

## **Communities and Place Committee**

**Thursday, 04 February 2021 at 10:30**

Virtual meeting, <https://www.youtube.com/user/nottsc>

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### **AGENDA**

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|----|--|---------|
| 1  | Minutes of the last meeting held on 7 January 2021   | 1 - 4   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Fees and Charges 2021-2022 for Libraries, Archives and Information   | 5 - 20  |
| 5  | Recommendations relating to Highway Asset Management   | 21 - 24 |
| 6  | Highway Trees, Verge Maintenance Wildflower Planting 2021-2022   | 25 - 28 |
| 7  | Mineral and Waste Local Development Scheme - Update  | 29 - 46 |
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| 9  | Local Improvement Scheme - Talented Athletes 2020-2021   | 53 - 60 |
| 10 | Nottinghamshire County Council (Asher Lane Musters Road Top Road, Ruddington) (Prohibition of Waiting) Traffic Regulation Order 2021 (8304)                        | 61 - 70 |

11	Nottinghamshire County Council (Askham Road High Street East Markham) (Prohibition of Waiting) Traffic Regulation Order 2021 (1244)	71 - 80
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### **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.  
  
Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Noel McMenamin (Tel. 0115 977 2670) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



## **minutes**

Meeting	Communities and Place Committee
Date	7 January 2021 (commencing at 10:30 am)

### **Membership**

Persons absent are marked with an 'A'

### **COUNCILLORS**

John Cottee (Chairman)  
Phil Rostance (Vice-Chairman)  
John Handley (Vice-Chairman)

Pauline Allan	Tom Hollis
Richard Butler	Vaughan Hopewell
Jim Creamer	Bruce Laughton
Glynn Gilfoyle	John Ogle
Kevin Greaves	

### **SUBSTITUTE MEMBERS**

None.

### **OTHER COUNTY COUNCILLORS IN ATTENDANCE**

Maureen Dobson  
Gordon Wheeler

### **OFFICERS IN ATTENDANCE**

Doug Coutts	-	VIA
Sally Gill	-	Place Department
Derek Higon	-	Place Department
Gareth Johnson	-	Place Department
Matthew Neal	-	Place Department
Sean Parks	-	Place Department
Kevin Sharman	-	Place Department
Adrian Smith	-	Place Department
Mark Walker	-	Place Department
Gary Wood	-	Place Department
Noel McMenamin	-	Chief Executive's Department

## **1. MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 3rd December 2020, having been circulated to all Members, were taken as read and were signed by the Chairman.

## **2. APOLOGIES FOR ABSENCE**

None.

## **3. DECLARATIONS OF INTERESTS**

None.

## **4 PROVISIONAL HIGHWAY CAPITAL AND REVENUE PROGRAMMES 2021-2022**

### **RESOLVED 2021/001**

That the following be approved:

- 1) the proposed provisional highway capital maintenance programme for implementation as contained in this report and detailed in Appendix 1 subject to the provisions set out in paragraphs 2 and 43;
- 2) the proposed provisional integrated transport block programme for implementation as contained in this report and detailed in Appendix 2 subject to the provisions set out in paragraphs 2 and 43;
- 3) the proposed externally funded schemes as detailed within this report subject to the provisions set out in paragraphs 2 and 43;
- 4) delegated authority to the Corporate Director Place, in consultation with the Chair of Communities & Place Committee, to determine the final Active Travel Fund Tranche 2 programme based on the outcome of the proposed public consultation, as set out in paragraph 29;
- 5) the proposed provisional highway traffic management revenue programme for implementation as contained in this report and detailed in Appendix 4 subject to the provisions set out in paragraphs 2 and 43;
- 6) the proposed provisional road safety education, training and awareness programmes as contained in this report and detailed in Appendix 5 subject to the provisions set out in paragraphs 2 and 43;
- 7) the proposed consultation, information provision and publicity required to deliver each of the schemes and work programmes detailed in this report and its appendices.

## **5. STREETWORKS PERMIT SCHEME – UPDATE**

The Committee requested information on the number of Fixed Penalty Notices issued in respect of the Scheme.

### **RESOLVED 2021/002**

That the update on the introduction of the permit scheme be considered.

## **6. A614 AND A6097 MAJOR ROUTE NETWORK – SCHEME UPDATE**

### **RESOLVED 2021/003**

That

- 1) the update on the Outline Business Case submission for the scheme and the next steps in project delivery be endorsed;
- 2) it be approved in principle for Via East Midlands to lead on the delivery and to consider the appropriate steps towards acquiring land, once programme entry had been confirmed

## **7. UPDATE ON KEY TRADING STANDARDS AND COMMUNITIES MATTERS**

In view of the reintroduction of national lockdown measures, the Chairman of the Committee proposed an alteration to the published report's recommendations.

The alteration, which had been circulated to Committee members on 6 January 2021, proposed an additional recommendation 3, as follows:

**‘That the Committee approves the immediate re-opening of the Covid-19 Community Fund for the period to 31 March 2021’.**

The additional financial comment specific to the additional recommendation was:

**‘£742,886 of the £1.0 million COVID Community Fund has been allocated to date. Therefore, £257,114 is available to be allocated in the period to 31 March 2021’.**

The proposed alteration was seconded and became a substantive recommendation considered by the Committee.

### **RESOLVED 2021/004**

That

- 1) the Committee considered the updates and highlighted actions required;
- 2) the change to Trading Standards staffing structure, as outlined in paragraphs 18 to 20 of the report, by disestablishing 1 FTE Level 3 Trading Standards

Officer post and establishing 1 FTE Level 4 Trading Standards Officer post, be approved;

- 3) the immediate re-opening of the Covid-19 Community Fund for the period to 31 March 2021 be approved.

8. **THE NOTTINGHAMSHIRE COUNTY COUNCIL (CROPWELL ROAD AND GLEBE LANE, RADCLIFFE-ON-TRENT) (PROHIBITION OF WAITING AND NO STOPPING ON ENTRANCE CLEARWAYS) TRAFFIC REGULATION ORDER 2021 (8284) AND CROPWELL ROAD – NEW ZEBRA CROSSING**

**RESOLVED 2021/005**

That the Nottinghamshire County Council (Cropwell Road and Glebe Lane, Radcliffe-on-Trent) (Prohibition of Waiting and No Stopping on Entrance Clearways) Traffic Regulation Order 2021(8284) and Cropwell Road – New Zebra Crossing be implemented and objectors notified accordingly.

9. **WORK PROGRAMME**

**RESOLVED 2021/006**

That the Committee's work programme be agreed.

The meeting concluded at 11.41am

**Chairman**

**04 February 2021****Agenda Item:4****REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES****FEES AND CHARGES 2021/22 FOR LIBRARIES, ARCHIVES AND  
INFORMATION****Purpose of the Report**

1. To seek approval for the revision of fees and charges within the Libraries, Archives and Information Service for 2021/22.

**Information**

2. Fees and charges for the Service are reviewed annually, and usually they are increased by the rate of inflation unless market forces and/or price sensitivity or performance suggest otherwise.
3. Some charges are influenced by external organisations, for example the British Library and the General Register Office.
4. Fees and charges agreed by Committee are included in the contractual arrangements with Inspire. Charges are proposed by Inspire and approved by the County Council.

**Current Position**

5. The service is continuing to focus on improving the customer experience and ensuring consistency across all service points. Feedback from customers, staff and observation by managers concludes that a straight forward charging structure is good for customer care, reduces administrative workload and results in higher levels of collection.
6. It is proposed that no significant changes to charges are made during 2021/22.
7. Due to Coronavirus, income for libraries and archives has been severely impacted for both fees and charges and room hire, and this may continue for part of 2021/22 whilst recovery takes place.

**Proposals**

8. Libraries: The new charges proposed are listed in Appendix 1.

- a) Small increases in costs of memory sticks to reflect increased purchase prices.
- b) Additional charges for the refurbished Retford Library for room hire.
- c) Slight reduction on the charge for one of the meeting rooms at Arnold Library to reflect customer feedback.

9. Archives: The new charges proposed are listed in **Appendix 2**.

- a) Increases in copying charges, postage charges, enquiries and research services and group visits/ talks have been adjusted to allow for increased staff costs.
- b) Certified copies are in line with the Church of England Table of Parochial Fees as prepared by the Archbishop's Council. These are not due to be updated until 2025.
- c) Increase of translations and transcription costs to cover the hourly rate of conservators.

### **Other Options Considered**

10. Within the limitations of what public libraries are legally allowed to charge for, all options for increasing income without creating barriers to the access to Library and Archive services have been considered.

### **Reasons for Recommendation**

11. The full schedule of proposed fees and charges as detailed in **Appendices 1 and 2** (changes shown in bold type) will allow the service to generate income and recover costs in line with its position and overall Council policy.

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial implications**

13. The revised level of charges is based on the required income levels for the service. Individual charges are itemised in **Appendices 1 and 2**, with previous charges presented for comparison.

## **RECOMMENDATION**



- 1) That the fees and charges set out in Appendices 1 and 2 are approved for 2021/22, with implementation from Thursday April 1<sup>st</sup> 2021.

**Derek Higton,  
Service Director, Place and Communities**

**For any enquiries about this report please contact:** Kirsty Blyth, Assistant Chief Executive Officer, T: 0115 804432, E: [Kirsty.blyth@inspireculture.org.uk](mailto:Kirsty.blyth@inspireculture.org.uk)  
**Constitutional Comments (AK 07/01/2021)**

14. This report falls within the remit of Communities and Place Committee by virtue of its terms of reference.

**Financial Comments (SES 12/01/2021)**

15. The financial implications are set out in the report and detailed in **Appendix 1**.

**Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

**Electoral Division(s) and Member(s) Affected**

- All



## PUBLIC LIBRARIES FEES AND CHARGES 2019/20 AND PROPOSALS FOR 2020/21

Item	Concessions	Current Charge 2020/21	Proposed Charge 2021/22
Overdue Charges	Children/Young Adult 0-19 and Homebound no charge	20p per day (Max £8)	20p per day (Max £8)
DVD Film Hire	No concessions	£1.50 per week	£1.50 per week
DVD Film Hire (Box Set)	No concessions	£3.00 per week	£3.00 per week
Children's Film Hire	No concessions	£1.00 per week	£1.00 per week
Spoken Word	Children/Young Adult 0-19, over 60s, visually impaired and Homebound no charge	£1.00 per 3 weeks	£1.00 per 3 weeks
Language Courses	No concessions	£1.50 3 weeks	£1.50 3 weeks
Reservations County/City	Children/Young Adult 0-19 and Homebound no charge	30p	30p
British Library/Inter Library Loan requests	No concessions	£5.30	£5.30
FAX - UK	No concessions	50p per sheet - receiving or sending	50p per sheet - receiving or sending
FAX - International	No concessions	£1.00 per sheet - receiving or sending	£1.00 per sheet - receiving or sending
Photocopying & Printing black and white	Jobseekers up to 10 sheets free per day with proof	20p (A4) 40p (A3)	20p (A4) 40p (A3)
Photocopying & Printing - colour	No concessions	50p (A4) £1.00 (A3)	50p (A4) £1.00 (A3)
Reader-Printer Copies	No concessions	20p	20p
Memory Sticks	No concessions	£5.50	<b>£6</b>
Earphones	No concessions	£3.50	£3.50
Replacement Library Card	No charge for under 14s	£1.50	£1.50
Replacement charge for lost or damaged stock item	No charge for under 14s	No charge for under 14s, full price 14+	No charge for under 14s, full price 14+

## Hire of Library Premises

Room hire charges are subject to VAT where applicable.

### 1 Strategic Venues

#### 1.1 Mansfield Central Library

Room	2020/21	2021/22
The Auditorium	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £280 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £390 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £50 Community groups, NCC and non-profit: £30</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £280 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £390 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £50 Community groups, NCC and non-profit: £30</p>
The Meeting Place	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £150 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £20</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £150 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £20</p>
Studio Floor	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £220 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm:</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £220 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm:</p>

	Commercial: £300 Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25	Commercial: £300 Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25
Green Room	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Box	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £195 Community groups, NCC and non-profit: £120  Hourly rate Sat / Sun Commercial : £65 Community groups, NCC and non-profit: £40  Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £195 Community groups, NCC and non-profit: £120  Hourly rate Weekdays and Sat / Sun Commercial : £65 Community groups, NCC and non-profit: £40  Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space
Hire per hour pre 5.30 for evening events before library closing time Mon - Fri	£10	£10
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£45	£45
Hire per hour or part hour for evening events after 10pm weekdays	£30	£30
Hire per hour or part hour for evening events after 10pm Sat-Sun	£45	£45

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## 1.2 West Bridgford Library

Room	Hourly Charge 2020/21	Hourly Charge 2021/22
Cedar and Pine Community Meeting rooms	Commercial: £35 Community groups, NCC and non-profit: £20	Commercial: £35 Community groups, NCC and non-profit: £20

For meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## 1.3 Worksof Library

Room	Hourly Charge 2020/21	Hourly Charge 2021/22
Conference Suite	Commercial: £30  Community groups, NCC and non-profit: £15	Commercial: £30  Community groups, NCC and non-profit: £15
Meeting Place 1 or 2	Commercial: £20  Community groups, NCC and non-profit: £10	Commercial: £20  Community groups, NCC and non-profit: £10
Meeting Place 3	Commercial: £30  Community groups, NCC and non-profit: £15	Commercial: £30  Community groups, NCC and non-profit: £15

## 1.4 Beeston Library

Room	Hourly Charge 2020/21	Hourly charge 2021/22
Meeting Room 1, Discovery Room	Commercial: £35  Community Groups, NCC and non-profit: £20	Commercial: £35  Community Groups, NCC and non-profit: £20
Meeting Room 2	Commercial: £25  Community groups, NCC and non-profit: £12.50	Commercial: £25  Community groups, NCC and non-profit: £12.50
Meeting Room 3	Commercial: £15  Community groups, NCC and non-profit: £7.50	Commercial: £15  Community groups, NCC and non-profit: £7.50
Meeting Room 4	Commercial: £12 Community groups, NCC and non-profit: £6	Commercial: £12 Community groups, NCC and non-profit: £6
Art Room	Commercial £35 Community £20	Commercial £35 Community £20

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

## 2 Library Meeting Rooms

Library	Hourly Charge 2020/21	Hourly Charge 2021/22
Eastwood Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Stapleford Bingham Edwinstowe	Commercial: £20  Community groups, NCC and non-profit: £10	Commercial: £20  Community groups, NCC and non-profit: £10
Arnold  Meeting Room 1   Meeting Room 2   Meeting Room 3	Commercial: £20 Community groups, NCC and non-profit: £10  Commercial: £20 Community groups, NCC and non-profit: £10  Commercial: £12 Community groups, NCC and non-profit: £6	Commercial: £20 Community groups, NCC and non-profit: £10  <b>Commercial: £18</b> <b>Community groups, NCC and non-profit: £8</b>  Commercial: £12 Community groups, NCC and non-profit: £6
Retford  Downstairs meeting room   Upstairs meeting room	Commercial: £20 Community groups, NCC and non-profit: £10  N/A	Commercial: £20 Community groups, NCC and non-profit: £10  <b>Commercial: £20</b> <b>Community groups, NCC and non-profit: £10</b>
Southwell  Meeting Room   Upstairs Meeting Room	Commercial: £20 Community groups, NCC and non-profit: £10  Commercial: £15 Community groups, NCC and non-profit: £7.50	Commercial: £20 Community groups, NCC and non-profit: £10  Commercial: £15 Community groups, NCC and non-profit: £7.50

Art Room	Commercial: £15 Community groups, NCC and non-profit: £7.50	Commercial: £15 Community groups, NCC and non-profit: £7.50
Interview Room	Commercial: £12 Community groups, NCC and non-profit: £6	Commercial: £12 Community groups, NCC and non-profit: £6
Sutton in Ashfield		
Main meeting room	Commercial: £20  Community groups, NCC and non-profit: £10	Commercial: £20  Community groups, NCC and non-profit: £10
Small meeting room	Commercial: £12 Community groups, NCC and non-profit: £6	Commercial: £12 Community groups, NCC and non-profit: £6

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

### 3 Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates for these are as follows (please note that a minimum surcharge of £35 may be applied to cover caretaking and staff costs if the site requires).

