

Policy Committee

Wednesday, 23 January 2019 at 10:30

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of last meeting held on 19 December 2018 | 5 - 10 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Update on the work of East Midlands Councils | 11 - 28 |
| 5 | Financial Support to Students in post 16 Education and Exceptional Payments for School Clothing and Footwear 2019-2020 | 29 - 34 |
| 6 | Pioneering Careers Local Programme | 35 - 42 |
| 7 | Introduction of a Planning Performance Agreement Charter for the County Council | 43 - 58 |
| 8 | Lindhurst Development Scheme Update | 59 - 62 |
| 9 | Operational Decisions Annual Review and Quarterly Update July - September 2018 | 63 - 68 |
| 10 | Work Programme | 69 - 74 |

11 EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:-

“That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in Schedule 12A of the Local Government Act 1972 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

EXEMPT INFORMATION ITEMS

Exempt Appendix - Operational Decisions Annual Review and Quarterly Update: July 2018 - September 2018.

12 Exempt Appendix - Operational Decisions Annual Review and Quarterly Update July - September 2018

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be

recycled.

- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



Meeting **POLICY COMMITTEE**

Date **Wednesday 19 December 2018 (commencing at 10.30 am)**

membership

Persons absent are marked with `A`

COUNCILLORS

Mrs Kay Cutts MBE (Chairman)
Reg Adair (Vice-Chairman)

Chris Barnfather
Joyce Bosnjak
Richard Butler
John Cottee
Samantha Deakin
Kate Foale
Glynn Gilfoyle
Richard Jackson
Bruce Laughton

Philip Owen
John Peck JP
Mike Pringle
Alan Rhodes
Stuart Wallace
Muriel Weisz
Martin Wright
Jason Zadrozny

OTHER COUNCILLORS IN ATTENDANCE

Nicki Brooks
Neil Clarke
Jim Creamer
Kevin Greaves
Diana Meale
Liz Plant

OFFICERS IN ATTENDANCE

Anthony May Chief Executives Department
Angie Dilley
Rob Fisher
Keith Ford
David Hennigan
Marjorie Toward
Nigel Stevenson
James Ward

David Pearson Adult Social Care and Health Department
Jonathan Gribbin

Colin Pettigrew Children, Families and Cultural Services Department

Adrian Smith Place Department
David Hughes
Derek Highton

ANNOUNCEMENT BY THE CHAIR

Councillor Mrs Kay Cutts MBE, as the Chair of the Committee, asked Members to reflect on the sad news of the recent death of Mrs Justine Collison and her two children, Isobelle and Harvey, following a fire at their home in Collingham (Mr Gavin Collinson remained in a serious condition in hospital). Members' thoughts were with the family, friends, school and local community at this difficult time and the support from the Council's Emergency Duty Team, Educational Psychology Service, Communications team and local Councillor was noted.

1 MINUTES

The Minutes of the last meeting held on 14 November 2018, having been previously circulated, were confirmed and signed by the Chairman.

2 APOLOGIES FOR ABSENCE

No apologies for absence were received.

The following temporary change of membership for this meeting only was reported:-

- Councillor Martin Wright had replaced Councillor Stephen Garner.

3 DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS.

None.

4 DIRECTOR OF PUBLIC HEALTH – 2018 NOTTINGHAMSHIRE ANNUAL REPORT

RESOLVED: 2018/116

That the independent Director of Public Health's Annual Report for 2018 be published.

5 COMMERCIAL STRATEGY

RESOLVED: 2018/117

That the proposed Commercial Strategy be approved.

6 SAFETY AT SPORTS GROUNDS POLICIES

RESOLVED: 2018/118

- 1) That approval be given to continuing the reactive approach to safety at non-regulated sports grounds in the County (as described in the Committee report).
- 2) That the revised Safety at Sports Grounds Policy and Safety at Sports Grounds Enforcement Policy, as set out in Appendix A and B of the Committee report respectively, be adopted by the Council.

7 ARC PARTNERSHIP UPDATE QUARTERS 1 AND 2, 2018-19

RESOLVED: 2018/119

That no further actions were required in relation to the detail contained within the report.

8 SUPERFAST BROADBAND

During discussions, the Chair commended the work of Nicola McCoy-Brown from the Growth and Economic Development Team, on this issue.

RESOLVED: 2018/120

- 1) That authority be delegated to the Corporate Director of Place, in consultation with the Chair of Policy Committee, to finalise the £1million European Agricultural Fund for Rural Development partnership agreement.
- 2) That the bid submission to the D2N2 Local Enterprise Partnership Digital Skills Innovation Fund be ratified and, subject to the bid being successful, the Council's status as an official project partner be confirmed.
- 3) That the attendance of the Chair or Vice-Chair of Policy Committee and relevant officers at the Local Government Chronicle Awards event on 13 March 2019 be approved.

9 EUROPEAN SOCIAL FUND – ACCESS TO EMPLOYMENT FOR JOBSEEKERS

RESOLVED: 2018/121

- 1) That officers collaborate with the two known bidders to the latest European Social Fund (ESF) call aimed at supporting jobseekers into employment and self-employment.
- 2) That officers continue to support both bidders to full submission, on the condition that only in-kind match funding was required from the Council.
- 3) That a further report, detailing the targets and outcomes expected in Nottinghamshire from the successful ESF bid/s be submitted to a future meeting of this Committee.

10 PLACE DEPARTMENT GROWTH & INVESTMENT DIRECTORATE REFRESH

In introducing the Committee report, the Leader highlighted an error at paragraph 12a of the report where it referred to three full-time equivalent LEADER Business Support Officers posts instead of the two such posts actually being requested.

RESOLVED: 2018/122

- 1) That the following contract extensions, as detailed in the appendix to the report, be agreed:- [Page 7 of 74](#)

- a) 12 month contract extensions from 1 April 2019 to 31 March 2020 for the two full-time equivalent LEADER Business Support Officer posts and the part-time LEADER Programme Manager post.
 - b) A 6 month contract extension from 1 April – 30 September 2019 for the full-time equivalent posts of Programme Co-ordinator, South Notts. Programme Officer and North Notts. Programme Officer.
- 2) That a report on the final performance of the Programme, including financial implications and resourcing requirements for the period 1 April - 31 December 2020, be submitted to a future meeting of this Committee.

11 CORPORATE PROPERTY TRANSFORMATION PROGRAMME

RESOLVED: 2018/123

- 1) That the high level Operating Model contained in Appendix 1 to the report be approved in principle as the basis for consultation on the revised structure of the Property functions.
- 2) That a request be submitted to Finance and Major Contracts Committee to approve a revised allocation from contingency to fund the cost of the proposed work to complete the Property Transformation Programme, to the sum of £163,663.

12 DELIVERING AND ASSURING MAJOR PROGRAMMES OF WORK – PLACE DEPARTMENT

RESOLVED: 2018/124

- 1) That the need for the additional resource to support the delivery and assurance as detailed within the report be acknowledged.
- 2) That the flexible resourcing model required to ensure the delivery and support of these current major projects be approved.
- 3) That funding of up to £100K for the remainder of 2018/19 and up to £650K per annum for the periods 2019-20 and 2020-21 be made available from contingency to fund the resource required to deliver and assure the major projects within the Place Department.

13 DISPOSAL OF LAND AT DENEWOOD CRESCENT, BILBOROUGH

The Committee agreed to defer the decision on this item until after consideration of the Exempt Appendix (agenda item 18).

14 DISPOSAL OF LAND AT THE FORMER KELHAM ROAD DEPOT SITE, NEWARK

The Committee agreed to defer the decision on this item until after consideration of the Exempt Appendix (agenda item 19).

15 LAXTON VILLAGE ESTATE – DISPOSAL BY THE CROWN ESTATE

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RESOLVED: 2018/125

That the submission of an Expression of Interest, jointly with Nottingham Trent University, for the potential acquisition of the Laxton Estate, be approved.

The requisite number of Members requested a recorded vote and it was ascertained that the following 11 Members voted '**For**' the motion:-

Reg Adair
Richard Butler
Kay Cutts MBE
Bruce Laughton
Stuart Wallace
Jason Zadrozny

Chris Barnfather
John Cottee
Richard Jackson
Philip Owen
Martin Wright

The following 8 Members voted '**Against**' the motion:-

Joyce Bosnjak
Kate Foale
John Peck
Alan Rhodes

Samantha Deakin
Glynn Gilfoyle
Mike Pringle
Muriel Weisz

16 WORK PROGRAMME

RESOLVED 2018/126

That, following consideration by Members, no amendments were required to the Work Programme.

17 EXCLUSION OF THE PUBLIC

RESOLVED: 2018/127

That the public be excluded for the remainder of the meeting on the grounds that the discussions were likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighed the public interest in disclosing the information

18 DISPOSAL OF LAND AT DENEWOOD CRESCENT, BILBOROUGH

During discussions, Members requested subsequent clarification of any land within the Nottingham City boundary which remained in the ownership of the County Council.

RESOLVED: 2018/128

- 1) That the content of the exempt appendix be noted.
- 2) That approval is given to sell the site to the highest bidder, Strata Homes, on the terms outlined in the exempt appendix.

19 DISPOSAL OF LAND AT THE FORMER KELHAM ROAD DEPOT SITE, NEWARK

RESOLVED: 2018/114

- 1) That the content of the exempt appendix be noted.
- 2) That approval is given to sell the site to the highest bidder, Newfield Retirement Benefit, on the terms outlined in the exempt appendix.

The meeting closed at 12.28 pm.

CHAIRMAN

REPORT OF THE LEADER OF THE COUNCIL UPDATE ON THE WORK OF EAST MIDLANDS COUNCILS

Purpose of the Report

1. To inform members of the work of East Midlands Councils

Information

2. Members have requested a regular update report on the work and activities of East Midlands Councils. The Executive Director of East Midlands Councils has agreed to produce a quarterly report for Members. The latest report on the work of East Midlands Councils is attached at Appendix A.

Other Options Considered

3. None

Reason/s for Recommendation/s

4. Members have requested regular updates on the work of East Midlands Councils.

Statutory and Policy Implications

5. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

6. There are no direct financial implications arising from this report.

RECOMMENDATION/S

That Policy Committee:-

- 1) considers the information and decides if there are any further actions required;
- 2) agrees to receive a further update to a future meeting.

