

6 June 2013

Agenda Item: 5

## **REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND CORPORATE SERVICES**

### **MEMBERSHIP AND TERMS OF REFERENCE**

#### **Purpose of the Report**

1. To note the Sub-Committee's membership and terms of reference.

#### **Information and Advice**

2. The membership of the Public Health Sub-Committee is:

Councillors  
Reg Adair  
Joyce Bosnjak  
Kay Cutts  
Glynn Gilfoyle  
John Knight  
Alan Rhodes  
Martin Suthers  
Muriel Weisz  
Jacky Williams

3. The Sub-Committee's terms of reference are:
4. This is a sub-committee of the Policy Committee.
5. The exercise of the powers and functions set out below are delegated in relation to Public Health:
  - a. All decisions within the control of the Council including but not limited to those listed in the Table below
  - b. Policy development in relation to Public Health, subject to approval by the Policy Committee or the Full Council
  - c. Review of performance on at least a quarterly basis
  - d. Review of day to day operational decisions taken by Officers

- e. Approval of consultation responses
  - f. Approval of relevant staffing structures as required
  - g. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.
6. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
  7. As part of the detailed work programme the Sub-Committee will receive reports on the exercise of powers delegated to Officers.
  8. The Sub-Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate committee.

Table
Responsibility for Public Health with the exception of functions reserved to the Health and Wellbeing Board

9. The Health and Wellbeing Board's terms of reference are in Appendix A, for information.

### **Other Options Considered**

10. None.

### **Reason/s for Recommendation/s**

11. To assist the Sub-Committee in its work.

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

- 1) That the Sub-Committee's membership and terms of reference be noted.

**Jayne Francis-Ward**  
**Corporate Director, Policy, Planning and Corporate Services**

**For any enquiries about this report please contact: Paul Davies, x 73299**

**Constitutional Comments**

1. As the report is for noting, no constitutional comments are required.

**Financial Comments**

2. None.

**Background Papers**

None.

**Electoral Division(s) and Member(s) Affected**

All

### **HEALTH AND WELLBEING BOARD**

#### **TERMS OF REFERENCE**

- 1 To prepare and publish a joint strategic needs assessment.
- 2 To prepare and publish a health and wellbeing strategy based on the needs identified in the joint strategic needs assessment and to oversee the implementation of the strategy.
- 3 Discretion to give Nottinghamshire County Council an opinion on whether the Council is discharging its statutory duty to have due regard to the joint strategic needs assessment and the health and wellbeing strategy.
- 4 To promote and encourage integrated working including joint commissioning in order to deliver cost effective services and appropriate choice. This includes providing assistance and advice and other support as appropriate, and joint working with services that impact on wider health determinants.