

## **Community Safety Committee**

**Tuesday, 05 January 2016 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

---

### **AGENDA**

- |    |  |         |
|----|--|---------|
| 1  | Minutes of last meeting held on 10 November 2015   | 3 - 6   |
| 2  | Apologies for Absence  |         |
| 3  | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4  | Presentation on Nottinghamshire Police and Crime Needs Assessment  |         |
| 5  | Community Safety Budget Update   | 7 - 10  |
| 6  | Community Safety Update  | 11 - 14 |
| 7  | Update on the Work of the Community & Voluntary Sector Team  | 15 - 22 |
| 8  | Update on the use of techniques regulated by the Regulation of Investigatory Powers Act 2000 in the trading standards and Community Safety Service                 | 23 - 26 |
| 9  | Community Safety Initiatives Update  | 27 - 36 |
| 10 | Update on Key Trading Standards Matters  | 37 - 44 |

11	Update on Emergency Management & Registration Services	45 - 50
12	Work Programme	51 - 54

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting COMMUNITY SAFETY COMMITTEE

Date Tuesday 10 November 2015 at 2.00 pm

## membership

Persons absent are marked with 'A'

## COUNCILLORS

Glynn Gilfoyle (Chairman)

Chris Barnfather  
John Clarke  
Bruce Laughton  
**A** Maureen Dobson

Alice Grice  
Keith Longdon  
Darrel Pulk  
Stuart Wallace

## ALSO IN ATTENDANCE

Councillor Darren Langton  
Councillor Sue Saddington  
Councillor John Wilmott

## OFFICERS IN ATTENDANCE

Yvette Armstrong	}	Adult Social Care, Health & Public Protection
Sarah Houlton		
Paul McKay		
Mark Walker		
David Ebbage	}	Resources
Cathy Harvey		

## MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 29 September 2015 were confirmed and signed by the Chairman.

## APOLOGIES FOR ABSENCE

Apologies were received from Councillor Maureen Dobson.

## DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None.

## **POLICING OF THE COUNTY DURING TIMES OF AUSTERITY**

Chief Superintendent Mark Holland and Chief Inspector Rooke gave Members a presentation on the current and future challenges which will be faced by the Police

### **RESOLVED 2015/055**

That the presentation be noted

## **COMMUNITY SAFETY BUDGET – REQUEST FOR FUNDING**

Sarah Houlton, Team Manager, Trading Standards & Community Safety presented two initiatives for approval committing a total of £14,500 from the Community Safety Budget.

### **RESOLVED 2015/056**

That the following contributions be made from the Community Safety Initiative Budget for 2015/16:

- a) Anne Frank Exhibition (£2,500)
- b) Vulnerable Person Panels: Mental Health representation (£12,000)

## **REGISTRATION SERVICE FEES FOR 2016/17 AND 2017/18**

Paul McKay introduced the report which recommended the fees for the Registration Service for the following two years.

### **RESOLVED 2015/057**

- 1) That the background information contained in the report be noted
- 2) That the proposed changes to fees for 2016/17 be approved
- 3) That the proposed new fees for 2017/18 be approved

## **UPDATE ON KEY ISSUES REGARDING E-CIGARETTES AND THE PRACTICE KNOWN AS ‘VAPING’**

Mark Walker updated the committee on previous actions, the current consumer protection regime, and the future of the regulation of e-cigarettes.

### **RESOLVED 2015/058**

That the update from this report and the various developments in the area of work contained in the report be noted.

## **COMMUNITY SAFETY UPDATE**

Sarah Houlton, Team Manager, Trading Standards & Community Safety introduced the report which updated Members on key Community Safety matters.

## **RESOLVED 2015/059**

That the various developments in the areas of work contained within the report be noted.

## **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

Cathy Harvey, Community & Voluntary Team Manager updated Members on the work of the Community and Voluntary Sector Team.

## **RESOLVED 2015/060**

That the work undertaken by the Community and Voluntary Sector team be noted.

## **HATE CRIME POLICY**

Paul McKay, Service Director, South Nottinghamshire & Public Protection, invited Members to comment on the proposed Hate Crime Policy and recommend it for Policy Committee for approval in December.

## **RESOLVED 2015/061**

- 1) That the Hate Crime Policy and recommending it to Policy Committee be approved
- 2) That the Policy be kept under review and further developed in line with emerging legal and operational issues, subject to approval for the policy by Policy Committee be agreed

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Group Manager, Trading Standards updated the Committee on Key Trading Standards matters. He outlined the following points in the report:-

- There were 21 inspections on premises storing fireworks and all were compliant with the run up to Bonfire Night
- There have been conversations with the Nottinghamshire Fire Service regarding the Halloween outfits and a study date will be arranged to look into the higher flammable requirements for the outfits.

## **RESOLVED 2015/062**

That the updates from the previous meeting and the various developments in the areas of work contained in the report be noted.

## **UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES**

Paul McKay, Service Director, South Nottinghamshire and Public Protection, updated Members on recent activities and events in the work of the

Emergency Planning Team and of Registration and Celebratory Services. He outlined the following points in the report:-

- Modest numbers of Syrian Refugee families are expected into the County, around 6-7 families are expected to arrive.
- During a recent sporting event between Nottingham Forest and Derby County at the City Ground, a pitch invasion occurred with incidents also occurring after the game. The club as a result may get fined for the pitch invasion and a de brief is taking place.

#### **RESOLVED 2015/063**

That the update on recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted.

#### **WORK PROGRAMME**

#### **RESOLVED 2015/064**

That the work programme be noted.

The meeting closed at 3.50pm

#### **CHAIRMAN**

5<sup>th</sup> January 2016

Agenda Item: 5

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY BUDGET UPDATE: REQUEST FOR FUNDING.**

#### **Purpose of the Report**

1. To seek approval for committing a total of **£4,400** funding from the Community Safety Initiatives Budget for 2015/16 for the installation of a pedestrian guardrail in Retford and a motorcycle barrier in Worksop.

#### **Information and Advice**

##### **Community Safety Budget.**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime and increase levels of community safety and confidence within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. Funding proposals approved to date from the “initiatives” element of the Community Safety Budget for 2015-16 are summarised in the following table:

<b>Total Community Safety “Initiatives” budget for 2015/16:</b>	<b>£262,380</b>
<b>Income from Police &amp; Crime Commissioner (PCC)*</b>	<b>£25,000</b>
<b>Total budget available for initiatives</b>	<b>£287,380</b>
<b>Total committed so far:</b>	
Contribution to the work of the Safer Nottinghamshire Board (SNB)	£140,000
Year 2 of the Best Bar None scheme	£15,000
Contribution to Police led Hate Crime campaign	£5,000
Gating Orders: Legal Advice	£2,000
Vehicle Nuisance: Junction 27 CCTV camera maintenance	£3,118
Virtual Justice project: Cybercrime	£12,500
Respect and Tolerance programme: Dragons’ Den 7	£7,000
Child Sexual Exploitation via social media	£10,000
Crime in Rural areas	£5,000
Mass marketing scams: further joint work with Notts Police	up to £20,000

Vulnerable Person Panels: Mental Health representation	£20,000
Tackling Violence	up to £5,000
Integrated and cohesive communities	£10,000
Anne Frank Exhibition	£2,500
Vulnerable Person Panels: Social Worker Post	£12,000
<b>Remaining balance for other initiatives</b>	<b>£18,262</b>

(\*Additional income received for the contribution made by the Community Safety Team to managing the PCC budget, including the administration of payments and the production, monitoring and evaluation of costed delivery plans)

- It is proposed that two installations by County Council Bassetlaw Traffic Management (Design and Construct) are approved by the Community Safety Committee in order to address a number of issues around anti-social behaviour and road safety in Bassetlaw.

#### **Installation of Pedestrian Guardrail (Retford) (£2,200)**

- St John Street, Retford is a popular route used by a significant number of local people as a major thoroughfare. There is considerable evidence that this footway link is also used frequently by motorcyclists. The indiscriminate use of motorcycles is putting pedestrians at risk. The installation of a 'K' motorcycle barrier would prevent the inappropriate use by motorcyclists or at least reduce speed significantly.

#### **Installation of Motorcycle Barrier (Worksop) (£2,200).**

- The proposal is for the provision of a pedestrian guardrail adjacent to the Corner House public house on Bridge Place, Worksop (from the junction with Church Walk to the pedestrian crossing near to Watson Road). Significant numbers of late night drinkers gather outside and subsequently spill onto the adjacent carriageway. These persons show a complete disregard for their own safety and that of other road users particularly on Friday and Saturday evenings. This area is a Police priority in terms of addressing the anti-social behaviour and also the resulting impact on road safety.

#### **Other Options Considered**

- There will be other options for use of the community safety initiatives budget and proposed spends of the remaining **£13,862** balance will be the subject of future reports to the Community Safety Committee.

#### **Reason/s for Recommendation/s**

- Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects, specifically designed to combat issues of crime and disorder, anti-social behaviour and fear of crime. Any reductions in these issues will encourage the development of strong, healthy and vibrant communities thus reducing risks to those deemed as vulnerable within those communities.



