



CROSS SERVICE AND EXTERNAL AFFAIRS SELECT COMMITTEE

date Wednesday, 9th March 2005
commencing at **2.00 pm**

venue County Hall, West Bridgford,
Nottingham

You are hereby requested to attend the above Meeting to be held at the time/place and on the date mentioned above for the purpose of transacting the business on the Agenda as under.

A handwritten signature in black ink, consisting of a stylized 'J' followed by a series of loops and a long horizontal stroke.

Chief Executive

agenda

1. Minutes of the last meeting held on 26th January 2005 (copy herewith)
2. Apologies for Absence.
3. Declarations of Interest by Members and Officers:- (See note 2 below)
 - (a) personal
 - (b) prejudicial
4. Proposed timetable for completion of the studies carried out by the Cross Service and External Affairs Select Committee (This will include presentations from Lynn Senior, Head of Scrutiny; Trish Adams and Roger Howes from Culture and Community Department).

NOTES

1. Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact Members Services within the Chief Executive's Department at County Hall (telephone Nottingham 977 3714).

- 2a. Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Standing Orders. Any declaration should include the factual circumstances of the declaration, i.e. the nature of the interest and the reason why it is being made.
- 2b. Members or Officers requiring advice or clarification on whether to make a declaration of interest are invited to contact Members' Services prior to the commencement of the meeting.
- 3. Members are reminded that all papers, with the exception of those which contain exempt or confidential information may be recycled. Appropriate containers for this purpose are located in the respective Secretariats.