

Finance and Major Contracts Management Committee

Monday, 16 July 2018 at 14:00

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of the last meeting held on 18 June 2018 | 3 - 4 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 2 2018-19 | 5 - 18 |
| 5 | Commercial Development Unit - First Year Trading Results | 19 - 22 |
| 6 | County Hall - CLASP Block Demolition | 23 - 24 |
| 7 | Replacement of the Orchard Special School and Newark Day Centre - Update Report | 25 - 28 |
| 8 | Latest Estimated Cost - Schools Places Programme 2018, School Expansions | 29 - 34 |
| 9 | Latest Estimated Cost - New School, Watnall Road Site, Hucknall | 35 - 38 |
| 10 | Work Programme | 39 - 44 |

None

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE

Date 18 June 2018 (commencing at 2.00pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)
Roger Jackson (Vice Chair)
John Ogle (Vice Chair)

John Clarke	Diana Meale
Keith Girling	Mike Pringle
Tom Hollis	Mike Quigley MBE
Eric Kerry	Alan Rhodes

OFFICERS IN ATTENDANCE

Mick Allen	Group Manager, Waste and Energy Management
Pete Barker	Democratic Services Officer
David Hennigan	Democratic Services
Derek Higon	Service Director, Place and Communities
Keith Palframan	Group Manager, Financial Strategy and Accounting

ALSO IN ATTENDANCE

Daniel Maher – Managing Director, Arc Partnership

1. APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMEN

Resolved 2018/029

That the appointment of Councillor Richard Jackson as Chairman and Councillor Roger Jackson and Councillor John Ogle as Vice-Chairmen of the Planning and Licensing Committee be noted.

2. COMMITTEE MEMBERSHIP AND TERMS OF REFERENCE

Resolved 2018/030

That the membership of the Committee and Terms of Reference be noted

3. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 21 May 2018, having been circulated to all Members, were taken as read and [Page 3 of 44](#) confirmed, and were signed by the Chair.

4. APOLOGIES FOR ABSENCE

There were no apologies.

5. DECLARATIONS OF INTEREST

Councillor Quigley declared a personal interest in item 8, 'Nottinghamshire County Council PFI Schools Management Contracts' because of his involvement with the Diverse Academies Trust and Diverse Academies Learning Partnership, which did not preclude him from speaking or voting on that item.

6. DRAFT MANAGEMENT ACCOUNTS 2017/18

RESOLVED: 2018/031

1. That the level of County Fund Balances held by the County Council, as set out in paragraph 26 and Appendix B of the report, be approved.
2. That the capital variations, as set out in Appendix D of the report, be approved.

7. FINANCIAL MONITORING REPORT: PERIOD 1 2018/19

RESOLVED: 2018/032

That the contingency requests, as detailed in the report, be approved.

8. NOTTINGHAMSHIRE COUNTY COUNCIL PFI SCHOOLS MANAGEMENT CONTRACTS

RESOLVED: 2018/033

That no further actions are required as a direct result of the contents of the report.

9. PERFORMANCE OF ARC PARTNERSHIP FOR THE YEAR 2018-18

RESOLVED: 2018/034

That a further report be brought to Committee in November regarding the following issues:

- Implications of use of P2 and BMS systems
- Commissioning Maintenance Programmes
- Key Performance Indicators
- Implications of Pension scheme

10. WORK PROGRAMME

RESOLVED: 2018/035

That a further report regarding issues with Arc, as above, be added to the Work Programme for November.

The meeting closed at 3.03pm

16 July 2018**Agenda Item: 4****REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE
AND IMPROVEMENT****FINANCIAL MONITORING REPORT: PERIOD 02 2018/19****Purpose of the Report**

1. To provide a summary of the Committee revenue budgets for 2018/19.
2. To request approval for an additional contingency application.
3. To provide a summary of capital programme expenditure to date, year-end forecasts and approve the variations to the capital programme.
4. To inform Members of the Council's Balance Sheet transactions.

Information**Background**

5. The Council approved the 2018/19 budget at its meeting on 28 February 2018. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.

Summary Revenue Position

6. The table below summarises the revenue budgets for each Committee for the current financial year. A £2.0m net overspend is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

Forecast Variance as at Period 01 £'000	Committee	Annual Budget £'000	Actual to Period 02 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
	- Children & Young People's	118,013	8,939	119,019	1,006
	- Adult Social Care & Public Health	210,444	19,221	210,955	511
	- Communities & Place	121,953	10,796	122,824	871
	- Policy	33,042	8,857	32,780	(262)
	- Finance & Major Contracts Management	3,172	562	2,914	(258)
	- Governance & Ethics	7,170	955	7,004	(166)
	- Personnel	15,277	2,164	15,206	(71)
	- Net Committee (under)/overspend	509,071	51,494	510,702	1,631
	- Central items	(3,287)	(5,766)	(3,993)	(706)
	- Schools Expenditure	19	-	19	-
	- Contribution to/(from) Traders	384	1,604	635	251
	- Forecast prior to use of reserves	506,187	47,332	507,363	1,176
	- Transfer to / (from) Corporate Reserves	(14,316)	-	(14,316)	-
	- Transfer to / (from) Departmental Reserves	(9,112)	(697)	(8,327)	785
	- Transfer to / (from) General Fund	(1,529)	-	(1,529)	-
	- Net County Council Budget Requirement	481,230	46,635	483,191	1,961

Committee and Central Items

The main variations that have been identified are explained in the following section.

Children & Young People's (£1.0m overspend, 0.9% of annual budget)

7. The Youth, Families and Social Work Division is reporting a forecast £0.3m overspend. The major contributing variances are:

- £0.5m overspend on staffing in hard to recruit to teams. The overspend has arisen due to a combination of staffing changes including permanent recruitment to vacancies, additional capacity staff to respond to workload issues which includes the increase in the Looked After Children population and agency workers. All agency posts continue to require the explicit approval of the Service Director Youth, Families and Social Work and are subject to scrutiny by the quarterly Agency Challenge Panel.
- £0.6m underspend on the Children with Disabilities Homes due to vacancies at Minster View and Caudwell House as a result of low occupancy, together with lower running costs across the homes and income above the income targets.
- £0.4m net overspend on all other budgets mainly due to payments in respect of children in need (Section 17), family support, specialist assessments and team running expenses.

8. The Education, Learning and Skills Division is reporting a forecast £0.1m underspend mainly due to historic ongoing pension enhancements for schools based staff and vacancies.

9. The Commissioning and Resources Division is forecasting an overspend of £0.8m which includes the following variances:

- £1.0m overspend on external placements for looked after children (LAC) due to a steady rise in the number of Independent Fostering Agency placements since October 2017 from 196 to the current 231. There is a risk that this high level of placements will continue throughout the year due to the increasing LAC population and lack of internal fostering capacity which may impact on the financial position in future months.
- £0.2m underspend on Supported Accommodation due to decommissioning of one provider contract.

10. A number of budget control measures are in place across the Children and Young People's Committee as follows:

- The Transitional Personal Advisor pilot which undertakes intensive work with a small number of young people to support them to move safely into semi-independent accommodation.
- The progression of a major recruitment campaign for foster carers to reduce the need for more expensive external provision. This will have a long lead in time to allow for the recruitment, assessment, training and the child matching process.
- A communication has been issued to all Group Managers to scrutinise and restrict all non-essential spend.