## **Statutory and Policy Implications.**

9. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

10. The requests totalling £4,400 can all be met from within the Community Safety Initiatives Budget.

## **RECOMMENDATION/S**

11. It is recommended that Members approve the proposed contributions totalling: £4,400 from the Community Safety Initiatives budget for 2015/16:

- a) Pedestrian Guardrail in Retford (£2,200)
- b) Motorcycle Barrier in Worksop (£2,200).

### **PAUL MCKAY**

#### **Service Director, South Nottinghamshire & Public Protection**

For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.

### **Constitutional Comments (KK 08/12/15)**

The proposal in this report is within the remit of the Community Safety Committee.

### **Financial Comments (KAS 08/12/2015)**

The financial implications are contained within paragraph 10 of the report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

## **Electoral Division(s) and Member(s)**

- Bassetlaw

5<sup>th</sup> January 2016

**Agenda Item: 6**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

#### **Information and Advice**

##### **Nottinghamshire Police and Crime Needs Assessment (PCNA) 2015**

2. The Head of Research with the Office of the Nottinghamshire Police and Crime Commissioner will give a presentation to the committee about the synergy between the PCNA and the focus of the committee, the work of the Community Safety team and the Safer Nottinghamshire Board.

##### **Nottinghamshire “No to Hate!” Pledge and Policy Event**

3. The Community Safety team worked with partner agencies to organise this event at the National Holocaust Centre on 18<sup>th</sup> December 2015. The event saw the launch of the Countywide ‘No to Hate!’ Pledge and County Hate Crime Policy, which is an opportunity for organisations in Nottinghamshire to sign up and demonstrate their commitment to tackling hate crime.
4. The event was also an opportunity to listen to a number of keynote speakers as well as a chance to hear about a range of innovative and pioneering work being undertaken to tackle hate crime in Nottinghamshire. The keynote address was from Sylvia Lancaster, Chief Executive of the Sophie Lancaster Foundation, which focuses on creating respect for, and understanding subcultures in communities.

##### **Tackling the Threat of New Psychoactive Substances (NPS): Workshop event.**

5. The first County New Psychoactive Substances (NPS) Workshop event to raise awareness amongst agency organisations was held on 16th October 2015. Early indications show delegates felt more education in schools is needed, with regular partner briefings of key issues.

6. The morning itself was deemed a great success by the delegates, bringing together, as it did, personal experience, front line workers and those responsible for planning and commissioning future services.
7. This event was oversubscribed with a second and possible third workshop planned in 2016. Positive feedback from the evaluation forms show the workshop was well received by delegates who attended.
8. Outcomes of this event, which will help in future planning and targeting of resources indicated, there is a lot to progress in relation to:
  - Intelligence gathering,
  - Funding to support educating young people and parents
  - Sharing information and sign posting
9. This committee will be kept informed of future developments in relation to further workshops and the NPS agenda.

### **Crimestoppers: “Most Wanted”**

10. Nottinghamshire County Council hosted the launch of the Nottinghamshire Crimestoppers ‘Most Wanted’ campaign on Friday November 20<sup>th</sup>.
11. Three vans fitted with large screens travelled 800 miles touring the streets of major cities throughout England, Wales and Scotland. Each broadcasted the faces of individuals wanted by police forces in connection with a variety of offences, including murder.
12. The Community Safety team co-ordinated the Nottinghamshire launch, which was overseen by the Nottinghamshire Chair of Crimestoppers, Bruce Cameron; Service Director, Paul Mckay and Sue Willets, Regional Manager for Crimestoppers East Midlands.
13. The five day campaign involved screens touring through Slough, Southampton, Bristol, Cardiff, Birmingham, Nottingham, Leeds, Newcastle, Liverpool and Edinburgh.
14. The screen left County Hall using an arterial route into Nottingham City, advertising the faces of people sought by UK law enforcement as the charity Crimestoppers marked 10 years of its “Most Wanted” online gallery.
15. The details of individuals wanted in a particular area can be seen by visiting <https://crimestoppers-uk.org/most-wanted>. The Most Wanted site receives around 30,000 views every month from the public. To date, the site has listed a total of 12,524 appeals – 3,589 of which have resulted in an arrest.

### **Joint Strategic Needs Assessment (JSNA) in respect of Child Poverty & Gypsy/Romany Travellers.**

16. The 2012 Minister Working Group reported on inequalities experienced by Gypsies and Travellers, noting that the Gypsy and Travelling community are being held back by some of the worst outcomes of any group, across a wide range of social indicators.

**17.** Social indicators, which are factors indicative of high levels of child poverty are:

- § low educational attainment
- § health outcomes that are much poorer than the general population
- § high levels of homelessness
- § employment disadvantage
- § marginalization and experiences of hostility and discrimination.

**18.** Joint work between the Gypsy Traveller Liaison Officer and the County lead for Child Poverty & Parenting has commenced in advising and providing support about child poverty and travelling communities. As there is no local data available, shared experience and local knowledge along with national findings will help to embed the issue of child poverty in travelling communities into the Child Poverty agenda of the JSNA.

## **Other Options Considered**

**19.** None

## **Reason/s for Recommendation/s**

**20.** It is recommended that the Community Safety Committee notes the various developments in the areas of work contained in this report.

**21.** The report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work; for example to improve service provision, to meet budgetary requirements or because the law has changed.

## **Statutory and Policy Implications**

**22.** This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

**23.** There are no financial implications contained within this report

## **Recommendations**

1. That the Community Safety Committee notes the various developments in the areas of work contained in this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

For any enquiries about this report please contact: Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.

### **Constitutional Comments**

**24.** As this report is for noting only, Constitutional Comments are not required.

### **Financial Comments (KAS 08/12/15)**

**25.** The financial implications are contained within paragraph 29 of the report.

### **Background Papers and Published Documents**

**26.** HM Government "Revised Prevent Duty Guidance: for England and Wales"

### **Electoral Division(s) and Member(s) Affected**

**27.** All

5 January 2016

Agenda Item: 7

## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector:
  - to improve preventative and core services that help strengthen the local community;
  - to streamline the corporate grant aid process and
  - to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector organisations across the County maximise the positive impact that they have on local communities.

## Working with Communities

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range and scope of activities which members and officers are involved in seek to help to drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
  - Build a strong sense of community, capacity and pride through collaborative partnerships.
  - Engage in the planning and delivery of services.
  - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities across Nottinghamshire to help support local activities. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:
  - Supporting a local Boxing Club in the Harworth and Bircotes area in order to progress the establishment of "fit for purpose" facility providing sporting opportunities for local young people. The project has received £5,000 in funding through NCC's Corporate Grant Aid Programme Innovation Fund to enable the refurbishment of a building which will provide a base equipped with up to date facilities including a disabled work station which will promote health and well-being alongside encouraging community safety. This one off seed corn funding is providing a base for supporting with applications to Lottery and Coalfield Regeneration Trust.
  - Councillors Liz Plant and Alice Grice joined 109 British Iranians and their guests at the Grange in Radcliffe on Trent on Sunday 18 October. Funded by the community cohesion fund and private donations the event was designed to bring together the Iranian community in Nottinghamshire to celebrate the Persian festival of Mehregan. This volunteer led event included a slideshow of home photos detailing Iranian life and society, an exhibition of Persian artefacts, food, music, poetry and traditional stories. The Office for National Statistics estimated that, in 2011, 83,000 Iranian-born people were living in the UK. As a region the East Midlands has the eighth highest population in the UK with an estimated 2,000 to 4,000 living in Nottinghamshire. The Mehregan Thanksgiving festival; the autumn festival of harvest was specifically chosen as a calendar date to bring the known community in Nottinghamshire together, to gather information on how best to support Iranian community, by the Iranian community, the organisation is called NIMA.
  - Veterans Information Network Nottinghamshire, [VINN] held a civilian Life seminar 12 November hosted by NCC. Returning to civilian life after leaving the armed forces can prove a struggle for many veterans. Charities in Nottinghamshire have come together to form a partnership to help those in need. The Veterans Information Network Nottinghamshire, VINN is a collective of local and national charities working together to support the welfare and wellbeing of the Armed Forces and the Veteran community in



Nottinghamshire, which consists of all people who are or have been regulars, reservists or cadets and their immediate families. The event was opened by the Leader of the County Council Alan Rhodes. A first for Nottinghamshire the programme included presentations from the Royal British Legion, 7th Infantry Brigade, Combat Stress, Remploy, NCC Children, Families and Cultural Service, Age UK, Soldiers Sailors & Families Association. Also included was a video of the work being carried out at Stanford Hall, near East Leake, to create the Defence and National Rehabilitation Centre to be opened in 2018. In addition to those presenting, they were joined in an exhibition by; Army Benevolent Fund, HMS Sherwood, Army Families Federation, Remploy, Royal Air Forces Association, Forces in the Community, Defence and Military Welfare Service, RAF Families Federation, East Midlands Reserve Forces and Cadet Association, and the Naval Families Federation.