Councillor Mrs Kay Cutts MBE
Leader of the Council

For any enquiries about this report please contact:
Keith Ford, Team Manager, Democratic Services

Constitutional Comments (SLB)

7. Policy Committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

Financial Comments (SES)

8. There are no specific financial implications arising directly from this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

Policy Committee Report (January 2019)

East Midlands Councils

1. Background

- 1.1 East Midlands Councils is the membership organisation for the region's local authorities. It is a voluntary membership body that focuses on issues of significance and common priorities for councils in the East Midlands and where a collective approach is likely to be effective.
- 1.2 It also provides training and development programmes for councillors and staff of councils in EMC membership (at no additional or marginal cost), access to low-cost services and consultancy, e.g. recruitment and HR, and governance and organisational change support.
- 1.4 EMC also hosts lead members networks including for 'portfolio holders' of Children's Services and runs a number of member and officer training programmes.
- 1.5 The following policy report includes detail on:
- Economic Growth and Infrastructure (section 2)
 - Asylum and Refugee Resettlement Programmes (section 3)
 - A Summary of EMC's Support and Service Provision to Councils (section 4)
- 1.6 Nottinghamshire County Council is a key partner in this work, and EMC welcomes the advice on these and any other matters of policy development and delivery.

2. Economic Growth and Infrastructure

- 2.1 This report updates members on the latest position on:
- a) Midlands Connect
 - b) Making the most of HS2
 - c) Midland Mainline and East Midlands rail franchise competition
 - d) Improving access to East Midlands Airport
 - e) A46 Growth & Newark
 - f) Major Road Network

a) Midlands Connect

- 2.2 The Midlands Connect Strategic Board met on the 4th December 2018. In view of the likely impact of the Brexit process on Parliamentary time, it is now unlikely that Midlands Connect could become a statutory body in 2020 as originally planned. As the result the Board agreed to focus on next year's Comprehensive Spending Review to secure additional resources for key investment priorities and the future of Midlands Connect post-March 2020 (when the current funding agreement with DfT comes to an end), through the agreement of a new 'deal' on roles, responsibilities and expectations between Midlands Connect and Government.
- 2.3 A delegation from the Board led by Sir John Peace will meet with the Secretary of State for Transport in February 2018 to open discussions. The Board also agreed a joint position in RIS 2, which prioritises the delivery of the A46 Newark Northern Bypass and development funding for an enhanced scheme for the A52/M1 J25 linked to the delivery of the East Midlands HS2 Hub Station at Toton.
- 2.4 The most recent Treasury statistics published in July 2018 confirmed that the East Midlands continues to miss out on public investment. Of particular concern is the low level of investment in economic affairs in the East Midlands, including:
- The lowest level of public expenditure on transport, in total and per head.
 - The lowest level of public expenditure on rail per head.
- EMC's summary report is available [here](#)¹.
- 2.5 Following the East Midlands Infrastructure Summit held in November 2017 in Leicester, EMC (through its transport board, Transport for the East Midlands) and Midlands Connect agreed a document attached as Appendix 1, highlighting six joint priorities as a basis for renewed lobbying.
- 2.6 The document was the subject of a further meeting with Sir Peter Soulsby, Sir John Peace and the Secretary of State on the 11th July 2018. Key priority areas include:

b) Making the Most of HS2

- 2.7 There has been considerable progress on taking forward the East Midlands HS2 Growth Strategy over recent months. In particular, proposals for local and strategic

¹ http://www.emcouncils.gov.uk/write/EMC_Executive_Board_Papers_for_website_-_28.9.18.pdf [Item 4, Pg.8]

connectivity are being developed through the joint funded East Midlands Gateways Study, and Government has made available a total of £3.8million over 2 years to develop the proposition around the proposed Hub Station at Toton. Despite press reports suggesting that the Eastern leg of HS2 may be under threat, the Government has pressed ahead with consultation on the Working Draft Environmental Statement (WDES), which will inform the Phase 2b Hybrid Bill due to be introduced to Parliament in mid-2020. Through the HS2 Executive Board, the region has agreed its collective response.

- 2.8 Bring it forward: Following an initial scoping study last year, EMC is working with Midlands Connect to develop a business case for the early delivery of HS2 services into the Hub Station from Birmingham and Old Oak Common. This would transform connectivity to West Midlands and to key stations in London. The study report will be completed imminently. However the option to advance Toton is not included in the WDES published by DfT.
- 2.9 Rail Connections: A key regional requirement is provision for a conventional compatible link at the Hub Station to allow direct services between Leicester and Leeds and potentially links to Derby and Nottingham. Building on previous work by EMC and Leicestershire County Council, Midlands Connect has undertaken two technical studies which both indicated the potential for a positive business case. HS2 Ltd are currently undertaking design work on a link within the station trace which should be completed by December 2018. The Government has made available resources to secure at least passive provision for such link. However it does not feature in the current hub station design on which the WDES is based.
- 2.10 Infrastructure: Early delivery of the initial phase of the Toton Innovation Campus is key creating a positive environment for investment around the Hub Station. This is dependent on early delivery of local infrastructure through the Housing Investment Fund (HIF). However, press reports have indicated that up to 80% of HIF could be focused on areas facing the highest affordability pressure in and around the south east, which could limit funding for the East Midlands. Similarly, a joint bid to the Transforming Cities Fund (TCF) will have to compete for the available resources remaining after the top-slicing of funds to the Mayoral Combined Authorities.
- 2.11 A52 Corridor: Although work on the East Midlands Connectivity Study is progressing, there is no certainty about scheme development funding for access to the Hub Station and Innovation Campus from the A52/M1J25 in RIS2 (2020-25). Development funding would need to be in place in RIS2 to deliver the scheme in RIS3 prior to the planned

opening of HS2 Phase 2b in 2033. This scheme will feature as part of the Midlands Connect RIS2 submission to be discussed by the Midlands Connect Strategic Board on the 4th December 2018.

- 2.12 As noted above, the Working Draft Environmental Consultation does not currently reflect the region's ambition for HS2, and the Hub Station design is heavily car dependant (with provision for 4,000 car parking spaces).
- 2.13 The HIF and TCF bids are both crucial to the delivery of the HS2 proposition in the East Midlands, but funding is far from certain. The lack of clarity about RIS2 development funding remains a concern.

c) Midland Main Line and East Midlands Rail Franchise Competition

- 2.14 Improvements to the Midland Main Line are closely linked to the outcome of the East Midlands Franchise Competition which will conclude early next year, and the resultant decisions about rolling stock and incremental electrification - although there is a clear commitment from Government to electrify up to and including Market Harborough station and between Clay Cross and Sheffield.
- 2.15 EMC has been working as a partner with DfT to influence the shape of the new train service and to ensure maximum value for local businesses and communities, and to secure an ongoing role for the region's local authorities on the management of the franchise once awarded.
- 2.16 The successful operator of the East Midlands rail franchise will likely be announced in March 2019.

d) Improving Access to East Midlands Airport

- 2.17 Public Transport access to East Midlands Airport for both workers and passengers is a key weakness compared to other regional airports. In the short term, there is scope to make better use of East Midlands Parkway Station under the next East Midlands Rail Franchise, with improved train service connecting to local bus services.
- 2.18 Over the longer term, there is the potential for a fixed public transport link including access to the East Midlands Hub Station at Toton, which is being considered through the East Midlands Gateways Study. Initial proposals were discussed at the HS2 Executive Board on the 14th December 2018.

e) A46 Growth Corridor & Newark

- 2.19 Midlands Connect has recently published an initial study into economic impact of the A46 corridor across the whole Midlands. The report highlights a number of areas of further work including to improve the performance and economic impact of the route.

Nottinghamshire (Newark)

- Support for acceleration of Newark Bypass
- Overcome congestion hotspots to lock in benefits of previous upgrades

Leicestershire

- Potential for a Leicester Eastern/Southern Bypass, including a link from M69 J2 and a new M1 J20A Upgrading Leicester Western Bypass
- Improving Hobbyhorse Interchange at Syston

Lincolnshire

- Potential for southern Lincoln bypass, connecting to the under construction eastern bypass
- Targeted improvements on the A15 north of Lincoln.

- 2.20 The Newark northern bypass remains the region's top trunk road priority for delivery in RIS2 and is a shared objective with Midland Connect.
- 2.21 The impact on service of removing the 'flat crossing' at Newark where the Nottingham-Lincoln rail line crosses the East Coast Main Line (the only such junction arrangement in England) will form part of the Midlands Connect Humber Ports/Lincoln – Nottingham Rail corridor study, which has just commenced.
- 2.22 Because of the likely interaction between the road and rail enhancements in Newark, TfEM/Midlands Connect brought together representatives of the Department for Transport, Highways England, Network Rail, Nottinghamshire County Council, Lincolnshire County Council, Newark & Sherwood District Council and D2N2 to discuss emerging proposals.
- 2.23 A further meeting is planned in early 2019 to review progress on each action.
- 2.24 Whilst the Secretary of State for Transport has been supportive of our shared priorities in recent meetings and good technical progress is being made in a number of important areas, there is still some way to go before delivery can be secured.

- 2.25 In the short term, positive decisions are required on applications for the Housing Investment Fund and Transforming Cities Fund, and on priorities for development and delivery in RIS2. However the longer term opportunity is the forthcoming Spending Review, which will clearly be influenced by the national political situation over the coming months.

f) East Midlands Infrastructure Summit 2019

- 2.26 In conjunction with the East Midlands Chambers of Commerce, the Regional Infrastructure Summit will take place on 8th February 2019, hosted by Leicester City Council. Bringing together leading businesses and politicians, the East Midlands Infrastructure Summit will provide an opportunity to review progress in taking forward our joint priorities for strategic transport investment and to consider future challenges and opportunities. To book a place at this event visit [here](#)².

g) Major Road Network

- 2.27 The MRN would cover the busiest and most economically important 'A' roads that are not currently managed by Highways England. It would form a 'middle tier' of roads between the national Strategic Road Network (SRN) and local roads which would continue to be managed by Local Transport Authorities.
- 2.28 DfT is proposing to allocate a proportion of the National Roads Fund to the MRN. This would represent additional cash to Local Transport Authorities. The Government published its response to the consultation on the Major Road Network (MRN) on the 18th December 2018 - although not the map confirming the extent of the MRN.
- 2.29 The response sets out the Government's approach to prioritising investment from the new National Road Fund for schemes to improve the MRN and for what are commonly known as 'Large Local Major' schemes. There will be a key role for Midlands Connect to work with Local Transport Authorities (LTAs) to prioritise major road investment across the Midlands.
- 2.30 Midlands Connect has already been working with officers to develop a regional evidence base linked to a prioritisation framework, and further discussions will take place in early 2019.