Adult Social Care & Public Health (forecast £0.5m overspend, 0.2% of annual budget)

11. The major variances on care packages are as follows :

- Older Adults across the County are forecasting an underspend of £0.3m.
- Younger Adults across the County are forecast to overspend by £2.8m, due to increased commitments in direct payments and supported living.

12. The Strategic Commissioning, Accessing and Safeguarding Division is reporting an underspend of £0.4m due mainly to lower in-year costs relating to the advocacy contract.

13. Residential Services are forecasting an underspend of £0.2m. This relates mainly to staffing within short breaks units and the reduced use of agency staff.

14. Day Services are forecasting an underspend of £0.4m due to staff vacancies and associated delays in recruitment.

15. Service Director Cost Centres are forecasting an overspend of £1.0m reflecting the expenditure associated with section 256 projects. This is fully funded from section 256 reserves.

16. The Transformation Division is forecasting an underspend of £0.6m mainly on the Improved Better Care Fund, which is experiencing delays in recruitment across divisions.

17. Public Health is currently forecasting an underspend of £1.4m, due to underspends on the staffing budget, less activity from Payment by Results on Health Check Programmes and

Smoking and Tobacco. The overall County Council forecast assumes that this net underspend will be transferred to the Public Health reserve.

Communities & Place (forecast £0.9m overspend, 0.7% of annual budget)

18. There is currently a forecast overspend of £0.9m against the SEND / home to school transport budget. A review of transport provision is currently taking place with reference to changing demand and the efficiency of routes. A retendering process is also being undertaken which will complete in September 2018.

Central Items (forecast £0.7m underspend)

19. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.

20. Interest payments fluctuate depending on expectations of future rates and anticipated slippage on the capital programme. Current Treasury Management forecasts suggest a net underspend on interest of £0.6m.

Requests for contingency

21. The Council's budget includes a main contingency budget of £5.5m to cover redundancy costs, slippage of savings, additional requirement for the 2018/19 pay award and unforeseen events.

22. Also, in 2018/19 a number of demand and inflationary pressures have been identified that have a high degree of uncertainty with regard to likelihood, value and profiling. As such, an additional provision of £4.1m has been made within contingency to fund these pressures should they arise. Finance and Major Contracts Management Committee or the Section 151 Officer are required to approve the release of contingency funds.

23. A request for contingency for £136,337 has been submitted by Policy Committee (June 2018) to engage a strategic partner to support the delivery of the property transformation programme.

Progress with savings and risks to the forecast

24. Council on 28 February 2018 approved savings proposals of £15.6m for delivery over the four year period 2018-22. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn. The progress of the Council's current savings programme is reported to the Improvement and Change Sub-Committee on a regular basis. This report highlights all projects that are either experiencing obstacles or are at risk, the latest being 25 June 2018.

25. Issues associated with the achievement of savings relating to Statutory School Transport are being reviewed. The outcome of the review will be reported to the Corporate Leadership Team and subsequently to the Improvement and Change Sub-Committee.

26. The approved 2018/19 budget was set against a background of assumptions and on-going risks, specifically with regard to the demand for Council services in the areas of Children and Adult Social Care where safeguarding takes priority. These high risk areas will continue to be monitored closely during the year through the robust monthly budget management process and reported back to Committee.

Balance Sheet

General Fund Balance

27. Members approved the 2017/18 closing General Fund Balance of £30.9m at Council on 12 July 2018. The 2018/19 budget approves utilisation of £1.6m of balances which will result in a closing balance of £29.3m at the end of the current financial year. This is 6.1% of the budget requirement.

Capital Programme

28. Table 2 summarises changes in the gross Capital Programme for 2018/19 since approval of the original Programme in the Budget Report (Council 28/02/18):

Table 2 – Revised Capital Programme for 2018/19

	2018/19	
	£'000	£'000
Approved per Council (Budget Report 2018/19)		112,771
Variations funded from County Council Allocations : Net slippage from 2017/18 and financing adjustments	18,862	
		18,862
Variations funded from other sources : Net variation from 2017/18 and financing adjustments	(5,101)	
		(5,101)
Revised Gross Capital Programme		126,532

29. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 2.

Table 3 – Capital Expenditure and Forecasts as at Period 2

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 2 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	42,379	2,530	26,474	(15,905)
Adult Social Care & Public Health	4,116	(2,772)	3,836	(280)
Communities & Place	58,238	1,673	57,089	(1,149)
Policy	19,863	20	19,759	(104)
Finance & Major Contracts Mngt	180	23	180	-
Personnel	256	-	256	-
Contingency	1,500	-	1,500	-
Total	126,532	1,474	109,094	(17,438)

Children & Young People's

30. In the Children and Young People's Committee capital programme, a forecast underspend of £15.9m has been identified. This is due to £10.7m forecast slippage against the School Places Programme. The majority of existing commitment is for primary education places. Re-profiling of the budget is required as the remaining provision is to be allocated, in the main, to Secondary School pressures in 2019/20. These are currently being assessed as to where the allocation is most required.

31. Also in the Children and Young People's Committee, a forecast underspend of £2.7m has been identified against the Bestwood Hawthorne Replacement School project as the spending profile of the scheme is re-profiled to reflect the proposed delivery of the scheme. In addition, a £1.0m forecast underspend has been identified which relates to Early Years match funding that is no longer required.

It is proposed that the Children and Young People's Committee capital programme is varied to reflect the £1.0m adjustment to the Early Years programme.

Adult Social Care & Public Health

32. In the Adult Social Care and Public Health Committee capital programme, the Authority has received a further £0.5m Disabled Facilities Grant which funds the purchase of equipment that can enable adults with special needs to remain in their homes

It is proposed that the Adult Social Care and Public Health Committee capital programme is varied to reflect the £0.5m Disabled Facilities Grant received by the Authority.

Communities & Place

33. In the Communities and Place Committee capital programme a forecast underspend of £1.1m has been identified. This mainly relates to a £1.5m underspend against Rushcliffe Recycling Centre as there have been delays in identifying a suitable site. Works to construct the new site is now likely to slip into the next financial year.

It is proposed that the Communities and Place Committee capital programme is varied to reflect the re-profiling of the Rushcliffe Recycling Centre project.

