



20 May 2014

Dear Colleague

We are writing to update you about a regional leadership group we are co-chairing, which is supporting the implementation of a number of policy matters affecting health and local government partners across the East Midlands.

Representatives from NHS England, PH England, and ADASS, supported by LGA and DH regional advisers have come together to offer their collective expertise and leadership across the health and wellbeing programme across the East Midlands.

This group has recently been involved in steering the BCF assurance process for the East Midlands, and is engaged in a range of policy developments such as Winterbourne View, the development of Health and Wellbeing Boards and the introduction of the Care Bill.

We have developed some terms of reference having considered the type of support that is likely to be needed during 2014/15.

However we would like to seek some feedback from your perspective and our draft terms of reference are attached at Appendix 1.

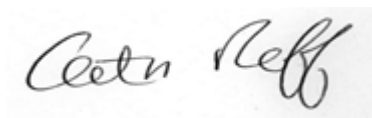
While we recognise traditionally we have hosted regional networks for leaders in similar roles (HWB Board Chairs/Directors of Adult Social care etc.), and that there is an ongoing need for these networks, we also recognise that the system we are now working within requires more joint leadership across a range of organisations/roles. Our regional health and wellbeing development programme therefore also needs to operate on this basis.

We are particularly keen to hear your views about how we can offer more peer support and joint sector led improvement across the region and how best to target regional development events to those topics that would support you most effectively in your local leadership role(s).

We have also been looking at how we can provide more consistent and timely communication across both NHS and local government in key areas of joint working, so thoughts on what would improve this from your point of view would also be very helpful.

We look forward to hearing from you.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Cath Roff'.

Cath Roff

Regional Lead for ADASS

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A handwritten signature in black ink, appearing to read 'David Sharp'.

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Enc. Appendix One Proposed Terms of Reference

APPENDIX ONE

PROPOSED TERMS OF REFERENCE FOR THE EAST MIDLANDS HEALTH AND WELLBEING PROGRAMME LEADERSHIP GROUP

Context

There is a broad and complex set of policy developments targeted to improving health and wellbeing outcomes involving the NHS, Local Government and many other agencies/partners on a local, regional and national basis. This work requires a high level of relationship management, communication and coordination across agencies, at all tiers.

Leaders in the East Midlands have a joint commitment to respond effectively to this agenda and have established a regional leadership group focusing on the health and wellbeing programme as a whole in order to do this.

The East Midlands Health and Wellbeing Programme Leadership Group recognises their role is concerned with supporting local level leadership and relationship management to flourish, respecting the requirements placed on agencies in terms their individual channels of communication and governance arrangements.

Purpose of the Group

To provide expertise and leadership to the development and delivery of a coordinated health and wellbeing programme, so that the citizens of the East Midlands* benefit from improved outcomes, with the whole system working together successfully to achieve this.

**For this purpose, the local authority areas covered and referred to as the East Midlands are Lincs, Rutland, Leics, Leicester City, Notts, Nottingham City, Derbys, Derby City, Milton Keynes, and Northants)*

Terms of Reference

Develop, lead and implement a jointly agreed health and wellbeing programme , at the regional level, covering the following core areas:

- Support the development of health and wellbeing boards as local system leaders
- Promote joint sector led improvement, including through peer support/review
- Promote the further integration of health and care including via the implementation of the Better Care Fund
- Ensure engagement with the programme of work being led by ADASS on the implementation of the Care Bill

- Provide regional level assurance as required, for example:
 - safeguarding vulnerable people, including the Winterbourne View recommendations
 - the development and implementation of local BCF plans
 - the implementation of the Care Bill
 - joined up working in support of challenged health and care economies
- Support local agencies to improve integrated planning through annual and medium term planning cycles (e.g. 2-5 year plans for health and care economies)
- Support regional and local partners to maximise the opportunities for integrated prevention, by making every contact count, and to reduce health inequalities
- Share intelligence across agencies
- Manage communication channels, especially those affecting the constituent agencies operating within health and wellbeing boards
- Influence national developments and represent the East Midlands nationally
- Provide expertise and infrastructure to support regional health and wellbeing learning events
- Ensure regional awareness, and take up, of a range of national resources such as, advisory offers, toolkit, best practice, training/development opportunities
- Showcase local innovation
- Offer mutual support and expertise in trouble shooting
- Manage and target regional level resources to the priorities noted above, including when additional coordinated support is needed within specific parts of the region.
- Plan future priorities and resource needs for the programme on an annual basis.
- Relate to national bodies for communication purposes, etc as appropriate.

Core Membership

NHSE

- NHSE Regional HWB Lead

Local Government

- LA Chief Executive Regional HWB Lead
- Regional Lead for ADASS

PHE

- Centre Director, PHE East Midlands

Advisors as core members:

- Regional representative (s) from the Association of Directors of Public Health
- Deputy Director (Midlands and East) Department of Health
- East Midlands Regional LGA Adviser

By Invitation

Officers in support of regional delivery as required (e.g. ADASS officer, HWB officer, Care Bill Implementation officer, PHE officer). Other expert advisers/partners as required from local, regional or national teams.

Frequency of Meetings

Routine meetings will be held bi-monthly at a neutral venue close to regional transport links. Urgent business e.g. panel meetings for regional assurance or troubleshooting, by arrangement with co-chairs as needed.

Chairing

Co-chairing has been agreed by arrangement between the regional leads for NHSE and ADASS

Quoracy

4 members of the group, including one co-chair

Administrative and Officer Support

Administrative support to the meetings provided by NHSE including production of minutes. Officer support to the meetings provided by the HWB Board regional adviser.