² <http://www.emcouncils.gov.uk/Events-Training-and-Development/63658/book>

3. Asylum and Refugee Resettlement

a) Dispersal of Asylum Seekers

- 3.1 The East Midlands has been an asylum dispersal area since 2001 but it continues to be the case that the distribution of asylum seekers is uneven across the country and within the East Midlands - with areas in the north and midlands accommodating the majority of asylum seekers in urban centres of population.
- 3.2 At the end of March 2016 there were just over 3000 supported asylum seekers in the East Midlands, at the end of March 2018, this number has remained stable at just under 2800.
- 3.3 Asylum seekers are located in 6 dispersal areas across the East Midlands with approximately 780 in Derby City, just over 1000 in Leicester City, 950 in Nottingham City, 15 in Broxtowe and 55 in Oadby & Wigston. The first limited dispersal has now taken place in Gedling Borough.
- 3.4 In order to reduce pressure on existing dispersal areas (particularly Derby, Leicester and Nottingham) and the Home Office asylum support 'COMPASS' contract accommodation providers (G4S in the East Midlands); the Government is continuing to seek to widen dispersal beyond the existing areas and to seek the cooperation of local authorities to ensure that the United Kingdom is able to discharge its obligations with regard to the accommodation of those claiming asylum.
- 3.5 The uneven distribution of asylum seekers and the new asylum contact arrangements have been the subject of meetings between local government and the Immigration Minister Caroline Nokes. The East Midlands was represented by the Regional Migration Board Chair, Cllr Ivan Ould.
- 3.6 There have been a number of recent high profile criticisms of the operation of current and future contract arrangements – most notably by the Home Affairs Select Committee report³ and by the Mayor of Greater Manchester.
- 3.7 EMC continues to work with the LGA in advising how more effective arrangements should be put in place with the commencement of the new Asylum Accommodation

³ <https://www.parliament.uk/business/committees/committees-a-z/commons-select/home-affairs-committee/news-parliament-2017/asylum-accommodation-report-published-17-19/>

and Support Contracts (AASC) scheduled for September 2019. The region is represented on the national partnership board group set up to oversee the new arrangements including contractual provisions.

- 3.8 It remains important that any new arrangements for the accommodation of dispersed asylum seekers supports the full access by councils to any data and information necessary to support local government's role in dispersal.

b) Refugee Resettlement

Vulnerable Persons Relocation Scheme

- 3.9 Local authorities in the region have resettled just over 600 refugees as part of the Vulnerable Persons Resettlement Scheme. This includes 188 in Nottinghamshire with all local authorities participating in the scheme.
- 3.10 Across the East Midlands, councils have pledged a further potential 400 places over 22 local authority areas. The final arrivals under the scheme will arrive in December 2019.
- 3.11 Mental health continues to be an issue with individuals arriving through the Vulnerable Persons Resettlement Scheme and EMC is working with CCGs to advise on how best to utilise all funding available to them to meet the additional needs of refugees. To date, CCGs in the East Midlands have secured £1.5m of this funding.
- 3.12 The Government is considering the future of resettlement when the current scheme ends in 2020. Given national developments, the timings for any announcement on this cannot be provided with firm certainty but an announcement on the future position is anticipated in 'due course'.

Vulnerable Children's Resettlement Scheme

- 3.13 Whilst nationally and regionally we are broadly on track to meet pledges made under the Vulnerable Persons Resettlement Scheme, this is not the case for the Vulnerable Children's Resettlement Scheme. This echoed nationally with numbers projected significantly below. Overall 883 children including their families have been resettled through this scheme with the Home Office's target being 3000 by 2020. In total 21 individuals have been resettled in the region under the VCRS.

- 3.14 Participating authorities in the East Midlands include East Northamptonshire, Oadby and Wigston, Leicester City, Gedling and Rushcliffe. Derbyshire County Council has accepted four unaccompanied children and Leicester City one child from the VCRS scheme to be looked after as unaccompanied minors.
- 3.15 Based on population size, the East Midlands might be expected to accommodate roughly 200 individuals under the scheme. This equates to roughly one family per district/unitary authority. Government is asking councils to extend their pledge for the VPRS scheme to encompass VCRS cases.
- 3.16 Funding for the VCRS scheme for those arriving in family groups is identical to the VPRS scheme. For unaccompanied child refugees the funding rates are as for unaccompanied asylum seeking children.
- 3.17 Families will be resettled from the Middle East and North Africa. To be eligible for the scheme the family must include a child that meets the UNHCR definition of vulnerable including children facing the risk of child labour, forced marriage, child carers and other forms of abuse and exploitation.

c) Unaccompanied Asylum Seeking Children (UASC) and Additional Resettlement Requests

- 3.18 The National Transfer Scheme for Unaccompanied Asylum Seeking Children (UASC) was introduced on 1st July 2016 as part of a suite of measures included in the Immigration Act 2016.
- 3.19 To date the transfer scheme has focused on the transfer of children from Kent and some London Boroughs who are above the 0.07% threshold set by the Government.
- 3.20 In addition Councils in the East Midlands have supported the transfer of a number of children into the region under the Dublin iii regulation to reunify families and under Section 67 of the Immigration Act 2016 (the 'Dubs' amendment).
- 3.21 While all local authorities in the region continue to be engaged in the ongoing discussions and planning, funding arrangements and local placements/capacity constraints have prevented some local authorities in the region from participating in the scheme itself, specifically: Derby City, Leicestershire County Council, Lincolnshire County Council, Nottinghamshire County Council.

- 3.22 As of September 2018, the total number of UASC in the region stood at around 282. Within this total UASC cohort, less than 30% are a result of participation in the National Transfer Scheme with UASC transferred to the region directly from Europe, from Kent/London Boroughs, or in-region from Northamptonshire (note, this includes Dubs and VCRS arrivals).
- 3.23 While the overall trend in UASC numbers since the start of the NTS shows a downward trajectory (largely driven by the reduction in UASC numbers in Northamptonshire) the number of former UASC care leavers is increasing.
- 3.24 A new Controlling Migration Fund (CMF) prospectus was issued by Government in August 2018. EMC and UASC Lead Officers from all of upper tier councils have submitted a bid to the CMF on improving foster care capacity, supported lodgings recruitment and expertise. The anticipated benefits include increasing local authority foster care and supported lodgings capacity across the region, reducing the use of Independent Fostering Agencies bringing savings to Children's Services budgets, and equip carers to better support UASC, thereby reducing the incidents of missing with corresponding benefits to the police and wider community.
- 3.25 EMC has put in place better structures to enable cross-agency working including with health sector, police and voluntary sector agencies which support UASC in the region.
- 3.26 EMC continues to facilitate training, including for UASC foster carers and housing support workers with four training events planned in the East Midlands.

UASC Funding and Costs

- 3.27 The Home Office review of UASC funding was informed by the comprehensive review undertaken by EMC. Members are reminded that the Home Office originally proposed that it would announce its recommendations in the autumn of 2017 with implementation for 2018-19 financial year. Over 12 months on, there has been no announcement. EMC continues to make representations on this issues.

UASC Care Leavers

- 3.28 Following the analysis of local authority UASC costs by EMC last year, it is important that councils are able to gain a more detailed understanding of the costs they incur in Leaving Care support for former UASC care leavers. Whilst the number of Looked After UASC across the region has remained relatively stable over the past year at

around 300, the number of former UASC care leavers has increased from 321 (August 2017) to 449 (September 2018), an increase of 40%, adding further pressure to already stretched council budgets. This upward trajectory will continue.

- 3.29 The Home Office has acknowledged the concerns of local authorities regarding former UASC care leaver cost pressures and is preparing to conduct an analysis of care leaver costs as part of its UASC Funding Review. The basis of this review is likely to rest on EMC's proposed review.

4. A Summary of EMC's Support and Service Provision to Councils

- 4.1 EMC would like to thank Nottinghamshire County councillors and officers for their leadership and support over the past year. The region continues to make progress in a number of areas; whether it be through securing greater influence on strategic initiatives including HS2, Midlands Engine & Midlands Connect, the region's rail franchise or supporting councils respond to asylum and refugee resettlement challenges, or providing advice on HR and organisational change.
- 4.2 EMC's subscription base (less than a third of its income base) supports the range of services in addition to economic growth and asylum/refugee support and includes children's services, health and other matters for joint working between councils. For example, EMC continues to provide members and officers with access to briefing events, skills development and wider CPD. To date, in 2018/19 over 130 councillors have participated in our member events, and 1,400 officer places taken up in EMC development programmes.
- 4.3 We have continued to offer advice, access to low cost services, capacity support and organisational reviews to our member councils - and all councils in membership accessed at least one of these discounted services over the last year. This includes EMC delivered organisational support and HR services through 58 different assignments to councils in the region, and 124 employment related requests. In terms of direct services and negotiated joint procurement, EMC delivered an estimated £787,000 of savings on behalf of its member councils – a return of over 3:1 against total member subscriptions.

Stuart Young
Executive Director
East Midlands Councils



A SHARED VISION FOR THE EAST MIDLANDS

TfEM and Midlands Connect are working together on a common set of key strategic priorities that will help to address the historic underfunding of the East Midlands and support economic and housing growth:

1. Making the most of HS2
2. A Midland Main Line fit for the 21st century
3. Improving access to East Midlands Airport
4. A46 Growth Corridor & Newark
5. A5 Growth Corridor
6. Transforming East-West connectivity

OUR SIX PRIORITIES

1. MAKING THE MOST OF HS2

We believe HS2 can transform the East Midlands, from the Hub Station at Toton and the Staveley Infrastructure Maintenance Depot, to connecting Chesterfield to the HS2 Network. But there is work to do before the benefits can be realised. TfEM and Midlands Connect are working to deliver the following objectives:

BRING IT FORWARD

Starting HS2 services in 2030, three years early, and partially opening the Hub Station in the 2020s will stimulate the development of the planned Innovation Campus, with the potential for over 10,000 new jobs, and radically improve connectivity between the East Midlands and Birmingham.

RAIL CONNECTIONS

Working to deliver Midlands Connect's aim of integrating HS2, 'classic compatible' and classic rail services and making sure the East Coast Main line is 'HS2 Ready' to improve links to the North and Scotland.