Library	2020/21	2021/22
Southwell	Commercial: £25 an hour  Community groups, NCC and non-profit: £12.50 Kitchen £6.00 per session	Commercial: £25 an hour  Community groups, NCC and non-profit: £12.50 Kitchen £6.00 per session
Other library buildings subject to facilities, space, staffing and keyholding	Commercial: £20  Community groups, NCC and non-profit: £10	Commercial: £20  Community groups, NCC and non-profit: £10



## 4 Consumables

To be charged for if required for sole use by an organisation.

	2020/21	2021/22
Flip chart paper Box of pens	£5 per pad £5 per set	£5 per pad £5 per set

## 5 Hire of Gallery and Exhibition Spaces

### 5.1 Gallery Spaces

Library	Charge 2020/21	Charge 2021/22
Mansfield Central	Six weeks full gallery hire - £150: non-profit £75  Three weeks full gallery hire - £85: non-profit £45  Shared gallery hire – shared exhibition – negotiated rates  Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)	Six weeks full gallery hire - £150: non-profit £75  Three weeks full gallery hire - £85: non-profit £45  Shared gallery hire – shared exhibition – negotiated rates  Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)
Beeston	Six weeks full gallery hire - £150: non-profit £75  Three weeks full gallery hire - £85: non-profit £45;  Shared gallery hire – shared exhibition – negotiated rates  Display cabinet only £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)	Six weeks full gallery hire - £150: non-profit £75  Three weeks full gallery hire - £85: non-profit £45;  Shared gallery hire – shared exhibition – negotiated rates  Display cabinet only £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)
West Bridgford	Six weeks full gallery hire - £220: non-profit £100  Three weeks full gallery hire - £120: non-profit £60	Six weeks full gallery hire - £220: non-profit £100  Three weeks full gallery hire - £120: non-profit £60

	<p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>

## Exhibition Spaces

Library	Charge 2020/21	Charge 2021/22
Arnold	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>

## HERITAGE FEES AND CHARGES 2019/20 Proposals

	2020/21	2021/22
<b>SELF SERVICE COMPUTER AND MICROFICHE/FILM PRINTS</b>		
Black and white (A4)	£0.20	£0.20
Black and white (A3)	£0.40	£0.40
Colour (A4)	£0.50	£0.50
Colour (A3)	£1.00	£1.00
<b>SELF SERVICE OWN CAMERA</b>		
Own camera day pass	£10.00	<b>£11.00</b>
<b>REPROGRAPHIC COPIES BY ARCHIVES STAFF</b>		
<b>Choose from digital image on CD, or via email, OR hardcopy (A4 or A3).</b>		
Copying per 15 minutes	£10	<b>£11</b>
Copying per half hour	£19.00	<b>£20.00</b>
Copying per hour	£29.00	<b>£30.00</b>
Postage and handling (UK – overseas at cost)	£4.50	£4.50
<b>BULK ORDERS OR COMMERCIAL OR FRAGILE DOCUMENTS</b>	Quote given on request	Quote given on request
<b>CERTIFIED COPIES</b> <b>Add research fee where exact reference not provided</b>		
Anglican & Non-conformist Christenings, Burials and pre-1837 Marriages	£14.00	£14.00
Post 1837 Marriages	£10.00	<b>£11.00</b>
School Extracts, e.g. Admission Register Entries	£10.00	<b>£11.00</b>
Magistrates Courts Extracts	£10.00	<b>£11.00</b>
Postage and handling (UK – overseas at cost)	£4.50	£4.50
Other certified copies	See reprographic copy prices	See reprographic copy prices
<b>ENQUIRIES AND RESEARCH SERVICE</b>		
Responding to enquiries relating to use of service.	Free	Free
Responding to enquiries that require searching of catalogues and indexes	Research fee applies.	Research fee applies.

Research OR 1-1 Consultation per 15 minutes	£10	<b>£11</b>
Research OR 1-1 Consultation per half hour	£19.00	<b>£20.00</b>
Research OR 1-1 Consultation per hour	£29.00	<b>£30.00</b>
Assisted Research (personal assistance in archive searchroom) per hour	£29.00	<b>£30.00</b>
Provision of professional advice by a qualified conservator or archivist.	£50 per hour + mileage @ 45p per mile	£50 per hour + mileage @ 45p per mile
Translation (from Latin into modern English) per hour	£35.00	<b>£40.00</b>
Transcription of archival documents into English (per hour)	£35.00	<b>£40.00</b>
<b>TALKS &amp; WORKSHOPS</b>		
Scheduled talks and workshops per person	£5.00	£5.00
<b>REPRODUCTION/PUBLICATION FEES – DIGITAL AND PRINTED</b>		
Staff are permitted to negotiate publication fees where appropriate.		
Reproduction fee per item for commercial use	£50.00 per image	£50.00 per image
Not-for-profit (per image)	£15.00 per image	£15.00 per image
Broadcasting: regional	£100.00 per image	£100.00 per image
Broadcasting: networked	£150.00 per image	£150.00 per image
Broadcasting: UK and overseas	£250.00 per image	£250.00 per image
<b>MEETINGS ROOM HIRE</b>		
Hourly rate (during opening hours)	Commercial: £25.00 Community groups, NCC and non-profit: £15.00	Commercial: £25.00 Community groups, NCC and non-profit: £15.00
Meeting room hire charges outside of building opening hours by negotiation.		
<b>GROUP VISITS/TALKS</b>		
Onsite up to 15 people Choose from our range including Introduction to Archives, source or thematic based		
1.5 hours	£60.00	<b>£65.00</b>
Onsite bespoke workshops		
3 hours	£120.00	<b>£130.00</b>
6 hours	£180.00	<b>£190.00</b>
Talks at external venues	£55.00 (plus travel)	<b>£60.00 (plus travel)</b>

<b>CONSERVATION</b>		
Archival quality preservation materials, e.g. acid free boxes, folders and sleeves for your precious papers and photographs	Quote available on request	Quote available on request
Conservation of documents (paper & parchment), maps plans, etc.	Quote available on request	Quote available on request
Restoration and conservation of historic to modern leather/cloth bindings and books		
New bindings in cloth, e.g. journals, theses, periodicals and reference works		
Treatment of flood damaged and mould affected materials.		
<b>GALLERY HIRE</b>		
Community groups, NCC and non-profit:	£75 per six-week period	£75 per six-week period
Commercial hire	£150 per six-week period	£150 per six-week period
<b>DOCUMENT CASE HIRE</b>		
Hire of document case (per fortnight)	£30	£30
Failure to return document case on agreed date (per case per week)	£30	£30
Delivery of document case (per mile from Nottinghamshire Archives)	£0.45	£0.45
<b>Other</b>		
Replacement Library Card	£1.50	£1.50
Memory sticks		<b>£6</b>

All charges inclusive of VAT where applicable.



**4 February 2021****Agenda Item: 5****REPORT OF THE CORPORATE DIRECTOR, PLACE****RECOMMENDATIONS RELATING TO HIGHWAY ASSET MANAGEMENT****Purpose of the Report**

1. To update the Communities and Place Committee about the findings of the Communities and Place Review and Development Committee and to allow consideration of the recommendations set out in paragraphs 6 to 8.

**Information**

2. The recommendations set out below were ratified by the Communities and Place Review and Development Committee during its meeting on the 26<sup>th</sup> of November 2020 and have now been brought to the Communities and Place Committee for approval.
3. This report will be accompanied by a summary presentation - similar to that made to the Communities and Place Review and Development Committee meeting on the 23rd of September 2020 - which will provide Members with information about the County Council applies the the principles of Highway Asset Management.
4. The presentation will refer to the guidance document for 'Highway Infrastructure Asset Management' produced by UK Roads Liaison Group. This document sets out a series of recommendations which Local Highway Authorities should employ to demonstrate they are following sound asset management principles in all aspects of Highway Maintenance Management.
5. Section 41 of the Highways Act 1980 places a duty on the County Council to maintain the highway in a reasonably safe condition so that traffic can pass along it during all seasons of the year.

**Recommendations****Footway & Cycleway Maintenance**

6. The following recommendations relate to the maintenance of footways and cycleways:
  - The prioritisation and inspection strategies associated with footways and cycleways will be reviewed to ensure they adequately address the needs and vulnerabilities of pedestrians and cyclists, it is proposed that this review will be completed by June 2021.
  - When designing any future cycleway scheme officers in Via EM Ltd. will – *as a matter of course* – investigate whether an off-carriageway alternative is feasible, it is proposed that this recommendation should be enacted with immediate effect.

- The relative proportions of highways revenue and capital funding available to undertake repairs, maintenance or improvements to footways and cycleways will be reviewed to ensure they are proportionate to the amount of pedestrian and cyclist traffic which can be reasonably expected, it is proposed that this review will be completed by March 2021.

## **Communications with the Public**

7. The following recommendations relate to communications with members of the public:

- Via EM Ltd. will continue to improve how it communicates the County Council's highways asset management practices, this will include the production of a number of short videos that will be available on-line. It is proposed that these videos will be completed by March 2021 and shall explain how highway asset management is delivered, the technology in place to achieve this and the sources of investment available to deliver highway schemes.
- Officers in Via EM Ltd. will also investigate the viability of producing a formal customer communications / customer care strategy which specifically addresses issues associated with highway asset management, it is proposed that these investigations will be completed by June 2021.

## **Endorsement of the County Council's Highway Asset Management Approach**

8. The following recommendations relate to Member's endorsement of the County Council's highway asset management approach:

- Members endorse the application of sound highway asset management principles which seek to maximise the overall condition of Nottinghamshire's highway network rather than following a 'worst first' approach which is neither sustainable or cost effective in the long run.
- Members also endorse the adoption of proactive rather than reactive highway maintenance strategies which seek to prevent the formation of highway defects occurring in the first place, these strategies must be delivered within the bounds of the budget available.

## **Reason/s for Recommendation/s**

9. The recommendations set out above have been arrived at following due consideration of the available options by the Communities and Place Review and Development Committee.

## **Financial Implications**

10. The recommendations contained in this report will be accommodated from within existing budgets.

## **Statutory and Policy Implications**

11. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.



## **RECOMMENDATION**

- 1) It is recommended that the proposals contained in paragraphs 6 to 8 above - being the findings and recommendations of the Communities and Place Review and Development Committee - are endorsed by the Communities and Place Committee.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Martin Carnaffin – Contract Manager Tel: 0115 9774229

### **Constitutional Comments (SG 08/01/2021)**

12. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the Highways Asset Management.

### **Financial Comments (SES 12/01/2021)**

13. The financial implications are set out in paragraph 10. The recommendations contained in this report will be accommodated from within existing budgets.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

- All



**4 February 2021****Agenda Item:6****REPORT OF THE CORPORATE DIRECTOR, PLACE****HIGHWAY TREES, VERGE MAINTENANCE AND WILDFLOWER PLANTING  
2021/22****Purpose of the Report**

1. To update the Communities and Place Committee on the findings of the Communities and Place Review and Development Committee and to allow consideration of the recommendations set out below which aim to improve the biodiversity of Nottinghamshire's highway verges.

**Information**

2. Section 41 of the Highways Act 1980 places a general duty on the County Council to maintain the highway in a safe condition so that it is reasonably passable by ordinary traffic during all seasons of the year. Highway verges and trees are an integral part of the highway network and must be maintained in the interests of safety, serviceability and sustainability. Poor visibility caused by overgrown highway verges at junctions or poorly maintained trees falling onto the highway could result in death or serious injury. Prosecutions arising from tree related incidents can be costly and cause great reputational damage to the Authorities concerned.
3. There are approximately 102,900 highway trees cross the County which must be kept in a safe condition in order for the County Council to comply with its Section 41 obligations. A highway tree falling could result in death or serious injury, with significant consequences both financially and reputationally for the Authority.

**Highway Trees**

4. The recommendations below relate to the 2021/22 Highway Tree planting programme.
5. Within the budget available for tree maintenance works officers in Via EM Ltd. shall endeavour to plant 150 new highway trees however, this will be depend upon what other demands are made upon this budget for safety related works to existing trees.
6. It is not anticipated that additional funding will be available for planting new Highway Trees therefore the extents of the 2021/22 programme will be constrained within the available budget for arboreal works. Any new planting schemes shall not compromise the essential tree maintenance works required for the County Council to discharge its Section 41 obligations described above.
7. Officers in Via EM Ltd. shall develop potential tree planting schemes which can be enacted as and when further funding becomes available.

8. Officers shall also seek alternative sources of funding to undertake Tree Planting works, this will include developer contributions.
9. For information, the current budget available for tree maintenance is £777,000.
10. This report supplements the recommendations made in the '*Council Review of the County Council's Green Spaces' report*', presented to the Communities & Place Review & Development Committee on the 28th of January 2021, and the actions already undertaken by the County Council through:
  - the delivery of its '*Green Estate Development Strategy 2013-2023*';
  - working with communities to plant 2.1 million trees across the Greenwood Community Forest area;
  - and, working with partners to deliver the objectives of the Nottinghamshire Local Biodiversity Action Plan.

## **Verge Maintenance**

11. The recommendations below relate to the 2021/22 Verge Maintenance programme.
12. With the exceptions associated with Wild Flower Planting described below, no other changes are proposed to the Verge Maintenance regimes specified in the County Council's Highway Network Management Plan.
13. Officers in Via EM Ltd. will seek to reinstate Nottinghamshire's Notified Road Verge (NRV) scheme which has generally been in abeyance during recent years. NRVs were established to manage the County's best roadside verges in a sensitive way in order to maintain their value for wildlife, particularly wildflowers.
14. During the period when the NRV scheme was being actively managed there were 24 sites in Nottinghamshire, the largest extended to over 8000m<sup>2</sup> whilst the smallest covered just 170m<sup>2</sup>. The total area of NRVs in the County was approximately 67,000m<sup>2</sup>.
15. The management of NRVs attempts to replicate a traditional 'hay meadow cut' which takes place in September. One of the most important aspects of maintaining NRVs is that grass cuttings are removed, this encourages less vigorous wildflowers and prevents a build up of thatch and nutrients. If grass cuttings are not removed verges will tend to become colonised by coarse and aggressive plant species.