- 110 delegates attended the event with political representation from every Borough and District, officers from the City, Police, Fire Service, housing providers, CCG's, business and Community and Voluntary Sector. The VINN core group with Cllr Ian Campbell, Armed Forces Champion, in attendance met on 1 December at Portland College to discuss feedback and next steps. Cllr Ian Campbell advised that he had contacted all local councils to encourage them to appoint an Armed Forces lead and was hoping to organise a first group meeting of all of them in March 2016.
  - As a follow up a work programme has been agreed which includes web site development. As part of NCC's commitment to the 'community covenant' NCC will dedicate space on its public website, to highlight the work and support available to the Armed Forces Community. An armed forces champion workshop to be held in June, to look at the range of services on offer, sharing best practice, identifying what's happening in communities, sharing information about sources of funding and encouraging the Champions to be pro-active in their boroughs and districts
9. Through the Community & Voluntary Sector Team, the Council is working with the voluntary and community sector to engage them in the planning and delivery of services by helping to build capacity and confidence to drive improvements in quality of life, influence decisions which affect them and consider their role in the delivery of services. This includes:
- Supporting the development of the Manton community garden initiative, the team has recently developed new publicity with the aim of promoting the project and attracting volunteers. This to be integrated with the Centre for Sport and Learning community engagement initiatives. Work underway to enlist community workforce to construct new facilities to improve the site and prepare the area for activities in the spring of 2016.
  - The team are supporting a new initiative to combat social and rural isolation in Bassetlaw. The aim is to improve access to social networks and signpost to services locally thereby hoping to improve the health and wellbeing of the community. Links made with service providers including BCVS, Bassetlaw Action Centre, Police Service, Fire Service, MIND and local groups. Initial meeting took place on Wednesday 2 December 2015 and will continue to develop in 2016.
  - Capacity building in communities to support empowerment and resilience which equips communities and people with the skills and knowledge to help them contribute to their changing communities, for example, maximising the findings of the State of Voluntary Sector Report to engage with all voluntary and community stakeholders to focus on future collaborative working. Work is now underway, as part of the Council's Community Empowerment and Resilience Programme to agree the challenges faced and

developing a shared vision which addresses issues of sustainability, leveraging capacity and building confidence.

10. As part of NCC's duty to promote community cohesion across Nottinghamshire, the team is supporting communities by working in partnership with the Voluntary Sector and other stakeholders to facilitate and enable different groups of people to get on well together. A key contributor to community cohesion is integration, which is what must happen to enable new residents and existing residents to adjust to one another to promote equal participation in wider society.
11. Through the delivery of all its services the Council's role in fostering integration is an important element of a cohesive community which is a priority. To help support this priority, funding has been allocated from the Community Safety initiatives budget to support activities across Nottinghamshire. The Community & Voluntary Sector Team have worked with communities to develop projects and activities which encourage residents to take a positive stance towards ensuring that integration occurs within their own communities.
12. The activities and projects being supported promote integrated and cohesive communities to enable people from different backgrounds have similar life opportunities, to know and understand their rights and responsibilities alongside trusting one another and trusting local institutions to act fairly. Activities and projects have aimed to promote: A shared future vision and sense of belonging; a focus on what new and existing communities have in common, alongside a recognition of the value of diversity and the promotion of strong and positive relationships between people from different backgrounds. These activities and projects are detailed in Appendix 1 of this Report.

### **Other Options Considered**

13. The report sets out how the Council priorities are being addressed.

### **Reason/s for Recommendation/s**

14. To inform Members of Community Safety Committee of work undertaken to support the community and voluntary sector in Nottinghamshire

### **Statutory and Policy Implications**

15. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **RECOMMENDATION/S**

16. To note the work undertaken by the Community and Voluntary Sector Team

**Tim Gregory**  
**Corporate Director, Place**

**For any enquiries about this report please contact:**

**Cathy Harvey**  
**Community and Voluntary Sector Team Manager**  
**T: 0115 977 3415**  
**E: [cathy.harvey@nottsc.gov.uk](mailto:cathy.harvey@nottsc.gov.uk)**

### **Constitutional Comments (EP 21/12/2015)**

This report is for noting only

### **Financial Comments (CSB 22/12/2015)**

There are no specific financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- All

## **Appendix 1 – Community Cohesion Projects**

<b>Activity / Project</b>	<b>Funding</b>	<b>Area Covered</b>
<b>SKILLS, KNOWLEDGE AND NETWORKS [SKN] Community Interest Company:</b> – Caribbean group: Life in a suitcase, when Caribbean's arrived on the shores of Great Britain all they has with them was all they could carry in a suitcase. SKN propose to take packed suitcases full of genuine artefacts to schools / community venues, set up a display and deliver talks and presentations about life for Caribbean's from 1950s to present day.	£1,050	Countywide
<b>Rushcliffe Together:</b> Community conference, to be held at Rushcliffe Civic Centre on 27 <sup>th</sup> January 2016, half day conference – start 10am. Main theme is Gypsy and Travellers, advice and information. Presentations and workshops delivered and overseen by NCC & Rushcliffe Advice Network.	£750	Rushcliffe
<b>SHARED VALUES:</b> Initiative promoting social cohesion in Worksop, Bassetlaw. In partnership with the Voluntary Sector, the team is supporting community events – SHARED VALUES – designed to enable people of different backgrounds to get on well together. Bringing together English and East Europeans in December 2015 there will be opportunities for shared experiences incorporating cultural exchange, basic language examples and food from different countries. The initiative will also support language classes engaging volunteers to assist with English / Polish language. Complimented by a follow up event in Spring 2016 these activities will strengthen community relations, underline positive actions and promote social cohesion.	£1,000	Bassetlaw

## **Appendix 1 – Community Cohesion Projects**

<b>Activity / Project</b>	<b>Funding</b>	<b>Area Covered</b>
<b>Nottingham &amp; Nottinghamshire Refugee Forum:</b> An orientation programme for refugee and asylum seeking young people ages 13-19 who are newly arrived in Nottinghamshire. Provision of a tailor made 6 week course for newly arrived young people from asylum seeking and refugee communities. Sessions will include: Information on life in the UK (geography, money, customs, law, staying safe). Local information and orientation to Nottinghamshire, enabling access to youth specific services and places of interest (e.g. leisure centres, youth centres, libraries and applying for a library card, Weekly ESOL (English for speakers of other languages) lessons on a range of themes / topics. Information / workshops on a variety of life skills.	£4,000	Countywide
<b>N&amp;S Partnership Plus areas :</b> Initiative to engage with local East European community concentrating on positive actions in order to address social integration, language issues, anti-social behaviour and provision of services. A mapping exercise underway to determine population concentration, current provision and engagement opportunities. In addition work is planned to engage local employers, recruitment agencies, churches and schools.	£1,000	Newark & Sherwood



5<sup>th</sup> January 2016

Agenda Item: 8

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **UPDATE ON THE USE OF TECHNIQUES REGULATED BY THE REGULATION OF INVESTIGATORY POWERS ACT 2000 IN THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE**

#### **Purpose of the Report**

1. To update the Committee on the use of techniques in the Service authorised under Regulation of Investigatory Powers Act 2000 (RIPA) since April 2015.

#### **Information and Advice**

2. Where it is considered both necessary and proportionate to do so, and where more serious criminal offences are being lawfully investigated, the Council can use certain enforcement powers that are specifically regulated by the Regulation of Investigatory Powers Act.
3. The Trading Standards and Community Safety Service is the primary user of such techniques within the County Council.
4. The Act controls the use of three different types of activity:
  - The use of covert (secret) surveillance;
  - The obtaining of certain communications data; and
  - The use of covert human intelligence sources.
5. In order to utilise such techniques, strict authorisation processes for applications are in place within the Council, signed off by Senior Managers. Having been authorised within the Authority, authorisations must then be further approved by a Magistrates Court.
6. Since April 2015, one directed surveillance application has been approved by the Magistrates Court. The surveillance resulted in entry warrants being executed on a factory, and a number of products and pieces of manufacturing equipment being seized. The authorisation was signed in August of this year.
7. The surveillance was considered necessary to determine the ongoing use of the factory for production. It was not possible to establish by any other methods. The investigation is still continuing.

8. Since April 2015, communications data, such as information relating to telephone or email accounts (but not the content of communications themselves) has been obtained on one occasion. This information was obtained in relation to a potential doorstep crime investigation. The evidence gathered both from the investigation and the RIPA application has not subsequently resulted in any action taken against alleged offenders because it failed to provide information to identify the alleged offender concerned.
9. The Service has not utilised Covert Human Intelligence Sources in this period. A decision was taken due to the complex and high risk nature, if circumstances determined that a covert source would be an appropriate tactic, the Service would work with Nottinghamshire Police to manage the process. The Police have the specialist infrastructure, training and protections in place to safely employ this tactic and protect those involved.

### **Other Options Considered**

10. Not relevant

### **Reason/s for Recommendation/s**

11. This is an information report

### **Statutory and Policy Implications**

12. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

13. This report contains no additional financial implications.

### **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the contents of this report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**



Mark Walker  
Group Manager, Trading Standards and Community Safety  
Tel: (01623) 452 070  
Email: mark.walker@nottsc.gov.uk

### **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

### **Financial Comments**

As this report is for noting only, Financial Comments are not required

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

### **Electoral Division(s) and Member(s) Affected**

- 'All'



5<sup>th</sup> January 2016

**Agenda Item: 9**

## **REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY INITIATIVES UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee of the progress achieved from the Community Safety Initiatives budget for 2015/16.