INFRASTRUCTURE

Building road infrastructure around Toton to support the early phases of the proposed Innovation Campus, starting in the 2020-2025 Road Investment Strategy – and then building in wider capacity for further growth.

A52 CORRIDOR

A package of plans to vastly improve access to the Hub Station and solve existing congestion problems through a combination of road, local public transport and mass transit solutions.

2. A MIDLAND MAIN LINE FIT FOR THE 21ST CENTURY

The long-term transformation of HS2 must go hand in hand with investment in the Midland Main Line (MML). The Government's decision to cancel electrification between Kettering and Sheffield is a concern, and TfEM remains committed to a fully electric MML. However, we are keen to work with the DfT to make the most of the current investment in infrastructure and rolling stock, and to explore all options to ensure our rail network has the capacity to meet growing demand for freight and passenger services, including the potential for incremental electrification.



JOURNEY TIMES

We want to make sure the proposed 'bi-mode' trains can deliver "Nottingham in 90" and "Leicester in 60" without losing key intermediate stops that support local economic growth.



EAST MIDLANDS FRANCHISE

With the next franchise award due to take place in 2019, we are working to influence future priorities to deliver a step change improvement in rail services, and to ensure that all rolling stock meets modern standards by 2020.



HS2 LINKS

We're pressing for the HS2-MML link to be operational for the start of HS2, allowing HS2 classic compatible trains to link the East Midlands with Northern Powerhouse Rail.

3. IMPROVING ACCESS TO EAST MIDLANDS AIRPORT

East Midlands Airport is a major international gateway and economic asset, generating £268 million of GVA. It serves over 80 destinations and has plans to double passenger numbers to 10 million per year. The airport is also the UK's largest for dedicated air-freight, handling 350,000 tonnes a year with ambitions to triple that to one million tonnes by 2040.

The adjacent East Midlands Gateway Freight Interchange, currently under construction, will generate thousands of jobs accessible for people across a wide geographic area. The Gateway development has secured a comprehensive package of strategic and local highway improvements, which will address existing congestion issues as well as future growth – although dealing with wider pressures on the M1 corridor will still require a long-term strategic solution.

There is scope to radically improve public transport accessibility to the airport. In the short term, there are plans to improve rail services to East Midlands Parkway Station, combined with better bus links between the station and the airport. Over the longer term, there is potential to develop an innovative and transformational public transport link to the East Midlands Hub Station at Toton.



4. A46 GROWTH CORRIDOR & NEWARK

The A46 cuts across the East and West Midlands from the Severn to the Humber, and is key to unlocking major housing and economic development – particularly around Leicester, where a new southern/eastern bypass could unlock up to 4,000 hectares of land and relieve congestion on the A46, M69 and M1.

A Midlands Connect Strategic Study will establish how improvements in key areas could support job growth and housing, and relieve congestion across the whole corridor. In the shorter term, we're pressing for an upgrade to the A46 around Newark to be prioritised for completion by 2025, removing a major bottleneck on the road network and helping to facilitate major housing and employment development within the town.

The A46 improvement is closely linked to the complex rail infrastructure in Newark. We are pressing for major investment to reduce conflicts between fast East Coast Main Line and slower Lincoln-Nottingham traffic, and to consolidate rail services serving Newark into one station.

5. A5 GROWTH CORRIDOR

The A5 through Northamptonshire, Leicestershire and Staffordshire is a key freight route and an alternative to the M6. It's also driving major housing and employment growth – including the MIRA Enterprise and Technology Park, Phase 3 of DIRFT near Daventry and Magna Park in Lutterworth.

But congestion is a huge problem in several areas. Highways England has plans to address some of the worst bottlenecks, but they've been delayed. So we're pressing for work to start as soon as possible.

Longer term, a Midlands Connect Strategic Study will look at the whole route to generate a wider range of improvements that can be taken forward in the Government's 2020-2025 Road Investment Strategy.

6. TRANSFORMING EAST-WEST CONNECTIVITY

Through the Midlands Rail Hub project, Midlands Connect is looking to reduce conflicts between freight and passenger movements and make space for more trains.

This will be key to improving the existing poor rail connectivity between Leicester, Nottingham and Birmingham, and between Leicester and Coventry.



The East Midlands is the beating heart of UK manufacturing and has the highest proportion of manufacturing jobs in England. Exporting those goods, especially in a post-Brexit world, will be key to the UK's long-term prosperity. Improving links between the Haven Ports and the distribution hubs of the East Midlands 'Golden Triangle' are therefore essential.

The A14 scheme underway in Cambridgeshire is welcome, but plans for improvements around Kettering have been delayed. We are pressing for work to start as soon as possible.

MIDLANDS CONNECT - Powering the Midlands Engine



“ As the transport arm of the Midlands Engine, Midlands Connect has a clear goal: to drive economic growth in the Midlands by securing investment which better connects our towns and cities with each other,

the rest of the country and the world at large.

Midlands Connect believes better transport links will allow the region to create more jobs, improve the quality of life of its 11 million residents and compete on the international stage.

From the Welsh borders to the Lincolnshire coast, Midlands Connect's aim is to speak with one voice, for the good of the region we all love. Because when the Midlands succeeds, the UK succeeds. ”

Sir John Peace, Chairman of Midlands Connect and Midlands Engine

TRANSPORT FOR THE EAST MIDLANDS



“ TfEM brings together the nine local transport authorities in the East Midlands, providing collective leadership on strategic transport issues for the region. TfEM works to identify the transport priorities that will improve

the region's economy and wellbeing of its people and to influence key delivery bodies.

In doing so, TfEM is working with Midlands Connect to increase the level of national spending on transport in the East Midlands from a low level towards the average for England as a whole. ”

Sir Peter Soulsby, TfEM Chair & City Mayor of Leicester

THE WAY FORWARD

Together, TfEM and Midlands Connect can transform connectivity and accelerate growth across the East Midlands.

Midlands Connect's landmark strategy offers immediate, early solutions as well as long-term transformational ideas to revolutionise transport in the Midlands, especially East-West connectivity, and helps raise productivity at least to the national average.

TfEM is developing complementary proposals to further boost the regional economic benefits. Together, we can help achieve the Midlands Engine's aim of adding £54 billion to the economy by 2030.

But our influence can grow further. Midlands Connect is forging ahead to become a statutory Sub-National Transport Body, which would give the partnership legal status and give unprecedented regional influence over major government investment decisions. TfEM is developing proposals for a key role in the management of the East Midlands rail franchise.

We can achieve more in partnership. And the more support we have, the more we can speak with a unified voice to get the best deal for the Midlands.

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**REPORT OF THE CHAIRMAN OF THE CHILDREN AND YOUNG PEOPLE'S
COMMITTEE****FINANCIAL SUPPORT FOR STUDENTS IN POST-16 EDUCATION AND
EXCEPTIONAL PAYMENTS FOR SCHOOL CLOTHING AND FOOTWEAR
2019/2020****Purpose of the Report**

1. This report seeks approval of the proposed policy for the 2019/20 financial year in respect of discretionary financial support for post-16 students following courses in educational institutions.
2. The report also seeks approval to continue to adopt an agreed scale of payments for school clothing and footwear allowances paid under the category of exceptional circumstances, subject to discretion.

Information**Financial support for students in post-16 education**

3. Legislation introduced in March 1999 identified three categories of post-16 students:
 - (i) school-based students
 - (ii) students following courses of further education in colleges funded primarily by the Further Education Funding Council (FEFC), now the Education Skills Funding Agency (ESFA) as of 1 April 2017
 - (iii) students following non-designated courses (not attracting support under the national system of student financial support) in higher education.
4. The legislation requires that local authorities should determine annually their policies in respect of their discretionary powers to assist students, who fall within the scope of these three categories.
5. The County Council's Formula Spending Share was reduced following the introduction of the legislation in March 1999, with the element identified to support students in further and higher education institutions (categories 2ii and 2iii above) transferred via the then Learning and Skills Council to further and higher education institutions, which now have responsibility for providing discretionary learner support to their students.

6. Local authorities continued to have a responsibility for providing exceptional financial support to post-16 students in schools, via Learner Support Funds allocated through the then Young People's Learning Agency (YPLA). However this responsibility ceased with the withdrawal of Learner Support Funds with effect from the end of the 2010/11 academic year (see **paragraph 11**). The County Council continues to have responsibility for home to school/college transport for post-16 students.
7. Local authorities retain the power to make discretionary awards to post-16 students in schools and to students in further and higher education, but the relevant regulations allow them to determine a policy under which no financial support would be offered to these students. Local authorities are not held to be fettering their discretionary powers as long as they make such an annual 'determination' before 31 March of the year preceding the financial year to which the determination applies.
8. Committee must therefore determine, before 31 March 2019 in respect of the financial year 2019/20, how to exercise the power granted by the regulations to make post-compulsory education awards. There are three options:
 - (a) to make no such awards in any circumstances and not make any provision for considering applications; or
 - (b) to make such awards generally and consider applications from all students; or
 - (c) to make such awards only in respect of certain groups or categories of students.
9. The transfer of the functions of the County Council's Student Finance Service to the national provider Student Finance England with effect from 31 March 2011 meant that there was no longer an obligation upon the County Council to consider requests for funding from higher education students following non-designated courses, or in other specific circumstances, such as transfers of course or repeat periods of study.
10. Colleges of further education and universities receive funding to provide financial support for students on full-time courses. It is therefore proposed that the County Council should determine not to make any awards in any circumstances to further education (FE) and higher education (HE) students, and not to make any provision for considering applications, other than for children and young people for whom the Council acts as corporate parent as described in **paragraph 12** below.
11. The national scheme of Education Maintenance Allowances closed to all students studying in England at the end of the 2011/12 academic year. The annual allocation of Learner Support Funds allocated to the County Council by the YPLA to assist students in post-16 education in schools was withdrawn with effect from the end of the 2010/11 academic year. These funds have been replaced by the 16-19 Bursary Fund, administered by schools, colleges and training providers. There are also other sources of funding for post-16 students, such as the 16-18 Residential Bursary. It is therefore proposed that the County Council should determine not to make any awards in any circumstances to post-16 students in schools, and not to make any provision for considering applications, other than for children and young people for whom the Council acts as corporate parent as described in **paragraph 12** below.

12. The Council reserves the right, in its role as the corporate parent for those children and young people within its care, to make an award to such children and young people where there are exceptional circumstances. Such an award will only be made when approved by the Service Director with responsibility for Children's Social Care.