Financing the Approved Capital Programme

34. Table 4 summarises the financing of the overall approved Capital Programme for 2018/19.

Table 4 – Financing of the Approved Capital Programme for 2018/19

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People's	25,503	16,612	125	139	42,379
Adult Social Care & Public Health	3,268	848	-	-	4,116
Communities & Place	19,364	37,462	600	812	58,238
Policy	18,613	1,214	-	36	19,863
Finance & Major Contracts Mngt	-	-	-	180	180
Personnel	256	-	-	-	256
Contingency	1,500	-	-	-	1,500
Total	68,504	56,136	725	1,167	126,532

35. It is anticipated that borrowing in 2018/19 will increase by £0.5m from the forecast in the Budget Report 2018/19 (Council 28/02/2018). This increase is primarily a consequence of:

- £18.9m of net slippage from 2017/18 to 2018/19 and financing adjustments funded by capital allocations.
- Net slippage in 2018/19 of £18.4m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

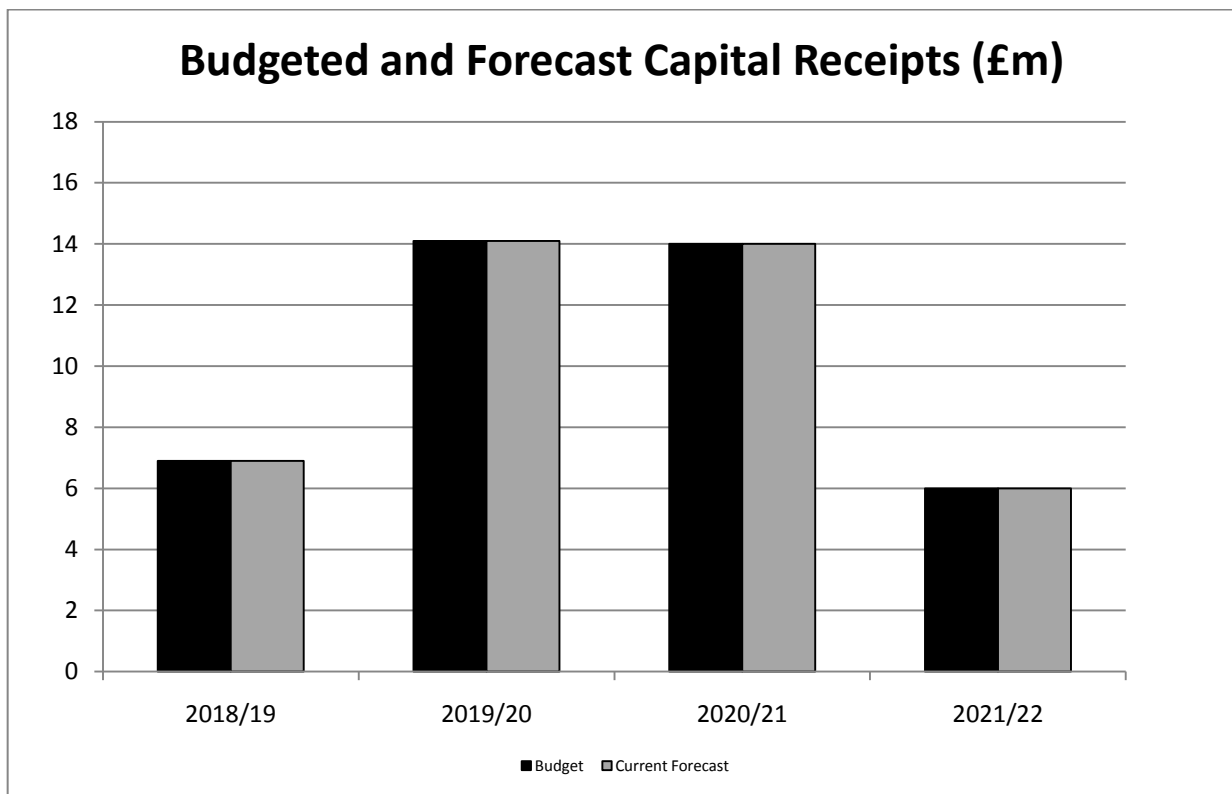
Prudential Indicator Monitoring

36. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

37. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

38. The chart below shows the budgeted and forecast capital receipts for the four years to 2021/22.



39. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2018/19 (Council 28/02/2018). These capital receipts budgets prudently incorporated slippage, giving a degree of “protection” from the risk of non-delivery.

40. The capital receipt forecast for 2018/19 is £6.9m. To date in 2018/19, capital receipts totalling £0.4m have been received.

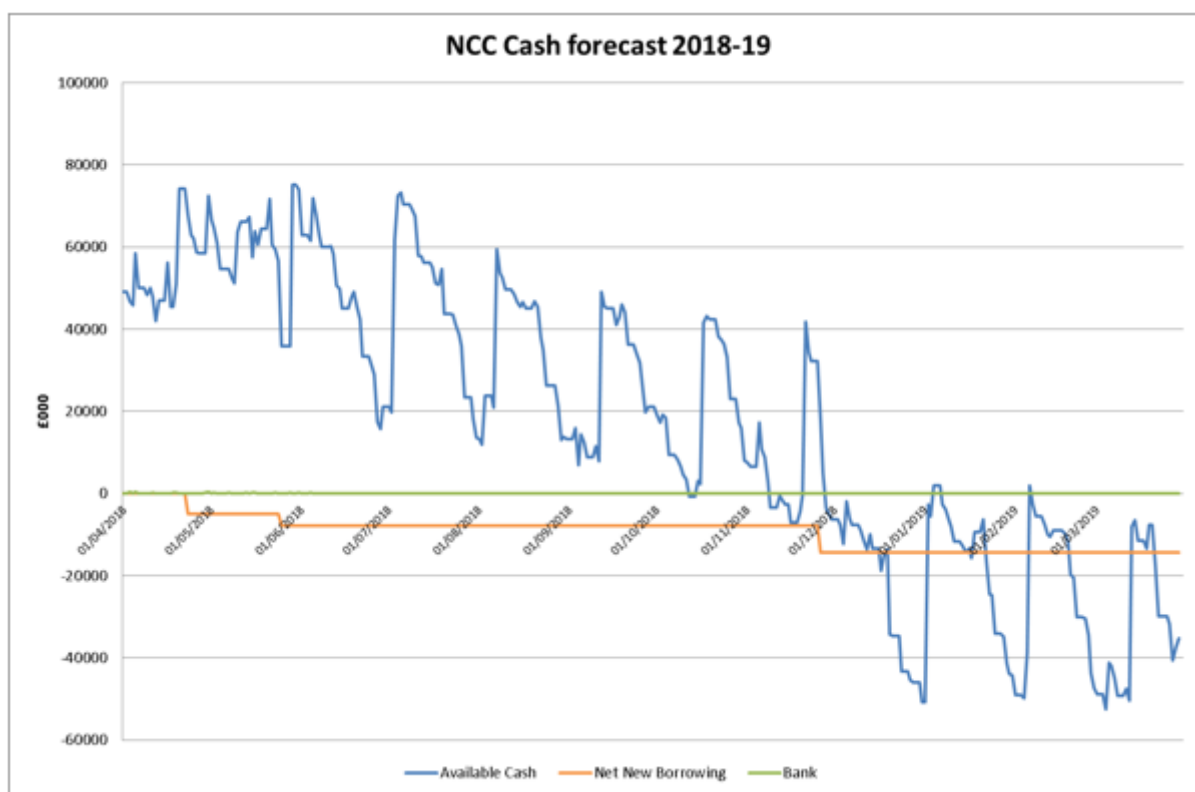
41. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

42. Current Council policy (Budget Report 2018/19) is to use the first £5.4m of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will be set against the principal of previous years’ borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

43. Daily cash management aims for a closing nil balance across the Council’s pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group.

