

Policy Committee

Wednesday, 20 June 2018 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of last meeting held on 16 May 2018 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Strategy for Housing with Care 2018-2025 | 7 - 32 |
| 5 | Changes to Universal Deferred Payment Scheme Legislation | 33 - 42 |
| 6 | HS2 - Resource Plan | 43 - 46 |
| 7 | Rural Leader Programme - Management Resources | 47 - 50 |
| 8 | Integrating Innovation Centres in Nottinghamshire - Revised Approach | 51 - 56 |
| 9 | Engaging a Strategic Partner to support the delivery of the Property Transformation Programme | 57 - 60 |
| 10 | Moorfield Court, Southwell - Surrender of Part of Property - The Spiers Centre | 61 - 70 |
| 11 | Cotgrave Country Park - Proposed Cabin and Lease to Friends of Cotgrave Country Park | 71 - 80 |

12	Bestwood Country Park - Proposed Lease of Multi-Use Sports Area	81 - 86
13	Work Programme	87 - 92

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **POLICY COMMITTEE**

Date **Wednesday 16 May 2018 (commencing at 10.30 am)**

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts MBE (Chairman)
Reg Adair (Vice- Chairman)

Chris Barnfather
Joyce Bosnjak
Richard Butler
John Cottey
Kate Foale
Stephen Garner
Glynn Gilfoyle
Richard Jackson
Bruce Laughton

Rachel Madden
Philip Owen
John Peck JP
Mike Pringle
Alan Rhodes
Stuart Wallace
Muriel Weisz
Jason Zadrozny

OTHER COUNCILLORS IN ATTENDANCE

Nicki Brooks
Liz Plant

Diana Meale

OFFICERS IN ATTENDANCE

Anthony May Chief Executive

Rob Fisher
Paul McKay Adult Social Care & Health

Colin Pettigrew Children and Families

Derek Highton
Nicola McCoy-Brown Place

Carl Bilbey Resources
Angie Dilley
Martin Done
Keith Ford
Jayne Francis-Ward
Nigel Stevenson

ALSO IN ATTENDANCE

Sajeeda Rose [Page 3 of 92](#)
D2N2 Local Enterprise Partnership

1 MINUTES

The Minutes of the last meeting held on 14 February 2018, having been previously circulated, were confirmed and signed by the Chairman.

2 APOLOGIES FOR ABSENCE

None.

3 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None.

4 UPDATE ON THE WORK OF EAST MIDLANDS COUNCILS

Stuart Young, Executive Director, East Midlands Councils, attended the meeting to give an update on the work of his organisation.

RESOLVED: 2018/035

That a further update be received to a future meeting.

5 THE D2N2 LOCAL ENTERPRISE PARTNERSHIP, THE CITY OF NOTTINGHAM AND NOTTINGHAMSHIRE ECONOMIC PROSPERITY COMMITTEE AND MIDLANDS ENGINE PARTNERSHIP

Sajeeda Rose, Interim Deputy Chief Executive, D2N2 (Derby, Derbyshire, Nottingham, Nottinghamshire) Local Enterprise Partnership (LEP), attended the meeting and gave an update on the work of the LEP.

RESOLVED: 2018/036

- 1) That a £40,000 (£20,000 per annum for two years) match funding contribution be made by the County Council towards the £4 million core funding of the Midlands Engine Partnership for the period 2018-20.
- 2) That a £62,500 revenue contribution be made to support the D2N2 LEP for the financial year 2018-19.
- 3) That a request be submitted to the Finance and Major Contracts Management Committee for the above £62,500 contribution to be funded from contingency.

6 UNDER- 16 HOME TO SCHOOL TRANSPORT POLICY AND POST- 16 TRANSPORT POLICY STATEMENT

RESOLVED: 2018/037

That the Under-16 Home to School Transport Policy and the Post-16 Transport Policy for the 2018-19 academic year be approved.

7 CORPORATE RISK MANAGEMENT POLICY

RESOLVED: 2018/038

That the County Council Corporate Risk Management Policy be approved.

8 DEPRIVATION OF LIBERTY SAFEGUARDS POLICY

RESOLVED: 2018/039

That the revised Deprivation of Liberty Safeguards Policy be approved.

**9 EARLY YEARS PROVISION IN NOTTINGHAMSHIRE COUNTY
COUNCIL OWNED PROPERTIES – OCCUPATIONAL COSTS**

RESOLVED: 2018/040

- 1) That the framework and terms outlined within the report be approved.
- 2) That approval be delegated to the Service Director, Growth and Investment (or their nominee), in consultation with the Chairman of Policy Committee, to determine the sites and details of each letting.

10 PROPOSALS FOR THE FUTURE OF THE MILL ADVENTURE BASE

RESOLVED: 2018/041

- 1) That the Heritage Lottery Fund grant funding be spent on the Mill Adventure Base and the necessary changes be made to the staffing structure as set out in the report.
- 2) That a Partnership Agreement be entered into with Ashfield District Council covering the terms of the funding, subject to consideration by Legal Services.
- 3) That the existing lease be surrendered and renewed to match the term of the funding.

**11 OPERATIONAL DECISIONS ANNUAL REVIEW AND QUARTERLY
UPDATE NOVEMBER 2017 – FEBRUARY 2018**

RESOLVED: 2018/042

- 1) That the amendments to the authorising of operational decisions, as originally approved by the Finance and Property Committee in January 2014, continue to be supported.
- 2) That the information set out in the report be noted.

12 ROYAL AIR FORCE CENTENARY (RAF 100) – BOMBER COMMAND MEMORIAL

RESOLVED: 2018/043

- 1) That a request be made to Finance and Major Contracts Management Committee to approve a contribution of up to £10,000 towards the funding of a memorial to Bomber Command.
- 2) That a final report on this area of work be submitted to the Communities and Place Committee.
- 3) That appropriate publicity be undertaken as part of the programme of events.

13 ATTENDANCE AT LOCAL GOVERNMENT ASSOCIATION CONFERENCE AND EXHIBITION 2018

RESOLVED: 2018/044

That approval be given for the attendance of the Leader, Deputy Leader, a member of the main Opposition group and the Chief Executive at the Local Government Association Annual Conference and Exhibition 2018.

14 WORK PROGRAMME

RESOLVED: 2018/045

That six monthly updates on the Midlands Engine Partnership, the D2N2 Local Enterprise Partnership and East Midlands Councils be scheduled within the work programme as appropriate.

15 EXCLUSION OF THE PUBLIC

RESOLVED: 2018/046

That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

16 OPERATIONAL DECISIONS ANNUAL REVIEW AND QUARTERLY UPDATE NOVEMBER 2017 – FEBRUARY 2018 – EXEMPT APPENDIX

RESOLVED: 2018/047

That the information set out in the exempt appendix be noted.

The meeting closed at 12.19pm

**REPORT OF THE CHAIRMAN OF THE ADULT SOCIAL CARE AND PUBLIC
HEALTH COMMITTEE****NOTTINGHAMSHIRE COUNTY COUNCIL'S STRATEGY FOR HOUSING WITH
CARE 2018 – 2025****Purpose of the Report**

1. This report seeks approval of the Housing with Care Strategy, attached as **Appendix 1**.

Information**Strategic Context**

2. 'Your Nottinghamshire, Your Future', the Council's Plan for 2017-2021, sets out its strong commitment to ensuring older adults are able to live as independently as possible in the community. The UK has an ageing population and projections by the Office for National Statistics (ONS) indicate that over the 10 years between 2015 and 2025 there will be an additional 32,000 older people living in Nottinghamshire. If just 2% (640) of the additional 32,000 older adults projected by 2025 developed complex needs and became eligible for support from social care then the projected increased additional annual residential care costs for Nottinghamshire based on current proportions of people going into residential care will be £17,904,640 per annum (based on current average weekly cost of an older adults' care home of £538 per week).
3. The housing needs of older people are closely linked to meeting social care needs. The Care Act 2014 places a duty on local authorities to co-operate with partners to ensure that care and support is delivered in an integrated way and recognises that housing is a health and social care related service as it plays a vital role in supporting people to maintain good health, independence and improve quality of life. In particular, the Council has a duty under the Care Act to promote wellbeing, with the concept of 'independent living' a core part of the wellbeing principle. In terms of prevention, the Act states that housing must be considered as part of an assessment process that may prevent, reduce or delay adults' social care needs – and that care and support should be delivered in an integrated way, in cooperation with partner bodies, including housing.
4. Wherever possible, the Council aims for people to be supported to live independently in their own homes and avoid the need for any unnecessary moves. There comes a point, however, when people's social care needs increase to the point that they cannot be supported at home by regular visits from domiciliary care and a lifeline with a response

service. There needs are such that for example, they need care staff to maybe check in on them regularly or be able to respond rapidly to a lifeline call.

‘Housing with Care’ for Older Adults

5. For anyone with long-term social care needs which cannot be met with a combination of personal care and assistive technology in their current home, and who are eligible for social care support, the Council will commission ‘housing with care’ to avoid the need for people to move unnecessarily into residential care. ‘Housing with care’ are schemes that offer older people the privacy of their own self-contained home and security of tenancy or ownership rights, within a community setting which provides readily accessible personal care support.
6. ‘Housing with care’ is an intentionally broad term which is used by the Council to cover a variety of different types of older adults housing which benefits from readily available care. Whilst ‘housing with care’ and ‘extra care’ are sometimes used interchangeably elsewhere in the country, in Nottinghamshire the Council has chosen to intentionally use the broader term ‘housing with care’ to reflect the range of possible schemes and models that can deliver the objectives of this strategy. Included in the objectives is the desire to encourage mixed tenure schemes and facilitate the creation of ‘housing with care’ units that people can fully or partly buy from directly from developers, so that there will be a range of options for all citizens who need this service, as well as more retirement housing options.
7. ‘Housing with care’ is accepted nationally to provide older people with a real alternative to residential care. The cost benefits and improved outcomes of such housing have been demonstrated in a growing number of national research studies and reports. The Council currently has 11 operational Extra Care schemes, providing a total of 175 units. In 2010, the Council’s ‘Living at Home Programme’ supported the development of seven of these schemes (as partners with district and borough councils or with registered housing providers) as part of its financial savings projects. Four of these schemes have already opened, with the remaining three schemes set to open in Spring 2018 and Spring 2019. These three new schemes will increase the Council’s overall total number of units to 242.
8. The Council’s Extra Care Service provides residents who are eligible for social care with planned and rapid response 24/7 care and support. This is funded by the Council which purchases the care and support services from independent sector homecare providers who are registered with the Care Quality Commission (CQC). Each scheme has one specific homecare provider and staff team assigned to it.

National Housing Benefit consultation – impact on ‘housing with care’

9. The Department of Health undertook national consultation at the beginning of 2017 regarding the future funding of supported housing, including sheltered and Extra Care. As announced by the Government in October 2017, Sheltered Housing and Extra Care will continue to be funded by the welfare system and a ‘Sheltered Rent’ will be introduced from April 2020. The rent will be a social rent designed to ensure greater oversight and value for money but which recognises the ‘vital role that these schemes play in supporting older and vulnerable people’ and will also acknowledge the higher cost of this type of housing compared to general needs. The rent level will include eligible service charges, which are higher in supported living/Extra Care due to additional services provided, for example communal areas. The formula for setting the rent level will be established in consultation with the sector. In terms of possible impact, housing

developers will still be unsure what rent they will be able to charge going forward until the results of the new consultation are known. As this will also affect self-funders (as it is a rent cap not a benefit cap) it will impact more widely on any social housing development. This may affect levels of capital investment required to develop new schemes and ensure rent levels are kept within the proposed 'Sheltered Rent' level. It is therefore recommended that the Council are flexible regarding models to deliver new schemes, giving providers the opportunity to innovate and mitigate any impact of the outcome of the consultation.

10. The draft national statement of expectations, contained within the Government's new consultation paper around supported housing gives responsibility for co-ordinating the work to upper tier authorities. Requirements regarding sheltered housing and Extra Care are:
 - to convene a housing plan to meet the needs of vulnerable people in their area both now and in the future and work collaboratively with lower tier authorities and other partners in their area. This will also cover the needs of older people, people with learning disabilities, mental health issues etc. and homeless people and other prevention type services
 - that, although housing costs are separate from support costs, it is expected local authorities will have an understanding of how support costs will be met for planned provision
 - in summary, that the Government wants to see local planning and commissioning that: plans and facilitate new supply; provides support which keeps people independent; offers a real alternative to residential care; enables efficient use of stock; provides transparency in reporting against delivery; includes data on cross-border arrangements and people coming into the local authority area; and offers 'transparency on how the upper tier authority is encouraging delivery of supported housing'.

The future strategy for 'Housing with Care' in Nottinghamshire

11. A Member Reference Group developed the proposed 'Housing with Care' Strategy which was presented to Adult Social Care and Public Health Committee on 16th April 2018. The Committee recommended the policy for approval by Policy Committee.
12. At the heart of the strategy is a Council commitment to increase the choice and support for older adults in Nottinghamshire whose social care needs are such that they can no longer be safely supported at home. The Council therefore needs to facilitate the development of additional units of housing with care for older adults. This will be an alternative to and reduce reliance on long term residential care. It is a cost effective option and will also deliver savings through cost avoidance. The content of the strategy has been informed by the research and considerations of the Member Reference Group and provides:
 - a shared understanding of what is meant by 'housing with care' and the associated benefits of increasing local provision as part of the Council's range of services for older people

- a needs assessment of the numbers of units of 'housing with care' required and where. This was informed by the national 'Supported Housing for Older People' (SHOP) tool
- confirmation of the financial business case for providing 'housing with care' as an alternative to residential care as well as high cost individual packages of homecare
- an overview of the Council's strategic intentions and the role for 'housing with care' in helping the Council to meet its duties under the Care Act
- a summary of what older people in Nottinghamshire think about 'housing with care'
- a summary of the different approaches and models that will be considered for the development of 'housing with care' schemes
- a draft map of where the need is for additional units for people with eligible social care needs.

13. The strategy proposes the following ambitions for the Council:

- the Council will work with housing authority partners and housing providers and developers to seek to achieve nomination rights to 1,015 new older adults 'housing with care' places for the Council by 2025
- in the medium term, the Council will set itself a target to double its older adults 'housing with care' nomination units from 242 places up to a total of 500 nomination units by 2021, ensuring equitable provision of schemes across the County linked to the demand analysis
- in order to deliver on these proposed nomination unit targets, the strategy sets out a number of possible future delivery options for the development of new 'housing with care' for Nottinghamshire's older people. As identified within the strategy, the Member Reference Group concluded that the Council should not restrict itself to a single model of delivery. Different schemes will need to be tailored to particular circumstances, local land use, demand and the different partners. Mixed tenure schemes that also facilitate additional units for people to buy or shared ownership will be encouraged in order to deliver services that can be used by a wide range of older people, as well as some younger adults where their needs can be met appropriately
- the strategy lists the consistent principles and elements that the Council will seek from each scheme
- the Council will consider use of its own land for developing new schemes on negotiated terms where a council-owned plot coincides with an area of demand
- the Council will seek to work with partners to fully utilise available capital grants to develop 'housing with care' schemes. The Council will seek to minimise any requirement to borrow capital funds which it then has to pay back with interest over a fixed term utilising revenue funding
- the Council will undertake a compliant procurement process as required in order to fairly identify potential schemes and housing partners.