Exceptional payments for school clothing and footwear 2019/20

13. School clothing allowances are discretionary and any allowance scheme must be funded by the County Council. Discretionary school clothing allowance has not been available since 2010/2011 for families living in Nottinghamshire. However, the County Council retains discretion to consider requests from families for support with clothing and footwear under exceptional circumstances. Discretionary payments of £334.00 were made during the 2018/2019 financial year (correct as at 7 December 2018).
14. In order not to fetter its discretion, the County Council must consider, under Section 510 of the Education Act 1996 and Section 2 of the Local Government Act 2002, requests for assistance from families in exceptional circumstances. This applies to all school age children and to families living outside the County if their children attend County schools.
15. Exceptional circumstances are defined as "families who have experienced and can demonstrate severe hardship which has resulted in the family being unable to afford the cost of school uniform and where this affects the ability of the children attending school". Included in this category would be families who have lost clothes in a fire, a flood, theft, have been made homeless or are fleeing domestic violence.
16. In order to ensure that there is consistency and fairness in the amounts paid out under the category of exceptional circumstances, it is proposed to continue to adopt, as a guide only, a scale of payments up to a maximum allowance of £50 per qualifying pupil:
 - 25% of the full allowance to infant school children
 - 50% of the full allowance to junior school and year 11 children
 - 75% of the full allowance to other secondary school children.
17. This is a guide only, as the County Council must consider the circumstances of individual cases in order not to fetter its discretion.

Other Options Considered

18. It is open to the County Council not to make a determination in respect of their discretionary powers to assist post-16 students under the regulations. This would mean the Council would have to consider any applications for financial assistance on their individual merits or through a specific scheme of support. In either case additional budget provision would have to be made available to underpin such arrangements but this is not regarded as a funding priority for the Council at the present time.
19. No other options have been considered in respect of school clothing and footwear allowances.

Reason/s for Recommendation/s

20. As explained in the report, if it is to limit the use of its discretionary powers to offer support to students entering school sixth form, further education college courses or non-designated courses of higher education in the 2019/20 financial year, the County Council has to make an annual 'determination' by 31 March 2018 in accordance with the Local Education Authority (Post-Compulsory Education) Awards Regulations. In recent years the County Council has made such a determination each year, reflecting the fact that it no longer has any specific budget provision available for new cases that fall under these discretionary powers. A survey of 14 local authorities around the country in 2011 found that none of them made awards to these students and had not done so for many years.
21. In line with the County Council's financial regulations, school clothing and footwear allowances are reviewed annually and as explained in this report it is proposed to continue to provide a fair and consistent approach for determining the amount of allowances paid under the exceptional circumstances category.

Statutory and Policy Implications

22. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

23. The proposals set out in this report limit the extent to which the County Council is able to assist with the costs students incur in following post-16 education courses. The arrangements proposed do not, however, differ from those that currently apply and which have applied since 1999.

Financial Implications

24. The draft budget for Children and Families Services for 2019/20 anticipates that a determination will be made in respect of discretionary powers not to assist post-16 students as recommended in this report.
25. There may be a small amount of funding claimed to support families with the cost of school clothing and footwear under exceptional circumstances. Based on the claims made in 2018/19, the cost is likely to be under £500 (see **paragraph 13**). There will be no specific budget for this but as the cost is minimal it can be contained within the overall Children & Families budget.

Public Sector Equality Duty implications

26. The provision of clothing and footwear allowances remains an important element of the County Council's overall programme to overcome social and educational disadvantage and

the County Council will continue to consider requests for provision of clothing assistance support for pupils from financially disadvantaged backgrounds in exceptional cases.

RECOMMENDATION/S

That:

- 1) Committee determines that during the year 1 April 2019 – 31 March 2020 Regulation 3 (1) of 'The Local Authority (Post-Compulsory Education Awards) Regulations 1999' shall not apply to Nottinghamshire County Council and that in consequence the County Council will have no powers to make post-compulsory education awards to post-16 students entering new courses in schools or in further or higher education in 2019/20 in any circumstances, other than for those children and young people for whom the Council acts as corporate parent.
- 2) approval is given to continue to apply, as a guide only, a scale of payments for school clothing and footwear allowances granted under the exceptional circumstances category up to a maximum of £50 per qualifying pupil: 25% of the full allowance for infant school children, 50% of the full allowance for junior school and year 11 children and 75% of the full allowance for other secondary school children. Individual circumstances will be taken into consideration when determining the amount.

Councillor Philip Owen
Chairman of the Children and Young People's Committee

For any enquiries about this report please contact:

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Constitutional Comments (KK 20/12/18)

27. The proposals in this report are within the remit of Policy Committee.

Financial Comments (SAS 02/01/19)

28. The financial implications of the report are contained within paragraphs 24 and 25 above.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

The Local Authority (Post-Compulsory Education Awards) Regulations 1999.

<http://www.nottinghamshire.gov.uk/education/financial-support/financial-support>

Electoral Division(s) and Member(s) Affected

All

C1192

23 January 2019**Agenda Item: 6****REPORT OF THE LEADER OF THE COUNCIL****PIONEERING CAREERS LOCAL PROGRAMME****Purpose of the Report**

1. This report includes a full progress update of the Careers Local programme to highlight the successes achieved in Nottinghamshire schools, and confirms the variation to the contract has been executed which has resulted in a contract extension to March 2019 and an extra £250,000 allocation.
2. The purpose is for Policy Committee to:
 - a) Agree that a further round of funding be made available to schools;
 - b) agree to receive an update report in the next 12 months and that this be included in the work programme.

Information

3. The Council Plan 2017-2021 'Your Nottinghamshire, Your Future', focuses on the importance of helping people to reach their full potential economically, socially and in terms of mental and physical health because failure to support individuals can place a high demand on public services throughout their lives.
4. Under the leadership of Nottinghamshire County Council, four East Midlands local authorities worked together as a Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP) UK first pilot for the Careers Local Programme. Since February 2017, the Council has been managing the £1.7 million Careers Local programme on behalf of the LEP.
5. In May 2018, the Association of Directors of Environment, Economy, Planning & Transport (ADEPT which leads as the voice of 'Place' Directors in upper tier local authorities across England) crowned the Council as the winner for this pioneering programme which provides young people at risk of becoming NEET (not in Education, Employment, or Training) with practical support to make the most of staying in education or getting into jobs and training.
6. Educational Institutions across the D2N2 LEP area are offered grants of up to £10,000 (or up to £20,000 where additional need is demonstrated or to build on successful provision through a second bid) to get young people (aged 15 to 19) back on track. In return, they are given freedom to tailor and provide support for these young people in the way they know best.
7. In February 2018, Policy Committee gave approval to the extension of both the Careers Local programme contract and the temporary programme management resources. At the end of

September 2018, Nottinghamshire County Council received notification that an extra £250,000 would be allocated to the Council. This equates to a growth of 15% to the contract value.

8. Applications have been received through five open windows; Feb-March 2017; May-June 2017; Sept-Dec 2017 and Jan-March 2018. The fifth window was open from April 2018 for applications and closed in December 2018 to maximise the use of available funding. Following an assessment process of the current applications, it has been determined that a final funding call will be necessary to ensure full allocation of the growth to the contract. This will be on the condition that participating schools will have to provide all evidence by the end of March 2019.
9. Participation has been significantly higher than expected. So far, across D2N2 the Careers Local programme has exceeded its original target (of 1,160) by 611% by reaching out to 9,061 young people. 131 educational institutions have sought over £1.7m in funding. A full breakdown of grant applications and awards to date can be found at **Appendix A**.
10. As of now, £187,000 is currently unallocated. Subject to Policy Committee approval, it is proposed that Nottinghamshire County Council through its established social media channels, actively promotes this grant funding opportunity among Nottinghamshire Educational Institutions to assure full allocation of the growth to the contract. This would also provide the opportunity to celebrate the success of this award-winning programme.
11. With 55% of the total number of schools participating in the D2N2-wide programme coming from Nottinghamshire, the table below illustrates the delivery of real outcomes in the County:

Local Authority	No. of Educational Institutions	Allocated funding	No. of impacted young people
Bassetlaw District Council	6	£56,807	149
Newark and Sherwood District Council	8	£86,866	439
Mansfield District Council	13	£116,192	387
Ashfield District Council	9	£84,185	579
Gedling Borough Council	4	£32,330	111
Broxtowe Borough Council	4	44,370	90
Rushcliffe Borough Council	8	£91,012	134
Total	52	£511,763	1,889

Other Options Considered

12. Nottinghamshire County Council understands the importance of a child's early years in their future development and quality of life. The Council plays a fundamental role in promoting children's well-being and improving outcomes for the County's children and their families. Programmes such as Careers Local help educational institutions to be as creative and innovative as they can, to do whatever it takes to get young people who need it most back on their feet. With Councils continuing to face significant additional cost pressures, it is imperative they share good practices, learning and different approaches to effectively meet local needs. It is for this reason that the option to not promote case studies was discounted.

Reasons for recommendations

13. Taking control of the communication process avoids missed opportunities and demonstrates tangible proof of the impact and benefits of the Council's lead role in the management of the

Careers Local Programme. It also demonstrates how the Council has been an innovator by being the first local authority in the UK to operate a multi-funded project operating across four East Midlands Upper Tier Council's, giving young people a better chance of transitioning from education to work, thereby reducing the proportion who become unemployed in adult life.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

15. The Council received a management fee of 10% of Grants paid, which fully covers the cost of a full-time Grant Development and Monitoring Officer, part-time business support and all promotional and administration costs. As the cost of delivering the programme is covered by the management fee, there are no cost implications to the Council.

Human Resources Implications

16. The report does not contain any human resources implications.

RECOMMENDATION

It is recommended that Policy Committee:

- 1) That a further round of funding be made available in schools in line with the extra £250,000 allocated, with associated promotion of this grant funding opportunity through appropriate social media or other communication channels to ensure full benefit is made of the available funding;
- 2) Agrees to receive an update report in the next 12 months and that this be included in the work programme.

COUNCILLOR MRS KAY CUTTS, MBE
Leader of the County Council

For any enquiries about this report please contact: Nicola McCoy-Brown, Growth and Economic Development Tel: 0115 977 2580

Constitutional Comments [SR 27/12/2018]

17. Policy committee is the appropriate body to consider the content of the report. If Committee resolves that any actions are required, it must be satisfied that such actions are within the Committee's terms of reference.