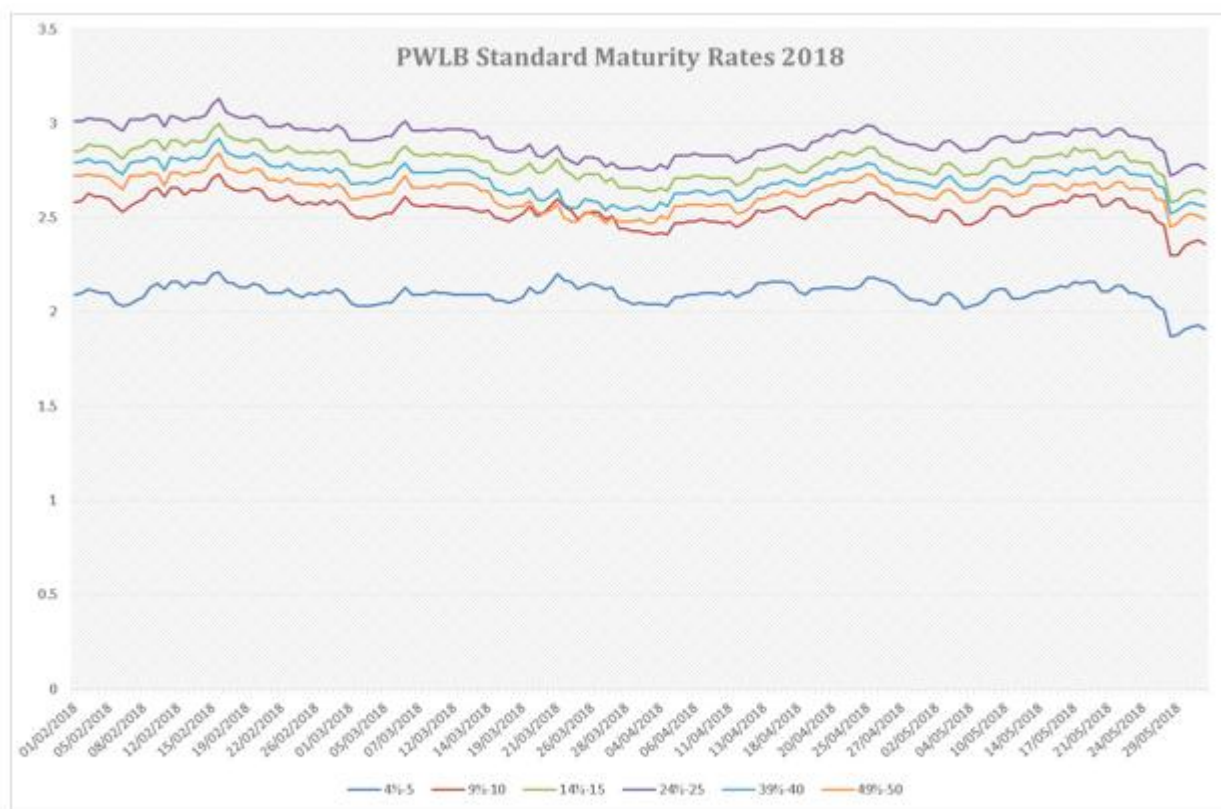
44. The Cash forecast chart below shows the forecast cash flow position for the financial year 2018/19. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart shows a clear need for the Council to borrow during the course of the year.



45. The chart above gives the following information:

Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.
Bank	That element of surplus cash held in the Council's Barclays Bank account.

46. The Treasury Management Strategy for 2018/19 identified a need to borrow approximately £45m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. After 2017/18 closure this forecast has been revised to £52m. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB "certainty rate" which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2018 to date.



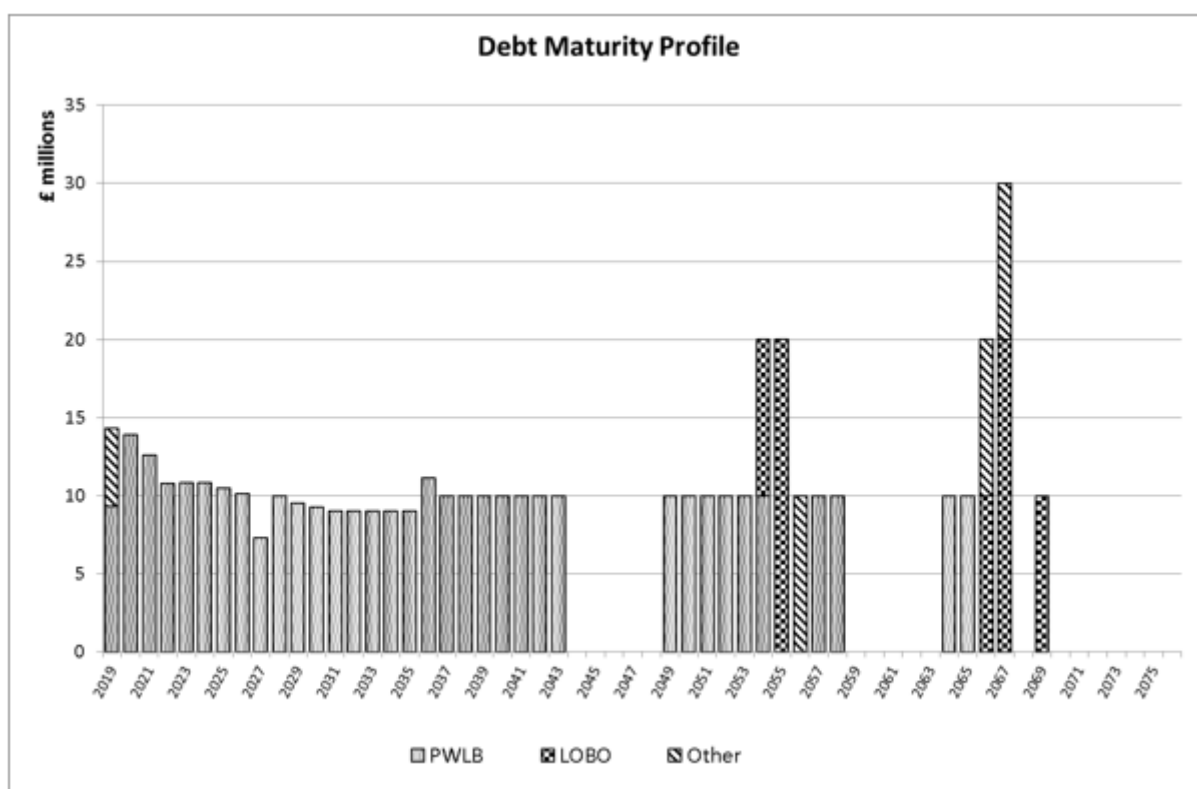
47. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators.

48. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 47 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

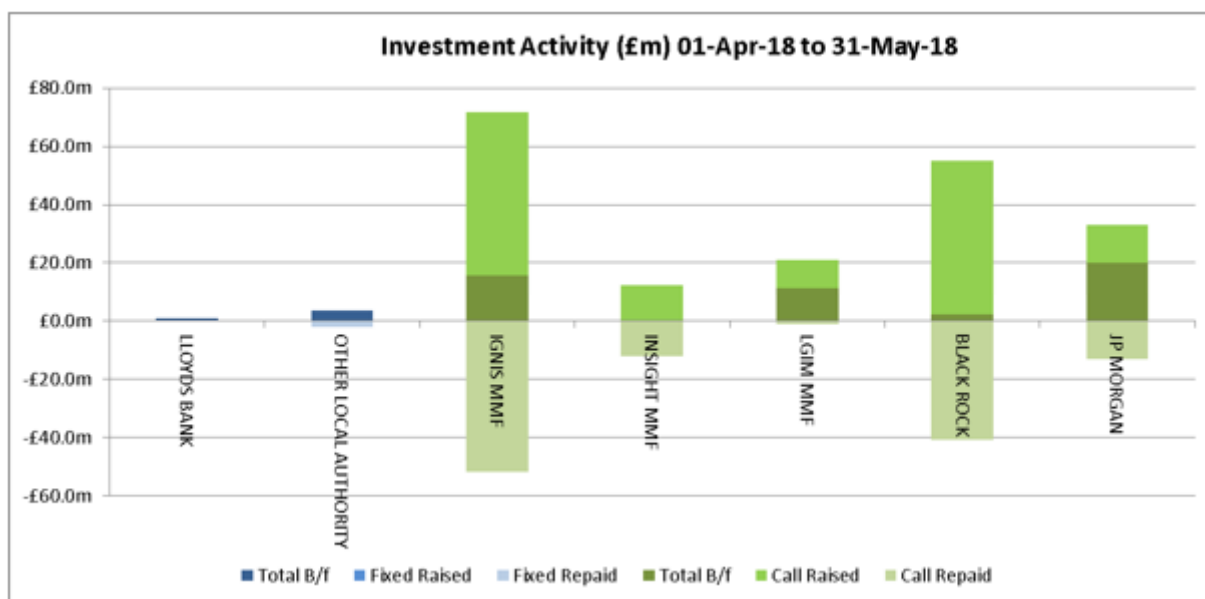
49. Longer-term borrowing (maturities up to 51 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk.

50. The 'other' loans denote borrowing from the money markets where the main objective was to minimise interest costs, and also includes loans from Barclays Bank that were converted from LOBOs to fixed-term loans in 2016.



51. The investment activity for 2018/19 is summarised in the chart and table below. Outstanding investment balances totalled £54m at the start of the year and £77m at the month-end.

	Total B/F £ 000's	Raised £ 000's	Repaid £ 000's	Outstanding £ 000's
Lloyds Bank	1,000	-	-	1,000
Other Local Authority	3,500	-	(2,000)	1,500
IGNIS MMF	15,500	56,250	(51,750)	20,000
INSIGHT MMF	-	12,200	(12,200)	-
LGIM MMF	11,400	9,700	(1,100)	20,000
Black Rock	2,150	52,800	(40,900)	14,050
JP Morgan	20,000	13,100	(13,100)	20,000
Total	53,550	144,050	(121,050)	76,550



52. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

Statutory and Policy Implications

53. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To comment on the revenue budget expenditure to date and year-end forecasts.
- 2) To approve the contingency request.
- 3) To comment on the capital programme expenditure to date, year-end forecasts and approve the variations to the Capital Programme.
- 4) To comment on the Council's Balance Sheet transactions.

Nigel Stevenson Service Director – Finance, Infrastructure and Improvement

For any enquiries about this report please contact:

Keith Palframan - Group Manager, Financial Strategy and Compliance

Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 03/07/2018)

54. Pursuant to Part 4 section 21 of the Nottinghamshire County Council's Constitution the Finance and Major Contracts Management Committee has the delegated authority for all decisions within the control of the Council including but not limited to responsibility for the

financial management of the Authority. The recommendations contained within this report fall within the delegated authority to this Committee

Financial Comments (GB 26/06/2018)

55. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

16 July 2018**Agenda Item: 5****REPORT OF THE SERVICE DIRECTOR, FINANCE, INFRASTRUCTURE AND
IMPROVEMENT****COMMERCIAL DEVELOPMENT UNIT: FIRST YEAR TRADING RESULTS****Purpose of the Report**

1. To inform the committee on the first-year financial trading results of the Commercial Development Unit (CDU) pilot cohort.

Information and Advice

2. In March 2016, Policy Committee approved a commercial development pilot to explore the potential of more effective income generation. Three services, Outdoor Education, the Education Improvement Service and Trading Standards, were selected to take part in a 12-week pilot.
3. Over 12 weeks the three services participated in a series of masterclasses looking at key commercial concepts and skills. They used these to build a commercial business case that forecast commercial performance over four years. The business cases were assessed by a panel before being approved by Members.
4. Policy Committee approved two years' funding for the Commercial Development Unit in November 2016 following the successful pilot.
5. The financial year 2017/18 is the first full-year financial trading period on which to judge the performance of the three services.
6. The original forecasts for income, expenditure and net service budget were based on the total service budgets in order to produce the forecast net service budget figure and work out incremental savings. Figures for the year-end results have been calculated on the same basis to allow proper comparison.
7. It is important to note that this means they contain other income and expenditure elements outside of the commercial element. This issue is restricted to the Trading Standards figures. In addition the Governor Services sold offer, which is now a part of the wider Education Improvement Service offer, was not included in the original business case.
8. The tables below show the actual year one income, cost and net service cost compared with the forecasts that were produced by the services as a part of the CDU pilot cohort.

Table 1: Costs Actual vs Forecast

	Year 1 Actual	Year 1 Forecast	Difference
Education Improvement	1,469,893	1,672,404	-202,511
Outdoor Education	1,123,844	1,000,100	+123,744
Trading Standards	2,452,732	2,402,427	+50,305
Total Cost	5,046,469	5,074,931	-28,462

9. The costs incurred by the services are £28,462 less than the original forecast. An overspend of £200,188 for Outdoor Education was offset by an underspend of £202,511 for Education Improvement. This overspend is not unexpected, however, as the Outdoor Education Service actually delivered more income than was forecast, as Table 2 shows:

Table 2: Income Actual vs Forecast

	Year 1 Actual	Year 1 Forecast	Difference
Education Improvement	-1,122,345	-1,010,864	+ 111,481
Outdoor Education	-967,330	-809,700	+ 157,630
Trading Standards	-1,404,169	-1,293,195	+ 110,974
Total Income	-3,493,844	-3,113,759	+ 380,085

10. The income generated by the three services, therefore, was £380,085 more than originally forecast.

Table 3: Net Service Budget Actual vs Forecast

	Year 1 Actual	Year 1 Forecast	Difference
Education Improvement	347,548	661,540	- 313,992
Outdoor Education	156,514	190,400	- 33,886
Trading Standards	1,048,563	1,109,262	- 60,699
Total Net Budget	1,552,625	1,961,202	- 408,577

11. The actual net cost to the Authority in 2017/18 of running these services, therefore, was £1,552,625. This is a £408,577 additional saving in excess of that forecast in the original Policy Committee report.
12. These results overall look positive. Further work, however, is required with Trading Standards to isolate costs and income that are related to purely commercial traded activity. Initial work by the service in this regard, indicates that an additional £50,000 of income from commercial traded work was generated and the service is on target to deliver £225,000 of income in the current financial year.