#### **Information and Advice**

2. The County Council's overarching priorities have a strong emphasis on developing and supporting stronger, safer communities by protecting vulnerable people, maximizing safety, helping young people to live positive lives, and by helping diverse communities to feel secure. Community Safety consistently remains one of the top priorities the communities of Nottinghamshire wish the County Council to address.
3. The Initiatives Budget of the Community Safety Committee is utilised to initiate, support or develop specified work within the County. Progress on the work has been reported in previous update reports to the Committee. This report brings together all progress this year to date on relevant work streams.
4. Whenever possible, funding from this budget drives activity towards:
  - Demonstrating links to national, regional and local priorities;
  - Providing proportional interventions in response to emerging problems as early as possible; and
  - Promoting collaborative work, with additional funding provided from partner organisations.
5. Funding approved this year from the 'initiatives' budget, is summarised in the table overleaf:

<b>Total Community Safety “Initiatives” budget for 2015/16:</b>	<b>£262,380</b>
<b>Income from Police &amp; Crime Commissioner (PCC)*</b>	<b>£25,000</b>
<b>Total available for initiatives</b>	<b>£287,380</b>
<b>Commitments to date:</b>	
Contribution to the work of the Safer Nottinghamshire Board (SNB)	£140,000
Year 2 of the Best Bar None scheme	£15,000
Contribution to Police led Hate Crime campaign	£5,000
Gating Orders: Legal Advice	£2,000
Vehicle Nuisance: Junction 27 CCTV camera maintenance	£3,118
Virtual Justice project: Cybercrime	£12,500
Respect and Tolerance programme: Dragons Den 7	£7,000
Child Sexual Exploitation via social media	£10,000
Crime in Rural areas	£5,000
Mass marketing scams: further joint work with Nottinghamshire Police	(up to) £20,000
Vulnerable Person Panels: Mental Health representation	£20,000
Tackling Violence	(up to) £5,000
Integrated and cohesive communities	£10,000
Anne Frank Exhibition	£2,500
Vulnerable Person Panels: Social Worker Post	£12,000
<b>Remaining balance for other initiatives</b>	<b>£18,262</b>

(\*Additional income received for the contribution made by the Community Safety team in managing the PCC budget, including the administration of payments, and the production, monitoring and evaluation of costed delivery plans)

## Service Impact and Outcomes

- Contribution towards the work of the Safer Nottinghamshire Board – £140,000** - The Safer Nottinghamshire Board has targeted work as a priority in specified local areas. There are 18 areas across the County, known as Partnership Plus Areas identified based on careful data analysis.
- The 18 areas for 2015/16 are Sutton Central, Sutton East, Kirkby East, Sutton North, Hucknall, Carr Bank, Portland/Woodlands, Ladybrook, Oaktree, Worksop South, Worksop North West, Worksop South East, Castle, Bridge, Magnus, Eastwood, Trent Bridge, and, Netherfield and Colwick.

8. The Committee previously agreed to contribute £140,000 to this work, which has been supplemented by £300,000 from the Office of the Police and Crime Commissioner (OPCC) in recognition of the importance of the work and the effect of locality based actions. In addition, the OPCC contributed £57,000 to undertake work to tackle medium risk domestic violence in these locations.
9. This funding has enabled a broad menu of actions to take place in the Areas, which span the Community Safety Partnerships (CSPs) across the County. Actions have been devised and driven by the CSP's, focused on work that has the most positive impact on local concerns and priorities, and which help to reduce crime and disorder, and anti-social behaviour, and the fear of crime.
10. A sample of the projects and activities taking place in the Partnership Plus Areas can be summarised under 7 broad headings, and include:-
  - 1. Securing premises, locations and property**
    - Target hardening of vulnerable properties and locations
    - Property logging and security marking
    - Bike security/logging
    - SAFE Scheme, targeting vulnerable locations
    - Improving and expanding CCTV
    - Use of capture vehicles
  - 2. Personal safety**
    - Street pastors
    - Taxi marshals
    - Increased reporting of DV medium risk
    - Work with door staff at licenced premises
  - 3. Expanding the reach of organised groups**
    - Shop watch
    - Pub watch
    - Neighbourhood watch
  - 4. Improving the landscape**
    - Environmental improvements, designing out crime opportunities
    - Work with street drinkers
    - Weeks of action
    - Nights of action
  - 5. Offering diversionary activities**
    - Youth diversionary activities to divert from crime and anti-social behaviour
  - 6. Awareness raising**
    - Safety awareness sessions for communities and crime prevention advice
    - Cultural awareness and community cohesion events
    - Impact of drug and alcohol misuse awareness sessions
    - Student safety

- Youth safety awareness events
- Sexual health awareness

## 7. Improving confidence

- Targeted work with victims of retail crime
- Debt advice
- Take 5 (mindfulness scheme)
- Street champions
- Work with new and emerging communities

## 11. Whenever possible, work in the Partnership Plus Areas:-

- Is undertaken on an “early intervention” basis, tackling problems before they have a chance to escalate;
  - Adopts a multi-agency approach;
  - Takes account of the changing environment – e.g. emergence of New Psycho-active Substances, ageing population, etc.;
  - Reacts to the impact of changing social and economic factors – e.g. increasing diversity, emerging communities and asylum seekers; and
  - Reflects current and emerging trends – e.g. threats of radicalisation and terrorism.
12. Full evaluation of all Partnership Plus projects is scheduled for the end of the financial year, and will be reported to the Committee. Data from the independent Crime Survey of England and Wales does show a reduction in victim based crimes in Nottinghamshire of 51%, from approximately 300,000 in 2006/07, to less than 150,000 (projected) in 2015/16. This trend is forecast to continue. This reduction is attributed by partners in part to the impact of these individual projects within Partnership Plus areas.
13. **Year 2 activity of the county wide Best Bar None scheme - £15,000** - The Best Bar None scheme, which started in the County in 2014/15, targets areas experiencing alcohol related problems, helping to change and then promote those areas as safer and vibrant places to visit at night. The scheme is recognised by the Home Office as having a positive effect on the night time economy.
14. This national scheme accredits safe and well operated licensed premises, based on the achievement of essential, desired and bonus criteria. Businesses which meet all of the essential criteria are awarded the coveted Best Bar None status.
15. The scheme is designed to:
- Reduce alcohol related crime and anti-social behaviour;
  - Build strong relationships between the licensed trade, police and local authorities;
  - Reduce the harmful effects of binge drinking;
  - Improve the knowledge and skills of enforcement agencies, licensees, and bar staff to help them responsibly manage licensed premises;
  - Set minimum standards;
  - Recognise responsible owners, and share good practice with others; and

- Highlight how operating more responsibly can improve the profitability of an individual business, and attractiveness of an area.
16. The scheme is a good example of an industry led initiative. Applications have now been received from 128 venues in the County, while 81 venues participated in the first year of this scheme.
  17. The £15,000 allocation by the Committee for 2015/16 has attracted further match funding of £15,000 from the OPCC, plus commercial sponsorship from the drinks industry. The results achieved so far have included:
    - 72 venues passing, 5 of which initially failed but subsequently passed after being coached and supported to achieve compliance.
    - 6 of those venues achieved 'Distinction', while 28 achieved a 'Merit'.
  18. Now a reasonable cohort of premises have joined, future evaluation will look at mapping levels of alcohol related crime and anti-social behaviour over time in the localities surrounding the premises that are now members.
  19. **Hate Crime, Community Cohesion and Discrimination** – A number of Committee decisions have supported on-going work to tackle bullying, hate crime, and discrimination, and building community cohesion. Clearly, this area of work continues to be extremely important in light of the atrocities in Paris, the ongoing war in Syria, and the mass migration of refugees.
  20. Apart from the initiatives developed, additional funding for the work has been attracted from a variety of external sources, including:
    - £1,200,000 - Nottinghamshire Schools Forum;
    - £1,000,000 - Lottery funding (National Heritage Fund)
    - £10,000 - The Bassetlaw and Newark & Sherwood Partnership.
    - £10,000 – The Office of the Police and Crime Commissioner.
  21. **Hate Crime Campaign – £5,000** – the campaign was launched on the 17<sup>th</sup> May to coincide with the International Day against Homophobia. Although a detailed progress update is anticipated at the end of January 2016, which will be shared with the Committee, early indications suggest that as a direct result of the campaign, a higher level of engagement on social media has occurred around hate crime, with a number of positive online interactions as a result with agencies.
  22. The contribution of £5,000 from the community safety initiatives budget, attracted additional contributions of £10,000 from the Safer Nottinghamshire Board, and various contributions from other partner organisations.
  23. **The 'Virtual Justice' project (Cyber-crime) - £12,500** - Child sexual exploitation is unfortunately still a very high priority both nationally, and more locally. Within the county, specific concerns have been raised by schools and police within the Newark area.

