

REPORT OF THE LEADER OF THE COUNCIL**POLICY LIBRARY****Purpose of the Report**

1. This report is to provide the Policy Committee with a demonstration of the trial version of the County Council's policy library.

Information and Advice

2. The County Council's ambitions, values and priorities are set out in the Strategic Plan for 2010 – 2014.
3. Priority E of the Strategic plan is for the Council 'to be financially robust and sustainable.' The key actions to be taken to deliver this priority includes a requirement to:
 - Establish a council wide policy and strategy database.
4. Reporting of progress delivering these requirements falls within the responsibility of the Policy Committee.

Policy Library

5. The Strategic Plan requires that all of the Council's policies and strategies be accessed from a single policy and strategy database. This requirement has also been enshrined in the constitution as part of the policy framework.
6. The development of a policy library provides a single point for Members, officers, the public and partners to access the key documents governing the County Council and is consistent with the Authority's commitment to transparency.
7. Progress developing the policy library was reported to the Policy Committee in May 2012. Members requested that the committee be provided with a demonstration at this meeting.
8. The policy library has been under development for a number of months. A trial version is currently available on the County Council's

Intranet and further progress has been made since May to populate this with the Council's policies, strategies, procedures and guidance. The Policy Committee will receive a demonstration of this trial version at the meeting.

9. Once complete the Library will be made available on the public website. Further work will be needed to replace duplicates of policies contained on pages on the intranet and website with direct links to the policy library. This should ensure that Members, officers, the public and partners always have access to the most up to date version or reducing the risk of reliance of out of date documentation.

Other Options Considered

10. None.

Reason/s for Recommendation/s

11. The development of the Policy Library supports the delivery of the Strategic Plan and the Council's commitment to transparency and openness.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

It is recommended that

1. the Committee note progress developing the policy library.

Councillor Kay Cutts
Leader of the Council

For any enquiries about this report please contact: Matthew Garrard,
Policy, Performance and Research Team Manager T: (0115) 9772892 E:
matthew.garrard@nottsc.gov.uk

Constitutional Comments

13. Because this report is for noting only no Constitutional Comments are required.

Financial Comments

14. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Nottinghamshire County Council Strategic Plan 2010 - 2014
Nottinghamshire County Council Constitution

Electoral Division(s) and Member(s) Affected

All