Next Steps

13. Following the approval at Policy Committee in 2016 the Commercial Development Unit has worked with five cohorts, totalling 12 individual services and it is anticipated that additional services will be identified as suitable through the Member led reviews and challenge panels.

14. Work with the services that have gone through the process will continue, but a more co-ordinated organisational approach to commercial work would be beneficial. It is proposed, therefore, to start work on an outline commercial strategy for Committee to consider in the autumn of this year.

Other Options Considered

15. If improved commercial performance is not pursued, savings would need to be found in other efficiencies and service reductions.

Reason/s for Recommendation/s

16. To support the Council's financial position by seeking to reduce the budget needed to run some valued services or, ideally, to generate additional income for the Council.

Statutory and Policy Implications

17. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

18. These are contained within the body of the report.

Equalities Implications

19. Equalities implications will be considered by each of the services.

RECOMMENDATIONS

That members consider whether there are any actions they require in relation to the information contained within the report.

Nigel Stevenson

Service Director - Finance, Infrastructure & Improvement

For any enquiries about this report please contact:

Mark Knight – Group Manager Commercial Development mark.knight@nottsc.gov.uk

Constitutional Comments [GR 26/06/2018]

Pursuant to the Nottinghamshire County Council's constitution this Committee has the delegated authority to receive and make the recommendations contained within this report.

Financial Comments [RWK 27/06/2018]

The financial implications are set out in paragraphs 8 to 12 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Report to Policy Committee – Commercial Development Unit November 2016

Electoral Division(s) and Member(s) Affected

All

16 July 2018**Agenda Item: 6****REPORT OF THE CORPORATE DIRECTOR, PLACE****COUNTY HALL CLASP BLOCK DEMOLITION****Purpose of the Report**

1. To seek £162k as a variation to the approved Capital Programme to fund the shortfall in the budget for the County Hall CLASP Block demolition and associated works.

Information

2. £1.3m was approved as part of the 2015/16 Annual Budget Report to Full Council in February 2015 to fund the demolition of the CLASP Block at County Hall.
3. A further £0.6m was approved as part of the 2016/17 Annual Budget Report to Full Council in February 2016 to fund the re-provision of services following the demolition of the CLASP block.
4. An additional £16k was subsequently approved as part of the 2016/17 Final Accounts report.
5. This gives an approved budget for the whole project of £1.916m, however the final account for the project gives a total expenditure of £2.078m, an overspend of £162k.
6. Factors which led to the increased expenditure included:
 - A Council requested feasibility project which was not taken into account in the budget approval
 - A contingency allowance which was approved but was not taken into account in the budget approval
 - Council internal requests for works to be added to the project which were not added to the approved budget.
 - The additional works were needed to address the requirement of unitary power system to be installed under the request of NCC IT department, water mains works outside of the scheme which were to be funded by NCC Legionella Remedial Fund and the relocation of a distribution board which was to be funded by NCC planned maintenance.

Other Options Considered

7. None.

Reason/s for Recommendation/s

8. To seek £162k as a variation to the approved Capital Programme to fund the shortfall in the budget for the County Hall CLASP Block demolition and associated works.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

10. The increase in costs will need to be met from the capital programme, reducing the monies available for other projects.

RECOMMENDATION/S

It is recommended:

- 1) That £162k from the Capital Programme be used to fund the shortfall in the budget for the County Hall CLASP Block demolition and associated works.

Adrian Smith
Corporate Director, Place

For any enquiries about this report please contact: Mick Allen, Group Manager Place Commissioning. Tel: 0115 9775684

Constitutional Comments [CEH 04/07/2018]

11. The s151 officer is aware of this request to vary the capital programme. Under the financial regulations the Finance and Major Contracts Management Committee has the delegated authority to consider variations of up to £2,000,000 to the capital programme.

Financial Comments [GB 27/06/2018]

12. The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

16 July 2018**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****REPLACEMENT OF THE ORCHARD SPECIAL SCHOOL AND NEWARK
DAY CENTRE UPDATE REPORT****Purpose of the Report**

1. To update committee on progress of the programme for the replacement of the existing Orchard Special School and Newark Day Centre on the existing site, and the temporary relocation of the Day Centre to Woods Court.

Information

2. In line with the Council Plan for 2017-21, "Your Nottinghamshire, Your Future", and the associated Place Plan for Nottinghamshire, the Council has a clear commitment to replacing the existing Orchard Special School in Newark with new school premises.
3. The existing Orchard site is adjacent to the former Grove Leisure Centre which has recently been demolished, the Newark Day Centre, the former Newark Pupil Referral Unit (PRU), and a small landscape depot, all of which are owned and controlled by the County Council.
4. The report to Policy Committee in March 18 outlined the proposal for the site and enabling works required. This report seeks to update on the various aspects of the programme.

Replacement Special School

5. The design process is well under way. Six Client Engagement Meetings (CEM) have been scheduled and are progressing well, The Schedule of Accommodation and adjacencies has been agreed at client officer level. The general arrangement plans are progressing well. The contractor, Wilmott Dixon, is now actively engaged in the meetings to ensure buildability.

Replacement Day Centre

6. Six CEM Meetings have also been scheduled for the design of the day centre, an initial general arrangement plan has been tabled and through the course of the remaining CEM meetings the design will be refined and the details agreed.

Temporary Day Centre at Wood Court

7. The relocation of the Day Service into Woods Court is critical to the delivery of the replacement school and necessary to ensure service continuity for the centre users. Woods Court became vacant in May 2018.
8. The project is in detailed design stage and the design team are working pro-actively with the Council's service departments and the framework contractor to explore and design contractor solutions which can both reduce cost and programme without impacting on service delivery. So far this exercise has driven the cost down by £200K to circa £780K with further savings expected to be found.

Masterplan Potential Residential Development

9. Aiming to maximise the Capital receipts for any asset disposal, master planning is underway to explore potential residential development options for the former Grove PRU site and the Orchard School town site. This will also consider options regarding planning applications for the overall site.

Anticipated Programme timeline

10. Key Milestones, Programme delivery
 - Day service to relocate to Woods Court - April 2019
 - Start on site replacement School – April 2019
 - Start on site day service – July 2019
 - New school opens – April 2020
 - New day service opens – July 2020

Funding Update

11. The ESFA has allocated £125k grant for Project Delivery for the replacement school in addition to its £1.03m funding contribution to the project.
12. A further report will be brought to Finance and Major Contracts Committee in September 2018 setting out the Latest Estimated Cost (LEC) for approval ahead of moving to the construction phase of the programme.

Other Options Considered

13. Consideration has been given to a range of options for the site. However the solution agreed offers the best long term option for service users in the Newark area, and will see both existing facilities replaced with outstanding replacement premises.

Reason/s for Recommendation/s

14. Replacement of the Orchard school is a key aspiration of the County Council, and the best option for delivering that aspiration includes the associated replacement of the Newark Day Centre. The resultant new premises will deliver outstanding service provision for vulnerable children and adults for many years to come.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is recommended that:

- 1) That members consider whether there are any actions they require in relation to the issues contained in the report and agrees for a LEC report to be brought to Finance and Major Contracts Committee in September 2018 for consideration ahead of moving to the construction phase of the programme.