24. The £10,000 allocation made by the Committee, plus a match funding contribution of £10,000 contribution from the Bassetlaw and Newark & Sherwood Community Safety Partnership, helped year 10 school students to produce and communicate an awareness raising campaign for other young people aged 11-13 years.
25. The campaign was designed to communicate the dangers of on-line child sexual exploitation (including sexting). A further element raised awareness amongst parents and carers of social media platforms, and how to be more technologically aware to protect their children.
26. Learning resources have been provided for teachers and pupils to improve cyber-crime prevention, and to ensure e-safety becomes a shared agenda within schools. From January 2016, four secondary schools, will be participating in the Virtual Justice, and 960 young people, aged 11-14, from the priority Nottinghamshire areas will participate. Detailed evaluation will take place to establish the effectiveness of the programme in protecting those that have received the programme, when compared to those who have not.
27. **I am (previously the Respect and Tolerance programme) – Dragons Den and Take-Five - £7,000** - The aim of the programme is to engage children and young people to prevent hate crime, bullying, and youth violence, while promoting respect and tolerance.
28. The Committee contributed £7,000 in providing the opportunity for over 1,000 children and young people across the county to actively participate in various creative awareness raising and resilience techniques.
29. Progress achieved so far:
  - Developing publicity campaign materials, and market stall resources, that enabled 10 participating schools to take part in the Anti-Bullying Week, and the 'Make a Noise about Bullying' initiative; and
  - The Closing the Gap Conference, which included a Market Place, with stalls raising awareness on Domestic Abuse, Bullying, E-safety, Hate Crime, and Gypsy and Romany Traveller issues.
30. **Take Five** - has become a daily part of the school day since Worksop Priory decided to become part of the "Take Five" national pilot. This has been achieved with support from the Home Office Innovation Fund, which funds a range pilots to prevent demand in Nottinghamshire.
31. In terms of progress, St. Luke's, Prospect Hill Juniors, Redlands and Sir Edmund Hillary schools have also been trained in ripple two of Take Five. By Christmas, all schools will have had ripple three training, so by January 2016, 'Take Five' will be taking place fully in all four schools.
32. By January 2016, 1700 children (4-12 years) in eight schools will then be participating in 'Take Five', rising to 2000 young people by Easter 2016.



33. The Virtual Justice Project, Take Five at School, and Dragon's Den Style Project 7 are all being submitted to the 2015-2016 National Crimebeat Awards, on behalf of the current High Sheriff, Jas Bilkhu. All County submissions are co-ordinated on behalf of the High Sheriff by the Community Safety Team and the 'I am' steering group, co-ordinated by the Community Safety Team.
34. All of the 'I am' projects are now being carefully coordinated with the merged Health Hub and the Tackling Emerging Threats to Children Group within the Authority. They are now being included as part of the future universal offer for schools.
35. **Crime in Rural Areas - strategy and action plan - £5,000** - The development of the rural crime action plan for the County was approved in July 2015 to develop a rural crime action plan.
36. The Committee will recall that Nottinghamshire Police's Rural Crime lead attended a previous Committee Meeting to discuss and inform Members. Progress achieved so far:
  - Agreement reached with the OPCC regarding 3 key action areas, awareness raising, target hardening and focussed project work;
  - Discussions with representatives from the National Ramblers Association in promoting 'stay safe' tips whilst enjoying the countryside;
  - Links developed with the National Rural Crime Network, source of insight into the issues, and of good practice; and
  - Development of a partnership of a protocol on illegal grazing across the County.
37. Discussions are taking place with the Community Safety team and Nottinghamshire Police rural crime lead for a joint County and Police action plan, which is currently under development. The draft will be available late January 2016, and circulated amongst members and parish councils for comment.
38. **Mass marketing scams - further joint work with Nott's Police - £20,000** - The Committee agreed to allocate a further £20,000 in continuing the further secondment of a Police Community Support Officer (PCSO) to work with Trading Standard Officers, in protecting vulnerable residents from losing their life savings to mass marketing scams.
39. As Members will be aware, Nottinghamshire Police have been undergoing a budget reduction programme, one strand of which was to reduce the number of PCSO's in the force. During this process, the Police felt unable to second another officer to the Authority. As such, the funds have not been spent as yet. Work continues to be undertaken with the Service, and Members will recall information given within the Trading Standards update reports.
40. **Vulnerable Persons Panels - Mental Health representation – Social Worker Post (£20,000 + £12,000)** - the Committee agreed funding to strengthen the county's Vulnerable Person Panels' (VPP's) capability to respond to cases and prevent escalation to a requirement for Adult Social Care services. This approved funding supplemented a £13,300 contribution from the Nottinghamshire Office of the Police and Crime Commissioner.

41. In November, a recruitment process was undertaken to select an experienced Social Worker to the role of Social Worker (Community Safety) who it is intended will attend each of the seven VPP's that take place in the districts across the county. Negotiations are currently underway to secure the release of the successful candidate to the temporary role.
42. There are currently a number of cases at VPP's that require support, but do not meet eligibility criteria for many partners, so there is no clear 'pathway' for dealing with the case. Many of these cases have a mental health dimension.
43. Holding a small number of such cases, of high complexity, the Social Worker Community Safety will work with partners and stakeholders to use the information gained from these cases and the panel meetings, to develop a pathway, identify service gaps and make recommendations as to how support could be best provided in the future. Detailed evaluation will take place once the post has been operational for an appropriate period.
44. **Tackling Violence - Preventing Violent Extremism - £5,000** - Recent events worldwide have reinforced the need for agencies to work together to Prevent Violent Extremism, to promote strong and cohesive communities, and to strengthen the sense of safety amongst groups and individuals.
45. The Community Safety Team has the lead in developing a Preventing Violent Extremism Plan for Nottinghamshire, working closely with the City and each of the District and Borough Councils. This work has attracted £80,000 in funding from the Home Office to facilitate it across the County. The Team is working with Districts and Boroughs to implement a programme of staff training and awareness as the first priority area of work.
46. From the £5,000 agreed by this Committee to "tackle violence", £3,500 will contribute to this work, targeting County Council staff who need this training and awareness as a matter of urgency. These include staff within schools, front line staff, and staff working with vulnerable people. The training will take place early in 2016, and will be offered to Elected Members.
47. **Youth Violence** - A key tenet of Dragon's Den work is tackling violence affecting young people, dissuading them from becoming perpetrators and preventing them from becoming victims. £1,500 will contribute to the Dragons Den judging event, where the learning achievements and contributions of young people are recognised. The remainder of the funding required for this event (£8,000) has been provided by Ashfield and Mansfield District Councils. The event is planned to take place in March 2016. Members of this committee will receive invitations to attend
48. **Integrated and Cohesive Communities – £10,000** - the Committee will recall approving this figure to support initiatives to promote integrated and cohesive communities. The demographics of our communities are constantly changing, and this proposal sought to work with new and emerging communities to create a common shared vision, and sense of belonging. These communities often suffer a disproportional level of crime and anti-social behaviour.

49. This work is being delivered by colleagues in the Community & Voluntary Sector Team, building on work undertaken in 2014/15, which delivered a number of successful initiatives, including Eastern European/British intergeneration celebrations, the 'Mind the Gap' programme, enabling parents to read with children to understand different cultures, a Gypsy and Traveller event to celebrate Gypsy and Romany Traveller history, and a project bringing young adults with learning disabilities together with members of the 'Men in Sheds' project.
50. A detailed update report is included in the Update on the work of the Community and Voluntary Sector Team being presented to the Committee on 5<sup>th</sup> January 2016. The appendix to that report details five initiatives that have, or are about to take place.
51. **Anne Frank Exhibition – £2500** - The Committee agreed to contribute towards the cost of the exhibition. From the 6-26 November, the Council hosted the "Anne Frank + You" Exhibition as part of on-going anti-bullying, hate crime, community cohesion and anti-discrimination work. The main exhibition was hosted in Mansfield Central Library, with a smaller satellite exhibition at the DH Lawrence Heritage Centre in Eastwood. The exhibitions were open to schools, youth groups, and the general public, and were launched to coincide with the anniversary of 'Kristallnacht - The Night of Broken Glass'.
52. Organising the exhibitions brought together School Improvement, Community Safety, Anti-bullying, Youth Arts and the Youth Service, alongside the Library Service, the voluntary sector, the police and several district councils. The focus was "learning lessons from history to find solutions to contemporary issues".
53. The formal evaluation is now being compiled, and will be available in January. Anecdotal feedback though has been very good – for example, feedback from year 6 Sutton Primary school students and teachers was very positive, stating they all had learnt a lot about the historical context of Anne Frank, and how it directly relates to contemporary issues of racism, discrimination and hate crime.

## Other Options Considered

54. None

## Reason/s for Recommendation/s

55. This is an information report.

## Statutory and Policy Implications

56. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

57. This report contains no additional financial implications, with activity reported or that proposed being contained within existing committed service budget.

## **RECOMMENDATION**

58. It is recommended that the Community Safety Committee notes the updates on the various developments in the areas of work contained in the report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

For any enquiries about this report please contact:

Sarah Houlton  
Team Manager – Community Safety  
Tel: (01623) 452018  
E mail: sarah.houlton@nottsc.gov.uk

## **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

## **Financial Comments (CT 22.12.15)**

The financial implications are contained within paragraph 5 and 57 of the report.

