

**WORK PROGRAMME**

**Purpose of the Report**

1. To give Members an opportunity to consider the work programme for the Panel and to suggest further topics for inclusion (see appendix).

**Information and Advice**

2. The work programme is intended to assist with the Panel's agenda management and forward planning. The draft programme will be updated and reviewed regularly in conjunction with the Chairman and Vice-Chairman of the Panel.
3. Following discussions at the 3 December 2012 meeting, regular performance overview updates have been added to the work programme as part of the Commissioner's overall update report, commencing in February 2013.

**Other Options Considered**

4. All Members of the Panel are able to suggest items for possible inclusion in the work programme.
5. As discussed at the end of the initial induction session held on 3 December 2012, a Panel Away Day is being arranged to enable Members to discuss the key aims and areas of focus of the Panel. The date for this Away Day is currently being finalised and will be confirmed at this Panel meeting.

**Reasons for Recommendation/s**

6. To enable the work programme to be developed further.

**RECOMMENDATION/S**

- 1) That the work programme be noted.
- 2) That Members suggest any further topics for possible inclusion in the work programme.

**Background Papers and Published Documents**

- 1) None

For any enquiries about this report please contact:-

Keith Ford, Senior Democratic Services Officer, Nottinghamshire County Council

[keith.ford@nottscc.gov.uk](mailto:keith.ford@nottscc.gov.uk)

Tel: 0115 9772590

## **Nottinghamshire Police and Crime Panel**

### **Draft Work Programme (as at 13 December 2012)**

<b><u>Agenda Item</u></b>	<b><u>Brief Summary</u></b>
<b>6 February 2013</b>	
Police Precept	The Panel is required to review and submit a report and recommendation as necessary on the Commissioner's proposed precept by 8 <sup>th</sup> February 2013. N.B. If the proposed precept is vetoed a further meeting of the Panel will be needed before 22 <sup>nd</sup> February 2013 in order to respond to the revised precept from the Commissioner.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Police and Crime Commissioner's Governance Framework.	To consider the Commissioner's Governance Framework.
<b>April 2013 (date TBC)</b>	
Police and Crime Commissioner's Annual Report	The Panel is required to review the Commissioner's annual report about the exercise of his functions in the financial year and progress in meeting police and crime objectives. It is proposed that this initial annual report will cover the Commissioner's first 100 days in office.
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Police and Crime Plan	Update on progress against objectives.
Complaints update	Regular update on any complaints received against the Police and Crime Commissioner or Deputy Police and Crime Commissioner.
<b>June 2013 – Annual Meeting (date TBC)</b>	
Review of Balanced Appointment Objective.	The Panel will review its membership to see whether any actions are required in order to meet the requirements for:- <ul style="list-style-type: none"><li>• the membership to represent all parts of the</li></ul>

<b><u>Agenda Item</u></b>	<b><u>Brief Summary</u></b>
	<p>police force area and be politically balanced; and</p> <ul style="list-style-type: none"> <li>• members to have the skills, knowledge and experience necessary.</li> </ul>
Police and Crime Commissioner's update (including details of decisions taken and overview of Force Performance).	The Panel will review and scrutinise any decisions and other actions taken by the Commissioner on an ongoing basis. The Panel will also consider the Commissioner's response to the key performance issues within the Force.
Complaints Procedure	Review of complaints procedure following first six months of operation.