



Minutes

Meeting PERSONNEL COMMITTEE

Date Thursday 3 October 2019 (commencing at 2.00pm)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Neil Clarke MBE (Chairman)
Keith Walker (Vice-Chairman)

Maureen Dobson
Errol Henry JP
John Ogle
Sheila Place
Helen-Ann Smith

Stuart Wallace
Gordon Wheeler
Jonathan Wheeler
Yvonne Woodhead

OFFICERS IN ATTENDANCE

Sarah Ashton	Democratic Services Officer
Marjorie Toward	Service Director – Customers, Governance and Employees
Gill Elder	Group Manager – Human Resources
Helen Richardson	Senior Organisational Development Business Partner Human Resources, Workforce & Organisational Development
Sarah Tinsley	Business Partner, Workforce Planning & Organisational Development

OTHERS IN ATTENDANCE

James Minto Trade Union

1. MINUTES OF THE LAST MEETING

The minutes of the meeting held on 24 July 2019, having been circulated to all Members, were taken as read and confirmed and signed by the Chairman.

2. APOLOGIES FOR ABSENCE

None

3. DECLARATIONS OF INTEREST

None.

4. NOTTINGHAMSHIRE COUNTY COUNCIL'S CORPORATE EQUALITIES ACTION PLAN

RESOLVED 2019/26

- 1) That the publication of the action plan on the Council's public website and intranet be approved.
- 2) The Committee agrees that new actions as and when they are identified can be added to the action plan.
- 3) The Committee agrees to receive an update report on progress and to review the status of various actions in May 2020.

5. APPRENTICESHIP LEVY UPDATE

RESOLVED 2019/27

- 1) That the transfer of up to 25% of the Council's Apprenticeship Levy to Futures Apprenticeship Training Agency for a 12-month period initially be approved.
- 2) That the priority areas of focus, to address identified business needs as set out in the report and Appendix 1 be approved.
- 3) That the Committee agrees to receive an update on progress in six months.

6. SICKNESS ABSENCE PERFORMANCE AND ONGOING ACTIONS FOR IMPROVEMENT

RESOLVED 2019/28

- 1) That the current level of sickness absence was acknowledged by the Committee and agreed that the required actions set out in the refreshed Employee Health and Wellbeing Action Plan, which included the launch of the refreshed package of mental health support to coincide with World Mental Health Day be implemented.
- 2) That the Committee agrees to receive an update on absence management performance at November's meeting and a further update on the agreed action plan in January 2020.

7. NOMINATION FOR LEARNING POOL AWARD

RESOLVED 2019/29

That the Committee congratulate the HR, Workforce and Organisational Development Team for being nominated for the Learning Pool Award and agree to receive an update once the result is known.

8. WORK PROGRAMME

RESOLVED 2019/30

That the work programme be approved.

The meeting closed at 3.20pm.

CHAIRMAN