Derek Higton

Service Director, Place and Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Departmental Services, Tel: 0115 9774641

Constitutional Comments [CEH 26/06/2018]

16. The recommendation falls within the remit of the Finance and Major Contracts Management Committee under its terms of reference.

Financial Comments [GB 27/06/2018]

17. The financial implications are set out in the report.

Background Papers and Published Documents

- Replacement of the Orchard Special School and Newark Day Centre – Report to Policy Committee 28-03-2018 - Published

Electoral Division(s) and Member(s) Affected

Ward(s): Newark East
County Councillor Stuart Wallace

16 July 2018

Agenda Item: 8

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

LATEST ESTIMATED COST: SCHOOLS PLACES PROGRAMME 2018 SCHOOL EXPANSIONS

Purpose of the Report

1. To advise Committee of the Latest Estimated Costs of the school expansion projects of the school places programme and to seek approval to proceed to the construction phase of the project based on these estimated costs

Information

Project details

2. There is a statutory duty placed on the County Council to provide sufficient pupil places at schools where parents wish their children to attend. This is known as Basic Need.
3. The Pupil Place Planning team within the Children and Young People's department (CYP) complete this annual review through a locality analysis of admission, birth and parental preference data to project and evaluate which schools would best fulfil the requirements for any increase in published admission numbers to accommodate a forecasted increase in pupil numbers.
4. As a result of this annual review a number of schools have been identified that meet the requirements set by the Department for Education (DfE) and would therefore be best suited to fulfil the schools' places increase through a mixture of space remodelling, classroom extensions and/or new classroom provision.
5. Feasibility studies have been carried out at the schools identified by CYP, to assess viability and the most cost effective provision, whilst ensuring that the proposals are compliant with current legislation, the latest Central Government guidance and good practice. The output is a specific construction proposal for each school.
6. These proposals if converted into actual projects would be delivered within the academic year 2018/19. The actual delivery is being programmed in association with CYP and the schools to ensure the schools remain operational.

7. The expansion projects included within the programme are as follows:

Broxtowe

- Awsworth Primary, Awsworth, NG16 2QS
Internal Reconfiguration and refurbishment only.

Gedling

- Lambley Primary, Lambley, NG4 4QF
Single modular classroom

Newark and Sherwood

- Lowes Wong Junior School, Southwell, N25 0AA
Replacement of the 2 classroom temporary mobile with a permanent modular build
- East Markham Primary, Newark, NG22 0RG
New classroom and school hall with adjacent kitchen in traditional build

Rushcliffe

- Sutton Bonington Primary, Sutton Bonington, LE12 5NH
Replacement of the 2 classroom temporary mobile with a permanent modular build

8. The programme of works comprising the individual construction projects will be delivered by Arc Partnership and with the Client representation provided by Departmental Services team within Property. Delivery will utilise best practice project management methodology, including project reviews with key stakeholders and sign-off at key milestones in accordance with the Gateway Review standards. The overall delivery will be monitored and managed by the Client Capital Asset Group – Education & Early Years which will ratify all decisions on Scope, Cost and Timescale.
9. The construction elements for the proposed schemes will be built using a number of delivery platforms and will be, wherever possible, based on a modular solution whereby the classroom block is prepared within a factory and then erected on site. This is to reduce both cost and the on-site element of the works in an effort to minimise disruption to the individual school and follows on from the successful use of this method of procurement and construction of the Basic Need programmes since 2013.
10. The projects are subject to the statutory planning process for which the County Council will be the determining authority. Projects requiring expansion by 25% or more pupil places will also require approval to the expansion from Children and Young People's committee.
11. The latest estimated cost of the building works are set out below and the fees shown are for all professions involved in the project.

12. The professions involved in this project are:-

- Architect
- Mechanical Engineer
- Electrical Engineer
- Quantity Surveyor
- Structural Engineer
- CDM Co-ordinator
- Project Manager

Capital Budget Implications

13. The latest estimated costs are as follows:
Please note that Professional fees include all feasibility costs including site surveys and associated statutory fees, as well as Arc Partnership fees.

	<u>Latest Estimated Cost</u> <u>(Outturn Prices)</u>
	£
Building Works	3,046,679
Professional fees	358,971
Furniture and Equipment	16,000
Total	3,421,650

Individual project detail:

Broxtowe	
Awsorth Primary	£21,740
Gedling	
Lambley Primary	£491,700
Newark and Sherwood	
Lowes Wong Junior School	£746,580
East Markham Primary	£1,455,950
Rushcliffe	
Sutton Bonington Primary	£705,680
Total	£3,421,650

Anticipated cash flow

	2017/18	2018/19	19/20	Total
	£	£	£	£
Building Works	0	2,418,383	628,295	3,046,679
Professional Fees	0	336,731	22,240	358,971
Furniture & Equipment	0	16,000	0	16,000
Totals	0	2,771,114	650,536	3,421,650

14. As Awsworth Primary has recently converted to Academy status it is agreed that the funding required for the building works, £16,740, will be transferred directly to the trust to provide the additional spaces required.

Revenue Budget Implications

15. Any additional premises and human resources costs arising from these proposals will be met from the individual school's budget.

Other Options Considered

16. Whilst surrounding schools were considered, the projects listed represent the optimum solutions to the need for school places in each particular area.
17. Committee should note that a review of the School's Places requirement for 2019 and onwards is currently underway under the auspices of the Children & Young People's Committee. Once this has been approved it will be brought to this Committee to secure funding approval. This is expected in the early part of 2019.

Reason/s for Recommendation/s

18. Local authorities have a statutory duty to ensure sufficient school places are available for every child in the local area that needs one.

Statutory and Policy Implications

19. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

20. The upgraded buildings and facilities will provide the extra requirements for the pupil numbers to be increased.

Financial Implications

21. These are set out in the report.

Equalities Implications

22. In accordance with County Council policy the design of the buildings will incorporate access and facilities for people with disabilities.

Crime and Disorder Implications

23. The proposed sites are within existing school security boundaries and as such are relatively straightforward to secure. As a result, risk of crime from theft or vandalism will be minimised. Additional measures which will be considered to further minimise risk of crime will include the provision of overnight security systems during the construction period.
24. Consultation with local residents and other interested parties will be undertaken as part of the planning process and this should effectively negate the risk of disruption through protest or the like.

Implications for Sustainability and the Environment

25. Environmental and Sustainability requirements will be incorporated into the detailed design process for each of the individual buildings.

RECOMMENDATION/S

It is recommended:

- 1) That Members consider whether there are any actions they require in relation to the issues contained in the report and Latest Estimated Costs for the Basic Need programme and approval be given for the projects to proceed to the construction phase based on these costs.

Derek Higton
Service Director, Place and Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Departmental Services, Tel: 0115 9774641

Constitutional Comments [CEH 26/06/2018]

26. The recommendation falls within the remit of the Finance and Major Contracts Management Committee under its terms of reference.