Implementing the Housing with Care strategy

14. If approved, the next step will be to develop a delivery plan in consultation with key stakeholders, such as the district and borough councils, housing providers, health and local citizens. It is recommended that the role of the Member Reference Group is extended so that it continues to shape the plan to deliver the strategy. It is proposed that the group meets bi-monthly during 2018 to oversee the initial strategy development phase.
15. As outlined in the finance section of the attached strategy, the business case for 'housing with care' indicates savings can be made through providing options for 'housing with care', however, the costs of individual schemes differ. The Council will therefore consider the business case for each potential Extra Care opportunity on its own merits. As part of this, the Council will consider the need for capital contribution, which may be in a variety of forms e.g. lease of land to develop the scheme on. The Council will seek to minimise the need to borrow and pay interest on capital funds to develop schemes. Each new opportunity to develop a scheme will go with a business case to Adult Social Care & Public Health Committee for approval.

Other Options Considered

16. When deciding whether to create new 'housing with care', the Member Reference Group has considered a wide range of information to consider the benefits and challenges of doing so. When deciding where to create new 'housing with care' accommodation, the location of existing schemes and local services, as well as demand/population demographics, are all taken into consideration by officers when making recommendations to Committee.

Reason/s for Recommendation/s

17. Evidence shows that good 'housing with care' provides better outcomes for older people's health and wellbeing. The Council's original business case for Extra Care, as developed in 2013/14, showed Extra Care as on average £44 to £94 per week per person less expensive than a place in a residential care home. As set out in the attached strategy, evaluation by Finance in November 2017 shows that for the County as a whole, Extra Care is on average £49 to £91 per person per week less expensive than residential care. The figure varies due to the individual costs of each scheme.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.
19. The Council is a local authority with social care functions and the 'housing with care' strategy fits within those functions and powers. The Council is aware that it is not a housing authority and will need to continue to consider carefully the role that it plays in each 'housing with care' scheme and how the funding is provided.

Data Protection and Information Governance

20. Extra Care contracts will include standard data protection and information governance clauses and requests for data and information sharing as part of the contract will be in line with these clauses.

Financial Implications

21. In addition to the recurrent savings of £187,616 already achieved from the four new schemes opened in 2015 and 2016, the three new Extra Care schemes currently in development will deliver combined annual savings of £199,056. These three Extra Care schemes will also facilitate Care and Support Centre savings for the Council of £1,642,000 (this relates to savings from the proposed closure of Woods Court and James Hince Court once the new Extra Care schemes open at Gladstone House and Abbey Grove).
22. The Council's original business case for Extra Care, as developed in 2013/14, showed Extra Care as being on average £44 to £94 per week per person less expensive than a place in a residential care home. The figure varies due to the individual costs of each scheme.
23. A revised evaluation by the Finance Department using 2017 costs of care concluded that this level of saving remains consistent. For the County as a whole, Extra Care is on average £49 to £91 per person per week less expensive than residential care. There is a difference between savings which relates to whether any capital investment was required from the Council, but is predominately due to the scheme size and therefore efficiencies accrued through the sharing of the costs of on-site care. All of the schemes currently operating are less expensive than residential care, with the exception of the two smallest schemes which comprise only 9 and 10 nomination units.
24. The Council's capital contribution for new schemes has varied. Additional costs are incurred when building Extra Care that cannot be covered by rents, such as the higher design specification required to ensure the accommodation is accessible for older people, the office space for on-site care staff, communal areas etc. Grants are accessed where possible to cover these additional costs and six of last seven schemes developed have been awarded a contribution from the Homes and Communities Grant by the Department of Communities and Local Government (DCLG). In addition to this the Social Care Capital Grant has been used for the County Council's full contribution to three schemes, however, nationally, this funding has now been transferred into the Better Care Fund for use by the district councils for Disabled Facility Grants (DFGs) so it is no longer accessed to develop Extra Care.
25. The costs of borrowing capital vary with national economic conditions. An average cost of borrowing £1m paid back over 31 years at 2.75% would require an annual yearly interest of £27,000 over its term. The Council seeks opportunities to develop the schemes that do not require it to borrow money to put towards capital costs. The existing housing with care that is available and new developments underway will not require any additional capital resources from the Council.
26. Based on the assumptions used in the business case, the development of an additional 242 units of Extra Care will be able to deliver recurrent annual savings of between £616,616, (including capital payments) and a maximum of £1,145,144 (if no capital

repayment is required). Final figures will be known following confirmation of the individual details of each scheme.

Human Resources Implications

27. This report contains no factors impacting on human resources for the authority.

Implications for Service Users

28. This strategy has set out the Council's intentions regarding the wider development of Extra Care. Individual schemes will be identified and developed in consultation with district and borough councils, housing providers, health partners, local residents and other interested stakeholders.
29. As part of the implementation of the strategy, there will be a review of how the care elements of 'housing with care' is costed per individual. Any assessment of service user contribution towards this cost will be determined as per the current Council policy. This review will include the cost of care in existing schemes to ensure it is equitable and in line with the existing policy.

RECOMMENDATION/S

- 1) That Policy Committee approves the Housing with Care Strategy, attached as **Appendix 1**.

Councillor Stuart Wallace

Chairman of the Adult Social Care and Public Health Committee

For any enquiries about this report please contact:

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Constitutional Comments (SLB 23/05/18)

30. Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (KAS 23/05/2018)

31. The financial implications are contained within paragraphs 21 to 26 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Member Working Group to review and make recommendations on the Extra Care Strategy - report to Adult Social Care and Public Health Committee on 9th October 2017

Electoral Division(s) and Member(s) Affected

All.

ASCPH562 final

2018 - 2025

Nottinghamshire Older Persons' Housing with Care Strategy



Older Persons' Housing with Care Strategy for Nottinghamshire: 2018 - 2025

Executive Summary

The UK has an ageing population. By 2040 nearly a quarter of people will be 65 years of age or over. Housing plays a vital role in supporting people to maintain good health, independence and improve quality of life. The housing needs of older people are therefore linked to the general challenge of meeting social care needs.

The Council's 'Your Nottinghamshire, Your Future' Plan 2017-2021 and the Council's Adult Social Care Strategy set out a strong commitment to ensuring older adults are able to live as independently as possible, helping people to help themselves.

The Council's aspiration is for older adults to remain living in their own homes and avoid any unnecessary moves wherever possible. The Council can help people to access a wide range of services to enable people to remain independent in their own homes, whilst having their care and support needs met. Where support is required, the purpose of the support will be to restore, maintain or enhance people's independence, helping them to live as settled and fulfilled a life as possible.

For anyone with long-term social care needs which can't be met with a combination of personal care and assistive technology in their original home, the Council will commission 'housing with care' to avoid the need for people to move unnecessarily into residential care.

'Housing with care' schemes are defined as offering older people the privacy of their own self-contained home and security of tenancy or ownership rights, within a community setting¹ which provides readily accessible personal care support.

'Housing with care' and 'extra care housing' are terms that are often used interchangeably. In Nottinghamshire the Council has chosen to use the broader term 'housing with care' for this strategy because it better reflects the wide range of possible schemes and models that can deliver its objectives. This includes the desire to encourage mixed tenure schemes of housing with care units including options to fully and partly buy as well as rent, in order to provide a range of tenure choices to meet the wide variety of preferences and circumstances among older people in the County.

¹ Joseph Roundtree Foundation May 2013

The Council recognises that the design and operation of housing with care schemes vary in their intention and ability to meet different types and levels of care needs, with some providers having successfully supported residents with advanced stages of dementia and residents with chronic health conditions to end of life.

Nationally, housing with care models are accepted as providing a supportive environment to maximise an individual's independence, as well as being cost-effective alternatives to residential care. This strategy sets out the Council's ambition for nomination rights to 1,015 new housing with care places to be created across Nottinghamshire by 2025 in order to reduce reliance on residential care for those eligible for social care support.

The County Council is responsible for the provision of social care across Nottinghamshire. It is not a housing authority and therefore needs to work with Housing Providers who will provide the accommodation to create the required new housing with care places for older people. Section six of this strategy sets out a number of possible future delivery options for the development of new housing with care places for Nottinghamshire. The Council will work with the full range of potential partners and utilise a variety of options as appropriate to deliver the required new housing with care places, assessing the business case for each new housing with care scheme on its own merits. Nottinghamshire County Council will also continue to work collaboratively with District and Borough Councils to ensure new housing with care developments align with local housing plans and assessed housing need.

As set out in section six of this strategy, a single approach to the delivery of new housing with care schemes cannot be specified or costed in detail for all future schemes, since each will be tailored to particular circumstances around local demand and the negotiated requirements of the different sets of partners. There are, however, some consistent principles and elements that the Council will seek from each scheme and partnership:

- design specifications to ensure all new housing with care accommodation created is built to the same standard including accessibility in accordance with the Lifetime Homes standards and design that follows the principles of creating aspirational housing for older people as described in the HAPPI² series of national reports.
- an agreed number of nomination units for people eligible for social care within new schemes. The Council would expect to have nomination rights for a minimum of 15 units in each new scheme subject to the location and size of each scheme

² HAPPI: 'Housing our Aging Population Panel for Innovation', Homes and Communities Agency

- a 24/7 domiciliary CQC (Care Quality Commission) registered care team dedicated to each scheme which delivers both planned care and a rapid response to any urgent care needs as a means of providing the support and reassurance of a flexible care service. This will be arranged by the Council via its contracted local domiciliary care provider.
- The Council will seek to work with partners to fully utilise available capital grants to develop housing with care schemes. The Council will seek to minimise any requirement to borrow capital funds.
- The Council will consider use of its own land on negotiated terms where a County Council-owned site is located within an area of demand for housing with care.

Section One - Understanding Housing with Care

If an older person's care needs mean that they can no longer remain in their original home, then housing with care is a nationally recognised alternative to residential care.

National research, such as reports by the national Housing Learning and Improvement Network (Housing LIN), shows that people have better health and wellbeing outcomes in housing with care than in residential care, by retaining their independent living skills and levels of activity, including social interaction.

Housing with care can be suitable for people with dementia and can enable couples to stay living together. Wherever possible people are supported in housing with care through to the end of their lives. Housing with care schemes in Nottinghamshire have the following core characteristics:

- Each person has their own home with a front door and completely self-contained private accommodation;
- There is a 24/7 care team assigned to each scheme which delivers planned care as well as a rapid response to any urgent care needs as a means of providing the support and reassurance of a flexible care service
- There are accessible communal facilities and activities, which help to

In housing with care, individuals live in their own apartment, bungalow or house as part of a wider housing scheme. Unlike residential care, the older people living in housing with care are tenants or owner-occupiers, responsible for their accommodation and other living costs including food and utilities. The housing provider is responsible for maintaining the onsite communal facilities and for providing housing related support to residents.

For people who have eligible social care needs, the County Council arranges and funds domiciliary care delivered to them in their own homes within each housing with care scheme. This care will be provided by a homecare company registered to provide personal care with the Care Quality Commission (CQC).

It is important that the housing with care building and environment are specifically designed to meet the care needs of older people in order to support increased independence and safer mobility for individuals in their homes. This includes for example, providing specialist features such as level access showers in order to maximise independence and reduce the risk of falls. The combination of lifelines and the dedicated care team provides quick responses to day and night time care needs and emergencies.

Housing with care provides an alternative to residential care for older people who want to live in their own home but who have fairly high care needs and therefore need a flexible and responsive personal care and support service to be able to remain living as independently as possible.

There is an increasing awareness of the benefits of people of different ages living together in a community. Whilst housing with care schemes are usually intended for older adults, where people's needs can be met together appropriately, adults under the age of 65 years with lifelong disabilities might also live in housing with care schemes.

In addition, the Council will work with housing providers and health partners to maximise the wider benefits of new housing with care schemes, including, for example, the use of some units for short term community-based re-ablement and where appropriate, the involvement of non-residents in social and wellbeing activities to help build resilience within the local community surrounding the scheme.

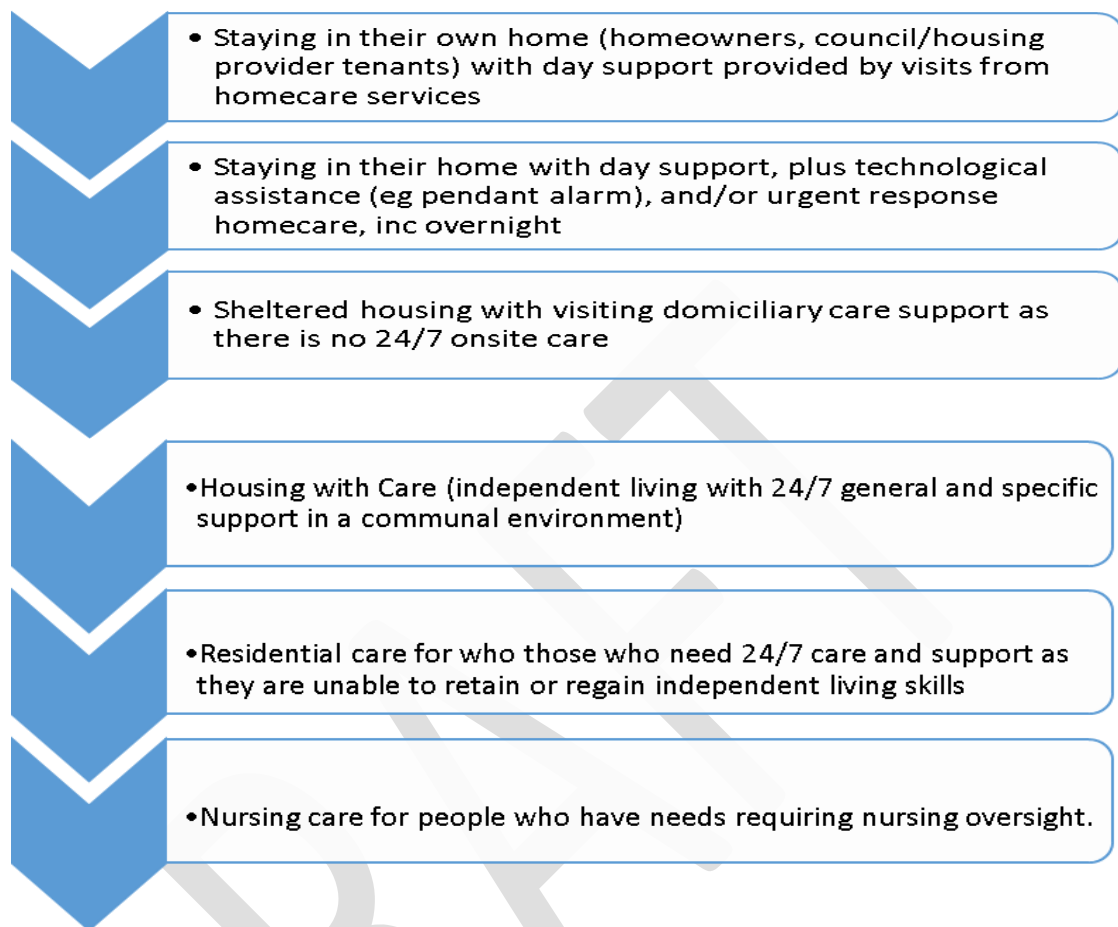
Section Two - The County Council's Strategic Intentions

The Council Plan 2017-2021 sets out the Council's commitment to support independent living and enable people to remain living in their own original homes as long as possible. As part of the work to achieve this, for those who are eligible for social care support, the Council will explore options for better co-ordinating and making use of a combination of Assistive Technology and existing domiciliary care that is already provided on an individual basis to people living either in their own original homes or in general needs sheltered housing schemes. The aim is to identify cost effective options that avoid the need for people to move unnecessarily and enable them to remain at home for the maximum length of time possible. At the point that a person's needs require higher levels of support than can be met through a combination of domiciliary care visits and technology, housing with care can provide an alternative to residential care. Wherever possible and appropriate, individuals are supported to remain living in housing with care schemes for the rest of their lives. The different types of support available are shown over page.