## **Wildflower Planting**

16. The recommendations below relate to 2021/22 Wildflower Planting programme.
17. During 2020/21 Officers in Nottinghamshire County Council and Via EM Ltd. worked with representatives from Nottinghamshire Wildlife Trust to identify a number of candidate verges for the promotion of wild flowers. In all cases the Wildlife Trust recommended a maintenance regime similar to that described above for NRVs as this is deemed to be the most beneficial for improving biodiversity and encouraging pollinators such as bees.
18. The candidate verges proposed by Nottinghamshire Wildlife Trust are all supplemental to the locations which were included in the original NRV scheme.

19. Officers in Via EM Ltd. will liaise with the relevant Parish Councils and County Councillors to establish their views regarding the candidate verges prior to undertaking any changes to their management.
20. It is not anticipated that additional funding will be available for Wildflower Planting, therefore Officers in Via EM Ltd. will review the candidate verges to identify which locations can be managed by their existing Incident Response Teams when not required for other duties, for example responding to road traffic accidents. This review will also consider the productivities which can be achieved by the staff involved and whether the cost of traffic management required to keep operatives safe makes the maintenance of these verges untenable.
21. The Parish Councils and County Councillors recommendations about additional locations will be sought as will their views about other verge management regimes, such as Ornamental Planting vis-à-vis the traditional 'hay meadow cut' used on NRVs.
22. Officers in Via EM Ltd. shall develop potential Wildflower Planting / Ornamental Planting schemes which can be enacted as and when further funding becomes available.
23. For information, Via EM Ltd. do not currently have a dedicated budget for Wildflower Planting.

### **Reason/s for Recommendation**

24. The recommendation has been arrived at following due consideration of the available options by the Communities and Place Review and Development Committee.

### **Financial Implications**

25. The recommendations contained in this report will be accommodated from within existing budgets.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

- 1) It is recommended that the findings and recommendations of the Communities and Place Review and Development Committee relating to Tree Planting, Verge maintenance and Wildflower Planting set out in paragraphs 4 to 22 above are endorsed by the Communities and Place Committee.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Martin Carnaffin – Contract Manager Tel: 0115 9774229

### **Constitutional Comments (RHC 13/01/2021)**

27. Communities and Place Committee is the appropriate body to consider the contents of this report by virtue of its terms of reference.

### **Financial Comments (SES 15/01/2021)**

28. The financial implications are set out in paragraph 24 of the report. The recommendations contained in this report will be accommodated from within existing budgets.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Nottinghamshire County Council's Highway Network Management Plan  
<https://www.nottinghamshire.gov.uk/media/110443/highwaynetworkmanagementplan.pdf>  
[CPRD freport dated title](#)
- Highways Environmental Matters , report made to the Communities and Place Review and Development Committee on the 28<sup>th</sup> of November 2019.
- Highways Environmental Matters – Recommendations, report made to the Communities and Place Review and Development Committee on the 30<sup>th</sup> of January 2020.

### **Electoral Division(s) and Member(s) Affected**

- All

**4 February 2021****Agenda Item:7**

## **REPORT OF THE CORPORATE DIRECTOR, PLACE**

### **MINERALS AND WASTE DEVELOPMENT SCHEME - UPDATE**

#### **Purpose of the Report**

1. To seek Committee approval for an update to the Nottinghamshire Minerals and Waste Development Scheme (MWDS).

#### **Information**

2. The Planning and Compulsory Purchase Act 2008 (amended) requires the County Council to produce a Local Development Scheme to set out the timetable and resources for preparing Minerals and Waste Local Plans.
3. The current Minerals and Waste Development Scheme was approved by the Committee in March 2019. There is a need for some updating of the Scheme because of the impact of COVID-19 in delaying the hearings for the Minerals Local Plan and the re-timetabling of the Joint Waste Local Plan programme.
4. The MWDS seeks to inform the public and stakeholders of the Council's commitment to producing documents that will make up the development framework for minerals and waste planning in Nottinghamshire and sets out the programme for their preparation.
5. The County Council will continue to review the Development Scheme and progress will be reported annually through the relevant Waste and Minerals Authority Monitoring Reports (AMR).
6. The revised MWDS is attached in Appendix 1.

#### **The Minerals and Waste Development Scheme Timetable**

7. The timetable for the preparation for the production of the Minerals and Waste Local Plans is set out in the revised Development Scheme and detailed in the tables below. It should be noted that timetables following submission of each Plan to the Planning Inspectorate for independent examination are outside the control of the Council and are influenced by the length of the independent examination process and the need or otherwise for Modifications to the Plan.

**Table 1: Revised Minerals Local Plan**

Stage	Dates	Completed
Consultation on Scope, Issues and Options (Reg 18)	November 2017	Yes
Consultation on Draft Plan proposals	July 2018	Yes
Publication (Reg 19) and Submission	Aug/Sep 2019 and Jan 2020	Yes
Examination Period	March 2020 – February 2021	No
Adoption	March 2021	No

**Table 2: Revised Joint Waste Local Plan (incorporating review of Waste Core Strategy 2013) to be prepared with Nottingham City Council**

Stage	Dates	Completed
Consultation on Scope, Issues and Options (Reg 18)	February – May 2020	Yes
Consultation on Draft Plan proposals	Nov/Dec 2021	No
Publication (Reg 19) and Submission	September 2022/January 2023	No
Examination Period	Feb/March 2023	No
Adoption	July 2023	No

**Other Options Considered**

8. None. It is a statutory requirement for the Council to publish and keep up to date Minerals and Waste Local Plans including a timetable to identify when new or revised Plans will be prepared.

**Reason for Recommendation**

9. In order for the County Council to meet its statutory functions as a Minerals and Waste Planning Authority.



## **Statutory and Policy Implications**

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

11. As a Minerals and Waste Planning authority, the County Council has to prepare Local Plans covering Minerals and Waste in order to provide the basis for decisions on planning applications. It has prepared a Minerals Local Plan on its own. The Waste Local Plan is being prepared jointly with Nottingham City Council. The County Council takes the lead role and the costs of evidence and examination are being split proportionately according to population size. The costs to the County Council of preparing a revised Minerals Local Plan and its share of the costs of preparing a revised Joint Waste Local Plan are being met from reserves.

## **Public Sector Equality Duty implications**

12. The content of each Local Plan is informed by Equality Impact Assessment

## **Implications for Service Users**

13. The adoption of up to date Mineral and Waste Local Plans provides the basis for decisions on planning applications and informs residents, businesses and mineral and waste operators on the approach taken by the County Council to mineral and waste development in Nottinghamshire.

## **Implications for Sustainability and the Environment**

14. Local Plans are required ensure that sustainable development is promoted, and the local environment is protected when making proposals for minerals and waste development.

## **RECOMMENDATION**

- 1) That Committee approve the revised Minerals and Waste Development Scheme.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Stephen Pointer, Team Manager  
Planning Policy, 0115 977 3793

### **Constitutional Comments (SG 31/12/2020)**

15. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the Minerals and Waste Development Scheme.

### **Financial Comments (RWK 31/12/2020)**

16. There are no specific financial implications arising directly from the report.

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- All

# **Minerals and Waste Development Scheme**

Nottinghamshire County Council  
February 2021

## **Preface**

Nottinghamshire County Council has prepared this Development Scheme in accordance with the requirements of the Town and Country Planning (Local Planning) (England) Regulations 2012. The County Council resolved to bring this scheme into effect on the XX<sup>th</sup> February 2021 and it replaces the previous scheme brought into effect in 2019.

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## 1 Introduction to Local Plans

- 1.1 Nottinghamshire County Council is the minerals and waste planning authority for the county of Nottinghamshire. Appendix A provides a map showing the geographical coverage of the area. This means that it is responsible for all matters associated with minerals and waste development, including setting the land use policies and determining planning applications for such development.
- 1.2 The Nottinghamshire Minerals Local Plan (2005), the saved policies contained in the Waste Local Plan (2002) and the Waste Local Plan Part 1: Core Strategy (2013) along with District and Borough Local Plans and Neighbourhood Plans form the statutory development plan for Nottinghamshire. Decisions on planning applications should be made in accordance with statutory development plan unless material considerations indicate otherwise.
- 1.3 The Planning and Compulsory Purchase Act 2004 as amended by the Localism Act 2011 requires the Council to prepare and maintain a Local Development Scheme (LDS). The LDS sets out the Local Plans to be prepared by Nottinghamshire County Council and the timetable for their preparation. This is the latest version of the Local Development Scheme.
- 1.4 The County Council adopted a Waste Local Plan, Part 1: Core Strategy in December 2013 jointly with Nottingham City Council and now the two authorities are preparing a new Waste Local Plan. Consultation on the Issues and Options for the New Waste Local Plan was carried out between the 27<sup>th</sup> February until the 9<sup>th</sup> April 2020 and was extended until 7th May due to Covid 19.
- 1.5 The County Council adopted a Minerals Local Plan in 2005 and is currently preparing a revised Minerals Local Plan. The Nottinghamshire Minerals Local Plan and associated evidence base was submitted to the Secretary of State for Housing, Communities and Local Government on the 6<sup>th</sup> February 2020.
- 1.6 The Waste and Minerals Local Plans are both subject to examination by an independent Planning Inspector. An Examination on the Minerals Local Plan took place in October 2020.
- 1.7 Other documents which exist alongside the Local Plans, include:
  - **Supplementary Planning Documents (SPDs)**, add further detail to the policies of the Local Plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. SPDs are capable of being a material consideration in planning decisions but are not part of the Development Plan. The County Council is not currently planning to prepare any SPDs.

- **Statement of Community Involvement**, specifies how the authority intends to involve communities and stakeholders in the process of preparing planning policy documents and determining planning applications.
- **Annual Monitoring Report**, sets out progress in producing planning policy documents and implementing policies.

## **2 The Local Development Scheme**

- 2.1 This Local Development Scheme (LDS) sets out the County Council's programme for the preparation of revised Waste and Minerals Local Plans. The LDS is published to confirm to the public and stakeholders, the Council's commitment to producing the Waste and Minerals Local Plans in Nottinghamshire and the timetable for their preparation
- 2.2 The County Council will keep under review this LDS and progress will be reported annually through Authority Monitoring Reports (AMRs). The AMRs are published on the Council's website.

## **3 Existing Plans and Transitional Arrangements**

- 3.1 Following the review of the planning system through the 2004 Planning and Compulsory Purchase Act which altered the way in which statutory development plans were prepared, the Government put in place transitional arrangements that allow existing plans and policies to be 'saved' while the new local plan documents are prepared. These saved policies form part of the development plan until they are replaced under the current planning system. The plans/policies which are currently saved are as follows:
  - The Joint Nottinghamshire and Nottingham Waste Local Plan (2002) (with the exception of policies W2.1, W3.2 and W3.24). A list of policies which have subsequently been replaced by the Waste Core Strategy can be found in Appendix B;
  - The Nottinghamshire Minerals Local Plan (2005) (with the exception of policies M3.2, M3.21, M6.5, M6.9, M6.10, M7.4 and M11.1)

## **4 The Timetable**

- 4.1 There will be a separate Minerals Local Plan covering Nottinghamshire and a separate Waste Local Plan covering Nottinghamshire and Nottingham City. Tables 1 and 2 below set out the timetable for the preparation of the local plans. It should be noted that timetables following submission of each Plan are outside the control of the Council and are influenced by the length of the independent examination process and the need or otherwise for Modifications to the Plan.

**Table 1: Revised Minerals Local Plan**

<b>Stage</b>	<b>Dates</b>	<b>Completed</b>
<b>Consultation on Scope, Issues and Options (Reg 18)</b>	<b>November 2017</b>	<b>Yes</b>
<b>Consultation on Draft Plan proposals</b>	<b>July 2018</b>	<b>Yes</b>
<b>Publication (Reg 19) and Submission</b>	<b>Aug/Sep 2019 and February 2020</b>	<b>Yes</b>
<b>Examination Period</b>	<b>March 2020 – February 2021</b>	<b>No</b>
<b>Adoption</b>	<b>March 2021</b>	<b>No</b>

**Table 2: Revised Joint Waste Local Plan (incorporating review of Waste Core Strategy 2013) to be prepared with Nottingham City Council**

<b>Stage</b>	<b>Dates</b>	<b>Completed</b>
<b>Consultation on Scope, Issues and Options (Reg 18)</b>	<b>Feb/May 2020</b>	<b>Yes</b>
<b>Consultation on Draft Plan proposals</b>	<b>Nov/Dec 2021</b>	<b>No</b>
<b>Publication (Reg 19) and Submission</b>	<b>September 2022/Jan 2023</b>	<b>No</b>
<b>Examination Period</b>	<b>Feb/Mar 2023</b>	<b>No</b>
<b>Adoption</b>	<b>July 2023</b>	<b>No</b>

- 4.2 All new development plan documents are subject to an ongoing process of strategic environmental assessment (SEA), combined with the existing practice of sustainability appraisal (SA). This examines the likely environmental, social and economic effects of new policies and proposals and informs the direction and content of each stage of the plan preparation process. The information used and the outcome of the appraisal process will be set out in a report, which will accompany each



document at each stage of its preparation and subject to public consultation.

- 4.3 All development plan documents are also subject to equalities impact assessment (EQIA) to ensure that new policies do not discriminate against certain groups and that all opportunities to promote equality are sought in plan preparation.
- 4.4 The Minerals Local Plan and Waste Local Plan will be subject to a Habitats Regulations Assessment (HRA). The purpose of the HRA of land use plans is to ensure the protection of the integrity of European sites is a part of the planning process at a regional and local level.
- 4.5 Local Plans are also subject to Strategic Flood Risk Assessments (SFRA), a Level 1 SFRA has been carried out which collates and reviews available information on flood risk in Nottinghamshire and individual SFRA's for both the Minerals and Waste Plans will be undertaken at the appropriate stages of Local Plan production.

## **5 Joint Working**

- 5.1 The Waste Local Plan is being prepared jointly with Nottingham City Council, as was the case with the 2013 Waste Core Strategy. Consultation on the Issues and Options for the New Waste Local Plan was carried between the 27<sup>th</sup> February until the 9<sup>th</sup> April 2020. The consultation period was extended until 7<sup>th</sup> May 2020 due to Covid 19.
- 5.2 The County Council has taken the lead role and the costs of plan preparation will be split proportionately according to population.
- 5.3 There are no significant mineral issues within the Nottingham City boundary and therefore the new Minerals Local Plan is not being prepared jointly. However a joint Local Aggregates Assessment is prepared annually to consider future apportionments for aggregate minerals within both the City and County Council boundaries. The City Council has adopted a Land and Policies Part 2 Local Plan which accompanies their adopted Core Strategy and contains policies in relation to minerals development.