Financial Comments [SES 28/12/2018]

18. The financial implications are set out in paragraph 15 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- *Growth and Economic Development Team Programmes* – report to Policy Committee, published 20 December 2017
- *Careers Local Extension* – Report to Policy Committee, published 14 February 2018

Electoral Division(s) and Member(s) Affected

All

Appendix A: Applications for Careers Local Scheme

Educational Institution	Local Authority	No. of Young people
1) Allestree Woodland School	Derby	162
2) Anthony Gell School	Derbyshire	59
3) Arnold Hill Academy	Nottinghamshire	30
4) Ash Lea School	Nottinghamshire	17
5) Ashfield School	Nottinghamshire	185
6) Ashgate Croft School	Derbyshire	22
7) Becket School	Nottinghamshire	38
8) Bilborough College 6th Form	Nottingham	40
9) Bluecoat Aspley Academy	Nottingham	64
10)Bluecoat Beechdale Academy	Nottingham	64
11)Bluecoat Wollaton Academy	Nottingham	64
12)Bolsover School	Derbyshire	33
13)Brookfield Community School	Derbyshire	73
14)Buxton Community School	Derbyshire	15
15)Carlton Le willows	Nottinghamshire	41
16)Chapel En Le Frith	Derbyshire	27
17)Chellaston Academy	Derby	221
18)Chesterfield College	Derbyshire	25
19)City College Nottingham	Nottingham	40
20)City of Derby Academy	Derby	143
21)Da Vinci Academy	Derby City	146
22)Dawn House School	Nottinghamshire	28
23)Derby City App Innovation	Derby	140
24)Derby City Virtual School	Derby	15
25)Derby College	Derbyshire	180
26)Derby Manufacturing University Technical College	Derby	94
27)Derby Moor Community College	Derby	192
28)Derby Pride Academy	Derby	50
29)Derbyshire Adult Community Education Service (North)	Derbyshire	147
30)Derbyshire Adult Community Education Service (South)	Derbyshire	32
31)Derbyshire Virtual School	Derbyshire	20
32)Djanolgy City School	Nottingham	90
33)Dronfield Henry Fanshaw	Derbyshire	36
34)East Leake Academy	Nottinghamshire	22
35)East midlands vocational academy	Nottinghamshire	10
36)Eckington School	Derbyshire	46
37)Elective home educated North	Derbyshire	100
38)Elective home education South	Derbyshire	100
39)Elizabethan School	Nottinghamshire	20
40)Ellis Guilford School	Nottingham	72
41)Evolve Trust - Brunts Academy	Nottinghamshire	50

42)Evolve Trust - Beech Academy	Nottinghamshire	33
43)Farnborough Academy	Nottingham	30
44)Fernwood School	Nottingham	35
45)Foxwood Academy	Nottinghamshire	10
46)Fredrick Gent School	Derbyshire	47
47)Friesland School	Derbyshire	20
48)FUEL Independent School (First Universal Enterprise Ltd)	Nottingham	24
49)George Spencer Academy	Nottinghamshire	33
50)Granville Sports College	Derbyshire	6
51)Heanor Gate Science College	Derbyshire	86
52)Heritage High School	Derbyshire	57
53)Highfields School	Derbyshire	34
54)Holgate Academy	Nottinghamshire	68
55)Hope House School	Nottinghamshire	9
56)Hope Valley College	Derbyshire	12
57)Horizons 6th Form	Derby	64
58)John Flamstead Community School	Derbyshire	52
59)John Port School	Derbyshire	90
60)Joseph Whittaker	Nottinghamshire	57
61)Kingsmead Special School	Derby	116
62)Kirkby College	Nottinghamshire	116
63)Lady Manners School	Derbyshire	36
64)Landau Forte College	Derby	80
65)Lees Brook School	Derby	131
66)Littleover Community School	Derby	130
67)Long Eaton School	Derbyshire	30
68)Magnus Church Academy	Nottinghamshire	388
69)Meden School	Nottinghamshire	10
70)Merrill Academy	Derby	104
71)Murray Park Community School	Derby	210
72)Netherthorpe School	Derbyshire	22
73)New Mills School	Derbyshire	48
74)Newark Academy	Nottinghamshire	34
75)Newark College	Nottinghamshire	80
76)Noel Baker School	Derby	178
77)Nottingham Free School	Nottingham	107
78)Nottinghamshire Virtual school	Nottinghamshire	20
79)Nottingham University Academy of Science and Technology	Nottingham	70
80)NUSA (Nottingham University Samworth Academy)	Nottingham	9
81)Oakfield School And Sports College	Nottingham	24
82)Oakwood Academy	Nottingham	147
83)Ormiston Ilkeston enterprise Academy	Derbyshire	12
84)Outward Academy Portland	Nottinghamshire	20
85)Outwood Academy Newbold	Derbyshire	55
86)Outwood Academy Valley	Nottinghamshire	47

87)Parkside Community School	Derbyshire	50
88)Pingle Academy	Derbyshire	70
89)Portland College	Nottinghamshire	38
90)Quarrydale Academy	Nottinghamshire	110
91)Queen Elizabeth's Academy	Nottinghamshire	53
92)Queen Elizabeths Grammar School	Derbyshire	15
93)Retford Oaks	Nottinghamshire	12
94)Rosehill School	Nottingham	26
95)Royal School for the Deaf	Derby	99
96)Ruschliffe School	Nottinghamshire	59
97)Selby Park	Nottinghamshire	70
98)Shirebook Academy	Derbyshire	30
99)Skills Academy Post 16 Centre	Derby	10
100) South Nottinghamshire Academy	Nottinghamshire	35
101) Southwolds Academy	Nottinghamshire	152
102) Springwell Community College	Derbyshire	35
103) St Andrews Special School - Derby	Derby City	12
104) St Benedicts Voluntary Catholic Academy	Derby City	111
105) St Clares School	Derby City	10
106) St Martins School	Derby City	12
107) St Marys Catholic High School	Derbyshire	26
108) Stone Soup Academy	Nottingham	80
109) Stubbin Wood School	Derbyshire	36
110) Sutton Community Academy	Nottinghamshire	95
111) The Bemrose School	Derby	50
112) The Bulwell Academy	Nottingham	12
113) The Carlton Academy	Nottinghamshire	27
114) The Carlton Digby School	Nottinghamshire	20
115) The Dukeries Academy	Nottinghamshire	11
116) The Greenwood Academies Trust - Nottingham academy/alternate education - Nottingham Girls Academy - Nethergate Academy	Nottingham	1187
117) The Hall Park Academy	Nottinghamshire	40
118) The Manor Academy	Nottinghamshire	50
119) The Samworth Church Academy	Nottinghamshire	80
120) The West Bridgford School	Nottinghamshire	20
121) Tibshelf School	Derbyshire	6
122) TootHill School	Nottinghamshire	27
123) Tupton Hall School	Derbyshire	20
124) Unity Academy	Nottingham	87
125) West Park School	Derby	95
126) Westbury School	Nottingham	24
127) White Hills Park Federation	Nottinghamshire	30
128) Whittington Green School	Derbyshire	12
129) William Allitt	Derbyshire	36
130) Wilsthorpe Community School	Derbyshire	12

131) Woodlands School	Nottingham	25
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REPORT OF THE CHAIR OF COMMUNITIES AND PLACE COMMITTEE**INTRODUCTION OF A PLANNING PERFORMANCE AGREEMENT CHARTER
FOR THE COUNTY COUNCIL****Purpose of Report**

1. To seek Members approval for the introduction of a Planning Performance Agreement Charter to be used by the Development Management Team in connection with planning applications determined by the County Council.

Information

2. At its meeting on 10th January 2019 Communities and Place Committee endorsed the introduction of the Council's Planning Performance Agreement Charter and recommended it to Policy Committee for adoption as Council policy.
3. Planning performance agreements (PPAs) were originally introduced in 2008 by the Government with the objective of improving the quality of major and complex planning applications and the decision-making process.
4. PPAs remain a voluntary agreement between local planning authorities and applicants. The National Planning Policy Framework states:

"Applicants and local planning authorities should consider the potential for voluntary planning performance agreements, where this might achieve a faster and more effective application process. Planning performance agreements are likely to be needed for applications that are particularly large or complex to determine". Planning performance agreements are becoming increasingly used by local planning authorities nationally.

5. Section 93 of the Local Government Act 2003 gives local authorities the legal power to charge for discretionary services which they have no obligation to provide to enable them to recover the costs incurred in providing the service. Introducing a Planning Performance Agreement Charter is considered to be timely and will enable the County Council to recover reasonable costs from the applicant which would otherwise be borne by the taxpayer and/or the Council. The PPA service, along with the paid-for Pre-application Advice service already offered by the County Council, will together reflect an "enhanced" planning service available to applicants.

The Benefits of Planning Performance Agreements

6. There are many recognised benefits of PPAs to all the parties involved including the local planning authority, the applicant and the community. Benefits include:

- Identification of key issues and relevant consultees at an early stage;
- Setting more realistic and predictable timetables, with a structure of deadlines and action points;
- Improved collaborative working between the various parties;
- Better overall management of advice at pre-application and post application stages;
- Greater accountability, transparency and communication;
- Better project management with a guarantee of dedicated Council resources;
- Removal of statutory timescales for the determining applications;
- Greater commitment from relevant consultees to respond in a timely manner, particularly internal consultees;
- Better commitment to community engagement and consultation, enabling communities to influence planning decisions;
- Ability to recover costs, thereby reducing the financial burden on Council resources.

Use of PPAs in the Future

7. In the future it is anticipated the PPAs will be suggested to applicants, at the pre-application stage for appropriate applications including major and complex minerals, waste and County Council development applications. The Government has indicated that PPAs should also be used for shale gas applications. They could also be used for Section 73 applications or for the discharge of conditions when complex issues are likely to arise. In these instances, it will be suggested to applicants that they may wish enter into a voluntary agreement through a PPA with the Authority which will provide an indicative timescale for determination and guaranteed staff resources. These will take the form of the content set out below.

Charging Rates for Officer Time associated with PPAs

8. It is proposed that a flat rate of £56 per hour, which includes VAT, be charged for officers to provide services under a PPA which are detailed below. This rate will be charged throughout the process from meetings held at the pre-application stage, for application progress meetings, through to time spent at the post decision stage for discharging conditions or site monitoring. This reflects the average cost to the authority for planning officer time and will be reviewed on an annual basis.