## **Background Papers and Published Documents**

- Home Office 'Prevent Action Plan'
- The Police and Crime Plan 2015 – 2018

## **Electoral Division(s) and Member(s) Affected**

- All

**5<sup>th</sup> January 2016****Agenda Item: 10****REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND  
PUBLIC PROTECTION.****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

**Information and Advice**

2. **Safe storage of fireworks** - a programme of visits took place in the run-up to Bonfire Night to ensure that premises were safely storing and displaying this type of explosives. The 25 visits undertaken were carefully targeted using a risk assessment system, which took into account the volume of explosive stored, the duration of the licence applied for, and the traders previous record of compliance.
3. The premises inspected were in general smaller independent retailers who don't have the benefit of nationally agreed procedures and training. Levels of compliance were high, with no significant problems being found. This year, all minor issues identified were rectified at the time of the visit.
4. **Christmas warning** – in the run-up to Christmas, local newspapers ran articles highlighting a range of potential trading standards related problems that might be faced by consumers. These included inadvertently buying toys and goods which pose a safety risk, falling for online scams which target unsuspecting internet shoppers, and buying counterfeit products. The articles also warned consumers about the dangers of bogus websites or social media sites that advertise cheap items in order to obtain bank details.
5. The articles gave simple tips for staying safe including always buy from a reputable retailer, ensure online payments are secure, use a credit card for making purchases over £100, ensuring relevant goods are CE marked and have adequate instructions, and only use chargers designed for the item in question.
6. **Approved Trader Scheme** – the new Trading Standards Approved Trader Scheme was officially launched on the 15 December 2015. The new scheme, operated by Checktrade in partnership with the Service, was launched during an event for businesses held at Trent Bridge Cricket Club, and supported by the celebrity builder Craig Phillips, a passionate advocate of the partnerships that Checktrade are forging with Trading Standards.

7. The partnership aims are to drive out bogus traders and protect communities, by providing a list of vetted and approved traders who can be trusted to provide good quality services, whilst helping those legitimate traders to grow.
8. This Service has high expectations for the new partnership, as Checkatrade brings a wealth of experience and resources in delivering a high quality scheme. This includes a website where individual businesses have access to their own profile pages to customise, and also offers traders the ability to see what interest they are getting from consumers searching on the website.
9. Checkatrade are committed to heavily promoting the initiative to consumers in the County, and have already carried out a number, including local radio advertisements and sponsorship of national television programmes. This will address the issue with our previous scheme of a low level of awareness and use amongst resident groups.
10. The Service will still retain governance regarding the Trading Standards approved status of the scheme. Further, any Nottinghamshire traders enquiring to join the Checkatrade scheme will be required to be Trading Standards approved. Trading Standards Officers will carry out detailed checks on all traders wishing to join on Trading Standards databases, in addition to the comprehensive checks that Checkatrade already carry out.
11. Residents wishing to find a Trading Standards Approved Trader in Nottinghamshire should visit [www.checkatrade.com](http://www.checkatrade.com) and look for a trader with our logo. Alternatively residents can ring Citizens Advice Consumer Service on 03454 04 05 06 to find a trader from our scheme.
12. **Safeguarding the Vulnerable** – the Service continues to intervene to protect our most vulnerable residents. Recent examples include:
  - Social workers requested Trading Standards assistance to support an elderly scam mail victim. Officers recovered 18 cheques books indicating payments of over £16,000 had been paid in a 4 year period to problem companies. 34kg of scam mail and 14kg of nutritional supplements were also recovered from the property. The resident, previously unknown to social care colleagues, was found to be suffering from self-neglect. Trading Standards and Social Workers will work together to offer support to the resident and to prevent any further loss of money to scams.
  - Officers are working with Social Workers to assist an elderly father and his son who appear to have lost over £150,000 to suspected investment scams. Officers are liaising with other enforcement agencies investigating the companies involved, and steps are being put in place to prevent any further scam investments.
  - Working with mental health social workers, officers recently assisted a vulnerable and isolated resident being exploited by numerous mass marketing scams. Along with other interventions to improve his living conditions, and help manage his finances, the resident was loaned a call blocker. He subsequently purchased his own call blocker, and officers trained his psychiatric nurse to help control calls.
  - A bank contacted the Multi Agency Safeguarding Hub (MASH) concerned about an elderly resident's use of her bank card to pay known scam mail companies. Joint visits with Social Workers found the resident was suffering from serious self-neglect.



The woman had piles of scam mail in her kitchen and lounge, including several demands for payment, and had sadly taken out a bank loan to pay the scam companies. Trading Standards Officers worked with the Social Worker and the housing organisation Framework to try and untangle the web of bills, debts and problems. A volume of scam mail was removed from the property, and several companies were contacted to remove her from their mailing lists. Social workers intervened to improve her health and living conditions, and provide financial assistance.

**13. Product safety** – the Service continues to commit significant resource to tackling product safety issues. Recent work includes:

- **Hover boards** – The Service co-ordinated its media release around Christmas toy safety to complement extensive national coverage of unsafe ‘hover boards’ being imported in large numbers. Officers provided TV and radio interviews to the local media, helping alert residents to the potential dangers

As the toy of choice for Christmas 2015, hover boards are designed to imitate items featured in the “Back to the Future” films. The boards don’t hover, but are powered skateboards which rely on the user tilting backwards to propel them.

To meet demand, huge numbers have been imported, mostly from China. Unfortunately, many are poorly constructed, and untested items are getting through. Many have unsafe battery chargers and there have been reports across the country of explosions and house fires caused by them.

Although there have been no reports of unsafe items as yet being physically supplied in Nottinghamshire, Officers are working with colleagues in the south-east who have intercepted a container of suspect hover boards destined for an importer in the county. If these do turn out to be the unsafe, we will prevent them from going any further.

- Members may recall that Officers have been working with an importer who specialises in importing electrical goods, toys and novelty items from the far-east, which are sold through a variety of internet shops. The business model was to bring a small quantity of items to “market-test” them, and if there was demand, larger quantities would be brought in and safety tested. This led to potentially unsafe items being sold

As a result of our intervention, the trader has now ceased importing or selling any electrical items or toys. He has also put in place a system to test all items before returning them to sale. He is working through his current stock, and releasing them item by item as checks are completed. In the future, all new lines will be tested before he puts them on sale.

- **Cosmetics** - During a visit to a business that had decided to begin supplying cosmetics via the internet, a number of product line were identified as potentially unsafe. The business had been directly importing the items from outside of European Union, without undertaking any testing. The company has now withdrawn all product from the market, and are now working with Officers to ensure all products are properly tested and brought into compliance with safety legislation.

- **Unsafe wet-wipes** – Officers recently identified product on sale via the internet that has been subject to a European wide Product safety alert. The product was a wet-wipe/tissue compressed into a very small cylinder - on submerging it in water, the tissue rapidly expands. The size of the item combined with its rapid expansion, creates a risk of choking if the item were swallowed. Having identified the importer, we have worked with its local Trading Standards Service to ensure the product has been withdrawn from sale.

- 14. Animal By-Products** - Officers recently conducted a joint inspection with the Animal and Plant Health Agency (APHA) at an animal by-product collector in the county, following a complaint of a leaking vehicle and incorrect documentation. Traceability checks were conducted on both inwards & outwards movements of animal by-products the business had handled. As a result of the intervention, the company has changed to a different animal by-products processor where they deliver to, and their consignment notes and other paperwork are now fully compliant. This type of work is crucial to maintain animal and human health disease controls.
- 15. Illegal landing** - A stray cat recently handed in to a local vet was found to have a Polish microchip. The registration records were not up to date, and no owner could be identified. Unfortunately this meant that no-one could be sure that the cat had been imported legally, hence the need for it to be taken into quarantine. The Veterinary Practice sought publicity from the evening post, and received sufficient donations from the public to pay for its stay in quarantine. The owners have now subsequently been identified, and reunited with the cat.
- 16. Regional “Scambusters” Team – Budget 2016/17** - The Regional Team hosted by the County Council is grant funded by the National Trading Standards Board, using funds provided to the Board by the Department of Business, Innovation and Skills (BIS). The recent Government Spending Review and Autumn Statement announced a 17% reduction in the budget for BIS going forward.
- 17.** The BIS officials responsible for the National Trading Standards budget are currently not able to give an indication of the impact of these reductions to the funds passed to National Trading Standards. The impact on the Scambusters Team is therefore not known at present time, as some areas of spend have been protected or in some cases growth has been committed. The impact of these decisions will have to be worked through by BIS before the level of reduction required in non-protected areas, such as National Trading Standards funding.
- 18.** It is unlikely that the National Trading Standards Board will be able to agree budget allocations for any national projects, until late January or February. A 17% reduction, if passed on to all projects, would impact considerably on the regional team.
- 19.** During 2015/16 the team received a core budget of £291k. This has been further supplemented by an additional £237k for investigations undertaken by the team that have been recognised as of national importance. Earlier this year one of these investigations resulted in prison sentences totalling 18.5 years for 6 individuals involved in a fraudulent roof coating business.
- 20. Legal Action Update** – Members will recall that eight defendants pleaded guilty in June to a number of charges under the Fraud Act 2006, the Companies Act 2006 and the Legal Service



Act 2007. The eight were found to be mis-selling trust documents to older and vulnerable adults, and the three main defendants were given substantial prison sentences. Five others received suspended prison sentences and unpaid work orders. A Proceeds of Crime hearing was listed for the 28<sup>th</sup> September 2015, but has now been put back, and a date is still to be confirmed.