## 6 Risk Assessment

6.1 In setting out the proposed timetable for work on the new Local Plans, it is important to ensure that these targets are realistic and, achievable and take account of possible problems that may arise. The main areas of risk in terms of implementing the timetable are identified as:

- ***Changes to National Policy*** – as the new documents are being prepared there is a risk that new policy guidance, such as revisions to the National Planning Policy Framework (NPPF), national planning guidance or legislation could impact upon the timetable for plan preparation. The Government published a Planning White Paper in Summer 2020 which proposes major reform to the planning system. It is likely
- ***Consultation outcomes*** - the consultation process could identify additional issues/options to be evaluated and/or the scale of objections could significantly increase the workload and delay progress. To minimise the risk, whilst not a statutory requirement, it is proposed to publish a Draft Plans for consultation with stakeholders, statutory consultees, and other key consultees, including parish councils, local environmental groups and the minerals and waste industry, prior to the publication of a Pre Submission Plan.
- ***Demands on the Planning Inspectorate*** – the length of the independent examination will depend on the availability of Planning Inspectors and their workload together with the need for Modifications to be published if necessary.
- ***Soundness of development plan documents*** – if documents are found unsound by an Inspector the County Council may be offered the opportunity to address the issues raised through the making of proposed Modifications to the Plan. This may require additional work and the suspension of the hearings .
- ***Joint working*** –The County Council and City Council have different Committee/Cabinet reporting mechanisms and timetables (this relates to the Waste Local Plan only) and may have different views which would need to be reconciled.
- ***Staff Resources*** – the timetable is dependent upon the availability of staff to progress the plan from stage to stage. Delays may be caused because staff leave and new staff have to be recruited or due to other unexpected events . Staff may need to support other priorities of the County Council if required such as responding to the consequences of the Covid 19 global pandemic.,

## **7 Community Involvement**

- 7.1 The Statement of Community Involvement (SCI) sets out the standards to be achieved by the County Council in involving stakeholders and the community in the preparation, alteration and continuing review of planning policy documents and planning applications. It contains the County Council's proposals for fully engaging all sections of the community and stakeholders at an early stage in the preparation of each document.
- 7.2 A review of the adopted SCI took place in 2013 and the updated document was adopted in April 2013. A further review was undertaken in August 2017, with adoption in May 2018. The Council adopted a Statement of Community Involvement (SCI) Temporary Addendum in July 2020 in light of Covid 19 and the inability to hold physical meetings, exhibitions or provide physical copies of documents.

## **8 Development Scheme Monitoring and Review**

- 8.1 An Authority Monitoring Report (AMR) is prepared each year to assess progress in implementing the Development Scheme, and subsequently to determine whether the aims and objectives of the planning policy documents are being achieved. In the event that there have been unavoidable slippages in the LDS timetable, and 'milestones' have not been achieved, the AMR will explain what the reasons are for the delay. It will also set out any amendments to the Development Scheme and the revised timetable for implementation to reflect the delay.
- 8.2 The AMR includes annual technical monitoring information to provide the context for assessing the success of the policies in the planning policy documents.

## **9 Further Information**

- 9.1 For further information on this minerals and waste development scheme or any of the documents mentioned please contact the County Council at [planning.policy@nottscc.gov.uk](mailto:planning.policy@nottscc.gov.uk). Information on the existing minerals and waste local plans and the development plan process is also available on the County Council's website [www.nottinghamshire.gov.uk](http://www.nottinghamshire.gov.uk)
- 9.2 This information can be made available in alternative formats and languages.

## Glossary

Terms shown in *italics* are defined elsewhere in the glossary.

**Authority Monitoring Report (AMR):** the annual monitoring report will assess the implementation of the Local Development Scheme and whether policies in *Local Development Documents* are being successfully implemented.

**Development Plan (DP):** consists of the relevant Local Plans for the area. In respect of Waste Planning, this incorporates the Waste Local Plan Part 1: Core Strategy (2013) and extant policies in the Waste Local Plan (2002). In terms of Minerals planning, this relates to the Minerals Local Plan 2005).

**Development Management Policies (DMP):** a suite of criteria-based policies designed to ensure that all development meets the aims and objectives set out in the *Core Strategy*. These can be included in another *Development Plan Document* or may form a stand-alone document.

**Development Scheme:** a document setting out the timescales for the production of development plan documents.

**Equalities Impact Assessment (EQIA):** a management tool that makes sure that policies and working practices do not discriminate against certain groups and that, opportunities are taken to promote equality.

**Habitats Regulation Assessment (HRA):** required under the European Directive 92/43/EEC on the “conservations of natural habitats and wild fauna and flora for plans” that may have an impact of a European nature conservation site, such as a Special Protection Area. It is an assessment of the impacts of implementing a plan or a policy on a European nature conservation site with the purpose of considering the potential impacts against conservation objectives of the site and to ascertain whether it would adversely affect the integrity of the site.

**Independent Examination:** all Local Plans need to be tested for soundness through an independent examination held by an independent inspector appointed by the Secretary of State.

**Issues and Options (IO):** initial, informal consultation stage setting out the main planning issues and a range of possible options. Responses will help to identify what are the most realistic options, which will then be put forward as *Preferred Options*.

**Local Plan (LP):** a plan setting out the spatial and strategic direction for development within a plan area. For Nottinghamshire County Council as a minerals and waste planning authority this only relates to minerals and waste development.

**Minerals and Waste Development Scheme (MWDS):** the equivalent of the *Local Development Scheme* produced by County Councils who are responsible for minerals and waste planning.

**National Planning Policy Framework (NPPF):** It sets out the Government's planning policies for England and how these are expected to be applied. It provides a framework within which local and neighbourhood plans can be produced reflecting the needs and priorities of the local area.

**Neighbourhood Plan (NP):** A plan prepared by a Parish Council or Neighbourhood Forum for a particular neighbourhood area (made under the Planning and Compulsory Purchase Act 2004).

**Draft Plan proposals:** Informal consultation stage which will identify the Local Planning Authority's preferred approach(es) to likely development proposals and any alternatives that have been rejected, along with the reasons for this.

**Proposals Map:** the adopted proposals map illustrates on a base map all the policies contained in *Development Plan Documents*, together with any saved policies. It must be revised as each new *Development Plan Document* is adopted, and it should always reflect the up-to-date planning strategy for the area.

**Saved Policies or Plans:** existing adopted development plans which are to be saved (usually up to 3 years unless otherwise extended by Government direction) until they are replaced by the new style *Development Plan Documents*.

**Statement of Community Involvement (SCI):** a document which sets out how a council will involve the community on all major planning applications and in the preparation of planning policy documents.

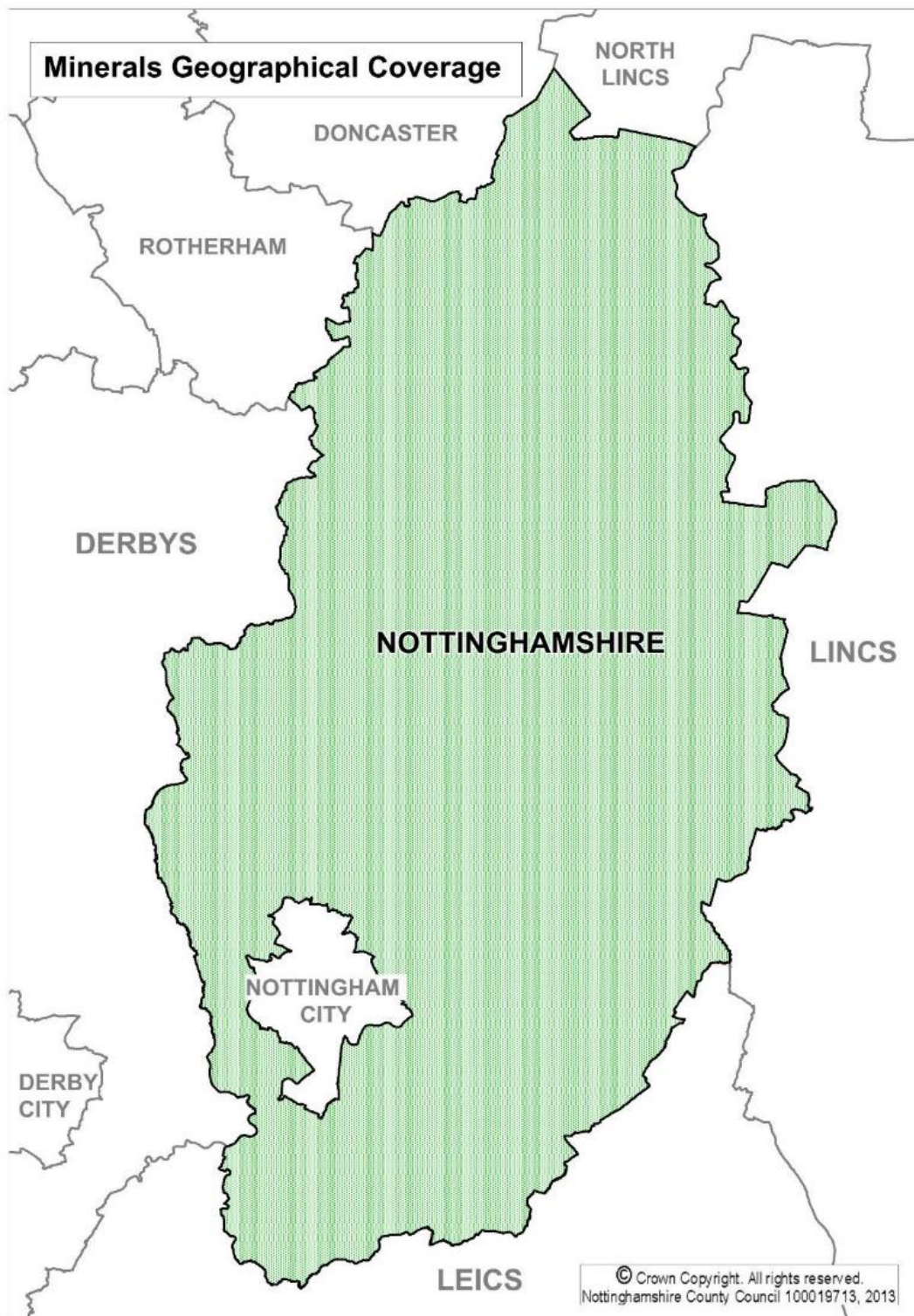
**Strategic Environmental Assessment (SEA):** a procedure (set out in the Environmental Assessment of Plan and Programmes Regulations 2004) which requires the formal environmental assessment of certain plans and programmes which are likely to have significant effects on the environment.

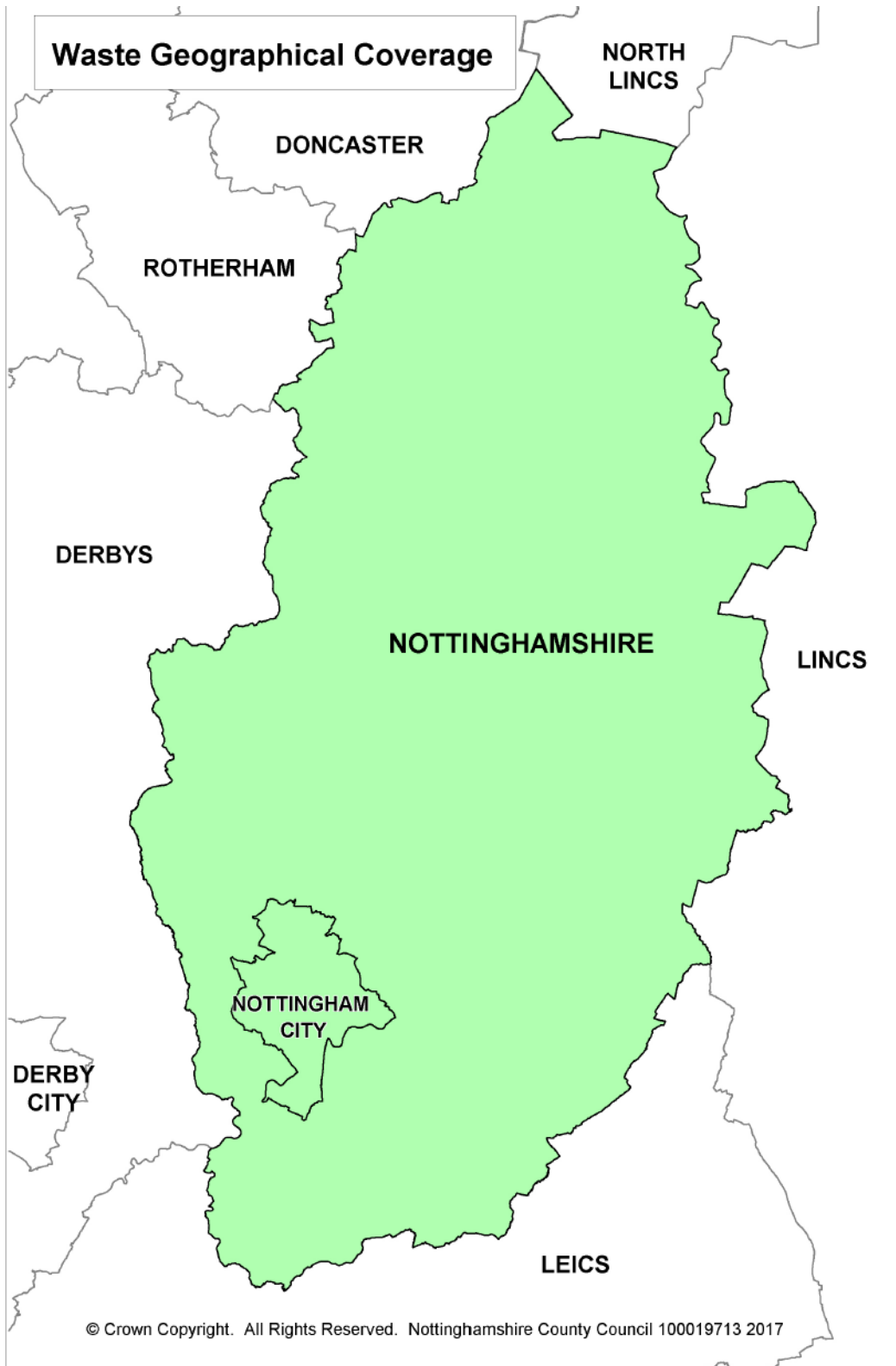
**Publication or Submission Draft:** Final draft of the Local Plan/Core Strategy, submitted to the Secretary of State for Communities and Local Government, subject to independent examination by the Planning Inspectorate, which includes public hearings and the preparation of an Inspector's Report. Formal representations made at this stage will be considered at the *Independent Examination*

**Sustainability Appraisal (SA):** a document that examines the social, economic and environmental effects of strategies and policies in a development plan from the outset of its preparation. In the UK this process incorporates the EU requirement for *Strategic Environmental Assessment* of plans or programmes.