Housing with care is also an effective means of the Council meeting its duties under the Care Act. From a national perspective, the Care Act 2014 places a duty on local authorities to co-operate with partners to ensure that care and support is delivered in an integrated way. The Care Act is clear that housing is a health and social care related service as it plays a vital role in supporting people to maintain good health, independence and improve quality of life. Housing with care plays an important part in helping the Council to meet its duties under the Care Act:

- in terms of promoting wellbeing, the Care Act makes reference to suitable accommodation for older adults as part of the duty of promoting wellbeing, and the concept of 'independent living' as a core part of the wellbeing principle.
- in terms of prevention, the Act states that housing must be considered as part of an assessment process that may prevent, reduce or delay adults' social care needs – and that care and support should be delivered in an integrated way, in cooperation with partner bodies, including housing.
- in terms of provision of choice, the Act requires local authorities to have regard to the need to ensure that sufficient services are available to meet the needs for care and support of adults and carers. It also requires that there exists a diverse and efficient market with a 'variety of high quality services to choose from'. Increasing the availability of specialised housing with care will enable older people to have the choice of housing that is more suited to their needs, thereby reducing the risk for them of needing to go into care homes or hospitals

Overview of different types of personal care support available to older adults:



Section Three - What older people in Nottinghamshire think about housing with care

The aspirations of older people are changing. National evidence shows that older people prefer to remain as independent as possible and to retain their own front door for as long as they can.

Between 2012 & 2019 the Council will have developed seven new Extra Care housing with care schemes, informed by an initial county-wide consultation exercise.

For the next phase of housing with care developments, the Council will draw on national research about what good practice looks like for housing with care, informed by the experiences of the older adults living in the current Nottinghamshire schemes:

"Making sure my parents kept their independence was really important to all of us. They wanted to carry on living in their own home for as long as possible. Now in their Extra Care apartment they have freedom and privacy, but also support and help whenever they need it. It really is the best of both worlds."

Resident from Hilton Grange Extra Care scheme, Rushcliffe

"Mum likes it here because she's getting care when she needs it day or night yet still has her own independence, knowing that the flat is her home"

Relative of resident from St Andrew's House Extra Care scheme, Gedling

The Council will work with key partners such as District and Borough Councils to ensure developments align with local housing plans and assessed housing need.

The Council will also work with Health partners to ensure that the preventative benefits of new housing with care are realised and that the necessary health resources are engaged with the delivery and operation of each scheme (for example GPs).

In addition, there will also be local consultation for the new schemes to be developed as a result of this strategy.

Section Four - Needs assessment for Housing with Care

The Office for National Statistics (ONS), forecasts the number of over 65s in the UK rising by more than 40% by the mid-2030s to over 16 million. For Nottinghamshire, the forecast is even higher – a 42% rise by 2035. This means that over the 10 years between 2015 and 2025 there will be an additional 32,000 older people living in Nottinghamshire.

In addition to increasing numbers of people living longer into old age, there is also an increase in the number of years older adults spend living with complex care needs. Nationally, the number of people who are diagnosed with dementia is set to increase by 35% by 2025.

Recent national research has highlighted that as life expectancy increases, an additional 71,000 residential care home places will be required nationally by 2025 *unless* other alternative services are put in place to provide 24/7 access to support. An increase in the amount of housing with care available across Nottinghamshire will therefore help to avoid unnecessary admissions to residential care. Given these 'population need' projections and social care budget pressures, other councils have already planned to significantly increase their provision of housing with care. The Council has analysed the data for Nottinghamshire, informed by a nationally established and recognised analysis tool, to predict the need for specialist housing provision, assess the future demand by different types of tenure and prioritise areas for investment and development.

Analysis projects an estimated minimum of 2,030 additional units of housing with care will be required across Nottinghamshire by 2025. The Council is not, however, the only provider of such schemes, for example, private housing developers offer a range of retirement options for people to buy. The assumption has therefore been made based on current provision, that 50% of this total demand will be for nomination units for people with care and support needs for whom the Council is required to fund care and support i.e. 1,015 new housing with care nomination places by 2025 for use by the County Council. The needs analysis will be subject to review as new relevant data becomes available.

The Council will use its place shaping role to facilitate and support the development of the wider provision and market as part of implementing this strategy. The Council is committed to working in partnership with a range of potential agencies in order to increase mixed tenure provision of housing with care. This will be accessible and appropriate to the diverse needs and circumstances of older people living in Nottinghamshire.

As shown below and as set out in Appendix A, the County Council will have 242 housing with care places for older adults by 2019. Based on the analysis set out in appendix B, the County Council is seeking nomination rights to a total of 1,015 additional housing with care places by 2025.

	Existing housing with care places / those places already in development as at Dec 2017	Total number of new housing with care places required by 2025 <i>less the existing places/ those already in development as shown in the left hand column</i>
Ashfield	10	170
Bassetlaw	56	130
Broxtowe	0	173
Gedling	15	164
Mansfield	46	104
Newark & Sherwood	78	118
Rushcliffe	37	156
TOTAL	242	1015

The map in Appendix B gives an indicative guide as to where the Council envisages needing new housing with care nomination places by 2025. However the exact sizes and locations of new schemes will be informed by discussions with the housing authorities and by compliant procurement processes.

Section Five - The financial case for Housing with Care

National research by Professor John Bolton has recognised the importance of getting the right housing model in which to meet people's care needs and specifically identified having a 'reasonable volume of Extra Care/Supported Housing' as part of an overall framework to help a social care authority to make the best use of its resources through a strategic shift towards prevention and early intervention.

The County Council's original Business Case for Extra Care, as developed in 2013/14, showed Extra Care on average as being between £44 to £94 per week, per person, less expensive than a place in a residential care home. The figure varies due to the differing individual costs of each scheme.

A refreshed evaluation of potential savings carried out by the Council's Finance Team in November 2017 confirms that for the county as a whole, Extra Care is now on average between £49 to £91 per person per week less expensive than residential care.

The business case indicates further savings can be made through providing additional units of housing with care.

The costs of each individual scheme will differ in relation, for example, to the size of the scheme. The Council will therefore consider the business case for each potential opportunity on its own merits, through the relevant governance process.

As part of the business plan for each new scheme, the Council will also consider whether contribution of Council resources would be appropriate. This may be in a variety of forms, such as for example, through granting a lease of land for the development of a scheme. The aim is to deliver the new housing with care schemes without the need for Nottinghamshire County Council to incur additional costs through needing to borrow capital funding.

Section Six – Options for creating new Housing with Care and next steps

In developing this strategy, Nottinghamshire County Council has drawn upon other local authorities' experiences and the factors that they identified that made their approaches and models most successful. Other councils do not tend to rely solely on one model. The best approaches change over time and are affected by multiple factors, including, the wider economy, public sector funding and the availability of capital grants.

Many local authorities have successfully developed additional housing with care through a process of identifying suitable County or District Council land as part of wider planning developments and then seeking housing providers to build and manage the schemes. They usually have a mixture of different tenure options with units for part/full ownership, as well as rented units. Derbyshire has also developed some multi use buildings that provide other types of care and support in the same building, for example, daytime and specialist care services. North Yorkshire already had nineteen operational schemes in 2015 when it appointed six partners under an Extra Care Housing Framework to deliver further schemes across the county.

Rather than relying on one single option the Council seeks a mixed model approach to both tenure and models for developing the schemes. Schemes will have accessible communal facilities and activities which help to prevent social isolation and promote mental and emotional wellbeing. The Council may also seek to develop some multi-purpose buildings that provide other care and support services alongside housing with care.

The Council will consider use of its own land on negotiated terms where a council-owned plot coincides with an area of demand for housing with care.

The Council will undertake initial soft market testing and use that information to develop partnerships and/or follow due process to contract with potential partners to develop the required housing with care places, with detailed proposals for schemes brought to ASC&PH Committee for approval.

The schemes may include the following options:

- **Use of existing high quality sheltered housing schemes**
Some of the current older adults sheltered housing schemes have been designed and built to a high standard. Where such schemes exist and the housing providers seek to work with the Council, there

would be consultation with the existing tenants regarding whether these schemes have the potential for development as housing with care. Options will include exploring how to better use and co-ordinate existing domiciliary care already provided to any individuals living in the schemes and/or the provision of a 24/7 care service for the scheme, in order to provide a mixture of planned and rapid response care.

- **Remodelling of older sheltered housing schemes**

As part of their asset management plans for existing stock housing providers may wish to propose remodelling existing buildings into housing with care schemes in the required locations.

- **Working with Housing Providers and Private Developers**

Housing providers and private developers may wish to submit proposals to build and manage the schemes. They also often have, or acquire, sites which could be suitable for the development of housing with care. The Council will develop appropriate contractual arrangements to enable developers to bring such opportunities forward to the Council as proposals for potential new housing with care schemes.

- **Working with District and Borough Councils**

The Council has an established housing with care delivery model which has already worked successfully with District and Borough Councils to deliver new housing with care schemes. This approach has also been successful in drawing down national capital grant funding from the Homes & Communities Agency. The Council will continue to work with the District Councils and other partners to plan to meet the agreed demand requirements for older adults housing with care and to ensure that the strategic plans of all Councils are aligned.

Next steps

The Council is seeking to double its current older adults housing with care capacity to provide up to a total of 500 nomination units by 2021, as well achieving its overarching ambition of 1,015 additional housing with care nomination units by 2025 as an alternative to residential care.

To achieve this the Council will develop a county-wide housing with care delivery plan in partnership with the District Councils and other key stakeholders. Housing providers and developers across local authorities, registered social landlords and potential private investors will be engaged in the discussions about what new developments or remodelling of existing stock is possible. Consultation will be undertaken with local citizens on the draft plan for creation of new schemes.

Appendix A

Existing housing with care available to Notts County Council and new developments underway as at Dec 2017

Scheme Name	Housing with care places	Assessment beds located within schemes	Status	District
Darlison Court	10		Open	Ashfield
Abbey Grove Currently 12 at Larwood House, rising to 37 in Spring 2019 when the Extra Care scheme transfers over to the new Abbey Grove building	37		2019	Bassetlaw
Westmorland House	19		Open	Bassetlaw
St Andrews House	15		Open	Gedling
Poppy Fields	36	12	Open	Mansfield
Town View	10		2018	Mansfield
Bilsthorpe Bungalows	9		Open	Newark
Gladstone House	32	8	Spring 2018	Newark
Moorfield Court	15		Open	Newark
Vale View	22		Open	Newark
Cricketers Court	12		Open	Rushcliffe
Hilton Grange	18		Open	Rushcliffe
Spring Meadow	7		Open	Rushcliffe
TOTAL	242 (currently 175, rising to 242 once Gladstone House, Abbey Grove and Town View open)	20		

Appendix B

Overview re housing with care needed in Notts by 2025

	Existing housing with care places / those places already in development as at Dec 2017	+75 years popn by 2025	Places required based on 50% of 25 per 1,000 of older adults over 75s popn	Total number of new housing with care nomination rights (Less existing places/ those already in development as at Dec 2017)
Ashfield	10	14,400	180	170
Bassetlaw	56	14,900	186	130
Broxtowe	0	13,800	173	173
Gedling	15	14,300	179	164
Mansfield	46	12,000	150	104
Newark & Sherwood	78	15,700	196	118
Rushcliffe	37	15,400	193	156
TOTAL	242			1015

The Council is not the sole provider of the total predicted demand of 2,030 new units. The assumption based on current market share is that the Council require 50% of the new demand to be available to it for nominations. The other half being provided by other organisations including Housing Authority partners, Housing providers and private developers. According to the analysis the Council will therefore need an additional 1,015 housing with care nomination places by 2025 to meet the expected growth in the older adults population.

Projected additional Housing with Care (HC) need by 2025

Status of scheme

- Existing schemes
- Schemes in development
- Possible future schemes

	Mansfield	HC Places
1	Mansfield	70*
2	Warsop	35
		105

* Possibly two schemes

	Ashfield	HC Places
1	Kirkby	45
2	Sutton	90*
3	Hucknall	40
		175

* Possibly two schemes

	Broxtowe	HC Places
1	Beeston	45
2	Bramcote	45
3	Eastwood	40
4	Kimberley	40
		170

Exact number and size of schemes will depend on outcomes of commercial engagement.

	Bassetlaw	HC Places
1	Retford	45
2	Worksop	45
3	Carlton -in-Lindrick	40
		130

	Newark & S	HC Places
1	Newark	40
2	Olverton	40
3	Southwell	40
		120

	Gedling	HC Places
1	Carlton	40
2	Arnold	40
3	Woodborough	40
4	Ravershead	40
		160

	Rushcliffe	HC Places
1	East Leake	40
2	West Bridgford	40
3	Bingham	40
4	Keyworth	40
		160

Forecast density of HC need



Units = people with HC needs by ward, using half of the 25 per 1,000 over 75s calculation

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**Nottinghamshire
County Council**

**REPORT OF THE CHAIRMAN OF THE ADULT SOCIAL CARE AND PUBLIC
HEALTH COMMITTEE****CHANGES TO UNIVERSAL DEFERRED PAYMENT SCHEME LEGISLATION****Purpose of the Report**

1. The report seeks approval of the revised Deferred Payments Policy, attached as **Appendix 1**.

Information

2. The Universal Deferred Payment Scheme (UDPS) was introduced in April 2015. It is a national scheme that means people should not be forced to sell their home in their lifetime to pay for care in a care home.
3. There are **two** types of Deferred Payment Agreement (DPA):
 - Traditional type – the Council pays the care home or supported living provider directly and defers part of the charges due from the person until a later date
 - Loan type – the Council loans the service user the cost of the care in instalments and the service user pays the care home or supported living provider.
4. To join the traditional scheme, a person must:
 - be receiving care in a care home
 - own their own home and it is not disregarded due to a partner or certain other people living there
 - have less than £23,250 in savings and investments excluding the value of the home.
5. In the original legislation and guidance, councils in England are only required to offer DPAs if the council was meeting the person's needs or believed they would be required to meet their needs if asked.
6. As councils are not required to meet the needs of self-funders in care homes, they were not generally offered a DPA. This was not the intended effect of the legislation and did not protect self-funders from having to sell their home to pay for their care.
7. The change to the legislation and guidance from 5th February 2018 means that the council cannot refuse to offer a 'loan type' DPA to self-funders who meet the qualifying criteria.
8. The council can however still refuse a DPA in the following circumstances:

- i the council is unable to secure a first charge on the property. i.e. there are no mortgages or secured loans on the property
 - ii the person is seeking to defer a large top up which is not sustainable
 - iii the person does not agree to the terms and conditions of the agreement.
9. Nottinghamshire County Council is unlikely to experience any immediate significant increase in applications to the scheme. The Council has included the offer of a loan style agreement, as it was always present in the Care Act, but no applications have been made. Across the National Association of Financial Assessment Officers membership only one council, Cornwall, has been approached for this type of Deferred Payment since the original challenge.
10. The draft policy was presented to Adult Social Care and Public Health Committee on 11 June 2018 and was recommended by the Committee for approval by Policy Committee.