Services that the PPA Fee will Cover

9. As referred to in paragraph 5 above local planning authorities have legal powers to charge for “discretionary services”. Most planning applications are subject to a nationally set planning application fee and, as such, the Council is not able to charge for the determination of a planning application through the PPA process. However, local planning authorities can charge for the administration work involved in agreeing and implementing a PPA to the extent that this goes beyond an authority’s statutory responsibilities. Officers have also identified a range of “enhanced” planning services that will be provided through a PPA at the applicant’s expense and these are summarised below and detailed in the draft Charter set out as an appendix to this report. It is anticipated that PPAs would cover some or all of the services and staged payments would be made by the applicant to cover these costs. It should be noted that any officer time required as part of a PPA would be subject to VAT. Services will include;
 - Setting up the Planning Performance Agreement
 - Pre-application meetings/advice

- Pre-application community engagement
- Local Member involvement
- Application progress meetings
- Processing significant levels of public representations
- Specialist technical input required to address issues
- Discharge of conditions/site monitoring

Planning and Licensing Committee Code of Best Practice

10. Should Members approve the proposed PPA Charter, officers consider it appropriate to make a minor revision to the Council's Planning and Licensing Committee's current Code of Best Practice. This amendment would require that all planning applications which have a PPA are reported to Planning and Licensing Committee for a decision. It is proposed that Section 2A.2 (d) of the Code be amended (as shown below in ***bold italics***) to read as follows: "Applications which have S106 agreements/Planning obligations ***or a Planning Performance Agreement*** and those which have other financial implications for the County Council".
11. This amendment is considered to be in the spirit of transparency and impartiality of the County Council and provides reassurance that the existence of a PPA has no bearing on the ultimate outcome of the application. A report will be taken to Planning and Licensing Committee recommending this revision should Members approve the introduction of PPAs.

Publicity of the Planning Performance Agreement Charter

12. Should Members approve this proposed PPA Charter for the Council, officers will undertake appropriate publicity of the new service. The PPA Charter, based on the draft text set out in the appendix to this report, will be publicised on the County Council's website setting out full details of the Charter, including the services that the PPA will cover, fee levels and the template. Additionally, it is intended to directly contact major minerals and waste operators/agents, together with developers and agents involved in the County Council's own development, to make them aware of this service. All relevant information will be available as a brochure/leaflet which can be downloaded from the Council's website.

Review of the Planning Performance Agreement Charter

13. In addition to the charging rates being reviewed on an annual basis to reflect any pay awards, officers will regularly review the overall PPA Charter to assess its use and effectiveness, including identifying any improvements which can be made to it. Should substantial changes to the Charter be required, a report would be brought back for Members' consideration.

Financial Implications

14. Members should note that PPAs are a voluntary agreement and, as such, the Council has no control over which applicants will engage with the process. Officers intend to encourage their use for appropriate applications, however it is not possible to estimate how many PPAs will be entered into and therefore no estimate can be given as to how much income they will generate.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Human Rights Implications

16. Relevant issues arising out of consideration of the Human Rights Act have been assessed. Rights under Article 8 (Right to Respect for Private and Family Life), Article 1 of the First Protocol (Protection of Property) and Article 6 (Right to a Fair Trial) are those to be considered. In this case, however, there are no impacts of any substance on individuals and therefore no interference with rights safeguarded under these articles.

RECOMMENDATIONS

It is recommended that:

- 1) This Committee approves the introduction of the Planning Performance Agreement Charter set out in the appendix to this report.
- 2) A report be taken to Planning and Licensing Committee recommending approval of an amendment to Section 2A.2 (d) to that Committee's Code of Best Practice to read as follows (amendment shown below in ***bold italics***):

"Applications which have S106 agreements/Planning obligations ***or a Planning Performance Agreement*** and those which have other financial implications for the County Council".

Councillor John Cottee
Chair of Communities and Place Committee

For any enquiries about this report, please contact the report author: Jane Marsden-Dale,
Senior Project Officer, Tel: 0115 9932576

Constitutional Comments [RHC 19/12/2018]

17. Policy Committee is the appropriate body to consider the contents of this report by virtue of its terms of reference.

Financial Comments [SES 28/12/2018]

18. The financial implications are set out in paragraph 14.

Background Papers Available for Inspection

The application file available for public inspection by virtue of the Local Government (Access to Information) Act 1985.

Electoral Divisions and Members Affected

All

Nottinghamshire County Council

Planning Performance Agreements Charter

What is a Planning Performance Agreement?

A Planning Performance Agreement (PPA) is a project management tool which local planning authorities and applicants can use to agree timescales, actions and resources for handling particular planning applications. PPAs encourage joint working between applicants and local authorities but can also involve other stakeholders, such as consultees and local communities, helping to identify the preferred approach to community engagement, including the identification of the communities to involve, the process of engagement and the best approach to incorporating their views. PPAs are most likely to be used for larger applications with more complex issues but can be used for smaller schemes, based upon the key milestones that need to be adhered to. PPAs are not legally binding but are intended to be agreed in the spirit of a 'memorandum of understanding'.

PPAs can encompass the pre-application phase, the application phase and, should planning permission be granted, the post decision phase of a development. The Council and the applicant will agree the most appropriate process, format and content of the PPA which is proportionate to the scale of the project and the complexity of the issues to be addressed. The PPA will set out the agreed timetable, development objectives and responsibility for the required tasks.

The PPA will have a cost attached, to be borne by the applicant, but this will have no implications for whether the application is granted permission. The fee will cover additional resources relating to the project management work that goes beyond the Council's statutory duty of determining the planning application, in addition to any abnormal costs associated with the processing of the application. This resource will be used by the Council for additional capacity that is genuinely required to ensure a timely and effective service.

The payments agreed by the applicant and the Council will not exceed the cost of the additional work involved but will cover the administrative work involved in agreeing and implementing the PPA itself, to the extent that this goes beyond the authority's statutory function. The PPA fee will be paid by the applicant in addition to the nationally set planning application fee. For larger or more complex PPAs there is likely to be a framework for staggered or phased payment dates.

PPAs are intended to encourage early engagement. Ideally, the PPA will be drawn up, agreed and signed by all parties prior to the submission of the planning application during pre-application discussions. The agreed timetable for the PPA will supersede all statutory determination timeframes and the 26-week planning guarantee. If the Council fails to determine the application by the agreed date, then the applicant may appeal to the Secretary of State for non-determination in the usual way. The parties are encouraged to make the existence and content of the agreement publicly available to maintain the

integrity of the Council in its duty of determining planning applications in an impartial manner.

The benefits of Planning Performance Agreements

There are many recognised benefits of PPAs to all the parties involved including the local planning authority, the applicant and the community. Benefits include:

- Identification of key issues and relevant consultees at an early stage;
- Setting more realistic and predictable timetables, with a structure of deadlines and action points;
- Improved collaborative working between the key stakeholders;
- Better overall management of advice at pre-application and post application stages;
- Greater accountability, transparency and communication;
- Better project management with a guarantee of dedicated Council resources;
- Removal of statutory timescales for the determination of applications;
- Greater commitment from relevant consultees to respond in a timely manner, particularly internal consultees;
- Better commitment to community engagement and consultation, enabling communities to influence planning decisions;
- Ability to recover costs, thereby reducing the financial burden on Council resources.

Charging rates for PPAs

The costs associated with a PPA shall be agreed at the outset and shall be payable upon the signing of the PPA, unless the Council agrees to phased payments. The Council will charge a flat rate of £56 per hour, which includes VAT, for officers to provide services under a PPA. This rate will be charged throughout the process from meetings held at the pre-application stage, for application progress meetings, through to time spent at the post decision stage for discharging conditions or site monitoring. This rate reflects the average cost to the authority for planning officer time and will be reviewed on an annual basis.

Setting up the PPA itself will be subject to a flat fee of £400, based on an estimated six to eight hours of officer time required for this process which will involve completing the PPA template, identifying and agreeing the services to be provided and obtaining signatures from representatives of the Council and the applicant.

Services provided through the Planning Performance Agreement

The range of “enhanced” planning services that will be provided through a PPA are set out below.

Pre-application meetings/advice

It is anticipated that the Council and the applicant will hold meetings prior to the submission of the application to discuss matters relating to relevant planning policies/site history and specialist matters such as ecology/restoration, archaeology, flood risk etc. At these meetings an indicative timeframe for determining the planning application will also be discussed, in addition to discussing the most appropriate way to engage local communities before an application is submitted. The costs of any planning or other specialist officer involvement in these meetings shall be covered by the applicant through the PPA.

Pre-application community engagement

One of the key benefits of PPAs is the potential for enhanced engagement with local communities and to make early community engagement a fundamental part of the planning process. To achieve this the applicant will be expected to organise and facilitate community engagement event/s reflecting the communities likely to be affected by the proposed development. These events will provide an opportunity to take on board any comments and concerns raised by local residents or businesses and, where possible, address and incorporate these into the final design of the scheme. Where appropriate, this could include a site visit to the operator’s existing site/facility.

The applicant shall cover the costs of hiring any community facility required for these events. Planning and other appropriate Council officers shall attend such events, and their costs in doing so shall be covered through the PPA. The purpose of their attendance will be to explain the planning application process to the local community, including how to make representations to the Council, speaking at the Council’s Planning and Licensing committee and the likely timescales involved in determining the application, but shall not discuss the merits of the proposal.

Local Member involvement

Where relevant, planning officers will provide advice to the Local Member(s) about the draft proposals at the pre-application stage or at any other appropriate stage of the application. This would include informing the Local Member(s) of any public meetings or exhibitions to be held with the local community.

Application progress meetings

When an application is submitted, the applicant will be provided with a Progress Chart detailing an indicative timeframe for the determination of the application, including the target committee date. The PPA will provide for the holding of meetings approximately once a month following the submission of the application to allow for the Council and the applicant to discuss the progress of the application against the timescales set out in the Progress Chart and to amend the Progress Chart accordingly. The costs of any officer involvement in these meetings shall be covered by the applicant through the PPA.

Progress meetings will be used to identify of the need for the provision of additional information to be submitted by the applicant at the validation stage and any specialist information required following responses received from statutory and non-statutory consultees. Requests for additional information made under Regulation 25 of the Environmental Impact Assessment Regulations 2017 are likely to have implications for the determination timescale of the application due to the requirement to undertake additional formal publicity and consultation under these Regulations. The Progress Chart and the indicative determination date will be reviewed to reflect this.

