

## Personnel Committee

**Wednesday, 29 November 2017 at 10:30**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### AGENDA

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| 1  | Minutes of the last meeting held on 27 September 2017  | 3 - 6        |
| 2  | Apologies for Absence  |              |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |              |
| 4  | Employee Health and Wellbeing  | 7 - 14       |
| 5  | Sickness Absence Performance Trends and Action for Improvement   | 15 - 22      |
| 6  | Revised Employment Procedures  | 23 - 150     |
| 7  | Health and Safety Week - Risk Awareness Campaign   | 151 -<br>154 |
| 8  | Careers Outreach Events  | 155 -<br>158 |
| 9  | Promotion of Workforce Development Events to Independent Sector Care Providers and Stakeholder Partners  | 159 -<br>166 |
| 10 | Customer Services Centre   | 167 -<br>174 |
| 11 | Work Programme   | 175 -<br>178 |

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sarah Ashton (Tel. 0115 977 3962) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>