Other Options Considered

11. This is a legal requirement so no other options have been considered.

Reason/s for Recommendation/s

12. It is recommended to accept Nottinghamshire County Council Deferred Payments Policy, in order to comply with changes in the Care and Support Statutory guidance and associated regulations.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

14. This could place an increased financial burden on the Council dependent on demand for 'loan style' Deferred Payments. The loan will have to cover the private fee rates which are generally higher than the Council funded rates.

Implications for Service Users

15. Service users who are currently self-funding in a care home cannot be refused a 'loan type' DPA from the Council.

RECOMMENDATION/S

- 1) That the Committee approves the revised Deferred Payments Policy, attached as **Appendix 1**.

Councillor Stuart Wallace
Chairman of the Adult Social Care and Public Health Committee

For any enquiries about this report please contact:

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Constitutional Comments (SLB 30/05/18)

16. Policy Committee is the appropriate body to consider the content of this report.

Financial Comments (DG 05/06/18)

17. The financial implications are contained within paragraph 14 of this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Care and Support Statutory Guidance
<https://www.gov.uk/government/publications/care-act-statutory-guidance/care-and-support-statutory-guidance>

The Care and Support (Deferred Payment) Regulations 2014
http://www.legislation.gov.uk/ukxi/2014/2671/pdfs/ukxi_20142671_en.pdf

The Care and Support (Deferred Payment) (Amendment) Regulations 2017
<http://www.legislation.gov.uk/ukxi/2017/1318/note/made>

Changes to Universal Deferred Payment Scheme Legislation – report to Adult Social Care and public Health Committee on 11 June 2018.

Electoral Division(s) and Member(s) Affected

All.

ASCPH563 final



Policy Library Pro Forma

This information will be used to add a policy, procedure, guidance or strategy to the Policy Library.

Title: Universal Deferred Payment Scheme

Aim / Summary: To provide a full explanation of how the scheme will be operated in Nottinghamshire, including eligibility and discretionary areas.

Document type (please choose one)			
Policy	X	Guidance	
Strategy		Procedure	

Approved by: Policy Committee	Version number: 5
Date approved: 17/6/2015	Proposed review date: 22/03/19

Subject Areas (choose all relevant)			
About the Council		Older people	X
Births, Deaths, Marriages		Parking	
Business		Recycling and Waste	
Children and Families		Roads	
Countryside & Environment		Schools	
History and Heritage		Social Care	X
Jobs		Staff	
Leisure		Travel and Transport	
libraries			

Author: Team Manager - ACFS	Responsible team: Adult Care Financial Services
Contact number:	Contact

Please include any supporting documents

1.The Care and Support (Deferred Payment) Regulations 2014	
2. Care and Support Statutory Guidance October 2014	
3.Care Act 2014 Part 1 Sections 34-36	
4. The Care and Support (Deferred Payment) (Amendment) Regulations 2017	
Review date	Amendments
09/03/2017	Clarification statement added
21/03/2018	Supporting documents updated and explanation of Deferred Payment Types



Universal Deferred Payment Scheme

1. Introduction

The Deferred Payment Scheme is designed to prevent service users from needing to sell their home in their lifetime to pay for their care. Local authorities have been required to operate a Deferred Payment Scheme since 2001. The Care Act 2014 has reinforced this obligation and provided a broad framework for the operation of the scheme. There are discretionary areas in how to operate the scheme in the Care and Support Regulations and Guidance. This policy aims to set out clearly and transparently how the scheme will be operated at Nottinghamshire County Council.

2. Types of Deferred Payments

- The local authority pays the care home or supported living accommodation directly and defers the charges due to it from the individual (traditional type)
- The individual pays the care provider for their care and the local authority loans them the cost of care in instalments, less any contribution the individual contributes from other sources (loan type)

3. Eligibility Criteria

The Care and Support Statutory guidance specify that all of the following 3 criteria must be met to be eligible to join the Deferred Payment Scheme in the first instance:

- a) A person with eligible care needs that are being met by the provision of care in a residential or nursing home
- b) A person who has less than £23,250 in assets excluding the value of their main or only home

- c) A person whose home is not disregarded due to it being occupied by a spouse or dependent relative

Additional eligibility criteria

In order to join Nottinghamshire's scheme the following additional criteria must be satisfied:

- a) An application form completed and signed by the service user, attorney or deputy.
- b) The property is registered with the Land Registry
- c) Evidence that the property is suitably insured and maintained
- d) The council is able to secure the first charge against the property
- e) Consideration of the equity available to defer charges against. (see point 4 below for more detail)
- f) A Deferred Payment Agreement, signed by all parties that are registered on the title deed and have the legal status to sign the agreement if acting on behalf of the service user. A solicitor's undertaking will also be accepted as an interim measure pending an application for a Deputyship Order.

If a signed agreement is not received by the council during the 12 week disregard period, the service user will be given 28 days to submit the agreement or full cost charges will be applied.

4. Property valuation

An approximate valuation will be made using websites such as Zoopla and Right Move. If there is a disagreement of the value, then the service user/representative will be required to submit 2 independent estate agent valuations, and the average of the two will be used. Valuations will be reviewed in March each year.

In cases of joint ownership either through joint tenancy arrangements or tenants in common, the value will be the percentage share owned by the service user.

If the property has been purchased by a relative through the Right to Buy scheme, the value of the service user's interest will be the value of the Right to Buy discount that was received at the time the property was purchased.

5. Amount that can be deferred

The council will take into account the amount of equity available in a service user's property, the amount they will be contributing to their care costs from other sources, the total care costs that the person may face including any third party top up. If the council considers that the agreement is not sustainable or any of the other eligibility criteria are not satisfied, it will provide written notification of the decision and the reason why the service user will not be entitled to join the scheme.

6. Administrative costs and interest

The council will charge a one off fee to cover the costs of administering the scheme. This will cover legal costs of arranging a Deferred Payment (£195) and administrative costs (£235). The council will accept payment of this amount on application to join the scheme but will allow for this to be deferred if requested. These costs will be reviewed annually by the council.

Interest will be charged at the maximum rate payable, as specified in the Department of Health (DH) Guidance. The DH will review the level of interest at six monthly intervals and any change in rate will be applied by Nottinghamshire. Interest will be compound interest and added to the amount deferred on a four weekly basis and calculated on a daily basis.

7. 12 week property disregard

The value of the property will be disregarded for the first 12 weeks of a permanent admission to residential/nursing care only. If the person opts to self-fund but then subsequently approaches the council for funding at a later date, they will not be eligible for a further 12 week property disregard.

8. Third party top ups

A service user can choose accommodation that is more expensive than the council is willing to fund and therefore a third party top up may be applicable. The third party top up amount can be deferred but the social worker and Adult Care Financial Services will consider the affordability and sustainability of any such arrangement before agreeing to the Deferred Payment.

9. Personal Expenses Allowance

Service users on the Deferred Payment scheme will be able to retain up to £144 per week from their income whilst charges are accruing against the property. The service user can opt to retain a smaller proportion of their income to avoid greater interest charges. If the amount chosen is less than £144 per week, this can only be varied from April each year. The council will write out each year providing a statement of accrued charges to date and inviting service users to write in if they want to vary the amount of their Personal Expenses Allowance.

If the service user reaches their equity limit, charges will stop accruing against the property. At that point the Personal Expenses Allowance will reduce to the standard level as specified in the DH guidance.

10. The council's responsibilities

The council will provide six monthly statements showing the amount deferred, interest charges, administrative charges incurred and remaining equity in the home. A statement will be produced within 28 days of receipt of a written request.

11. The service user's responsibilities

If the service user is making a contribution to their care costs from income and/or savings they must notify the council of any changes.

They should ensure that the property is adequately insured and maintained. If the property is likely to remain empty for extended periods, then the service user must ensure that their insurance remains valid.

They must also seek written consent before allowing any person to occupy the property on either a commercial or non-commercial basis.

12. Termination of the agreement

A deferred payment agreement can be terminated in three ways:

- a) At any time by repayment by the service user or their representative of the full amount due, either during the service user's lifetime or on their death
- b) When the property is sold and the full amount due is paid
- c) When the service user dies and the amount due is paid from the estate

In all cases, interest will continue to accrue until the amount due is paid in full.

REPORT OF THE LEADER OF THE COUNTY COUNCIL**HIGH SPEED 2 (HS2) - RESOURCE PLAN****Purpose of the Report**

1. This report seeks approval to establish a provisional working budget for works necessary to advance the inter-dependent work streams associated with the High Speed 2 (HS2) Growth Strategy and the Housing Infrastructure Funding initiative.

Information

2. The report presented to Policy Committee on 14th February 2018 outlined the importance of the HS2 related growth to Nottinghamshire. This followed publication of the East Midlands HS2 Growth Strategy in September 2017 and the Midlands Connect Strategy.
3. In summary, as Nottinghamshire will be home to the East Midlands hub in Toton, the county is perfectly placed to capitalise on the economic benefits from high-speed rail. Working with our partners both nationally and locally, we are playing an active role in helping to drive the HS2 programme forward.
4. At the February meeting, it was agreed that an HS2 delivery team would be established to drive forward the County Council engagement in the development of a number of business cases from strategic outline to full business case stage, including any further studies or commissions.
5. In line with the outcomes of our meeting in February, work continues on the appointment of a delivery team with the Service Director for Growth & Investment, David Hughes, and a Programme Director for HS2, Ken Harrison now in position.
6. The delivery team will look to unlock investment in the key strands of the Growth Strategy. For example:
 - Highways – through the Department for Transport and the Road Investment Strategy, working with Highways England to bring forward road infrastructure, especially Junction 25 on the M1;
 - Housing – through the Ministry of Housing, Communities & Local Government and the Homes England, linked to Housing Infrastructure Fund and other land and development (including involvement in Lime Rise and Stanton sites); and
 - HS2 – through the Hybrid Bill, design phase and Environmental Impact phase.
7. In February, it was announced that the region has been short listed to submit a bid for forward funding through the Housing Infrastructure Fund for the HS2 Network of Garden

Villages. This will be a joint bid co-ordinated by Nottinghamshire County Council. It will include infrastructure investment in sites across the region.

8. The County Council and partners need to develop a bid with supporting business cases and this will require additional work to be commissioned for the respective sites. The commissions highlighted in this report (12 below) are in context of the sites in Broxtowe, Nottinghamshire i.e. Toton and Chetwynd.
9. The delivery team are engaged in drafting a joint implementation plan between the region and Government. Consideration is being made about how colleagues from respective teams can support the various workstreams including: People, Growth/Supply Chains, Jobs, Skills and Training and Mitigation (from a transport and economic development perspective). At the time of writing, an announcement is awaited regarding further funding being made available from central government in supporting the joint implementation plan.
10. At the HS2 Strategic Board on the 29th May, it was agreed that a refreshed Toton Hub Station Delivery Board will oversee the work programme for the Hub Station at Toton and this will involve key partners

Early Priorities & Resource Requirements

11. For a programme of this scale and complexity, it will be necessary to bring on board the very best advice and expertise at the right time. The local delivery team and the Delivery Board will oversee the work and commissions.
12. There is an identified need to appoint a specialist team of advisers to assist in key areas and to provide capacity including:
 - a) Preparation of a clear 'route-map' to delivery and a clear approach to realising the development and infrastructure ambition for the area. Arup have been identified as a preferred supplier for this work and they will bring strong UK and international experience to the project;
 - b) The business case for the Housing Infrastructure Fund bid will need to be co-ordinated and packaged in line with the Treasury Green Book. Amion Consulting Ltd are a specialist team of regeneration economists who have been supporting the region on the HS2 growth strategy programme. The County Council will make a proportionate contribution to their costs with the partner upper-tier authorities;
 - c) In considering future planning, investment and delivery of development and infrastructure, it will be important to consider possible impediments including the need for a clear land strategy. The delivery team will bring on board a team experienced in similar HS2 related growth to establish a clear approach;
 - d) A number of key infrastructure moves are identified in the Growth Strategy. These concept schemes will need to be developed at least to outline scheme design with appropriate analysis to support the business case. The Council's professional services contractor (AECOM) will be well placed to undertake the work. The County Council's established Transport Planning team are assisting on the client side with this commission; and

- e) Finally, it is clear that the design, identity and brand for the development ambition around Toton will require further advancement during the next stages of development and the team will be looking to bring on board experienced 'place' brand expertise and a design champion for the next stages.
13. The above works need to be undertaken as soon as practical in order to establish necessary momentum and to inform business cases that need to be prepared during the summer.
14. The total value of the work outlined is in the region of £265,000. As this work relates to growth and investment, subject to Policy Committee approval, it is proposed that the funds are sourced from the Growth and Economic Development initiatives 2018/19 budget.

Other Options Considered

15. The 'do nothing option' was discounted, as good infrastructure is one of Nottinghamshire County Council's priorities by making "Nottinghamshire a great place to start and grow your business". We are committed to promoting improvement to our transport and technology infrastructure to make Nottinghamshire a great place to invest and do business. The new campus, "garden village" development and infrastructure developments will help us meet this priority. The Council has for a long time said that more investment in transport and infrastructure in the East Midlands could have a transformative impact on the economy and quality of life for the people who live here.

Reason for Recommendations

16. The HS2 programme is vital to the economic prosperity of the County and work needs to commence at pace to build upon the excellent progress made to date. Any expenditure will not be abortive as it is reasonable to anticipate further funding opportunities and Policy Committee's approval to commissioning work now, will better place the team to bid for these.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

18. The cost of the proposed works detailed in the report is estimated at £265,000. This cost will be funded from the 2018/19 Growth and Economic Development budget.
19. Recovery of a significant amount of the costs detailed in the main body of the report are anticipated via additional 'growth funding' being secured through consideration HS2 Growth Strategy.

Implications for Service Users

20. From the outset, the Council has been determined to get the best deal on HS2 for the whole of Nottinghamshire, our communities and our businesses in terms of mitigation, compensations, better connectivity and a share of economic benefits. There is a huge wealth of experience and potential, the Council can be the driving force in growing a regional economy, and ensuring Nottinghamshire remains a well-connected County for the benefit of all.

RECOMMENDATIONS

It is recommended that Policy Committee:

- 1) Approves up to £265,000 from the Growth and Economic Development budget, towards various commissioning programmes for the financial year 2018-2019.
- 2) Agrees to receive an update report at a future meeting.

COUNCILLOR MRS KAY CUTTS MBE Leader of the County Council

For any enquiries about this report please contact:

Ken Harrison, Programme Director, HS2 ext. 73497

Nicola M^cCoy-Brown, Growth and Economic Development ext. 72580

Constitutional Comments [CEH 25/05/2018]

21. The recommendations fall within the scheme of delegation to Policy Committee.

Financial Comments [RWK 24/05/2018]

22. The financial implications are set out in paragraphs 18 and 19 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- *HS2 East Midlands Growth Strategy – Delivery Phase* – Report to Policy Committee, published 14 February 2018

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNCIL

RURAL LEADER PROGRAMME: MANAGEMENT RESOURCES

Purpose of the Report

1. To seek Policy Committee approval to extend the resources required to manage the continued delivery of the Nottinghamshire LEADER programme funded by the European Union.

Information

2. Nottinghamshire is a great place to start or grow a business, and has a vibrant rural and visitor economy. The council and its partners have successfully capitalised on funding opportunities to accelerate growth and support local businesses to thrive and prosper.
3. The LEADER programme (an acronym in French meaning *Links between actions for the development of the rural economy*) is a European Union initiative to support rural development projects initiated at the local level in order to revitalise rural areas and create jobs.
4. The South Nottinghamshire and North Nottinghamshire LEADER programmes provide grant funding to develop and grow new and existing businesses, strengthen the development of the rural economy and communities, create new jobs, develop and retain skills and capitalise on the area's industry, heritage, culture and land.
5. The LEADER programmes have ambitious targets, supporting businesses, enterprises, community groups and organisations in rural areas across the County:
 - Deliver 180 jobs
 - Support business growth, start-up and diversification
 - Support rural services and tourism
 - Attract £1.6 million private sector match funding
6. The combined grant fund for the two LEADER programmes is £3.4 million to support growth in rural Nottinghamshire. Currently, circa £2.8 million is allocated to be awarded as grants to rural businesses/organisations and circa. £561k for administering the programme. To date, 90 rural businesses have applied for a LEADER grant, with £510k of grants being awarded, £525k ready and waiting for a grant award decision, and a further £2.3 million of grants being prepared for submission as full applications by rural businesses/organisations. 18 jobs have been created so far.
7. As confirmed in previous reports to Policy (and the former Economic Development Committee) the LEADER programmes include management and staffing costs, which are met from the management fee (16.5% of the total programme funding). No financial contribution is required from the Council.

8. In November 2017, Policy Committee approved an increase on a temporary basis of the resources to support the delivery of the LEADER programmes.
9. To ensure continued delivery, full realisation of outputs, and maximisation of the benefits to Nottinghamshire's rural economy, there is now a requirement to extend the contracts for the three existing (temporary) 0.5 FTE (grade 4) Grant Support Officers, until 31st March 2019.
10. A full staffing proposal for the LEADER programme covering the period from 1st April 2019 to 31st December 2020 will be presented to Policy Committee in December 2018.

Other Options Considered

11. The option to continue to deliver the programmes at less than the current staff resource level was discounted as this would limit the amount of Grant funding available to rural businesses and organisations in Nottinghamshire and restrict economic growth.

Reasons for Recommendations

12. Additional staffing resources are required to fully realise the potential of grant funds available to businesses and organisations in rural Nottinghamshire.
13. An increased staffing resource will provide the capacity to invite and process applications swiftly to maximise available funds, and protect the Council's finances and reputation.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

15. Funding for these posts are contained within existing programme budgets with no additional cost to the Council.
16. The management fee is dependent on all grant funds being allocated. Should all funds not be allocated, then the management fee would reduce accordingly. There is a small risk that staffing costs would need to be picked up via the Growth and Economic Development budget. However, not only does the current predicted staffing surplus in the management fee allocation provide some protection to this potential risk, there are appropriate mechanisms in place for precise and frequent monitoring of both the budget and grant allocation profile.

Human Resources Implications

17. The LEADER Grant Support Officers are employed on temporary contracts, which will be extended in line with the programme requirements.

RECOMMENDATION

It is recommended that Policy Committee:

- 1) Approves the contract extension until 31st March 2019 of the three temporary part-time staff posts for the Nottinghamshire LEADER programmes.
- 2) Agrees to receive a report in December 2018, with a full staffing proposal covering the period from 1st April 2019 to 31st December 2020 for the LEADER programme.

COUNCILLOR MRS KAY CUTTS, MBE
Leader of the County Council

For any enquiries about this report please contact: Nicola M^cCoy-Brown, Growth and Economic Development Tel: 0115 9772580

Constitutional Comments [KK 23/05/2018]

18. The proposal in this report is within the remit of the Policy Committee.

Financial Comments [RWK 30/05/2018]

19. The financial implications are set out in paragraphs 15 and 16 of the report.

HR Comments [JP 23/05/2018]

20. The HR implications are contained in the body of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- *LEADER programme and Digital Business Growth programme – Additional Staffing:* Report to Policy Committee 15 Nov 2017, published

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNCIL**INTEGRATING INNOVATION CENTRES IN NOTTINGHAMSHIRE – REVISED APPROACH****Purpose of the Report**

1. This report sets out the latest position on the future management of the Integrating Innovation Centres contract and makes recommendations for the preferred service delivery route the Worksop Turbine.

Information

2. The Council Plan 2017-2021 confirms the Council's intent to help companies make decisions about choosing Nottinghamshire as a business location. With over 28,000 active enterprises in the county, we already have strong foundations to build upon. The county area remains a competitive business location with key logistical advantages. However, whilst there is a resilient and ambitious business base, there is still a need to facilitate growth and job creation in order to enable some firms to succeed and grow.
3. The County Council has a long history of supporting and accelerating the newest, and most vibrant, businesses. An example of this approach has been the Nottinghamshire innovation centres comprising Mansfield i-Centre, Newark Beacon and Worksop Turbine. The three centres were built to provide flexible and high-quality business accommodation for innovative and high growth small to medium sized enterprises and to drive economic growth and job creation in the local community.
4. In April 2011, a major change to operations was instituted with a move to a single, outsourced management contract covering all three centres. Previously, Mansfield i-Centre and Newark Beacon had been managed under separate outsourced contracts with different providers, and Worksop Turbine had been managed in-house by the County Council.
5. The integrated management contract had the joint aim of seeking to improve the way the three centres were managed and to drive the maximum economic benefit.
6. Oxford Innovation Ltd was appointed on a five-year contract to March 2016, with a further two one-year extensions. The remainder of this report draws on a body of work following Policy Committee's approval in December 2017 to extend the existing innovation centres contract to 30th September 2018 with the incumbent contractor, to give Officers time to review the future management of the three Centres.

Current Contract

7. Under a Management Agreement, Oxford Innovation Ltd provides day to day centre and facilities management, business support and coaching. The premises have different building owners but the County Council is an equity stakeholder in Newark Beacon and contributed to the capital costs of the Mansfield i-centre. Details of the ownerships are set out below:
 - Worksop Turbine (owned by Nottinghamshire County Council)
 - Newark Beacon (owned by Newark and Sherwood District Council with an interest held by Nottinghamshire County Council)
 - Mansfield i-Centre (owned by Mansfield District Council for which Nottinghamshire County Council contributed to the original capital costs)
8. The Management Agreement model assumes that Oxford Innovation Ltd quarterly contract fees are met by income generated by licence fees and conferencing services. The individual owning authority meets all surpluses/deficits (noting the County Council's equity state in the Beacon whereby it has a percentage call on surpluses or conversely a responsibility to make a proportionate deficit contribution). Other salient points include:
 - a) There is a Weighted Performance agreement in the Management Agreement to drive surpluses – with bonus payments available to the operator focused primarily on financial performance and customer satisfaction with a secondary emphasis on occupancy (to drive revenue) and business support to drive individual business growth and job creation. There is however no formal penalty clause.
 - b) There is a mechanism for Newark & Sherwood and Mansfield Councils to each draw down a £15,000 per annum contribution to a building sinking fund and to charge up to £6,000 management costs per annum to the contract, which are deducted before surpluses/deficits are calculated. No such provision exists for the Worksop Turbine which owned by the County Council.

Review and Outcome

9. The review process, agreed by Policy committee in December 2017, was undertaken by officers with support from property agent Lambert Smith Hampton. It focused on the changing priorities of the County and District Councils and commercial market considerations namely:
 - Adoption of the new Council Plan and Place Departmental Strategy;
 - Changes and pressures on local authority funding and the increasing need to raise revenue;
 - The advent of university led innovation programmes and buildings;
 - An increasingly supply of price competitive commercial space from the private sector and
 - The introduction of the D2N2 Growth Hub (business support and advice to new and growing businesses).
10. Further, the review has reasserted earlier assessments (including soft market testing) that the services under the current contract form are largely effective but are:
 - a) Expensive in comparison to other potential delivery models;
 - b) Do not deliver the original economies of scale that the outcomes of the original contract were predicated on;

- c) Represent an undue burden on partners (in particular the County Council) in respect of the time and expense of contract management;
 - d) Provide budget uncertainty regarding deficits payable;
 - e) Superseded in parts by:
 - i. the Derby, Derbyshire, Nottingham and Nottinghamshire (D2N2) Growth Hub offer – to which the County Council contributes
 - ii. University led and externally funded provision and
 - iii. Sector specific innovation response programmes including those supported by the Midlands Engine Vision for Growth and Investment Fund.
11. During the course of the review, Newark and Sherwood District Council advised that they had been conducting their own internal review in respect of the future development of the Newark Beacon, with the underlying objective of income maximisation. Accordingly, Newark Beacon has been withdrawn from the joint tendering process. Irrespective of the outcome of their review, interim management of the Newark Beacon will be taken in-house from 1st October 2018.
12. On this basis, a two-centre model, involving Mansfield i-Centre and the Worksop Turbine, is unlikely to be attractive to the market; particularly given the current occupancy / licence fee performance and age of the Mansfield i-centre.
13. As part of the review, Lambert Smith Hampton (LSH) were appointed to undertake a Professional Standards 'Red Book' asset valuation of the three centres. This gave more insight into operational costs and revenue performance across each of the centres set against the likely value of each on the open market. Whilst the Worksop Turbine's performance has improved the County has a net deficit in the overall cash flow which is not desirable in the context of the Council's budget constraints.
14. The review therefore identifies an opportunity to improve the financial performance of the Worksop Turbine centre by bringing the management and letting of the property in house whilst still delivering business support for the tenants in partnership with external agencies. A full Business Case will be developed prior to the transfer of the centre in September 2018.

Other Options Considered

15. The 'do nothing option' was not viable as the current contract extension will lapse on the 30th September 2018.
16. The three-centre model retendering options appraisal was discounted as one partner confirmed their intention to review and withdraw from the three-centre model re-tendering arrangement due to the risks that it represented to the duration and viability of the process and its attractiveness to market.
17. Going forward with a 'two-model option' was also discounted as the review concluded that there was not a good strategic or operational case that would be sufficiently attractive to the private and third sector market and to pursue such has a reputational and financial risk to the County Council both as the lead partner and owning authority of the Worksop Turbine.

Reason for Recommendations

18. To deliver the Council Plan commitments of making a great place to raise a family, to build a future, to enjoy later life, and to start and grow a business, requires flexibility. Rather than being locked into long-term contractual arrangements that are costly to change, insourcing the management of the Worksop Turbine Centre enables the Council to take a long-term view on the business needs and aspirations of our area and the investment needed to meet these needs. This approach will support wider plans to stimulate economic growth locally and help manage pressure on public services.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

20. The County Council has pre-existing commitments to support deficits and share in surpluses in the Worksop Turbine and the Newark Beacon. Appropriate budgetary provision has been made from within the Growth and Economic Development budget and where required, this has included meeting specific property upgrade requirements.

Human Resources Implications

21. If the proposal to transfer the service from Oxford Innovation Ltd to the County Council is approved, the employees currently undertaking the service will transfer to the County Council under Transfer of Undertakings (Protection of Employment) Regulations 2006 (TUPE) arrangements. This will include three full time posts. Information on the financial liabilities (salary, pension, leave etc.) has been received from Oxford Innovation and work will be undertaken to ensure that the appropriate process is adhered to. The roles of these staff will remain very similar to the duties currently performed under the incumbent contract.

Implications for Service Users

22. By ensuring the continuing operation of the Worksop Turbine, the Council will be responding to local businesses people, both established and those planning to set up new businesses, requests for more affordable, flexible and quality business accommodation, which will help encourage economic growth in the area.
23. The Council has experience in managing these types of development and underpins the Council's commitment to supporting small and local businesses in order to reach their full growth potential.

RECOMMENDATIONS

It is recommended that Policy Committee:

- 1) Approves the County Council's withdrawal from the three centre Integrated Innovation Centres contract as of 1st October 2018.
- 2) Approves the transfer of the management of the Worksop Turbine to the County Council as of 1st October 2018.
- 3) Delegates' authority to the Director of Investment & Growth, in conjunction with the Section 151 Officer, to negotiate the exit process with the district partners for the other two centres.
- 4) Agrees to receive an update report at a future meeting.

COUNCILLOR MRS KAY CUTTS MBE
Leader of the County Council

For any enquiries about this report please contact:

Nicola M^cCoy-Brown, Growth and Economic Development ext. 72580

Constitutional Comments (EP 24/05/2018)

24. The recommendations fall within the remit of the Policy Committee by virtue of its terms of reference.

Financial Comments (RWK 24/05/2018)

25. The financial implications are set out in paragraph 20 of the report

HR Comments [JP 08/06/2018]

26. The HR implications are set out in paragraph 21 of the report

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- *Integrating Innovation Centres in Nottinghamshire Contract* – Report to Policy Committee, Published 20 December 2017

Electoral Division(s) and Member(s) Affected

- Newark West – Councillor Keith Girling
- Worksop North – Councillor Alan Rhodes
- Mansfield South – Councillor Andy Sissons

REPORT OF THE LEADER OF THE COUNTY COUNCIL**ENGAGING A STRATEGIC PARTNER TO SUPPORT THE DELIVERY OF THE
PROPERTY TRANSFORMATION PROGRAMME****Purpose of the Report**

1. To seek approval for the appointment of Turner & Townsend as a strategic partner in the delivery of the Property Transformation Programme and to seek approval for the costs associated with the delivery of the initial phase of work.

Information

2. The Place Department was established in October 2017. In the six months since its inception there has been a considerable effort made to understand any shortcomings across constituent services in order to shape the Department to deliver the ambitious targets identified in the Place Departmental Strategy and Council Plan.
3. It is clear to Departmental leaders that despite strong performance in many service areas across Place, the existing Property Services function requires external support to fulfil its role in supporting the Department and the wider Council in the delivery of strategic objectives.
4. The formation of Arc (the Council's joint venture property services company, established with Scape Group as co-owners) in 2016 required Property Services to develop a new operating model based around the establishment of an "intelligent client" function. This has yet to be fully realised. In addition, following the establishment of Arc the remaining Property functions have performed below an optimum level across a range of operational areas. This is due to issues of both capacity and capability.
5. Turner & Townsend, a national organisation with a track record in supporting local authorities in property related improvement activity, was engaged in January 2018 to undertake a diagnostic of the current property function. This work, which has been well received by staff and client Departments, has identified a number of projects and actions required to bring the service up to the level required for it to effectively support the delivery of the Place Departmental Strategy and Council Plan. Key amongst these are:-

Theme	Output
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Strategy	<ul style="list-style-type: none"> ▪ Develop a new Corporate property strategy
Governance	<ul style="list-style-type: none"> ▪ Develop a new property governance framework ▪ Develop a clearer 'Commissioning' / 'Client' split
Policies & Procedures	<ul style="list-style-type: none"> ▪ Revise Property Policies & Procedures Framework ▪ Develop new Property Policies (as required)
Data & Management Information	<ul style="list-style-type: none"> ▪ Review and revise the central property database so that is up to date and accurate. ▪ Develop and implement supporting policies and procedure regarding data management.
Capacity & Capability	<ul style="list-style-type: none"> ▪ Develop property capacity and skills ▪ Develop effective workload & resource management tools ▪ Develop the Intelligent client function
Delivering Capital & Revenue Spend	<ul style="list-style-type: none"> ▪ Revise and implement the corporate policy for maintenance ▪ Establish Project and Programme Management standards and methodologies ▪ Develop gateway review processes ▪ Develop high quality briefs ▪ Risk and change management process improvements
Operating Model	<ul style="list-style-type: none"> ▪ Develop an overall Property Operating Model ▪ Develop a fit for purpose Property staffing structure
Performance	<ul style="list-style-type: none"> ▪ Develop a clear performance reporting framework

6. The limitations and potential costs of having an external organisation take responsibility for the delivery of a programme of such strategic importance is recognised. In response, internal project and programme management resource to initially support, and then lead on, the delivery of this programme of work is being developed.
7. To maintain the momentum of the work undertaken to date, it is envisaged that Turner & Townsend will work with officers to establish the Property Transformation Programme for a 3 month period. During this time the level of internal resource will be increased, allowing Turner & Townsend to transition to a position of external oversight, support and challenge.
8. Approval is therefore sought to engage Turner & Townsend for a 3 month period at a cost of £136,337 (plus reasonable expenses). Procurement would be via the Bloom framework. A further report will be brought to Committee in October 2018 with the outcome of work to date, and subsequent proposals for future activity.

Other Options Considered

9. Do Nothing – this was discounted as an option as there is a clear strategic need for the property service to undergo considerable change if we are to fulfil our corporate objectives. On this basis this option was disregarded.
10. Resource internally – this would see us taking the recommendations and delivering them using internal resource. Whilst this is possible it is felt that due to a lack of immediately available resource the momentum of the work to date would be lost. The opportunity to work with Turner & Townsend and to capitalise on the company's experience and expertise would also be lost.

Reason/s for Recommendation/s

11. Due to the strategic importance of an effective property service there is an appetite to see the momentum gathered to date continue. The most feasible way to ensure this is to work with the team from Turner & Townsend, who already have knowledge of the organisation, and to complement this with select internal resource whilst building internal capacity.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Data Protection and Information Governance

13. As this activity involves collaboration with external agencies (Turner & Townsend) there is a need to ensure that information sharing between the two organisations complies with the required protocols to safeguard any sensitive information.

Financial Implications

14. A request will be submitted to Finance and Major Contracts Committee for the costs set out in Paragraph 8 to be met from corporate contingency.

RECOMMENDATION/S

- 1) That Committee approves the use of Turner & Townsend to commence work on the Property Transformation Programme as outlined above.

- 2) That a request is submitted to Finance and Major Contracts Committee to approve an allocation from contingency to fund the cost of the proposed work in the sum of £136,337 plus reasonable expenses.

Councillor Mrs Kay Cutts MBE
Leader of the Council

For any enquiries about this report please contact: James Lewis, Project Manager, Programmes & Projects Team, Tel: 0115 9773516

Constitutional Comments [SSR 25/05/2018]

15. The decision falls within the scope of decisions that may be approved by Policy Committee.

Financial Comments [RWK 30/05/2018]

16. The financial implications are set out in paragraphs 8 and 15 of the report.

HR Comments [JP 04/06/2018]

17. There are no specific HR implications arising from this report

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

REPORT OF THE LEADER OF THE COUNTY COUNCIL**MOORFIELD COURT, SOUTHWELL - SURRENDER OF PART OF
PROPERTY - THE SPIERS DAY CENTRE****Purpose of the Report**

1. To seek approval to surrender the remainder of the leasehold interest in The Spiers Day Centre to the landlord Anchor Trust Housing Association.

Information

2. NCC hold a 35 year lease on the above premises commencing 13th September 2004 at a rent of £1.00 per annum (as indicated on lease plan2). The day centre closed at the end of May 2013 and has remained vacant since pending a decision on its future use. The lease includes a strict user clause only permitting use as a day centre or conversion to flats for frail and elderly residents. The landlord now wishes to redevelop the property and has agreed to take a surrender of the property on the basis that it is vacant. The landlord has confirmed there will be no dilapidations claims against the Council, who will have nomination rights on 50% of the newly developed flats (as indicated outlined red on plan A). This will relinquish any future liability on this site and allow for much needed residential accommodation to be provided.
3. As part of the proposed redevelopment, Anchor will create 4 new apartments in the former day care centre space, taking the overall number of apartments at Moorfield Court from 43 to 47. Anchor have offered to give NCC nomination rights to two of these additional apartments, thereby increasing the total number of NCC Extra Care nomination units in the scheme to a total of 17. The contract for this will be as per the existing agreements.
4. There no management or void costs in respect of the new properties as these will be covered by Anchor Housing Trust.

Other Options Considered

5. Rejection of the proposal. This would not be in the interest of NCC and the Council will remain liable for any maintenance on the property up until lease expiry and with a final dilapidations claim expected to be made.

Reason/s for Recommendation/s

6. Failure to agree a surrender with the benefit of future nomination rights on future redevelopment would not be in the interest of NCC and the Council will remain liable for any maintenance on the property up until lease expiry, with a final dilapidations claim made.
7. To allow for the development of much need residential accommodation.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That approval is given to the surrender the lease back to the landlord and for the Council to have nomination rights on 50% of the new flats.

Cllr Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact: David Hughes, Service Director, Investment & Growth, Tel: 0115 9773825

Constitutional Comments [CEH 25/05/2018]

9. The recommendation falls within the delegation to Policy Committee. The nomination rights will need to be documented in a formal agreement (to be agreed with Legal Services) setting out all rights and obligations.

Financial Comments [RWK 24/05/2018]

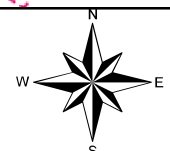
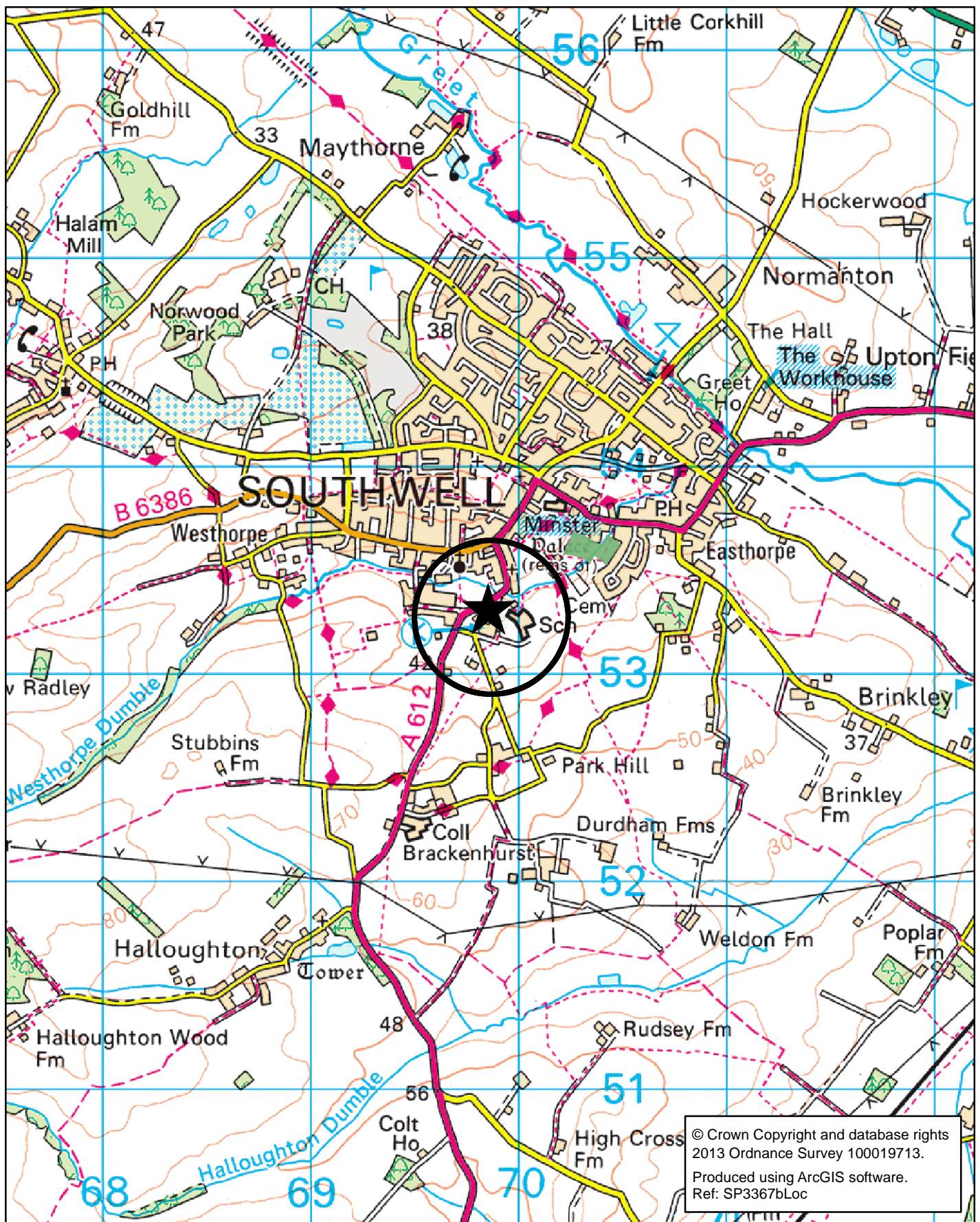
10. There are no specific financial implications arising directly from the report.

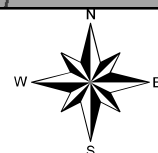
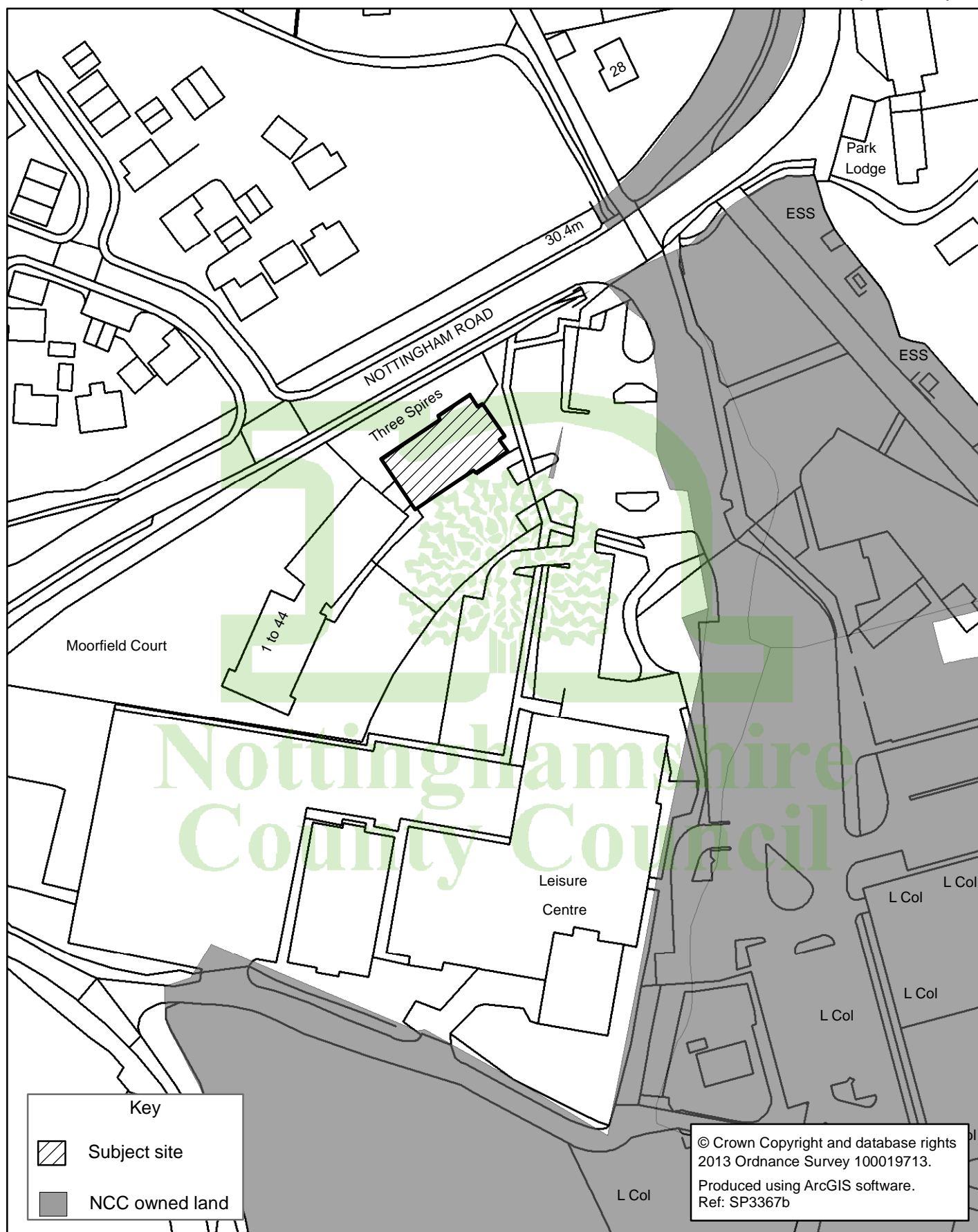
Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

Ward(s): Southwell
Member(s): Councillor Roger Jackson







EXISTING GROUND FLOOR PLAN



PROPOSED GROUND FLOOR PLAN - OPTION 1

ACCOMMODATION SCHEDULE				
EXISTING	1st Bed	2nd Bed	Total	%
1 Bed	8	13	14	81%
2 Bed	0	4	4	19%
Total	8	17	25	40%

PARKING: 22 Spaces

Car:

- Apartment 1 Bed
- Apartment 2 Bed
- Communal accommodation
- Day Care Use

ACCOMMODATION SCHEDULE				
PROPOSED	1st Bed	2nd Bed	Total	%
1 Bed	10	13	14	79%
2 Bed	2	4	4	21%
Total	12	17	29	47%

PARKING: 22 Spaces

Car:

- Apartment 1 Bed
- Apartment 2 Bed
- Communal accommodation
- Day Care Use

- F - All units & communal layout revised 30/05/03
- E - Residential Units references revised - 11/04/03
- D - Revised as per Minutes of Meeting on 28/03/03
- C - Revised as per Minutes 4/3/03
- B - Revised as per Minutes 27/2/03
- A - Revised as per Minutes 6/2/03

REVISIONS

JOB TITLE

- Anchor Trust Development
Nottingham Road
Southwell

DRWG TITLE

- Proposal 6
Plans

DRAWN BY

- MH/TA

SCALE

- 1:200

DATE

- Nov '02

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REVISION

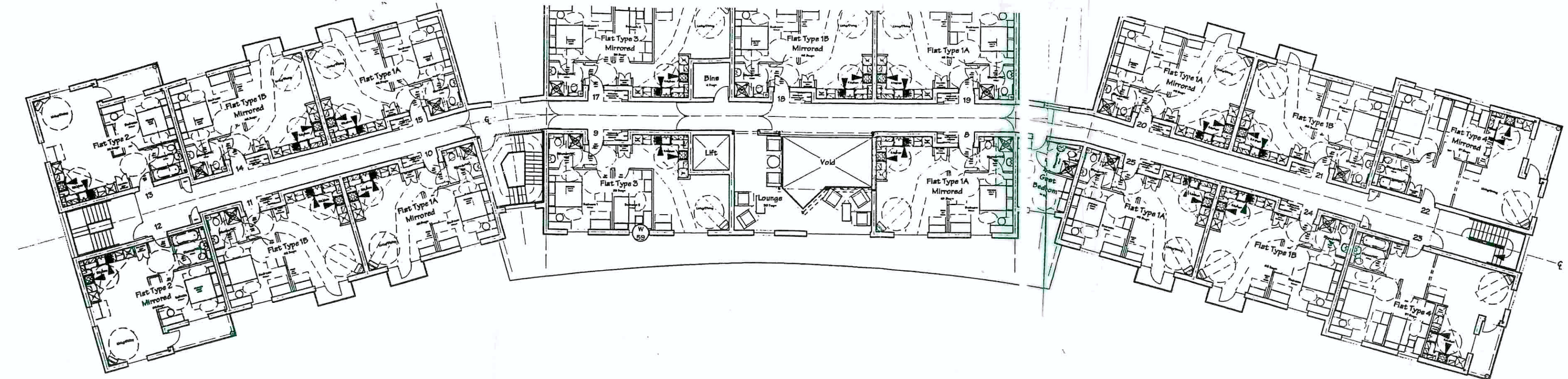
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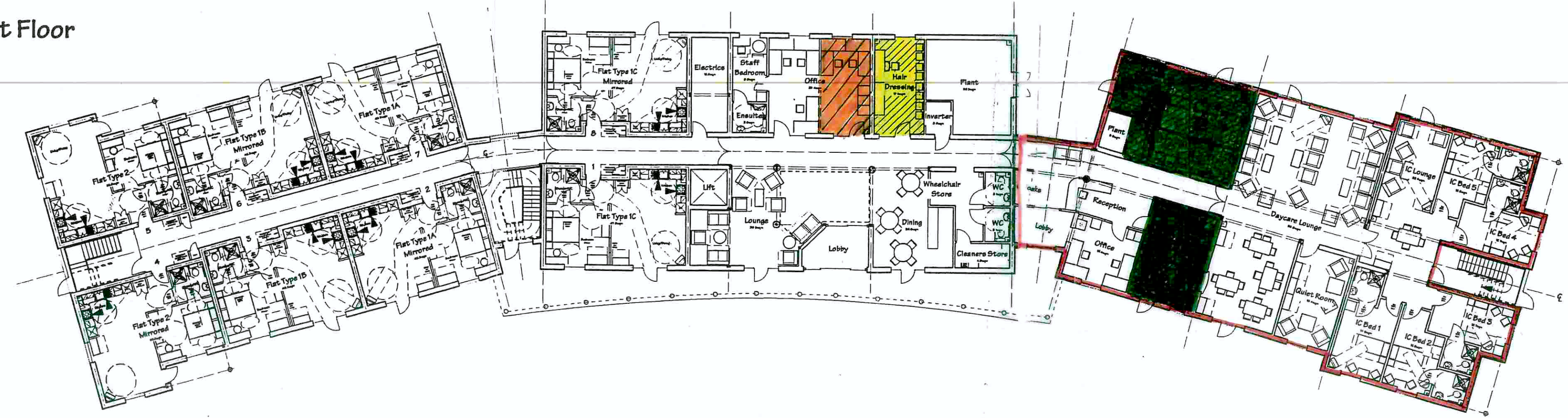


IN
SEAL
REGISTER
26576

Maney
Russ Mone
Jayne Francis
Authorised Signatory



First Floor



Ground Floor

REPORT OF THE LEADER OF THE COUNTY COUNCIL**COTGRAVE COUNTRY PARK – PROPOSED CABIN & LEASE TO FRIENDS OF
COTGRAVE COUNTRY PARK****Purpose of the Report**

1. To seek approval to install a cabin at Cotgrave Country Park to serve as a base for the Friends of Cotgrave Country Park and as a visitor centre for the park and approve a 10 year lease to the Friends.

Information

2. The cabin, comprising a purpose built steel structure will be funded by S.106 developer contributions and procured by Nottinghamshire County Council. Service installation costs will be funded under S.106 developer contributions. (see attached drawing and location plan). Groundworks preparations required for the cabin will be carried out by volunteers attached to Friends of Cotgrave Country Park.
3. The County Council would submit the planning application for the installation and operation of the cabin and will ensure that all necessary permissions are in place before any lease to the Friends of Cotgrave Country Park is granted.
4. The cabin will be maintained by Nottinghamshire County Council through the Green Estates budget of £6,000 for planned maintenance. Friends of Cotgrave Country Park will carry out day to day maintenance such as cleaning, decorating, fixing leaking taps, changing bulbs, doing the daily and weekly building checks. Additionally they will alert NCC officers to items that require maintenance of repair such as electrical repairs, blocked drains and the like.
5. Proposed lease terms to Friends of Cotgrave Country Park are attached in the **Appendix 1**.

Other Options Considered

6. No other viable options were identified for the provision of the cabin.

Reason/s for Recommendation/s

7. Providing a visitor facility at Cotgrave Country Park has been a long-term aspiration as stated in the approved Green Estate Strategy.

Statutory and Policy Implications

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

9. The cabin will enable the Friends of Cotgrave Country Park to have a more frequent presence in the area and will deter anti-social behaviour.

Financial Implications

10. The Council will incur maintenance costs during the course of the lease. These will be funded through the existing Green Estates budget in the sum of £6000. The Council will be responsible for all future maintenance and removal of the cabin if the proposed tenant ceases to operate.

RECOMMENDATION/S

- 1) To approve the installation of a cabin at Cotgrave Country Park to serve as a base for the Friends of Cotgrave Country Park and as a visitor centre for the park.
- 2) To approve the grant of a lease to Friends of Cotgrave Country Park of a cabin at Cotgrave Country Park on terms set out in the **Appendix 1**.

Cllr Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact: David Hughes, Service Director, Investment & Growth, Tel: 0115 9773825

Constitutional Comments [CEH 25/05/2018]

11. The recommendation falls within the delegation to Policy Committee. When considering the recommendation the Committee should consider that when granting any rights or interests in land the Council is under an obligation to consider the effect on the value and use of the Council's retained land and appropriate value for the right or interest must be obtained.

Financial Comments [RWK 24/05/2018]

12. The financial implications are set out in paragraph 10 of the report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

Ward: Cotgrave

Councillor: Councillor Richard Butler

UPRN: 62176

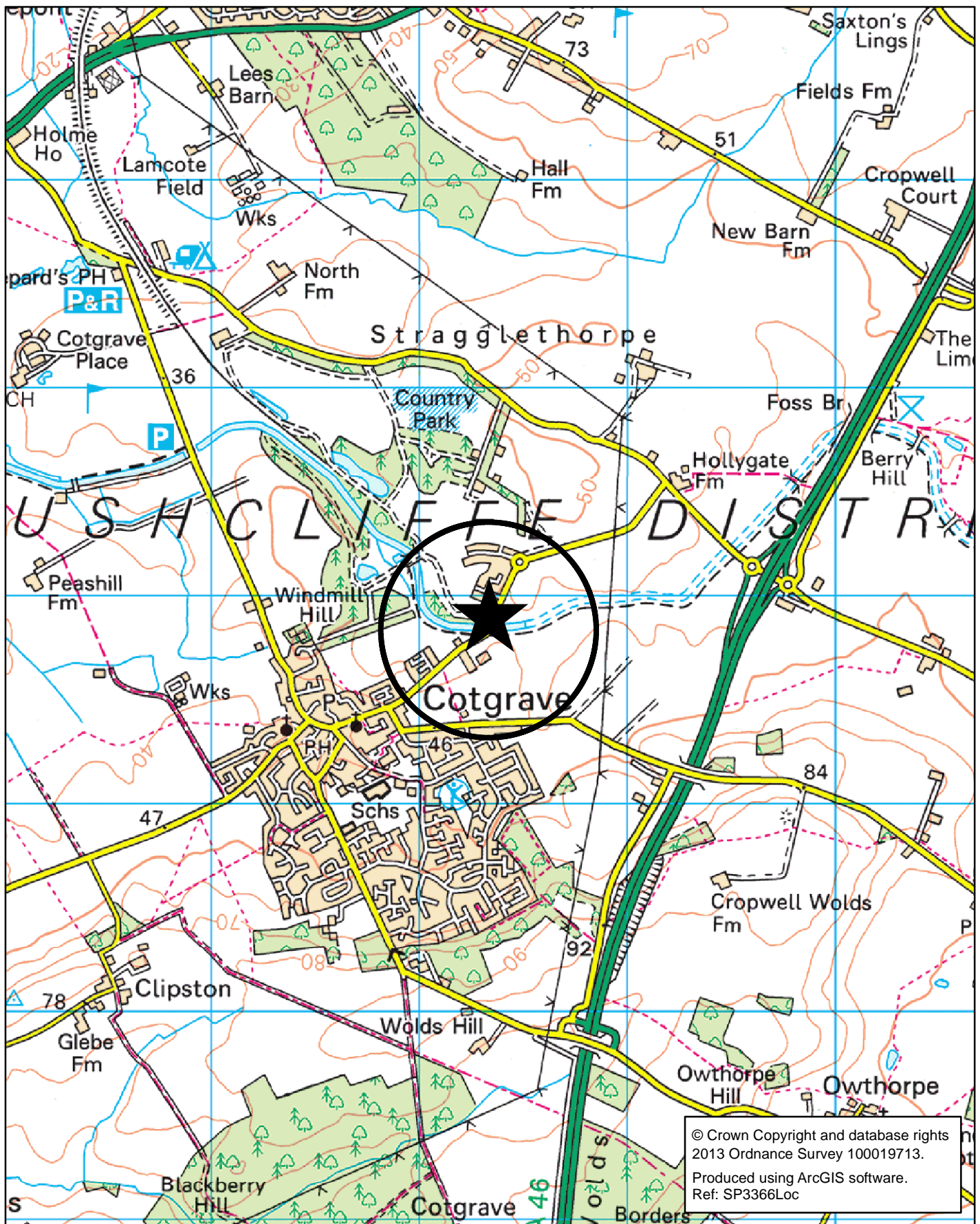
COTGRAVE COUNTRY PARK – PROPOSED CABIN & LEASE TO FRIENDS OF COTGRAVE COUNTRY PARK

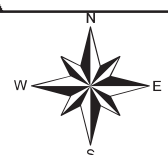
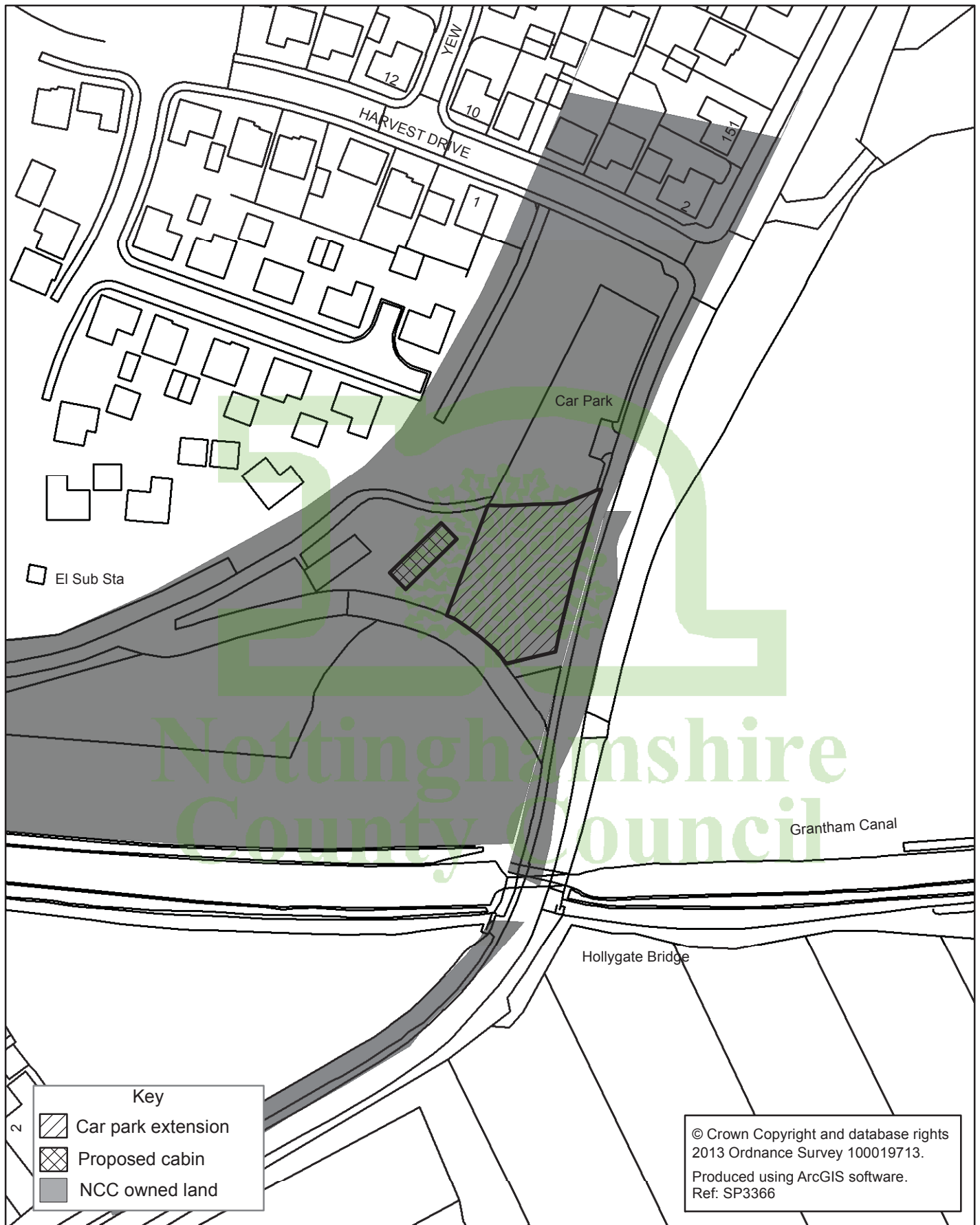
Information

Lease Terms:

Landlord	Nottinghamshire County Council
Lessee	Friends of Cotgrave Country Park
Premises	350 square metres or thereabouts at Cotgrave Country Park shown on the attached plan.
Term	10 years with effect from an early date to be agreed. * Note: The lease will be contracted out of sections 24 to 28 of the Landlord and Lessee Act 1954, Part II (as amended).
Rent	1 peppercorn per annum (if demanded).
User	The premises are to be used solely for the siting of a cabin.
Hours of use	Dawn to dusk, daily.
Notices	The Lessee will be responsible for the provision of all signage detailing the equipment authorised for use by the public and all restrictions / conditions relating to that use. Such signage will also include the appropriate contact details of the Lessee.
Outgoings	The Lessee will be responsible for all outgoing in connection with the use of the Premises.
Access	Access to the Premises is to be via the public surfaced pathways within the Country Park.
Landlord's Obligations	<ul style="list-style-type: none"> To assist and advise as necessary with the ongoing management of the C To permit access to site for third party's with or without vehicles associate and servicing of the Containers

	<ul style="list-style-type: none"> • To undertake all necessary routine inspections and safety checks according to current leg and best practice to maintain the Containers, services and fittings (including water safety monitoring and electrical appliance safety checks) • To undertake maintenance works in accordance with NCC's planned maintenance program maximum of £6,000 per year.
Tenant Responsibilities	<ul style="list-style-type: none"> • The tenant will carry out day to day maintenance such as cleaning, decorating, fixing leaking taps, changing bulbs, doing the daily and weekly building checks. • The tenant will alert NCC officers to items that require maintenance of repair such as electrical repairs, blocked drains and the like. • To maintain and keep the containers in a safe and tidy condition at all times. • To remove and dispose in a responsible manner all waste from the Containers on a regular basis and to keep the demise clean, tidy and in a safe condition. • To observe at all times the conditions detailed in the Site Risk Assessment in relation to the use of vehicles on site when travelling across the Country Park to the site and the Car Park.





REPORT OF THE LEADER OF THE COUNTY COUNCIL**BESTWOOD COUNTRY PARK – PROPOSED LEASE OF MULTI USE
SPORTS AREA (MUSA)****Purpose of the Report**

1. To seek approval to a 25 year lease of 1,630 square metres at Bestwood Country Park to Bestwood St Albans Parish Council for the siting and use of multi-use sports equipment.

Information

2. The Parish Council wish to lease an area of land for a term of 25 years to construct a Multi-use Sports Area on County Council owned land at Bestwood Country Park. The Parish Council is receiving a grant from the Authority's Local Improvement Scheme Fund for the full costs of the equipment which will be available for community use. The agreed terms for the lease are contained in **Appendix 1**.

Other Options Considered

3. Rejection of the proposal. This would be contrary to the Authority's Arts & Sports Development Strategy.

Reason/s for Recommendation/s

4. To assist in the delivery of a Multi-Use Sports Area for public access. The proposal accords with the Authority's Arts & Sports Development Strategy.

Statutory and Policy Implications

5. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

6. The Parish Council will be responsible for ongoing maintenance as described in **Appendix 1**.

RECOMMENDATION

- 1) That approval is given to the grant of a 25 year lease of 1,630 square metres at Bestwood Country Park to Bestwood St Albans Parish Council for the siting and use of multi-use sports equipment.

Cllr Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact: David Hughes, Service Director, Investment & Growth, Tel: 0115 9773825

Constitutional Comments [CEH 25/05/2018]

7. The recommendation falls within the delegation to Policy Committee. When considering the recommendation the Committee should consider that when granting any rights or interests in land the Council is under an obligation to consider the effect on the value and use of the Council's retained land and appropriate value for the right or interest must be obtained.

Financial Comments [RWK 24/05/2018]

8. The financial implications are set out in **Appendix 1**.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

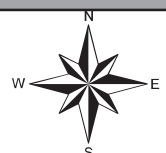
Ward(s): Newstead
Member(s): Councillor Chris Barnfather

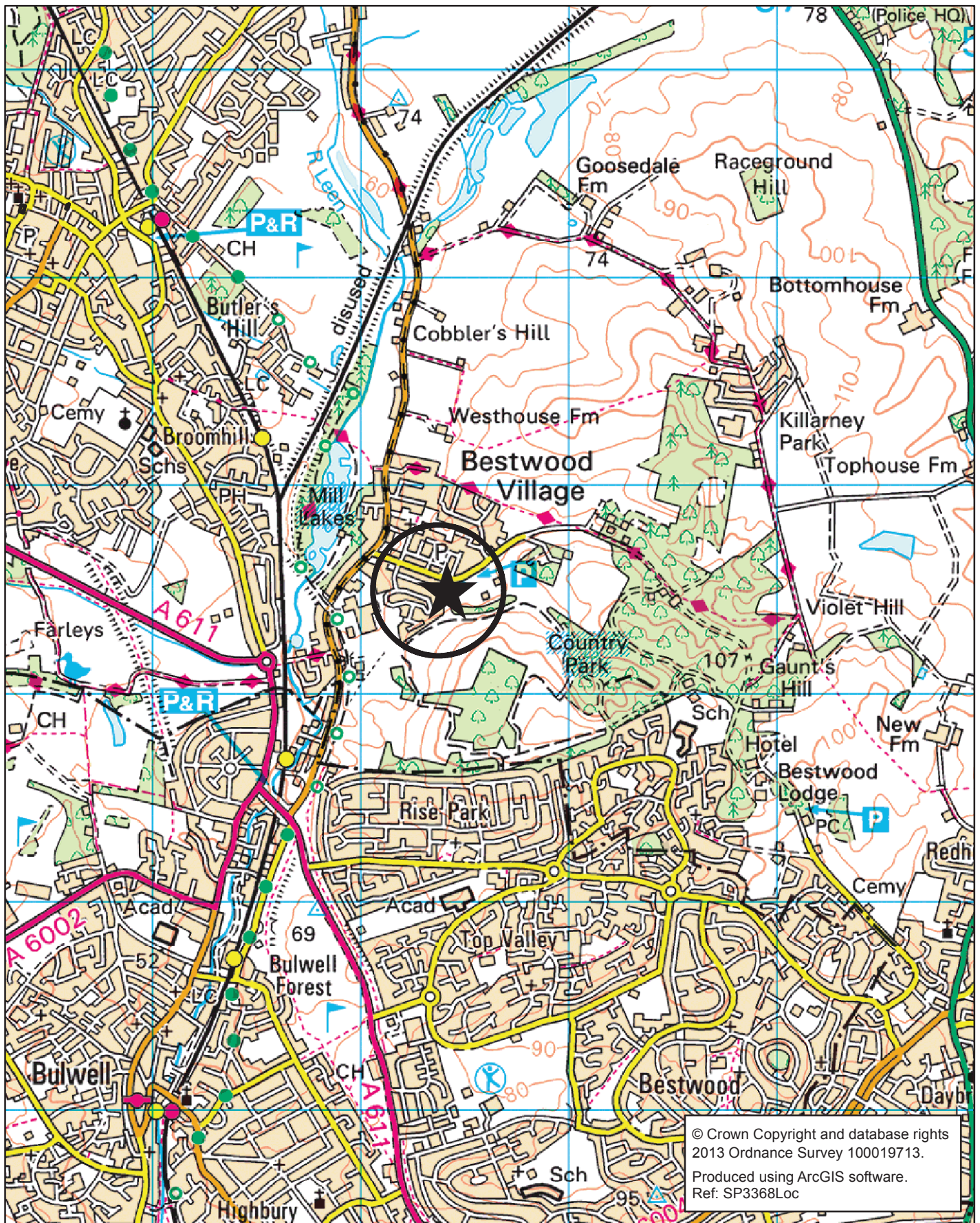
BESTWOOD COUNTRY PARK – PROPOSED LEASE OF MULTI USE SPORTS AREA (MUSA)**Information**

1. The Heads of Terms for the proposed lease are detailed below:

Landlord	Nottinghamshire County Council
Lessee	Bestwood St Albans Parish Council
Premises	1,630 square metres or thereabouts at Bestwood Country Park shown hatched on the attached plan.
Term	25 years with effect from an early date to be agreed. * Note: The lease will be contracted out of sections 24 to 28 of the Landlord and Lessee Act 1954, Part II (as amended).
Rent	1 peppercorn per annum (if demanded).
User	The premises are to be used solely for the siting of multi-use sports equipment.
Hours of use	Dawn to dusk, daily.
Equipment	The Lessee will at its own expense provide a suitable grounds surface and play equipment on the Premises to the satisfaction of the Landlord. The Lessee will undertake all appropriate safety checks and maintenance. Any additional items of equipment shall only be provided with the agreement of the Landlord.
Notices	The Lessee will be responsible for the provision of all signage detailing the equipment authorised for use by the public and all restrictions / conditions relating to that use. Such signage will also include the appropriate contact details of the Lessee.
Outgoings	The Lessee will be responsible for all outgoing in connection with the use of the Premises.
Access	Access to the Premises is to be via the public surfaced pathways within the Country Park. The Lessee will not park or store any equipment on the public surfaced pathways or cause these to be inaccessible to other Country Park users.

Maintenance	The Lessee will be responsible for all maintenance within the leased area, including the boundary. This includes grass cutting, litter picking etc., but excludes the paths within the lease area.
Insurance	The Lessee will maintain adequate insurance for the play equipment and surface together with all necessary public liability insurance (to the reasonable satisfaction of the Landlord), and indemnify the Landlord against any claims arising from the use of the Premises and equipment thereon, howsoever arising.
Alienation	The Lease may not be assigned.
Costs	The Lessee to be responsible for the Landlord's legal costs in connection with the preparation of the lease document.
Reinstatement	On expiry of the Lease all the Lessee is to remove all equipment and restore the grounds surface to its original state.





REPORT OF THE CHIEF EXECUTIVE

WORK PROGRAMME

Purpose of the Report

- 1). To review the Committee's work programme for 2018.

Information

- 2). The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
- 3). The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
- 4). The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.
- 5). The following changes have been made since the work programme was published in the agenda for the last meeting.
 - 5.1. The following items were added to the agenda for June 2018:-
 - Nottinghamshire County Council's Strategy for Housing with Care 2018-2025
 - Changes to Universal Deferred Payment Scheme Legislation
 - Rural Leader Programme – Management Resources
 - Integrating Innovation Centres in Nottinghamshire – Revised Approach
 - Engaging a Strategic Partner to support the delivery of the Property Transformation Programme
 - Cotgrave Country Park – Proposed Cabin and Lease to Friends of Cotgrave Country Park
 - Bestwood Country Park – Proposed Lease of Multi-Use Sports Area
 - Moorfields Court , Southwell – Surrender of Part of Property– The Spiers Centre
 - HS2 Resource Plan
 - 5.2. The following items were deferred from June 2018 to July 2018 to enable further work to be undertaken:-

- Gedling Access Route – acquisition of Glebe Farm
- Safer Nottinghamshire Board Update

5.3. The following items were added to the work programme for July 2018:-

- D2N2 Growth Hub
- Councillors' Divisional Fund - revised policy
- Lindhurst Development Scheme

5.4. The following items were added to September 2018:-

- Skills For Future Growth Report
- Visitor Economy Strategy
- Pilgrim Roots
- Review of the Council's approach to Inward Investment

5.5. The following item was deferred from June 2018 to September 2018 to enable further work to be undertaken:-

- Developer Contributions Strategy

5.6. The following item was added to October 2018:-

- Business Parks and Employment Strategy

5.7. The following item was added to November 2018:-

- Council's Approach to Connected and Autonomous Vehicles (CAVs)

5.8. The following items were added to December 2018:-

- LEADER Programme Staffing Proposal 2019-2020
- Better Broadband for Nottinghamshire Update

Other Options Considered

- None.

Reason for Recommendation

- To assist the Committee in preparing and managing its work programme.

Statutory and Policy Implications

6) This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

1) That the Committee considers whether any amendments are required to the Work Programme.

Anthony May
Chief Executive

For any enquiries about this report please contact: Keith Ford, Team Manager, Democratic Services, Tel: 0115 9772590

Constitutional Comments (SLB)

7) The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

8) There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

POLICY COMMITTEE - WORK PROGRAMME (AS AT 12 JUNE 2018)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
18 July 2018			
Safer Nottinghamshire Board Update	To provide a six monthly update on the work of the Safer Nottinghamshire Board	Anthony May	Anthony May
Direct Payment Policy	To approve the revised Direct Payment Policy, updated in line with Internal Audit recommendations.	David Pearson	Cath Cameron-Jones.
Gedling Access Route – acquisition of Glebe Farm	Acquisition of land and buildings along proposed Gedling Access Route	Adrian Smith	Mona Walsh
Report from Improvement and Change Sub Committee on performance	Feedback report from the sub-committee.	Jayne Francis-Ward	Celia Morris
D2N2 Growth Hub	To outline and recommend options for two programmes that are due to finish in 2019 - D2N2 Growth Hub and the Digital Growth programme.	David Hughes	Nicola McCoy-Brown
Councillors' Divisional Fund - revised policy	To agree revisions to the policy for the Councillor's Divisional Fund.	Anthony May	KeithFord
Lindhurst Development Scheme	Update report	Adrian Smith	Andy Evans
12 September 2018			
Review of the Council's approach to Inward Investment	An inward investment proposition that would help create and deliver a strategy to attract new businesses and employers to the area and retain existing employers	David Hughes	Nicola McCoy-Brown
Pilgrim Roots	A programme of NCC county-wide activities that complement regional and national 2020 commemoration events	David Hughes	Nicola McCoy-Brown
Visitor Economy Strategy	An NCC strategy intended to be a road map to unite all those working to support the local visitor economy to achieve growth.	David Hughes	Nicola McCoy-Brown
Skills For Future Growth Report	To outline and agree the strategic priorities, with a focus on skills and employment, in the County.	David Hughes	Nicola McCoy-Brown
Developer Contributions Strategy	To approve the strategy	Adrian Smith	Sally Gill
Use of Urgency Procedures	To provide the latest 6 monthly monitoring report on the use of the Council's Urgency Procedures.	Anthony May	Keith Ford
17 October 2018			
Update on the work of East Midlands Councils	Six monthly update from Stuart Young, Executive Director.	Anthony May	Stuart Young

Business Parks and Employment Strategy	A strategy to deliver a network of high quality and innovative business park to promote the conditions that will help businesses thrive and prosper.	David Hughes	Nicola McCoy-Brown
14 November 2018			
Update on City of Nottingham and Nottinghamshire Economic Prosperity Committee, the Local Enterprise Partnership and the Midlands Engine	Six monthly update report from Matthew Wheatley, Interim Chief Executive of the Local Enterprise Partnership.	Adrian Smith	Nicola McCoy-Brown
Council's Approach to Connected and Autonomous Vehicles (CAVs)	A proposal for adapting the County for connected and autonomous vehicles	David Hughes	Nicola McCoy-Brown
19 December 2018			
Safer Nottinghamshire Board Update	To provide a six monthly update on the work of the Safer Nottinghamshire Board	Anthony May	Anthony May
LEADER Programme Staffing Proposal 2019-2020	To propose staffing resources required to ensure operational cover	David Hughes	Nicola McCoy-Brown
Better Broadband for Nottinghamshire Update	Update on the Better Broadband for Nottinghamshire Programme	David Hughes	Nicola McCoy-Brown