## Appendix A – Local Plan Geographical Coverage





## Appendix B – Waste Local Plan Policies replaced by the Waste Core Strategy

### Appendix

## Appendix 1

### Waste Local Plan policies replaced by the Waste Core Strategy

The following policies within the Nottinghamshire and Nottingham Waste Local Plan (adopted January 2002) have been replaced:

#### Chapter 3 – Environmental Protection

##### W3.16 – Bulk Transport of waste

#### Chapter 5 – Waste Recycling

##### W5.1 – Household Waste Recycling Centres – Areas of Search

##### W5.2 – Household Waste Recycling Centres in Disposal Sites

##### W5.3 – Mini Recycling Centres

##### W5.4 – Material Recovery Facility – Eastcroft

##### W5.5 – Material Recovery Facilities – Industrial Estates

##### W5.6 – Material Recovery Facilities – Waste Disposal Sites

##### W5.7 – Permanent Aggregate Recycling Centres

##### W5.8 – Mobile Aggregate Recycling Centres

##### W5.9 – Recycling Soils

##### W5.10 – Scrapyards – Areas of Search

##### W5.11 – Scrapyards – Existing Sites

#### Chapter 6 – Waste Treatment & Energy Recovery from Waste

##### W6.1 – Future Provision of Municipal Incinerators

##### W6.2 – Clinical Incinerators

##### W6.3 – Other Technologies

##### W6.4 – Refuse Derived Fuel

##### W6.5 – Energy Recovery from Incineration – Environmental Impact

##### W6.6 – Energy Recovery from Incineration – Economic Viability

##### W6.7 – Energy Recovery from Waste Disposal – Environmental Impact

##### W6.8 – Energy Recovery from Waste Disposal – Economic Viability

#### Chapter 7 – Composting & Landspreading

##### W7.1 – Commercial Composting Sites – Areas of Search

##### W7.2 – Commercial Composting – Waste Disposal Sites

##### W7.3 – Small Scale Composting Schemes in Agricultural Areas

#### Chapter 8 – Waste Water & Sewage Treatment

##### W8.1 – Future Requirements

#### Chapter 9 – Waste Transfer Stations

##### W9.1 – General Waste Transfer Stations – Areas of Search

#### Chapter 10 – Waste Disposal

##### W10.1 – Waste Disposal in Mineral sites, other Voids and Colliery Spoil Heaps

##### W10.2 – Waste Disposal in Derelict or Degraded Land

##### W10.3 – Waste Disposal in Greenfield Sites

##### W10.4 – Bantinck Void & Colliery Tip - Allocation



**4 February 2021****Agenda Item:8****REPORT OF THE SERVICE DIRECTOR, PLACE & COMMUNITIES****NOTTINGHAMSHIRE CONCESSIONARY TRAVEL SCHEME 2021 / 2022****Purpose of the Report**

1. To seek approval for the Nottinghamshire Concessionary Travel Scheme for 2021 / 2022, publication of the final scheme statutory notice on 3 March 2021 and the proposed funding (subject to Full Council budget approval in February 2021).
2. To seek approval to continue with the County Council's additional discretionary tram, companions and section 19 minibus elements of the scheme which are estimated to cost £1.035m in 2021 / 2022.
3. To seek Committee approval to grant delegated power for the Service Director for Place & Communities to agree the final reimbursement arrangements and associated financial commitments from 1 April 2021 in conjunction with the Chairman and Vice Chairman of the Communities & Place Committee and the Group Manager for Highways & Transport.

**Information**

4. Within the Council Plan and Place Plan, transport is highlighted as an important part of making "Nottinghamshire a great place to live, work, visit and relax."
  - a. To help realise this vision; the County Council provides Concessionary travel for Nottinghamshire's elderly and disabled residents enabling those residents to access work, training, health, shopping and leisure facilities.
5. The County Council has been a Travel Concession Authority (TCA) since April 2011 and has the duty to provide free travel on local bus services for the holder of a valid English National Concessionary Travel Pass (ENCTS). Free travel is available between 0930 and 2300 weekdays and all day at weekends and on bank holidays anywhere in England.
6. Concessionary travel passes are available to those who qualify on the grounds of age or disability. The age of entitlement is gradually being increased, for both men and women, in line with the rise in state pension age.

7. The eligibility criteria for a concessionary travel pass on grounds of disability are defined in legislation and summarised below as a person who:
  - a. Is blind or partially sighted
  - b. Is profoundly or severely deaf
  - c. Is without speech
  - d. Has a disability, or suffered an injury, which has a substantial and long-term adverse effect on their ability to walk
  - e. Does not have the use of both arms whether by the loss of limbs or otherwise.
  - f. Has a learning disability
  - g. Would have an application to drive a motor vehicle refused due to a disability (excluding those who would be refused because of alcohol or non- prescription drugs use).
8. TCA's can offer, and fund, additional travel entitlements using discretionary powers from Section 93 of the Transport Act 1985. The County Council currently offers three additional travel entitlements for Nottinghamshire residents which are discounted travel on the tram, a companion's travel facility attached to passes issued for certain severe disabilities, and discounted travel for disabled pass holders on Section 19 minibuses in the county.
9. Holders of Nottinghamshire concessionary travel passes are currently entitled to free travel on the tram at the same times as on local bus services detailed in paragraph 5. Unlike the reimbursement duty for the statutory bus concession detailed in paragraph 12, the County Council is responsible for reimbursing the tram operator for all travel by Nottinghamshire pass holders only. This travel entitlement covers the entire Nottingham tram network.
10. The County Council has a contractual arrangement with the tram operators to offer a concession to county residents. This contractual arrangement was negotiated as part of the settlement deed and runs until 31<sup>st</sup> March 2022.
11. Passes with the additional companions' entitlement are issued to people who are blind, have a severe walking disability or a severe learning disability and would have difficulty travelling alone. The pass allows one additional person to travel with the pass holder at the same discounted rate for all journeys commencing in Nottinghamshire.

## **Reimbursement**

12. The County Council is responsible for reimbursing transport operators for all statutory free concessionary travel whereby the holder of a valid ENCTS pass boarded a bus within the administrative boundary of Nottinghamshire irrespective of which English TCA issued the pass. The Council has met its duty to issue a draft notice of the proposed 2021/22 scheme by 1 December 2020 and must issue a final scheme notice by 3 March 2021 to enable the scheme to commence on 1 April 2021. The final notice must detail scheme entitlements and reimbursement arrangements for transport operators.
13. The transport operators have a duty to accept travel passes on the local bus services they operate. Travel is permitted under the terms of carriage of each operator.

14. Reimbursement is calculated to ensure that the transport operator is “no better or no worse off” as a result of carrying the concessionary passengers. The Department for Transport (DfT) has issued guidance to assist with these calculations. Although it is not mandatory to use this guidance it has been used as the basis of negotiations with transport operators to minimise the risk of any appeals against the level of reimbursement. A small number of services, mainly rural shopper, market day or infrequent services, do not fall within the scope of the guidance and a local methodology will be used to calculate reimbursement for these services.
15. The County Council has previously negotiated fixed reimbursement arrangements with a number of operators to maintain network stability and service provision, whilst giving financial security to all parties, during the current challenging economic climate. The current two-year arrangements extend to March 2022. There are 20 transport operators currently participating in the Nottinghamshire scheme of which 16 are bus operators, 1 tram operator and 3 community transport schemes.
16. The actual costs of the scheme, ordinarily, will be determined through historic passenger data, the final reimbursement agreements with the operators and the subsequent demand for travel.

### **Temporary Covid Arrangements**

17. During the height of the current pandemic the County Council has been asked to continue concessionary fare payments at Pre- Covid levels. Currently patronage levels are around 40% of pre-Covid levels due to the tightening restrictions and travel advice from the Government.
18. The Government has recently released further guidance for concessionary fares for 2021/22 and has asked Councils to continue concessionary payments at pre-Covid 2019/20 levels for the 21/22 financial year.
19. The Government also allows for Local Transport Authorities to reduce concessionary payments in line with reduced services levels due to the lockdown measures. The Council has therefore adjusted payments in line with this guidance.

### **Proposals for 2021/22**

20. It is proposed that we continue to make statutory concessions payments at 19/20 levels as currently requested by the Government.
21. It is proposed that the discretionary tram, Companion and section 19 elements of the current scheme continue in 2021/22.

### **Other Options Considered**

22. No other options are available for the national scheme as the provision of concessionary travel for elderly and disabled people is a statutory duty.
23. The County Council funds additional discretionary elements for Nottinghamshire pass holders as described in paragraphs 8, 9, 10 and 11 subject to committee approval each year.

## **Reasons for Recommendations**

24. The recommendations ensure that the County Council meets its statutory duty whilst continuing to provide a wide range of travel opportunities and choices for the residents of Nottinghamshire. The need for the delegated authority in recommendation 3 ensures that the County Council can issue the statutory notice for the scheme and agree reimbursement levels by the 3 March 2021.

## **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Equal Opportunities Implications**

26. The provision of the concessionary travel scheme and the additional discretionary elements ensures that elderly and disabled can access key services thus improving their quality of life and enhancing social inclusion.

## **Financial Implications**

27. The cost of reimbursement to transport operators (for statutory and discretionary entitlements) and scheme management is budgeted to be £11,275,000 2021 / 22. As detailed in paragraph 18 the final costs will be subject to agreements with transport operators and the subsequent demand for travel, which currently, is based on 2019/20 reimbursement levels. The level of reimbursement will be adjusted if needed when the Government changes its current advice on Concessions reimbursement.

## **RECOMMENDATIONS**

- 1) Committee approves the Nottinghamshire Concessionary Travel Scheme and proposed funding for 2021 / 2022 and publication of the final scheme notice on 3 March 2021, subject to recommendation 3 and Full Council budget approval.
- 2) Committee approves to continue with the County Council's additional discretionary elements of the scheme as outlined in paragraph 21.
- 3) Committee grants delegated power for the Service Director for Place & Communities to agree the final reimbursement arrangements and associated financial commitments from 1 April 2021 in conjunction with the Group Manager for Highways & Transport.

**Derek Highton**  
**Service Director, Place & Communities**

**For any enquiries about this report please contact:** Gary Wood, Group Manager, Highways & Transport or Pete Mathieson, Manager, Transport & Travel.

### **Constitutional Comments (KK 05/01/2021)**

28. The proposals in this report are within the remit of the Communities and Place Committee.

### **Financial Comments (SES 12/01/2021)**

29. The financial implications are set out in paragraph 27 of the report. The cost of reimbursement to transport operators (for statutory and discretionary entitlements) and scheme management is budgeted to be £11,275,000 in 2021 / 22.
30. As detailed in paragraph 18 the final costs will be subject to agreements with transport operators and the subsequent demand for travel, which currently, is based on 2019/20 reimbursement levels. The level of reimbursement will be adjusted if needed when the Government changes its current advice on Concessions reimbursement.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Draft Nottinghamshire Concessionary Travel Scheme – December 2020
- Department for Transport Reimbursement Guidance - 20<sup>th</sup> November 2020
- Department for Transport supplemental Concessionary Travel re-imbursement guidance 20<sup>th</sup> November 2020

### **Electoral Divisions and Members Affected**

- All





## **REPORT OF THE SERVICE DIRECTOR, PLACE & COMMUNITIES**

### **LOCAL IMPROVEMENT SCHEME: TALENTED ATHLETES 2020-2021**

#### **Purpose of the Report**

1. The purpose of this report is to seek approval for the Local Improvement Scheme (LIS) Talented Athletes awards for 2020-21.

#### **Information**

2. At the Communities and Place Committee on 03 September 2020, Elected Members agreed to launch the Talented Athletes Fund 2020-21 in November 2020.
3. The Talented Athletes Fund is part of the three-year Local Improvement Scheme 2018-21 which helps to deliver the Nottinghamshire County Council strategic priorities. The Talented Athletes Fund runs on an annual basis (this is due to the unpredictable nature of the Athletes; for example, Athletes may not be selected for their squad in subsequent years, they may change sport categories, or be unable to compete due to injury).
4. This is the third and final round of the Talented Athletes Fund under the current Local Improvement Scheme 2018-21.
5. As with previous rounds, the Talented Athletes budget for 2020-21 is £21,000 and the maximum award per Athlete is £400 towards costs associated with the Athletes' sport, such as purchasing equipment, training and when appropriate, coaching, competition fees and travel. Consideration has been given to the impact of Covid-19 restrictions at any given time.
6. Applications were invited during a 4-week window from 10 November 2020 to 07 December 2020. The Communities team worked with colleagues in Communications and Marketing to agree the Communications Plan to promote the Talented Athletes Fund throughout the County. A range of communication channels were used encourage applications from across all districts, including social media, Email Me, the local press and Active Notts. All the information relating to the Fund, including the online application form, was published on the County Council website. Case studies showcasing achievements from previous Talented

Athletes were used as part of the promotional campaign to encourage applications from across all districts.

7. The Communities Team received 86 applications for this round, which is a slight reduction from the 90 applications received for the previous round in 2019. 75 applications were from Athletes living in Nottinghamshire districts and 11 applications were submitted by Athletes not residing in the county boundary of Nottinghamshire. These were not eligible for funding.
8. In previous Talented Athletes rounds, in support of their application, applicants were required to provide information about their achievements from the previous 12-months. However, to comply with the COVID-19 restrictions, many sports competitions were suspended / cancelled and consequently, most athletes would not be able to provide such 'achievement' information. Therefore, to ensure that athletes were not disadvantaged by the pandemic, applicants were asked to provide information from the past 24-months in support of their application.
9. Assessment criteria was designed to correspond to the questions in the application form and an endorsement from the National Governing Body (NGB) was also requested in support of the application from each Athlete. The full eligibility and assessment criteria are listed in **Appendix 1** to this report.
10. All applications were assessed by Officers in the Communities team and almost 80% of all applications were moderated to provide assurance regarding the consistency of the assessment process. Active Notts also supported the process by providing independent advice with regards to specific sports-related queries.
11. Out of the 86 applications received, 75 (87%) meet the full criteria and therefore, have been recommended for Talented Athletes funding for 2020-21, totalling £21,000.
12. The recommended applications include representation from all Nottinghamshire districts and cover 20 sport disciplines.
13. The recommendations assume that all Athletes will receive a satisfactory endorsement from their NGB, which are in progress. **Appendix 1** to this report includes:
  - **Table 1:** The number of recommended Talented Athlete applications by district;
  - **Table 2:** The number of Talented Athlete recommendations by sport / discipline.
14. Due to the high volume of applications and limited budget, applications were grouped by the assessment score and the funding allocations were adjusted according to the assessment score. The maximum grant award of £400 is recommended for the top 17 highest scoring Athletes residing in Nottinghamshire. The number of Athletes recommended for each level of funding award (£400, £300, £200 and £150), is provided in **Appendix 1, Table 3** to this report.



15. As part of the Terms and Conditions of the funding award, Talented Athletes agree to:

- Act as 'Sporting Ambassadors' for Nottinghamshire, which includes providing information about their sporting performance and achievements throughout the year. The Council's Communications and Marketing team will use the Athlete achievements to help promote any future Talented Athletes Fund and relevant sporting events / promotional campaigns.
- Complete an 'End of Year Monitoring Report', which includes providing information about their sporting performance and achievements and confirmation that the grant has been spent in accordance with the Talented Athletes agreement.