Financial Comments [GB 27/06/2018]

27. The financial implications are set out in the report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

Ward(s): Stapleford and Broxtowe Central
Calverton
Southwell
Tuxford
Leake and Ruddington

Member(s): Councillor John Doddy
Councillor John Longdon
Councillor Boyd Elliott
Councillor Roger Jackson
Councillor John Ogle
Councillor Reg Adair
Councillor Andrew Brown

16 July 2018

Agenda Item: 9

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

LATEST ESTIMATED COST – NEW SCHOOL, WATNALL ROAD SITE, HUCKNALL

Purpose of the Report

1. To advise Committee of the Latest Estimated Cost (LEC) for the works to provide a new school at the Watnall Road site in Hucknall, and seek approval to proceed to the construction phase of the project based on this estimated cost.

Information

Project details

2. The design for the New School is based on a 210 place primary school, mirroring the Lawrence View Primary in Eastwood, that the Council delivered through the Priority Schools Building Programme. As such the school has been designed to accommodate future expansion and will have a gross internal floor area of 1,372m² over two storeys.
3. The professions involved in this project from Arc Partnership are:-
 - Architect
 - Landscape Architect
 - Mechanical Engineer
 - Electrical Engineer
 - Quantity Surveyor
 - Structural Engineer
 - CDM Co-ordinator
 - Project Manager

Capital budget implications

4. The latest estimated costs are as below. Please note that professional fees include all feasibility costs including site surveys and associated statutory fees, as well as Arc Partnership fees.

Latest Estimated Cost

(Outturn Prices)

Building Works	£3,407,117
Professional fees	£323,932
Total	£3,731,049

Anticipated Cash Flow

	2017/18	2018/19	2019/20	Total
	£	£	£	£
Building Works	11,233	2,076,111	1,319,773	3,407,117
Professional Fees	20,000	258,342	45,590	323,932
Totals	31,233	2,334,453	1,365,363	3,731,049

5. The building of a new free school is required as a result of the Section 106 (s106) agreement between Rolls Royce PLC, Ashfield District Council and Nottinghamshire County Council, signed on 14 November 2014. Contributions of £3.5 million (plus indexation) have been agreed however additional capital may be required should the project costs be more than the Section 106 contribution. This will be funded from basic need capital allocations.
6. Further basic need capital allocation will need to be set aside for furniture and equipment for the new site. This is to be confirmed.
7. The trigger for the release of the s106 funding from the developer is occupation of the 320th dwelling. Currently approximately 170 dwellings have been occupied. As the s106 contribution is unlikely to have been triggered prior to the commencement of the school build, the project will initially be funded from the schools basic needs budget until such time as the s106 funds are received. This represents a risk, should the anticipated s106 funds not be received.

Revenue budget implications

8. Any additional premises and human resources costs arising from these proposals will be met from the individual school's budget.

Other Options Considered

9. None. The Hucknall planning area is one which has witnessed housing growth over the last five years. 420 additional school places have already been created in existing schools to meet the demand from population growth, funded through Basic need and/or Section 106 contributions. The building of a new school is now essential to meet the projected demand from the new housing development on the Watnall Road site in Hucknall.

Reason for Recommendation

10. Local authorities have a statutory duty to ensure sufficient school places are available for every child in the local area that needs one

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

12. There are no direct crime and disorder implications within the report. Within the wider development the site is relatively straightforward to secure. As a result, risk of crime from theft or vandalism will be minimised. Additional measures which will be considered to further minimise the risk of crime will include the provision of overnight security systems during the construction period.

Financial Implications

13. These are set out in the report

Implications for Sustainability and the Environment

14. Environmental and Sustainability requirements will be incorporated into the detailed design process of the buildings.

RECOMMENDATION/S

It is recommended that:

- 1) That Members consider whether there are any actions they require in relation to the issues contained in the report and the Latest Estimated Cost for the School build and approval be given for the project to proceed to the construction phase based on this estimated cost.

Derek Higton

Service Director, Place and Communities

For any enquiries about this report please contact: Phil Berrill, Team Manager, Departmental Services, Tel: 0115 9774641

Constitutional Comments [CEH 26/06/2018]

The recommendation falls within the remit of the Finance and Major Contracts Management Committee under its terms of reference.

Financial Comments [GB 27/06/2018]

The financial implications are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Schools Capital Programme Progress report – Report to Children’s and Young People’s Committee 19-03-2018 – Published
- Watnall Road, Hucknall, Housing Development Free School Presumption Request – Report to Policy Committee 15-11-2017 - Published

Electoral Division(s) and Member(s) Affected

Ward(s): Hucknall West

Member(s) Councillor Kevin Rostance

16 July 2018

Agenda Item: 10

REPORT OF THE SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND EMPLOYEES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2018/19.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward
Customers, Governance and Employees

For any enquiries about this report please contact: Pete Barker, x74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
17 September 2018			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
BCF Q1 Reconciliation		Joanna Cooper	Joanna Cooper
Agency Contract	Provision of agency staff as required across the authority.	Lorraine Dennis Category Manager	Clare Winter
Fair Price for Care Project (older adults)	Outcome of consultancy work and how this is going to inform the approach to the market.	Michael Fowler Category Manager	Clare Winter
General Data Protection Regulation (GDPR) Contract Process	Update Report	Clare Winter	Clare Winter
15 October 2018			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
DN2 Children's Services Intervention Programme	The DN2 Partnership consisting of NCC, Nottingham City and Derby City are developing an intervention programme via a social impact bond, and have secured funding of 3 million pounds in support of this via the Life Chances Fund.	Lynn Brammer Category Manager	Clare Winter
Day Care Services	Community based support.	Michael Fowler Category Manager	Clare Winter

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

19 November 2018			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
BCF Q2 Reconciliation		Joanna Cooper	Joanna Cooper
Arc – Update Report		Derek Higon	Mick Allen
Home Based Care and Support Services Project	Update report	Jane Cashmore / Michael Fowler	Jane Cashmore / Michael Fowler
17 December 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Public Health Contracting	Update on a different approach to Public Health Commissioning and Procurement.	Michael Fowler Category Manager	Clare Winter
14 January 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

11 February 2019			
Annual Budget Meeting	To recommend to Full Council the financial strategy, annual revenue budget, annual capital budget, and precept on billing authorities	Nigel Stevenson	Glen Bicknell
BCF Q3 Reconciliation		Joanna Cooper	Joanna Cooper
BCF Pool Fund Agreement 2019/20 (TBC)		Joanna Cooper	Joanna Cooper
18 March 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
29 April 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
20 May 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
17 June 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

15 July 2019			
Monthly Budget & Capital Monitoring Report 2018/19	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
TO BE PLACED			
Contract Management	Details of process	Clare Winter	Clare Winter
Collaborative Procurement	Update Report	Clare Winter	Clare Winter
Supporting people with homelessness and MH issues	To prevent people losing tenancies and to provide short term accommodation based support.	Michael Fowler Category Manager	Clare Winter
Member Responsibilities	Clarification of responsibilities following events at Northamptonshire County Council.	Nigel Stevenson	Nigel Stevenson
Commercial Development Unit (CDU)	Lessons learnt from the CDU process.	Nigel Stevenson	Mark Knight
Local Government Finance	Overview report	Nigel Stevenson	Nigel Stevenson