

GOVERNANCE & ETHICS COMMITTEE - WORK PROGRAMME (AS AT 4 DECEMBER 2017)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
1 February 2018			
Member Development and Training	The first of the twice yearly updates agreed by the Committee on 8 November 2017.	Jayne Francis-Ward	Keith Ford
Risk management update	Periodic update on Risk Management issues.	Derek Highton	Robert Fisher
Review of Petitions Scheme	To review the Council's existing Petitions Scheme.	Jayne Francis-Ward	Sue Bearman / Keith Ford
Update on Local Government Ombudsman Decisions	To consider any recent findings of the Local Government Ombudsman in complaints made against the County Council (item to be confirmed).	Jayne Francis-Ward	Jo Kirkby
Assurance Mapping	To consider a proposal to pilot a system of assurance mapping in the Council.	Rob Disney	Rob Disney
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit's high priority recommendations To include an update on Interim Homecare audit recommendations in relation to the award of the contract for hospital discharges (as requested at committee meeting of 15 June 2017).	Rob Disney	Rob Disney
NHS Digital Audit	To review the findings of the NHS Digital Audit and progress made with delivery of the action plan.	Barbara Brady	David Gilding
Councillor Code of Conduct	To consider a draft revised Councillor Code of Conduct, prior to submission to Policy Committee for approval.	Jayne Francis-Ward	Keith Ford
14 March 2018			
Update on Local Government Ombudsman Decisions	To consider any recent findings of the Local Government Ombudsman in complaints made against the County Council (item to be confirmed).	Jayne Francis-Ward	Jo Kirkby
Attendance at Outside Bodies	To review Members' attendance at outside bodies to which they have been appointed.	Jayne Francis-Ward	Keith Ford
Statement of Accounts 2017/18 – Accounting Policies	To outline proposed changes to the accounting policies used for the Authority's Statement of Accounts for 2017/18 for review and approval	Nigel Stevenson	Glen Bicknell

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Internal Audit Plan for 2018/19	Report from the Head of Internal Audit providing details of the planned work for 2018/19	Rob Disney	Rob Disney
External Audit Plan 2017/18	To provide information on the External Auditors' Audit Plan for their 2017/18 Audit.	Nigel Stevenson	Glen Bicknell / External Auditor
Certification of Grants and Returns 2016/17	To provide information on the External Auditors' Annual Report 2016/17 on the certification of Grants and Returns	Nigel Stevenson	Glen Bicknell / External Auditor
Information Governance Improvement Programme	To report progress of the Information Governance Improvement Programme	Jayne Francis-Ward	Caroline Agnew
2 May 2018			
Update on Local Government Ombudsman Decisions	To consider any recent findings of the Local Government Ombudsman in complaints made against the County Council (item to be confirmed).	Jayne Francis-Ward	Jo Kirkby
Follow up of Internal Audit Recommendations	To provide information on the Internal Audit's high priority recommendations	Rob Disney	Rob Disney
13 June 2018			
Update on Local Government Ombudsman Decisions	To consider any recent findings of the Local Government Ombudsman in complaints made against the County Council (item to be confirmed).	Jayne Francis-Ward	Jo Kirkby
Risk management update	Periodic update on Risk Management issues.	Paul McKay	Robert Fisher
Annual Governance Statement	To agree the Council's Annual Governance Statement.	Nigel Stevenson	Rob Disney
25 July 2018			
Member Development and Training	The first of the twice yearly updates agreed by the Committee on 8 November 2017.	Jayne Francis-Ward	Keith Ford
Update on Local Government Ombudsman Decisions	To consider any recent findings of the Local Government Ombudsman in complaints made against the County Council (item to be confirmed).	Jayne Francis-Ward	Jo Kirkby

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Follow up of Internal Audit Recommendations	To provide information on the Internal Audit's high priority recommendations	Rob Disney	Rob Disney
Information Governance Improvement Programme	To report progress of the Information Governance Improvement Programme	Jayne Francis-Ward	Caroline Agnew