16. Talented Athletes are also encouraged to post their own success stories on social media and to follow and tag Nottinghamshire County Council with **#NottsLIS** and **#NottsTalentedAthletes**.

17. All applicants will be signposted to other possible sources of funding and support via Active Notts.

### **Other Options Considered**

18. All the applications received have undergone the Council's rigorous assessment and moderation process.

### **Reasons for Recommendations**

19. The applications recommended for funding in **Appendix 1** to this report meet the published criteria and therefore, the Athletes contribute to the Local Improvement Scheme and the wider strategic priorities of the County Council. It is noted that the Athletes have demonstrated:

- A high level of sporting achievements locally, nationally, and internationally - and some have overcome significant adversity to succeed;
- Positive contributions to the wider community as sports ambassadors, volunteer coaches for younger, aspiring athletes and charitable fundraising and support.

### **Statutory and Policy Implications**

20. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Data Protection and Information Governance**

21. The Talented Athletes Fund had been administered in line with the General Data Protection Regulation (GDPR). The Nottinghamshire County Council Privacy Notice (as published on the Council's website), explains how the Council uses information about grant applicants and how we protect their privacy. As part of the application form, applicants were asked to confirm that they have read and accept the Privacy Notice.

### **Financial Implications**

22. These are contained within this report.

### **Public Sector Equality Duty implications**

23. The Council has taken steps to advance equality of opportunity, for example by updating the application questions to ensure that restrictions as a result of pandemic would not be a barrier and by encouraging Countywide participation through a wide-reaching Communications and Marketing campaign. Consequently, the Council received a similar number of applications to last year, including applications from all districts, applications from Para-Athletes and applications from Athletes with disadvantaged backgrounds.

### **Safeguarding of Children Implications**

24. As part of the application process, a parent / legal guardian was required to give their consent for Athletes under the age of 16. The Council received applications from 35 Athletes who are 15 years old or under (i.e. approximately 40% of the total number of applications received).

## **RECOMMENDATION**

It is recommended that:

- 1) Members approve the 75 recommended awards as stated in **Appendix 1** to this report, totalling £21,000. This recommendation is proposed due to:
  - Meeting the criteria for the Talented Athletes Fund 2020-21;
  - Demonstrating a high level of sporting achievements locally, nationally, and internationally – and overcoming significant adversity to succeed;
  - Making positive contributions to the wider community as sports ambassadors, volunteer coaches for younger, aspiring athletes and for their charitable fundraising and support.

**Derek Higton**  
**Service Director, Place & Communities**

**For any enquiries about this report please contact:** Cathy Harvey, Team Manager, Communities, Tel: 0115 97 73415

### **Constitutional Comments (LW 19/01/2021)**

25. Community and Place Committee is the appropriate body to consider the content of the report.

### **Financial Comments (SES 19/01/2021)**

26. The financial implications are set out in the report. Budgetary provision of £21,000 for Talented Athletes is available as part of the Local Improvement Scheme.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

All



### Eligibility Criteria for Talented Athletes Funding 2020-21

- Athletes must be Nottinghamshire residents.
- Athletes who compete in a sport that is recognised by Sport England and governed by a National Governing Body that is also recognised by Sport England.
- Applicants must have represented the country of their choice within the last 24 months\* and / or be nationally ranked within the top 5 in their age group. If the applicant is applying as an individual from a team sport, they must be a member of a national squad.

### Assessment Criteria for Talented Athletes Funding 2020-21

- Does the athlete meet the eligibility criteria? (above)
- Competition level (e.g. county, regional, national level)
- Individual ranking or frequency of team sport appearances
- Performance improvement over the last 24 months\*
- Achievements over the last 24 months\*
- Goals for the next 24 months\*
- Has the athlete provided an endorsement letter from their National Governing Body (NGB), in support of their application?
- Is the applicant requesting funding as a contribution towards eligible expenditure, such as coaching, competition fees, travel expenses, sports equipment, and training?
- Information to support voluntary contribution to the sport and / or wider community.

*\*Criteria updated from 12 to 24 months to take account of the impact of COVID-19 on sports and athletes.*

**Table 1: The number of recommended Talented Athlete applications by district**

District	Number	Recommended Amount
Ashfield	10	£2,850
Bassetlaw	7	£1,850
Broxtowe	14	£4,200
Gedling	10	£2,800
Mansfield	3	£700
Newark and Sherwood	8	£2,250
Rushcliffe	23	£6,350
<b>Grand Total</b>	<b>75</b>	<b>£21,000</b>

**Table 2: The number of Talented Athlete recommendations by sport / discipline**

<b>Sport / Discipline</b>	<b>Number</b>
Archery	1
Athletics	11
Boxing	1
Canoe / Kayak	5
Cycling	1
Golf	1
Gymnastics	4
Ice Hockey	2
Ice Skating	17
Karate	1
Orienteering	1
Sailing	1
Swimming	8
Table Tennis	3
Taekwondo	1
Tennis	5
Triathlon	4
Volleyball	3
Water Polo	5
<b>Grand Total</b>	<b>75</b>

**Table 3: The number of athletes recommended for each level of funding award**

<b>Recommended Amount</b>	<b>Number</b>
£150	4
£200	26
£300	28
£400	17
<b>Grand Total</b>	<b>75</b>

**Other data re: recommended applications for athletes living within the Nottinghamshire County boundary**

- Number of athletes aged 15 or under: **32** (approximately 42%)
- Number of athletes competing in a disability / adaptive sport: **5** (approximately 6%).

**4 February 2021****Agenda Item: 10****REPORT OF THE CORPORATE DIRECTOR, PLACE****THE NOTTINGHAMSHIRE COUNTY COUNCIL (ASHER LANE, MUSTERS  
ROAD AND TOP ROAD, RUDDINGTON) (PROHIBITION OF WAITING)  
TRAFFIC REGULATION ORDER 2021 (8304)****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider the objections received in respect of the above proposed Traffic Regulation Order and whether it should be made as advertised subject to the amendments shown on drawing H/SLW/3494/01 Rev A.

**Information**

2. Asher Lane in Ruddington is a local distributor road connecting the village centre with residential areas and community facilities to the south of the village. Planning permission was granted, on appeal, in June 2019 for the erection of 175 dwellings and associated infrastructure (Ref 18/00300/OUT) in Ruddington. The development is located on land to the northwest of Asher Lane, which was previously used for agricultural purposes. Conditions associated with the planning permission require mitigation measures to control on-street parking on Asher Lane.
3. In response to the planning requirement, the County Council proposes to introduce 'No Waiting at Any Time' restrictions (double yellow lines) along sections of Asher Lane between Musters Road and The Green. These measures complement the widening of Asher Lane between Top Road and Musters Road to provide additional width in the carriageway to be undertaken by the developer. This carriageway widening will facilitate on-street parking on one side of the road, whilst still enabling two-way traffic movements.
4. The proposals as detailed on attached plan H/SLW/3494/01 were publicly advertised between 10<sup>th</sup> September and 9<sup>th</sup> October 2020. During the consultation period a total of 16 responses were received, of which two expressed support and two made comments on the proposals. There were 12 objections to the proposals, including one from Ruddington Parish Council.
5. The predominant concerns raised related to the potential loss of on-street parking availability. After consideration, a revised scheme was proposed to reduce the extents of the waiting restrictions proposed, whilst not compromising the safety and movement of vehicles and pedestrians. The revised proposals are shown on the attached plan H/SLW/3494/01 Rev A. The revised proposal removes around 25m of the proposed restrictions and are considered to mitigate the concerns raised.

6. The revised proposals were sent to all objectors. These respondents were asked to confirm, if in light of the revised proposals, whether they still wanted their objection to remain. Two formally withdrew objection, two reiterated the objection including Ruddington Parish Council and no responses were received from the others. It is therefore considered that two responses are outstanding objections to the proposals and given that one is from the Parish Council it requires consideration by Committee.

## **Objections Received**

7. Objection – reduced availability of on-street parking and displaced parking

Two respondents maintained their objection on the basis of the loss of off-street parking and the potential for parking migration. The Parish Council felt that the revised proposals were not enough to mitigate their concerns and stated their preference was for the existing situation (with no restrictions) to remain unchanged and if this was not feasible then consideration should be given to reducing footway widths on the east side of Asher Lane, between Musters Road and Top Road junctions, to widen the road. The Parish Council also suggested that a one-way restriction be introduced on Asher lane between Distillery Street and Musters Road. The second objection related to the potential for parking migration to the western end of Asher Lane and the respondent stated that they considered that the restrictions would increase the likelihood of their vehicle access being obstructed by parked cars. The householder requested that additional parking restrictions or free h-bars be provided over vehicle accesses at the western end of Asher Lane.

8. Response – reduced availability of on-street parking and displaced parking

The proposed parking restrictions are required to mitigate the impact of the new development on the highway network. Conditions associated with the planning permission require measures to control on-street parking on Asher Lane. The increased traffic flows which will occur as a result of the development need to be accommodated on the Highway and the proposed restrictions are integral in achieving this.

9. The proposed extents for the scheme were carefully considered, taking into account the demand for on-street parking, the potential for parking migration and the need for highway safety. In response to concerns raised by respondents the proposals were revised to reduce the extents of the proposed waiting restrictions on sections of Asher Lane, where this would not compromise the safety and movement of vehicles and pedestrians. The revised proposals are shown on the attached drawing H/SLW/3494/01 Rev A and have removed around 25m of the proposed restrictions. It is not considered feasible or appropriate to reduce the extents of the restrictions further as this would have a detrimental effect on the operation of the highway.
10. The restrictions are complementary to other approved highway works relating to the development. These highway works will widen the carriageway on Asher Lane between Top Road and Musters Road and this will be achieved by reducing the footway width (to a minimum of 2m) and enabling on-street parking on one side of the road, as the additional carriageway width facilitates the unobstructed two-way movement of traffic. As requested by the Parish Council the cost of these works will be met by the developer.
11. There are no plans to introduce a one-way traffic restriction on Asher Lane. It is considered that this would have a detrimental effect on the wider network by increasing vehicle numbers on adjacent routes such as Distillery Street, over and above the expected increase from the new development. All traffic generated from residents of Asher Lane would have to use these adjacent streets, for part of their journeys, causing more congestion, longer journey times and potentially an increase in vehicle speeds on Asher Lane.



12. It is recognised that there may be some element of displaced parking with any new highway waiting restriction. However, the proposed restrictions are required to ensure that the increased traffic flows which will occur as a result of the development can be safely accommodated on the highway. It is considered that the reduced extent of the restrictions will minimise the impact on those residents directly affected from the effect of migration of parked cars. The provision of a h-bar or vehicle access over a private vehicle access is only of benefit to the householder and so it is County Council policy that the costs of this must be met by the individual requesting it.

### **Other Options Considered**

13. The other option that has been considered related to the extent of the waiting restrictions proposed. These were previously proposed to be more extensive, but have been reduced in response to concerns raised, whilst still fulfilling the primary objective of facilitating the safe and effective operation of the highway.

### **Comments from Local Members**

14. The local County Councillor Reg Adair stated that he did not support the proposed housing development because he considered that the access roads leading to it were unsuitable for increased volumes of traffic. Whilst wishing these concerns to be noted he did not object to the introduction of the proposed revised waiting restrictions.

### **Reason/s for Recommendation/s**

15. The restrictions proposed are considered appropriate and the minimum necessary to accommodate the increased levels of traffic movements anticipated as a result of the 175 dwelling development. As such the proposal provides the best balance between mitigating the concerns of the objectors and the requirement for safe and effective highway operation.

### **Statutory and Policy Implications**

16. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

17. Nottinghamshire Police made no comments on the proposal. No additional crime or disorder implications are envisaged.

### **Financial Implications**

18. The scheme is being funded by the developer with an estimated cost to implement the traffic regulation order process of £5,000.

### **Human Rights Implications**

19. The implementation of the proposals within this report might be considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to

peaceful enjoyment of property, for example). However, the Authority is entitled to affect these rights where it is in accordance with the law and is both necessary and proportionate to do so, in the interests of public safety, to prevent disorder and crime, to protect health, and to protect the rights and freedoms of others. The proposals within this report are considered to be within the scope of such legitimate aims.

## **Public Sector Equality Duty implications**

20. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:
- Eliminate unlawful discrimination, harassment and victimisation;
  - Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;
  - Foster good relations between people who share protected characteristics and those who don't.
21. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly.

## **RECOMMENDATION**

It is **recommended** that:

- 1) The Nottinghamshire County Council (Asher Lane, Musters Road and Top Road, Ruddington) (Prohibition of Waiting) Traffic Regulation Order 2021 (8304) be made as advertised with the amendments shown on plan H/SLW/3494/01 Rev A and objectors advised accordingly.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Helen North – Improvements Manager,  
Tel: 0115 9772087

## **Constitutional Comments (SJE 12/01/2021)**

22. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to the planning, management and maintenance of highways (including traffic management) has been delegated.

## **Financial Comments (RWK 04/01/2021)**

23. The estimated cost to implement the works and traffic order detailed in the report is £5,000. This cost will be funded entirely by the developer, therefore there are no specific financial implications arising directly from the report

## **Background Papers and Published Documents**

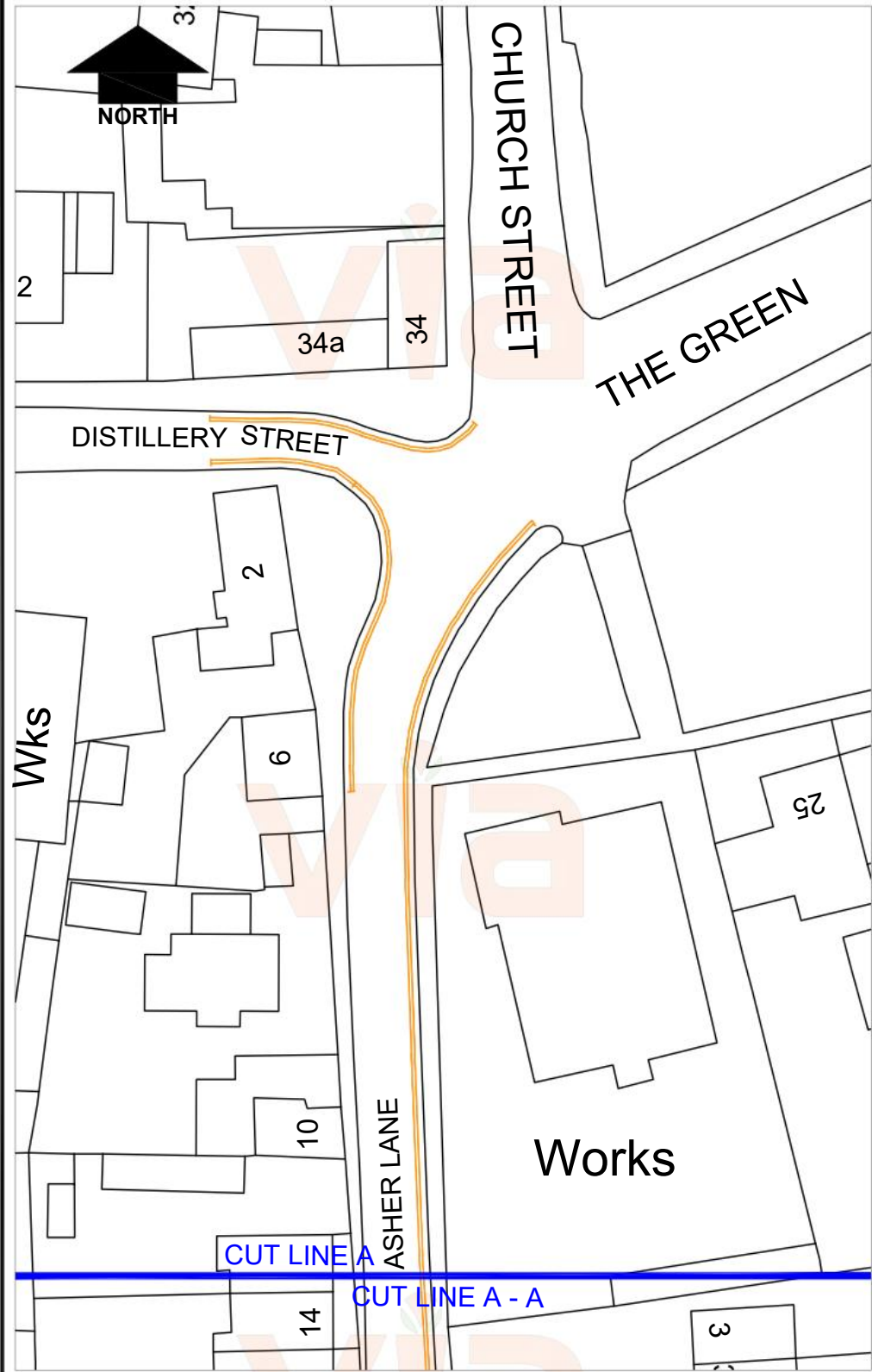
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, Nottingham NG2 6BJ.

## **Electoral Division(s) and Member(s) Affected**

- Ruddington and Leake ED                      Councillor Reg Adair





**KEY**

Proposed Double Yellow Lines  
(No Waiting At Any Time)

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Bilthorpe Depot, Bilthorpe Business Park, Bilthorpe,  
Nottinghamshire, NG22 8ST

Project

Asher Lane, Ruddington

Status

Advert

Project No.

TRO 8304

Drawing Title

Proposed Double Yellow Lines - Advert Plan

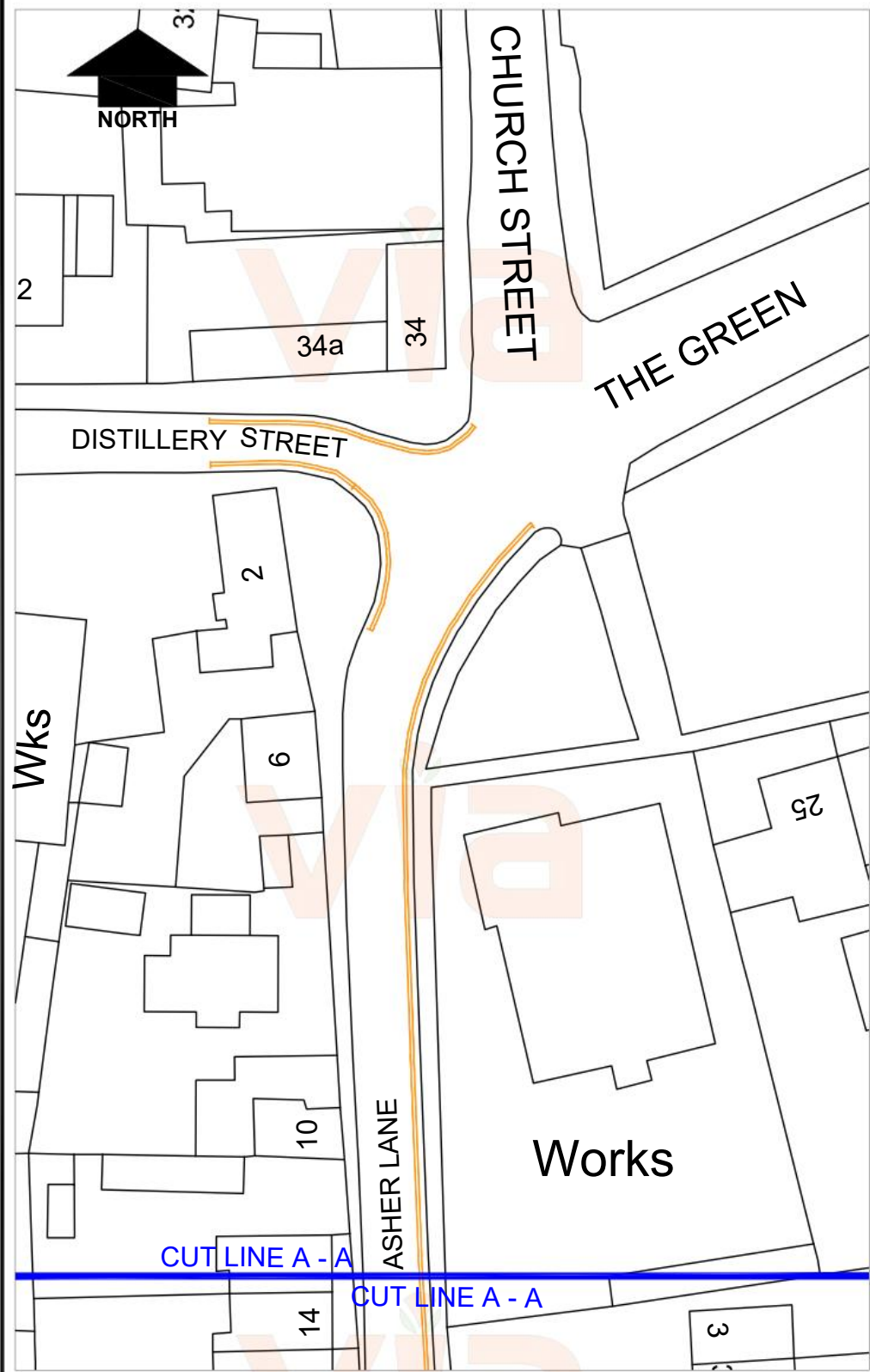
Drawing No.

H/SLW/3494/01

Rev.	Description	Drawn	Ch'kd	Auth	Date
		SLW			July 20
		MN			July 20
		HRN			
		0			1:500 @A3







KEY

Proposed Double Yellow Lines  
(No Waiting At Any Time)

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Nottinghamshire, NG22 8ST

Project		Project		Rev.		Description		Drawn	Ch'kd	Auth	Date
Asher Lane, Ruddington		TRO 8304						SLW			July 20
Status		Project No.						Ch'kd			Date
Advert								MN			July 20
Drawing Title								Auth			Traced
Proposed Double Yellow Lines - Advert Plan								HRN			
Drawing No.								Rev.			Scale
H/SLW/3494/01								A			1:500 @A3





4 February 2021

Agenda Item:11

**REPORT OF THE CORPORATE DIRECTOR, PLACE****THE NOTTINGHAMSHIRE COUNTY COUNCIL (ASKHAM ROAD, AND HIGH STREET, EAST MARKHAM) (PROHIBITION OF WAITING) TRAFFIC REGULATION ORDER 2021 (1244)****CONSIDERATION OF OBJECTIONS****Purpose of the Report**

1. To consider the objections received in respect of the above Traffic Regulation Order and whether it should be made as advertised subject to the amendments shown on drawing H/MN/3303/03 REV A.

**Information**

2. East Markham is a small village which is situated between the A1 and the A57(T), north-east of Tuxford. Askham Road is a local distributor route, linking the A57 with the village centre. The road comprises of a range of commercial and residential properties, with off-street parking. East Markham Primary School, a Grade II listed building, is also located on Askham Road.
3. In December 2019, East Markham Primary School was granted planning permission for an extension of school buildings and classrooms. This will, over time, increase the school roll to 160 pupils. Conditions attached to the planning permission require waiting restrictions to control on-street parking, to be applied at local junctions and footways on Askham Road.
4. In response to the planning requirement, the County Council proposes to introduce 'No Waiting At Any Time' (double yellow lines) and 'No Waiting Monday to Friday 8am - 4.30pm' (single yellow lines) restrictions on Askham Road and at its junction with the A57 and High Street.
5. The proposals as detailed on the attached plan H/MN/3303/02 were publicly advertised between 22<sup>nd</sup> January to 21<sup>st</sup> February 2020.
6. Eighteen responses were received during the consultation, three of which supported or made comments on the proposals, whilst the remaining number objected to the proposals. In light of the responses received, the proposal was revised to increase on-street parking opportunities where they could be safely located without obstructing the efficient movement of vehicular or pedestrian traffic. The revised proposals are shown on the attached plan H/MN/3303/03 REV and are considered to mitigate the concerns raised.

7. The revised proposals were sent to all objectors. These respondents were asked to confirm, if in light of the revised proposals, whether they still wanted their objection to remain. Three responses were received in respect of the revised proposal, including one from the Parish Council. Two responses confirmed their continued objection to the proposals, whilst the Clerk to the Parish Council indicated their likely intention to object, but reserved comment until the Parish Council formally met on 6<sup>th</sup> August 2020. No further response has been received from East Markham Parish Council, although this has been followed up by officers. For the avoidance of doubt, as the Parish Council objected to the original proposals and have indicated an intention to maintain that objection, it is being treated as such. Therefore, three responses are considered to be outstanding objections to the proposals.

## **Objections Received**

### **8. Objection – Different restrictions required**

One respondent objected on the basis that they considered the restrictions should be located on the eastern side of the road rather than on the western (school) side. The respondent stated that the current proposals would force parents / carers to cross a busy road between parked cars, having parked on the opposite side of the road, to reach the school. They considered that this was both unsafe and inconvenient and commented that access to a new housing development on the western side would reduce on-street parking further. Furthermore, they commented that the vehicles currently parked on the east side of the road acted as a buffer between children and traffic travelling along the road and stated that removing this parking would endanger children by using the footway directly adjacent to moving traffic.

### **9. Response – Different restrictions required**

The proposed double yellow lines will prohibit parking at the junctions at both ends of Askham Road. Obstructive parking in close proximity to junctions invariably impedes visibility for pedestrians when crossing and for vehicles negotiating the junctions.

10. The proposed single yellow lines in front of the school will improve visibility for pedestrians when crossing and enable traffic during the day, including larger vehicles such as buses, to travel along Askham Road without obstruction. Currently motorists park on both sides of Askham Road, including on its footways, verges and near to junctions. Parked vehicles currently create a bottle neck resulting in vehicles backing up onto the high speed A57 as they attempt to turn into Askham Road. The bus service is regularly obstructed by this parking, affecting punctuality and its ability to safely service stops along this part of the route.
11. Pedestrians travelling to school are obstructed by vehicles parked on the footways and their visibility is impeded by parked vehicles. The restrictions will improve visibility, provide space for vehicles to travel past each other, and increase footway capacity by preventing pavement parking on the footway outside the school.
12. The revised proposals incorporate a short stretch of on-street parking on both the eastern and western side of the road. This is designed to mitigate the reduction of on-street parking in the area while the presence of a small number of parked vehicles on both side may force passing motorists to reduce their speed.
13. **Objection – More restrictions required**  
Two respondents stated that the proposals would not address concerns with highway safety and that more restrictions were required. East Markham Parish Council stated that restrictions on the High Street / Farm Lane junction were required. A further respondent

objected to the revised proposal stating that it would result in traffic congestion and that parking should be restricted on both sides of the entire length of Askham Road. One respondent also made reference to the new housing development opposite the school and the increase in traffic from that.

14. Response – More restrictions required

The proposals are designed to facilitate the safe movement of vehicles and pedestrians along Askham Road, whilst retaining on-street parking where feasible. It is recognised that the area is used for parking and that demand for unrestricted on-street parking at school arrival and dispersal times in particular, is high. As a result of the consultation the proposals were revised to retain a short stretch of on-street parking on the eastern side of the road, in addition to the available parking on the western side of the road. It is acknowledged that vehicles will briefly have to pause or give way when travelling along this short section. However, the design is considered to address respondent's concerns regarding the loss of on-street parking, potential increase in vehicle speeds and migration of parking into other areas.

15. There is always a balance to be struck between competing demands for a finite resource such as on-street parking. The concerns expressed by the respondents are noted but this must be weighed against the potential negative effects of additional waiting restrictions such as increased vehicle speeds.

16. Objections – Vehicle speeds will increase

Two respondents objected on the grounds that vehicle speeds on Askham Road would increase as a result of the parking restrictions.

17. Response – Increase in vehicle speeds

An element of on-street parking reduces the effective carriageway width and supports driver perception of the area being residential in nature, rather than a distributor road. As a result of the consultation the proposals were revised to retain a short stretch of on-street parking on the eastern side of the road, in addition to the available parking on the western side of the road. It is acknowledged that vehicles will briefly have to pause or give way when travelling along this section and the presence of parked vehicles may force passing motorists to reduce their speed. However, it was a compromise designed to address respondents concerns regarding the loss of on-street parking, potential increase in vehicle speeds and migration of parking into other areas.

## **Comments from Local Members**

18. Councillor Ogle supported the proposals.

## **Reasons for Recommendations**

19. The proposed scheme is considered to offer an appropriate solution to mitigate road safety concerns and facilitate the safe operation of the highway. It is considered that the proposed scheme presents a reasonable and proportionate balance between the needs of all highway users, including non-drivers, who live in or visit the area.

## **Other Options Considered**

20. Other options considered relate to the length of the waiting restrictions proposed, which could have been either lesser or greater. The proposals were revised, following comments received

during the consultation. The revised restrictions are considered to be a reasonable balance between the need to ensure the safe operation of the highway and on-street parking provision.

## **Statutory and Policy Implications**

21. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Crime and Disorder Implications**

22. Nottinghamshire Police did not comment on the proposals. No additional crime or disorder implications are envisaged.

### **Financial Implications**

23. The scheme is being funded by Bassetlaw District Council with an estimated cost to implement the works and traffic order of £5,000.

### **Human Rights Implications**

24. The implementation of the proposals within this report might be considered to have a minimal impact on human rights (such as the right to respect for private and family life and the right to peaceful enjoyment of property, for example). However, the Authority is entitled to affect these rights where it is in accordance with the law and is both necessary and proportionate to do so, in the interests of public safety, to prevent disorder and crime, to protect health, and to protect the rights and freedoms of others. The proposals within this report are considered to be within the scope of such legitimate aims.

### **Public Sector Equality Duty implications**

25. As part of the process of making decisions and changing policy, the Council has a duty 'to advance equality of opportunity between people who share a protected characteristic and those who do not' by thinking about the need to:

- Eliminate unlawful discrimination, harassment and victimisation;
- Advance equality of opportunity between people who share protected characteristics (as defined by equalities legislation) and those who don't;
- Foster good relations between people who share protected characteristics and those who don't.