21. Members will recall the decision of Ashfield District Council's Licensing Sub-committee on the to revoke the alcohol licence for Biedronka in Sutton in Ashfield following a seizure of counterfeit tobacco, and a previous licence review where conditions were imposed. The company concerned appealed the decision and a hearing was listed for the 29<sup>th</sup> October 2015. This hearing has now been adjourned, and the Service awaits confirmation of the date.
22. Members will also recall that Paul and Peter Dye appeared in the Nottingham Crown Court on the 25<sup>th</sup> August 2015, and pleaded guilty to the sale of illicit tobacco in shops at Stapleford and Netherfield on two separate occasions. Peter Dye was sentenced to 12 months in prison and Paul Dye to 2 years in prison. A hearing under the Proceeds of Crime Act was listed for the 13<sup>th</sup> November 2015, but this hearing has been moved back due to a request from the defence, date to be confirmed.
23. Soren Khder of Hucknall Mini Market appeared in the Nottingham Magistrates court on the 25<sup>th</sup> August, he was charged with possession of illicit and dangerous cigarettes. He pleaded not guilty to the charges but changed his plea and appeared for sentencing on the 18<sup>th</sup> November 2015. He was fined £180 and ordered to pay prosecution costs of £800 and the new court cost of £180.
24. Afsana Ahmed of Sutton Mini Market, Sutton in Asfheld was in court on the 28<sup>th</sup> August 2015, following charges of supply of illicit and dangerous cigarettes. His case has been sent to the Crown Court, and the plea and case management hearing is now listed for the 11<sup>th</sup> December 2015.
25. Mr Zada and Mr Zadeh from Biedronka at Sutton in Ashfield appeared in the Mansfield Magistrates court initially on the 21<sup>st</sup> August. They were charged with sale and possession of illicit cigarettes and tobacco. Mr Zada pleaded guilty on the 8<sup>th</sup> September 2015 and was given 60 hours unpaid work. Mr Zadeh was also before the court again for further related matters his case is being sent to the Crown Court, and is listed for a hearing on the 5<sup>th</sup> December 2015.
26. Mr Pshtewan of Sunstar mini market appeared in the Mansfield Magistrates court on the 17<sup>th</sup> September 2015 facing possession of illicit and unsafe tobacco charges. He pleaded guilty, was sentenced on the 15<sup>th</sup> October 2015, and ordered to carry out 200 hours unpaid work.
27. Omid Khoshaab of Sutton Mini Market was due for trial in the Mansfield Magistrates court on the 1<sup>st</sup> December for the sale of illicit and unsafe tobacco. The trial date has been vacated as Mr Khoshaab now faces further charges and matters will be dealt together in the Mansfield Magistrates court on the 10<sup>th</sup> December 2015. Two others Mr Ahmed and Mr Hassan also face similar charges on this date for their part in the offences.
28. Luqman Ahmed and Nicheer Taha of Kubus Mini Market, Worksop, appeared in the Mansfield Magistrates court on the 1<sup>st</sup> October 2015 charged with the possession of counterfeit cigarettes. They were found with over 1000 packets of illicit cigarettes. Three

brands of which have found to be unsafe in that they will not self-extinguish if left unattended. Their case was sent to the Crown Court and is listed for a plea and case management hearing on the 5<sup>th</sup> December 2015. They have yet to enter pleas.

29. Khalil Hussein of Zabcia, Mansfield appeared in the Mansfield Magistrates court on the 4<sup>th</sup> November 2015, he was charged with the possession of illicit and unsafe cigarettes. He pleaded guilty and was ordered to do 80 hours unpaid work and pay £400 prosecution costs.
30. Murwan Muhamed of the Famous Shop, Eastwood pleaded not guilty to charges at the Nottingham Magistrates Court on the 5<sup>th</sup> November 2015, he is due for trial on the 9<sup>th</sup> February 2016 at the Nottingham Magistrates Court. He is charged with the possession of illicit and dangerous cigarettes.
31. Omed Latif of Bierdronka Max, Sutton in Ashfield pleaded not guilty to offences of possession of illicit and unsafe cigarettes on the 12<sup>th</sup> November 2015. He is listed for trial on the 26<sup>th</sup> January 2016 at the Mansfield Magistrates court.
32. Elias Nuqul of Jacks Home Discount Store, Mapperley appeared in the Nottingham Magistrates Court on the 19<sup>th</sup> November 2015, he was charged with the possession of illicit and dangerous cigarettes. He pleaded guilty to the offences and is due for sentencing on the 11<sup>th</sup> December 2015.
33. Aziz Hussein of Hucknall Mini Market, Hucknall appeared in the Nottingham Magistrates Court on the 19<sup>th</sup> November 2015, he was charged with the possession of illicit and dangerous cigarettes. He pleaded guilty to the charges and was ordered to carry out 70 hours unpaid work and £150 towards the prosecution costs.
34. Aske Omer of the retail premises Robert Bower, Stapleford appeared in the Nottingham Magistrates court on the 26<sup>th</sup> November 2015, he was charged with the possession of illicit and unsafe cigarettes. He has not yet entered a plea, the matter has been adjourned until the 11<sup>th</sup> December 2015 to enable the defence solicitor to consult with Mr Omer with the assistance of an interpreter.
35. Three defendants are due in the Mansfield Magistrates Court on the 9<sup>th</sup> December 2015, they are from the retail premises Sunstar Mini Market, Mansfield. They are charged with the possession of illicit and dangerous cigarettes.
36. Three defendants are due in the Nottingham Magistrates Court on the 15<sup>th</sup> December 2015, they are from the retail premises the Famous Shop, Eastwood. They are charged with the possession of illicit and dangerous cigarettes.

#### **Other Options Considered**

37. None

#### **Reason/s for Recommendation/s**

38. This is an information report

## **Statutory and Policy Implications**

39. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

40. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

41. The impact of the budget reductions being proposed to the BIS budget, and any resultant effect, if any, on the budget this Authority receives to host the Scambusters team will not be known for a number of months.

## **RECOMMENDATION/S**

1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

Mark Walker  
Group Manager, Trading Standards and Community Safety  
Tel: (01623) 452 070  
Email: [mark.walker@nottsc.gov.uk](mailto:mark.walker@nottsc.gov.uk)

## **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

## **Financial Comments (KAS 11/12/15)**

The financial implications are contained within paragraph 40 of the report.

## **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

**Electoral Division(s) and Member(s) Affected**

- 'All'

**5<sup>th</sup> January 2016****Agenda Item: 11****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION  
UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Planning**Syrian Refugee Resettlement

2. The emergency planning team fulfilled the lead role in coordinating the County Council's preparations for the arrival of the first contingent of Syrian refugees into the County following the Prime Minister's announcement that an additional 20,000 would be brought to the UK during the lifetime of the current parliament. The first flight of refugees for Nottinghamshire arrived at Birmingham Airport on 14 December. They had come from camps near the Syrian border and had been identified by the United Nations Refugee Agency (UNHCR) on the basis of being among the most vulnerable people in the region.
3. Planning for the County Council's continuing contributions to the care of refugees coming to Nottinghamshire is being led by Councillor Glynn Gilfoyle, as Chairman of the Community Safety Committee. Paul McKay is the lead Service Director, and Rob Fisher, Group Manager Emergency Planning and Registration, is the 'Single Point of Contact' for access to County Council services. Contributing County Council services include:
  - Adult Social Care
  - Children's Social Care
  - Community Engagement and Development
  - Community Safety
  - Customer Service Centre
  - Education
  - Finance
  - Health and Safety
  - Media Relations
  - Public Health.

## Emergency Response Exercises

4. Exercises are an essential part of validating emergency plans and ensuring that training can be put into practice. Most large exercises involve close collaboration with external partners, with whom the County Council would be working in responding to a major emergency. One recent major exercise was Exercise 'Astral Climb', which was a multi-agency Local Resilience Forum exercise to test contingency plans for responding to a major Road Traffic Accident involving a release of hazardous materials into the environment. The scenario for the event was that a serious incident had occurred on the M1 resulting in the need to evacuate people from a 600m cordon around the scene and to shelter people in a 5km area downwind. For the purposes of the exercise, it was supposed that the incident had occurred in Broxtowe, and that there was a plume of hazardous smoke drifting from the site across parts of the City.
5. The event involved two locations. An area of Newark Showground was used for a rehearsal of the on-site response to an accident of this type, while a Multi-agency Coordination Centre was established at Police HQ. The County Council's Chief Executive, Anthony May, participated in the Strategic Coordinating Group element of the exercise, Paul McKay (Service Director) was the County Council's representative on a Tactical Coordinating Group. Councillor Alice Grice observed events at Police Headquarters, while Councillor Glynn Gilfoyle observed exercise events at Newark Showground. Overall, the exercise provided a realistic simulation of the effects of an incident of this type, and the media coverage that would accompany it.
6. An exercise to test countywide multi-agency arrangements for emergency communications took place on 1<sup>st</sup> December. Exercise 'Courier' examined the communications capability for each participating agency and was run in parallel with a Cabinet Office exercise to test communications at a national level. Participants included emergency services, Public Health England, Highways England, the Environment Agency and Nottinghamshire County Council. The equipment used in the exercise included mobile telephones, the Public Switched Telephone Network, fax, email, the national 'Resilience Direct' online system, 'Airwave' radios, satellite telephony and (by the police only) the HITS (High Integrity Telecommunications) system.
7. Finally, the team participated in Exercise 'John Knight' in Lincolnshire on 15<sup>th</sup> December. This was to test a strategic alliance document for evacuation and shelter in the event of an East Coast flooding incident. A tidal surge and inundation on the east coast could affect up to 70,000 people, with a substantial proportion of these requiring emergency accommodation. During the exercise, a member of Nottinghamshire County Council's emergency planning team received injects in relation to Nottinghamshire's response. These involved how many evacuees could be accommodated and what transport was available to move evacuees (our plans are that Nottingham and Nottinghamshire will endeavour to receive 1500- 2000).

