

Meeting PERSONNEL COMMITTEE

Date Wednesday 18<sup>th</sup> November 2015 (commencing at 2.00pm)

**Membership**

Persons absent are marked with an 'A'

**COUNCILLORS**

Sheila Place (Chairman)  
Nicki Brooks (Vice Chairman)

Maureen Dobson  
Darren Langton  
John Ogle  
Tony Roberts MBE

Jacky Williams  
Yvonne Woodhead  
Liz Yates

**OFFICERS IN ATTENDANCE**

Julie Brailsford	Assistant Democratic Services Officer
Gill Elder	Group Manager HR
Jayne Francis-Ward	Corporate Director Resources
Claire Gollin	Group Manager HR
Shane Grayson	Group Manager Catering & Facilities
Jas Hundal	Service Director Transport, Property and Environment
Martin Sleath	Branch Secretary, Unison
Marje Toward	Service Director, HR and Customer Service
Richard Warr	Business Partner HR

**MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 23<sup>rd</sup> September 2015, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

There were no apologies for absence.

**DECLARATIONS OF INTEREST**

There were no declarations of interest.

## **EMPLOYEE HEALTH & WELLBEING & SICKNESS ABSENCE PERFORMANCE UPDATE AS AT 31<sup>ST</sup> AUGUST 2015**

Richard Warr gave a presentation to the committee on the E-learning package on Mental Health. Claire Gollin presented the report.

### **RESOLVED 2015/026**

1. To note the current level of performance in respect of sickness absence levels and the on-going overall trend of continuous improvement.
2. To note the current and proposed actions which continue to be taken to improve employee health and wellbeing.

## **NOTTINGHAMSHIRE COUNTY COUNCIL WORKFORCE PLANNING INFORMATION AS AT 30<sup>TH</sup> SEPTEMBER 2015**

### **RESOLVED 2015/027**

1. To note the updated workforce planning information and trends contained within the report.
2. To note the relative impact of redundancies and associated mitigations, natural turnover, vacancy control and TUPE transfers on the overall number of employees.
3. To note the range of mitigating measures and support provisions which continue to be used to minimise the impact in respect of compulsory redundancies.

## **OPERATIONAL REPORT – SCHOOLS & ACADEMIES CATERING AND FACILITIES MANAGEMENT SERVICES**

### **RESOLVED 2015/0029**

To note the contents of the report.

## **WORK PROGRAMME**

### **RESOLVED 2015/030**

That the Committee's work programme be noted.

The meeting closed at 2.52pm.

## **CHAIRMAN**

23<sup>RD</sup> September 2015