26. Disability is a protected characteristic and the Council therefore has a duty to make reasonable adjustments to proposals to ensure that disabled people are not treated unfairly.

## Implications for Sustainability and the Environment

27. The proposed alteration to the taxi clearway restrictions are designed to facilitate multi-modal access to the town centre and as such potentially reduce reliance on the private car.

## RECOMMENDATION

It is **recommended** that:

- 1) The Nottinghamshire County Council (Askham Road and High Street, East Markham) (Prohibition of Waiting) Traffic Regulation Order 2021 (1244) is made as advertised with the amendments as shown on plan H/MN/3303/03 REV A and the objectors advised accordingly.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Helen North – Improvements Manager,  
Tel: 0115 9772087

## Constitutional Comments (SJE 12/01/2021)

28. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the exercise of the Authority's functions relating to traffic management has been delegated.

## Financial Comments (RWK 04/01/2021)

29. The estimated cost to implement the works and traffic order detailed in the report is £5,000. This cost will be funded entirely by the developer, therefore there are no specific financial implications arising directly from the report.

## Background Papers

All relevant documents for the proposed scheme are contained within the scheme file which can be found in the Major Projects and Improvements section at Trent Bridge House, Fox Road, West Bridgford, Nottingham.

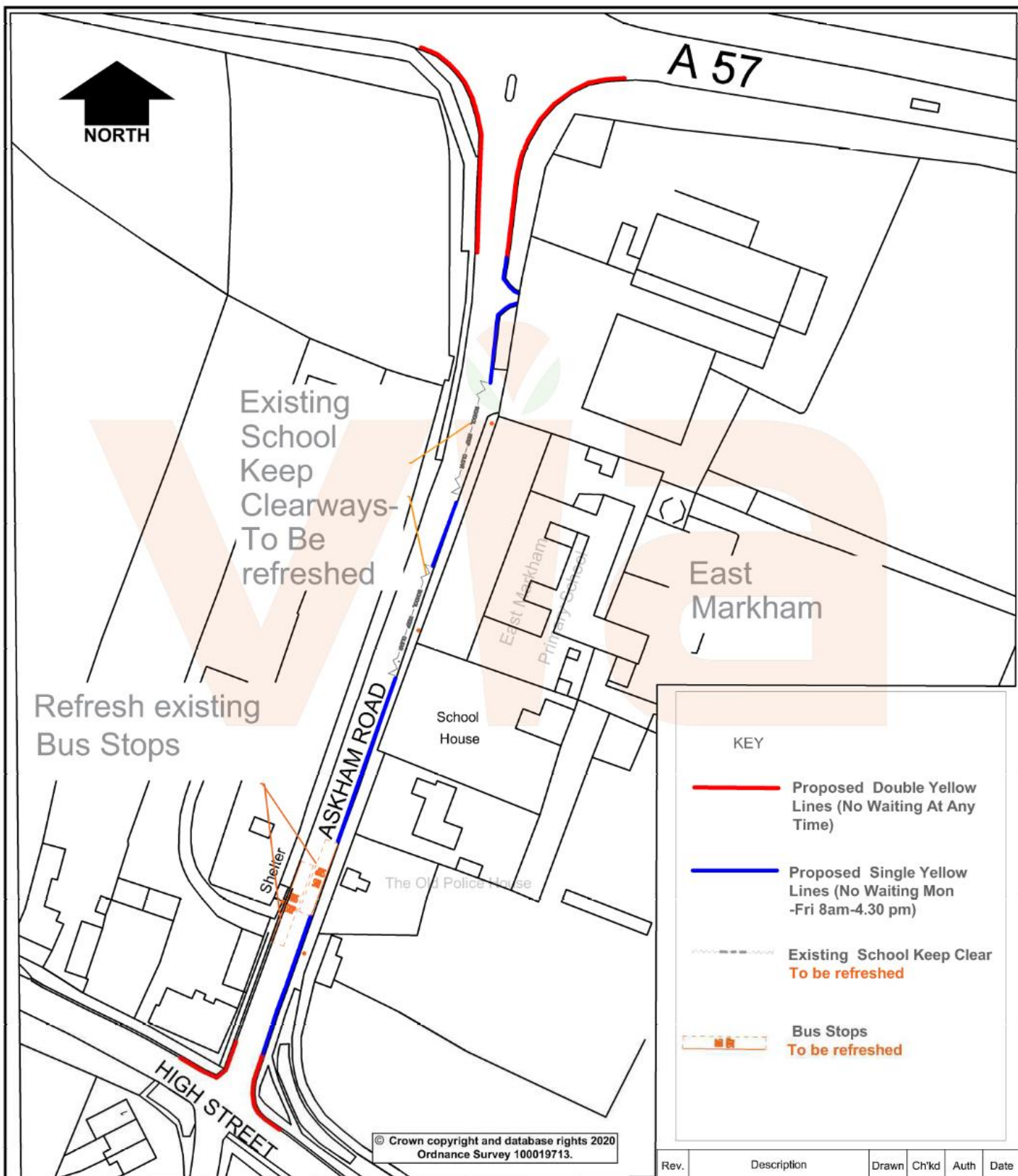
Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

**Electoral Division(s) and Member(s) Affected**

- Tuxford ED
- Councillor John Ogle







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Rev.	Description	Drawn	Ch'kd	Auth	Date
		MN			Jan 20
		SLW			Jan 20
		HN			

Project		Drawn	Date
Askham Road and High Street, East Markham		MN	Jan 20
		Chkd SLW	Date Jan 20
Status Advert	Project No. TRO 1244-Public Advert	Auth HN	Traced
Drawing Title Proposed Double and Single Yellow Lines-Advert			Scale 1:1000 @A4
Drawing No. H/MN/3303/02			Rev. 0

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Bilthorpe Depot, Bilthorpe Business Park, Bilthorpe,  
Nottinghamshire, NG22 8ST







A 57

ASKHAM ROAD

Existing School  
Keep  
Clearways-  
To Be  
refreshed

Area for  
unrestricted  
parking.

East  
Markham

School  
House



The Old Police House

Shelter

HIGH STREET

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KEY

-  Proposed Double Yellow Lines (No Waiting At Any Time)
-  Proposed Single Yellow Lines (No Waiting Mon -Fri 8am-4.30 pm)
-  Existing School Keep Clear To be refreshed
-  Existing Bus Stops

A	Proposed single yellow line outside School House/The Old Police House to be reduced in length.	J.A.B.	M.N.		23/4/20
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Rev.	Description	Drawn	Ch'kd	Auth	Date
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MN July 2020

SLW July 2020

Askham Road and High Street, East Markham

Status	Project No.	Auth	Traced
Advert	TRO 1244-Public Advert	HN	

Drawing Title	Scale
Proposed Double and Single Yellow Lines-Advert	1:1000 @A4

Drawing No.	Rev.
H/MN/3303/03	A



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**4 February 2021****Agenda Item:12****REPORT OF THE CORPORATE DIRECTOR, PLACE****RESPONSES TO PETITIONS PRESENTED TO THE CHAIRMAN OF THE  
COUNTY COUNCIL****Purpose of the Report**

1. The purpose of this report is to recommend to Committee the responses to the issues raised in a petition presented to the County Council at its 15<sup>th</sup> October meeting.

**Information****A.Traffic safety measures, Bingham (Ref:2019/0398)**

2. A 267 signature petition was presented to the 15<sup>th</sup> October meeting of the County Council by Councillor Neil Clarke, requesting that traffic calming features are installed on the busy roads in Bingham (including Carnarvon Place).
3. The petition was initiated following an unfortunate road traffic incident on Carnarvon Place in September of this year.
4. The Authority actively promotes road safety on the County's roads, with an emphasis on locations such as Carnarvon Place, where there are an increased number of vulnerable highway users. We have previously implemented a number of features at this site in a bid to lower traffic speeds and improve road safety. For example, 'Children' warning signage, SLOW road markings and a school 20mph zone.
5. In the last 3 years, Via's Safer Highways Team have also delivered road safety education to all years at Bingham Robert Miles Infant School. The team were hopeful of booking a further session with the school in July 2020, but due to the Covid-19 pandemic were unable to deliver the package. The school have however been approached to reschedule this visit.
6. The Authority is of course sorry to learn of the recent incident on Carnarvon Place, but following investigations of the site must confirm that its safety record does not meet criteria for physical traffic calming measures. Unfortunately therefore the request to install these features on this road has been declined. We will of course, continue to monitor the situation and take any necessary action if there are any significant changes.
7. In respect of installing traffic calming at other locations in Bingham, Via's Safer Highways Team work closely with Nottinghamshire Police to proactively identify and treat sites that have an existing injury accident problem. There are currently no such schemes proposed in

Bingham. However, the Authority are always happy to assess locations that are brought to its attention on a case to case basis. We will however, due to the concern of the Community, install additional road markings, signage and reflective marker posts on Carnarvon Place. These measures will be delivered as part of the 2021/22 programme.

8. It is recommended that the lead petitioner be informed accordingly

## **Statutory and Policy Implications**

9. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATIONS**

It is recommended that:

- 1) the proposed actions be approved, and the lead petitioners be informed accordingly;
- 2) the outcome of Committee's consideration be reported to Full Council.

**Adrian Smith**  
**Corporate Director, Place**

**For any enquiries about this report please contact:** Joanne Horton, Via EM Ltd Service Manager Highway Management, Tel: 0115 804 0123

### **Constitutional Comments (SG 08/01/2021)**

10. This decision falls within the Terms of Reference of the Communities & Place Committee to whom responsibility for the consideration of petitions concerning matters falling under the remit of that Committee and the reporting back to Full Council in relation to the same has been delegated in accordance with the County Council's Petition Scheme.

### **Financial Comments (SES 05/01/2021)**

11. There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- Bingham ED – Cllr Neil Clarke

**4 February 2021****Agenda Item:13****REPORT OF SERVICE DIRECTOR, GOVERNANCE AND EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2020-2021

**Information**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the new committee arrangements, each committee is expected to review day to day operational decisions made by officers using their delegated powers. The Committee may wish to commission periodic reports on such decisions where relevant.

**Other Options Considered**

5. None.

**Reason/s for Recommendation/s**

6. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these as required.

## **RECOMMENDATION/S**

- 1) That the Committee's work programme be agreed, and consideration be given to any changes which the Committee wishes to make.

**Marje Toward**  
**Service Director, Governance and Employees**

**For any enquiries about this report please contact: Noel McMenamin, Democratic Services Officer on 0115 993 2670**

### **Constitutional Comments (HD)**

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (KRP)**

9. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All

## **COMMUNITIES & PLACE COMMITTEE**

### **WORK PROGRAMME – FEBRUARY 2021 – JULY 2021**

<b>Report</b>	<b>Description</b>	<b>Lead Officer</b>	<b>Author</b>
<b>4 February</b>			
Responses to Petitions	The purpose of this report is to recommend to Committee the responses to the issues raised in a petition presented to the County Council.	Adrian Smith	Joanne Horton, VIA EM
Highway Trees, Verge Maintenance and Wildflower Planting 21/22	To update the Communities and Place Committee about the findings of the Communities and Place Review and Development Committee and to allow consideration of the recommendations which will help improve the biodiversity of Nottinghamshire's highway verges.	Derek Higon, SD	Gary Wood, GM/Martin Carnaffin, TM
Highway Asset Management Review	To update the Communities and Place Committee about the findings of the Communities and Place Review and Development Committee and to allow consideration of the recommendations.	Derek Higon, SD	Gary Wood, GM/Martin Carnaffin, TM
TRO Objections - Askham Road and High Street, East Markham	To consider the objections received in respect of the above Traffic Regulation Order and whether it should be made as advertised with the amendments shown on drawing H/MN/3303/03 REV A.	Derek Higon, SD	Gary Wood, GM/Mike Barnett, TM
TRO Objections – Asher Lane, Ruddington (deferred from January)	To consider the objections received in respect of the above proposed Traffic Regulation Order and whether it should be made as advertised with the amendments shown on drawing H/SLW/3494/01 Rev A.	Derek Higon, SD	Gary Wood, GM/Mike Barnett, Team Manager/Helen North, Improvements Lead, VIA
Fees and Charges 21/22 for LAI	To seek approval for the revision of fees and charges within the Libraries, Archives and Information Service for 2021/22.	Derek Higon, SD	Peter Gaw/Kirsty Blyth



## **COMMUNITIES & PLACE COMMITTEE**

### **WORK PROGRAMME – FEBRUARY 2021 – JULY 2021**

Nottinghamshire Concessionary Travel Scheme 2021/22	To seek approval for the Nottinghamshire Concessionary Travel Scheme for 2021 / 2022, publication of the final scheme statutory notice on 3 March 2021 and the proposed funding (subject to Full Council budget approval in February 2021).	Derek Higton, SD	Gary Wood, GM / Pete Mathieson, TM
Mineral and Waste Development Scheme Update	To seek Committee approval for an update to the Nottinghamshire Minerals and Waste Development Scheme (MWDS).	Adrian Smith, CD	Sally Gill, GM/Stephen Pointer, TM
Talented Athletes Awards 2020/21	To seek approval to award funds to a number of young talented athletes across Nottinghamshire.	Derek Higton, SD	Mark Walker, GM/Cathy Harvey, TM
<b>4 March</b>			
Performance and Finance report for Quarter 3 – Place Core Data Set	To provide an update on performance for Communities and Place for Quarter 3 2020-2021 1 October to 31 December 2020	Nigel Stevenson	Matthew Garrard
GAR Scheme Update (deferred from February)		Derek Higton, SD	Gary Wood, Group Manager/Mike Barnett, Team Manager
Highways and Transport – Fees and Charges 21/22		Derek Higton, Service Director	Gary Wood, Group Manager
Trading Standards and Communities Matters update (standing Item)		Derek Higton, Service Director	Mark Walker, Group Manager



## COMMUNITIES & PLACE COMMITTEE

### WORK PROGRAMME – FEBRUARY 2021 – JULY 2021

Flood Risk Management Update (deferred from February)		Derek Higton, SD	Gary Wood, GM/Sue Jaques, TM
Highways and Transport Group Restructure		Adrian Smith	Derek Higton/Gary Woor
TRO Main Road, Jacksdale, Zebra Crossing (deferred from February)	To consider objections received in respect of a public notification regarding a new zebra crossing on Main Road, Jacksdale and whether the scheme should be implemented.	Derek Higton, SD	Gary Wood, GM/Mike Barnett, TM
<b>22 April</b>			
Transport Recovery Update		Derek Higton, SD	Gary Wood, GM
Trading Standards and Communities Matters Update		Derek Higton, SD	Mark Walker, GM
<b>10 June</b>			
Review of Highway Network Management Plan (deferred from March)	Review of Management Plan.	Adrian Smith, Corporate Director	Gary Wood, Group Manager/Suzanne Heydon, VIA
<b>8 July</b>			