## Safety of Sports Grounds

8. In view of the fact that a sports stadium was targeted in the recent terrorist attack in Paris, the emergency planning team has passed key information to the major sports grounds in Nottinghamshire. The correspondence was addressed to Safety Certificate holders, safety officers and senior management, and referenced a statement issued by

Karen Eyre-White, Chief Executive of the Sports Grounds Safety Authority, who said that the fact that a stadium was targeted during a sporting event must give all of us pause for thought, and we must consider whether there is anything else we need to do to protect spectators attending events.

9. The level of threat faced by venues varies considerably, and any action taken must be proportionate. Some of the venues in Nottinghamshire have been assessed by police counter terrorism officers who have provided advice on actions to mitigate any risk. Also, references were given for training resources available to use with stewards and security staff on topics such as preventing hostile reconnaissance and responding to an attack.
10. A match-day safety inspection was undertaken at the Nottingham Forest versus Derby County fixture on 6<sup>th</sup> November. The result of the match was an unexpected victory for the home side, which precipitated a pitch incursion by approximately 40 home supporters, which is now the subject of a Football Association inquiry. Unfortunately, there were other reported instances of poor behaviour, including objects being thrown at Derby supporters by Forest fans. The fixture had been scheduled by football authorities for 7.30 p.m. on a Friday evening, which may have been a contributing factor to the poor behaviour of some groups in the crowd. These matters will be considered at the next meeting of the Safety Advisory Group on 7<sup>th</sup> January.
11. An unannounced match-day inspection was carried out at the Mansfield Town versus Exeter City fixture on 24<sup>th</sup> November, and was focussed on stewarding. It was noted that the pre-match briefing of officials was very professional, and comprehensively covered safety and emergency procedures. There were no significant issues expected at this game, but vigilance was required particularly around the possibility of pyrotechnics being set off by fans. The briefings also covered counter terrorism issues in view of recent attacks in Paris. The message was to be 'alert not alarmed' and to report anything unusual or suspicious. During the match the stewards were seen to be attentive to their roles. Overall the match was well managed by the safety team in the control room, and the ground was generally in good condition.
12. A routine Safety Advisory Group for Trent Bridge Cricket ground took place on 24<sup>th</sup> November. There were no significant concerns raised during this meeting, which looked back over the past season, including the club's performance in hosting the Ashes Test Match between England and Australia.

#### Humanitarian Assistance Planning

13. A meeting of the County Council-led Humanitarian Assistance sub-group of the Local Resilience Forum took place on 1<sup>st</sup> December, led by its interim chair Caroline Baria, Service Director. The main topics of discussion for the meeting were around the action plan from the major emergency Exercise Jarrell, and included discussions about the expectations placed upon local authority social care staff to lead multiple aspects of the humanitarian response to incidents. In some incidents this could include rest centres, humanitarian assistance centres, survivor reception centres, and providing crisis support to bereaved families. Plans are now being developed to provide a coordinated response, maximising the social care staff available, and providing the appropriate humanitarian response in relation to the scale of the incident. The group will also be



looking to voluntary agencies to assist the local authority response, for example with British Red Cross trained listeners to supplement the work of social workers with crisis support.

#### Planning for flooding

14. The emergency planning team, alongside other Local Resilience Forum partners, monitored the response of agencies involved in dealing with the impact of the major flooding in Cumbria and other areas arising from Storm 'Desmond' in December. In many cases, the properties that were affected had been inundated during floods in recent previous years, in Carlisle for example, despite the installation of new flood defences. This heightens the anxiety of the public in flood risk areas elsewhere in the country, including those in Nottinghamshire.
15. Current work (already in progress prior to the flooding in Cumbria) includes support for a newly formed Hucknall Flood Warden Scheme. The emergency planning team have a meeting scheduled with the group on 14<sup>th</sup> January 2016. The team also continues to support the emergency planning activities of the Southwell Flood Forum, including participation in their emergency planning group meeting on 12<sup>th</sup> December.

#### Preparations for Winter Weather

16. The 4x4 vehicle plan was developed after the bad winter of 2010 to provide suitable vehicles to teams required to provide critical services to the community, no matter what the weather, for example for home care, meals at home, mental health assessments, or safeguarding. The plan identifies sources of available County Council 4x4 vehicles, from country parks for example, that could be re-assigned in severe winter weather and passed on to critical services. The review of the plan for this year has encountered a lot of changes in the structure of the organisation, and unfortunately a reduction in the number of available vehicles. The knock on effect of this sees us relying more on the use of volunteers (NCC staff who own their own 4x4 vehicle and have offered their services) and voluntary agencies (Nottinghamshire 4x4 Response for example).

#### Attendance at Services for Schools marketplace event

17. The emergency planning team were represented at the recent Services for Schools marketplace event on 2 December. Positive feedback was received on the 'Coping with a school emergency' resources that are available to all maintained schools and academies in Nottinghamshire. The majority of queries received from schools focussed on how to develop suitable arrangements for lockdown procedures.

### **Registration and Celebratory Services**

#### Information Sharing Event for Registration Staff

18. A learning and development day was held for all registration service staff on 10 November. The event took place at Newark Registration Office and was supported by contributions from Councillor Gilfoyle, Councillor Grice and Councillor Bell, and from the Chief Executive Anthony May. Sessions were created to provide opportunities for staff



to learn, to share information, and to enhance how registration services are delivered in Nottinghamshire. Participants had the opportunity to showcase ideas for service improvement through workshops periods, while other sessions looked at the customer journey and ways of enhancing customer experiences.

19. The event enabled staff to reflect on the major changes that have occurred in registration services since the last event of this nature (held two years ago) and to plan ahead for further development. Significant service changes since then have included the introduction of same sex marriages, ceremony rehearsals, living eulogies, and the 'Celebrate in Nottinghamshire' website. Looking ahead, the near future will see more online booking, for appointments and services, through the 'digital first' approach, plus online copy certificate booking, which will make it easier for customers to order and pay for certificates needed for job applications, passport, and divorce processes, as well as family history research. Also, the website is being further developed to become more interactive so that couples will be able to choose, book, plan, and invite guests to their wedding all through the County Council service.
20. The Registration Services Management Team are building on the momentum of the hard work and energy that staff put into the Learning Day. To date, workshop feedback has been collated and reviewed, and summary of its contents has been produced. Arising from this a Development Programme is being produced that will encompass areas for improvements, further learning, and new avenues for income generation. The programme will have a communications plan attached so that all staff can see what is happening, where and when.

#### Service promotion pilots

21. Registration staff in the south of the county are piloting approaches to nursing homes and local charities to promote the County Council's civil funerals and living eulogy services. They have also been creating a library of information to assist staff who are doing renewal of vows ceremonies, and have created a trial package for customers to purchase additional items when booking ceremonies.

#### **Other Options Considered**

22. None.

#### **Reason/s for Recommendation/s**

23. To update the Committee on this area of work contained within its remit.

#### **Statutory and Policy Implications**

24. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such

implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

### **Financial Implications**

25. There are no financial implications for Emergency Planning or Registration budgets.

### **RECOMMENDATION**

- 1) It is recommended that the Committee notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**PAUL MCKAY**

**Service Director, South Nottinghamshire and Public Protection**

**For any enquiries about this report please contact:**

Robert Fisher, Group Manager, Emergency Planning and Registration

Tel: 0115 977 3681, Email: [robert.fisher@nottscc.gov.uk](mailto:robert.fisher@nottscc.gov.uk)

### **Constitutional Comments**

26. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments**

27. There are no financial implications

### **Background Papers and Published Documents**

- None

### **Electoral Division(s) and Member(s) Affected**

- All

**5 January 2016****Agenda Item: 12****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2015/16.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None.

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION/S**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

David Ebbage, Democratic Services

E-mail: [david.ebbage@nottsc.gov.uk](mailto:david.ebbage@nottsc.gov.uk)

Tel: 0115 9773141

### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

### **Financial Comments (NS)**

8. There are no financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

All.

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 7 OCTOBER 2015)**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>1 March 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Temporary Project Manager post – Income Generation in Trading Standards and Community Safety	Update report requested by Committee on 6 January 2015	Paul McKay	Mark Walker
<b>26 April 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Domestic Violence and Abuse Services	6 monthly update report requested by committee in September meeting.	Paul McKay	Nick Romily

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Use in the Trading Standards & Community Safety Service of techniques regulated by the Regulation of Investigatory Powers Act		Paul McKay	Mark Walker
Regulation of Investigatory Powers Act	Annual report on recent surveillance activity undertaken.	Paul McKay	Mark Walker
<b>14 June 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
<b>19 July 2016</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker