Strategy, is detailed below:

• Highway capital maintenance (DfT allocation)*	£12.006m
• Additional County capital allocation for road maintenance	£ 4.250m
• Highway capital maintenance (DfT Incentive Fund allocation)**	£ 2.501m
• Highway revenue maintenance (DfT Pothole Fund allocation)***	£ 1.174m
• Street lighting renewal/Energy saving (Salix)	£ 1.567m
• Additional energy saving funding (ACE and LAEF)	£ 1.600m
• Flood alleviation and drainage (County capital allocation)	£ 0.600m
• Street lighting renewal (County capital allocation)	<u>£ 1.000m</u>
<b>Total</b>	<b>£24.698m</b>

*\*This figure is indicative as the final allocation value is still to be confirmed*

*\*\* This figure is based on the Authority being assessed as band 3 (previously band 2 in 2017/18) as the final allocation value is still to be confirmed*

*\*\*\*This figure is based on the Authority's 2017/18 allocation as the final allocation value is still to be confirmed*

30. Nationally many of the roads in the country contain tar bound materials within their construction layers due to past working practices. Tar has been classed as a hazardous material and as such any material excavated which contains a prescribed level of contamination must either be recycled or disposed of through special designated routes. Given the nature of the material, disposal costs are very high and hence where possible, recycling has to be the more environmental and cost effective option. Where material is recycled it is reused within the maintenance process but can only be incorporated into the lower levels of construction. This means that it is only suitable on sites where it can be laid below the surface course. As many sites in the annual programme do not have treatment below the surface course level this is posing an issue. Fortunately, not all sites contain tar and hence by careful programming the associated issues can be avoided, however, this new constraint does have cost and logistical implications.

31. To ensure utility providers adhere to the stipulations placed on them whilst working on our roads, an additional resource will be provided to support them to deliver these conditions. This inspection function will ensure the network continues to flow smoothly whilst the utility companies carry out their necessary work, and that the reinstatements to our roads are in accordance with the required specification.

#### Street lighting energy saving

32. There are approx 94,000 street lights in Nottinghamshire. Prior to the energy saving project the stock consisted of a 50/50 split between low-pressure sodium (SOX) and high-pressure sodium lanterns (SON). The SOX lanterns are the oldest and least efficient assets so these were highlighted to be replaced with LED alternatives.

33. Salix offer interest free loans to local authorities for energy saving projects and this was utilised to secure a 4-year spend to save programme of LED lantern upgrades on the network. To date we have now replaced 37,500 SOX with LED which has resulted in the assets being more efficient to run and maintain. As part of the programme we have also been updating the remaining SON lanterns with new lamps and gear to improve efficiency and extend their lifecycle.

34. Conversion works are complete in Ashfield, Broxtowe, Rushcliffe, Gedling & Newark areas, and works are currently taking place in Bassetlaw. The Mansfield area is programmed for LED upgrades in 2018/19, funding has been secured for 8,000 LED's and these works are due to be complete by December 2018. It is, however, intended to extend these works and utilise currently available energy reduction funding streams to treat the remaining 5,500 lanterns in Mansfield so that all the stock in Mansfield will be addressed. These works will be combined with some column replacement works to improve the stock condition and limit risk of column failure. The extended works should be complete by the end of April 2019.
35. A bid has been agreed with the NCC Energy Team for the additional £1.6m required to extend the project which will comprise of 50:50 contribution from the ACE (Additional Capital for Energy Fund) and LAEF (Local Authority Energy Finance) recycling fund £800,000 repayable loan. Agreement was given at the Communities and Place Committee on the 11 January 2018.

#### Maintenance Incentive Fund

36. The purpose of the DfT Maintenance Incentive Fund allocation is to ensure that highway authorities are using best practice in asset management. Individual authorities' allocations are based on the results of a questionnaire which demonstrates how the authority is using best practice and has to be submitted to DfT in January of each year. Local authorities score themselves against 22 questions, and place themselves into one of three bands on the basis of the available evidence. To achieve the highest band, band 3, an authority has to be at the top level for 18 of the 22 criteria. Whilst the DfT will not necessarily want to see the supporting evidence from every local highway authority and reserves the right to undertake sample audits, it is the responsibility of the County Council's Section 151 Officer to ensure that they are satisfied that the evidence is sufficient to sign-off the overall submission and total score. In 2017/18 Nottinghamshire was assessed as being in 'band 2' and with the creation of Via East Midlands and advancements in other areas it is anticipated that the Council will progress to band 3. The Council has undertaken the 2018/19 assessment and has developed the highways maintenance programme based on advancement to band 3 pending the announcement of the final allocation. For reference, should Nottinghamshire be successful in attaining band 3 the difference in funding between band 2 (£1.152m) and band 3 (£2.501m) is £1.349m.

#### Pothole Action Fund

37. The Pothole Action Fund was announced in the 2015 Budget Statement and totals £250m for the period 2016-2021, which the DfT estimates to be sufficient to repair over 4.7m potholes, or to stop them forming in the first place. This funding is allocated to local highway authorities in England, outside London, by formula. DfT are yet to announce the level of funding available in 2018/19 but the County Council has developed the provisional highways maintenance programme based on the 2017/18 Nottinghamshire allocation of £1.174m pending the announcement of the final allocation.

#### Local Highways Maintenance Challenge Fund

38. The Local Highways Maintenance Challenge Fund has historically been available to enable local highway authorities in England to bid for major maintenance projects that are otherwise difficult to fund through the normal 'needs based formula' funding they receive. In 2017/18



the County Council successfully secured £5m from this Fund to undertake major maintenance works as a whole route treatment along the A38/A617 Mansfield & Ashfield Regeneration Route, as detailed in the 13 September 2017 'Maintenance Challenge Fund and Safer Roads Fund Bids' Policy Committee report.

39. The DfT is yet to announce if any Local Highways Maintenance Challenge Fund funding will be available during 2018/19 but should funding become available the County Council will look to make an appropriate bid (based on the bidding timetable and guidelines/criteria for bids); although it is anticipated that any bid will once again focus on specific strategic roads in the county.

### **Nottingham Go Ultra Low Programme**

40. The County Council (along with Nottingham and Derby City Councils) is a partner in the successful £6.1m Nottingham Go Ultra low City Bid to the Office of Low Emission Vehicles (OLEV) which aims to deliver a step-change in the number of ultra-low emission cars and vans. The objectives of the funding are to deliver significant air quality benefits, reduce carbon emissions and create ultra-low emission vehicle (i.e. electric vehicles) related growth opportunities for car manufacturing and businesses both locally and beyond. The successful Nottingham, Nottinghamshire, Derby Bid focuses on a number of work programmes (as detailed in the Nottingham Go Ultra low City Bid to the Office of Low Emission Vehicles (OLEV) Transport & Highways Committee reports of 8 October 2015 and 17 March 2017) which will be funded from the successful Bid funding allocation of £6.1m and there is currently no local funding commitment required. It is intended that each of the programmes will be extended into the county whenever possible, particularly those relating to:

- Grants, loans and advice to support businesses to introduce low-emission vehicles and electric charging at workplaces;
- Expansion of the Council's electric vehicle fleet (e.g. pool cars and vans and associated charging facilities at County Council sites) should this be feasible;
- Expansion of the public electric vehicle charging infrastructure to create an area-wide network of charging infrastructure;
- Expansion of the existing car club into the county;
- A programme of targeted promotional events in areas where data highlights the residents and/or businesses are more likely to transfer to ULEVs.

### **Flood Risk Management**

41. To maximise the £0.6m capital allocation for flood risk management a number of successful match funding opportunities have been realised. These include £1.48m from Local Levy, £4.6m Flood Defence Grant In Aid (FDGID) plus district council and community contributions. Flood risk management schemes led by the County Council due to commence delivery in 2018/19 include schemes in Southwell, Daybrook, Calverton, Egmont, Newthorpe, and Titchfield Park Brook, Hucknall. Schemes supported by the County Council but being progressed by the Environment Agency include schemes in Gunthorpe, Lowdham and Carlton on Trent.
42. The Southwell flood mitigation scheme and Natural Flood Management scheme is due to commence delivery in 2018/19, having received National Project Assurance Board sign off in January 2018, jointly securing £5.3m of investment from DEFRA. The scheme has a number of other funding partners including the Environment Agency, Newark and Sherwood District

Council, Southwell Town Council and community partners. The proposed scheme will benefit 240 properties and 60 businesses.

43. Nottinghamshire's Local Levy revenue contributions for 2017/18 of £275,199 to support the work of the Regional Flood and Coastal Committee (RFCC) to facilitate investment into mitigating surface water flooding is subject to an annual review at the RFCC meeting in January 2018. The County Council is represented at this meeting by Councillor Roger Jackson. The Local Levy is subject to an increase in line with previous years (1.99% which would equate to £5,476). At the RFCC meeting in January 2018 this was agreed and voted through. This annual fund allows the County Council to bid for scheme contributions especially for smaller schemes that are subject to a lesser cost benefit requirement of 1:1 rather than the more substantial 8:1 requirement for significant schemes. This allows greater flexibility to finance schemes which protect smaller communities that would not otherwise be eligible.

## 2018/19 Capital Allocations

44. The proposed capital spending levels for different integrated transport and highway maintenance sub-blocks, based on the 2018/19 allocations, are set out in the table below, along with details of the 2017/18 allocations for comparative purposes. The detailed integrated transport and highway capital maintenance programmes, listing the proposed schemes to be delivered during 2018/19 are attached as appendices 1 and 2 respectively to this report.

<b>Integrated transport programme</b>	<b>2017/18 (£m)</b>	<b>2018/19 (£m)</b>
Access to local facilities (e.g. footway improvements and new crossings)	1.136	*1.300
Bus improvements (e.g. bus stop infrastructure and bus stop clearways)	0.370	0.416
Capacity improvements (e.g. traffic signal and junction improvements to reduce congestion)	0.113	**0.400
Match funding for predominantly externally funded cycling networks (as part of £2.15m LGF Sustainable Transport Programme)	0.725	0.300
Environmental weight limits (e.g. HGV weight limits and HGV route signing)	0.050	0.075
Traffic monitoring and advanced development and design of future schemes	0.450	***0.575
Parking (e.g. review of parking in town centres, and delivery and review of new residents' parking schemes)	0.124	0.075
Rail improvements (e.g. small scale improvements to services and stations as well as feasibility studies on large scale improvements)	0.030	0.055
Safety improvements (e.g. local safety schemes and £100k for the provision of crossing facilities on routes to school)	0.720	0.820
Smarter choices (e.g. measures to help people access work by bus or walking and support for businesses developing travel plans)	0.076	0.150
Speed management (e.g. addressing local speed concerns, 20mph speed limits and interactive signs)	0.153	****0.250
<b>Integrated transport measures</b>	<b>3.219</b>	<b>4.416</b>
<b>Additional County capital allocation</b>	<b>0</b>	<b>0.750</b>
<b>External contributions to cycling schemes</b>	<b>2.615</b>	<b>0.550</b>
<b>Additional road safety</b>	<b>0.350</b>	<b>0.350</b>
<b>Nottingham to Newark rail service enhancements</b>	<b>0.050</b>	<b>0.050</b>

<b>TOTAL</b>	<b>6.234</b>	<b>6.116</b>
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*\*£500k of the additional County capital allocation will be included in the access to local facilities sub-block*

*\*\*£50k of the additional County capital allocation will be included in the capacity improvements sub-block*

*\*\*\*£100k of the additional County capital allocation will be included in the traffic monitoring and advanced development and design of future schemes sub-block*

*\*\*\*\*£100k of the additional County capital allocation will be included in the speed management sub-block*

<b>Highway maintenance programme</b>	<b>2017/18 (£m)</b>	<b>2018/19 (£m)</b>
Bridges (including condition assessments)	1.267	1.267
Carriageway maintenance (A, B & C, Unclassified roads)	7.970	*7.999
Surface dressing (added protection to the carriageway surface, sealing it from the ingress of water while also enhancing its skid resistance, including pre-patching)	3.100	3.100
Footway maintenance	1.175	1.175
Structural drainage	0.500	0.500
Flood alleviation (5year allocation)	0.600	0.600
Street lighting renewal and improvement	1.000	1.000
Street lighting energy saving (including Salix & ACE grant funding, and LAEF loan)	1.567	3.167
Traffic signal renewal	0.320	0.320
Safety fencing	0.320	0.320
Network structural patching	1.000	1.000
<b>Capital maintenance</b>	<b>18.819</b>	<b>18.848</b>
<b>Additional County capital maintenance allocation</b>	<b>1.008</b>	<b>4.250</b>
<b>TOTAL</b>	<b>19.827</b>	<b>24.698</b>

*\*The DfT Pothole Funding is already included in the carriageway maintenance figure detailed in the table above. Similarly, the additional County capital maintenance allocation will be included in the carriageway maintenance sub-block allocation*

## Revenue Programmes

### Traffic management revenue programme

45. The County Council has historically prioritised a small amount of revenue funding for the delivery of small-scale transport improvements such as lining schemes (e.g. junction protection), signing improvements (e.g. warning signs), and other minor improvements such as hand rail or bollards. The Council has allocated £315,000 in 2018/19 for such schemes which is distributed equally between the seven districts in the county. A significant number of these small-scale schemes are requested each year, which are prioritised for consideration within each district; and the attached **Appendix 3** details the schemes provisionally prioritised for delivery using this funding during 2018/19. An element of the funding has been retained for in-year requests such as for disabled parking bays.

### Access Fund

46. As detailed in the 9 February 2017 'Personal Travel Planning' Transport & Highways Committee report, the County Council has been successful in securing funding from the DfT to deliver the following travel planning work during 2018/19 and 2019/20:

- £845,000 to develop a marketing and communications strategy and materials; and undertake personal travel planning work with businesses, jobseekers, residents and school

leavers in Mansfield and Newark on Trent (£377,000 in 2018/19). This work will be undertaken throughout the financial year in both towns

- £150,000 to undertake personalised travel planning with residents in Daybrook and West Bridgford to further address air quality issues in these two areas (£75,000 in 2018/19). It is currently planned that this work will be undertaken in West Bridgford during April and May 2018; and undertaken in Daybrook during 2019/20.

47. The travel planning will be also be used to promote active leisure activities such as using the countryside access network in the county which provides opportunities for walkers, cyclists and horse riders. There are over 4,000 paths and byways in the county for members of the public to enjoy. In 2013 the County Council produced an A5 free publication called 'Routes and Rides' which detailed six self-guided walks and rides. This leaflet has been well received by both residents and visitors to the county. The leaflet has recently been promoted through the Authority's County Life magazine which generated increased demand for the guide. Therefore on the back of this success the Countryside Access Team propose to produce a second edition in the same format with six walks and rides geographically spread throughout the county. The publication will also be promoted and distributed as part of the travel planning undertaken as part of the Access Fund.

### **Road safety education, training and awareness**

48. The benefits of a broad, multi-disciplinary approach to casualty reduction have been long recognised by the Council. In addition to the highway infrastructure local safety schemes detailed in **Appendix 1** the County Council therefore, working in partnership with stakeholders such as the DfT, emergency services, and neighbouring authorities, also develops and delivers an annual programme of road safety education, training and promotional activities. The education, training and awareness raising programme is based on the concept of lifelong learning to ensure that it encompasses the issues faced by people of all ages at the appropriate time. This programme includes a range of evidence led road safety education and awareness raising activities to support national campaigns and to address identified local road safety and travel awareness issues; and the proposed draft programme is attached as **Appendix 4**.

### **Further Scheme/Programme Development, Design and Consultation**

49. Each of the schemes detailed in this report and the attached appendices is still subject to the necessary consultation, statutory undertakings and other issues arising from feasibility studies, detailed scheme investigation, and design. This will involve consultation and/or proactive information provision on the majority of schemes. For most individual schemes detailed within appendices 1, 2 and 3 statutory or non-statutory consultation will be undertaken with affected households and businesses only (i.e. households or businesses along the route of a proposed scheme).

50. Formal consultation will be undertaken on all schemes that require statutory consultation. These include any schemes that require a formal Traffic Regulation Order and include the introduction of (or changes to) parking restrictions, environmental weight limits, changes to mandatory speed limits, and changes that ban traffic movements (e.g. the introduction of a one-way system). Whilst not legally required the County Council also undertakes formal consultation on bus clearways.

51. Non-statutory consultation, or information provision (i.e. informing people that works will take place) will also be undertaken with households and businesses immediately adjacent to schemes that fall wholly within the highway boundary such as maintenance schemes, new crossing facilities, or new footways and cycleways.
52. Several proposed schemes in the programmes included in this report and its appendices will require more pro-active communications with local residents, including:
- The Access Fund which will require pro-active engagement with residents, businesses, jobseekers and schools/colleges throughout the year; and a marketing and communications programme for this programme is currently being developed. This will also include pre and post-programme monitoring and wider surveys on transport options
  - The road safety education, training and awareness programme (as detailed in **Appendix 4**) which will require pro-active engagement with targeted groups/road users throughout the year. Some of this work may require support from the media
  - The Go Ultra Low programme which involves pro-active engagement with businesses to promote the grants, loans and advice available to support businesses to introduce low-emission vehicles and electric charging at workplaces; and targeted promotional events to encourage the take-up of electric vehicles
  - Strategic parking reviews which require discussion with local district/town councils, residents and businesses to determine the parking requirements of all of the community and the most effective ways of implementing them
  - Flood risk management schemes led by the County Council in Boundary Brook, Stapleford, Daybrook, Calverton, Newthorpe, Southwell and Titchfield Park Brook, Hucknall which will require consultation with local communities on the recommended options
  - Arnold/Carlton cycle network which will require consultation with the wider local public, all road users, local businesses and service providers to help develop and prioritise the scheme proposals. This consultation is scheduled to take place during quarter 4 of 2017/18 and quarter 1 of 2018/19.
53. The project manager responsible for the delivery of the scheme will ensure that County Council members are also advised of any proposed consultation prior to it occurring; and will liaise with communications and marketing colleagues where appropriate.
54. Work is also ongoing to identify, secure and maximise external funding opportunities for transport improvements (such as developer contributions) and this report and the attached appendices include the schemes utilising external funding where it has already been secured (e.g. the Access Fund and Arnold/Carlton cycling network).

### **Other Options Considered**

55. Other options considered are set out within this report. Whilst the highway capital programmes are detailed within the appendices to this report, scheme development work is underway for future years' programmes as well as feasibility work on schemes which have been included as reserve schemes in the 2018/19 financial year's programme. Reserve schemes could potentially be delivered during the 2018/19 financial year should other schemes become undeliverable or if other funding sources become available enabling schemes to be brought forward for delivery.



## **Reason/s for Recommendation/s**

56. The capital programmes detailed within this report and its appendices have been developed to help ensure delivery of County Council priorities, national priorities and local transport goals and objectives. The packages of measures and the programmes detailed in the appendices have been developed to reflect a balance of member, public and stakeholder requests and priorities, evidence of need (including technical analysis), value for money (including the co-ordination of works) and delivery of the County Council's vision and transport objectives.

## **Statutory and Policy Implications**

57. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

58. The financial implications, including budget allocations, are set out within the report and are in line with allocations determined at the 28 February 2018 County Council meeting. The allocations are made up of a combination of capital grant, borrowing and successful external funding bids totalling £24.698m for capital maintenance and £6.116m for integrated transport.

59. The additional County capital funding investment represents a budget increase of over 20% of the funding allocated for capital maintenance and integrated transport schemes in 2018/19 (24% increase in funding available for capital maintenance schemes; and 14% available for integrated transport improvements).

## **Public Sector Equality Duty implications**

60. All programmes detailed within this report comply with the Public Sector Equality Duty. An equality impact assessment was undertaken on the Nottinghamshire Local Transport Plan 2011/12-2025/26 in March 2011 to ensure that the strategy and its capital programmes to deliver it met the duty.

61. Equality impact assessment of individual significant and major transport schemes (schemes costing more than £250,000) and Bid programmes are also undertaken by project managers to ensure that they comply with the Public Sector Equality Duty, based on advice from the policy and equality officers. Such assessments include those undertaken on the Access Fund programme (undertaken in September 2016) and the A634 Safer Roads Fund programme (undertaken in April 2017).

## **Implications for Sustainability and the Environment**

62. Surveys undertaken with the public and local businesses identified reducing traffic congestion as the highest transport priority for both of these groups. The County Council also has a statutory obligation to address air quality issues resulting from road traffic on its managed roads (there are currently two air quality management areas on County Council managed

roads). All of the programmes and measures contained within this report have therefore been developed to address congestion, its knock on effects on air quality and its impacts on local communities. The recycling of materials and aggregates is also considered when delivering highways schemes whenever possible.

## **RECOMMENDATION/S**

It is recommended that Committee:

- 1) approve the proposed integrated transport block programme for implementation as contained in this report and detailed in **Appendix 1** subject to the provisions set out in paragraph 48;
- 2) approve the proposed highway capital maintenance programme for implementation as contained in this report and detailed in **Appendix 2** subject to the provisions set out in paragraph 48;
- 3) approve the proposed highway traffic management revenue programme for implementation as contained in this report and detailed in **Appendix 3** subject to the provisions set out in paragraph 48;
- 4) approve the road safety education, training and awareness programmes as contained in this report and detailed in **Appendix 4** subject to the provisions set out in paragraph 48;
- 5) approve the proposed consultation and information provision required to deliver each of the schemes and work programmes detailed in this report and its appendices.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:**

Sean Parks – Local Transport Plan manager Tel: 0115 9774251

### **Constitutional Comments [SLB 12/02/18]**

63. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [GB 08/02/18]**

64. The financial implications are set out in the report from a capital perspective.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Nottinghamshire Local Transport Plan Strategy 2011/12-2025/26
- Nottinghamshire Local Transport Plan Implementation Plan 2015/16-2017/18
- Nottinghamshire Local Transport Plan Evidence Base 2010
- Draft Highways Capital & Revenue Programmes 2018/19 – 9<sup>th</sup> November 2017  
Communities & Place Committee

- Gedling Access Road – Scheme Update – 8<sup>th</sup> March 2018 Communities & Place Committee report
- Place Departmental Strategy – January 2018
- Street Lighting Energy Saving – 11<sup>th</sup> January 2018 Communities & Place Committee report
- Maintenance Challenge Fund and Safer Roads Fund bids – 13<sup>th</sup> September 2017 Policy Committee report
- Highway Infrastructure Asset Management Plan (HIAMP) – 12<sup>th</sup> November 2015 Transport & Highways Committee report
- Nottingham Go Ultra Low City Bid to the Office of Low Emission Vehicles
- Nottingham Go Ultra low City Bid to the Office of Low Emission Vehicles (OLEV) Transport & Highways Committee – 8<sup>th</sup> October 2015
- Nottingham Go Ultra low Bid to the Office of Low Emission Vehicles (OLEV) Transport & Highways Committee – 17<sup>th</sup> March 2016
- Nottinghamshire Access Fund Bid to the Department for Transport
- Access Fund 2017-2020 Funding Bids – 20<sup>th</sup> October 2016 Transport & Highways Committee report
- Personal Travel Planning – 9<sup>th</sup> February 2017 Transport & Highways Committee report
- Highways Infrastructure Programmes 2017/18 Update – 20<sup>th</sup> July 2017 Communities & Place Committee report
- Flood Risk Management Update – 16<sup>th</sup> March 2017 Transport & Highways Committee report
- Miner to Major: The Real Sherwood Forest Stage 2 Application– 11<sup>th</sup> January 2018 Communities & Place Committee report.

#### **Electoral Division(s) and Member(s) Affected**

- All



# Appendix 1 - 2018/19 Integrated transport programme

Sub-block/scheme	District	Scheme budget (£000)
<b>Access to local facilities</b>		
Goosemoor bridge, Ordsall - new footbridge (carry over from 2017/18)	Bassetlaw	£200k-£250k
Retford footpath 12 & 74 [contribution]	Bassetlaw	£10k-£25k
Welbeck Byway 12	Bassetlaw	£10k-£25k
Wharf Road, Retford - puffin crossing (carry over from 2017/18)	Bassetlaw	£100k-£150k
Rights of Way signing improvements	Countywide	≤£10k
Rights of Way upgrades	Countywide	£10k-£25k
Main Road/Water Lane junction, Radcliffe on Trent - dropped kerbs/tactile paving ( <i>scheme should be completed during 2017/18</i> )	Rushcliffe	≤£10k
Wilford Lane, West Bridgford - upgrade to traffic signals at NET stop	Rushcliffe	£25k-£50k
<u><i>Schemes added to programme since draft approval</i></u>		
Robin Bailey Way, Hucknall - dropped kerbs	Ashfield	≤£10k
Bean Avenue & Conrad Close, Worksop - dropped kerbs [Member request]	Bassetlaw	≤£10k
Eastgate, Normanton on Trent - dropped kerbs	Bassetlaw	≤£10k
Leeds Road, Shireoaks - dropped kerbs	Bassetlaw	≤£10k
Albert Street & Grange View, Eastwood - dropped kerbs	Broxtowe	≤£10k
Charlotte Grove, Heather Rise & Nicholas Road, Beeston - dropped kerbs [Member request]	Broxtowe	≤£10k
Chilwell High Road, Beeston - dropped kerbs	Broxtowe	≤£10k
Ludlow Close, Markham Road & Simons Court, Beeston - dropped kerbs [Member request]	Broxtowe	≤£10k
Station Road, Kimberley - dropped kerbs	Broxtowe	≤£10k
Blidworth Way, Papplewick - dropped kerbs	Gedling	≤£10k
Brentcliffe Avenue, Carlton - tactile paving/dropped crossing [Member request]	Gedling	≤£10k
Red Hill Lodge Drive & Thornton Avenue, Arnold - dropped kerbs	Gedling	≤£10k
Barton Court, Mansfield - dropped kerbs	Mansfield	≤£10k
Dunoon Road, Mansfield - dropped kerbs	Mansfield	≤£10k
Netherfield Lane, Church Warsop - dropped kerbs	Mansfield	≤£10k
Hawton Lane, Newark - upgrade to pedestrian crossing facilities	Newark and Sherwood	≤£10k
Ambleside, Gamston - pedestrian guardrail [Member request]	Rushcliffe	≤£10k
Brewsters Court, Bingham - dropped kerbs	Rushcliffe	≤£10k
Cropwell Road, Radcliffe on Trent - dropped kerbs	Rushcliffe	≤£10k
<b><i>Schemes to be funded from additional County capital funding:</i></b>		
Main Road, Jacksdale - zebra crossing <i>subject to feasibility study</i>	Ashfield	£25k-£50k
Kilton Hill, Worksop - conversion of zebra to puffin crossing [Member request]	Bassetlaw	£25k-£50k
A6075 Newark Road, Tuxford - zebra crossing [Members request]	Bassetlaw	£25k-£50k
<b><i>Reserve schemes - Further feasibility work is required before a decision on whether the following member requests will be delivered as part of the 2018/19 programme:</i></b>		
Church Street, Kirkby in Ashfield - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Ashfield	
Cavendish Crescent/Burton Rise/Dabek Rise, Annesley Woodhouse - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Ashfield	
Mansfield Road, Selston - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Ashfield	
A57 Main Street/Dunham Road, Dunham on Trent - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Bassetlaw	
Crossroads, North Leverton - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Bassetlaw	
Meadow Road, Beeston Rylands pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Broxtowe	
Pasture Road/Church Street, Stapleford - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Broxtowe	
Cross Street, Arnold - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Gedling	
Black Scotch Lane - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Mansfield	
Pleasley Hill, Pleasley - pedestrian crossing [Member request] pending traffic/pedestrian surveys and feasibility study	Mansfield	
Alford Road/ Valley Road, West Bridgford - zebra crossing [Member request] pending feasibility study	Rushcliffe	

# Appendix 1 - 2018/19 Integrated transport programme

<i>Access to local facilities (continued)</i> <u>Reserve schemes</u> Contribution to footpath upgrades identified through Miner to Major Landscape Partnership project <i>scheme dependent on securing Heritage Lottery Funding</i>  A60 Turner Road/A60 Carlton Road/B6045 Blyth Road/B6045 Carlton Road, Worksop (Signalised junction) [Member request] <i>scheme dependent on securing developer contributions</i>	To be determined	£50k-£75k
	Bassetlaw	£150k-£200k
Sub-block allocation		£1,300
Additional County Council allocation		£500
External funding		£50
<b>Sub-block total</b>		<b>£1,850</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Bus improvements</b>		
Ashfield bus stop clearway programme	Ashfield	≤£10k
Dalestorth Road, Sutton in Ashfield - bus stop improvements	Ashfield	≤£10k
Glenside, Kirkby in Ashfield - hotspot resolution	Ashfield	≤£10k
Rowan Drive, Kirkby in Ashfield - hotspot resolution	Ashfield	≤£10k
Bassetlaw bus stop clearway programme	Bassetlaw	≤£10k
Carlton in Lindrick - hotspot resolution	Bassetlaw	≤£10k
Broxtowe bus stop clearway programme	Broxtowe	£10k-£25k
Broxtowe bus stop infrastructure improvements on Rainbow 1 and Indigo routes	Broxtowe	£25k-£50k
Wentworth Drive (Inham Road), Chilwell - bus stop improvements	Broxtowe	≤£10k
B684 Brookfield Garden Centre - new bus stops	Gedling	≤£10k
Carlton Hill - bus stop clearways	Gedling	≤£10k
Gedling bus stop clearway programme	Gedling	£10k-£25k
Gedling Country Park - bus stop improvements	Gedling	£10k-£25k
Gedling bus stop infrastructure improvements on NCT 25, 27, 44, 45, 79 & 87 routes	Gedling	£25k-£50k
Somersby Road, Woodthorpe - hotspot resolution	Gedling	≤£10k
Big Barn Lane, Mansfield - bus stop relocation	Mansfield	≤£10k
Leeming Street, Mansfield - improved bus lane signing	Mansfield	≤£10k
Mansfield bus stop clearway programme	Mansfield	£10k-£25k
Mansfield bus stop infrastructure improvements on Pronto, Miller, 3s, 9s and 28 routes [Member request]	Mansfield	£25k-£50k
Newark and Sherwood bus stop clearway programme	Newark and Sherwood	£10k-£25k
Snowden Road/Windsor Close, Newark - hotspot resolution	Newark and Sherwood	≤£10k
Ashworth Avenue/Packman Drive, Ruddington - hotspot resolution	Rushcliffe	≤£10k
Lantern Lane, East Leake - hotspot resolution	Rushcliffe	≤£10k
Leake Lane, Gotham - hotspot resolution	Rushcliffe	≤£10k
Rushcliffe bus stop clearway programme	Rushcliffe	£10k-£25k
Rushcliffe bus stop infrastructure improvements on NCT Green line; and The Keyworth and The Cotgrave routes	Rushcliffe	£25k-£50k
Wellin Lane, Edwalton - turning circle infrastructure improvements	Rushcliffe	£10k-£25k
Wellin Lane/Alford Road, Edwalton - hotspot resolution	Rushcliffe	≤£10k
Sub-block allocation		£416
External funding		£70
<b>Sub-block total</b>		<b>£416</b>

# Appendix 1 - 2018/19 Integrated transport programme

Sub-block/scheme	District	Scheme budget (£000)
<b>Capacity improvements</b>		
A610/Ikea roundabouts - signing improvements (carry over from 2017/18)	Broxtowe	≤£10k
A60 Nottingham Road/B6020 Kirkby Road/B6020 Main Road, Ravenshead - traffic signal improvements	Gedling	£75k-£100k
B6326 London Road/Bowbridge Road, Newark - traffic signal improvements	Newark and Sherwood	£100-£150k
<u>Schemes added to programme since draft approval</u>		
A38 traffic signal improvements - installation of CCTV	Ashfield	£50k-£75k
<u>Junction protection schemes to help capacity and improve safety:</u>		
Alfreton Road/Woodlands Way Sutton in Ashfield - junction protection [Member request]	Ashfield	≤£10k
John Street/Mansfield Road, Sutton in Ashfield - junction protection [Member request]	Ashfield	≤£10k
Pleasley Road/Mansfield Road, Sutton in Ashfield - junction protection [Member request]	Ashfield	≤£10k
Sherwood Road/Kirkby Road, Sutton in Ashfield - junction protection [Member request]	Ashfield	≤£10k
Garside Street/Priorswell Road, Worksop - junction protection [Member request]	Bassetlaw	≤£10k
Plantation Hill/Kilton Hill, Worksop - junction protection [Member request]	Bassetlaw	≤£10k
Shelley Street/Priorswell Road, Worksop - junction protection [Member request]	Bassetlaw	≤£10k
Porchester Road, Porchester - junction protection scheme [Member request]	Gedling	≤£10k
Westdale Lane West, Porchester Gardens - junction protection scheme [Member request]	Gedling	≤£10k
Sub-block allocation		£400
Additional County Council allocation		£50
<b>Sub-block total</b>		<b>£450</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Cycling and health</b>		
Arnold/Carlton strategic cycle route improvements (Local Growth Fund and match funding)	Gedling	>£250k
Mansfield strategic cycle route improvements (Local Growth Fund match funding)	Mansfield	>£250k
Newark strategic cycle route improvements (Local Growth Fund match funding)	Newark & Sherwood	>£250k
Sub-block allocation		£300
External funding		£550
<b>Sub-block total</b>		<b>£850</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Environmental weight limits</b>		
Chatsworth Drive area, Mansfield	Mansfield	£10k-£25k
Sub-block allocation		<b>£75</b>

Appendix 1 - 2018/19 Integrated transport programme

Sub-block/scheme	District	Scheme budget (£000)
<b>Traffic monitoring and advanced development/design of future schemes</b>		
Scheme development and management	Countywide	£150k-£200k
Technical surveys	Countywide	£50k-£100k
Traffic monitoring	Countywide	£150k-£200k
Advanced design/feasibility of future schemes to help deliver (and mitigate) the proposed growth corridors - <i>whilst the available funding is still to be allocated and may be insufficient to look at all of the following schemes they will potentially include:</i>	Countywide	£150k-£200k
- A38/A611 corridor in Ashfield/Mansfield	Ashfield/Mansfield	£50k-£100k
- A60/A617 corridor in Mansfield/Ashfield [Member request]	Ashfield/Mansfield	£50k-£100k
- Worksop town centre improvements in Bassetlaw	Bassetlaw	≤£10k
- HS2 related transport improvements in Broxtowe	Broxtowe	≤£10k
- A6097/A614 corridor in Gedling/Newark & Sherwood	Gedling/ Newark & Sherwood	£25k-£50k
- Kelham Bridge/bypass in Newark & Sherwood	Newark & Sherwood	£25k-£50k
- Rempstone crossroads improvements in Rushcliffe [Member request]	Rushcliffe	£10k-£25k
Sub-block allocation		£575
Additional County Council allocation		£100
<b>Sub-block total</b>		<b>£675</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Parking</b>		
Carlingford Road, Hucknall - residents' parking scheme	Ashfield	£10k-£25k
Thrumpton Lane/Whitehall Road, Retford - residents' parking scheme	Bassetlaw	≤£10k
Currie Road/Newnham Road/Meyrick Road/Lovers Lane, Newark - residents' parking scheme	Newark and Sherwood	≤£10k
Charles Street/Parkyns Street, Ruddington - residents' parking scheme	Rushcliffe	≤£10k
West Bridgford strategic parking review (carry over from 2017/18) (Member request]	Rushcliffe	£10k-£25k
<u>Schemes added to programme since draft approval</u>		
Queens Road North/Queens Square, Eastwood - residents' parking scheme	Broxtowe	≤£10k
<b>Sub-block allocation</b>		<b>£75</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Rail improvements</b>		
Contributions towards services/station upgrades/feasibility studies on large scale improvements	Countywide	£50k-£75k
<b>Sub-block allocation</b>		<b>£55</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Safety improvements</b>		
A611 Annesley Road Roundabout, Hucknall - signing and lining	Ashfield	£10k-£25k
A611 Derby Road, Kirkby in Ashfield - speed limit reduction	Ashfield	£10k-£25k
A617 MARR/Hamilton Road, Sutton-in-Ashfield - signals improvements	Ashfield	≤£10k
Derbyshire Lane/Sandy Lane, Hucknall - signing and lining	Ashfield	≤£10k
Forest Road/Skegby Road, Annesley - signing and lining	Ashfield	≤£10k
Langton Hollow/Barrows Hill Lane, Selston - signing and lining	Ashfield	≤£10k
Portland Road, Hucknall - signing and lining	Ashfield	≤£10k
Tilford Road/Fraser Street, Newstead - signing and lining	Ashfield	≤£10k
A161 Marsh Lane bend at railway overbridge Misterton -signing	Bassetlaw	≤£10k
A57 Worksop bypass/Netherton Road roundabout -signing and lining	Bassetlaw	≤£10k
A620 Babworth Rd/Ordsall Road, Retford - signing and lining	Bassetlaw	≤£10k
A634 Safety Improvements - Contribution	Bassetlaw	£50k-£75k

## Appendix 1 - 2018/19 Integrated transport programme

<b><u>Safety improvements (continued)</u></b>		
A638 Great North Road, Scrooby Top - reprofiling, signing and lining	Bassetlaw	£25k-£50k
B6045 Blyth Road/Hundred Acre Lane, Worksop	Bassetlaw	£10k-£25k
Blyth Road/ Serlby Road, Harworth - junction improvements	Bassetlaw	£150k-£200k
Leverton Road/Little Gringley Lane, east of Retford - signing and lining	Bassetlaw	≤£10k
Main Street, Ragnall - signing	Bassetlaw	≤£10k
Shepherds Ave, Worksop - speed limit reduction [Member request]	Bassetlaw	≤£10k
Steetley Lane, Rhodesia (bridge over River Ryton) - signing	Bassetlaw	≤£10k
A608 Mansfield Road / Greenhills Rd, Eastwood - surface, drainage, signs	Broxtowe	£10k-£25k
A609 Nottingham Road, Trowell bend at M1 overbridge - surface, signing and lighting upgrade	Broxtowe	£10k-£25k
A609 Trowell Road / Bilborough Road "Balloon Woods" junction, Trowell - lining	Broxtowe	≤£10k
A610 Nuthall Roundabout, Nuthall - signing	Broxtowe	≤£10k
A610 On-slip, Kimberley - lining	Broxtowe	£10k-£25k
B600 Willey Lane, Newthorpe (bend at Beauvale Lodge) - signing	Broxtowe	≤£10k
Church Street, Stapleford - street lighting improvement	Broxtowe	≤£10k
Lilac Grove, Beeston - street lighting improvement	Broxtowe	≤£10k
Nottingham Road, Eastwood (near Dovecote Close) - crossing improvements	Broxtowe	£25k-£50k
County Wide Ice Signing - replacement and repairs	Countywide	≤£10k
A60 Mansfield Road/Cross Street, Arnold - signing, signals work and speed limit	Gedling	≤£10k
Lambley Lane Railway Bridge, Carlton - signing and lining	Gedling	≤£10k
Plains Road / Westdale Lane West, Mapperley - signing and lining	Gedling	≤£10k
Spring Lane / Lambley Lane, Mapperley -signing	Gedling	≤£10k
A60 Leeming Lane (car wash south of Sookholme Road), Spion Kop	Mansfield	≤£10k
B6030 Forest Rd/Windsor Rd/Littleworth, Mansfield - junction improvement	Mansfield	£10k-£25k
Big Barn Lane, Mansfield - street lighting improvement	Mansfield	£25k-£50k
Ladybrook Lane (near Tucker's Lane) Mansfield - street lighting improvement	Mansfield	≤£10k
Netherfield Lane, Meden Vale - signing and lining	Mansfield	£10k-£25k
Sanderlings Way/Sandlands Way Mansfield - junction improvements	Mansfield	≤£10k
Wood Lane, Warsop - signing and drainage upgrades	Mansfield	≤£10k
A616 Caunton Crossroads - signing and lining [Member request]	Newark and Sherwood	£10k-£25k
A616 Ollerton to Newark - speed limit reduction [Member request]	Newark and Sherwood	£25k-£50k
Albert Street, Newark - signing and lining	Newark and Sherwood	≤£10k
B6325 Great North Road, South Muskham (bend adjacent Moorhouse Lane) - signing and lining	Newark and Sherwood	≤£10k
Beckingham Road / Main Street, Coddington - interactive signs	Newark and Sherwood	≤£10k
Eakring Road, Wellow (bend at Pumping Station) - signing	Newark and Sherwood	≤£10k
A60 Loughborough Road / B680 Flawforth Lane, Ruddington - signing and lining	Rushcliffe	≤£10k
A60 Loughborough Road / Remstone Road, East Leake - signing and lining	Rushcliffe	≤£10k
A6006 Stanford Hall Entrance - junction improvements	Rushcliffe	£25k-£50k
A6097 East Bridgford (Kirk Hill) Signals - vegetation removal	Rushcliffe	≤£10k
Lime Kiln Crossroads, Colston Rd/Kinoulton Rd, Cropwell -signing and lining	Rushcliffe	≤£10k
Main Street, Rempstone - surface and signing upgrades	Rushcliffe	£10k-£25k
Midshire Way/Wysall Lane, Willoughby (bend SE Thorpe Lodge Farm) - surface and signing upgrades	Rushcliffe	≤£10k
Stamford Road / Rodney Road, West Bridgford - junction improvements	Rushcliffe	≤£10k
Trevor Road / Stamford Road, West Bridgford - street lighting improvement	Rushcliffe	≤£10k
 <b><u>Schemes removed from programme since draft approval</u></b>		
A6075 Peafield Lane (Forest Road to Mansfield Woodhouse), Market Warsop/Mansfield Woodhouse - speed management (scheme delivered in 2017-18 )	Mansfield	£100k-£150k
 <b><u>Reserve schemes</u></b>		
Zebra Mass Action Plan contribution	Countywide	£25k-£50k
 <b><u>Crossing improvements on routes to schools</u></b>		
<b><u>Schemes added to programme since draft approval</u></b>		
Flatts Lane, Calverton (Collyer Road end) - zebra crossing [Member request]	Gedling	£50k-£100k
Safety schemes allocation		£720
Crossings on routes to school allocation		£100
County Capital allocation		£350
<b>Sub-block total</b>		<b>£1,170</b>

# Appendix 1 - 2018/19 Integrated transport programme

Sub-block/scheme	District	Scheme budget (£000)
<b>Smarter choices</b>		
Match funding for Access Fund:		
- Jobseeker, school leaver, and workplace personal travel planning	Mansfield / Newark & Sherwood	£25k-£50k
- Sustainable transport infrastructure capital grants for workplaces	Mansfield / Newark & Sherwood	£25k-£50k
- Transport perception surveys	Ashfield / Bassetlaw / Mansfield / Newark & Sherwood	£25k-£50k
<b>Sub-block allocation</b>		£150
<b>External funding</b>		£377
<b>Sub-block total</b>		<b>£527</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Speed management</b>		
A57 Dunham Road, Dunham on Trent - introduction of 40mph buffer	Bassetlaw	≤£10k
B6045 Worksop Road, Blyth - speed limit reduction to 30mph	Bassetlaw	≤£10k
A60 Mansfield Woodhouse to Worksop - 50mph between existing village speed limits	Bassetlaw / Mansfield	£25k-£50k
Main Street/Great North Road, Cromwell - speed limit reduction to 30mph [Member request]	Newark and Sherwood	≤£10k
Mansfield Road, Farnsfield - review of extents of existing 30mph	Newark and Sherwood	≤£10k
Station Road, Rolleston - extension of 30mph speed limit	Newark and Sherwood	≤£10k
Town End Lane, Flintham - extension of 30mph speed limit [Member request]	Rushcliffe	≤£10k
<u><i>Interactive speed signs</i></u>		
B6020 Diamond Avenue, Kirkby in Ashfield (east of Thoresby Avenue)	Ashfield	≤£10k
Salmon Lane, Annesley (west of Skegby Road)	Ashfield	≤£10k
A638 Great North Road, Torworth (south of Danes Hill Road)	Bassetlaw	≤£10k
Ordsall Rd, Retford (n/w of Ordsall Park Road)	Bassetlaw	≤£10k
B600 Moorgreen (between Engine Lane & B6010 Moorgreen)	Broxtowe	≤£10k
B6166 Farndon Road, Newark (southwest of The Ivies)	Newark & Sherwood	≤£10k
<u><i>Schemes added to programme since draft approval</i></u>		
B6139 Coxmoor Road, Sutton in Ashfield - speed limit reduction to 50mph	Ashfield	≤£10k
A614 Bawtry Road, Blyth - speed limit increase to 40mph/extension of 40mph	Bassetlaw	≤£10k
A616 Cuckney - 30mph extension to end of village [Member request]	Bassetlaw	≤£10k
Brickenhole Lane, Walkeringham - extension of 30mph speed limit	Bassetlaw	≤£10k
Station Road, South Leverton - 30mph extension	Bassetlaw	≤£10k
B6011 Forest Lane, Papplewick - extension of 30mph speed limit	Gedling	≤£10k
A60 Mansfield Road, Spion Kop/ Market Warsop - extension of 30mph speed limit and 40mph buffer	Mansfield	≤£10k
A616 Newark Road, Wellow to Ompton - speed limit reduction to 50mph [ <i>potentially also Ompton to Kneesall dependent on feasibility recommendation</i> ]	Newark & Sherwood	≤£10k
Beckingham Road, Coddington - speed limit terminal sign improvements (southwest of junction with Brownlows Hill) [Member request]	Newark & Sherwood	≤£10k
Gorsethorpe Lane, Kings Clipstone - speed limit reduction to 50mph [Member request]	Newark & Sherwood	≤£10k
Main Road, Cotgrave - speed limit reduction to 50mph [Member request]	Rushcliffe	≤£10k
Melton Gardens (between Alford Rd & A606) - interactive speed sign [either direction] [Member request]	Rushcliffe	≤£10k
Plumtree Road, Cotgrave - speed limit reduction to 50mph [Member request]	Rushcliffe	≤£10k
Regatta Way, Gamston - speed limit reduction to 40mph [Member request]	Rushcliffe	≤£10k
Station Road, Sutton Bonington - new 30mph speed limit	Rushcliffe	≤£10k

# Appendix 1 - 2018/19 Integrated transport programme

<b>Speed management (continued)</b>		
<b>Interactive speed signs to be funded from additional County capital funding:</b>		
Salmon Lane, Annesley (west of Skegby Road)	Ashfield	≤£10k
A638 Great North Road, Scrooby (north of Chapel Lane)	Bassetlaw	≤£10k
B1403 Main Street, Hayton (south of Scotter Lane Road)	Bassetlaw	≤£10k
Limes Avenue, Nether Langwith (south of Welfitt Grove)	Bassetlaw	≤£10k
Main Street, Bothamsall [Member request]	Bassetlaw	≤£10k
Mattersey Road, Sutton cum Lound (north of Church Way)	Bassetlaw	≤£10k
Ollerton Road, Ordsall (north of Gleneagles Way) [Member request]	Bassetlaw	≤£10k
Retford Road, South Leverton (west of Priory Farm)	Bassetlaw	≤£10k
Shireoaks Road, Shireoaks (east of Spring Lane)	Bassetlaw	≤£10k
Mansfield Lane, Calverton	Gedling	≤£10k
Chatsworth Drive, Mansfield (NW of Dorchester Drive)	Mansfield	≤£10k
Eakring Road, Mansfield (west of Oak Tree Close)	Mansfield	≤£10k
Netherfield Lane, Meden Vale (outside Three Lions Pub) [Member request]	Mansfield	≤£10k
Water Lane, Mansfield/Pleasley	Mansfield	≤£10k
B1164 Great North Road, Carlton on Trent (o/s Carlton House)	Newark & Sherwood	≤£10k
Bleasby Road, Goverton (to LC No 3)	Newark & Sherwood	≤£10k
C3, Alverton (NE of road to Flawborough)	Newark & Sherwood	≤£10k
Eakring Road, Wellow (SE of Milner Fields)	Newark & Sherwood	≤£10k
Fiskerton Road/Staythorpe Road, Rolleston (NE of village) [Member request]	Newark & Sherwood	≤£10k
Rufford Lane, Rufford (west of road to Rufford Hills Farm)	Newark & Sherwood	≤£10k
Station Road, Bleasby (NW of railway line) [Member request]	Newark & Sherwood	≤£10k
Winthorpe Road, Newark (NE of Markham Avenue)	Newark & Sherwood	≤£10k
Colston Road, Cropwell Bishop (NW of Kinoulton Road)	Rushcliffe	≤£10k
Inholms Road, Flintham (north of school)	Rushcliffe	≤£10k
Kinoulton Lane, west of Kinoulton (NE of old A46)	Rushcliffe	≤£10k
Main Street, West Leake (to LC No 8)	Rushcliffe	≤£10k
Station Road, East Leake (east of Ropewalk)	Rushcliffe	≤£10k
Station Road, Orston (south of Hilltop)	Rushcliffe	≤£10k
Wellington Avenue, Newton (between junctions with Fairway Crescent)	Rushcliffe	≤£10k
Sub-block allocation		£250.00
Additional County Council allocation		£100.00
<b>Sub-block total</b>		<b>£350.00</b>



Sub-block/scheme	District	Scheme budget (£000)
<b>Bridges</b>		
Kirkby Hardwick Railway Bridge - Parapet repairs	Ashfield	£10k-£25k
River Idle Bridge - Scour repairs	Bassetlaw	£10k-£25k
Padge Bridge - Maintenance painting	Broxtowe	£75k-£100k
Bridges and Culverts miscellaneous work	Countywide	≤£10k
Emergency repairs	Countywide	£75k-£100k
General repairs work	Countywide	>£250k
Minor Bridge painting	Countywide	£50k-£75k
Principal Inspections	Countywide	£150k-£200k
Rights of Way Bridge repairs	Countywide	£200k-£250k
Pelham Street Footbridge - Bearing and concrete repairs	Mansfield	£10k-£25k
Culvert at Scar Gap, Thurgaton - Invert repairs	Newark and Sherwood	£10k-£25k
North Muskham Railway Bridge - Concrete repairs	Newark and Sherwood	£25k-£50k
Old Crow Park Railway Bridge - Concrete repairs	Newark and Sherwood	£75k-£100k
Kegworth Bridge - Parapet repairs	Rushcliffe	£10k-£25k
<b>Sub -block allocation</b>		<b>£1,267</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Carriageway maintenance - Principal classified road network (A roads)</b>		
A611 Derby Road, Kirkby in Ashfield - Resurfacing	Ashfield	£200k-£250k
A634 Blyth Road, Oldcotes - Resurfacing	Bassetlaw	£200k-£250k
A6002 Coventry Lane, Bramcote (Phase 2) - Structural patching	Broxtowe	£125k-£150k
A6211 Arno Vale Road, Arnold - Structural patching	Gedling	£200k-£250k
A6117 Old Mill Lane, Mansfield - Resurfacing [Member request]	Mansfield	£100k-£125k
A6191 Southwell Road West, Mansfield - Deferred from 2017/18 [Member request]	Mansfield	£250k-£300k
A614 Ollerton Roundabout - Resurfacing	Newark and Sherwood	£100k-£125k
A617 Hockerton to Kirklington - Resurfacing	Newark and Sherwood	£125k-£150k
A60 Loughbrough Road, West Bridgford - Structural patching [Member request]	Rushcliffe	£125k-£150k
<b>Sub -block allocation</b>		<b>£1,550</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Carriageway maintenance - Non-principal classified road network (B &amp; C roads)</b>		
B6021 Low Moor Road, Kirkby in Ashfield - Resurfacing	Ashfield	£250k-£300k
C221 High Street, Hucknall - Resurfacing	Ashfield	£75k-£100k
B6041 High Hoe Road, Worksop - Resurfacing	Bassetlaw	£50k-£75k
B6045 Carlton Road, Worksop - Resurfacing	Bassetlaw	£250k-£300k
B6045 Nornay Hill, Blyth - Resurfacing	Bassetlaw	£200k-£250k
B6464 High Road, Chilwell - Resurfacing	Broxtowe	£250k-£300k
C167 Main Road junction with C166 Westdale Lane, Gedling - Resurfacing	Gedling	£200k-£250k
B6014 Skegby Lane, Mansfield - Resurfacing	Mansfield	£200k-£250k
B6030 Clipstone Road East, Clipstone - Resurfacing	Mansfield	£200k-£250k
C79 Hawton Lane, Balderton - Resurfacing [Member request]	Newark and Sherwood	£150k-£200k
C28 Bingham Road, Langar - Structural patching [Member request]	Rushcliffe	£250k-£300k
C80 Travell's Hill / Woodgate Road, East Leake - Structural patching [Member request]	Rushcliffe	£150k-£200k
<b>Sub -block allocation</b>		<b>£2,452</b>



Sub-block/scheme	District	Scheme budget (£000)
<b>Carriageway maintenance - Unclassified road network</b>		
Oxford Street, Kirkby in Ashfield - Resurfacing	Ashfield	£75k-£100k
St. Patrick's Road / Greenwood Avenue, Hucknall (Phase 1) - Resurfacing	Ashfield	£75k-£100k
Thoresby Dale, Hucknall - Carriageway repair	Ashfield	£75k-£100k
Albert Street and Edward Street, Worksop - Resurfacing	Bassetlaw	£25k-£50k
Church Lane, Clayworth - Resurfacing	Bassetlaw	£50k-£75k
Kilton Road, Worksop - Resurfacing	Bassetlaw	£75k-£100k
Priorswell Road, Worksop - Resurfacing [Member request]	Bassetlaw	£150k-£200k
St Peters Lane, Clayworth - Resurfacing	Bassetlaw	£25k-£50k
The Baulk, Worksop - Resurfacing	Bassetlaw	£100k-£125k
Abbey Road, Beeston - Resurfacing	Broxtowe	£50k-£75k
Bramcote Avenue, Chilwell (Final phase) - Resurfacing	Broxtowe	£125k-£150k
Main Street, Newthorpe (Phase 1) - Resurfacing	Broxtowe	£100k-£125k
Marlborough Road, Beeston - Resurfacing [Member request]	Broxtowe	£25k-£50k
Cromwell Street, Carlton - Resurfacing	Gedling	£25k-£50k
First Avenue, Carlton - Resurfacing [Member request]	Gedling	£50k-£75k
Hallam Road, Mapperley - Resurfacing [Member request]	Gedling	£75k-£100k
Crompton Road, Radmanthwaite - Resurfacing	Mansfield	£25k-£50k
Harrop White Road, Mansfield - Resurfacing - Deferred from 2017/18	Mansfield	£100k-£125k
Hawton Close, Mansfield - Resurfacing	Mansfield	£25k-£50k
Stella Street, Mansfield - Resurfacing [Member request]	Mansfield	£75k-£100k
Woodland Drive, Mansfield - Resurfacing [Member request]	Mansfield	£75k-£100k
Woodland Road, Forest Town - Resurfacing	Mansfield	£50k-£75k
Lovers Lane, Newark - Resurfacing [Member request]	Newark and Sherwood	£250k-£300k
Main Street, Weston - Resurfacing [Member request]	Newark and Sherwood	£150k-£200k
Abbey Road, West Bridgford - Resurfacing [Member request]	Rushcliffe	£100k-£125k
George Road, West Bridgford - Resurfacing [Member request]	Rushcliffe	£150k-£200k
Tudor Road, West Bridgford - Resurfacing	Rushcliffe	£100k-£125k
West Thorpe, Willoughby on the Wolds - Texture improvements (A.I.U.)	Rushcliffe	£50k-£75k
<b>Sub -block allocation</b>		<b>£2,570</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Footway maintenance</b>		
Co-operative Avenue, Hucknall - Resurfacing	Ashfield	£50k-£75k
Occupation Road, Hucknall - Resurfacing	Ashfield	£25k-£50k
Wighay Road, Hucknall - Resurfacing	Ashfield	£25k-£50k
Flood Road, Beckingham (Phase 2) - Sheet pile reinforcement and resurfacing	Bassetlaw	£100k-£125k
Keats Crescent, Worksop - Resurfacing	Bassetlaw	£50k-£75k
Old Haxey Road, Misterton - Resurfacing	Bassetlaw	£10k-£25k
The Baulk, Worksop - Resurfacing	Bassetlaw	£10k-£25k
Barrett Crescent, Attenborough - Resurfacing	Broxtowe	£75k-£100k
New Eaton Road, Stapleford (Final phase) - Resurfacing	Broxtowe	£50k-£75k
Cromwell Street, Carlton - Resurfacing	Gedling	£10k-£25k
First Avenue, Carlton - Resurfacing	Gedling	£125k-£150k
Leeming Street, Mansfield - Replace slabs	Mansfield	£100k-£125k
Crompton Road, Bilsthorpe	Newark and Sherwood	£75k-£100k
Oaktree Drive, Bilsthorpe	Newark and Sherwood	£25k-£50k
Priory Road, Thurgaton	Newark and Sherwood	£50k-£75k
St Peters Close, Farndon	Newark and Sherwood	£50k-£75k
George Road, West Bridgford - Resurfacing	Rushcliffe	£100k-£125k
Stanhome Square, Wilford Hill - Resurfacing	Rushcliffe	£50k-£75k
Tudor Road, West Bridgford - Resurfacing	Rushcliffe	£25k-£50k
<b>Sub -block allocation</b>		<b>£1,157</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Drainage</b>		
Ashfield miscellaneous structural drainage	Ashfield	≤£10k
Hamilton Road, Sutton	Ashfield	£10k-£25k
Sutton Road, Huthwaite	Ashfield	£10k-£25k
Sutton Road, Kirkby	Ashfield	£10k-£25k
A631 Bawtry Road, Everton - Renew old rubble soakaways	Bassetlaw	£10k-£25k
Durham Grove, Retford - Reprofile carriageway and install channel blocks	Bassetlaw	£10k-£25k
Low Street, North Wheatley - Upsize existing drainage	Bassetlaw	£10k-£25k
Roberts Close, Ragnall - Drainage improvements	Bassetlaw	£10k-£25k
Broxtowe miscellaneous structural drainage	Broxtowe	£25k-£50k
Gedling miscellaneous structural drainage	Gedling	£10k-£25k
Ravenshead soakaways	Gedling	£25k-£50k
Mansfield miscellaneous structural drainage	Mansfield	£25k-£50k
Gonalston Lane, Hoveringham - New system required	Newark and Sherwood	£10k-£25k
Greaves Lane, Edingly - Increase drainage capacity	Newark and Sherwood	£10k-£25k
Main Street including Wilson's Lane, Morton - New system required	Newark and Sherwood	£25k-£50k
Witham Close, Newark - New system required	Newark and Sherwood	£50k-£75k
Abbey Road, West Bridgford - Drainage	Rushcliffe	£25k-£50k
George Road, West Bridgford - Drainage	Rushcliffe	£25k-£50k
Rushcliffe miscellaneous structural drainage	Rushcliffe	£10k-£25k
<b>Sub -block allocation</b>		<b>£500</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Surface dressing</b> (added protection to the carriageway surface, sealing it from the ingress of water while also enhancing its skid resistance, including pre-patching)		
Albert Street, Hucknall - Surface Dressing	Ashfield	≤£10k
Bridge End Avenue, Selston - Micro Asphalt	Ashfield	≤£10k
Carnarvon Road, Huthwaite - Micro Asphalt	Ashfield	≤£10k
Co-operative Avenue, Hucknall - Surface Dressing	Ashfield	≤£10k
James William Turner Avenue, Sutton in Ashfield - Surface Dressing	Ashfield	≤£10k
Palmer Avenue, Hucknall - Surface Dressing	Ashfield	≤£10k
Perlethorpe Drive, Hucknall - Surface Dressing	Ashfield	£25k-£50k
Polperro Way, Hucknall - Surface Dressing	Ashfield	£25k-£50k
Queen Street, Sutton in Ashfield - Surface Dressing	Ashfield	≤£10k
Silk Street, Sutton in Ashfield - Surface Dressing	Ashfield	≤£10k
Springwood View Close, Sutton in Ashfield - Surface Dressing	Ashfield	≤£10k
The Connery, Hucknall - Surface Dressing	Ashfield	≤£10k
Titchfield Street, Hucknall - Surface Dressing	Ashfield	≤£10k
A634 Blyth Road, Blyth - Surface Dressing	Bassetlaw	£150k-£200k
B6041 High Hoe Road, Worksop - Surface Dressing	Bassetlaw	£10k-£25k
Beckett Avenue (Queens Road to Oxford Road), Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Bovington Court, Retford - Surface Dressing	Bassetlaw	≤£10k
Brechin, Worksop - Surface Dressing [Member request]	Bassetlaw	≤£10k
C2 Main Street, Ragnall - Surface Dressing	Bassetlaw	£100k-£125k
Cambourne Close, Retford - Surface Dressing	Bassetlaw	≤£10k
Carnoustie (Service Rd 1 - Nrs 1 to 29), Worksop - Surface Dressing	Bassetlaw	≤£10k
Carnoustie (Service Rd 2 - Nrs 2 to 26), Worksop - Surface Dressing	Bassetlaw	≤£10k
Carnoustie (Service Rd 3 - Nrs 28 to 64), Worksop - Surface Dressing	Bassetlaw	≤£10k
Carnoustie, Worksop - Surface Dressing	Bassetlaw	≤£10k
Coventry Drive, Worksop - Micro Asphalt - Deferred from 2017/18	Bassetlaw	£10k-£25k
Dadley Road (Service Road), Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Emsworth Avenue, Retford - Micro Asphalt	Bassetlaw	≤£10k
Fallow Close, Retford - Surface Dressing	Bassetlaw	≤£10k
Farnes Court, Worksop - Surface Dressing	Bassetlaw	≤£10k
Fingleton, Worksop - Surface Dressing	Bassetlaw	≤£10k
Grafton Street, Worksop - Micro Asphalt [Member request]	Bassetlaw	≤£10k
Hallcroft Avenue, Retford - Surface Dressing	Bassetlaw	≤£10k
Hawthorne Close, Beckingham - Surface Dressing	Bassetlaw	≤£10k
High Hoe Drive, Worksop - Surface Dressing	Bassetlaw	≤£10k
High Hoe Road (East Service Road), Worksop - Micro Asphalt	Bassetlaw	£10k-£25k
High Hoe Road (West Service Road), Worksop - Micro Asphalt	Bassetlaw	£10k-£25k
Highfield Grove, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Holding, Worksop - Surface Dressing	Bassetlaw	≤£10k
Jardine, Worksop - Surface Dressing	Bassetlaw	≤£10k

<b>Surface dressing (continued)</b>		
Kingston Road, Carlton in Lindrick - Surface Dressing	Bassetlaw	£10k-£25k
Knaton Road (Le Brun to Sycamore), Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Le Brun Square, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Lifton Avenue, Retford - Micro Asphalt	Bassetlaw	≤£10k
Lillee Court, Worksop - Surface Dressing	Bassetlaw	≤£10k
Lime Tree Avenue, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Lindrick Close, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Lindwall Court, Worksop - Surface Dressing	Bassetlaw	≤£10k
Longhurst (Service Rd 1 - Nrs 1 to 29), Worksop - Surface Dressing	Bassetlaw	≤£10k
Longhurst (Service Rd 2 - Nrs 31 to 53), Worksop - Surface Dressing	Bassetlaw	≤£10k
Longhurst (Service Rd 3 - Nrs 2 to 26), Worksop - Surface Dressing	Bassetlaw	≤£10k
Lound Low Road, Sutton cum Lound - Surface Dressing	Bassetlaw	£50k-£75k
Low Street (Timson Court to Vicarage Lane), Beckingham - Surface Dressing	Bassetlaw	£10k-£25k
Meadow Close, Retford - Surface Dressing	Bassetlaw	≤£10k
Merton Avenue, Retford - Surface Dressing	Bassetlaw	≤£10k
Montrose, Worksop - Surface Dressing	Bassetlaw	≤£10k
Muirfield, Worksop - Surface Dressing	Bassetlaw	≤£10k
Mulberry Crescent, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
New Inn Walk, Retford - Micro Asphalt	Bassetlaw	≤£10k
Oak Tree Rise, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Palmer Road, Retford - Surface Dressing	Bassetlaw	≤£10k
Ramsden Crescent, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Selsey Court, Retford - Micro Asphalt	Bassetlaw	≤£10k
Sennen Court, Retford - Micro Asphalt	Bassetlaw	≤£10k
St David's Close, Worksop - Micro Asphalt - Deferred from 2017/18	Bassetlaw	£10k-£25k
Statham Court, Worksop - Surface Dressing	Bassetlaw	≤£10k
Stewart Road (inc Stewart Close), Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Sycamore Road, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Thrumpton Close, Retford - Micro Asphalt	Bassetlaw	£10k-£25k
Trueman Court, Worksop - Surface Dressing	Bassetlaw	≤£10k
Turnberry, Worksop - Surface Dressing	Bassetlaw	≤£10k
Walkeringham Road (Vicarage Lane to A161), Beckingham - Surface Dressing	Bassetlaw	≤£10k
Willand Court, Retford - Micro Asphalt	Bassetlaw	≤£10k
Willow Avenue, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Brookside, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Coach Drive / Mansfield Road junction, Eastwood - Micro Asphalt [Member request]	Broxtowe	≤£10k
Coach Drive, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Fryar Road, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Glenfield Avenue, Kimberley - Micro Asphalt	Broxtowe	≤£10k
Larkfield Road, Nuthall - Surface Dressing	Broxtowe	£10k-£25k
Lawn Mill Road, Kimberley - Micro Asphalt	Broxtowe	≤£10k
Meadow Close, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Nether Close, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Park Crescent, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Robey Drive, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Thorn Tree Gardens, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Thorpe Road, Eastwood - Micro Asphalt	Broxtowe	≤£10k
Truman Street, Kimberley - Micro Asphalt	Broxtowe	≤£10k
B6011 Main Street, Linby - Surface Dressing	Gedling	£10k-£25k
Baker Avenue, Arnold - Micro Asphalt	Gedling	£25k-£50k
Birchfield Road, Arnold - Micro Asphalt	Gedling	£25k-£50k
Cedar Grove, Arnold - Micro Asphalt	Gedling	≤£10k
Chestnut Grove, Arnold - Micro Asphalt	Gedling	≤£10k
Coronation Road / Bonington Road, Woodthorpe - Micro Asphalt	Gedling	£25k-£50k
Dalbeattie Close, Arnold - Micro Asphalt	Gedling	≤£10k
Gleneagles Drive, Arnold - Micro Asphalt	Gedling	£25k-£50k
Hawthorn Crescent, Arnold - Micro Asphalt	Gedling	£10k-£25k
Hillside Avenue, Mapperley - Micro Asphalt	Gedling	≤£10k
Jenned Road, Arnold - Micro Asphalt	Gedling	£10k-£25k
Kilbourne Road, Arnold - Micro Asphalt	Gedling	£10k-£25k
Kirkley Gardens, Arnold - Micro Asphalt	Gedling	≤£10k
Larkspur Avenue, Arnold - Micro Asphalt	Gedling	≤£10k
Marwood Road, Carlton - Micro Asphalt	Gedling	£25k-£50k
Bagshaw Street, Pleasley - Micro Asphalt [Member request]	Mansfield	≤£10k
Burnham Court, Mansfield - Micro Asphalt [Member request]	Mansfield	≤£10k
Delamere Drive, Mansfield - Micro Asphalt [Member request]	Mansfield	≤£10k
Peel Crescent, Bull Farm - Surface Dressing	Mansfield	£10k-£25k
Penniment Lane, Mansfield - Surface Dressing	Mansfield	£10k-£25k

<b>Surface dressing (continued)</b>		
Roman Bank, Mansfield Woodhouse - Surface Dressing	Mansfield	≤£10k
Sampson Lane, Pleasley - Surface Dressing	Mansfield	≤£10k
Shaftesbury Avenue, Mansfield - Surface Dressing	Mansfield	£10k-£25k
Abbotts Crescent, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Alexander Road, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Birkland Drive, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Branston Avenue, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Brickyard Lane, Farnsfield - Micro Asphalt	Newark and Sherwood	£10k-£25k
Broomfield Lane, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
C25 Eakring Road, Wellow - Surface Dressing	Newark and Sherwood	£50k-£75k
Cavendish Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Clumber Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
D'Ayncourt Walk, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Far Back Lane, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Gordon Close, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Greendale Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Gregory Gardens, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Lintin Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Long Meadow, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Maid Marriion Drive, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
Mansfield Road Service Road, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Meadow Close, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Nether Court, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Newbery Close, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
Normanton Close, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Oak Tree Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
Paddock Close, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Parkside Road, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Perlethorpe Close, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
Potter Lane, Wellow - Micro Asphalt	Newark and Sherwood	£25k-£50k
Quaker Lane, Farnsfield - Micro Asphalt	Newark and Sherwood	£25k-£50k
Ridgeway Close, Farnsfield - Surface Dressing	Newark and Sherwood	£10k-£25k
Sherwood Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Spring Lane, Balderton - Micro Asphalt	Newark and Sherwood	£25k-£50k
St Edwin's Drive, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
St Mary's Drive, Edwinstowe - Surface Dressing	Newark and Sherwood	≤£10k
Thoresby Avenue, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Thoresby Drive, Edwinstowe - Surface Dressing	Newark and Sherwood	£10k-£25k
Whittaker Road, Rainworth - Micro Asphalt	Newark and Sherwood	£10k-£25k
A6011 Radcliffe Road, West Bridgford - West Bridgford - Pre-patch	Rushcliffe	£100k-£125k
A606 Melton Road, Tollerton - Surface Dressing	Rushcliffe	£25k-£50k
Bishops Road, Bingham - Micro Asphalt [Member request]	Rushcliffe	≤£10k
Brookside Gardens, Ruddington - Surface Dressing	Rushcliffe	≤£10k
Brookside Road, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
C48 Leake Road, Gotham (Ridgeway) - Surface Dressing	Rushcliffe	£75k-£100k
Camelot Street, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Carnarvon Place, Bingham - Micro Asphalt [Member request]	Rushcliffe	£25k-£50k
Cedar Drive, Keyworth - Micro Asphalt	Rushcliffe	≤£10k
Chaworth Road, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Chesterfield Avenue, Bingham - Micro Asphalt [Member request]	Rushcliffe	≤£10k
Dunblane Road, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Edinburgh Drive, Bingham - Micro Asphalt [Member request]	Rushcliffe	≤£10k
Elms Gardens, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Fairham Close, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Grange Avenue, Ruddington - Surface Dressing	Rushcliffe	≤£10k
Hill Drive, Bingham - Micro Asphalt [Member request]	Rushcliffe	£10k-£25k
Langar Road, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Leys Road, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Margaret Place, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Musters Road, Bingham - Micro Asphalt	Rushcliffe	£10k-£25k
Newstead Drive, West Bridgford - Micro Asphalt	Rushcliffe	£10k-£25k
Newton Avenue, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Porchester Road, Bingham - Micro Asphalt	Rushcliffe	£10k-£25k
Queens Court, Bingham - Micro Asphalt [Member request]	Rushcliffe	≤£10k
Rupert Road, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Sheepfold Lane, Ruddington - Surface Dressing	Rushcliffe	£10k-£25k
Shelford Drive, Bingham - Micro Asphalt	Rushcliffe	≤£10k

<b>Surface dressing (continued)</b>		
Shelton Gardens, Ruddington - Surface Dressing	Rushcliffe	≤£10k
Spinney Road, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Templeman Close, Ruddington - Surface Dressing	Rushcliffe	≤£10k
Western Avenue, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Westfield Road, Bingham - Micro Asphalt [Member request]	Rushcliffe	≤£10k
Wiverton, Bingham - Micro Asphalt	Rushcliffe	≤£10k
Wolds Drive, Keyworth (Phased) - Micro Asphalt	Rushcliffe	£50k-£75k
<b>Sub -block allocation</b>		<b>£3,131</b>

<b>Sub-block/scheme</b>	<b>District</b>	<b>Scheme budget (£000)</b>
<b>Flood risk management</b>		
Works programme under development		
<b>Sub -block allocation</b>		<b>£600</b>

<b>Sub-block/scheme</b>	<b>District</b>	<b>Scheme budget (£000)</b>
<b>Street lighting replacement/upgrades</b>		
Ashland Road West, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Ashland Road, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Beeley Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Bonsler Gardens, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Coultons Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Coultons Close, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Farcroft Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Garside Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Greenland Road, Skegby - 6 N° columns	Ashfield	≤£10k
High Tor, Skegby - 10 N° columns	Ashfield	£10k-£25k
Meadow Drive, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Norwood Close, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Riley Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Riley Close, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Rooley Drive and footpath, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Stevenson Crescent, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Wheatfield, Skegby - 4 N° columns	Ashfield	≤£10k
Wordsworth Avenue, Sutton in Ashfield - Column replacement	Ashfield	≤£10k
Kilton Glade, Worksop - 16 N° columns	Bassetlaw	£10k-£25k
Thievesdale Lane / Farmers Branch, Worksop - 38 N° columns	Bassetlaw	£75k-£100k
Bedale Court, Chilwell - 15 N° columns	Broxtowe	£25k-£50k
Ribblesdale Court, Chilwell - 10 N° columns	Broxtowe	£10k-£25k
Teesdale Court, Chilwell - 23 N° columns	Broxtowe	£25k-£50k
Lambley / Woodborough - Ornate column replacements	Gedling	£25k-£50k
Mansfield Road, Daybrook - 25 N° columns	Gedling	£25k-£50k
Rolleston Drive, Arnold - Column replacement	Gedling	£50k-£75k
Mansfield - General column replacement as part of LED roll out	Mansfield	£100k-£150k
Alberonway Street, Blidworth - 9 N° columns	Newark and Sherwood	£10k-£25k
Belle Vue Lane, Blidworth - 18 N° columns	Newark and Sherwood	£25k-£50k
Byron Street, Blidworth - 3 N° columns	Newark and Sherwood	≤£10k
Grange Road, Blidworth - 4 N° columns	Newark and Sherwood	≤£10k
Haywood Avenue, Blidworth - 7 N° columns	Newark and Sherwood	£10k-£25k
Lyndhurst Avenue, Blidworth - 10 N° columns	Newark and Sherwood	£10k-£25k
Priory Road, Blidworth - 1 N° column	Newark and Sherwood	≤£10k
Saville Street, Blidworth - 8 N° columns	Newark and Sherwood	£10k-£25k
The Crescent, Blidworth - 6 N° columns	Newark and Sherwood	≤£10k
Lady Bay Bridge, Lady Bay - 36 N° columns	Rushcliffe	£50k-£75k
Stanhome Square, West Bridgford - 13 N° columns	Rushcliffe	£10k-£25k
<b>Sub -block allocation</b>		<b>£1,000</b>

<b>Sub-block/scheme</b>	<b>District</b>	<b>Scheme budget (£000)</b>
<b>Street lighting energy saving initiative</b>		
Various locations	Mansfield	
<b>Sub -block allocation</b>		<b>£3,200</b>



Sub-block/scheme	District	Scheme budget (£000)
<b>Traffic signal renewal</b>		
A60 Mansfield Road / Sir John Robinson Way, Arnold	Gedling	£50k-£75k
B686 Carlton Hill / Church Street, Carlton - Pedestrian crossing	Gedling	£10k-£25k
Nottingham Road / Fairfield Street / Tithby Road, Bingham	Newark and Sherwood	£50k-£75k
A606 Melton Road / Musters Road, West Bridgford	Rushcliffe	£100k-£150k
<b>Sub -block allocation</b>		<b>£320</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Safety fencing</b>		
Works programme under development. A proportion of the funding will be used for maintenance		
<b>Sub -block allocation</b>		<b>£320</b>

Sub-block/scheme	District	Scheme budget (£000)
<b>Additional County capital maintenance allocation</b>		
Auckland Road, Hucknall - Resurfacing	Ashfield	£25k-£50k
B6019 Pinxton Green / Kirkby Lane, Kirkby in Ashfield - Surface Dressing	Ashfield	£10k-£25k
Bolsover Street, Hucknall - Resurfacing	Ashfield	£25k-£50k
Church Street, Kirkby in Ashfield - Surface Dressing [Member request]	Ashfield	≤£10k
Forster Street, Kirkby In Ashfield - Resurfacing	Ashfield	£25k-£50k
Gladstone Street, Kirkby in Ashfield - Resurfacing [Member request]	Ashfield	£25k-£50k
Henry Street, Sutton in Ashfield - Surface Dressing [Member request]	Ashfield	≤£10k
Herne Street, Sutton in Ashfield - Micro Asphalt [Member request]	Ashfield	£10k-£25k
Milton Street, Kirkby in Ashfield - Resurfacing [Member request]	Ashfield	£25k-£50k
Newbound Lane, Teversal - Surface Dressing	Ashfield	≤£10k
Park Street, Kirkby in Ashfield - Resurfacing	Ashfield	£25k-£50k
Sotherby Avenue, Sutton in Ashfield - Surface Dressing [Member request]	Ashfield	≤£10k
The Avenue, Sutton in Ashfield - Surface Dressing [Member request]	Ashfield	≤£10k
Wigwam Lane, Hucknall - Resurfacing [Member request]	Ashfield	£75k-£100k
Eagle Place, Retford - Resurfacing [Member request]	Bassetlaw	£25k-£50k
Highfield Grove, Carlton in Lindrick - Surface Dressing	Bassetlaw	≤£10k
Highfield, Retford - Surface Dressing	Bassetlaw	≤£10k
Lawn Wood Avenue, Elkesley - Surface Dressing [Member request]	Bassetlaw	≤£10k
Markham Road, Langold - Surface Dressing [Member request]	Bassetlaw	≤£10k
Medway, Retford - Surface Dressing	Bassetlaw	≤£10k
Mellish Road, Langold - Resurfacing [Member request]	Bassetlaw	£75k-£100k
Mill Lane 'The Beck', Clayworth - Resurfacing	Bassetlaw	£10k-£25k
Milnercroft, Retford - Surface Dressing	Bassetlaw	≤£10k
Norfolk Street, Worksop - Resurfacing	Bassetlaw	£25k-£50k
Old Bracken Lane, Retford - Resurfacing	Bassetlaw	£25k-£50k
Rectory Road, Treswell - Resurfacing	Bassetlaw	£25k-£50k
Riddell Avenue, Langold - Surface Dressing	Bassetlaw	≤£10k
Robinson Drive, Worksop - Resurfacing	Bassetlaw	£25k-£50k
Sandringham Road, Retford - Surface Dressing	Bassetlaw	≤£10k
Sandringham Service Road, Retford - Surface Dressing	Bassetlaw	≤£10k
South Street, Normanton on Trent - Resurfacing [Member request]	Bassetlaw	£25k-£50k
Strawberry Road, Retford - Resurfacing	Bassetlaw	£25k-£50k
Town Street, South Leverton - Resurfacing [Member request]	Bassetlaw	£100k-£150k
Windsor Road, Retford - Surface Dressing	Bassetlaw	£10k-£25k
Alford Close, Beeston - Micro Asphalt	Broxtowe	≤£10k
Birch Avenue, Beeston - Micro Asphalt [Member request]	Broxtowe	≤£10k
C78 Cossall Road / Dead Lane, Cossall - Surface Dressing / Anti skid [Member request]	Broxtowe	£10k-£25k
Chewton Street, Eastwood - Resurfacing [Member request]	Broxtowe	£25k-£50k
Cornwall Avenue, Beeston - Micro Asphalt	Broxtowe	≤£10k
Coronation Road, Cossall - Surface Dressing [Member request]	Broxtowe	£10k-£25k
Grenville Road, Beeston - Resurfacing [Member request]	Broxtowe	£25k-£50k
Leyton Crescent, Beeston - Micro Asphalt [Member request]	Broxtowe	≤£10k
Lilac Crescent, Beeston - Micro Asphalt	Broxtowe	≤£10k
Lilac Grove, Beeston - Surface Dressing	Broxtowe	≤£10k
Longlands Road, Beeston - Micro Asphalt	Broxtowe	≤£10k
Maple Avenue, Beeston - Surface Dressing	Broxtowe	≤£10k
Metcalfe Road, Newthorpe - Estate - Resurfacing [Member request]	Broxtowe	£25k-£50k
Sandringham Drive, Bramcote - Resurfacing [Member request]	Broxtowe	£50k-£75k



**Appendix 2 - Capital maintenance programme 2018/19**

Temple Crescent, Nuthall - Resurfacing [Member request]	Broxtowe	£25k-£50k
Thoresby Road, Bramcote - Resurfacing [Member request]	Broxtowe	£75k-£100k

Sub-block/scheme	District	Scheme budget (£000)
<b>Additional County capital maintenance allocation (continued)</b>		
C167 Main Street, Woodborough - Surface Dressing [Member request]	Gedling	£25k-£50k
Forester Road, Carlton - Surface Dressing [Member request]	Gedling	£25k-£50k
Fraser Road, Carlton - Resurfacing [Member request]	Gedling	£100k-£150k
Haywood Road, Mapperley - Resurfacing [Member request]	Gedling	£100k-£150k
High Street, Arnold - Resurfacing [Member request]	Gedling	£100k-£150k
Kent Road, Mapperley - Micro Asphalt [Member request]	Gedling	£10k-£25k
Main Street, Burton Joyce - Micro Asphalt [Member request]	Gedling	£50k-£75k
Mays Avenue, Carlton - Resurfacing [Member request]	Gedling	£100k-£150k
Moore Road, Mapperley - Micro Asphalt [Member request]	Gedling	£10k-£25k
Park Road, Calverton - Surface Dressing [Member request]	Gedling	£25k-£50k
Pierrepont Avenue, Gedling - Resurfacing [Member request]	Gedling	£25k-£50k
Sandford Road, Mapperley - Micro Asphalt [Member request]	Gedling	£10k-£25k
Woodside Drive, Arnold - Micro Asphalt [Member request]	Gedling	≤£10k
Birkland Avenue, Mansfield Woodhouse - Surface Dressing	Mansfield	≤£10k
Budby Crescent, Meden Vale - Resurfacing	Mansfield	£25k-£50k
Byron Street, Mansfield - Resurfacing	Mansfield	≤£10k
Corporation Street, Mansfield - Resurfacing	Mansfield	≤£10k
Cromwell Street, Mansfield - Micro Asphalt [Member request]	Mansfield	£10k-£25k
Denby Drive, Mansfield - Micro Asphalt [Member request]	Mansfield	≤£10k
Kennedy Avenue, Mansfield Woodhouse - Surface Dressing	Mansfield	≤£10k
Noel Street, Mansfield - Resurfacing	Mansfield	≤£10k
Nursery Street, Mansfield - Micro Asphalt	Mansfield	≤£10k
Poplar Drive, Pleasley - Resurfacing [Member request]	Mansfield	£25k-£50k
Robin Down Lane, Mansfield - Micro Asphalt	Mansfield	≤£10k
Rufford Avenue, Mansfield - Micro Asphalt	Mansfield	≤£10k
Rushpool Avenue, Mansfield Woodhouse - Surface Dressing	Mansfield	≤£10k
Taylors Close, Mansfield - Resurfacing	Mansfield	£25k-£50k
Terrace Road, Mansfield - Micro Asphalt [Member request]	Mansfield	≤£10k
The Burns/Meden Avenue/George Street, Warsop - Surface Dressing	Mansfield	£10k-£25k
Titchfield Avenue, Mansfield Woodhouse - Surface Dressing	Mansfield	≤£10k
Watson Avenue, Mansfield - Micro Asphalt [Member request]	Mansfield	≤£10k
West Bank Lea, Mansfield - Resurfacing	Mansfield	£25k-£50k
Windmill Lane, Mansfield - Resurfacing [Member request]	Mansfield	£25k-£50k
Wood Lane, Church Warsop - Resurfacing	Mansfield	£25k-£50k
Yorke Street, Mansfield Woodhouse - Resurfacing [Member request]	Mansfield	£25k-£50k
Back Street & Front Street, South Clifton - Surface Dressing [Member request]	Newark and Sherwood	£25k-£50k
Barnby Gate, Newark (Phase 1) - Resurfacing [Member request]	Newark and Sherwood	£100k-£150k
Beacon Hill Road, Newark - Resurfacing [Member request]	Newark and Sherwood	£75k-£100k
Burton Rise, Walesby - Micro Asphalt	Newark and Sherwood	£10k-£25k
Church Lane, Averham - Resurfacing [Member request]	Newark and Sherwood	£25k-£50k
Church Lane, South Muskham - Micro Asphalt	Newark and Sherwood	£25k-£50k
Eastfield Close, Clipstone - Resurfacing	Newark and Sherwood	£10k-£25k
Elizabeth Road, Newark - Resurfacing [Member request]	Newark and Sherwood	£75k-£100k
First Avenue, Clipstone - Resurfacing [Member request]	Newark and Sherwood	£75k-£100k
Greenvale, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Greenwood Close, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Halam Hill, Halam - Surface Dressing [Member request]	Newark and Sherwood	£10k-£25k
Main Street, South Scarle - Micro Asphalt [Member request]	Newark and Sherwood	£10k-£25k
Milldale Road, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Wetsyke Lane, Balderton - Micro Asphalt	Newark and Sherwood	£10k-£25k
Woodland Close, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
Woodside, Farnsfield - Surface Dressing	Newark and Sherwood	≤£10k
A60 Loughborough Road, Bunny - Surface Dressing [Member request]	Rushcliffe	£50k-£75k
Back Lane, Cropwell Butler - Micro Asphalt [Member request]	Rushcliffe	£10k-£25k
Bassingfield Lane, Bassingfield - Resurfacing [Member request]	Rushcliffe	£25k-£50k
C48 Gotham Road, East Leake - Surface Dressing [Member request]	Rushcliffe	£50k-£75k
Charles Street, Ruddington - Resurfacing [Member request]	Rushcliffe	£50k-£75k
Cropwell Road, Radcliffe on Trent - Micro Asphalt [Member request]	Rushcliffe	£75k-£100k
Exchange Road, West Bridgford - Resurfacing [Member request]	Rushcliffe	£75k-£100k
Far Lane, Normanton on Soar - Micro Asphalt [Member request]	Rushcliffe	£10k-£25k
Harrow Road, West Bridgford - Resurfacing [Member request]	Rushcliffe	£75k-£100k
Parkyn Street, Ruddington - Resurfacing [Member request]	Rushcliffe	£50k-£75k
Trevor Road, West Bridgford - Resurfacing [Member request]	Rushcliffe	£75k-£100k



Sub-block/scheme	District	Scheme budget (£000)
<b>Network structural patching / DfT Pothole Fund</b>		
<i>This programme is over subscribed given predicted funding available for this budget block. Final programme will be determined through site assessment and those sites not delivered during 2018/19 will be considered for delivery during 2019/20</i>		
B6018 Mansfield Road, Selston [Member request]	Ashfield	TBD
Daniels Way, Hucknall	Ashfield	TBD
Kings Street, Kirkby in Ashfield	Ashfield	TBD
Maori Avenue, Hucknall	Ashfield	TBD
St Mary's Road, Sutton in Ashfield [Member request]	Ashfield	TBD
Westbourne Road, Sutton in Ashfield [Member request]	Ashfield	TBD
Westbourne View, Sutton in Ashfield [Member request]	Ashfield	TBD
Askham Lane, Upton	Bassetlaw	£10k-£25k
B6045 Eel Pool Road, Drakeholes [Member request]	Bassetlaw	TBD
C36 Diggles Lodge Lane, Barnby Moor	Bassetlaw	£10k-£25k
Durham Close, Worksop	Bassetlaw	TBD
High Street, Walkeringham [Member request]	Bassetlaw	£25k-£50k
Hillsyde Avenue, Misterton [Member request]	Bassetlaw	TBD
Low Marnham Village [Member request]	Bassetlaw	TBD
Main Street, Oldcotes [Member request]	Bassetlaw	TBD
Meden Bank, Bothamsall	Bassetlaw	TBD
Owday Lane, Worksop	Bassetlaw	£10k-£25k
Roberts Close, Ragnall	Bassetlaw	TBD
Upton T junction, Headon Cum Upton [Member request]	Bassetlaw	TBD
Winston Green, Retford	Bassetlaw	TBD
Yew Tree Road, Upton	Bassetlaw	£10k-£25k
Awsworth Lane, Cossall [Member request]	Broxtowe	TBD
Baldwin Street, Newthorpe [Member request]	Broxtowe	TBD
Ewe Lamb Lane, Stapleford [Member request]	Broxtowe	TBD
Melbourne Road, Stapleford [Member request]	Broxtowe	TBD
Oak Drive, Nuthall [Member request]	Broxtowe	TBD
Richmond Avenue, Giltbrook [Member request]	Broxtowe	TBD
Swingate, Nuthall [Member request]	Broxtowe	TBD
The Glebe, Cossall [Member request]	Broxtowe	TBD
Victoria Street, Kimberley [Member request]	Broxtowe	TBD
Addison Road, Carlton Hill [Member request]	Gedling	TBD
Albert Street, Gedling	Gedling	£25k-£50k
Bennett Road, Mapperley [Member request]	Gedling	TBD
Birch Avenue, Carlton	Gedling	£10k-£25k
Cantley Avenue, Gedling	Gedling	£10k-£25k
Hickling Road, Mapperley	Gedling	≤£10k
Hilton Road, Mapperley [Member request]	Gedling	£10k-£25k
Kenrick Road, Mapperley [Member request]	Gedling	TBD
Kensington Gardens, Carlton	Gedling	£10k-£25k
Lodge Farm Lane, Arnold [Member request]	Gedling	TBD
Marshall Hill Drive, Mapperley	Gedling	£25k-£50k
Milton Drive, Ravenshead [Member request]	Gedling	TBD
Morris Street, Netherfield [Member request]	Gedling	TBD
Oakfieldwood Drive, Ravenshead [Member request]	Gedling	TBD
Priory Avenue, Ravenshead [Member request]	Gedling	TBD
Robinson Road, Mapperley [Member request]	Gedling	£25k-£50k
Roundwood Road, Daybrook [Member request]	Gedling	TBD
Rowan Avenue, Ravenshead	Gedling	≤£10k
Somersby Road, Woodthorpe [Member request]	Gedling	TBD
Standhill Road, Carlton [Member request]	Gedling	TBD
Towes Mount, Carlton	Gedling	£10k-£25k
Welbeck Avenue, Gedling	Gedling	£10k-£25k
Whittingham Road, Mapperley [Member request]	Gedling	£10k-£25k
Wood End Drive, Ravenshead	Gedling	≤£10k
A60, Mansfield Woodhouse - Footway [Member request]	Mansfield	TBD
B6020 Southwell Road East, Rainworth [Member request]	Mansfield	TBD
Chesnut Drive, Mansfield [Member request]	Mansfield	TBD
High Street, Mansfield Woodhouse [Member request]	Mansfield	TBD
Sherwood Street, Mansfield Woodhouse [Member request]	Mansfield	TBD
Sherwood Street/Forest Road, Warsop [Member request]	Mansfield	TBD
The Ridings, Forest Town [Member request]	Mansfield	TBD

<b>Network structural patching / DfT Pothole Fund (continued)</b>		
Bell Lane, Weston [Member request]	Newark and Sherwood	£50k-£75k
Chapel Lane, Elston [Member request]	Newark and Sherwood	£10k-£25k
Coronation Avenue, Balderton [Member request]	Newark and Sherwood	£10k-£25k
Hatfield Close, Rainworth	Newark and Sherwood	TBD
Low Street, Collingham [Member request]	Newark and Sherwood	≤£10k
Main Street, Coddington [Member request]	Newark and Sherwood	£10k-£25k
Main Street, Fiskerton [Member request]	Newark and Sherwood	TBD
Meering Avenue, Newark - Footway [Member request]	Newark and Sherwood	TBD
Pinfold, Elston [Member request]	Newark and Sherwood	£25k-£50k
Woodlands, Winthorpe [Member request]	Newark and Sherwood	£50k-£75k
Asher Lane, Ruddington [Member request]	Rushcliffe	TBD
Barleylands, Ruddington [Member request]	Rushcliffe	TBD
Barn Lane, Upper Broughton	Rushcliffe	£25k-£50k
Devonshire Road, West Bridgford [Member request]	Rushcliffe	TBD
Main St/Station Rd, Plumtree [Member request]	Rushcliffe	£150k-£200k
Main Street, Ratcliffe-on-Soar	Rushcliffe	£10k-£25k
Manvers Road, West Bridgford [Member request]	Rushcliffe	TBD
New Road, Colston Bassett [Member request]	Rushcliffe	TBD
Northfield Avenue, Radcliffe on Trent	Rushcliffe	£25k-£50k
Nursery Close, Radcliffe on Trent	Rushcliffe	≤£10k
Nursery Road, Radcliffe on Trent	Rushcliffe	£10k-£25k
Oatfield Lane, Radcliffe on Trent [Member request]	Rushcliffe	TBD
Oatfield Lane, Saxondale	Rushcliffe	TBD
Owthorpe Road, Cotgrave [Member request]	Rushcliffe	TBD
Portland Road, West Bridgford [Member request]	Rushcliffe	TBD
Station Road, Plumtree [Member request]	Rushcliffe	£25k-£50k
The Green, Ruddington [Member request]	Rushcliffe	TBD
Tollerton Lane, Tollerton	Rushcliffe	£50k-£75k
Woodside Road, Radcliffe on Trent	Rushcliffe	£10k-£25k
<b>Sub -block allocation</b>		<b>£2,174</b>

**Appendix 3 - 2018/19 Traffic management revenue programme**

Location/Scheme	District	Scheme budget
Beech Road, Underwood - double yellow lines on junction	Ashfield	≤£5k
Beulah Road/Kingsway, Kirkby - double yellow lines	Ashfield	≤£5k
Bishops Way, Hucknall - double yellow lines	Ashfield	≤£5k
Carlingford Road/Linby Walk, Hucknall - school keep clear or no waiting restrictions	Ashfield	≤£5k
Carnarvon Road/Common Road, Huthwaite junction - double yellow lines	Ashfield	≤£5k
Church Avenue, Sutton - school keep clear or no waiting restrictions	Ashfield	≤£5k
Church Hill, Kirkby at junctions with Princess Street and Laburnham Grove - double yellow lines	Ashfield	≤£5k
Edward Close, Hucknall - handrails at back of the footway	Ashfield	≤£5k
Hill Crescent/Skegby Road, Sutton - double yellow lines on junction	Ashfield	≤£5k
Redcliffe Street/Dalestorth Street, Sutton - double yellow lines	Ashfield	≤£5k
Rookery Lane, Sutton - No access to industrial estate sign	Ashfield	≤£5k
Selston - lengthman scheme	Ashfield	≤£5k
Shortwood Ave/Watnall Road, Hucknall - double yellow lines	Ashfield	≤£5k
Skegby Road/Lawns Road, Kirkby - double yellow lines on junction	Ashfield	≤£5k
Station Road/Norman Road, Sutton - double yellow lines and deflection arrows	Ashfield	≤£5k
Strawberry Bank, Huthwaite - playground signs	Ashfield	≤£5k
Various locations - minor drainage repairs in Ashfield area	Ashfield	£5k-£10k
Bothamsall - advance weight restriction signage	Bassetlaw	≤£5k
Bridge Place, Worksop - Keep Clear marking	Bassetlaw	≤£5k
Carburton - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Carlton Road/Sunnyside, Worksop - junction protection	Bassetlaw	≤£5k
Church Road, Langold - extension of existing restrictions	Bassetlaw	≤£5k
Dunham - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Everton - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Grange Close, Carlton in Lindrick - junction protection	Bassetlaw	≤£5k
Mattersey - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Mill Lane, Gringley on the Hill - parking restrictions on the bend opposite school	Bassetlaw	≤£5k
Misson - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Norton & Cuckney - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Plantation Hill/Kilton Hill, Worksop – junction protection	Bassetlaw	≤£5k
Primrose Way/Wingfield Avenue, Worksop - junction protection (also possible restrictions on the bend o/s Greenacres)	Bassetlaw	≤£5k
Priorswell Road, Worksop at junctions with Garside Street and Shelley Street - junction protection	Bassetlaw	≤£5k
Rampton - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Rotherham Baulk/Lawn Road, Carlton in Lindrick - unsuitable for HGV signs	Bassetlaw	≤£5k
Sturton Cluster - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
Treswell Road, Rampton - chevrons	Bassetlaw	≤£5k
Tuxford - lengthman scheme <i>(scheme still awaiting confirmation to proceed and agreement with parish council)</i>	Bassetlaw	≤£5k
35 Inham Road, Chilwell - handrail at steps across verge	Broxtowe	≤£5k
Chetwyn Road/High Road, Toton - double yellow lines on junction	Broxtowe	≤£5k
Hempsill Lane, Nuthall - illuminated 'Give Way' sign on junction	Broxtowe	≤£5k
Maws Lane, Kimberley - double yellow lines on junction (carry over)	Broxtowe	≤£5k
Millenuim Way Phonix Park, Nuthall - double yellow lines to improve access for HGVs	Broxtowe	≤£5k
Moorgreen, opposite Horse and Groom Pub - new chevrons on bend	Broxtowe	≤£5k
Padge Road, Beeston - double yellow lines to improve access for HGVs	Broxtowe	≤£5k
Queens Road North, Eastwood - waiting restrictions on same side as Police Station	Broxtowe	≤£5k
The Parrs, Beeston Rylands - double yellow lines to improve access for HGVs	Broxtowe	≤£5k
Various locations - minor drainage repairs in Broxtowe area	Broxtowe	£10k-£20k
A60 Mansfield Rd, On Bend South of Kighill Ln Jcn, Ravenshead - Layby Access/Redesign	Gedling	£5k-£10k
A60 Mansfield Rd, Woodthorpe Hospital - Sign Repositioning/ Removal	Gedling	≤£5k
A612 Church Rd, Various Junctions, Burton Joyce - Parking Restrictions (Burton Joyce Combined TRO)	Gedling	≤£5k
B684 Plains Road, Mapperley - 30mph signing/lining Improvement	Gedling	≤£5k
Buxton Ave, Carlton (sharp left 90degree bend at bottom of hill) - Bend sign/SLOW	Gedling	≤£5k
Chapel Lane/Main Street, Lambley junction - unsuitable for HGVs sign	Gedling	≤£5k
Charles Close, Gedling - mark out parking bays on both sides of the road	Gedling	≤£5k
Collyer Road, Calverton - footway link	Gedling	≤£5k
FP Ramsey Dr, Arnold - Cycle Barriers	Gedling	≤£5k
Front St & Worrall Ave, Arnold - One Way Arrow Road/Lane Markings	Gedling	≤£5k
Hooton Rd, Carlton across car park junction - disabled access kerbs	Gedling	≤£5k
Lowdham Lane, Woodborough A6097 Slip Rd - lane markings	Gedling	≤£5k
Lowdham Lane, Woodborough Garden Centre access - carriageway edge line	Gedling	≤£5k
Main St, Various Junctions, Burton Joyce - Parking Restrictions (Burton Joyce Combined TRO)	Gedling	≤£5k
Main Street/Lingwood Lane, Woodborough, main entrance to St Swithuns Church - disabled access kerbs	Gedling	≤£5k
Muirfield Road, Bestwood Estate, park entrance opposite Jermyn Drive junction - pedestrian guardrail	Gedling	≤£5k
Newstead Cluster Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Gedling	£5k-£10k
Shelt Hill, Woodborough - 30mph Speed Limit Gateway Improvement	Gedling	≤£5k

<b>Appendix 3 - 2018/19 Traffic management revenue programme</b>		
St Austins Dr/Gedling Rd, Carlton - Junction Protection Yellow Lines (TRO)	Gedling	≤£5k
Stanhope Road/Arnold Lane, Gedling junction - 30mph sign improvements	Gedling	≤£5k

Location/Scheme	District	Scheme budget
Valley Rd, Either Side of Ernest Rd Jcn, Carlton - Crossroads Warning Signs	Gedling	≤£5k
Woodborough Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Gedling	≤£5k
Woodchurch Road/Pavilion Road, Bestwood Estate junction - removal of 2 signs & 1 post	Gedling	≤£5k
Woodthorpe Drive, Bridge Area, Woodthorpe - edge lining & H-bars	Gedling	≤£5k
A60 Church Street/Hetts Lane, Warsop junction - parking restriction (Warsop combined TRO)	Mansfield	≤£5k
A6075 Abbott Rd, Opp Beckett Ave Jcn - Keep Clear Marking	Mansfield	≤£5k
Bath Street area, Mansfield - Removal of 19 Making It Centre signs	Mansfield	≤£5k
Carr Lane, Stonebridge Rd & King Rd junctions - junction protection parking restriction (Warsop combined TRO)	Mansfield	≤£5k
Castle Street, Mansfield Woodhouse - edge lines, 3 pedestrian logos & cul-de-sac sign	Mansfield	≤£5k
Clipstone Drive/Newlands Drive, Forest Town junction - junction lining & road narrows sign	Mansfield	≤£5k
Dunoon Road, Mansfield cul-de-sac end footpath entrance - disabled access	Mansfield	≤£5k
Eakring Road to Cawthorne Way, Mansfield footpath - staggered barriers	Mansfield	≤£5k
Kingsway Community Project Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Mansfield	≤£5k
Lamond Close, Mansfield end steps to footpath - handrail adjacent to steps	Mansfield	≤£5k
Lismore Court, Mansfield end steps to footpath - alter steps to ramp	Mansfield	≤£5k
Mansfield BID Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Mansfield	≤£5k
Mansfield Woodhouse Community Development Group Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Mansfield	≤£5k
New Mill Ln, Bend Near Meadow House, Mansfield Woodhouse/Forest Town - Bend Safety Improvements	Mansfield	£5k-£10k
Oakfield Lane/B6035 Sherwood Street, Warsop junction - parking restriction (Warsop combined TRO)	Mansfield	≤£5k
Old Newark Road, Mansfield public spaces protection order barrier/junction redesign	Mansfield	£5k-£10k
Station Road, Mansfield Bus Station - footway improvement	Mansfield	≤£5k
Station Street, Mansfield Woodhouse outside 54 Double Dragon - bollards	Mansfield	≤£5k
Toothill Rd, Car Park Access, Mansfield - Double Yellow Lines (TRO)	Mansfield	≤£5k
Woburn Rd, A6191 Jcn & School Entrance - Removal/redesign of Sure Start Signs	Mansfield	≤£5k
A1133/Woodhill Road, Collingham - double yellow lines	Newark & Sherwood	≤£5k
Beacon Hill - contribution towards interactive sign	Newark & Sherwood	≤£5k
Bleasby - lengthman scheme ( <i>scheme still awaiting confirmation to proceed and agreement with parish council</i> )	Newark & Sherwood	≤£5k
Clipstone - lengthman scheme ( <i>scheme still awaiting confirmation to proceed and agreement with parish council</i> )	Newark & Sherwood	≤£5k
Grove Street area/London Road, Balderton - junction protection	Newark & Sherwood	≤£5k
Mill Lane/High Street, Edwinstowe junction - double yellow lines	Newark & Sherwood	≤£5k
Newark and Balderton - Blue Badge bays x3	Newark & Sherwood	≤£5k
Ollerton Cluster - lengthman scheme ( <i>scheme still awaiting confirmation to proceed and agreement with parish council</i> )	Newark & Sherwood	≤£5k
Rufford Road, Edwinstowe - TRO amendment from 18T to 7.5T to align with Mill Lane (subject to further discussion with Cllr Peck)	Newark & Sherwood	≤£5k
Southwell - lengthman scheme ( <i>scheme still awaiting confirmation to proceed and agreement with parish council</i> )	Newark & Sherwood	≤£5k
Southwell Road East/Ramsden Croft Road, Rainworth - road markings	Newark & Sherwood	≤£5k
Station Road area, Lowdham - junction protection	Newark & Sherwood	≤£5k
Station Road Collingham - horse warning signs	Newark & Sherwood	≤£5k
Staythorpe - horse warning signs	Newark & Sherwood	≤£5k
The Osiers with Farndon Road, Newark - junction protection and extended double yellow lines	Newark & Sherwood	≤£5k
A6006/Main Street area, Normanton & Stanford on Soar - direction signing to chain ferry	Rushcliffe	≤£5k
A606 Melton Road/Folly Hall Lane, Upper Broughton junction - junction warning sign	Rushcliffe	≤£5k
Ambleside, Gamston near play park/puffin crossing - guardrail across worn footpath entry in verge	Rushcliffe	≤£5k
Beckside, Edwalton roundabouts at Morrisons and Alford Road - Removal of sponsorship signs	Rushcliffe	≤£5k
Bingham Road, Wiverton Hall access - SLOW marking	Rushcliffe	≤£5k
Bridge Gr, West Bridgford - One Way Arrows	Rushcliffe	≤£5k
Camelot Street, Opp Clifton Road junction & Camelot Street/Camelot Cres junction protection/HGV access (Ruddington combined TRO)	Rushcliffe	≤£5k
Car Colston Rd/Spring Ln, Screveton - Bend Signing Improvements	Rushcliffe	≤£5k
Car Ln, Near Frost's Nursery, Car Colston - Double Bend Warning Sign	Rushcliffe	≤£5k
Clawson Ln, Main St, Hickling Ln & Bridegate Ln, Hickling - 4 Speed Limit Gateway Improvements	Rushcliffe	≤£5k
Compton Acres, Path To Belton Dr Adj No 16, West Bridgford - Replace Bollard	Rushcliffe	≤£5k
Coneygreys Spinney, Flintham loop junction - Give Way line	Rushcliffe	≤£5k
Costock Road, Wysall bend at Disney House - bend warnings/SLOW	Rushcliffe	≤£5k
Cotgrave Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Rushcliffe	≤£5k
Cropwell Bishop Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Rushcliffe	≤£5k
Hollygate Ln, Adj Industrial Access, Cotgrave - Weight Restriction Sign & Poss Others	Rushcliffe	≤£5k
Langar Cum Barnstone Lengthsman Scheme (Pending approval of Lengthsman Schemes continuation in principle)	Rushcliffe	≤£5k
Langar Lane, Langar - side fences on 2 cattle grids	Rushcliffe	£5k-£10k
Leake Lane, Stanford-on-Soar approach to Old School House/bus stop - SLOW marking	Rushcliffe	≤£5k
Lordship Lane, Orston - SLOW marking	Rushcliffe	≤£5k



**Appendix 3 - 2018/19 Traffic management revenue programme**

Lutterell Way/Ridgeway Close, West Bridgford to footpath - disabled access	Rushcliffe	≤£5k
Lyndhurst Gdns/ Waddington Dr Jcn, West Bridgford - 2 Bollards	Rushcliffe	≤£5k
Main Rd, West St/Pinfold Ln jcn, Shelford - Horse Warning Signs	Rushcliffe	≤£5k
Main St, No 30/Co-op Funeralcare, East Leake - Guardrail at Raised Kerblin in Footway	Rushcliffe	≤£5k
Main St, Pedestrian Gate To School, Normanton-on-Soar - Pedestrian Guardrail	Rushcliffe	≤£5k

Location/Scheme	District	Scheme budget
Manvers Road, West Bridgford footpath access west of Exchange Road - H-Bars x 2	Rushcliffe	≤£5k
Mere Way Business Park, Ruddington all along, but also near roundabout (Ruddington combined TRO)	Rushcliffe	≤£5k
Mount Pleasant/Main Road, Radcliffe on Trent junction - kerbing improvement	Rushcliffe	≤£5k
Musters Road, Langar either side of Barnstone Road crossroads - child triangle warning markings/improvements	Rushcliffe	≤£5k
Old Rectory Close/Brookside, East Leake junction - 2 H-Bars	Rushcliffe	≤£5k
Platt Ln/Nicker Hill, Keyworth - Give Way Triangle & Renew Lining	Rushcliffe	≤£5k
Rutland Road/Chatsworth Road, West Bridgford junction - cul-de-sac sign	Rushcliffe	≤£5k
Shaw Street, Ruddington car park access (Ruddington combined TRO)	Rushcliffe	≤£5k
Shelford Rd, Radcliffe-on-Trent to Shelford Crossroads - Deer Warning Signs	Rushcliffe	≤£5k
Stanford Ln, Normanton-on-Soar - Bend Warning Sign	Rushcliffe	≤£5k
The Square, Gotham - additional bollards	Rushcliffe	≤£5k
Vicarage Lane, Ruddington narrow single lane section - emergency access (Ruddington combined TRO)	Rushcliffe	≤£5k
Westhorpe, Willoughby on the Wolds approach to Back Lane crossroads - advanced Give Way sign	Rushcliffe	≤£5k

## Appendix 4 – Road safety education, training and awareness programme 2018/19

2018	Road Safety Issue	Target Audience	Key messages	Activity / Event(s)		Campaign		Press Release / Publicity May include local press, and social media	
Winter	Winter Driving	Drivers, Riders	<ul style="list-style-type: none"> <li>• Tyres</li> <li>• Weather related advice</li> </ul>	X				X	
Spring	British Summer Time begins	All Road Users	<ul style="list-style-type: none"> <li>• Change in driving conditions (commute)</li> </ul>					X	
	Distraction	Teenage Pedestrians	<ul style="list-style-type: none"> <li>• Headphones, mobile phones</li> </ul>			X	Pavement Art at Schools, Colleges	X	To include social media activity
	Cycle Safety	Adult Pedal Cyclists	<ul style="list-style-type: none"> <li>• Road positioning</li> <li>• Group riding</li> <li>• Conspicuity</li> <li>• Cycle helmets</li> </ul>	X				X	
Summer	Drink / Drugs	Drivers, Riders & Pedestrians	<ul style="list-style-type: none"> <li>• Designated Driver</li> <li>• Morning After</li> </ul>	X	Football World Cup	X		X	
	Cycle Safety	Adult Pedal Cyclists	<ul style="list-style-type: none"> <li>• Road positioning</li> <li>• Group riding</li> <li>• Conspicuity</li> <li>• Cycle helmets</li> </ul>	X				X	
	In Car Safety	Drivers	<ul style="list-style-type: none"> <li>• Car Seat advice</li> <li>• Seatbelt wearing</li> </ul>	X	Car Seat Advice Events			X	
Autumn	Back to School	All Road Users	<ul style="list-style-type: none"> <li>• Children on school journey</li> <li>• Route planning</li> </ul>					X	
	Cycle to Work	Pedal Cyclist	<ul style="list-style-type: none"> <li>• Road positioning</li> <li>• Group riding</li> <li>• Conspicuity</li> <li>• Cycle helmets</li> </ul>	X	Partnership events Work with local businesses			X	

#### Appendix 4 – Road safety education, training and awareness programme 2018/19

<b>Autumn (cont)</b>	British Summer Time End	All Road Users	<ul style="list-style-type: none"> <li>• Change in driving conditions (commute)</li> <li>• Use of lights (in working order)</li> </ul>					X	
	Conspicuity	Pedestrians, Pedal Cyclists & Motorcyclists	<ul style="list-style-type: none"> <li>• Visibility of road users</li> <li>• Reflective &amp; Hi Vis clothing</li> </ul>	X	Support and RSE in schools through the JRSO programme			X	
<b>All Year Round</b>	Road Safety Education	Primary & Secondary Pupils, Colleges & Universities	<ul style="list-style-type: none"> <li>• The resource package has been developed for each year group</li> <li>• Road Accident data used to target message appropriately for each age group</li> <li>• Particular emphasis on Secondary age group</li> </ul>	X	Freshers Fayres and Partnership events in schools			X	An occasional press release may be considered for special circumstances or events that promote the 'service' and NCC
		Adults of All ages including businesses & Older Drivers	<ul style="list-style-type: none"> <li>• Occupational Road Risk with Businesses</li> <li>• 'Drive On' workshop with Older Road Users</li> <li>• Adult events</li> </ul>	X				X	As above
	Awareness Raising	All Road Users	<ul style="list-style-type: none"> <li>• Messages appropriate to the audience attending</li> </ul>	X	Public and Partnership events			X	As above
	Partnership Events & Campaigns	All Road Users as appropriate	<ul style="list-style-type: none"> <li>• Specific to target group e.g. Young Drivers</li> <li>• Any activity will be 'data led'</li> <li>• Key partners include 'NRSP' – Nottinghamshire Road Safety Partnership</li> </ul>	X	Partnership events	X	Road side campaigns & targeted Police enforcement operations	X	
					Supporting Police				

## Appendix 4 – Road safety education, training and awareness programme 2018/19

### Training

2017-18	Activity	Training Module	Target Age Group
Pedal Cycle Training (Bikeability)	Bikeability Core Activities and Training	Level 1	Years 3 -6
		Level 2	Primary
		Level 3	Primary & Secondary
	Bikeability Plus Modules	Balance Bikes	KS1
		Learn to Ride	KS1 & 2
		Bikeability Fix	All Ages
		On Show	Parents
		Bikeability Parents	Adults
		Bikeability Promotion	All Ages
		Bikeability Ride	All Ages
		Transition	Year 6 Primary children
School Holidays: Easter, Summer and half-terms	Pre Driver Events	All day event	15-17 year olds (prior to learning to drive)

**8 March 2018****Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****INSPIRE LEARNING ANNUAL PLAN AND FEES POLICY 2018/19 & CULTURAL  
EVENTS SPRING/SUMMER 2018****Purpose of the Report**

1. The purpose of this report is to:
  - report on performance and outcomes during the 2016/17 academic year
  - seek approval for the service's plan for the 2018/19 academic year
  - seek approval for plans for use of Education Skills Funding Agency (ESFA) funding in the 2018/19 academic year
  - seek approval for the Fees Policy for the 2018/19 academic year
  - seek approval for the service's Supply Chain Policy
  - seek endorsement of this year's spring and summer events at NCC's Country Parks, and Inspire's various culture, learning and arts events found at **Appendix 3**.

**Information****Performance and Outcomes 2016/17**

2. During the 2016/17 academic year, the following key outcomes were achieved:
  - recruited 307 16/19-year-old students against a funding target of 284 learners (the additional 23 learners will be 'consolidated' by the ESFA during the 2018/19 academic year)
  - Achieved a 76% positive progression rate for 16 to 18-year-old learners
  - recruited 8,674 ESFA funded Community and Family Learning learners against a target of 8,000 (6,107 learners were first-time learners with Inspire Learning)
  - delivered 68.3% of provision to learners from the 250 most deprived 'Super Output Areas' across Nottinghamshire against a 68% target
  - Successfully implemented Nottinghamshire County Council procurement compliant subcontracting processes.

**OfSTED Inspection October 2017**

3. Inspire Learning was inspected in October 2017 and achieved a Grade 2 (Good) for Overall effectiveness.

**Approval for strategic aim and objectives for 2018/19**

4. The strategic aims and objectives for the 2018/19 academic year are as follows:

## Aim

To ensure that local people have access to an appropriate range of flexible learning opportunities that contribute to personal, social, educational and economic development.

## Objectives

- Deliver a programme of high quality learning which clearly contributes to the priorities of the County Council: to support safe and thriving communities; support economic growth and employment; provide care and promote health; and invest in our future
- Focus ESFA public funding on people who are disadvantaged and least likely to participate in learning, including Not in Education, Employment or Training (NEET) young people, people on low incomes, those with low skills and furthest away from the labour market
- Continue to deliver a universal community learning and skills offer with access for all and set a fees policy to ensure fees are paid where learners can do so
- Provide Study Programmes for 300+ young people (aged between 16 and 19 years) from centres across the County
- Providing a range of programmes under the themes of: Employability; Health and Wellbeing; Family Learning and Learning for Learners with Learning Difficulties and/or Disabilities (LLDD)
- Deliver learning to fee paying adults including courses designed to appeal to broader cross-section of learners at a higher rate, using their fee income to support the Service's offer
- Inspire Learning delivered 135,838 guided learning hours from 8,674 learners in the 2016/17 academic year. It is planned to adjust the learner numbers to 6,000 in the 2018/19 academic year while maintaining the same number of guided learning hours. These planned changes will enable the Service to widen, deepen and improve the opportunities offered and will deliver a more flexible path-way to positive progression to sustained employment by supporting longer courses which deliver greater value for money

## The Service's Fees Policy for the 2018/19 academic year

5. A transparent fees policy is required to ensure that adults within Nottinghamshire are treated fairly by each delivery partner within the Service Provider Network. It is proposed that the **standard** hourly tuition fee for Community Learning programmes for adults not qualified for fee remission should be increased from £3.00 to £4.00. The proposed Fees Policy for 2018/19 is attached as **Appendix 1**.
6. In the context of expanding the Service's learning Community and Family learning offer beyond the 250 super-output areas and following a comparative review of providers in other Counties who target areas of deprivation, it is proposed to deliver 50% of provision from the super-output areas in 2018/19, which will mean that Nottinghamshire remains amongst the upper quartile of providers delivering from the most deprived areas of the County.



## **Seek approval for the Service's supply chain policy**

7. The Education and Skills Funding Agency (ESFA) requires that all organisations that use subcontractors to deliver all or a proportion of their contract must publish a copy of their supply chain policy on their public website. This must clearly outline the level of ESFA funding that is retained by the service to cover the support delivered to subcontractors, and the level of funding that is distributed to the subcontractors to pay for their delivery. The proposed supply chain policy is attached as **Appendix 2**.

## **Other Options Considered**

8. No other options have been considered.

## **Reason/s for Recommendation/s**

9. The recommendations are made to ensure effective spend of the ESFA grant against relevant government and Nottinghamshire County Council priorities and to set a fair fees policy.

## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

11. The anticipated 2018/19 Community Learning funding of £2.68 million and the Study Programme of £1.3 million will be fully utilised delivering the services set out in this report.

## **Human Resources Implications**

12. None.

## **Safeguarding of Children and Adults at Risk Implications**

13. The service fully supports Fundamental British Values, the Prevent agenda and all forms of safeguarding for all its learners and staff. To this end the service has arranged a series of training sessions for staff and subcontracted providers in 2018/19 academic year.

## **RECOMMENDATION/S**

That:

- 1) the Committee ratifies the report on performance and outcomes during the 2016/17 academic year;
- 2) the Committee approves the service's plan for the 2018/19 academic year;

- 3) the Committee approves the plan for use of the Education and Skills Funding Agency in the 2018/19 academic year;
- 4) the Committee approves the Fees Policy for the 2018/19 academic year;
- 5) the Committee approves the service's supply chain policy;
- 6) the Committee endorse the spring and summer events programme for Country Parks and Inspire's various culture, learning and arts events.

**Derek Higton**  
**Service Director, Place and Communities**

**For any enquiries about this report please contact:**

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#### **Constitutional Comments (SLB 15/02/18]**

14. Communities and Place Committee is the appropriate body to consider the content of this report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

#### **Financial Comments [SES 06/02/18]**

15. The financial implications are set out in the report.

#### **Background Papers and Published Documents**

None.

#### **Electoral Division(s) and Member(s) Affected**

All.

C0942

## ADULT AND COMMUNITY LEARNING SERVICE FEES POLICY FOR 2018/2019

1. **COVERAGE:** this fees policy covers Adult Education Budget Community Learning, funded by the Education and Skills Funding Agency and sub-contracted to Nottinghamshire County Council Inspire Learning Service for delivery in Nottinghamshire County. The following courses will be free:
  - All Family Learning courses
  - All courses for learners with Learning Disability and Difficulty (LLDD)
  - All courses supporting the development of volunteers and their skills for undertaking voluntary work

For all other courses, learners will pay a fee unless they qualify for fee remission (see Paragraph 5 below).
2. **IMPLEMENTATION DATE:** this policy will take effect from 01.08.18.
3. **TUITION FEE:** the hourly charge for Community Learning Employability and Health and Wellbeing Routes courses will be £4.00 per hour for delivery within Nottinghamshire. The collection method is at the discretion of the Community Learning provider. Learners who pay tuition fees will also be charged examination fees if relevant to the course of learning. Exemptions/remissions in respect of course fees also apply to examination fees, if appropriate.
4. **ADMINISTRATION FEE:** A £5 administration fee will be charged to all learners undertaking an accredited course to contribute to the cost of examination registration, and issuing of certificates. NB learners eligible for remitted tuition fees will not be exempt from the administration charge.
5. **REMISSIONS:** learners in receipt of the following benefits will be eligible for fee remission:
  - **Universal Credit**
  - **Income based Job Seekers Allowance (not contribution based)**
  - **Housing Benefit or Council Tax Support (not Single Person's Discount)**
  - **Employment Support Allowance**
  - **Income Support**
  - **Incapacity Benefit**
  - **Working Tax Credit**
  - **Pension Credit (not savings credit)**
  - **Unwaged Dependents** of those in receipt of the above benefits.
  - **Identified elements of Universal Credit**

All benefits claimants will be required to provide evidence of their benefit status to qualify for fee remission.

6. **DISCRETIONARY REMISSIONS:** Where it is appropriate for the Service (at the discretion of the Inspire Learning Manager) there are some categories of learners and provision, who from time to time, may be eligible for fee remission. Records of all such discretionary remissions will be retained.
7. **REFUNDS:** if a Community Learning course is terminated by the provider because, for example, of low numbers, learners who have paid in advance will be refunded for the sessions cancelled by the provider. Individual learners who choose to leave a Community Learning course before its completion will not be eligible for a refund. If studying on an accredited course which is cancelled by the provider, full refunds will be provided to course participants.

## **Nottinghamshire County Council – Inspire Learning: Supply Chain Policy for Community Learning**

### **Mission Statement:**

“To provide learners with an outstanding learning experience that enables them to make positive changes to their lives”

### **Introduction**

The Nottinghamshire Inspire Learning Service has a long and successful tradition of contracting out the delivery of its Education and Skills Funding Agency funded Community and Family Learning provision. The Service was last inspected by Ofsted in October 2017 and was awarded an overall effectiveness Grade 2 (Good). The Ofsted inspectors praised the arrangements that Nottinghamshire Inspire Learning Service has for managing its subcontractors, and they confirmed that management and leadership of these partnerships is good. Subcontracting allows the Service to work with an extensive number of delivery partners and stakeholders to reach into communities and respond to local needs. The Service's model allows smaller voluntary and community organisations, whose main purpose may not be the delivery of learning, to access the resources to deliver learning opportunities to their client group. This model of working is a key element of the Service's successful widening participation strategy which delivers 50% of learning to residents from the 250 most deprived Nottinghamshire super output areas. Opportunities to access funding are available via the Service's website [www.inspireculture.org.uk](http://www.inspireculture.org.uk)

Nottinghamshire County Council targets the majority of its resources on those learners with low skills and who have low confidence levels and consequently the Service seeks to work with partners who can deliver high quality learning opportunities that are tailored to meet the needs of these priority groups. The Service arranges regular Continuous Professional Development (CPD) activities for all tutors; feedback on these events has been extremely positive. The opportunity to meet people from different organisations but with similar and /or complementary aims is always favourably commented upon.

The Education and Skills Funding Agency's Funding Rules require providers who subcontract their provision to publish a Supply Chain Fees and Charges Policy in the interests of transparency. This document lays out Nottinghamshire County Council's policy for subcontracting its Community Learning funding allocation.

### **Support Provided to Subcontractors**

Nottinghamshire County Council seeks to ensure that all learners participating in an ESFA Community and Family Learning funded activity receive a high-quality learning experience. To ensure consistency of approach and to continually improve quality Nottinghamshire County Council has put in place a range of measures and support for its providers, including providing:

- All Relevant Paperwork: Standard paperwork, (e.g. enrolment forms, registers, evaluation forms, Individual Learners' Plans (ILPs), is provided to all subcontractors.

- Guidance: For new providers a meeting is arranged with a staff member from Nottinghamshire Inspire Learning Service to clarify processes, procedures and expectations. Handbooks are available for Providers and Tutors. All providers are assigned a named Nottinghamshire Inspire Learning Service contract officer to resolve any queries they may have.
- Data Analysis: Regular electronic data reports are provided to larger providers so that they may assess their progress as the contract progresses.
- Individual Learners' Record (ILR): Inputting of data, processing of the ILR returns and associated validation reports is undertaken by Nottinghamshire Inspire Learning Service on behalf of the subcontracted providers.
- Nottinghamshire Inspire Learning Service Web Site: All our policies, procedures and paperwork are available on the Inspire website: [www.inspireculture.org.uk](http://www.inspireculture.org.uk)
- Targets: Clear targets are set for each contract confirming: learner numbers to be engaged; and success, attendance and retention rates, so providers know at the outset what quality standards are expected of them.
- Class Visits/Observations: Once a contract is agreed then Nottinghamshire Inspire Learning Service will arrange a themed class visit and/or observation.
- Curriculum Development: Nottinghamshire Inspire Learning Service undertakes regular reviews of the subcontractors' curriculum content to ensure that it meets the required quality standards and the Service provides support to providers in developing new ideas and programmes.
- Meetings: Providers and stakeholders benefit from regular locality meetings to review local learning needs and reflect upon the activity that has taken place and identify any gaps in provision. Focused contract meetings with each provider also take place on a termly basis to review progress and offer support.
- CPD: Nottinghamshire Inspire Learning Service arranges a number of CPD events for tutors throughout the year to share best practice, address common quality issues that are arising and ensure tutors are aware of key developments in relation to Nottinghamshire Inspire Learning Service's drive for continual improvement. Events include an annual Tutor conference that is designed to provide subcontractors with access to a forum to share the challenges and targets for the forthcoming year. Tutors are funded to attend identified types of training events throughout the year.
- Resources: Access to resources to support the quality of delivery e.g. Individual Learning Technology (ILT), minor works etc.
- Infrastructure to support provision of AIM awards qualifications: Nottinghamshire Inspire Learning Service has registered centre status with AIM Awards and provides all the quality assurance mechanisms (as required by AIM) including verification to offer qualifications to learners should this be appropriate. Nottinghamshire Inspire Learning Service has its own appointed Internal Verifier and Business Support Officer to support this activity.
- News: Regular news for providers and tutors are issued to communicate updates, developments, their contribution towards meeting overall Nottinghamshire Inspire Learning Service targets and feedback from learners etc.

## **Tuition Fee Policy**

All Providers are required to operate the Nottinghamshire County Council Fees Policy to ensure learners receive an equitable experience in relation to payment for their classes.

## **List of Subcontractors**

This list is provided to the ESFA via the “Subcontractor Declaration Form” in line with the agreed timelines and the aggregated Subcontracting Register is published on the ESFA website. Updates are provided as required. A copy is located on the same web page as this document.

## **Payment Timelines**

Nottinghamshire County Council endeavours to pay all invoices within 28 days of their receipt. The Nottinghamshire County Council Funding Agreement outlines what information is required from each delivery partner to enable invoices to be paid promptly. Where a provider may experience a cash flow problem(s) with this timeline, then alternative arrangements are negotiated on a case-by-case basis. The Service’s Funding Agreement stipulates that reductions may be made where targets have not been met.

## **Retained Funding**

With the introduction of Community Learning Trusts in 2014-2015, the funding the Service receives from the Education and Skills Funding Agency is deemed to be a “contribution” to the overall costs. The funding retained centrally by Nottinghamshire Inspire Learning Service supports the services outlined above; in summary:

- Contract Management
- Quality Assurance and Improvement
- Submission of Individualised Learner Records (ILR), provision of all required paperwork and associated inputting of all data (including the Management Information System (MIS) system)
- Community Engagement
- Professional Development (Providers and Tutors)
- Curriculum Development
- Budgets to support quality improvement e.g. ILT equipment and minor works
- Marketing, promotion and celebration events
- Additional Learner Support

These services are provided for all delivery partners. Nottinghamshire Inspire Learning Service endeavours to establish a level playing field for both learners and providers and as such the retained fee is common to all contracted providers.

Nottinghamshire County Council will retain up to 20% of the annual funding available to cover the costs of the above mentioned functions.

## **Policy Review**

The Nottinghamshire County Council Supply Chain Fees and Charges Policy will be reviewed in October 2018 by the Inspire Learning and Skills Manager.



## **Publication**

The Nottinghamshire Inspire Learning Service's Supply Chain Fees and Charges Policy will be published on the Service's web pages: [www.inspireculture.org.uk](http://www.inspireculture.org.uk)

**Cultural Services Events – Spring/Summer 2018**  
***Car parking charge applies unless otherwise stated***

Schedule of Events

Inspire

<b>Date</b>	<b>Event</b>	<b>Venue</b>	
19 January 2018	Book Club Live: Bali Rai and Kerry Young	Beeston Library	Libraries
22 January 2018	Books and Reading: From Artist to Protagonist	Beeston Library	Libraries
27 January 2018	Creative Workshop: Zines - Write, Print, Share!	Mansfield Central Library	Inspire Arts
27 January 2018	Creative Workshop: Zines - Write, Print, Share!	Worksop Library	Inspire Arts
27 January 2018	Professional Arts Workshop: Stamped Metal Jewellery with with Alys Power	Beeston Library	Inspire Arts
02 February 2018	Notts People: The Newly Built Personality of Ralph, Lord Cromwell	Archives	Heritage
03 February 2018	Professional Arts Workshop: Recycled Paper Signs and Brooches with Hannah Lobley	Beeston Library	Inspire Arts
03 February 2018	Nottingham Playhouse Theatre Company presents Town Mouse and Country Mouse	Worksop Library	Libraries
06 February 2018	Big Draw Training	Mansfield Central Library	Inspire Arts
10 February 2018	Creative Workshop: Zines - Write, Print, Share!	Bridgford Library	Inspire Arts
10 February 2018	Creative Workshops: Zines - Write, Print, Share!	Beeston Library	Inspire Arts
12 February 2018	Jazz Steps Live at the Libraries Presents: New Orleans Heat	Beeston Library	Libraries
13 February 2018	Jazz Steps Live at the Libraries Presents: New Orleans Heat	Worksop Library	Libraries
14 February 2018	Jazz Steps Live at the Libraries Presents: New Orleans Heat	Southwell Library	Libraries
15 February 2018	Jazz Steps Live at the Libraries Presents: New Orleans Heat	West Bridgford Library	Libraries
17 February 2018	Professional Arts Workshop: Ceramics- Hand Building with Sarah Villeneuve	Beeston Library	Inspire Arts
20 February 2018	Get Drawing! With Steve Smallman	Bridgford Library	Inspire Arts
20 February 2018	Castles of Nottinghamshire,	Mansfield Central Library	Heritage
20 February 2018	Get Drawing! With Steve Smallman	Beeston Library	Inspire Arts
21 February 2018	Castles of Nottinghamshire	Beeston Library	Heritage
22 February 2018	Showcase 2018: Performance	Mansfield Palace Theatre	Inspire Arts
22 February 2018	Dementia Friendly Film Screening of Beethoven	Mansfield Central Library	Libraries
23 February 2018	Showcase 2018: Performance	Mansfield Palace Theatre	Inspire Arts
27 February 2018	Castles of Nottinghamshire	West Bridgford Library	Heritage

28 February 2018	Castles of Nottinghamshire	Worksop Library	Heritage
02 March 2018	Notts People: An Audience with Samuel Pepys	Archives	Heritage
06 March - 15 April 2018	Exhibition: The Big Draw - Living Lines	Worksop Library	Inspire Arts
08 March 2018	Casket Case	Old Library	Inspire Arts
10 March - 21 April 2018	Exhibition: Zines	Beeston Library	Inspire Arts
10 March 2018	Professional Arts Workshop: Wonderful Weaving with Jan Bowman	Beeston Library	Inspire Arts
12 March 2018	Jazz Steps Live at the Libraries Presents: Nicola Farnon Trio	Beeston Library	Libraries
13 March 2018	Watching the Detectives - Lights! Camera! Action!	Worksop Library	Libraries
13 March 2018	Watching the Detectives - Lights! Camera! Action!	Mansfield Central Library	Libraries
13 March 2018	Jazz Steps Live at the Libraries Presents: Nicola Farnon Trio	Worksop Library	Libraries
14 March 2018	Jazz Steps Live at the Libraries Presents: Nicola Farnon Trio	Southwell Library	Libraries
15 March 2018	Jazz Steps Live at the Libraries Presents: Nicola Farnon Trio	West Bridgford Library	Libraries
16 March 2018	WORD! Spoken Word at Beeston Library with John Hegley, Lydia Towsey and special guests	Beeston Library	Libraries
17 March 2018	Xzibit Young Choreographers Performance	Lakeside, Nottingham	Inspire Arts
18 March 2018	Episodes Performance	Lakeside, Nottingham	Inspire Arts
20 March 2018	Skegness - so bracing!	Mansfield Central Library	Heritage
21 March 2018	The legacy of Jesse Boot	Beeston Library	Heritage
21 March 2018	Voices from a trunk: the lost lives of the Quaker Eddisons	Worksop Library	Heritage
26 March 2018	Jazz Steps Live at the Libraries Presents: Marlene VerPlanck with the John Pearce Trio	Beeston Library	Libraries
27 March 2018	Nottingham Castle: from Royal Residence to People's Palace - and beyond.	West Bridgford Library	Heritage
28 March - 13 May 2018	Library Landscape, a Myriorama for Nottinghamshire Exhibition	West Bridgford Library	Inspire Arts
29 March 2018	Dementia Friendly Film Screening of Easter Parade	Mansfield Central Library	Libraries
31 March 2018	Professional Arts Workshop: Paper Bird Boxes with Jennifer Collier	Beeston Library	Inspire Arts
05 April 2018	An Audience with Charles Hanson	Newark Library	Libraries
09 April 2018	Jazz Steps Live at the Libraries Presents: ManiÃre des BohÃ©miens -	Beeston Library	Libraries
10 April 2018	Jazz Steps Live at the Libraries Presents: ManiÃre des BohÃ©miens -	Worksop Library	Libraries
11 April 2018	Jazz Steps Live at the Libraries Presents: ManiÃre des BohÃ©miens	Southwell Library	Libraries

12 April 2018	Jazz Steps Live at the Libraries Presents: ManiÃre des BohÃ©miens	West Bridgford Library	Libraries
10 May 2018	Dementia Friendly Film Screening of High Society	Mansfield Central Library	Libraries
14 May 2018	Jazz Steps Live at the Libraries Presents: The Jeanie Barton Quartet	Beeston Library	Libraries
15 May 2018	Jazz Steps Live at the Libraries Presents: The Jeanie Barton Quartet	Worksop Library	Libraries
16 May 2018	Jazz Steps Live at the Libraries Presents: The Jeanie Barton Quartet	Southwell Library	Libraries
17 May 2018	Jazz Steps Live at the Libraries Presents: The Jeanie Barton Quartet	West Bridgford Library	Libraries
11 June 2018	Jazz Steps Live at the Libraries Presents: Deli Quartet	Beeston Library	Libraries
12 June 2018	Jazz Steps Live at the Libraries Presents: Deli Quartet	Worksop Library	Libraries
13 June 2018	Jazz Steps Live at the Libraries Presents: Deli Quartet	Southwell Library	Libraries
14 June 2018	Jazz Steps Live at the Libraries Presents: Deli Quartet	- West Bridgford Library	Libraries
21 June 2018	Dementia Friendly Film Screening of The Odd Couple	Mansfield Central Library	Libraries

#### Holme Pierrepont

<b>Date</b>	<b>Event</b>	<b>Venue</b>
3rd & 4th February	Start Test Camp	National Water Sports Centre
2nd & 4th March	Start Test Camp	National Water Sports Centre
19th – 25th March	Liverpool University	National Water Sports Centre
31st March	Becket School	National Water Sports Centre
1st April	Becket School	National Water Sports Centre
7th – 8th April	Easter Training Camp	National Water Sports Centre
14th & 15th April	Sprint Regatta	National Water Sports Centre
20th & 21st April	Start Test Camp	National Water Sports Centre
21st April	Junior Inter Regional	National Water Sports Centre
28th April	Becket School	National Water Sports Centre
29th April	British Canoeing Selections	National Water Sports Centre
5th – 7th May	BUCS Regatta	National Water Sports Centre
5th – 7th May	BUCS Canoe Polo	National Water Sports Centre
5th – 6th May	Open Weekend	National Water Sports Centre
12th & 13th May	Sprint Regatta	National Water Sports Centre
19th & 20th May	Outlaw Half	National Water Sports Centre

2nd & 3rd June	Sprint Regatta	National Water Sports Centre
2nd – 3rd June	Paddle in the Park	National Water Sports Centre
16th & 17th June	Master Championships	National Water Sports Centre
1st July	France Trials	National Water Sports Centre
7th July	X-Runner	National Water Sports Centre
7th & 8th July	Sprint Regatta	National Water Sports Centre
11th – 17th July	Junior Final Trials	National Water Sports Centre
20th – 22nd July	Junior Championships	National Water Sports Centre
28th & 29th July	Outlaw Half	National Water Sports Centre
14th – 17th August	Start Test Camp	National Water Sports Centre
18th & 19th August	Sculling Festival	National Water Sports Centre
1st & 2nd September	Sprint Regatta	National Water Sports Centre
15th & 16th September	Start Test	National Water Sports Centre
22nd & 23rd September	Dragon Boats	National Water Sports Centre
6th & 7th October	Start Test Camp	National Water Sports Centre
13th October	Survival of the Fittest	National Water Sports Centre
19th – 21st October	Senior Championship	National Water Sports Centre
27th – 31st October	Junior Potential Camp	National Water Sports Centre
1st & 2nd November	Junior Potential Camp	National Water Sports Centre
10th & 11th November	Start Test Camp	National Water Sports Centre

#### Rufford Abbey Country Park

17 <sup>th</sup> - 25 <sup>th</sup> Feb	Half Term Trail (Enchanted Fairy Trail)	Rufford Abbey Country Park
30 <sup>th</sup> March	Easter Trail	Rufford Abbey Country Park
4 <sup>th</sup> - 6 <sup>th</sup> May	Outdoor Cinema	Rufford Abbey Country Park
13 <sup>th</sup> May	MG Classic Car Rally	Rufford Abbey Country Park
25 <sup>th</sup> - 27 <sup>th</sup> May	Food and Drink Festival	Rufford Abbey Country Park
23 <sup>rd</sup> & 24 <sup>th</sup> June	Knights of Nottingham Jousting	Rufford Abbey Country Park
7 <sup>th</sup> July	Nottingham Jazz Orchestra	Rufford Abbey Country Park
11 <sup>th</sup> July	Heritage Day	Rufford Abbey Country Park
20 <sup>th</sup> - 22 <sup>nd</sup> July	Outdoor Cinema	Rufford Abbey Country Park
13 <sup>th</sup> Aug - 2 <sup>nd</sup> Sep	Summer Trail	Rufford Abbey Country Park
29 <sup>th</sup> Aug	Moggs and Minors Car Rally	Rufford Abbey Country Park
17 <sup>th</sup> Aug	Notts CC Outdoor Cinema (War Horse)	Rufford Abbey Country Park
18 <sup>th</sup> & 19 <sup>th</sup> Aug	Outdoor Cinema	Rufford Abbey Country Park
29 <sup>th</sup> & 30 <sup>th</sup> Sep	1940's Weekend	Rufford Abbey Country Park

#### Sherwood Forest Country Park

14 <sup>th</sup> January	Tree Felling Workshop
20 <sup>th</sup> January	Winter Tree ID

4 <sup>th</sup> February	Family Conservation Fun - Community Woodland Day
10 <sup>th</sup> February	Stargazing and Lecture Evening
17 <sup>th</sup> February	Bird Feeders
20 <sup>th</sup> February	Bird Box Making
3 <sup>rd</sup> March	Family Conservation Fun: Task Morning
4 <sup>th</sup> March	Tree Felling Workshop
10 <sup>th</sup> March	Woodpecker Walk
17 <sup>th</sup> March	Spoon Carving Workshop
24 <sup>th</sup> March	Willow Weaving Workshop
30 <sup>th</sup> March–15 <sup>th</sup>	April Easter Trail
3 <sup>rd</sup> April	Dogs Are Welcome Walk
7 <sup>th</sup> & 8 <sup>th</sup> April	Meet & Greet Birds of Prey
12 <sup>th</sup> April	Shelter Building
13 <sup>th</sup> April	Family Conservation Fun: Family Bird Walk
15 <sup>th</sup> April	RSPB Mansfield Local Group
22 <sup>nd</sup> April	Willow Weaving Workshop
28 <sup>th</sup> April	Redstart Ramble
6 <sup>th</sup> - 7 <sup>th</sup> May	Living History Weekend
12 <sup>th</sup> May	Spring Bird Explorer
19 <sup>th</sup> May	Archaeology of the Birklands
26 <sup>th</sup> - 28 <sup>th</sup> May	Living History Camp – The Falchions
31 <sup>st</sup> May	Family Conservation Fun: Summer Mini-beast Safari
1 <sup>st</sup> June	Summer Mini-beast Safari
2 <sup>nd</sup> June	Nightjar Walk
3 <sup>rd</sup> June	Family Conservation Fun: Tracks, Trails & Signs
9 <sup>th</sup> & 10 <sup>th</sup> June	Major Oak Woodland Festival
23 <sup>rd</sup> June	Fairy & Elf Forest Fun
24 <sup>th</sup> June	Welsh Clearwing Walk
30 <sup>th</sup> June	Glow Worm Walk
1 <sup>st</sup> July	Family Conservation Fun: Task Morning
7 <sup>th</sup> July	Bat Walk
15 <sup>th</sup> July	Nottinghamshire Beekeepers' Association
21 <sup>st</sup> July	Mini Butterfly Hunt (under 7's)
28 <sup>th</sup> July	Butterfly Hunt (ages 7-12)





## **REPORT OF THE CORPORATE DIRECTOR, RESOURCES**

### **PERFORMANCE REPORTING (QUARTER 3 2017/18) - COMMUNITIES AND PLACE**

#### **Purpose of the Report**

1. To provide the Committee with a summary of performance for Communities and Place for the quarter 3 2017/18 (1 October 2017 to 31 December 2017).

#### **Background**

2. The Council's new Planning and Performance Framework was agreed by Policy Committee on 21 June 2017 and sets out the approach the Council will take to planning and managing its performance. This specifically includes the following:
  - a. Strategic and financial planning.
  - b. Commissioning for both external and internally delivered services.
  - c. The determination of transformation and change options.
  - d. Performance and contract management.
3. As part of the Framework, the measurement of the Council's performance is to be defined through core data sets in the Council Plan and Departmental Strategies. The Planning and Performance Framework sets out a new standard approach across the Council where performance will be reported to committees on a quarterly basis.
4. The departmental strategy was agreed on 24 January 2018, the format for future reporting will be considered by Improvement and Change Sub Committee at a future meeting. An interim approach for Place Department has been agreed pulling existing performance measures.

#### **Information**

5. This report provides the Committee with a summary of the quarter 3 position for the key performance measures for Communities and Place.
6. The previous figures are for the preceding four quarter periods (quarters 1 and 2 2017/18, and quarters 3 and 4 2016/17) providing performance progress over the last 12 months. The Appendix also indicates whether the measure is a cumulative measure which shows performance from 1 April to 31 December 2017, a measure which only includes the value for the individual quarter, a measure which is reported on a rolling 12 month time period, or a measure which is reported annually.

7. The comparisons within the Appendix are comparing the current value with the previous quarter (quarter 2), although in some cases this is highlighted as not applicable; either when the figure is cumulative or data is unavailable for the previous quarter.

## Highways and Transport

8. The Highways Service is delivered primarily through a joint venture company, Via East Midlands, to Nottinghamshire County Council (NCC) for the benefit of the County's residents, visitors, businesses and highways users, with some key strategic functions retained by NCC.
9. The average amount of time taken to repair street lights under the control of the Local Authority continues to reflect good performance for quarter 3. This figure typically rises during winter months. Despite this having happened, performance has been kept within the target of 7.0 days and is in line with performance reported for the same time period last year (6.84 average days in quarter 3 2017/18 compared against 6.93 average days in quarter 3 2016/17). Performance for the average number of days taken by the District Network Operator to rectify street light faults under their control continues to be within target, although this has seen a slight increase in time taken when compared to the same time period last year (32.98 days average for quarter 3 2017/18 compared to 30.24 days average for quarter 3 2016/17).
10. During Q3 2017 there were 6,566 defects reported, an increase in comparison to quarter 3 of 2016/17, when 4,447 defects were reported. The average repair time for category 2 defects (both high and low) is well within the target timescales. Following the implementation of an agreed rectification plan, category 1 defects repairs timescales have improved to meet the 1 day target despite an increase in the total number of reported defects.
11. The Council has added functionality to the NCC website which allows users to receive updates through automated messaging. This improvement appears to have resulted in a sustained reduction in the number of highways related enquiries. During quarter 3 there were 11,482 enquiries which were dealt with, which is a reduction in comparison to both quarter 3 2016/17 (12,958), and quarter 2 of this year (11,508).
12. The highways development control indicators monitor the processing of development control applications and pre-applications, measuring the percentage which are dealt with within 21 days. For quarter 3, 87% of development control applications were dealt with in timescale (434 out of 497 formal applications), below the target of 95%. In contrast, 90% of pre applications were dealt with in timescales (102 out of 114 informal applications), which met the target of 90%. The latter relates to informal applications where developers request initial advice on highway aspects prior to deciding whether to submit a formal planning application. Some enquiries are speculative in nature and resources have been concentrated on dealing with responding within time constraints where developers have committed to submitting a formal planning application.
13. The flood risk management indicators monitor the processing of flood risk management planning applications, measuring the percentage which are dealt with within 21 days, against a target of 95%. For quarter 3 both these indicators were above target, as the figure for all applications was 99.7% whilst for major and bespoke applications it was 100%.

## **Place Commissioning – Waste Services**

14. The County Council has a long term Private Finance Initiative (PFI) contract (to 31 March 2033) with Veolia Environmental Services (VES), to manage the bulk of the Local Authority Collected waste. This includes providing the recycling network and operating and maintaining the Material Recovery Facility (MRF) at Mansfield. It also includes arranging composting services and waste disposal through subcontractors for the production and processing of Refuse Derived Fuel (RDF) from residual waste, and for the use of the Sheffield Energy Recovery Facility (ERF) with Veolia Sheffield. Two other significant contracts are also used to manage waste streams in the County.
15. The percentage of household waste sent to reuse, recycling and composting for quarter 2 was 45.25%. This is above the target of 45% and reflects a successful quarter with an improved performance. This improvement has been generated through the Ashfield District Council green waste project, Bassetlaw green waste collection and the Recycling Centre Registration Scheme.
16. The current issues with plastic markets in relation to China reported in the press is unlikely to affect our performance as our kerbside collected mixed dry recyclables are sent for sorting to the MRF operated by Veolia. Veolia now reprocess all plastics in the UK or Europe. The Council and Veolia have always taken a prudent approach and concentrated on only collecting plastic types that have sustainable long-term markets.
17. The average residual household waste (per household) for Q2 2017/18 was 591kg, against a target of 595kg. This shows a continued improvement in performance, down 1kg average per household when compared to 592kg for quarter 4 2016/17. The success of the green waste projects in Ashfield and Bassetlaw districts along with the Recycling Centre Registration Scheme have all contributed towards the reduction of residual household waste.
18. The percentage of municipal waste sent to land fill for Q2 2017/18 was 7.4%, which is below the target of 8%. This performance has been achieved through the increased use of the Eastcroft and Sheffield Energy from Waste Plants, waste processed as Refuse Derived Fuel (RDF) and by improved recycling/composting performance.
19. The percentage of waste composted and recycled at Household Waste Recycling Centres during quarter 2 was 81.73%, which is just above the target of 80% and a slight improvement from the quarter 1 position of 79.54%.

## **Place Commissioning – Libraries**

20. In April 2016, Inspire commenced provision of the Council's library services. Supported by the Council, Inspire has developed a programme of investment to modernise public libraries and develop a range of cultural and learning services on behalf of the Council.
21. The service is on course to meet the annual target of 2.5 million visits in 2017/18. The lower number of visits in quarter 3 (534,011) compared to quarter 1 (619,830) and quarter 2 (784,058), reflects both the Christmas closure period across the network and the closures of Mansfield Woodhouse, Ruddington and Ravenshead for capital modernisation projects.
22. The service has already exceeded the annual target for library events and activities. This was helped by the re-opening of Beeston Library as a strategic library offering a full programme of events and activities. The closures of Mansfield Woodhouse, Ruddington

and Ravenshead will have had some negative impact on performance in this area as will the Christmas closure period across the network.

23. The service is on course to meet the annual target of 26,000 new library members registered. The quarter 3 figure (6,277) reflects the closure of the network for the Christmas period and the impact of closures for capital modernisations. The evidence is that libraries receive a membership boost following their re-opening after refurbishment and redevelopment. The re-opening of Beeston in quarter 2 contributed to the excellent performance in that quarter (10,289 visits).

## **Place Commissioning – Country Parks**

24. The Council has taken significant steps to secure the long term sustainable future of key sites of environment and cultural importance across the County. Commercial operations at Rufford Abbey Country Park successfully moved over to Parkwood Leisure in February 2017 and will be managed to a plan agreed with Historic England. The Council has identified a capital contribution of up to £1m towards the development of enhanced facilities for the 350,000 visitors to this site. The Royal Society for the Protection of Birds (RSPB) has also contracted with NCC to build and manage the new Sherwood Forest Visitor Centre at Sherwood Forest Country Park. It is expected the new centre will open for business in April 2018.
25. The number of visitors to Rufford Country Park for April – December 2017 was 259,502. Sherwood Forest visitor numbers are currently not available as no charges are being made for car parking. The annual target for the counted number of visitors has been suspended to reflect this change.
26. The commercial income generated between April – December 2017 for Rufford Abbey and Sherwood Forest country parks was £1,819,120. Income at quarter 3 2016-17 was £2,085,837 however due to changes this is not directly comparable.

## **Catering, Facilities and County Supplies**

27. The Place Department provides a range of Catering and Facilities Management Services to schools and other customers across the County largely on a bought-back basis, together with employee catering.
28. The overall facilities management turnover was £25,329,905 for quarter 3 2017/18 which is in line with the figure of £25,330,000 reported for the same time period last year, but slightly below the target of £25,340,289.

### **Schools Catering:**

29. The turnover for schools catering was £14,505,000 for quarter 3 2017/18, a slight increase compared to £14,495,000 reported for the same time period last year, but also slightly below the target of £14,557,000.
30. The catering buy back levels for primary schools is 89.7%, which is a reduction from the previous figure of 91% and slightly below the target of 90%. The catering buy back levels for secondary's and academies for Q3 is 37.8%, which is a reduction from the previous figure of 44.4% and over 4 percentage points below the target of 42%.

31. The Schools Catering Service has served an average 41,789 meals per day so far this year, a decrease of 3.7% compared to this time last year. This is partly due to the loss of 1 secondary and 3 primary schools over the last year. Overall cumulative uptake for the period is now 57.2% against a target of 57%. This is broken down into 58.4% take-up in primaries and 53.5% in secondary school sector which compares to 59.7% and 56.4% in the previous year respectively.
32. Take-up of Universal Infant Free School Meals (UIFSM) for April – November 2017 is currently 75.6%, compared to 76.0% in the previous year. It should be noted that figures for Nottinghamshire are based on the assumption that every entitled pupil attends school every day; which in reality is very rarely the case. Other pupil premium free school meals are recorded at a 71.5% take-up.

### **Facilities Management:**

33. The facilities buy back levels for building cleaning for Q3 was 71%, a reduction from the previous figure of 73%. The buy-back levels for grounds maintenance was 52%, which is a reduction from the previous figure of 56% and below the target of 60%.

### **Planning**

34. Planning are responsible for processing County Matter applications relating to proposals for Minerals or Waste development. Between July and September 2017, nine applications were determined, all within the 13 week timescale. Performance continues to exceed the nationally set target of 60%.
35. Consultation on the issues and options for the revised Minerals Local Plan started on 20 November for an eight week period lasting until 14 January 2018.

### **Community & Voluntary Sector:**

36. A Community Officer from the Community & Voluntary Sector Team is a finalist for a Lifetime Achievement Award. Nominated by Lt Col (rtd) Simon Worsley, Reserve Force and Cadet Association, East Midlands, for their work with the Armed Forces Community in Nottinghamshire. The council officer attended a finalist reception at the House of Lords on 8 February 2018 and will attend an awards night at the Park Plaza Westminster Bridge on 20 April.

### **Trading Standards**

37. The number of referrals from social care and health identifying scam victims that need tailored interventions continues to rise. This is a good indication of the success of raising scam awareness amongst agencies involved in safeguarding older adults. It is predicted that this trend will continue and it is proposed to implement a Nottinghamshire County Council Financial Abuse and Scams Action Plan to address this issue.
38. Progress on developing the Trading Standards commercial offer to support businesses remains one of the key areas of activity. The process from initial contact with a company to gaining final board approval is taking longer than was originally envisaged. All proposals, both completed and those still ongoing, are being reviewed to extract any learning to help expedite the process in the future. Future plans will also involve approaches to more companies in the trade sectors which have to date provided the most success.

39. The Public Health funded enforcement activity to combat illicit tobacco continues with more large illicit tobacco cases resulting in strong custodial sentences. This continuing trend indicates how seriously the courts view this illegal activity, which undermines health objectives regarding smoking prevalence.
40. Operation Strut, a complex case by our Regional Investigation Team into the fraudulent supply of defective and dangerous second hand vehicles came to a conclusion in October. The individuals involved received significant custodial sentences or unpaid work and the main defendant was ordered to pay £69,000 in compensation. The Judge commended the team for their work on the investigation.

### **Other Options Considered**

41. This report is provided as part of the Committee's constitutional requirement to consider performance of all areas within its terms of reference on a quarterly basis. Due to the nature of the report no other options were considered appropriate.

### **Reason/s for Recommendation/s**

42. This report is provided as part of the Committee's constitutional requirement to consider performance of areas within its terms of reference on a quarterly basis.

### **Statutory and Policy Implications**

43. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

- 1) That Committee considers whether there are any actions it requires in relation to the performance information on the Council's services for Communities and Place for the period 1 October to 31 December 2017.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

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## **Constitutional Comments [SLB 12/02/18]**

44. Communities and Place Committee is the appropriate body to consider the content of this report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

## **Financial Comments [SES 06/02/18]**

45. There are no specific financial implications arising directly from this report.

## **Background Papers and Published Documents**

The performance measures included within Appendix A are measures which have previously been included within the performance section of committee reports. These committees are as follows; community safety committee, culture committee, environment and sustainability committee, personnel committee, planning and licensing committee, transport and highways committee.

## **Electoral Division(s) and Member(s) Affected**

All





## Communities and Place Performance Update - Quarter Three

Key: (P) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = not comparable to previous value. Key: (C) = cumulative measure updated from 1 April to end of reporting quarter, (Q) = quarterly measure which only includes the value for the individual quarter, (RY) = measure which is reported on a rolling 12 month time period, (A) = measure which is reported annually.

Key Performance Indicators	Nottinghamshire										Comparator Data
	Current Value (Q3)	Best to be	Target	Reporting Period	Quarterly/ Cumulative/ Annually		Previous Value (Q2 or Annual)	Previous Value (Q1)	Previous Value (Q4)	Previous Value (Q3)	National Average
Highways											
The average number of days taken to repair a street light fault, which is under the control of the Local Authority	6.84	(-)	Low	7.0	Dec 2017	Q	5.45	6.14	6.59	6.93	n/a
The average number of days taken by the District Network Operator (DNO) to rectify street light faults under the DNO's control, following notification of the fault to the DNO	32.98	(-)	Low	35.0	Dec 2017	Q	22.84	21.07	33.16	30.24	n/a
Number of defects identified/reported	6,566	(-)	Low	No target set	Dec 2017	Q	5,286	5,912	6,167	4,447	n/a
Average number of days to repair a category 1 (urgent) defect	1	(+)	Low	1	Dec 2017	Q	2	1	1	1	n/a
Average number of days to repair a category 2 (high) defect	6	(+)	Low	28	Dec 2017	Q	16	8	51	16	n/a
Average number of days to repair a category 2 (low) defect	17	(+)	Low	90	Dec 2017	Q	24	32	48	21	n/a
Total number of Highways related Enquiries	11,482	(+)	Low	No target set	Dec 2017	Q	11,508	11,377	15,234	12,958	n/a
Proportion of enquiries that are highways complaints related	0.4%	(-)	Low	No target set	Dec 2017	Q	0.3%	0.5%	0.3%	0.4%	n/a
Percentage of Development control applications dealt within 21 days	87.0%	(-)	High	95%	Dec 2017	Q	94.0%	87.0%	92.0%	94.0%	n/a
Percentage of Development control pre-applications/informal dealt with within 21 days	90.0%	(+)	High	90%	Dec 2017	Q	89.0%	94.0%	92.0%	95.0%	n/a
Flood Risk Management (total) Planning Application Consultations	99.70%	(+)	High	95%	Dec 2017	Q	98.00%	98.66%	91.60%	97.20%	n/a
Flood Risk Management Major and Bespoke Planning Application Consultations	100.00%	(+)	High	95%	Dec 2017	Q	96.50%	98.38%	96.30%	96.90%	n/a
People killed or seriously injured in road traffic collisions	258	n/a	Low	372	Dec 2017	C	167	73	323	228	n/a
Number of children killed or seriously injured in road traffic accidents	17	n/a	Low	39	Dec 2017	C	12	4	20	16	n/a
Roads where maintenance should be considered - principal (KPI)	1.3%	n/a	Low	4%	Annual 2016/17	A	1.3%	-	-	-	n/a
Roads where maintenance should be considered - non-principal (KPI)	3.2%	n/a	Low	9%	Annual 2016/17	A	3.2%	-	-	-	n/a
Roads where maintenance should be considered - unclassified (KPI)	20.5%	n/a	Low	19%	Annual 2016/17	A	20.5%	-	-	-	n/a
Highways Complaints	57	(-)	Low	No target set	Dec 2017	Q	35	54	40	47	n/a
Highways Complaints - Upheld or Partially Upheld	18	(-)	Low	No target set	Dec 2017	Q	17	16	9	18	n/a
Highways Complaints - Not Upheld or Still Active	39	(-)	Low	No target set	Dec 2017	Q	18	38	31	29	n/a
Highways Claims Data - Number of claims received	310	n/a	Low	No target set	Dec 2017	C	233	152	450	242	n/a
Number of claims closed	135	n/a	Low	No target set	Dec 2017	C	32	22	182	86	n/a
Number of claims repudiated	95	n/a	Low	No target set	Dec 2017	C	6	1	110	46	n/a
Number of claims settled/paid	40	n/a	Low	No target set	Dec 2017	C	26	21	72	40	n/a
Active claims	175	n/a	Low	No target set	Dec 2017	C	201	130	266	156	n/a
Percentage Repudiated Rate	70%	n/a	Low	No target set	Dec 2017	C	19.0%	5.0%	60.0%	53.0%	n/a
Place Commissioning - Waste Services											

Key Performance Indicators	Nottinghamshire										Comparator Data	
	Current Value (Q3)		Best to be	Target	Reporting Period	Quarterly/ Cumulative/ Annually		Previous Value (Q2 or Annual)	Previous Value (Q1)	Previous Value (Q4)	Previous Value (Q3)	National Average
Municipal waste disposal	£75.68	n/a	Low	No target set	Annual 2016/17	A		£75.68	-	-	-	n/a
Percentage of household waste sent to reuse, recycling and composting	45.25%	(-)	High	45.00%	Sept 2017	Q		45.25%	45.40%	44.20%	43.60%	n/a
Residual household waste (per household)	591	n/a	Low	595	Sept 2017	Q		592	-	-	-	n/a
Municipal waste land filled	7.4%	(+)	Low	8.0%	Sept 2017	Q		7.4%	7.5%	8.90%	8.80%	n/a
% composted and recycled at HWRC	81.73%	(+)	High	80.0%	Sept 2017	Q		81.73%	79.54%	79.23%	79.2%	n/a
% satisfied with Household Waste Recycling Centres (HWRCs)	98.0%	n/a	High	98.0%	Annual 2016/17	A		98.0%	-	-	-	n/a
Place Commissioning - Energy and Carbon Management												
Effectiveness of our Energy efficiency recycling fund (Salix) annual energy savings	£70,686	n/a	High	No target set	Annual 2016/17	A		£70,686	-	-	-	n/a
Energy Management - Annual Income Generation - Return on Investment from photo voltaic cells	12.6%	n/a	High	No target set	Annual 2016/17	A		12.6%	-	-	-	n/a
Energy Management - Annual Income Generation from photo voltaic cells	£143,113	n/a	High	No target set	Annual 2016/17	A		£143,113	-	-	-	n/a
Energy Management - Annual Income Generation - Energy Cost Savings	£79,244	n/a	High	No target set	Annual 2016/17	A		£79,244	-	-	-	n/a
Total Emissions - Excluding Transport (tonnes)	65,637	n/a	Low	No target set	Annual 2016/17	A		65,637	-	-	-	n/a
Emissions from street lighting, traffic signals and signs	15,034	n/a	Low	No target set	Annual 2016/17	A		15,034	-	-	-	n/a
CO2 emissions - annual reductions	9.0%	n/a	High	3.0%	Annual 2016/17	A		9.0%	-	-	-	n/a
Total weather corrected carbon emissions from Council buildings	66,878	n/a	Low	No target set	Annual 2016/17	A		66,878	-	-	-	n/a
Place Commissioning - Libraries												
The number of visits to Libraries	1,937,899	n/a	High	2,500,000	Dec 2017	C		1,317,931	619,830	2,678,863	2,024,797	n/a
The number of Library events and activities	8,402	n/a	High	7,000	Dec 2017	C		5,449	3,003	11,569	8,291	n/a
The number of new Library members	20,597	n/a	High	26,000	Dec 2017	C		14,320	6,242	29,907	23,069	n/a
The number of adult learners (target is set for academic year August - July each year)	3734	n/a	High	7,000	Q2 Nov - Dec 2017	C		2427	2427 for Q1 Aug - Oct	8,717 (Jul17)	4,165 (Apr17)	
The number of public computer access and Wi Fi sessions	321,750	n/a	High	250,000	Dec 2017	C		209,365	98,773	260,693	191,796	n/a
The number of visits to Archives	3,867	n/a	High	4,000	Dec 2017	C		2,748	1,418	5,357	3,856	n/a
The number of virtual visits to Archives	156,254	n/a	High	300,000	Dec 2017	C		142,631	58,966	374,443	257,237	n/a
The number of Archives learning activities/events and number of attendances	48/1779	n/a	High	50 /1,000	Dec 2017	C		33/1408	13 /818	57 / 1,182	44 /853	n/a
Successfully deliver file requests for the RMS within time delivery standard	100.0%	n/a	High	95.0%	Annual 2016/17	A		100.0%	-	-	-	n/a
Service customer and learner satisfaction levels achieved	90.0%	n/a	High	90.0%	Annual 2016/17	A		90.0%	-	-	-	n/a
Place Commissioning - Country Parks												
Number of visitors to Country Parks - Rufford Abbey Country Park	259,502	n/a	High	-	Dec 2017	C		213,291	75,000	No data available due to transition	-	n/a
Increase Country Parks commercial income	£1,819,120	n/a	High	£2,500,000	Dec 2017	C		£1,671,500	£934,000	No data available due to transition	-	n/a
Number of volunteer workdays that Green Estates worked with	1,200	n/a	High	4,000	Dec 2017	C		1,200	1,075	No data available due to transition	3,727	n/a

Key Performance Indicators	Nottinghamshire										Comparator Data	
	Current Value (Q3)		Best to be	Target	Reporting Period	Quarterly/ Cumulative/ Annually		Previous Value (Q2 or Annual)	Previous Value (Q1)	Previous Value (Q4)	Previous Value (Q3)	National Average
Number of volunteer hours generated by Country Parks	950	n/a	High	5,400	Dec 2017	C		725	No data available due to transition	3,398	2,027	n/a
Service user and customer satisfaction level - Rufford Abbey Country Park	93.0%	n/a	High	90.0%	Annual 2016/17	A		93.0%	-	-	-	n/a
Catering												
Contribution Schools Catering	£1,962,000	n/a	High	£1,794,000	Dec 2017	C		£777,000	£803,000	£3,285,000	£2,354,000	n/a
Schools Catering - Labour costs as % turnover	47.62%	n/a	Low	47.52%	Dec 2017	C		52.98%	46.33%	44.39%	47.68%	n/a
Food costs as % turnover - Schools Catering	35.01%	n/a	Low	35.39%	Dec 2017	C		35.00%	35.59%	33.89%	33.01%	n/a
Turnover - Schools Catering	£14,505,000	n/a	High	£14,557,000	Dec 2017	C		£8,660,000	£5,035,000	£20,662,000	£14,495,000	n/a
Surplus/deficit Schools Catering	£52,000	n/a	High	-£138,000	Dec 2017	C		-£575,000	£27,000	£908,000	£550,000	n/a
Buy back levels - Schools overall	82%	n/a	High	73%	Annual 2017/18	A		-	-	-		n/a
Total Meal Take Up	57.20%	n/a	High	58.00%	Dec 2017	C		56.20%	56.00%	59.30%	58.50%	n/a
Free Meal Take Up	71.50%	n/a	High	75.00%	Dec 2017	C		70.00%	69.70%	75.90%	75.50%	n/a
Buy back levels - Primary Special Schools	89.7%	n/a	High	90.0%	Annual 2017/18	A		91.0%	-	-		n/a
Buy back levels - Secondary Schools	37.8%	n/a	High	42.0%	Annual 2017/18	A		44.4%	-	-		n/a
Facilities Management												
Labour costs as % of turnover - Landscape services	45.20%	n/a	Low	46.17%	Dec 2017	C		43.67%	43.90%	46.76%	41.52%	n/a
Labour costs as % of turnover - Building Cleaning	85.42%	n/a	Low	85.50%	Dec 2017	C		83.95%	82.30%	84.02%	85.85%	n/a
Turnover - Landscape Services	£1,447,000	n/a	High	£1,397,000	Dec 2017	C		£1,003,000	£492,000	£1,824,000	£1,592,000	n/a
Turnover - Building Cleaning	£8,911,000	n/a	High	£8,923,000	Dec 2017	C		£6,005,000	£3,092,000	£11,632,000	£8,762,000	n/a
Contribution Landscape Services	£265,000	n/a	High	£268,000	Dec 2017	C		£150,000	£166,000	£285,000	£390,000	n/a
Contribution - Building Cleaning	£842,000	n/a	High	£808,000	Dec 2017	C		£687,000	£412,000	£1,005,000	£771,000	n/a
Buy Back Levels - Building Cleaning	71.0%	(-)	High	72.0%	Annual 2017/18	A		73.0%	-	-	-	n/a
Buy Back Levels - Grounds Maintenance	52.0%	(-)	High	60.0%	Annual 2017/18	A		56.0%	-	-	-	n/a
Retain Occupational Health & Safety Advisory Services (OHSAS) 18001 accreditation - Facilities Management	Yes	n/a	High	Yes	Annual 2017/18	A		Yes	-	-	-	n/a
Retain ISO 9001 Accreditation - Facilities Management	Yes	n/a	High	Yes	Annual 2017/18	A		Yes	-	-	-	n/a
Labour costs as % turnover - West Bridgford Campus Catering	56.84%	n/a	Low	57.07%	Dec 2017	C		60.97%	59.06%	49.52%	50.37%	n/a
Food costs as % of turnover - West Bridgford Campus Catering	48.54%	n/a	Low	47.01%	Dec 2017	C		47.63%	44.31%	41.96%	41.30%	n/a
Turnover - Overall Group Performance - Trading	£25,329,905	n/a	High	£25,340,289	Dec 2017	C		£15,961,167	£8,768,502	£34,772,000	£25,330,000	n/a
Contribution Overall Group Performance - Trading	£3,121,062	n/a	High	£2,926,484	Dec 2017	C		£1,642,662	£1,407,188	£4,729,000	£3,624,000	n/a
Surplus/deficit Building Cleaning & Landscapes	-£228,000	n/a	High	-£278,000	Dec 2017	C		-£37,000	£145,000	-£466,000	-£137,000	n/a
Planning												
County Planning matters determined in 13 weeks	100%	(=)	High	60%	Sept 2017	Q		100%	100%	60%	86%	n/a
Trading Standards												
Increase in the number of Primary Authority Partnerships	3	(=)	High	increase	Dec 2017	C		3	3	28	-	n/a
Achievement of additional income target	£35,887	(+)	High	£95,000	Dec 2017	C		£27,655	£24,500	-	-	n/a

Key Performance Indicators	Nottinghamshire										Comparator Data	
	Current Value (Q3)		Best to be	Target	Reporting Period	Quarterly/ Cumulative/ Annually		Previous Value (Q2 or Annual)	Previous Value (Q1)	Previous Value (Q4)	Previous Value (Q3)	National Average
% of demand 'one stopped' (problem solved without handoff)	23%	(+)	High	n/a	Dec 2017	Q		9%	26%	19%	-	n/a
% of problems worked on solved	63%	(-)	High	n/a	Dec 2017	Q		78%	50%	76%	-	n/a
Positive media pieces regarding the work of the Service	160	(+)	High	n/a	Dec 2017	C		112	64	n/a	-	n/a
Number of tailored interventions to protect vulnerable residents based on the risk, threat and harm to the individual	249	(+)	High	250	Dec 2017	C		180	74	280	206	n/a
Increase in the number of Trading Standards Approved Traders in County and City	41	(+)	High	350	Dec 2017	C		25	18	n/a	-	n/a
Totality of sentences (by type) imposed by Criminal Courts - Custody (months)	239	n/a	n/a	n/a	Dec 2017	C		134	43	96	-	n/a
Totality of sentences (by type) imposed by Criminal Courts - fines	£2,500	n/a	n/a	n/a	Dec 2017	C		£2,370	£2,250	£80,742	-	n/a
Totality of sentences (by type) imposed by Criminal Courts - unpaid work (hours)	1485	n/a	n/a	n/a	Dec 2017	C		1095	455	400	-	n/a
Community Safety												
Reduction in all crime compared to 2015/16	54,594	(-)	Low	n/a	Dec 16 to Nov 2017	RY		53,593	50,797	47,583	-	n/a
Increase in reporting of hate crime categories	Data unavailable	n/a	High	n/a	-	RY		983 Nov 16 to Oct 17	-	-	-	n/a

## **REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES**

### **CREATION OF THE COMMUNITIES FUNCTION**

#### **Purpose of the Report**

1. To seek approval to establish a new communities function which will bring together the existing community/voluntary sector and community safety teams, so that capacity can be realigned to deliver the Council's ambitions for supporting communities, and to achieve necessary revenue budget reductions.

#### **Information**

2. The Council's strategic priorities and the Place Department strategy aims to "to put people at the heart of everything it does and enable the growth of vibrant, supportive and safer communities".
3. The proposed new communities function will enable the Council to help communities to help themselves to be safer, healthier, more independent for longer, to support each other, and to be more resilient.
4. The proposed new structure integrates the Authority's community and voluntary sector function with the community safety function, with a view to increasing effectiveness and efficiencies through forging closer working relationships and standardisation of roles and job descriptions.
5. The combined function will increase support to communities to be more resilient through encouraging active community support, volunteering, and focusing on delivering specific outcomes.
6. The combined function creates specialist resource to support the delivery of the Council's Local Improvement Scheme, and its lead responsibility for the co-ordination of the Safer Nottinghamshire Board.
7. It also creates a pool of general resource to deliver the outcomes required by the Council for supporting Nottinghamshire residents. This work would include areas of work such as:
  - Gypsy and Romany Traveller liaison;
  - Managing of Police and Crime Commissioner funds;
  - Modern slavery;

- Intergenerational developments;
- Hate crime;
- Diversity;
- Community capacity building;
- Integrated locality working;
- Community cohesion;
- Armed Forces and Community Covenant;
- Community organising and social mobilisation.

8. Whilst one officer may be allocated a lead for individual areas of work, all staff in the new function will support all areas of work, as and when demand requires.

9. A full consultation with staff and unions has taken place and has informed the final proposal.

10. The current staffing arrangements for the two services are shown at **Appendix 1 & 2**. The proposed new structure is attached at **Appendix 3**. It is envisaged that the new structure will come into effect on 1 April 2018.

11. It is proposed to disestablish the following posts:

Team Manager Community & Voluntary Sector	1.0FTE
Team Manager Community Safety	1.0FTE
Community Safety Officer	3.8FTE
Community Officer	4.0FTE
Grant Aid Officer	1.0FTE
Gypsy and Traveller Liaison Officer	0.6FTE
<b>Total</b>	<b>11.4FTE</b>

12. It is proposed to establish the following posts, which will be subject to job evaluation:

Team Manager Communities	1.0FTE
Programme Manager Local Improvement Scheme	1.0FTE
Programme Manager Safer Nottinghamshire Board	1.0FTE
Programme Officer Community	5.0FTE
Project Officer Local Improvement Scheme	1.0FTE
<b>Total</b>	<b>9.0FTE</b>

13. Staff will be enabled from the disestablished posts into new posts following the established County Council procedures. The proposal would result in a net overall loss of 2.4FTE posts from the establishment. At the present time, officers are reasonably confident that it can deliver the staff reductions without the need for compulsory redundancies.

14. All posts with changed responsibilities arising from the new structure will be subject to job evaluation.

15. Existing business support arrangements will initially remain in place and are not therefore considered in this proposal.



## **Other Options Considered**

16. The option to retain the existing teams was considered. It would not achieve the more effective management and delivery of the communities function that would result from an integrated approach or the predicted financial savings.

## **Reason/s for Recommendation/s**

17. The proposal has been developed to:

- a) provide greater integration of staff and work programmes, enabling the development of a more co-ordinated and effective approach to supporting local communities; and
- b) to make cashable savings to contribute to the financial challenges faced by the Authority.

## **Statutory and Policy Implications**

18. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

19. The purpose of this restructure is to integrate two existing teams to form the function, while also making budgetary savings. At the time of writing, the revised job descriptions have not yet been through job evaluation. Current best estimates using 2017/18 salary figures suggest savings of approximately £120,000 could be offered by the proposal..

## **Human Resources Implications**

20. The proposals have been subject to a four week formal consultation period with the affected staff and their union representatives. The County Council's agreed enabling process will be applied in making appointments to the posts in the revised structure. If required, staff will be supported through the redeployment process.

## **RECOMMENDATION/S**

- 1) That approval is given to reorganise the staffing structure to create the new Communities Team as set out in paragraph 13.

**Derek Higton**  
**Servcie Director Communities and Place**

**For any enquiries about this report please contact: Sally Gill/Mark Walker - Telephone 0115 977 2173**

**Constitutional Comments [SLB 19/02/18]**

21. Communities and Place Committee is the appropriate body to consider the content of this report.

#### **Financial Comments [CSB 19/02/2018]**

22. The financial Implications are set out in paragraph 19 of the report.

#### **HR Comments [JP 20/02/18]**

23. The comments at paragraph 20 are applicable and cover the HR implications.

#### **Background Papers and Published Documents**

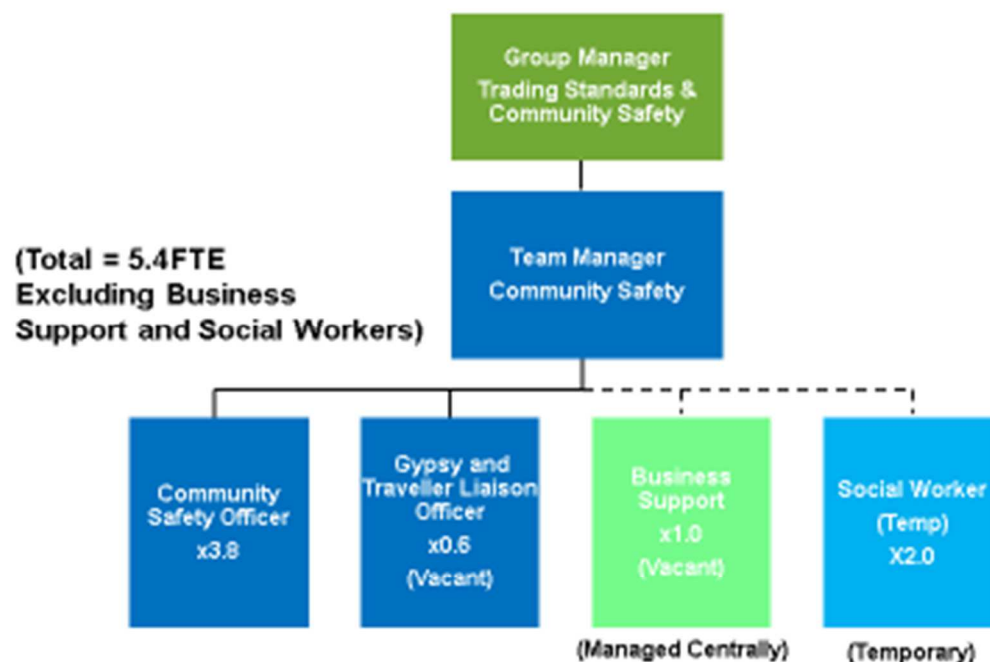
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

#### **Electoral Divisions and Members Affected**

- All

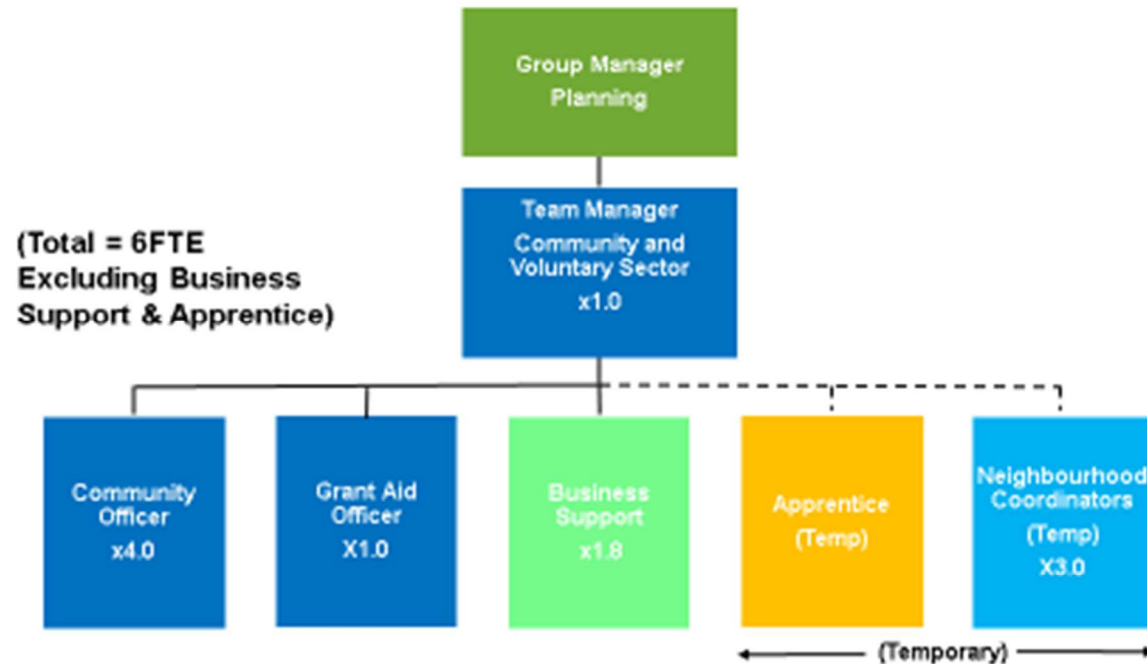
## Current Community Safety Team – January 2018



Nottinghamshire  
County Council

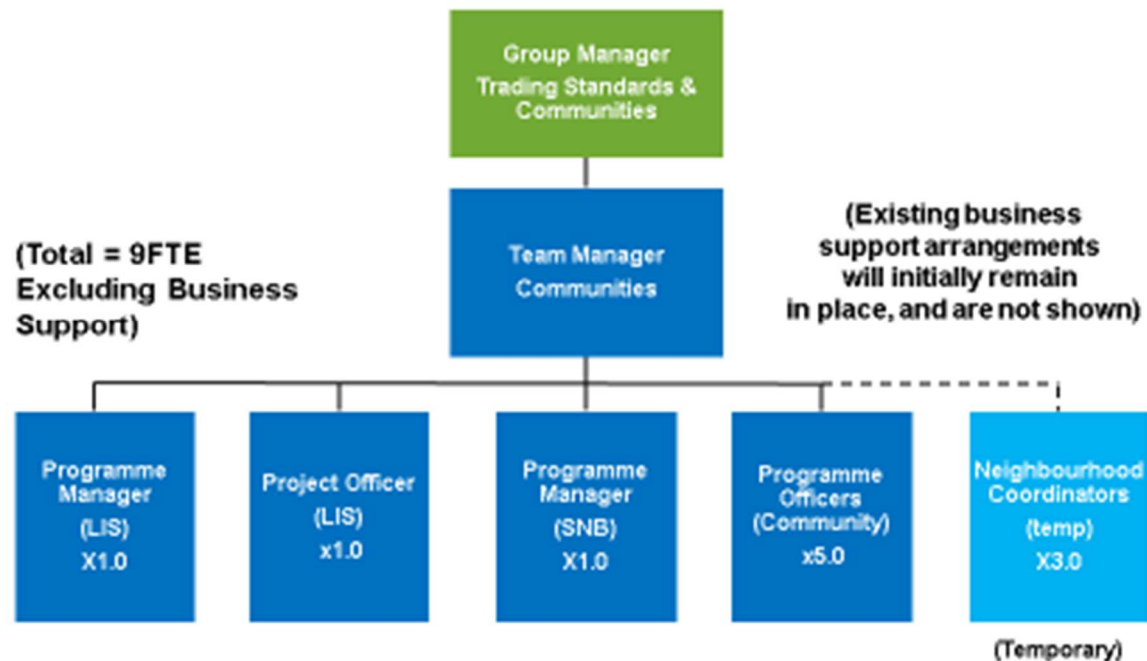
## APPENDIX 2

# Current Community & Voluntary Sector Team – January 2018



## APPENDIX 3

# Proposed Communities Team April 2018



Nottinghamshire  
County Council



## **COMMUNITIES FUNCTION SAVINGS CALCULATOR**

### **Existing**

<b>Role</b>	<b>Team</b>	<b>Number</b>	<b>Band</b>	<b>Salary</b>	<b>Total Salary</b>
TM	CVS	1.0	E	46,160	46,160
TM	CST	1.0	D	41,967	41,967
CSO	CST	3.8	C	39,177	148,873
CO	CVS	4.0	B	34,538	138,152
GA	CVS	1.0	B	34,538	34,538
GRTO	CST	0.6	SCALE 5	24,964	14,978
<b>TOTAL</b>		<b>11.4</b>			<b>424,668</b>

### **Estimate for New Structure**

<b>Role</b>	<b>Number</b>	<b>Band</b>	<b>Salary</b>	<b>Total Salary</b>
TM	1.0	E	46,160	46,160
PM LIS	1.0	C	39,177	39,177
PM SNB	1.0	C	39,177	39,177
PO COMMS	5.0	B	34,538	172,690
PO LIS	1.0	B	34,538	34,538
<b>TOTAL</b>	<b>9.0</b>			<b>331,742</b>

**POTENTIAL**

### **Oncosts Calculator**

**Figures below for illustration      CDU work**

	<b>2015-16</b>	<b>2016-17</b>
Basic pay	1,050,939	1,179,219
NI	75,378	162,732
SA	199,693	235,844
<b>Total oncosts</b>	<b>275,071</b>	<b>398,576</b>
<b>% of basic pay</b>	<b>26.2</b>	<b>33.8</b>
	<b>1,326,010</b>	<b>1,577,794</b>



	Oncosts	Total
		£46,160
		£41,967
		£148,873
		£138,152
		£34,538
		£14,978
	<b>143,538</b>	<b>£568,206</b>

Estimate

	Oncosts	Total
		£46,160
		£39,177
		£39,177
		£172,690
		£34,538
	<b>112,129</b>	<b>£443,871</b>

Estimate

**NET SAVINGS £124,335**

**2017-18**  
1,191,011

164,359  
238,202  
**402,561**

**33.8**

Assume 33.8% for oncosts

**1,593,572**

**8 March 2018****Agenda Item: 9****REPORT OF CORPORATE DIRECTOR OF PLACE****REVIEW OF TRANSPORT SCHEMES IN NOTTINGHAMSHIRE WITH  
SAFEGUARDED ROUTES****Purpose of the Report**

1. The purpose of this report is to seek Committee approval for the outcomes of the 2017 review of major transport schemes in Nottinghamshire which require safeguarded or protected routes and to develop a transport prospectus for growth.

**Information**

2. The County Council is responsible for the delivery of a range of transport schemes across the county and has historically had more far schemes than it has had the resources to deliver. Periodically therefore reviews have taken place to ensure that only those schemes that are likely to be implemented remain on future infrastructure delivery lists. This review of schemes has been developed to align current transport priorities to the Departmental Place Strategy such that priority is given to schemes that are aligned with identified growth corridors.
3. At locations where the County Council may potentially deliver a large-scale transport improvement in the future, the County Council can 'safeguard' the land along the alignment of its potential route to protect the route from future development that may prevent the scheme from progressing. The proposed routes of such schemes must be declared and the County Council could be liable to significant claims for blight, resulting in obligations to purchase land or property along the proposed route or having to pay significant compensation to land/property owners.
4. During the development of the third Local Transport Plan (LTP3) for Nottinghamshire, a review was undertaken of the significant and major transport schemes which historically had land safeguarded along their proposed route, or would require the County Council to safeguard a route. The purpose of this review, undertaken in 2011, was to identify those schemes which would not be deliverable during the LTP3 period (up to 2026) as they were considered to no longer meet LTP3 strategic aims; or would not be deliverable on affordability, value for money, feasibility, or public acceptability grounds. The abandonment of these schemes removed the potential liability to the Council.

5. The 2011 safeguarded transport scheme review resulted in the safeguarding of the proposed routes of 13 transport schemes; and determined that further feasibility work would be required on an additional 20 schemes. The 2011 review also resulted in the abandonment of the safeguarded routes of 21 historical transport schemes. To ensure that the County Council is not liable to unnecessary risk the review also recommended that the transport schemes with safeguarded routes would be periodically reviewed. The last review was undertaken and reported to Committee in September 2016 and this abandoned a further five schemes, added one for further investigation, as well as committing to review this position annually.

## **2017 Review of Transport Schemes which require Safeguarded Routes**

6. The County Council receives suggestions for transport schemes from a number of sources including Members, local communities, district councils, developers etc. and currently a total of 13 'major' transport schemes (over £2m) have been identified that either have a route safeguarded or would require a protected route. These 13 schemes include two new corridors A38/A617, and A46 to A1 via A6097/A614. This corridor approach has been taken to be more strategic and will allow a range of options to be considered to find the most suitable solution depending on funding availability and wider benefits. This has in effect reduced the number of individual schemes as some have been combined into one corridor study.
7. The 13 schemes have been assessed on their likely ability to deliver the County Council's strategic aims, particularly those relating to supporting economic growth, tackling climate change and reducing congestion. This approach is consistent with the new Departmental Place Strategy, recently approved at Policy Committee (January 2018). This Place Strategy identifies priority growth corridors which have been used to help prioritise these major proposals. These schemes are detailed in **Appendix 1**. It is intended to actively work up these priority schemes to a state of readiness for delivery. This will involve putting together a document to act as a prospectus for growth and commissioning more detailed studies, including additional scheme feasibility and design work. This review and the resulting advanced design work will help inform and shape the LTP implementation programmes for the period 2018/19 to 2020/21.
8. In addition to the 13 'major' transport schemes there are a number of significant but smaller schemes (16), typically £0.5m to £2.0m, as detailed in **Appendix 2**. These are predominantly transport schemes to support growth and identified in partnership with the relevant district council partner. As the overriding objective currently is growth, these have not been reviewed on an individual basis. Such schemes are typically funded through the Local Transport Plan integrated transport block monies or other County Council capital funding sources, to match district and / or developer funding or funding through the D2N2 or SCR Local Enterprise Partnerships (LEPs). This transport scheme review does not consider schemes being promoted by Highways England on the trunk road network nor does it consider highway improvements being considered to support individual private developments.

## **Other Options Considered**

9. Other options considered are to retain all, some, or none of the currently safeguarded transport schemes. To do so may, however, increase the risk of a financial claim against

the County Council for blight, resulting in obligations to purchase land or property along the proposed route or having to pay significant compensation to land/property owners; or alternatively prevent a potential scheme from being delivered in the future.

### **Reason/s for Recommendation/s**

10. The safeguarded transport schemes detailed within this report and its appendix have been developed to help ensure delivery of County Council priorities, Local Enterprise Partnership priorities, national priorities and local transport goals and objectives. The schemes to be retained have been assessed to ensure that they reflect the delivery of these priorities.

### **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

12. The proposed integrated transport programme includes an allocation of £175,000 within the 'Traffic monitoring and advanced development/design of future schemes' sub-block 2018/19 towards the development of future schemes (e.g. feasibility, business case assessments, and advance design).

### **Human Rights Implications**

13. The human rights implications will be considered as schemes are progressed through the statutory process and are being prepared for delivery.

### **Public Sector Equality Duty Implications**

14. Equality impact assessment of individual significant and major transport schemes (schemes costing more than £250,000) and Bid programmes will be undertaken by project managers as necessary to ensure that they comply with the Public Sector Equality Duty, based on advice from the policy and equality officers.

### **Implications for Sustainability and the Environment**

15. A sustainability and environmental impact assessment will be prepared to support each major transport scheme, to comply with relevant legislation. These assessments will be undertaken to accompany any necessary planning applications for major projects. The environmental impact will be considered and where detrimental impacts are forecast mitigation measures will be implemented. Opportunities will be taken to fully mitigate adverse impacts with the aim of providing, wherever possible, net betterment for the environment.

## RECOMMENDATIONS

It is recommended that Committee:

- 1) approve the outcomes of the safeguarded 'major' transport schemes review as contained in this report and detailed in **Appendix 1**; including the recommendation to proceed with additional work to ensure that there are a number of schemes ready for delivery as and when funding is available;
- 2) approve the preparation of a prospectus for growth.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Kevin Sharman, Team Manager Transport Planning & Programme Development, Tel: 0115 9772970

### **Constitutional Comments [SLB 12/02/18]**

16. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [GB 06/02/18]**

17. The financial implications are set out in the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- All

## SAFEGUARDED TRANSPORT SCHEME REVIEW 2017

### Appendix 1 - Scheme review: Major Schemes / Corridors (schemes over £2m)

#### Major Schemes

	District	Scheme name/location	Estimated cost	Scheme description	Comment	Potential future funding sources (other than NCC contribution)	Safeguarded	Recommendation
1	Ashfield	A611 growth corridor improvements	£25m-£50m	On line junction improvements / bypass		DfT / Developer/D2N2	N	
2	Ashfield & Mansfield	A38 / A617 corridor	£25m - £100m	On line junction improvements / dualling		DfT / Developer/D2N2	N	
3	Bassetlaw	Worksop junction Improvements package	£10m	Junction capacity improvements to be determined	SCR LEP Committed	SCR/ CIL/ Developer	N	
4	Broxtowe	Toton / HS2 access package	£100m	Access strategy for HS2, including potential passenger use of Maid Marion Line	HS2 Delivery Body	HS2 project/ D2N2	N	
5	Gedling	Gedling Access Rd	£40m	Construction of new road	D2N2 LEP Committed 2018/19	Consortium incl. NCC	Y	
6	Gedling	A60 Leapool to Sherwood Express busway	£5m	Park & Ride + Bus priority measures		D2N2	Y	
7	Gedling	South Notts Rail Network (Gedling line)	£10-15m	Reopening of rail line for passenger service		D2N2	Y	
8	Gedling, Newark & Rushcliffe	A46 to A1 corridor via A6097 / A614	up to £250m	On line junction improvements / dualling / new river crossing		Local Majors Fund	N	
9	Mansfield & Newark	Dukeries Line Rail Improvement	£22m	Reopening of Shirebrook-Ollerton railway line for passengers		D2N2/ NSF/ Developer	Y	
10	Newark	A617 Kelham Bypass	£20m	Bypass to village (inc new bridge over River Trent)		D2N2	Y	
11	Newark	A614 Ollerton Roundabout Improvement	£8m	Enlarged conventional roundabout		D2N2	Y	
12	Newark	A617 Kirklington Bypass	£10m	Bypass to village	Currently no justification to investigate a bypass scheme at this location until Kelham Bypass is programmed.	D2N2	N	
13	Rushcliffe	Bingham Park and Ride (Rail)	£5m	Park & Ride site near Saxondale rbt (rail)		D2N2/ NSF	Y	

Appendix 2 - Scheme review: Significant Schemes (typically £0.5m to £2m).

Significant schemes

	District	Scheme name/location	Estimated cost	Scheme description	Comment	Potential future funding sources (other than NCC contribution)	Safeguarded	Recommendation
14	Ashfield	Kirkby northern link road	£1m -£3m	New link road across development site		Developer/ CIL	N	
15	Bassetlaw	A60/B6041 Cannon Crossroads, Worksop	£1m	Junction capacity improvement		D2N2/ Developer	Y	
16	Bassetlaw	Harworth Junction Improvements package	£2m	Junction capacity improvements	D2N2/SCR LEP Committed 2016/17	D2N2/ SCR	Y	
17	Broxtowe	B600/B6009 Watnall Junction Improvement	£0.75m	Signalisation of junction		D2N2/ Developer	Y	
18	Gedling	A60 Larch Farm crossroads	£0.25m-£0.5m	Junction capacity improvement		D2N2/ Developer	Y	
19	Gedling	A612 Daleside Road Improvement	£1-2m	Bus priority linked to City Southern Growth Corridor		D2N2	Y	
20	Gedling	A612 Colwick Loop Rd Improvement	£1-2m	Bus priority linked to City Southern Growth Corridor		D2N2	Y	
21	Mansfield	A6191 Ratcliffe Gate Impt (Bus priority)	£1m	Creation of inbound bus lane		D2N2	Y	
22	Mansfield	A60 Nottingham Rd (Bus priority)	£0.5m- £0.75m	Bus priority		D2N2	Y	
23	Mansfield	A60 Woodhouse Rd Improvements (Bus priority)	£1-2m	Bus priority		D2N2	Y	
24	Mansfield	A6075 Abbott Rd	£2m	Carriageway widening and realignment		D2N2/ Developer	Y	
25	Newark	Queens Road / King Street, Newark	£0.25m-£0.5m	Junction improvement		D2N2/ CIL	Y	
26	Rushcliffe	Radcliffe Rd Bus Priority	£1-3m	Inbound bus priority		D2N2	Y	
27	Rushcliffe	Lady Bay to Racecourse area footbridge	£2m	New NMU crossing of River Trent		D2N2	N	
28	Rushcliffe	Nottingham East Park & Ride	£1m-£3m	Park & Ride		Developer	N	
29	Rushcliffe	Gotham Lane, Bunny	£0.75m-£1m	New link road across former brickworks redevelopment site		Developer	N	

- Scheme to be prioritised for further work
- Scheme to be retained for longer-term consideration
- Scheme to be investigated but would be delivered solely by third party
- Scheme will be the subject of an ongoing network review.



**8 March 2018****Agenda Item: 10****REPORT OF THE SERVICE DIRECTOR PLACE AND COMMUNITIES****CHANGES TO THE TRADING STANDARDS STAFFING STRUCTURE****Purpose of the Report**

1. To propose two minor changes to the Trading Standards staffing structure.

**Information**

2. The Trading Standards & Community Safety Service has two separate budgets, one relating to Trading Standards and one to Community Safety. These proposed structure changes relate to the Trading Standards staffing budget structure.
3. For a number of years the Service has employed a full time Accredited Financial Investigator (AFI) to undertake financial investigations and asset recovery work under the Proceeds of Crime Act (POCA). POCA legislation means that Trading Standards Authorities and other law enforcement agencies are able to get back a proportion of assets confiscated from criminals.
4. In April 2016, in recognition of the fact that demand for the AFI's work exceeded the capacity of one officer, the Community Safety Committee approved the recruitment of an additional permanent full time AFI within the Service.
5. The Accredited Financial Investigators have achieved significant success in recovering the proceeds of crime from individuals prosecuted for serious criminal offences, such as fraud and product counterfeiting, by both the Service and by the Trading Standards Regional Investigations Team (RIT), which is funded by the National Trading Standards board and hosted by Nottinghamshire Trading Standards.
6. The Service is also in a position to provide financial investigation support to other authorities in the region who lack access to a financial investigation capability, subject to AFI available capacity. The AFI's expertise is charged out to the Regional Investigation Team and other local authorities. This income generated from selling our AFI services contributes to the overall strategy within the Service to generate income to offset the costs of service delivery.
7. Over the last 18 months demand for the Accredited Financial Investigators' services has further increased demonstrating the need for further AFI capacity within the Service. The increased demand is mainly down to an increase in the Service's involvement in serious

Crown Court cases, where the court's expectation is that POCA matters will be pursued and also to a reduction in AFI capacity in other Trading Standards authorities in the region.

8. Under the national POCA incentivisation scheme 50% of confiscated funds are retained by the Home Office and used to fund crime fighting initiatives and then a proportion of the funds can be used at local level to compensate victims of the crimes and to support crime fighting services and community projects in the county and region.
9. Income into the Service/region from assets recovered under POCA by the Service's AFIs during 2015/16 was over £17,000; in 2016/17 it was over £23,000 and in 2017/18 it is expected to be in excess of £445,000. Compensation paid to victims within the county/region from this work was £25,000 in 2015/16; £183,000 in 2016/17 and to date is £40,000 in 2017/18.
10. Confiscations serve as a serious deterrent to criminals by taking the benefits from crime and ensuring that crime does not pay. In the large complex Operation Spinnaker case conducted by the Regional Investigations Team (RIT) the main defendant Jonathon Rivers was stripped of the £1.2m he illegally obtained through his criminal activity in running a publishing scam. In another recent RIT case, Operation Strut, the main man behind the operation Paul Hanna was ordered to pay £69,000 in compensation to victims who were fraudulently sold defective and dangerous vehicles.
11. This report proposes a temporary increase in AFI capacity to meet this additional demand, by the creation of a third temporary Band B Accredited Financial Investigator post within the Service for a fixed term period of 2 years. The situation would be reviewed at the end of that 2 year period.
12. The Service currently has one level 1/2 Trading Standards Officer post and three vacant level 3 Trading Standards Officer posts. Nationally there is a recognised shortage of qualified Trading Standards Officers within the profession. As a result the Service has struggled in the last year to recruit to all of the posts advertised in two recent external recruitment processes.
13. This report proposes using the funding from one of the vacant Band A level 3 Trading Standards Officer role to fund a 2 year fixed term contract Band B Accredited Financial Investigator role. The estimated additional annual cost (at top of scale with on costs) would be £6k.
14. Nationally the Trading Standards qualification framework is currently under review by the Chartered Trading Standards Institute and a new framework is due to be introduced in 2019. There is also a new Regulatory Compliance Officer (RCO) apprenticeship scheme being developed, which will serve as the entry point to the amended framework and a career in Trading Standards and is likely to commence later in 2018. This provides the opportunity to recruit to the vacant level 1/2 TSO under the RCO new apprenticeship scheme in the coming months.
15. The vacant level 1/2 TSO role was recently vacated by a 0.8FTE level 2 Trading Standards Officer retiring from the Service in December 2017. To make this vacancy more attractive to recruit to this report seeks approval to increase the level 1/2 TSO post from 0.8FTE to 1FTE. The estimated additional cost of this minor amendment to the staffing structure is £1.9k.

16. In the last two years three Trading Standards Officers have requested a reduction in their working hours to work 34 hours per week in a full time 37 hours per week role, to assist with family caring commitments. The total savings to the Service's staffing costs from these flexible working arrangements total £9.7k. The total net cost of £7.9k of the two proposed changes to the Trading Standards Structure are therefore offset by these savings and can be met from the Trading Standards staffing budget.

### **Other Options Considered**

17. The Home Office stipulate that Accredited Financial Investigators have to be employed in an authority and cannot be agency staff, so employing an agency AFI was not an option.

18. With regards to increasing the staffing establishment, consideration has been given to advertising the 0.8FTE post.

### **Reason/s for Recommendation/s**

19. The Service currently has insufficient accredited financial investigator capacity to meet the current and predicted demand on the Service for Proceeds of Crime work.

20. The Service is unlikely to be able to successfully recruit to a level 1 TSO role under the new Regulatory Compliance Officer apprenticeship scheme unless that role is increased to a full time 1 FTE post.

### **Statutory and Policy Implications**

21. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

22. The Service does make significant contributions to reducing crime and disorder and the proposed structure changes will improve the effective use of resources to tackle these issues.

### **Financial Implications**

23. The proposed changes can be met from within the Trading Standards Staffing budget as the additional cost of £7.9k for the proposals is offset by recent flexible working requests that have provided £9.7k savings on salary spends within the Trading Standards staffing budget.

### **Human Resources Implications**

24. To create a 2 year fixed term contract Band B Accredited Financial Investigator role, and to increase one level 1/2 TSO post from 0.8FTE to 1FTE. Funded through keeping a Band A level 3 Trading Standards Officer role vacant, and by utilising the savings from recent flexible working requests.

## **RECOMMENDATION/S**

- 1) It is recommended that the Committee approve the proposed changes to the Trading Standards staffing structure as set out in paragraphs 11 and 13.

**Derek Higton**  
**Service Director, Place and Communities**

**For any enquiries about this report please contact:**

Mark Walker, Group Manager Trading Standards & Community Safety x 72173 or Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460.

### **Constitutional Comments [SLB 19/02/18]**

25. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [SES 06/02/18]**

26. The financial implications are set out in the report.

### **HR Comments [JP 08/02/18]**

27. The HR implications are contained in the body of the report. Recruitment to the posts will be in line with the Authority's relevant procedures.

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- All

**8 March 2018****Agenda Item: 11****REPORT OF CORPORATE DIRECTOR, PLACE****THE NOTTINGHAMSHIRE COUNTY COUNCIL (BIRD'S LANE, MAIN ROAD AND  
SWIFTS VIEW, KIRKBY WOODHOUSE) (PROHIBITION OF WAITING) TRAFFIC  
REGULATION ORDER 2017 (4201) AND BUS STOP CLEARWAYS****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider the objections received in respect of the above proposed Traffic Regulation Order and bus stop clearways and whether it should be implemented as advertised.

**Information**

2. Kirkby Woodhouse Primary School is located on Main Road in Kirkby Woodhouse, Main Road is a local distributor road and bus route, Nottinghamshire County Council has received complaints from the local bus operator regarding obstructive parking by parents/carers at school pick up and drop off times along Main Road in the vicinity of the school. This includes parking in close proximity to junctions, at bus stops and on both sides of the carriageway. This is impeding the passage of vehicles and pedestrians and the ability of the bus to pull in at stops. The obstructive parking has caused significant problems to the operation of the bus service, inhibiting the bus from stopping to set down and collect passengers and in travelling along the route.
3. In response, the County Council proposes to introduce waiting and stopping restrictions to prevent obstructive parking and ensure the safe and efficient movement of vehicles and pedestrians on the highway. The proposed restrictions consist of:
  - Single yellow line (No Waiting Mon – Fri, 8am – 4.30pm) on the northern side of Main Road;
  - Double yellow lines (No Waiting At Any Time) around the bend on the southern side of Main Road and around the junctions of Bird's Lane and Swifts View;
  - Bus stop clearways (No Stopping except buses – at any time) at stops AA0272, AS0273, AS0274, AS0275 situated on Main Road.
4. The proposed restrictions are designed to ensure buses and other users can travel freely along Main Road in the vicinity of Kirkby Woodhouse Primary School and ensure that visibility is maintained at its junctions with Bird's Lane and Swifts View. An initial consultation was undertaken between 21st September and 9th October 2017, as shown on drawing

H/JMR/2540/1. Four responses to the initial consultation were received, including one from the Headteacher of Kirkby Woodhouse Primary School. All the responses were supportive and / or made comments on the proposals. Also, in response to comments received the length of the double yellow line on the southern side of Main Road was extended west along Main Road, beyond a new residential access road.

5. The statutory consultation and public advertisement of the proposals, detailed on the attached drawing H/JMR/2540/02 was undertaken between 22nd November and 20th December 2017.
6. Eleven responses were received to the formal consultation; four of which were supportive and/or made a comment on the proposals; these included:
  - Question on how the restrictions will be enforced;
  - Suggestion that additional waiting restrictions / traffic calming measures be introduced on other residential roads.
7. The remaining seven responses are considered outstanding objections to the proposals.

## **Objections received**

### **8. Objection – loss of on-street parking availability**

Four respondents objected to the loss of on-street parking near the school, which they considered would make it more difficult for parents to drop off children at school and travel to work afterwards. A range of additional comments were also made in the objections, these included that working parents were being discriminated against and should be given permits to park on-street nearest to the school. A suggestion was made that a pavement be removed to increase road width and so facilitate parking. Also, that school start and finish times should be staggered and a parking or drop off area should be provided for parents.

### **9. Response – loss of on-street parking availability**

The proposed restrictions are designed to facilitate the safe operation of junctions and wider highway network for drivers, cyclists and pedestrians. Obstructive parking in close proximity to junctions invariably impedes visibility for pedestrians when crossing and for vehicle movements into and out of junctions and, where this causes an obstruction or danger to other highway users, is already an offence.

The demand for on-street parking in the vicinity of schools is recognised, therefore the restrictions have been kept to the minimum required to ensure the efficient and safe operation of the Highway. Current parking patterns are impeding the operation of the highway. When vehicles are parked, either fully or partially on the carriageway, on both sides of Main Road, it leaves only a single running width of carriageway. This has resulted in instances where the road is effectively impassable for larger vehicles such as buses.

There is no right to park on the public highway and it is the responsibility of the vehicle owner to ensure their vehicle is not parked in such a way as to cause an obstruction. This may require drivers to park further away from their destination to ensure their vehicle is parked appropriately. Unrestricted on-street parking remains available on Main Road and the wider network. It is recognised that this may cause inconvenience to drivers and require them to leave earlier to reach their destination for school start and finish times. The County Council has no duty to provide parking or drop-off areas at or near schools for parents and carers but

does have a duty to maintain the movement of traffic on the network. School start and finish times are set at the discretion of the school and are not a matter for the County Council.

There is always a balance to be struck between competing demands for a finite resource; it is considered that the proposed scheme offers the best solution improving highway operation whilst retaining some on-street parking facility.

10. Objection – Parking migration

Three objections were made on the basis that the proposed waiting restrictions would result in parking migration to Swifts View, which is a cul-de-sac approximately 200m south-east of the Primary School. Respondents commented that parents/carers already park on the road and they expressed concern that this would increase and lead to residents' drives being obstructed. They requested additional waiting restrictions along the length of Swifts View access road, to the start of the residential property frontages.

11. Response – Parking migration

It is recognised that there is likely to be some element of displaced parking with any new highway waiting restriction. The junction of Swifts View and Main Road is 200m away from the school entrance and it is considered that any parking displacement will be dispersed over the wider network and will not significantly affect this location.

The concerns expressed by residents of Swifts View are understood but this must be weighed against the negative effects of additional waiting restrictions. The introduction of additional parking restrictions on Swifts View access road would be likely to move any non-resident parking further into Swifts View; beyond the access road and onto the highway directly outside residences. It is considered that the extent of the restrictions proposed provides the best balance between addressing the problem of obstructive parking at junctions and on Main Road whilst maintaining a level of on-street parking provision.

There is always a balance to be struck between competing demands for a finite resource; it is considered that the proposed scheme offers the best solution improving highway operation with minimal anticipated migration of parking.

It should be noted that where parking constitutes an obstruction, such as parking over a vehicle access, it is a matter for the Police, who are empowered to enforce on this matter. An appropriate additional measure to help alleviate residents' difficulties with vehicle access / egress to properties is the provision of advisory 'H bar markings' and these can be provided in line with the County Council's charging policy (£185) on request from residents.

## **Other Options Considered**

12. Other options considered relate to the length of the waiting restrictions proposed, which could have been either lesser or greater. The restrictions are considered to strike a reasonable balance between the need to maintain the safe operation of the highway and recognition of the demand for on-street parking.

## **Comments from Local Members**

13. No comment was received from Councillor Madden.



## **Reason/s for Recommendation/s**

14. The proposed scheme offers a balanced solution to mitigate road safety concerns and facilitate the safe operation of the junction with minimum loss of parking availability. The measures are considered appropriate taking into account a balanced view of the needs of all sectors of the community, including non-drivers.

## **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

16. Nottinghamshire Police made no comments on the proposal. No additional crime or disorder implications are envisaged.

### **Data Protection and Information Governance**

17. There are no data protection and information governance implications arising from this proposal going forward.

### **Financial Implications**

18. These proposals are being funded through the 2017/18 Local Transport Plan Bus Improvements capital budget at an estimated cost of £2,500.

### **Human Rights Implications**

19. The implementation of the proposals within this report might be considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property, for example). However, the Authority is entitled to affect these rights where it is in accordance with the law and is both necessary and proportionate to do so, in the interests of public safety, to prevent disorder and crime, to protect health, and to protect the rights and freedoms of others. The proposals within this report are considered to be within the scope of such legitimate aims.

### **Public Sector Equality Duty implications**

20. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:
- Eliminate unlawful discrimination, harassment and victimisation;
  - Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;

- Foster good relations between people who share protected characteristics and those who don't.
21. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly. Equality Impact Assessments (EIAs) are a means by which a public authority can assess the potential impact that proposed decisions / changes to policy could have on the community and those with protected characteristics as a means of ensuring this. An EIA may also identify potential ways to reduce any impact that a decision / policy change could have, and if it is not possible to reduce the impact, the EIA can explain why. Decision makers must understand the potential implications of their decisions on people with protected characteristics.
  22. An EIA has been undertaken to assess the potential impact of the proposal, the results of the consultation and any appropriate mitigation. This EIA is included as a background paper to this committee report. Decision makers must give due regard to the implications for protected groups the potential implications of their decisions on people with protected characteristics.

### **Safeguarding of Children and Adults at Risk Implications**

23. The proposals are intended to have a positive impact on all highway users but being in close proximity to the primary school, they should also help to safeguard and promote the welfare of children.

### **Implications for Sustainability and the Environment**

24. The proposals may, in conjunction with the implementation of the school Travel Plan, help to promote sustainable transport choices for staff and pupils accessing the school, and may thereby reduce travelling by private transport.

## **RECOMMENDATION/S**

It is **recommended** that:

- 1) The Nottinghamshire County Council (Bird's Lane, Main Road and Swifts View, Kirkby Woodhouse) (Prohibition of Waiting) Traffic Regulation Order 2017 (4201) and bus stop clearways are made as advertised and the objectors informed accordingly.

**Adrian Smith**  
Corporate Director, Place

### **Name and Title of Report Author**

Mike Barnett - Team Manager (Major Projects and Improvements)

### **For any enquiries about this report please contact:**

Helen North (Improvements Manager) 0115 977 2087

### **Constitutional Comments [SLB 12/02/18]**

25. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [GB 06/02/18]**

26. The financial implications are set out in the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

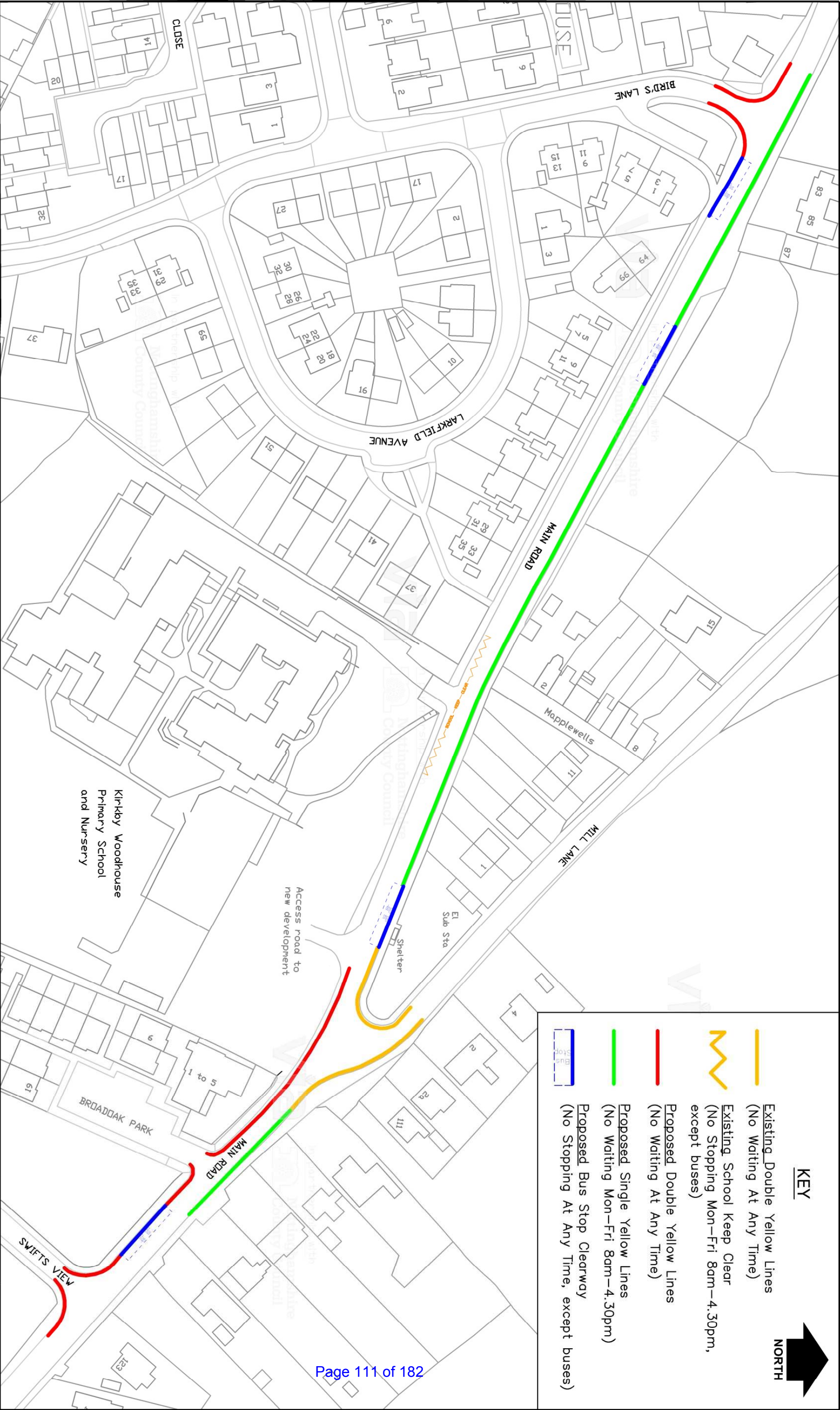
- Equality Impact Assessment: Main Road, Kirkby Woodhouse
- All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, Nottingham.

### **Electoral Division(s) and Member(s) Affected**

Kirkby in Ashfield South ED

Councillor Rachel Madden





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Project

Main Road, Kirkby Woodhouse

Title  
Proposed Bus Stop Clearways, Double Yellow Lines and Single Yellow Lines

Drawing No  
H/JMR/2540/01

Drawn  
JMR

Date  
20/09/17

Traced

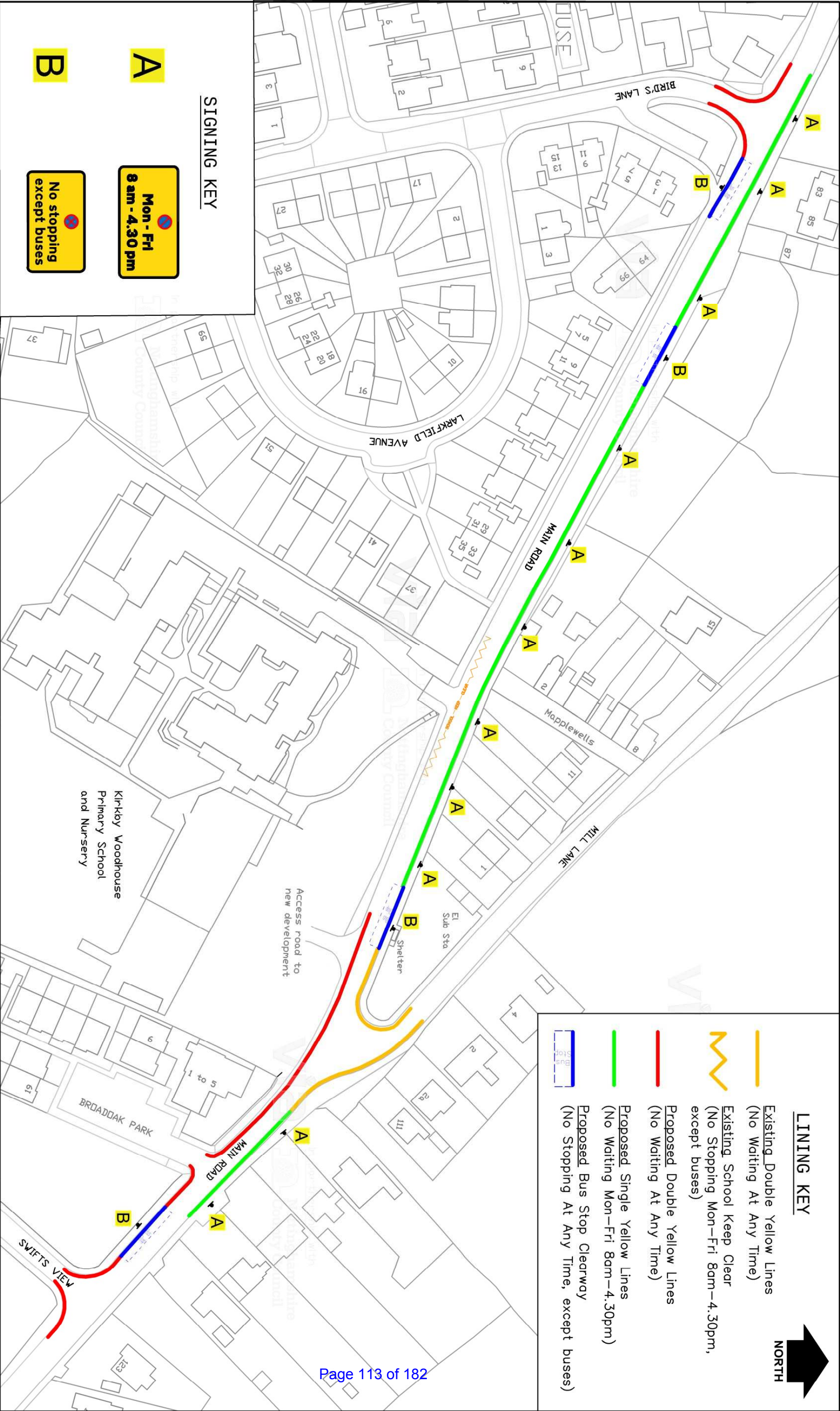
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8 March 2018

Agenda Item: 12

## REPORT OF THE SERVICE DIRECTOR FOR PLACE AND COMMUNITIES

### 2018/19 WASTE REDUCTION, RE-USE, RECYCLING AND COMPOSTING PLAN AND ASSOCIATED ACTIVITIES

#### Purpose of the Report

1. To seek Committee approval for the County Council's Waste Reduction, Re-use, Recycling and Composting Plan for 2018/19 and the associated communications activities.

#### Information

##### Background

2. The County Council is required to draft an annual recycling and composting plan, a condition introduced by Defra as part of the Revised Project Plan (RPP) approval process, to detail how year on year progress will be made to increase the recycling/composting rate towards the 2020 target of 52% in the PFI Contract. This target is also aligned with the EU Waste Framework Directive target of 50% by 2020.
3. Figure 1 below shows how recycling rates have plateaued in recent years across the districts and highlights why it is essential that recycling rates across the districts are equalised if we are to achieve a significant increase in the recycling rate for Nottinghamshire. Green waste schemes and initiatives have been launched and expanded in recent years in the districts of Ashfield, Bassetlaw and Newark and Sherwood which have resulted in the first increase in the recycling rate in Nottinghamshire for many years.

Figure 1.

	<b>ADC %</b>	<b>BDC %</b>	<b>BBC %</b>	<b>GBC %</b>	<b>MDC %</b>	<b>N&amp;SDC %</b>	<b>RBC %</b>	<b>Recycling Centres %</b>	<b>Overall %</b>
<b>2010/11</b>	34	23	43	37	41	26	54	72	43
<b>2011/12</b>	34	23	42	37	39	26	51	75	43
<b>2012/13</b>	34	22	41	36	36	24	51	80	43
<b>2013/14</b>	33	21	40	37	38	26	51	81	43
<b>2014/15</b>	33	19	39	36	36	27	49	79	43
<b>2015/16</b>	32	20	39	36	35	30	49	79	43
<b>2016/17</b>	41	21	40	37	35	32	50	79	44

4. The major activities that form the main elements in the 2018/19 plan are formed around the following:
- Build on the introduction of the Bassetlaw Garden Waste Collection Service
  - Reintroduction of green waste collection charge in Ashfield
  - Review of the Recycling Centre Registration Scheme
  - Countywide communications campaigns
  - Investigating the feasibility of a glass collection in Mansfield District
5. The Waste Reduction, Re-use, Recycling and Composting Plan can be found in its entirety as **Appendix 1** of this report.

### Green Waste Collections

6. The reintroduction of a charge for the Ashfield Green Waste Collection will almost certainly have a negative effect on the recycling rate for both the District and the County as a whole. It is hoped however, that as the Bassetlaw Green Waste Collection service becomes established and the Newark & Sherwood scheme continues to grow, the impact in the reduction of green waste collected in Ashfield should be mitigated somewhat by a rise in Bassetlaw and Newark & Sherwood's.

### Recycling Centre Registration Scheme

7. The Recycling Centre Registration Scheme has proved successful in reducing the amount of waste coming through the County's 12 Recycling Centres and has made significant savings in waste disposal costs. However, it is acknowledged that the registration process could be easier for Nottinghamshire residents and therefore a review of the scheme is currently being undertaken.

### Communications Campaigns

8. As mentioned above the Council's recycling performance for 2016/17 was 44% and is largely dependent upon the quantity and quality of recyclable waste that is collected from the kerbside by the district and borough councils or taken by residents to one of the County Council's 12 Recycling Centres. The quality of the materials that are collected for recycling is critical to the County Council's recycling performance and achieving the 52% recycling target set out in the contract.
9. The PFI contract specifies a maximum 5% contamination rate for recyclable material that is presented at the Mansfield Materials Recovery Facility (MRF) by the Waste Collection Authorities (WCAs). The Council's waste contractor, and subsequent material re-processors, will not accept low grade plastics or items that are contaminated, for example, with food waste, grease or liquids. The contract therefore includes a mechanism to reject loads which are above the maximum 5% contamination level. Contamination rates have increased in recent years and are now on average around 12%, with some rounds averaging as much as 20% and the County Council is facing additional recovery and disposal costs for the rejected material.
10. In order to help residents to reduce and manage their waste effectively it is proposed to run a series of campaigns and activities to provide tips on waste prevention, reduction, re-use and recycling throughout the year, in partnership with Veolia. This

will include how to minimise the impact of plastics and other materials on the environment and maximise energy recovery from non-recyclable items.

11. Particular focus will be given to plastic recycling, and communications activities will be undertaken to increase the capture rate of recyclable plastics that are finding their way into the residual waste stream, particularly plastic bottles. In tandem with, this work will be done to highlight those plastic items that are not accepted in the dry recycling bins with a view to reducing contamination levels. The current issues with plastic markets in relation to China reported in the press is unlikely to affect our performance as our kerbside collected dry recyclables are sent for sorting to the MRF operated by Veolia and Veolia now reprocess all plastic in the UK and Europe.
12. The Council and Veolia have always taken a prudent approach and concentrated on only collecting plastic types that have sustainable long-term markets. This approach will support the principles of the circular economy and support jobs in the recycling industry.
13. A number of channels will be used to promote the key goals of increasing recycling and reducing contamination including the social media channels and web content including the Council's 'emailme' service along with appropriate press releases, events and educational activities.

#### Costs and Evaluation

14. The costs of the communications campaign activities will be funded by Veolia and no additional funding is being requested. The campaign materials will be Nottinghamshire specific and where possible will make use of existing resources and additional marketing materials supplied by Recycle Now and WRAP.
15. The success of the communications campaign will be monitored and evaluated using data on actual waste tonnages, performance figures, level of media coverage and website/social media interest and the amount of money raised for the Chairman's Charity.

#### Glass Collection Scheme in Mansfield

16. Mansfield District Council are keen to introduce a glass collection scheme for residents if sufficient start-up capital can be raised with the County's help. Therefore, an investigation will be done to look into the feasibility of achieving an acceptable payback period for any capital funding invested by the County Council.

#### **Other Options Considered**

17. As part of Defra's approval for the RPP Contract amendments, Defra introduced a condition for the Council to develop an annual recycling and composting plan. There are other options which could have been included in the plan which would improve recycling performance however these initiatives are currently not being considered as they are not deemed economically viable at this time (e.g. food waste).

## **Reasons for Recommendations**

18. Defra require the County Council to develop an annual recycling and composting plan, which details how the Council will make year on year progress to achieve the 52% recycling/composting target by 2020.
19. The communications activities will support the targets and actions set out within the County Council's long-term waste management contract and Waste Reduction, Re-use, Recycling and Composting Plan for 2018/19.

## **Statutory and Policy Implications**

20. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

21. There are no additional costs arising from this proposal. Campaign activities will be funded by Veolia and no additional funding is being requested, furthermore, it is anticipated that the any communications campaigns will result in longer-term cost savings through a reduction in waste disposal costs.

## **Implications for Service Users**

22. Whilst there are no implications for service users as a direct result of the Waste Reduction, Re-use, Recycling and Composting Plan 2018/19, the actions within the plan should contribute to improved waste and recycling services.

## **Implications for Sustainability and the Environment**

23. The actions within the Waste Reduction, Re-use, Recycling and Composting Plan 2018/19 help to maximise recycling, reduce overall waste arisings and move waste up the waste hierarchy minimising the environmental impact.

## **Recommendation/s**

That Committee:

- 1) Approve the County Council's Waste Reduction, Re-use, Recycling and Composting Plan for 2018/19;
- 2) Approve the undertaking of appropriate communications activities, details of which will be agreed with the Chair of the Communities and Place Committee.

**Derek Highton**  
**Service Director, Place and Communities**

**For any enquiries about this report please contact:**

Mick Allen, Group Manager, Place and Commissioning – Tel: 0115 9774684

### **Constitutional Comments [SLB 12/02/18]**

24. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [SES 06/02/18]**

25. The financial implications are set out in the report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Divisions**

All





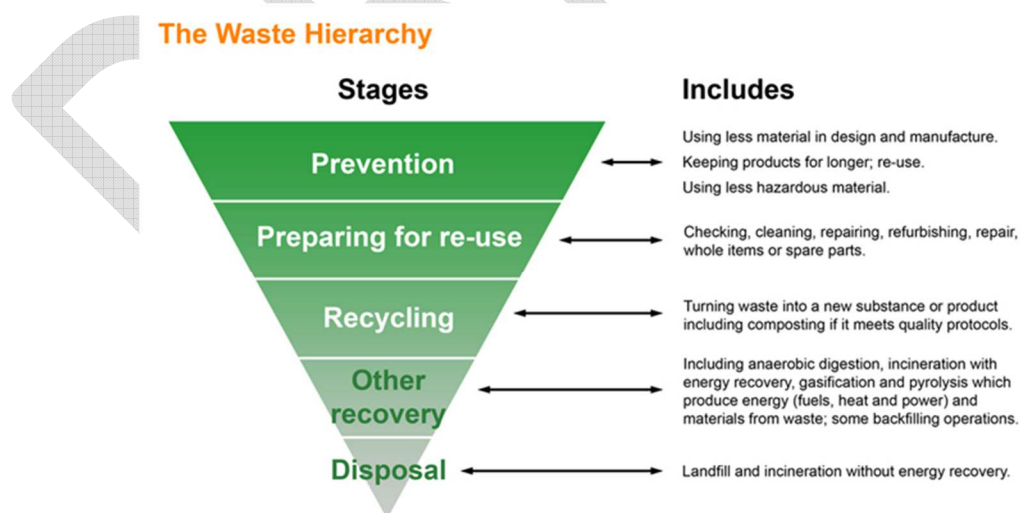
**NOTTINGHAMSHIRE COUNTY COUNCIL**  
**WASTE REDUCTION, RE-USE, RECYCLING**  
**AND COMPOSTING PLAN**  
**2018/19**



## 1. Introduction

- 1.1. The 2018/19 Nottinghamshire County Council Waste Reduction, Re-use, Recycling and Composting Plan is the fourth annual plan and builds on the activities in the 2017/18 plan. Defra require the County Council to provide an annual recycling plan to detail how year on year progress will be made in order to move towards achieving the PFI waste contract target of recycling and composting 52% of household waste by 2020, alongside achieving an overall tonnage reduction. This is a target that aligns with the EU Waste Framework Directive target of 50% by 2020 and recycling 65% of municipal waste by 2030.
- 1.2. The results of the 2017/18 plan will be covered in the Communities and Place Performance Report which will be published during the autumn of 2018 and made available via the County Council website. This plan will primarily focus on the key activities that are likely to take place during 2018/19 and will cover their expected impacts. Alongside this, a summary of other smaller scale, ongoing activities will be included.
- 1.3. Emphasis is placed on close partnership working between the County, who represent the Waste Disposal Authority (WDA) and the district and borough councils, who make up the Waste Collection Authorities (WCA). By focussing on key activities that provide a benefit to both the WCA and WDA there should be significant buy in and a greater chance of success.
- 1.4. The Waste Reduction, Re-use, Recycling and Composting Plan for 2018/19 will have ongoing activities grouped in accordance with the Waste Hierarchy as shown below.

Figure 1 – Waste Hierarchy



- 1.5. Whilst this plan is primarily concerned with recycling and composting it is important to consider all stages of the waste hierarchy in order to look at how the recycling and composting elements fit within the whole of waste management. Focus will be placed on each stage and will highlight what plans Nottinghamshire County Council have for each element of the Waste Hierarchy.

## 2. Current Status of Recycling in Nottinghamshire

- 2.1. All 7 WCA currently collect mixed dry recyclables including paper, card, tins, cans, plastic bottles as well as yoghurt pots and margarine tubs. These materials are taken either directly or via a dedicated transfer station to the PFI Contract Materials Recovery Facility (MRF) at Mansfield where they are sorted and separated through a variety of methods and processes then baled and sent for reprocessing.
- 2.2. Within the PFI contract there are a number of targets and Key Performance Indicators (KPI) which include a progressive increase in recycling and composting rates across the life of the contract. An ambitious target of achieving 52% of Household Waste being recycled and composted by 2020 was set to align with the European Commission's Waste Framework Directive target of 50% by 2020. Unfortunately, in light of a number of factors it is looking increasingly unlikely that this target will be met. Despite this, it remains important to have a well formulated plan to help maximise recycling levels.
- 2.3. Although recycling rates in Nottinghamshire had plateaued in recent years, 2016/17 saw the first increase in the rate for many years as it climbed to 44.2%. The recycling rate for Nottinghamshire in 2017/18 will be published in the Communities and Place Performance Report document during autumn 2018 when tonnage figures for all elements of household waste have been finalised. The recycling rates for all WCA and Nottinghamshire as a whole in recent years can be seen in figure 2 below.

Figure 2 – Recycling Rates

	<b>ADC %</b>	<b>BDC %</b>	<b>BBC %</b>	<b>GBC %</b>	<b>MDC %</b>	<b>N&amp;SDC %</b>	<b>RBC %</b>	<b>Recycling Centres %</b>	<b>Overall %</b>
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<b>2014/15</b>	33	19	39	36	36	27	49	79	43
<b>2015/16</b>	32	20	39	36	35	30	49	79	43
<b>2016/17</b>	41	21	40	37	35	32	50	79	44

- 2.4. Each WCA has its own distinct demographic make-up and challenges with regards to achieving increased recycling rates. After many years of stagnation and even slight falls in recycling rates, 2016/17 bucked the trend with 6 of the 7 districts and boroughs increasing their recycling rates for the year.
- 2.5. Alongside the collection of recyclable materials highlighted above, several WCA offer additional kerbside collection services including garden waste and glass collections. Whilst only 3 districts undertake kerbside collections of glass it should be noted that several others collect significant tonnages through their network of 'Bring Banks.' Garden waste collections

are undertaken by all 7 WCA, Bassetlaw District Council having introduced their scheme in 2017.

- 2.6. Within the County there are currently 12 recycling centres that accept household waste from Nottinghamshire residents. In 2016/17 approximately 88,000 tonnes of waste (including inert materials) was collected at the County's recycling centres, and of this 79% was recycled. The recycling centres consistently send high levels of Household Waste for recycling and it is expected that these high levels will be maintained on the release of the 2017/18 figures.
- 2.7. The recycling centres accept a wide range of materials including standard dry recyclables collected at the kerbside such as paper, card, tins etc. but also other materials and items such as metals, electrical goods, garden waste, wood, engine oil and car batteries. 4 of the sites (Beeston, Calverton, Newark and Warsop) also accept paint which, where it is suitable for re-use, is made available free of charge to members of the public, charities, community groups and other organisations by appointment throughout the year. In 2016/17 around 60% of all donated paint was redistributed to members of the public and various groups and organisations.

### **3. Brief summary of 2017/18 Activities and Investments**

- 3.1. Several of the 2018/19 key activities will build on those introduced in 2017/18 which included the following;

#### Bassetlaw Green Waste Collection Service

- 3.2. The Bassetlaw Green Waste Collection was introduced in March 2017 and despite a modest start following the introduction of the scheme tonnages have since started to rise and look on course to achieve the anticipated 2017/18 tonnage of around 3,000 tonnes. The biggest uptake of the scheme, as expected, was in the urban areas of Worksop and Retford.
- 3.3. The introduction of this scheme was supported by the County Council through a financial contribution towards the capital costs of implementing the service. It is expected that this will not only increase recycling rates for the District and therefore the County, but should also reduce disposal costs by moving green waste away from the residual stream.
- 3.4. Modelling suggested that the impacts of the scheme in year 1 would be modest as it becomes established with an expected 2% increase in the Recycling Rate for Bassetlaw District Council and a 0.1% increase in the recycling rate for the county as a whole.

#### Year 2 of Ashfield Green Waste Incentive Scheme

- 3.5. After a successful first year of the scheme in 2016/17 that saw significant increases in green waste tonnage and falls in residual tonnages in the Ashfield District. It was hoped that this trend would continue into the second year, prior to the reintroduction of the charged service in 2018/19.

#### Build on the Success of the Newark and Sherwood Green Waste Collection

- 3.6. 2016/17 saw the expansion of the Newark and Sherwood green waste collection to cover the whole of the district and in 2017/18 it was hoped that this would continue to become a well-established scheme with more repeat subscribers.

#### Monitoring and Enforcement of the Recycling Centre Registration Scheme

- 3.7. Despite a number of challenges and delays around full enforcement of the Recycling Centre Registration Scheme it has proved to a success. The scheme has achieved savings in waste disposal savings and a reduction in waste arisings at recycling centres despite a light touch approach to enforcement.

#### **4. Key Activities for 2018/19**

- 4.1. A number of key activities will form the basis of the 2018/19 plan. These will be defined as those that are likely to have the biggest impact, be this on the recycling rate, overall tonnage or significant financial implications. Following the key activities there will be a brief summary of the ongoing actions as aligns with the waste hierarchy.

##### Build on the introduction of the Bassetlaw Green Waste Collection Service

- 4.2. Bassetlaw District Council introduced their chargeable green waste collection service in March 2017 meaning that the whole county now has the opportunity to access a green waste collection service.
- 4.3. During 2017/18 the Bassetlaw Green Waste Collection service was in its infancy and it is hoped that as this service becomes established it will achieve a larger take-up during 2018/19 and generate an increased tonnage of green waste. It is hoped that in 2018/19 Bassetlaw will generate increased levels of green waste to boost their own and the County's overall recycling rates. As of January 2018 a total of 3,369 households had signed up to the scheme for 2018/19 with 178 of these being either new customers or existing customers ordering an additional bin.

##### **Expected impact of activity for 2018/19 – Marginal increase in recycling rate**

##### Countywide Recycling and Contamination Communications Campaigns

- 4.4. Recent years have seen rising levels of contamination in dry recycling across Nottinghamshire and the country as a whole. The average contamination figure of 12% has far exceeded the PFI contract target of 5% and has at times reached levels of 20% on some waste collection rounds. As a result the County Council is facing additional recovery and disposal costs due to rejected materials.
- 4.5. In order to combat this an effective communications campaign is required in order to help residents reduce and manage their waste effectively. Planned activities will be in line with the Council's Communications Policy and carried out in conjunction with the district and borough councils, the Council's Communications and Marketing team and Veolia.
- 4.6. It is intended to have seasonal and themed campaigns throughout the year which will provide a comprehensive guide to what can be recycled in Nottinghamshire as well as reminding residents of materials that are unsuitable for recycling or that cannot currently be recycled.
- 4.7. Plastic remains a material that many residents find confusing when it comes to what can and cannot be placed in the mixed dry recycling bin. Nationally, only 56% of plastic bottles make their way into the recycling stream. This represents huge potential to divert significant amounts of recyclable waste out of the residual waste stream. A focussed campaign for

Nottinghamshire will be undertaken to target these materials in order to boost recycling and support the principles behind the circular economy.

**Expected impact of activities for 2017/18 – Successful communications campaigns should boost the recycling rate and reduced waste disposal costs.**

#### Reintroduction of Green Waste Collection Charge in Ashfield

- 4.8. 2018/19 will see the reintroduction of a charge for the green waste collection service following the 2 year free incentive. During the 2 free years, tonnages of green waste have significantly increased alongside a fall in residual waste. This resulted in a rise in Ashfield's recycling rate, climbing from 32% to 41% during the first year of the scheme, with green waste tonnages looking to be maintained in year 2.
- 4.9. It is inevitable that there will be a falloff in the number of households utilising the green waste collection service once the charge is reintroduced but it is expected that the number of sign-ups will be significantly higher than the figure prior to the 2 free years. As of 9<sup>th</sup> January there had been 3,317 sign-ups to the scheme for April 2018, this is 4 times higher than at that time of year before the free service was introduced. Ashfield DC have every confidence that they will reach the 20,000 subscribers they require to meet the modelled numbers set out at the start of the project.
- 4.10. Ashfield have undertaken significant promotion of the scheme well before the reintroduction of the charge and it is hoped that the fall off of Ashfield's recycling rate can be minimised. The recycling rate for the district for 2018/19 should represent an increase compared to before the free service was offered.

**Expected impact of activity for 2018/19 – Recycling rate for Ashfield should remain above the 2015/16.**

#### Review of Recycling Centre Registration Scheme

- 4.11. The Recycling Centre Access Registration Scheme has proved successful making savings in waste disposal costs during its first full year. It is acknowledged however that the registration process could be easier for Nottinghamshire residents. Therefore, a review of this will be done to ensure the use of the recycling centres remains limited to Nottinghamshire residents but the registration process is eased.
- 4.12. Maintaining the registration scheme will ensure significant savings continue to be made by allowing only Nottinghamshire residents utilise the recycling centres whilst out of county residents will be directed to facilities in their local authority.

**Expected impact of activities – Maintain significant financial savings and reduce overall waste arisings.**

Investigate the Feasibility of a Glass Collection Scheme in Mansfield

- 4.13. Mansfield District Council are keen to introduce a glass collection scheme for residents in the district should sufficient capital be raised. A feasibility study will therefore be undertaken to see whether an acceptable payback period for any capital funding from the County Council can be achieved. This will be based on the level of funding required against the predicted capture rates of glass should a scheme be introduced.

**Expected impact of activities – Scope to achieve an increase in Mansfield DC's recycling rate should the scheme prove feasible.**

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## **5. Prevention**

- 5.1. These measures are taken before a substance, material or product becomes waste ensuring there is less waste in the first instance. A number of activities aimed at waste prevention that were covered in the 2017/18 plan will continue throughout 2018/19.

### Home Composting

- 5.2. Home Composting continues to be encouraged through the sale of discounted home composting bins as part of the National Framework Agreement with Straight Ltd. In addition to this home composting continues to be promoted through local media such as parish council newsletters and where possible, taking opportunities to promote through district councils.

### Communications and Signposting

- 5.3. Nottinghamshire County Council will support activities that aim to reduce waste including sign-posting to the Real Nappies Campaign and the Mailing Preference Service. 'Emailme' is the County Council's email service that can be tailored by individuals to provide the information they're interested in. The Waste and Recycling service has continued to grow its numbers since it started in April 2014 with current subscriber numbers standing at 9,933 (correct 17/01/18). 'Emailme' continues to be promoted through a variety of ways including signs at recycling centres, bus shelter adverts and lamp post banners as well as promotional campaign materials.
- 5.4. Campaigns promoting the prevention of food waste through the Love Food Hate Waste campaign and clothes through the WRAP campaign on textiles will continue to be supported and signposted to through regular communications such as 'Emailme'.

## **6. Preparing for Reuse**

- 6.1. These measures involve checking, cleaning or repairing components or products that have become waste so that they can be used without any other type of processing. Products and/or components salvaged in this way are thus removed from entering landfill or being disposed of in other ways.
- 6.2. There are 4 recycling centres in Nottinghamshire (Beeston, Calverton, Newark and Warsop) that offer a Community RePaint, paint reuse scheme whereby Nottinghamshire residents can deposit surplus or unwanted paint. The paint is then assessed for usability and sorted by type and colour with the paint being unsuitable for reuse being sent for treatment in the appropriate manner. The reusable paint is then sorted by type and colour and made available to members of the public, community groups and charities by appointment, free of charge. A total of 8 public evenings are being made available in 2018/19 alongside regular bookable appointments for charities and community groups.
- 6.3. The Furniture Reuse Network indicates that each year around 10 million items of furniture are thrown away and that 3 million of these could easily be reused. There are a number of furniture reuse schemes within the county and these will be promoted via the Council website as well as signposting to any relevant district council sites.

## **7. Recycling**

- 7.1. This represents any recovery operation by which waste materials are reprocessed into products, materials or substances whether for the original or other purposes. Recycling and composting activities compile the majority of this action plan in order to achieve an increased recycling and composting rate for Nottinghamshire.

### Business Cases and Feasibility Studies

- 7.2. The County Council will continue to look at how capture rates can be maximised through new initiatives and partnership working with the district and borough councils. Glass and plastic bottles are materials that are found in large amounts in the residual waste stream. Ongoing work will be done to look at options around increasing capture rates of these materials.
- 7.3. Consideration will continue to be given to other schemes and collections should there be a feasible business case, in particular for the garden waste collection schemes. Food waste collections will not be ruled out but there is currently no viable business case due to the costs surrounding collection and treatment along with the lack of suitable treatment sites.

### Recycle for Nottinghamshire Education

- 7.4. Recycle for Nottinghamshire Education was launched in autumn 2015 and aims to unite all Nottinghamshire's waste reduction and recycling educational activities for easy signposting; Including activities for children, adults, groups and schools. Throughout 2018/19 work will continue to focus on engaging with Nottinghamshire Schools that have not previously had any interaction with the service and where possible all will be encouraged to take part in an educational activity including a recycling tour of the Mansfield MRF, host a 3R's (Reduce, Reuse Recycle - Play in a day, or have a visit onsite from the Schools Waste Action Club Education Officer.
- 7.5. A new lesson plan has been implemented which focuses on a recycling and contamination based message. This was implemented with a view to encouraging children and their families to make sure they're recycling everything they can at home and to help focus on reducing the levels of contamination within the recycling waste stream. This helps tie in the Recycle for Nottinghamshire Education aims with the overall business objectives of the County Council's Waste Management Team. In addition to this, the Recycle for Nottinghamshire Education will continue to work directly with members of the general public in delivering the recycling message through community group information sessions and events throughout the year.
- 7.6. The County will continue to look for ways to work in partnership with the district and borough councils around education, promoting MRF visits, school engagement and work with local groups for various ages, particularly in areas where contamination is particularly high.

- 7.7. Educational engagement and resident information will continue to be available to all residents via various online platforms, and will be promoted at events across the County, via talks and presentations to groups, and through workshops at the MRF.

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## **8. Other Recovery**

- 8.1. Whilst the main focus of this strategy document is to increase the recycling rate, it is still important to consider how waste that isn't being reused or recycled can still be moved up the waste hierarchy.
- 8.2. The new Contract Waste Transfer Station (WTS) located at Kirkby in Ashfield is became fully operational in March 2017 and accepts residual waste from the Mansfield and Ashfield districts. This waste is shredded, baled and wrapped and utilised as a refuse derived fuel (RDF) in Germany until 2020. Thereafter the Ferrybridge Multifuel 2 (FM2) plant near Castleford will be used, ensuring this waste is diverted from landfill.
- 8.3. Residual waste from the boroughs of Broxtowe, Gedling and Rushcliffe will continue, subject to availability, to be sent to the Eastcroft Energy from Waste facility in Nottingham, an agreement that allows for the acceptance of up to 68,000 tonnes of residual waste. Residual waste from Newark and Sherwood and Bassetlaw District Councils will continue to be sent to the Sheffield Energy Recovery Facility. Both the Eastcroft and Sheffield facilities provide heat as part of district heating schemes directly to homes and businesses within the vicinity.
- 8.4. In addition to the above, following a recent market test, Recycling Centre residual waste is now sent for RDF (Refuse Derived Fuel) and SRF (Solid Recovered Fuel) rather than being sent to landfill.

## **9. Disposal**

- 9.1. Whilst every effort is being made to ensure as much waste as possible is reused, recycled and recovered, it is currently inevitable that a certain proportion will still be disposed of without any recovery. Despite this the amount of waste being sent to landfill in Nottinghamshire has fallen dramatically due to the various energy recovery agreements and it is estimated that in 2018/19, less than 10% of household waste will have been sent to landfill, a figure that stood at 29% in 2014/15. Veolia will continue to use their own out of county landfill sites for the small amounts of residual waste that occurs as a result of unplanned outages at the Sheffield and Eastcroft facilities.

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## 10. Challenges and Pressures

- 12.1. The current recycling rate stands at 44% which is significantly short of the ambitious PFI target of 52% by 2020. Attempts to reach the target of 52% come against a backdrop of various pressures and challenges on both a local and national level.
- 12.2. There are currently no statutory targets set by the UK central government for recycling rates and whilst there is the overarching EU Waste Framework Directive target, this lack of direct targets could be contributing to the slowing down or plateauing of recycling rates particularly in light of the uncertainty around the EU targets following referendum result. It is therefore imperative that a suitable strategy and approach is determined in order to best motivate both individuals and district and borough councils as a whole to work towards encouraging an increase in recycling. At this stage central government is considering how to address this challenge. The County Council has expressed a preference to the setting of statutory targets for all local authorities and not just WDA because in a two-tier area such as Nottinghamshire, engagement from WCA is critical to success.
- 12.3. Recent years have seen a modest upturn in the economy and with this there comes an increase in overall waste arisings. This is in contrast to the levels of funding for local authorities which has fallen since the recession following the crash in the economy in 2008. This has meant that it has been difficult to implement schemes that require significant infrastructure or revenue streams. Whilst the economic picture has improved in the last couple of years it is unlikely that major new funding streams will be made available. Once again this means that innovative approaches need to be implemented alongside positive partnership working within the WCA.
- 12.4. National and local political changes have the potential to impact on the success of any reduce, re-use, recycle and composting plan through the setting or removal of statutory targets or increases and decreases in national and local budgets. National changes could also lead to landfill bans on certain waste types and/or an increase in Landfill Tax.
- 12.5. Population increases and movements will also impact on the success of this plan. Sizeable population increases are expected in Nottinghamshire in line with housing growth, and will certainly lead to an increase in overall tonnage. Significant population movement into an area could lead to a fall in recycling rates as new residents in the area may not be familiar with the recycling services on offer.



## **11. Summary of Key Activities and Priority Areas**

- 13.1. As discussed above, the approach to increasing the overall recycling rate for the County will focus around several key activities whilst still maintaining ongoing initiatives and building on previous hard work. The potential growth of the green waste collection service in Bassetlaw offers the best chance of an increase in recycling and composting during 2018/19 as the scheme is still very much in its infancy.
- 13.2. Ensuring an effective Recycling Centre Registration Scheme remains in place will maintain the level of savings generated in the first year of the project. Balancing an effective system against the easing of the registration process for individuals will be key to maintaining these financial savings and reductions in overall waste throughput at the County's recycling centres.
- 13.3. In light of limited funding for new schemes it becomes even more important to maximise the opportunities for increasing the recycling rate through the existing services. With contamination at such high levels and significant amounts of recyclable waste in the residual stream, there remains opportunities to tackle both through well thought out communications campaigns. The key to success will be having all district and borough councils on-side for a consistent approach as well as targeting collection rounds where the biggest impacts can be made.
- 13.4. Achieving the 52% target by 2020 in light of the barriers and challenges that exist is likely to prove very difficult. There does however remain a range of opportunities to increase the current recycling rate through innovative partnership working and focussing on materials that should, but aren't making their way into the recycling stream and this will be key during 2018/19 and beyond.



## **REPORT OF CORPORATE DIRECTOR, PLACE**

### **GEDLING ACCESS ROAD – SCHEME UPDATE**

#### **Purpose of the Report**

1. To provide an update on recent progress on the scheme and to set out the next steps.
2. To seek approval of Committee to grant delegated authority to the Corporate Director Place to negotiate and approve final terms of the contract as necessary, and authorise the Council entering into a contract to construct the Gedling Access Road.

#### **Information**

3. The provision of the Gedling Access Road (GAR) is identified as an essential requirement for regeneration of the Gedling Colliery / Chase Farm site in the adopted Local Plan (Core Strategy) for Gedling. The primary purpose of the GAR is to facilitate mixed residential and employment redevelopment comprising up to 1,050 dwellings and 6 hectares of employment uses (comprising 4,500sq m of B1 (office) use-classes and 18,000sq m of B2 (light industrial) use-classes) and community facilities.
4. The GAR also forms part of proposals for the A612 Nottingham Eastern Outer Loop Road which has, with the exception of the eastern most section around Gedling village, been successfully completed by Nottinghamshire County Council (NCC). The GAR will connect directly to the most recently constructed phase (the Gedling Major Integrated Transport Scheme) which opened to traffic in 2007. The construction of the GAR will have positive impacts to the transport network by improving connectivity of the local road network and reducing traffic flows along the Arnold Lane corridor thereby reducing congestion in Gedling village.
5. The 3.8 km long Gedling Access Road, is located 6km to the east of Nottingham City Centre. The GAR follows a southern route from a new junction with the B684 Mapperley Plains, running parallel with the A6211 Arnold Lane, through the centre of the former Gedling Colliery site, to the east of which is the Gedling Country Park. From the former colliery site, the GAR would cross a number of fields, Glebe Farm, Lambley Lane, and a section of the walled garden at Gedling House, which is a Grade II Listed Building, and a small section of the Carlton-le-Willows Academy grounds. The route terminates at a new junction created with the A612 Trent Valley Way, Gedling.
6. The new access road is designed with a single 7.3m wide carriageway and will be subject to a maximum 40 mph speed limit. The scheme will incorporate seven key junctions along its length to integrate the new road with the existing highway network and provide accesses to the proposed mixed-use development. Overall, provision of GAR is beneficial in terms of impacts on the local highway network and also beneficial on transport grounds. The attached drawing GAR/NCCL01 shows the route of the GAR.

7. The work completed and progress to date reflects the complexities and the many interdependencies that are place on the delivery of major projects. In this case there are funding agreements with multiple partners, planning requirements and design challenges that have required resolution prior to making the necessary Statutory Compulsory Purchase and Side Road Orders. This report is intended to give an update of work completed since the previous report including:
- Governance;
  - Planning Consent – lawful commencement of development achieved and remaining planning conditions submitted;
  - Funding Agreements – payment and escrow account completed;
  - Finance and Procurement – preferred framework contractor selected and target cost being developed through Early Contractor Involvement;
  - Compulsory Purchase Order and Side Road Orders – all documentation finalised and being reviewed by Counsel prior to making of the Orders;
  - Timeline.

## **Governance**

8. Nottinghamshire County Council (NCC) has the overall responsibility for land acquisition, design, procurement, construction and delivery of the GAR working in partnership with the Homes and Communities Agency (HCA) now Homes England (HE), Gedling Borough Council (GBC) and Keepmoat Homes. Via East Midlands Limited (Via) working on behalf of NCC, will be responsible for managing the land acquisition process and the design and project management of the road construction. All statutory procedures such as a Compulsory Purchase Orders (CPOs) and Side Road Orders (SROs) will be made by NCC as these powers are not delegated to Via East Midlands.
9. A major projects meeting is held every 6 weeks attended by NCC and Via at which GAR is a regular item. This is supported by a GAR Executive meeting, now held quarterly, chaired by the Chief Executive of GBC, and attended by all partners. These meetings present regular opportunities for all partners to be satisfied that Via is working on behalf of NCC in a timely and efficient manner.

## **Planning Consent**

10. The HCA submitted a full planning application to Gedling Borough Council (GBC) to construct the GAR in August 2014. The HCA was also required by GBC to execute a Section 106 Unilateral Undertaking (UU) in order for GBC as Local Planning Authority (LPA) to fully consider the application. Planning permission was granted for the construction of the GAR on 23 December 2014 (ref. 2014/0915) and was subsequently subject to a section 73 variation (application 2015/1033) approved on 3 June 2016. The section 73 variation removed the conditions associated with phasing that were included in the original application. The planning permission included conditions that required discharging prior to commencement of development and a number of others linked to site clearance required for the main construction works and demolition.
11. NCC will construct the GAR pursuant to the planning permission granted and are responsible for the discharge of planning obligations contained in the UU. Via has been working closely with key landowners as required under these obligations, which has

resulted in land acquisition, rights and mitigation works being agreed in principle.

12. Planning permissions are granted subject to a condition which sets out the time limit for implementation and the statutory default for a full planning permission is 3 years. This meant the planning permission for GAR would have expired on the 23 December 2017. However, pre-commencement planning conditions were submitted by Via to GBC in December 2017 and these have been formally discharged. Via also confirmed the commencement of development during December 2017 with the start of drainage works around the perimeter of the Gedling Country Park (required for the construction of the GAR). GBC as LPA have also confirmed that they are satisfied that the works are a material operation comprised in the development and amount to the lawful commencement of development.
13. There are a number of other conditions that require discharging, some of which require public consultation, as GBC considered that the detail will be of wider public interest when planning permission was granted. These conditions have all been submitted and are expected to be out for consultation in March 2018 and due to be considered by a future planning committee at GBC.

## **Funding Agreements**

14. A funding package has been assembled totalling the £40.899 million required to deliver GAR. The funding stream contributed to by each development partner is as follows:
  - Land and Enabling Works
    - HCA - £7.17 million;
  - Construction (including design)
    - NCC Capital - £5.4 million;
    - D2N2 - £10.8 million (outline business case approval obtained, full approval required as discussed below);
    - Housing Developer (Keepmoat) - £17 million including Community Infrastructure Levy (CIL) liabilities of £4.488 million via GBC;
    - Section 106 contributions - £0.529 million (£0.436 from Teal Close development).
    - Total: £40.899 million
15. Information related to the funding agreements were laid out in detail in the Finance and Property Committee report of 19 September 2016. The funding agreements seek to protect all parties beyond that agreed. This is controlled by way of trigger points for funds to be drawn from, should trigger points not occur then the funds remain inaccessible.
16. Costs of the scheme up until this point will be met from NCC Capital (construction / design), D2N2 pre-compliance funding or through the HCA Grant Funding (land acquisitions / CPO).

## **Full Business Case - D2N2**

17. At its Board meeting of 22 July 2013, the D2N2 Local Enterprise Partnership (LEP) agreed to allocate £10.8 million towards the cost of the GAR from the £31.2 million available to it for that period. The GAR is one of only six schemes supported by the LEP

Board across the D2N2 area and is the largest single scheme it is supporting representing 35% of the allocation.

18. The economic business case has been produced and will be submitted as part of the Full Business Case (FBC) to the D2N2 LTB in March 2018. A transport user benefits appraisal (TUBA) indicates that journey time savings and other safety and efficiency benefits are worth at least £73m (Present Value of Benefits) and this generates a benefit to cost ratio (BCR) of 2.4 against the total scheme cost (Present Value of Costs).
19. The GAR scheme shows a very good BCR based on headline economic impacts. With the addition of journey time reliability, land uplift values and wider economic benefits which will also flow from the scheme this would result in a BCR of 3.94. The D2N2 financial contribution is ¼ of the total scheme cost and effectively the return on investment of the D2N2 contribution is a BCR of over £9 for every £1 invested.
20. At a D2N2 LEP Infrastructure Investment Board (IIB) meeting on 21 December 2017, representatives from Via and NCC presented an update to the IIB on the GAR. This included a request for £0.5 million of pre-compliance funding for use within the 2017-18 financial year. This was approved and provided the opportunity for the overall GAR funding profile to be adjusted as detailed in this report. The County Council is seeking conditional FBC approval during 2018 and this is expected in advance of any CPO inquiry. The approval would then become unconditional upon demonstrating that all land has been acquired either by negotiation or through confirmation of a CPO, which would then facilitate the draw-down of D2N2 LEP funding.

## Finance and Procurement

21. The total project cost previously reported to Committee is estimated at £40.899 million, split £7 million for land and £33.899 million for design and construction of the GAR, summarised in Table 1. The construction costs produced includes a contingency set at 5%, inflation is based on current BCIS (Building Cost Information Service) All In Tender Prices. It should be noted that these costs have been developed using the best information available at the time of review. These costs are considered still to be valid based on the current programme.

**Table 1: Scheme Costs**

<b>Costs (millions)</b>	<b>Comments</b>
£26.427	Construction costs (2016 prices)
£1.581	Diversion works to services during main construction works
£0.273	Diversion works to services outside of main construction works (including diversion of gas services already done on Arnold Lane)
<b>£28.281</b>	<b>Construction Total</b>
£1.755	Inflation (assumed 7.35%) – based on current BCIS All In Tender Prices
£0.061	Advanced Works
£1.273	Contingencies (5%) on construction costs and services during construction
£0.478	Testing (2%) including ground investigation works
£2.051	Design, Project Management and Site Supervision
<b>£33.899</b>	<b>Design and Construction Total</b>

£7.000	Land & Rights Acquisition, Compulsory Purchase Order, compensation (including blight and Part 1 claims) and costs relating to Unilateral Undertaking
<b>£40.899</b>	<b>TOTAL PROJECT COSTS</b>

22. The main construction works for the GAR are being procured through the Midlands Highways Alliance (MHA) Medium Schemes Framework (MSF) of which NCC is a member. The second framework MSF2 was launched in 2014 and is available to use until June 2018. Its replacement MSF3 is currently out for tender and will be available for NCC to access once the MSF2 has expired, if required.
23. Using the framework helps to reduce procurement costs and gives greater flexibility over the timings of construction compared to a traditional tender route. However, the major benefit of the framework is that it enables a significant period of Early Contract Involvement (ECI) with a framework contractor. This is a collaborative approach and key benefits includes enabling the contractor to input into the design process, key suppliers and sub-contractors being involved in decisions at an early stage, carry out value engineering, assist in the management of risk and fix a target price for the works.
24. Within the framework there are three options for selection of a framework contractor, in this case the mini-competition option was used as it provided an opportunity to assess the contractors with project specific quality questions linked to defined quality criteria set within the framework as well as price. During 2017, a mini-competition involving the three framework contractors was undertaken with Balfour Beatty selected as the preferred contractor, who following assessment, put forward the most competitive bid considering price and quality. Balfour Beatty are currently engaged with Via and NCC undertaking ECI and developing a target price for the project.
25. The framework utilises the NEC Engineering and Construction Contract form of contract (NEC), using Option C, which is a target cost contract with activity schedule. NEC3 contracts have become public sector contracts of choice, being used for nearly all projects procured by national and local government bodies and agencies. Via on behalf of NCC have successfully used the MSF2 framework to deliver other major highway projects including the Hucknall Town Centre Improvement Scheme (contract value £8.5 million) and Hucknall Rolls Royce (£3.1 million), this has provided experience and knowledge of working with NEC3 contracts and in particular the target cost option. The same teams are working on the GAR and are using the experience gained in preparing the works information and contract documentation for the GAR.
26. The report approved by Finance and Property Committee on 19 September 2016 detailed the financial implications for the GAR, this included information that under terms of the grant funding agreement including the full business case to D2N2 the County Council, will need to accept responsibility for meeting any costs over and above the contributions in the current funding agreements.
27. If the target price is less than current estimates then it reduces the risk of costs being incurred above the current contributions. In the case of the target cost being above current scheme estimates then through the robust project governance arrangements this information would be taken to partners to seek additional contributions and a subsequent report brought to the appropriate committee to advise on the next steps required to deliver the project.



28. The target cost is not yet set and is subject to detailed review and discussion. However, based on work completed to date it is considered that this will be within previous estimates.
29. It is intended that through joint working with Balfour Beatty a target price can be agreed and set towards the end of May 2018 which will allow the existing MSF2 contract to be used. This report includes a recommendation that Committee approves to grant delegated authority to the Corporate Director, Place to negotiate and approve the final terms of the contract as necessary, and authorise the Council entering into a contract to construct the Gedling Access Road in consultation with the Service Director – Finance, Procurement & Improvement (County Council Section 151 Officer) and the Chair (or Vice-Chair) of Communities and Place Committee providing that the contract target price is within scheme estimates.
30. The latest finance profile to fund the construction of the GAR based on the funding agreements is shown in Table 2:

**Table 2: Funding Profile**

	<b>Funding contribution (£m)</b>					
	2016/17	2017/18	2018/19	2019/20	2020/21	<b>TOTAL</b>
County Council	-	0.241	0.163	3.870	1.126	<b>5.400</b>
D2N2 LEP LGF	-	0.500	5.400	4.900	-	<b>10.800</b>
Developer Contributions / Gedling Borough Council	-	-	3.984	10.759	2.786	<b>17.529</b>
Homes and Communities Agency	0.138	0.206	4.144	2.058	0.624	<b>7.170</b>
<b>TOTAL</b>	<b>0.138</b>	<b>0.947</b>	<b>13.691</b>	<b>21.587</b>	<b>4.536</b>	<b>40.899</b>

## **Compulsory Purchase Order and Side Road Orders**

31. At the Transport and Highways Committee meeting of 19 March 2017 approval was given to make, advertise, obtain confirmation and implement a Compulsory Purchase Order and Side Road Orders required to construct the GAR. This report detailed the process to implement the Orders including information related to a Public Inquiry.
32. Work has now been completed that enables the Orders to be made, including a 3<sup>rd</sup> party external Counsel review of all the Orders documentation. Both statutory procedures are to be undertaken concurrently. Procedurally the SRO needs to be made before the CPO and an indicative programme for key tasks is included in this report. Together, the Orders will ensure the achievement of NCC's objectives for the GAR scheme and the provision of a new key access road comprising part of a wider package of improvements to the highway network to the east of Nottingham City Centre. In order to ensure proper process specialist advice has been sought throughout.
33. Due to the number of land interests involved it is considered that it will be necessary to make the CPO to deliver the scheme. Whilst every endeavour is made to acquire land by negotiation, in order to ensure scheme delivery, it is standard practice that CPO powers are progressed simultaneously with land acquisition. Where agreement for sale is reached, the plot of land will be removed from the CPO confirmation.



34. Information related to the land parcels required for the GAR were all laid out in detail in the Transport and Highways Committee report of 19 March 2017. Currently there are 53 plots of land to be acquired permanently and 28 plots where rights of access are required to facilitate construction and maintenance of the GAR. For information, the plots under third party ownership comprises of 14 individual landowners. All of whom have been contacted individually to explain the process and to commence discussions.

## **Timeline**

35. The timetable for the next key steps is set out below, this does not include tasks that have been completed. These are challenging targets and whilst negotiations are underway to obtain land by agreement it is expected as described that a CPO will be required to obtain to acquire all the residual land and rights necessary for the construction and maintenance of the scheme. This means the key milestones are the making of the Orders and subsequent confirmation of the Orders by the Secretary of State for Transport. The timing of these depend upon objections received and if a Public Inquiry is required.

- Planning
  - GBC undertake public consultation on planning conditions and consider at planning committee – March / April 2018
- CPO and SRO Process
  - Making of the Orders – March 2018
  - Notification and Publicity of the Orders (includes period for comment from interested parties) – March / April 2018
  - Consideration / Review of Objections – May 2018
  - Public Inquiry if required (usually 4 to 6 months after making of CPO) – earliest August 2018 (indicative as will be dependent on allocation of an Inspector)
  - CPO confirmed by Secretary of State – November 2018 (indicative)
  - Completion of Special Parliamentary Procedures – November 2018 (indicative, if required)
- D2N2 Funding – Full Business Case (FBC)
  - Obtain FBC Conditional Approval – May 2018
  - FBC Unconditional Approval – November 2018
- Design and Procurement
  - Design complete, Target cost negotiation and contracts – March 2018 to June 2018
- GAR advanced works – December 2017 (drainage works programmed for December 2017)
- GAR onsite (main contract works) – Winter 2018
- GAR complete – Spring 2020

## **Other Options Considered**

36. There have been numerous options surrounding the alignment and route details which have been considered through the design and planning process. A collaborative approach has been taken to the project and key partners have met regularly throughout the planning process and this has been formalised into revised governance arrangements for the Gedling Housing Zone delivery. Extensive consultation has been undertaken on the GAR.

37. The detail in each legal agreement has been through various iterations as a result of ongoing negotiations and is designed to reflect the interdependencies between the projects and meet the needs of all parties, whilst meeting all relevant financial and legal requirements. For NCC this has been done to protect the authority and minimise risk through pre-requisites that have to be met and link with key milestones to provide project assurance as the project develops.

## **Reason/s for Recommendation/s**

38. The GAR will enable a key development site to be realised and unlock much needed development land. The former Gedling Colliery / Chase Farm site is identified as an area of future housing development in the Aligned Core Strategy (ACS), as it is a key strategic site on the urban edge of Nottingham and viewed as a priority for GBC. The site has a status of strategic location.
39. The delivery of GAR will also complete the long-awaited bypass of Gedling village and achieve strategic transport objectives in keeping with the third Nottinghamshire Local Transport Plan (2011-2026).

## **Statutory and Policy Implications**

40. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public-sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Finance Implications**

41. The delivery of both the GAR and Gedling Colliery development are linked as a result of the complex funding arrangements as set out in this report.
42. NCC will ensure that all conditionality aspects are addressed before the CPO is implemented and substantial liability under construction contracts is triggered. Before the Secretary of State can confirm any CPO required, they must first be satisfied that the GAR scheme is fully funded.
43. Based on current scheme estimates and work previously undertaken the GAR is deliverable with sufficient funding streams to cover anticipated costs. Under terms of the grant funding agreements including the full business case submission to D2N2 LEP the County Council, will also need to accept responsibility for meeting any costs over and above the current contributions through the D2N2, CIL and from the developer. This is the current view and understanding from partners. Details of the risk of a shortfall and the need to be underwritten by the County Council were also included and approved in the Finance and Property Committee meeting on 24 March 2014.
44. The funding stream contributed to by each development partner is as follows:
- Land and Enabling Works
    - HCA - £7.17 million;

- Construction (including design)
  - NCC Capital - £5.4 million;
  - D2N2 - £10.8 million (outline business case approval obtained, full approval required as discussed below);
  - Housing Developer (Keepmoat) - £17 million including Community Infrastructure Levy (CIL) liabilities of £4.488 million via GBC;
  - Section 106 contributions - £0.529 million (£0.436 from Teal Close development).
  - Total: £40.899 million

45. The current costs are shown in Table 3, as follows:

**Table 3: Current Costs**

<b>Costs (millions)</b>	<b>Comments</b>
£26.427	Construction costs (2016 prices)
£1.581	Diversion works to services during main construction works
£0.273	Diversion works to services outside of main construction works (including diversion of gas services already done on Arnold Lane)
<b>£28.281</b>	<b>Construction Total</b>
£1.755	Inflation (assumed 7.35%) – based on current BCIS All In Tender Prices
£0.061	Advanced Works
£1.273	Contingencies (5%) on construction costs and services during construction
£0.478	Testing (2%) including ground investigation works
£2.051	Design, Project Management and Site Supervision
<b>£33.899</b>	<b>Design and Construction Total</b>
£7.000	Land & Rights Acquisition, Compulsory Purchase Order, compensation (including blight and Part 1 claims) and costs relating to Unilateral Undertaking
<b>£40.899</b>	<b>TOTAL PROJECT COSTS</b>

46. By utilising the procurement methods identified an opportunity is provided for the project team to engage and work collaboratively with a preferred contractor to carry out value engineering and fix a target price. If the target price is less than current estimates then it reduces the risk of costs being incurred above the current contributions. In the case of the target cost being above current scheme estimates then through the robust project governance arrangements this information would be taken to partners to seek additional contributions and a subsequent report brought to the appropriate committee to advise on the next steps required to deliver the project.
47. Under the terms of the Escrow Account, NCC can drawdown the full value of funds available if required. This will require NCC to include provision in future year's budgets of £0.922 million in 2023 and £2.34 million in 2026 to facilitate repayment into the Escrow Account. This will be balanced by an income in the same financial years from GBC under the terms of the CIL funding agreement between the two authorities.
48. The Payment and Escrow Account and Deed of Agreement between NCC and GBC related to CIL payments only become active and funding eligible to be withdrawn once contracts are in place to deliver the road. Contracts to deliver GAR also require all necessary permanent and temporary access rights to land either through negotiation or via confirmation of the CPO. Before the Secretary of State can confirm any CPO required, they

must first be satisfied that the scheme is fully funded.

49. Costs will be updated as target prices are agreed with Contractors that enables further validation to be undertaken to demonstrate that the scheme offers value for money and is viable.
50. Following confirmation of additional external funding of £206,000 in 2017/18 the capital programme will be amended accordingly.

## **RECOMMENDATION/S**

It is **RECOMMENDED** that Committee:

- 1) endorse the update on the current progress of the GAR as contained in this report;
- 2) approve to grant delegated authority to the Corporate Director, Place to negotiate and approve the final terms of the contract as necessary, and authorise the Council entering into a contract to construct the Gedling Access Road in consultation with the Service Director – Finance, Procurement & Improvement (County Council Section 151 Officer) and the Chair (or Vice-Chair) of Communities and Place Committee providing that the contract target price is within scheme estimates.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact: Mike Barnett 0115 977 3118**

## **Constitutional Comments [SLB 12/02/18]**

51. Communities and Place Committee is the appropriate body to consider the content of this report.

## **Financial Comments [GB 06/02/18]**

52. The financial implications are set out in the report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Transport and Highways Committee Report dated 16<sup>th</sup> March 2017  
Gedling Access Road – Scheme Update, Compulsory Purchase Orders and Side Roads Orders
- Finance and Property Committee Report dated 19<sup>th</sup> September 2016  
Gedling Access Road - Scheme Update and Funding Agreement
- Transport and Highways Committee Report dated 21<sup>st</sup> September 2016  
Gedling Access Road – Scheme Update, Compulsory Purchase Orders and Side Roads Orders
- Greater Nottingham (Broxtowe Borough, Gedling Borough, Nottingham City) – Aligned Core Strategies Part 1 Local Plan – Adopted September 2014

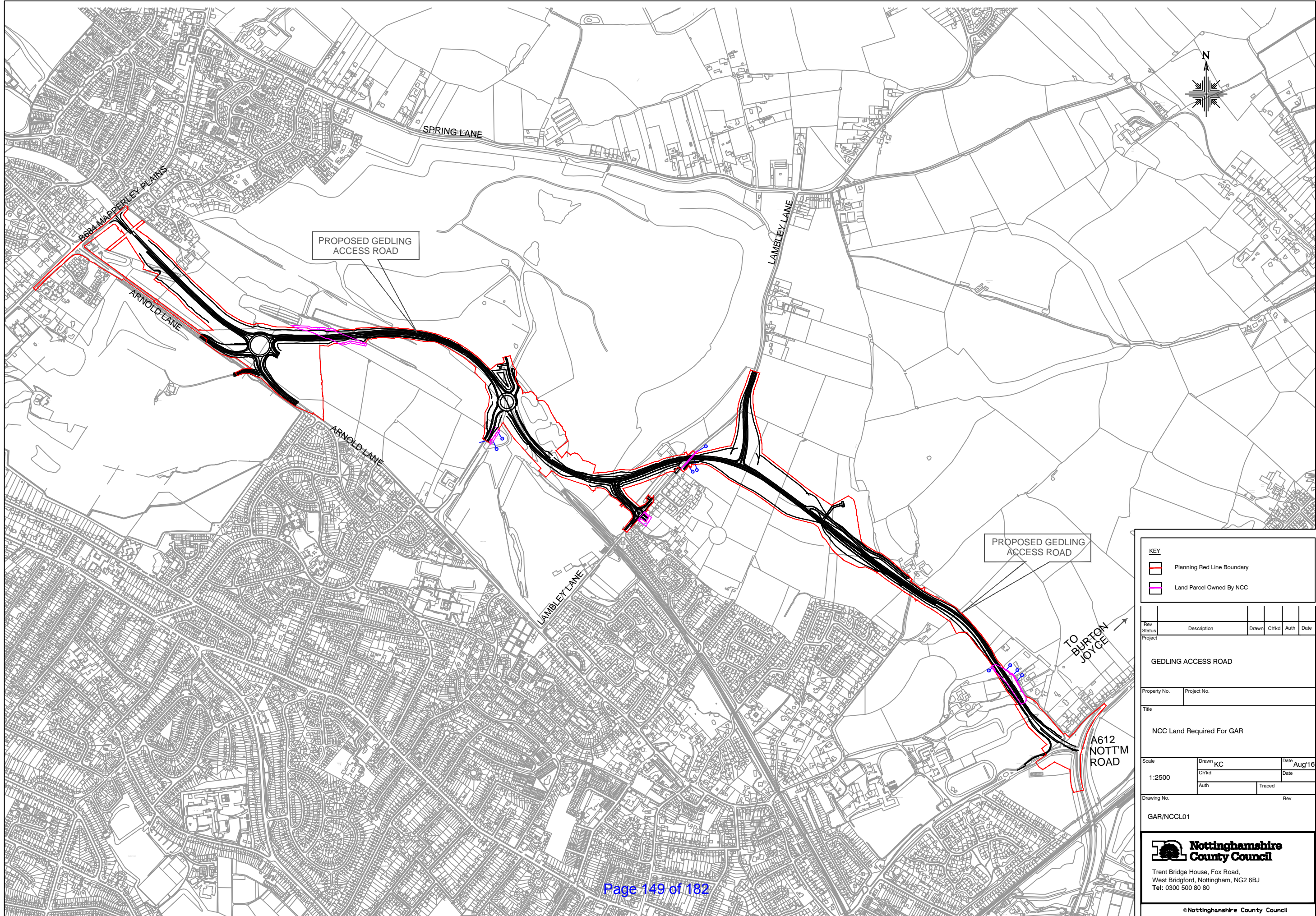
- Finance and Property Committee Report dated 24 March 2014  
Gedling Access Road, Scheme Development and Funding Agreements
- Report to County Council dated 27 February 2014  
Capital Programme 2014/15 to 2017/18
- D2N2 Local Growth Fund – Local Assurance Framework – Available at:  
[http://www.d2n2lep.org/write/Local\\_Assurance\\_Framework\\_final\\_version.pdf](http://www.d2n2lep.org/write/Local_Assurance_Framework_final_version.pdf)

## **Electoral Division(s) and Member(s) Affected**

Arnold North	Councillors Pauline Allan and Michael Payne
Arnold South	Councillors John Clarke and Muriel Weisz
Carlton East	Councillors Nicki Brooks
Carlton West	Councillors Errol Henry and Jim Creamer
Calverton	Councillor Boyd Elliott
Newstead	Councillor Barnfather







**KEY**

- Planning Red Line Boundary
- Land Parcel Owned By NCC

Rev	Status	Description	Drawn	Chkd	Auth	Date
Project						

GEDLING ACCESS ROAD

Property No.    Project No.

Title

NCC Land Required For GAR

Scale  
1:2500

Drawn  
KC  
Chkd  
Auth

Date  
Aug'16  
Date  
Traced

Drawing No.    Rev

GAR/NCCL01

**Nottinghamshire  
County Council**

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**8 March 2018****Agenda Item: 14****REPORT OF THE SERVICE DIRECTOR, PLACE****ESTABLISHMENT OF A NEW POST WITHIN THE DEVELOPMENT  
MANAGEMENT TEAM****Purpose of the Report**

1. To seek approval for the recruitment of a new post of Planning and Monitoring and Enforcement Officer for a temporary two year period.

**Information**

2. Nottinghamshire County Council has been subject to planning applications for shale gas exploration at two sites in the county: at Misson, and between Barnby Moor and Retford. Both applications were granted planning permission and are now in the process of being developed with site construction works having now commenced at both sites. With these two sites now becoming operational, it is evident already that the workload required to monitor these sites is considerable, largely on account of the huge public interest in them and the need therefore to monitor the sites and deal with all associated correspondence with additional care and detail. This is placing significant pressures on Monitoring and Enforcement Officers to the detriment of other aspects of their workload, in particular processing formal enforcement action on a number of sites across the county which have been subject to unauthorised development, in particular unauthorised waste disposal.
3. Given the continued submission of planning applications to the Development Management team, a number of which are themselves complex and high profile, there are insufficient resources within the team to divert additional resources to the monitoring and enforcement side of the team's work. It is therefore considered that the best way to deal with this increased workload is to recruit a Grade 4 Planning and Monitoring and Enforcement Officer to a temporary two year post. There are already two such posts in the Development Management Team, also at Grade 4, both held by officers beginning a career in planning. The nature and scope of the roles and job descriptions allows the post holders to carry out a variety of roles, such as dealing with less controversial planning applications and monitoring sites for which the County Council has granted planning permission. This provides flexibility in the team to deal with peaks in particular workloads and providing the post holders with a wide range of work experiences.

4. At present, the two post holders' workloads are predominately based around monitoring development the County Council has granted planning permission for, albeit less complex work such as schools development and the smaller minerals and waste operations in the county. In addition to this, the post holders are also dealing with a small number of relatively minor planning applications which is giving them valuable experience of the planning application process.
5. It is envisaged that this additional Grade 4 post would also work predominately on monitoring sites granted planning permission and would allow the two present post holders the opportunity to deal with some more complex monitoring work, given the experience they have already gained. Taking on this more complex from more senior officers (one Senior Monitoring and Enforcement Officer and one Senior Practitioner – Monitoring and Enforcement) would in turn allow them to deal with the most sensitive cases, including the monitoring of shale gas developments at Misson and Tinker Lane in addition to some ongoing enforcement cases relating to unauthorised development in the county, primarily regarding unauthorised waste disposal at a number of sites across the county.
6. In recognition of the anticipated increase in workload for planning authorities dealing with shale gas applications, the Government has, on a number of occasions, made grants (the 'Shale Wealth Fund') available to support the timely determination of these applications and to support the post-decision monitoring of sites once they are operational. NCC has been successful in bidding for Government grants and some of the monies received have already been used to engage specialist consultants during the planning application process and seeking counsel advice and support on committee reports and committee meetings. However, the Development Management Team continues to hold around £195,000 of shale wealth funds, which are managed in a separate budget to the budget of the Development Management Team, and it is considered appropriate to use some of these funds to support the post-decision monitoring of the two shale gas sites. It can therefore be confirmed that funding for the post is not required from corporate budgets.
7. The decision to recruit to a two year temporary post reflects the anticipated timescales for the completion of the exploratory borehole developments granted planning permission. However, both developments could be subject to delays in the future and the length of the temporary post could need reviewing in light of any such changes. It is considered that the remaining shale wealth fund would provide for an extension to the temporary post, should this be required.

### **Other Options Considered**

8. As highlighted above, an alternative option to dealing with this increased monitoring and enforcement workload would be to direct some of this work to planning officers. However, the number and complexity of planning applications being dealt with at the present time could result in Government monitored targets for determining planning applications with statutory timescales (or agreed extensions in time) being compromised. From the latest available data, up to the year ending September 2017, the County Council dealt with 94% of applications within the statutory timescale, or an agreed extension in time, significantly above the target of 60%.

## **Reason/s for Recommendation/s**

9. The establishment of this additional temporary post would allow the Development Management Team to continue to determine planning applications in a timely manner whilst also having sufficient resources available to monitor sites and also deal with ongoing enforcement issues.

## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

11. The post would be advertised at NJE Grade 4 which presently has a pay scale between £18,746 to £21,268. The total costs for the two year period including on costs would be up to £55,596 which will be funded from the Shale Wealth Fund grant of which there is a current balance remaining of £195,000.

## **Human Resources Implications**

12. The staffing implications are contained within the body of the report. The posts will be recruited to in accordance with the agreed Vacancy Control Process.

## **Implications for Sustainability and the Environment**

13. Increased resources in the Development Management team would allow for increased monitoring and enforcement of minerals, waste and County Council development, to the benefit of the environment of the county.
14. There are no crime and disorder; data protection and information governance; Human Rights; NHS constitution; public sector equality duty; smarter working; safeguarding of children and adults at risk; or service use implications.

## **RECOMMENDATION/S**

- 1) It is RECOMMENDED that approval be given to the establishment of a Planning and Monitoring and Enforcement Officer (Grade 4) for a temporary two year period.

**Adrian Smith**  
**Corporate Director Place**

**For any enquiries about this report please contact:**

Jonathan Smith  
Team Manager, Development Management  
0115 9932580

**Constitutional Comments [KK 22/2/2018]**

15.The proposal in this report is within the remit of the Communities and Place Committee.

**Financial Comments [CSB 22/02/2018]**

16.The financial Implications are set out in paragraph 11 of the report.

**HR Comments [JP 26/02/18]**

17. The temporary fixed term post noted in the report will be recruited to in accordance with the Authority's relevant policies and procedures.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

**Electoral Division(s) and Member(s) Affected**

- All

**8 March 2018****Agenda Item: 15****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****UPDATE ON KEY TRADING STANDARDS AND COMMUNITY SAFETY MATTERS****Purpose of the Report**

1. To:
  - update the Committee on key Trading Standards and Community Safety matters;
  - provide specific updates on the use of Regulation of Investigatory Powers Act techniques, and also commercial development progress, as requested by Committee;
  - seek approval for the Pricing Structure for 2018/19, the use of promotional activity to support Income Generation, the 2018/19 Food and Feed Enforcement Plan, and for the extension of the Social Worker post in Community Safety.

**Information****Trading Standards**

2. **The Regulation of Investigatory Powers Act 2000 (RIPA)** – The Service is the largest user of techniques regulated by this Act in the Authority. As such, regular reports are required to be given to the Committee for political oversight and scrutiny.
3. Since the previous report to Committee on 7 September 2017, no new applications for covert surveillance have been made. The prosecution referred to in the previous update relating to the supply of illicit and counterfeit tobacco has now been successfully concluded. Two of the defendants were given custodial sentences, whilst a further was given 150 hours unpaid work. The surveillance footage gathered was a vital part of the evidence used to secure the convictions.
4. There have been no new applications for communication data access. There is one ongoing investigation where communications data is being used. The case is due to go to Crown Court in respect of fraud offences in June 2018, and the data obtained is likely to be key evidence.
5. Much work has been carried out corporately to ensure that staff understand RIPA, its uses, and the need for stringent controls. It is proposed to run a staff awareness campaign before the end of the year in relation to the use of social media. The Office of the Surveillance Commissioner wrote to all local authorities highlighting the importance of ensuring staff are aware of the issues that can arise when using Facebook and other social media.
6. The Council's Policy and procedure on the use of RIPA will also be updated to reflect the fact that from 1 September 2017, The Office of Surveillance Commissioners and The Interception of

Communications Commissioner's Office were abolished. The Investigatory Powers Commissioner's Office (IPCO) is now responsible for the judicial oversight of RIPA.

7. **Commercialisation Progress – Appendix 1.** The quarterly progress update is attached as **Appendix 1**.
8. As of the end of January 2018, an additional £43.3k of the £95k target has been delivered. Proposals totalling £35k are currently in advanced discussions with businesses. Whilst not guaranteed, if finalised, this would total an additional £78k for 2017/18.
9. The Product Safety and Standards Office, who manage Primary Authority Partnerships, will imminently be formally approving Partnerships for a number of current clients. It is proposed, to undertake a range of promotional activity to generate increased interest in our business services following these approvals.
10. **Pricing Structure for Services for 2018-19** – the Service provides a range of paid for services to businesses, other local authorities', and government agencies, and the Authority has the discretion to set charges for these services.
11. At the Community Safety Committee on the 10 January 2017, approval was given to the Service to adopt a flexible and market based charging approach to act in a more commercial and flexible manner. The Committee approved moving away from an hourly charge model, to a more customer focused pricing structure.
12. The approval allowed product specific, flexible pricing, and the scope to make attractive price offers to businesses based on relevant market conditions. Given its success this year, It is proposed that the similar model, as set out below, is used for all fees and charged from 1 April 2018 onwards.
13. It is proposed that charges levied would be authorised by the Group Manager, Trading Standards and Community Safety, using the full cost recovery rate as the foundation for building charges. The final rates would be decided using a pricing model suitable for the market in which the service is operating, and prices varied in accordance with market conditions.
14. To decide on appropriate charges, it is proposed the following principles are applied:
  - The maximum average hourly charge should never exceed the Full Cost Recovery rate.
  - Pricing models that can be utilised can include, but not restricted to:
    - Hourly rate;
    - Day Rate;
    - Project Cost; or
    - Specified Activity Cost.
15. Regarding charges to other External Enforcement Bodies, the Service receives requests to deliver one-off projects, for example an inspection programme. Because of the one-off/specialist nature, and they often bring other tangible benefits, it is proposed that in line with existing arrangements, the fee to be charged should be agreed by the Group Manager, Trading Standards and Community Safety on a case-by-case basis.
16. It is further proposed that that any fee agreed in such a way should not be below a rate equivalent to full cost recovery of the direct staff time spent delivering the activity.
17. **Food & Feed Law enforcement Service Plan 2018-19** Section 6 of the Food Safety Act 1990, and section 76 of the Agriculture Act, places a duty on the Authority to enforce certain provisions of those Acts regarding food for human consumption and feeding stuffs for animals.



18. The Food Standards Agency (FSA) is the central competent authority for overseeing official feed and food controls. It works closely with authorities to set and monitor standards, coordinate activity, and audit authorities' delivery of official controls, in order to ensure enforcement is effective, risk based, proportionate and consistent.
19. The Service delivers food and animal feed standards work, which includes labelling and quality controls. Responsibility for food hygiene controls (for human food) falls to the District Council's Environmental Health Services.
20. The FSA requires the completion of annual Service Plans, and sees them as an important tool to ensure that national priorities and standards are delivered. It requires the Authority's key decision makers to be fully engaged in official food and feed controls work, and as such, the proposed plan for 2018-19 is attached as **Appendix 2** for the Committee to consider and approve.
21. **Food Safety** - Officers continue to respond to complaints regarding the labelling of food, particularly regarding allergens. Businesses are required to provide consumers with allergen information either at the point of sale (by notice or menu), or on packaging. Members will recall hearing reports of people losing their lives having inadvertently consumed foods they were allergic to.
22. Allergens must be emphasised on the label and correspond with the specific ingredients in the product, as opposed to a generic statement being made of what may be in the product. Inspections at various food businesses have recently been undertaken to ensure compliance, including convenience stores, takeaways, butchers and farm shops. Advice is given at the time of inspection followed by a letter, and a further re-visit.
23. Officers are currently working with two new small independent food businesses regarding product labelling, and additional information that must be made available to the consumer.
24. **Product Safety – Office for Product Safety and Standards (OPSS)** - In January, the government announced the creation of a new national oversight body tasked with identifying consumer risks and managing responses to large-scale product recalls and repairs.
25. The OPSS will enable the UK to meet the evolving challenges of product safety by responding to expanding international trade, the growth in online shopping, and the increasing rate of product innovation.
26. In addition to providing support to local Trading Standards teams, the office will co-ordinate work across local authorities where a national response is needed, and will ensure the UK continues to carry out appropriate border checks on imported products.
27. The OPSS will be responsible for general (non-food) consumer product safety. There are no changes to the roles and responsibilities of local authorities. The office will provide a number of specialist services centrally to support consistent national enforcement, including product testing and technical expertise.
28. Primary Authority roles will continue to play a key part in the improved enforcement regime, with government plans to extend the reach of Primary Authority to further share local authority, business and government expertise to protect consumers.
29. The Service is currently Primary Authority for 36 businesses, with plans to increase numbers as part of the commercial offer to business. As such it will be well placed to provide the Primary Authority expertise to support the improved product safety regime.

30. **Fireworks Inspections** - The Service has responsibility for a number of licensing and registration regimes designed to ensure the safety of our communities. The work is overseen by the Planning and Licensing Committee and a recent update was provided to that Committee.
31. During the fireworks season, 24 targeted inspections were undertaken across the County, and included 6 high risk premises, 4 new premises and 1 of a Display Operator. They included large retail outlets, high street shops, and newsagents/convenience stores.
32. The inspections explored a number of areas, including safe storage, and also practical measures to ensure that no sales were made to under 18's. A common issue identified was other easily combustible materials being stored near to the fireworks. Both verbal and written advice at the visit was given, and the matters were rectified in the officer's presence. Businesses must satisfy the officer that they operate a system to prevent the overstocking of fireworks and ensure safe storage.
33. Of the 24 premises, 5 were found to have old British Standard marked fireworks, rather than CE marked fireworks. Whilst such fireworks are not 'unsafe', they are not now permitted to be sold or given away, and must be destroyed safely.
34. Advice was given to each of the non-compliant premises and a visit note was left. Two of the premises had non-compliant fireworks on display for sale, and these were immediately removed. Officers re-visited the premises to ensure that the stock had been safely disposed of and were not being offered
35. Following the inspections, a letter was sent to all licenced fireworks premises to confirm the changes in legislation and detailed the offences should they fail to comply.
36. **Animal Health** - Officers worked with Rushcliffe Borough Council just before Christmas regarding a stray dog that was found which had a microchip registered to an address in Holland. Despite trying to locate the owners, the dog had to go into quarantine kennels. A dog charity is now working with both parties to rehome the animal and support with the quarantine costs.
37. **Avian Influenza** - Following confirmed deaths of wild birds in Dorset and Warwickshire, the Government has placed the whole of England under an Avian Influenza Protection Zone.
38. For all poultry and other captive birds, keepers must now adhere to the new requirements which include:-
- All outdoor poultry/captive bird areas must be fenced and actively managed.
  - Strict biosecurity measures which include cleansing & disinfecting of housing, pathways, footwear, clothing & vehicles.
  - Food must be kept under cover and poultry/captive birds must be fed indoors.
  - Keepers to discourage wild birds from access to the fenced areas.
  - Ponds and other standing water areas where birds are housed must be fenced and netted off.
- Further measures are in place for keepers of over 500 birds.
39. Officers will continue with inspections at farms and poultry premises, and will adhere to bio-security measures in place.
40. **Regional Investigations Team** - A large fraud investigation led by the team is due for its first hearing in February. Eleven individuals will face charges in relation to their involvement in an energy business. The Authority will allege that small businesses were targeted with a variety of fraudulent practices including an 'up-front fee' fraud where substantial refunds on overpayments

were promised, and energy renewals being facilitated without the knowledge of the target businesses to obtain commission for those accused

41. **Legal Update - Kubus, Mansfield** – In November 2017, four men, Fakher Fathulah, Marwan Shaban, Nabaz Ahmadi and Amin Amin appeared at Crown Court charged with conspiracy to supply dangerous and counterfeit cigarettes. Three pleaded guilty before trial, whilst the case against the 4<sup>th</sup> defendant was withdrawn.
42. Fatullah was sentenced to 11 months in prison, Shaban received 6 months in prison, and Ahmadi was sentenced to 150 hours unpaid work. A proceeds of crime investigation is ongoing.
43. Following further enforcement work at this shop, a Fakhar Mohammed pleaded guilty in the magistrates court on the 23 January to charges of possession of dangerous and counterfeit cigarettes for which he was given a 15 day rehabilitation order. On the 25 January 2018 Yarech Kader also pleaded guilty to similar offences, his case being more serious as he was the leaseholder of the shop. He was given a 12 week prison sentence suspended for 12 months. A further 4 defendants pleaded not guilty to the charges and are due for trial in March 2018.
44. **John Paul Allen** – In May, Allen appeared in the Mansfield Magistrates court charged with offences of fraud to the value of £26,400. There is one victim in this case, who the Authority alleges has been defrauded by representations that she needed certain work carrying out on her property. Mr Allen pleaded not guilty, and his case was listed for trial on the 2 January 2018, due to some technical issues with the courts the matter has been put back until the 25 June 2018.
45. **Justin Marriott** – Marriott appeared in the Crown Court on the 18 January, charged with the possession of counterfeit electrical items and clothing. He pleaded guilty to the charges and was sentenced to 7 months in prison suspended for 2 years with 150 hours unpaid work. A proceeds of crime investigation is continuing and a hearing is listed for the 4 May 2018.
46. **Alans Newsagents** – A trial is listed in the Crown Court on the 5<sup>th</sup> March for 3 defendants who have been charged with offences for supplying counterfeit and dangerous cigarettes from the shop in Beeston. The three are Zhilwan Faraidon, Zana Kader and Mohammed Wso.
47. **Family Bakers** – On the 9 February 2018 Sandra Hawkins of Family Bakers in Mansfield pleaded guilty to 3 offences of not complying with food improvement notices. Despite being given advice on a number of occasions she failed to comply with labelling requirements, such as not specifying allergens in the products. She was fined £162 but told by the court it was a serious matter and she had to correct her labels.

## **Community Safety**

48. **Modern Slavery and Human Trafficking Transparency Statement** - The Modern Slavery Act received royal assent in 2015. Section 54 requires employers, including local authorities, to produce a modern slavery and human trafficking transparency statement that includes a commitment to ensure that slavery and human trafficking are not taking place in the Council's business or supply chains.
49. At Policy Committee on the 24 January, the Council's latest Modern Slavery and Human Trafficking Transparency Statement was approved. This was an updated version of that agreed by Members on 18 January 2017.
50. This Council is committed to understanding the risks presented by modern slavery and to ensuring that there are no modern slavery or human trafficking victims working within the Council, within the organisations from which it commissions services or within its supply chains.

51. At the time of writing, the Adult Social Care and Public Health Committee, is due to be informed of work undertaken with Nottingham University to evaluate the modern slavery risk in adult social care supply chains. Two have been selected for investigation: the commissioning of Residential Care and Nursing Homes, and the use of Direct Payment Support Service Providers.
52. Through its Corporate Procurement team, the Council undertakes due diligence when considering taking on new suppliers, and reviews its existing suppliers in terms of the risk of modern slavery and human trafficking.
53. The current supply chain has not been fully mapped as yet, however all new procurement projects that are undertaken include an evaluation of modern slavery. Contract managers also consider modern slavery in their day to day contract management activities.
54. Modern slavery awareness training has been commissioned, from a national charity, Hope for Justice, for frontline staff in agencies across Nottinghamshire. This programme raises awareness of how to identify victims or cases of modern slavery, and how to respond appropriately.
55. By 31 March, forty sessions and approximately 1,600 staff will have been trained this financial year to be aware of, and to respond to, instances of modern slavery. To date, approximately 90% of Corporate Procurement staff, and 95% of Human Resources staff have undertaken some form of appropriate awareness raising training.
56. **Nottinghamshire Water Safety Partnership** - This partnership, now chaired by the Broxtowe Borough Council Chief Executive, Ruth Hyde, aims to halve the number of drownings by 2026. Partners include representatives from public, business and voluntary organisations. Supported by the Community Safety Team, an action plan has been developed to work towards this aim. The following are examples of the priorities included within this plan:
- Profile the risk from water across Nottinghamshire
  - Establish and implement a Prevention Plan
  - Establish and implement a Protection Plan
57. **Integrated Working with people with Complex Needs** - The Safer Nottinghamshire Board continues to progress the Integrated Working Project which looks at work with adults with complex needs, who do not meet the threshold for statutory services. The project is using data analysis, a pilot in South Nottinghamshire, and information gathered from a range of other councils/services, to develop an effective partnership delivery model.
58. The South Nottinghamshire pilot, which is currently part funded by Rushcliffe, Gedling and Broxtowe Borough Council's and the Nottinghamshire Police and Crime Commissioner, involves a qualified Social Worker with significant mental health knowledge, working with this cohort to encourage engagement in available services, or to identify possible pathways to help reduce their risk.
59. The main presenting needs are often mental health issues, substance misuse, homelessness and contact with the criminal justice system. The work is highly regarded by key partners with much pathfinding work achieved by the current secondee in the role.
60. In order to continue the positive work in South Nottinghamshire, and provide further learning for the Integrated Working Project overall, the local Community Safety Partnership is looking to extend the Social Worker role based in the team for a further six months, until 30<sup>th</sup> September 2018. At this point, the future direction for the wider project will have then been established.
61. It is therefore proposed that this Committee agrees to this further extension, and contributes £5.5k towards the total cost of £22k, with the remaining funding being provided by the three South Nottinghamshire Borough Council's. These monies will be identified from within existing resources.

62. **Unauthorised Encampments – Countywide Action Plan** - Councils across the County are working together to provide a more co-ordinated, consistent response to the reports of unauthorised encampments.
63. Led by Gedling Borough Council, a partnership has been formed to deliver a number of activities to further improve the joint response to this issue. Actions include:
- Researching the exact number and locations of sites for the traveller community across Nottinghamshire in order to establish current and future provision
  - Documenting and sharing current best practice around all aspects of related enforcement
  - Consider the need for a county-wide Unauthorised Encampment Protocol
  - Discuss with the County Magistrates Court Service, the need for further training and awareness of the impact of unauthorised encampments on communities, building on training undertaken by Ashfield District Council

### **Other Options Considered**

64. **Regulation of Investigatory Powers Act** – there are strict processes and authorisations within the Authority and the Court system to ensure that the techniques are only used when absolutely necessary and proportionate.
65. **Charging approach for 2018/19** - all costing models were appraised as part of developing the commercial plan for the Service. All have been reviewed and appraised during 2017/18.
66. **Promotional Activity** – The Authority could choose not to actively promote services, but this would hamper attracting new customers.
67. **Food and Feed Plan** – There is no other option, as the plan is a requirement of the Food Standards Agency. As such, the Trading Standards Service proposed plan for 2018-19 is attached as **Appendix 2** to this report for the Committee to consider and approve.
68. **Extension of Social Worker Post** – the Authority could choose not to extend the post, however it has been a very successful model, and would create a void between existing provision and the new model being developed.

### **Reason/s for Recommendation/s**

69. **Regulation of Investigatory Powers Act** – the Government body overseeing the use of covert techniques require political oversight and scrutiny of their use.
70. **Charging approach for 2018/19** - All costing options and models were appraised as part of developing the commercial plan for the Service as part of the Commercial Development Unit process. The proposal passed the scrutiny test of the Chief Executive panel, and was subsequently approved by Policy Committee on 16th November.
71. **Promotional Activity** – this will be key to delivering the ever increasing commercial income targets set for the Service.
72. **Food and Feed Plan** – There are no other options. The FSA places a great deal of importance on ensuring that the Authority's key decision makers are fully engaged in official food and feed controls work. As such, the Trading Standards Service proposed plan for 2018-19 is attached as **Appendix 2** to this report for the Committee to consider and approve.



**73. Extension of Social Worker Post** – will deliver excellent outcomes for a modest investment of the Authority's funds.

## **Statutory and Policy Implications**

74. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Crime and Disorder Implications**

75. The Service makes significant contributions to reducing crime and disorder as outlined in the information provided in the body.

## **Financial Implications**

**76. Regulation of Investigatory Powers Act** – no additional financial impact.

**77. Income Generation** – As at 30 January 2018, an additional £43.3k of the £95k target has been delivered. Proposals totalling £35k are currently in advanced discussions. If finalised, this would mean an additional £78k in total for 2017/18. It is unlikely that the Service will meet the £95k target through additional commercial income in 2017/18.

**78. Charging approach for 2018/19** - All costing models were appraised for the commercial plan developed as part of the Commercial Development Unit process. A flexible, market based approach is key to achieving the additional income target of £122k agreed at Committee on 7 December 2017.

**79. Promotional Activity** – costs would be factored into the full cost calculation for pricing, and would therefore be recovered by the Commercial Services Unit.

**80. Food and Feed Plan** – the proposed plan requires the investment of approximately £150k in staffing costs into delivery of the plan.

**81. Extension of Social Worker Post** – the proposal would require a £5.5k contribution by Nottinghamshire County Council. The remaining £16.5k would be met by the three District Councils in South Nottinghamshire.

## **Human Resources Implications**

**82. Food and Feed Plan** – the proposed plan requires the investment of approximately £150k in staffing costs into delivery of the plan, equivalent to 2.6FTE of existing resource. This is lower than the Food Standards Agency would ideally like.

**83. Extension of Social Worker Post** – the proposal would require the extension of the 1.0FTE post in the Service from the 1 April 2018 to the 30 September 2018.

## RECOMMENDATION/S

That the Committee:

- 1) Ratifies the updates given regarding key Trading Standards and Community safety matters;
- 2) Ratifies the update given regarding the use of techniques regulated by the Regulation of Investigatory Powers Act;
- 3) Approves the proposals to adopt the charging approach and principles contained in the report for 2018/19;
- 4) Approves the undertaking of appropriate promotional activity to promote the professional services offered by the Service;
- 5) Approves the Authority's 2018-19 Food & Feed Law Enforcement Service Plan as set out in the **Appendix 2** to this report; and
- 6) Agree to the further extension of the Social Worker (Community Safety) role and the contribution of £5.5k, from existing resources, towards the £22k cost.

**DEREK HIGTON**

**Service Director, Place and Communities**

**For any enquiries about this report please contact:**

Mark Walker, Group Manager Trading Standards & Community Safety, 0115 9772173

### **Constitutional Comments [SLB 08/02/18]**

83. Communities and Place Committee is the appropriate body to consider the content of this report.

### **Financial Comments [SES 06/02/18]**

84. The financial implications are set out in the report.

### **HR Comments [JP 14/02/18]**

86. The HR implications are contained in the body of the report

### **Background Papers and Published Documents**

- None.

### **Electoral Division(s) and Member(s) Affected**

- All.



## **REPORT ON COMMERCIAL PERFORMANCE OF THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE**

### **Purpose of the Report**

To provide the quarterly report on the commercial performance within the Service.

### **Information and Advice**

#### **Marketing**

1. One agreed performance indicator/measure is how many times the website has been accessed. Since the last update report, there have been the following 'views' of the main Commercial Services Landing page:
  - October 67
  - November 69
  - December 54
2. These figures are for individual access to the website. The figures show that actual visits to the website are 287 for the quarter. Individuals are accessing the pages on more than one occasion.
3. As with the previous update, one of the main access points is still directly entering the "tscommercial" short web address. This can only have been obtained from some form of direct marketing or contact with an individual from the Trading Standards Service. The only point of access that has a larger number of hits is through the Google search engine
4. An analysis of the webpages that are being visited show that the most popular pages are how to contact the Service and training. The interest in training reflects one of the areas of most demand currently with the businesses that we are working with.
5. This customer need has led us to develop further the training packages that we have on offer so that we can adapt them easily to provide a more bespoke package that more readily suits the needs of individual businesses and their staff. Working closely with our current clients has led us to identify other commercial opportunities where we can deliver training packages to suit business needs.
6. We are now able to analyse which part of the country people are in when they visit our website, and over the last 3 months, the main areas have been within Nottinghamshire and surrounding counties but one of the other main areas is London. The interest from the London area is not surprising, as we have had a number of enquiries from businesses from that area.
7. Five broad initial market segments were identified during the Commercial Development Unit work, and two further sectors have emerged from broader sales engagement. The table below indicates the engagements and sales progress to date:

<b>CDU Target Segment &amp; Size</b>	<b>CDU market size</b>	<b>Contacts made</b>	<b>Revised opportunity size</b>	<b>Sales proposals made</b>	<b>Sales Achieved</b>	<b>Increase in Sales Since Last Update</b>
<b>Outdoor Equipment and Clothing</b>	21	17	25	8	0	0
<b>Non-Food retailers</b>	19	24	28	6	6	2
<b>Food Manufacturers</b>	95	68	73	13	8	1
<b>Leisure Vehicle Dealerships</b>	36	34	22	5	2	1
<b>Non-specific (Unclassified) segment companies</b>	60	0	60	0	0	0
<b>Baby Care dealers and manufacturers</b>	n/a	3	12	2	2	0
<b>Bicycle dealers and manufacturers</b>	n/a	9	15	3	1	0

8. As with the previous update, the contracts that have either been agreed or proposals made, come from other sources than just the direct marketing to the above sectors. In addition to the other sources of contact mentioned previously, namely from a business following an inspection, direct contact from a business themselves, or a referral from another regulatory body, the Service has recently won a large contract following a lead that that another authority was struggling to manage a contract with a business due to resource issues.
9. This particular contract is a very exciting opportunity for us as a Service as we are becoming partners with the company at a time when they are beginning a large expansion, and we have the opportunity to play a big part in their success. When we became aware that there was an opportunity for a Partnership with the company we approached them directly.
10. The company were impressed by the Authority's commercial approach, and found it very refreshing. The business is keen that our officers spend a lot of time getting to understand the business, so that we can best direct our expertise to assist them. There is the potential for the contract for 2018-19 to be five times that agreed for this financial year.

### **Cumulative Additional Income**

11. Since the last update we have had a number of our established Primary Authority companies requesting additional work over their agreed annual contracts, and it is anticipated that this will rise further before the end of March.
12. The income deriving from new commercial activity is summarised below:

<b>Contract Type</b>	<b>Number of Sales</b>	<b>Total Amount (£)</b>
New Annual Contracts	14	<b>37,042</b>
Individual Product Sales	4	<b>3,845</b>
Projects	1	<b>2,500</b>
<b>CUMULATIVE TOTAL</b>		<b>43,387</b>

13. A further potential income of **£35,140** worth of work is being discussed with businesses. This income cannot be guaranteed until the proposals have been accepted. If these contracts come to fruition, the total additional income to date would be **£78,527**.
14. During the CDU process, a number of sectors were identified as areas that we could market our services to initially. This was produced based on the sectors that we had done some work for in the past. A lot of the commercial work that we have managed to attract however, has not originated from these identified businesses, coming either from companies that we have had some form of contact with previously, a direct approach from the businesses themselves or we have had intelligence to suggest that a business is struggling with a particular issue that we can assist with i.e. the business can readily identify where they have a need when we approach them.
15. We have learned that cold calling companies to try and attract their business is taking considerably longer than anticipated to manage to finalise any agreements. The main reason for this is that often decisions have to go through the company's board of directors.
16. Unfortunately because of these difficulties we will probably struggle to meet additional income target of £94,951 through purely commercial work alone.
17. We are currently reviewing the learning that we have had from the proposals that we have made, including those that are taking a long time for a decision to be made so that we can assess where we have had most success and why. This will help us to prioritise our approaches to those areas where we feel we may get most success.



***TRADING STANDARDS &  
COMMUNITY SAFETY SERVICE***

***FOOD & FEED LAW ENFORCEMENT  
SERVICE PLAN 2018-19***

## **1. SERVICE AIMS & OBJECTIVES**

### **1.1 Aims and Objectives**

Our Purpose is to:

***To give Nottinghamshire a better Trading Environment***

What Matters to our Customers:

***Help me solve my problem quickly and stop problems happening to others***

Our key strategic aims are:

- ***Tackle the areas of most consumer detriment***
- ***Target the most serious rogue traders***
- ***Protect the most vulnerable consumers***
- ***Help legitimate businesses to trade well***
- ***Tackle the area's most compromising consumer safety***
- ***Maintain healthy and disease free livestock***
- ***Seek opportunities to generate income to achieve our overall purpose***

### **1.2 Links to Corporate Objectives & Plan**

In 2017, the County Council underwent a reorganisation in which the Trading Standards Service moved into the newly created Place Department. The Place Department brings together many council provided services whose aim is to create places (the best environment and conditions) so people and businesses want to be in Nottinghamshire.

In 2012, the Authority moved from a Cabinet to a Committee System in respect of political governance. Food and feeding stuffs work is now the direct responsibility of the Communities and Place Committee who receive and review all reports in relation to food and feeding stuffs work as appropriate. The current Committee Chair is Councillor John Cottee.

The key policies and drivers for the County Council are set-out in the Corporate Business Plan. Food and Feeding Stuffs activity links to this through the Place Department Strategy.

## **2. BACKGROUND**

### **2.1 Profile of Nottinghamshire**

Nottinghamshire is a shire county and covers an area of 2,085 sq km (805 sq miles). It has a population of 805,848 people and a workforce of 375,195. The largest concentration of people is found in Nottingham City, with 114,500 people in Bassetlaw, 112,200 in Broxtowe, 115,900 in Gedling, 106,600 in the Mansfield district, and 118,600 in Newark and Sherwood.

### **2.2 Organisational Structure**

See **Annex 1** attached.

## **2.3 Scope of the Feed and Food Service**

Nottinghamshire County Council is part of the two-tier system of local government in the County which divides responsibilities between the County Council and seven District Councils. As part of this division, Food Standards work is the responsibility of the County Council's Trading Standards Service, whilst Food Hygiene work is the responsibility of the District Councils.

The County Council's Trading Standards Service has sole responsibility for carrying out the official controls in relation to animal feeds. These controls cover areas such as storage, transportation, composition, labelling, and contamination.

The Service adopts an intelligence led approach to enforcement in line with our purpose and key strategic aims. We also give a commitment to conduct annual enforcement visits at all of our high risk premises.

Analytical services are provided by an external Public and Agricultural analyst service.

## **2.4 Demands on the Food and Feed Service**

As at the end of January 2018, there were 6119 known registered food businesses in Nottinghamshire, 3 approved feed hygiene premises, and 1783 Feed Hygiene Registered Premises categorised as shown in the table below.

	<b>High Risk</b>	<b>Upper Medium Risk</b>	<b>Lower Medium Risk</b>	<b>Low Risk</b>	<b>Total</b>
<b>Registered Food Businesses 2018</b>	20	168	5349	582	<b>6119</b>

	<b>High Risk</b>	<b>Upper Medium Risk</b>	<b>Lower Medium Risk</b>	<b>Low Risk</b>	<b>Total</b>
<b>Approved Feed Hygiene Premises 2018</b>	n/a	n/a	3	0	<b>3</b>
<b>Feed Hygiene Registered Premises 2018</b>	3	24	98	1658	<b>1783</b>

Our Service delivery contacts are as follows:

**Trading Standards & Community Safety Service**  
**County House**  
**100 Chesterfield Road South**  
**Mansfield**  
**Nottinghamshire**  
**NG19 7AQ**

(Opening hours: Mon-Thurs 8.30am-5.00pm, Friday 8.30am-4.30pm)

**Tel: 0115 8041147 or 0300 5008080 (Businesses and Enforcement Agencies)**  
**03454 040506 (Citizens Advice Consumer Services for Consumers)**

**Fax: 0115 8040620**

**Website: [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)**  
**Email: [trading.standards@nottscc.gov.uk](mailto:trading.standards@nottscc.gov.uk)**

## **2.5 Enforcement Policy**

Where we find problems, we will consider all formal action options, including prosecution. All enforcement action is taken in accordance with the Service's documented Enforcement Policy. The service is also exploring the option of using alternative enforcement strategies as an alternative to formal enforcement.

Options being considered include offering businesses showing commitment to increasing compliance the option of agreeing to undergo activities such as audits and training to facilitate future compliance as an alternative to a formal sanction. The above would involve charges to the business as similar services are not available to compliant businesses without charge.

The service also intends to use the provisions set out in Section 43 of the Official Feed and Food Controls (England) Regulations 2009 which permit official control bodies such as this service to recoup any additional expenses incurred, where additional work or expenditure is required as a result of non-compliances and the resources required to deal with the non-compliances fall outside the authorities planned activities.

## **3. SERVICE DELIVERY**

### **3.1 Interventions at Food and Feeding Stuffs Premises**

In 2018/19 the Service will;

- Carry out programmed inspections in accordance with a risk based approach;
- Conduct an inspection during the year at all food and feed premises rated as *high risk*;



- Verify that the risk rating of other premises is appropriate, by undertaking a sample of inspections to check compliance at low and medium risk rated premises;
- Target businesses as a result of appropriate intelligence from complaints received, local and national food audits, food alerts and advice from the Food Standards Agency (FSA);
- Conduct inspections in accordance with the Code of Practice issued under Section 40 of the Food Safety Act 1990, and the FSA Food Law Code of Practice; and
- Carry out any appropriate revisits to ensure compliance following problems identified in first inspections.

Where difficulties in interpretation of legislation occur, our officers can seek assistance from a number of internal and external sources, as detailed in our procedures relating to food and feed interventions (OP521 and OP527).

The first stage of the Food Information Regulations came into force in December 2014 and has had some impact on the Service, and is likely to have an extensive impact on the Service over the next couple of years. This is due to the staged transitional periods for various requirements, and because it is the most far reaching codification of labelling for some time. We have assisted many businesses to ensure compliance in this area by checking numerous labels and providing advice.

The Food Information Regulations are now fully in force and the service continues to support businesses to comply with these regulations. Basic advice is available to business by signposting to online resources, with more detailed or bespoke advice being provided only on a cost recovery basis. The service has provided food advice to numerous businesses including advice on the recent requirements to provide nutritional labelling in some circumstances.

The second stage of the Food Information Regulations 2014 came into force in December 2016 in relation to nutritional information, this is having some impact on the Service. A range of food businesses need advice and support in this area.

The County's large manufacturers/importers including a number of our Primary Authority Companies have already sought advice from this Service. In order to ease this impact, the Service will

- Continue to undertake a series of premises specific interventions; and
- Continue to communicate the new requirements regarding loose foods to the retail sector and
- Work closely with Nottinghamshire County Council businesses to ensure they are complying with the new requirements.

The Service will continue to work closely with Environmental Health to agree a collaborative approach to both proactive and reactive work with regard to the new regulations. We have a joint agreement in place whereby Environmental Health officers provide limited advice and signposting to sources of advice in relation to some labelling requirements of the Food Information Regulations 2014 including allergen labelling while carrying out their own inspections of food premises. The aim is to

reduce the burden on business and to avoid duplication in the deployment of resources.

### **3.2 Food and Feeding Stuffs Complaints**

In 2018/19 the Service will;

- Consider complaints as part of the Service's intelligence-led approach to enforcement in line with our purpose and key strategic aims; and
- Where a complaint is regarding foreign bodies or food safety, officers will promptly refer the complaint to the relevant Environmental Health Department.

From April 2017 until January 22<sup>nd</sup> 2018 the Service had received 88 Food Standards complaints, 3 feeding stuffs complaints, 15 Primary Authority Food Standards referrals, and 45 requests for advice from Food traders 3 Primary Authority feeding stuffs referrals, 2 FSA notifications of feed incidents and 1 request for advice from a Feed Trader.

Complaints received during 2017/18 have included issues such as incorrect allergen information being provided, lack of labelling of genetically modified ingredients at catering premises, and other incorrect labelling.

Issues in relation to food being on sale beyond its durability marking, both best before and use by, have featured prominently again with complaints being made against businesses including supermarkets both instore and their home delivery services. Complaints relating to feed quality have also been received which may pose to a risk to animal health.

### **3.3 Primary Authority Scheme**

The Service no longer offers Home Authority relationships but offers Primary Authority Partnerships.

The Authority currently has entered into Primary Authority Partnerships that cover food matters with 16 businesses, whilst 5 partnerships also cover feeding stuffs.

In 2018/19 we will;

- Request enforcement colleagues inform us of any relevant issues relating to Nottinghamshire businesses to discharge our duties either as an enforcing authority or to provide basic advice under the Regulator's Compliance Code where appropriate; and
- Inform the originating authority of our actions, and where it is inappropriate for this Authority to take action, will provide relevant information to colleagues to assist them in resolving the matter themselves.

From April 2017 until January 2018 the Service dealt with enquiries from both Primary Authority Companies and other Nottinghamshire based businesses regarding a wide range of technical issues. Issues included allergen labelling advice, advice in relation to nutritional labelling and health claims, general food labelling advice etc.´

The Service also dealt with enquiries from feed businesses in areas including labelling requirements.

### **3.4 *Advice to Business***

In 2018-19, the Service will:

- Provide Nottinghamshire businesses with free basic legal compliance advice, either verbally, by email or by way of signposting to web-based business advice;
- Confirm verbal advice in a written form; and
- Offer businesses more in-depth bespoke support, charged for on a cost recovery basis.

From April 2017 until January 2018 the Service provided a range of advice to a number of businesses in relation to general food labelling for products such as snack foods, cider, wine, prepared meals for home delivery to vulnerable consumers, ice based products and food supplements. In addition, advice was provided on the nutritional labelling of products and how this leads to the requirement for tight control on the weight of products and the need to ensure products are consistently produced to meet their specification.

### **3.5 *Feed and Food Sampling***

In 2018/19, the Service will;

- Ensure that all sampling activity is intelligence-led, based on an assessment of most harm, and in line with the Service's purpose and key strategic aims;
- Sample products for analysis where officers have concerns in relation to the product compliance and analysis is appropriate.
- Follow documented procedures for all food standards and animal feeding stuffs sampling; and
- Continue to source analytical services by the Authority's appointed external Public and Agricultural analyst;

#### ***Worcestershire Scientific Services, Worcester WR4 9FA.***

In 2017/18, the Service sampled a range of food and feed materials. Some samples arose as a result of complaints or taken during inspections.

Samples were also taken following nationally agreed priorities identified by the FSA based on known and emerging intelligence, and based on the national priorities. These included:

- Prepacked Food items were tested for QUID declarations and undeclared allergens.
- Meat products were tested for speciation; and declared meat content.
- Compound feed was tested for Vitamin A, D and copper tolerance levels.

### **3.6 *Control and Investigation of Outbreaks and Food Related Infectious Disease***

This function is the responsibility of District Councils within Nottinghamshire.

### **3.7 *Feed/Food Safety Incidents***

In 2018/19, the Service will:

- Follow it's documented procedures for any feed and food safety incidents and feed and food hazard warnings;
- Allocate sufficient resources to effectively deal with such incidents; and
- Take any action in accordance with the relevant Codes of Practice.

The Service receives all appropriate food and feed safety alerts, and action those that directly impact on Nottinghamshire Food and Feed Business Operators.

### **3.8 *Liaison with Other Organisations***

In 2018-19, the Service will:

- Ensure that enforcement action is consistent with that of its neighbouring authorities; and
- Liaise with a range of organisations to appropriate levels in carrying out its food and feed law enforcement function. These include:
  - **Food Standards Agency;**
  - **Public Analyst - Worcestershire Scientific Services;**
  - **District Authorities' Environmental Health Services;**
  - **Environmental Health Food Group;**
  - **Trading Standards East Midlands (TSEM), the TSEM Food Group and the TSEM Feed Group;**
  - **Medicines and Healthcare Products Regulatory Agency;**
  - **HM Revenue and Customs;**
  - **Department of Environment, Food and Rural Affairs (DEFRA);**
  - **Animal and Plant Health Agency (APHA);**
  - **Veterinary Medicines Directorate;**
  - **Health Protection Agency (East Midlands);**
  - **International Federation of Spirits Producers Ltd (IFSP);**
  - **Animal Health - Egg Inspectorate; and**
  - **Nottinghamshire Police.**
  - **Port Health inspectors**

In 2017-18 this service received referrals from the Food Standards Agency in relation to American sweets which were imported into the country by a trader in the county. American products may contain additives which are either not permitted in the EU or have excess quantities of such additives. Also labelling requirements are different with warnings required by EU legislation not provided.

We have also had referrals from the MHRA when they have come across products falling within our jurisdiction while investigating medicinal products.

The service regularly passes information to the Environmental Health Services within the county including complaints about issues such as hygiene and foreign bodies and also arranges joint inspections where this may be beneficial.

### **3.9 Food and Feeding Stuffs Safety and Standards Promotion**

In 2018-19, the Service will:

- Ensure all promotional work supports the intelligence-led approach to enforcement;
- Ensure it effectively raises awareness of key issues;
- Employ a variety of channels, including;
  - Content on our website (information for businesses and consumers etc.);
  - Media campaigns and press releases;
  - Use of social networking media;
  - Expansion of our Nottinghamshire web-based Neighbourhood Alert system.

A new website was developed to showcase the range of chargeable services which are available to both local and national businesses.to support them with their legal requirements available at [tscommercial@nottsc.gov.uk](mailto:tscommercial@nottsc.gov.uk)

## **4. RESOURCES**

### **4.1 Financial Allocation**

In 2018-19, the Service will:

- Invest approximately £150k in food and feeding stuffs enforcement; and
- Vary this level according to a dynamic analysis of emerging needs during the year.

In 2017-18, a similar investment was made.

### **4.2 Staffing Allocation**

In 2018-19, the Service will:

- Authorise it's officers for Feed and Food enforcement following a documented procedure, OP520; and
- Bring in appropriately qualified staff from other agencies or authorities to plug any short term staff resource pressures.

The Service currently employs 2.8 FTE food & feed qualified officers, 4.8 FTE food only qualified officers and 0.8FTE feed only qualified officers. The above officers are multifunctional and all officers also deal with other areas of trading standards work.

The current commitment to food and feed work is equivalent to 2.6 FTE.

The FSA Framework Agreement and Codes of Practice require the Service to inspect all its feed and food premises on a frequency regime that is based on the assessed risk level of the business. Feed premises are now risked using the new National Trading Standards Board modelling which takes into account the nature of the business, their level of compliance and earned recognition.

The current frequencies would mean that:

- For food premises all high risk premises are visited every year, upper medium risk premises are inspected every 2 years and the lower medium and low risk premises are inspected every 5 years; and
- For feed premises there are similar frequency levels in that for high risk it is every year, upper medium risk every 2 years, lower medium every 3 to 4 years and low risk every 5 years. The frequency can be extended if the premises have earned recognition.

The Service's approach is different, and follows an intelligence-led approach to its work, concentrating on areas that potentially cause the most risk to both businesses and consumers. It is currently committed to inspecting all high risk premises and to inspect some of the medium and low risk premises but not the number that would be required under the FSA's inspection regime.

If the FSA's requirements for visit frequency was followed, 5.2 FTE officers would be required for that purpose alone. If time is also taken into account for other FSA requirements, such as officer training to maintain competencies, complaint investigations and business enquiries, providing reports to the FSA etc., then a total 7.5 FTE staff would be required.

#### **4.3 Staff Development Plan**

In 2018-19, the Service will:

- Undertake an individual assessment of officer's competence against the Food Standards Agency Code of Practice to establish development needs.
- Compile an annual Service Training and Development plan from these needs; and
- Maintain lead specialists for Food and Feed who will be tasked with dynamically identifying training needs arising from legislative or enforcement practices changes.

The Service has a career scheme based around the national Trading Standards Qualification Framework. Officers are supported to complete relevant modules within the framework.

In 2017-8 the Service used its specialist food expertise to support Leicestershire County Council's food work. This is the fourth year we have undertaken this.

## **5. QUALITY ASSESSMENT**

In 2018-19, the Service will:

- Follow its documented procedure OP401 to ensure a programme of internal audits of our Food & Feed delivery are undertaken;
- Support the principle of peer review with neighbouring authorities within Trading Standards East Midlands.

## **6. REVIEW**

### **6.1 *Review against the Service Plan***

In 2018-19, the Authority will;

- Monitor progress against the plan in accordance with Place Department's guidelines;
- Ensure the plan is regularly reviewed by Trading Standards Managers;
- Provide progress updates to the Performance Improvement Team for monitoring at a Departmental Management level; and
- Report food and feeding stuffs matters to the Communities and Place Committee as appropriate for political scrutiny.

In 2017-18, information reports were provided as appropriate to Community Safety Committee Meetings outlining relevant food and feeding stuffs work. Copies of these public reports can be viewed at [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk).

### **6.2 *Identification of any variation from the Service Plan***

In 2018-19, the Service will;

- Identify variations from the plan;
- Analyse the reasons for the variations;
- Develop corrective actions;
- Document these on the Service's Business Action Plan; and
- Review the content of the plan to ensure it continues to meet the needs of our stakeholders.

### **6.3 *Areas of Improvement***

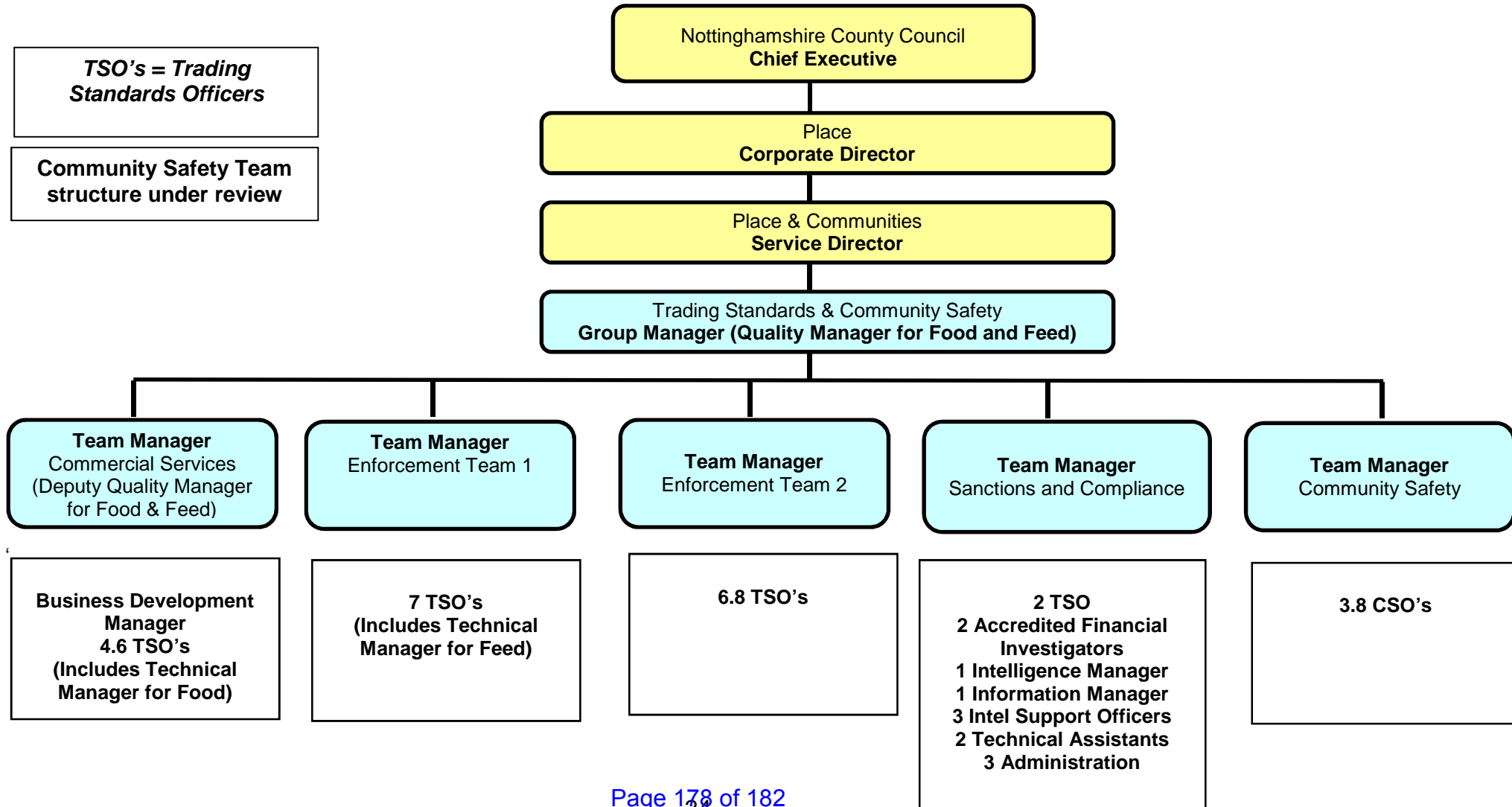
In 2018-19, the Service will;

- Identify areas for improvement; and
- Incorporate in the 2018-19 food and feed law enforcement plan if appropriate, or deal with immediately if required.



**Annex 1:**

# NOTTINGHAMSHIRE TRADING STANDARDS & COMMUNITY SAFETY SERVICE STRUCTURE



**8 March 2018****Agenda Item: 16**

## **REPORT OF CORPORATE DIRECTOR, RESOURCES WORK PROGRAMME**

### **Purpose of the Report**

1. To consider the Committee's work programme for 2017-18

### **Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant.

### **Other Options Considered**

5. None.

### **Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

### **Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

- 1) That the Committee's work programme be agreed, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact: Martin Gately, Democratic Services Officer on 0115 977 2826**

## **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

## **Financial Comments (PS)**

9. There are no financial implications arising directly from this report.

## **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- New Governance Arrangements report to County Council – 29 March 2012 and minutes of that meeting (published)

## **Electoral Division(s) and Member(s) Affected**

All

**COMMUNITIES AND PLACE COMMITTEE**  
**DRAFT WORK PROGRAMME – MARCH 2018**

Report Title	Brief summary of agenda item	Lead Officer	Report Author
<b>19 APRIL 2018</b>			
Total Transport Fund Pilot Projects	Inform Members of the outcome of the DfT funded Total Transport Fund (TTF) projects and seek approval to proceed with the development of future TTF solutions	Derek Highton	Pete Mathieson
Charging Policy for the Historic Environment Record and Proposed Future Development	Agree a charging policy	Adrian Smith	Sally Gill
Cultural Services - service update	Progress report on a range of cultural services initiatives	Derek Highton	Derek Highton
Local Transport Plan – Implementation Plan 2018/2019	To update the current implementation plan that expired as at 31/3/18	Sally Gill	Kevin Sharman
Planning Obligations Strategy		Adrian Smith	Sally Gill
Review of Highway Maintenance – New Code of Practice	Consider updates to highway policy based on New Code of Practice	Derek Highton	Gary Wood
Annual Review of Rufford Abbey Country Park	Annual Review	Derek Highton	Mick Allen/Mark Croston
Newark Castle Level Crossing		Derek Highton	Gary Wood/Peter Goode
Verge Maintenance Review	Consider change of approach to verge maintenance in rural areas including consultation responses	Derek Highton	Martin Carnaffin
Flood Risk Management Update	To update Committee.	Derek Highton	Sue Jaques
<b>17 MAY 2018</b>			
Minerals Local Plan	To agree draft plan prior to consultation	Sally Gill	Sally Gill

Trading Standards Update Report	Update on key Trading Standards matters, and to give Members an opportunity to consider what actions they require to be taken.	Mark Walker	
Cultural Services - service update	Progress report on a range of cultural services initiatives	Derek Higon	Derek Higon
Gedling Access Road – Contractor Appointment	Approve appointment of contractor for works construction	Gary Wood	Gary Wood
Annual Review Holme Pierrepont Country Park	Annual Review	Derek Higon	Mick Allen/Mark Croston
<b>14 JUNE 2018</b>			
Performance Report	Performance update for the Place Department	Adrian Smith	David Gilbert
Transport Focus Survey Results 2017	Survey Result	Gary Wood	Gary Wood
Cultural Services - service update	Progress report on a range of cultural services initiatives	Derek Higon	Derek Higon
Annual review of the County Council Cultural Strategy	Agree Strategy	Derek Higon	Mark Croston
Community Safety Update Report	Update on key Community Safety matters, and to give Members an opportunity to consider what actions they require to be taken.	Mark walker	
Report on commercial performance of the trading standards and community safety service	Regular report required by Commercial Development Unit process		
<b>19 JULY 2018</b>			
Cultural Services - service update	Progress report on a range of cultural services initiatives	Derek Higon	Derek Higon
Trading Standards Update Report	Update on key Trading Standards matters, and to give Members an opportunity to consider what actions they require to be taken.	Mark Walker	