Processing significant levels of public representations

Where the Council receives an unusually high number of representations in response to consultation and publicity undertaken on a planning application then the Council will seek to recover “costs” incurred in processing these. Over and above 50 representations is considered to be a reasonable threshold for including this cost within a PPA and is likely to relate to the most significant and controversial applications.

Specialist technical input required to address issues relating to the application

Given the complex nature of planning applications that the County Council deals with, the County Council may have to engage specialist technical advice to deal with a particular matter relating to a planning application which the broad range of statutory and non-statutory consultees have not been able respond to. It is considered reasonable for applicants to cover the costs of procuring such advice, including the procurement process itself, through the PPA.

Discharge of conditions/Site monitoring

If planning permission is granted for a planning application with an associated PPA, the PPA could also provide for any meetings between the Council and the applicant to discuss matters relating to the discharge of any conditions attached to the permission. The costs of any officer involvement in these meetings would again be covered by the applicant through the PPA.

Where appropriate, it may be necessary to undertake monitoring of sites during the construction phase, as well as once sites become operational, to ensure that conditions imposed to mitigate impacts are properly implemented and monitored. There is already provision for charging fees for monitoring minerals and landfill sites. Fees included within PPAs will relate to sites which fall outside this existing fee regime.

Review of this Planning Performance Agreement Charter

In addition to the charging rates being reviewed on an annual basis, officers will regularly review the overall PPA Charter to assess its use and effectiveness, including identifying any improvements which can be made to it. Further information about PPAs can be found on the County Council website.

Interested in entering into a Planning Performance Agreement?

For more information about setting up a Planning Performance Agreement please email the Development Management Team at development.management@nottsc.gov.uk

Sample template Planning Performance Agreement

Between:	<i>Applicant name</i>
and:	Nottinghamshire County Council (NCC)

Planning reference(s):	
Site location:	
Description of development:	
Applicant team:	
Council team:	

Objectives and terms of the Planning Performance Agreement (PPA)

The objectives of this PPA are to:

- Secure and facilitate collaborative working between the applicant, the Minerals/Waste/County Planning Authority (M/W/CPA) and other parties on the proposed development to which it relates from the earliest opportunity and on an ongoing basis throughout the planning process;
- Provide clarity in respect of the anticipated timescales, and the County Council's costs, for project managing the application from the pre-application stage through the application stage and post-determination;
- Allow for the early engagement with local communities likely to be affected by the proposed development in order to allow the applicant to address concerns and opportunities through the design of the proposal;
- Provide a framework to allow for the review and renegotiation of timescales associated with this PPA in the event that there are technical matters relating to the application which need to be resolved through a request for additional information (under Regulation 25 of the Environmental Impact Assessment Regulations where the application is an EIA application).

This PPA is subject to the following terms:

- This PPA does not give a guarantee of planning permission being granted. It relates to the collaborative working between the M/W/CPA, the applicant and the local community prior to the submission of, and during the consideration of, the planning application but not the decision itself;
- The attached Progress Chart is intended to set out the necessary steps in submitting and determining the planning application and to provide an indicative timeframe for the carrying out and completion of those steps. The applicant and NCC agree that the timetable will be kept under regular review and acknowledge that it may be subject to change. Specifically, the timetable will be reviewed when the application is submitted in order to identify a target date for the determination of the application at the County Council's Planning and Licensing Committee.
- If, during the progress of this application, either the applicant or NCC becomes aware of circumstances arising that are likely to lead to a delay in the completion of any of the steps in the Progress Chart, that party must inform the other party at the earliest opportunity in writing, providing brief reasons for the delay and an estimated revised time frame for completion of the relevant task. In such circumstances, NCC and the applicant shall work together collaboratively to review the Progress Chart and to agree any necessary revisions to the Progress Chart at the earliest opportunity;
- This agreement is made pursuant to Section 111 of the Local Government Act 1972, Section 93 of the Local Government Act 2003 and Section 1 of the Localism Act 2011;
- The parties to this agreement will endeavor to make available members of the project team to

- facilitate meetings within 7 working days from a formal written request, unless otherwise agreed;
- Confidentiality protocols will be agreed and applied to specific issues and/or information as they emerge.

Services to be provided through this Planning Performance Agreement

The M/W/CPA and the applicant agree that the following services shall be provided through this Planning Performance Agreement and shall be paid for by the applicant.

Setting up the PPA – this is subject to a flat fee of £400.

Pre-application meetings – the M/W/CPA and the applicant agree to hold meetings prior to the submission of the application to discuss matters relating to [insert issue(s) as required, such as ecology/restoration, archaeology, flood risk etc]. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA.

Pre-application community engagement – the applicant agrees to organise [a] community engagement event[s] reflecting the communities likely to be affected by the proposed development in order to take on board comments and concerns from local residents and, where possible, address and incorporate these into the final design of the scheme. [This could include a site visit to the operator's existing site/facility.] The applicant shall cover the costs of hiring any community facility required for this/these event[s]. Officers of the M/W/CPA shall attend such events, and their costs in doing so shall be covered through this PPA, in order to explain the application process to the local community, including making representations, speaking at committee and the likely timescales involved in determining the application, but shall not discuss the merits or otherwise of the proposal.

Application progress meetings – this PPA shall provide for the holding of meetings approximately once a month following the submission of the application in order to allow the M/W/CPA and the applicant to discuss the progress of the application against the timescales set out in the attached Progress Chart and to amend the Progress Chart accordingly. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA. For applications where further information is sought under Regulation 25 of the Environmental Impact Regulations this will impact upon timescales set out in the Progress Chart and will require a review of the indicative determination date.

Processing significant levels of public representations – if the application is subject to a significant level of public representation, then the applicant shall pay an agreed amount cover the additional officer costs associated with processing these representations.

Specialist technical input required to address issues relating to the application – if the M/W/CPA needs to procure the services of technical specialists to address issues relating to the application which cannot be addressed by statutory and non-statutory consultees, the applicant shall cover the costs of procuring this specialist advice, including the procurement process itself, through this PPA.

Discharge of conditions – in the event that planning permission is granted for the proposal, this PPA shall provide for any meetings between the M/W/CPA and the applicant to discuss matters relating to the discharge of any conditions attached to the permission. The costs of any M/W/CPA officer involvement in these meetings shall be covered by the applicant through this PPA.

Site monitoring – Where appropriate the PPA may include charges for site monitoring during the construction phase or once the site becomes operational. This will only apply to sites for which there is no provision for charging fees under existing Regulations for site monitoring.

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Costs for the services to be provided through this Planning Performance Agreement			
Task	Duration	Officers involved	Cost (inclusive of VAT)
Setting up the PPA	N/A	Team Manager Development Management	£400
Pre-application meetings	X hours per meeting	Case officer, Team Manager Development Management, specialist officers as required	£56 per hour per officer
Pre-application community events	1 day per event	Case officer, any specialist officer identified during pre-application meetings	£56 per hour per officer (including travel time)
Application progress meetings, approximately monthly	X hours per meeting	Case officer, Team Manager Development Management, specialist officers as required	£56 per hour per officer
Processing significant levels of public representation	To be determined based on the number of additional reps	Case officer, Planning Support Officer and other Business Support Officers as required	To be determined
Specialist technical advice (including procurement)	To be determined during procurement	Team Manager Development Management, Procurement Officers	To be determined
Discharge of conditions/ site monitoring	X hours per meeting	Case officer and specialist officers as required	£56 per hour per officer

4 Signatures
<p>I hereby agree to the terms set out above: On behalf of NOTTINGHAMSHIRE COUNTY COUNCIL as Minerals/Waste/County Planning Authority</p> <p>Name:</p> <p>Position:</p> <p>Authorised Signatory:</p> <p>Date:</p>

I hereby agree to the terms set out above:

On behalf of the applicant

Name:

Position:

Authorised Signatory:

Date:

Freedom of information

Your enquiry, together with any response made by the Council, will be made available for public inspection unless you confirm in writing to us that the information provided is commercially sensitive. If the Minerals Planning Authority receives a request to disclose information relating to the planning performance agreement under the Freedom of Information Act (FOI) or Environmental Information Regulations (EIR) they are obliged to do so unless the information is deemed exempt under the Act.

Note.

We can only withhold information under FOI or EIR if the information falls under one of the exemptions (FOI) or exceptions (EIR) set out in legislation. For certain pre-application issues the applicant would be advised to set out in writing the reasons why, and for how long, they feel any information relating to the case needs to remain confidential. However, whilst we will take account of these views, the final decision on whether the information should be withheld rests with the Council. The Council maintains compliance to the Data Protection Act and we will not release any personal information to third parties. The Council's Privacy Statement, setting out how we will deal with personal data, can be found at <http://www.nottinghamshire.gov.uk/global-content/privacy>

REPORT OF THE LEADER OF THE COUNTY COUNCIL**LINDHURST DEVELOPMENT SCHEME UPDATE****Purpose of the Report**

1. To report back to Committee on work undertaken to date on the options for future phases of the Lindhurst Development Scheme ('the Scheme').
2. To seek approval for the proposed option to dispose of the future phases without incurring additional capital expenditure or the additional risk associated with delivering further infrastructure and specifically to move forward to the implementation of Phase Two as outlined in the report.

Information

3. The Scheme is a major undertaking through a complex partnership arrangement to provide 1,700 new homes, including affordable housing, over 40 acres of high-tech offices and commercial and industrial premises, a new school and many other much needed community facilities.
4. The report to Policy Committee on 28 March 2018 informed Members of Phase One progress. Sales completions of Phase One have now concluded with all the residential plots sold to three major housebuilders with a total plan to deliver 519 residential units.
5. Construction of houses has commenced with a number already completed and sold to occupiers. Phase One also included the delivery of substantial highways infrastructure for the provision of spine roads and improvements to the existing highways network in order to accommodate the additional traffic generated by the new development.

The Proposed Approach for Future Phases

6. The phases of development for the Scheme are based upon an agreed masterplan and an outline planning permission granted by Mansfield Borough Council in 2013. The County Council's Finance & Property Committee was informed of the proposed phasing approach at its meeting on 19 September 2016.
7. The Lindhurst Group ('the Group'), with professional support from technical advisors, has reviewed the approach taken by the parties for Phase One in addition to undertaking a financial review of the project's cash flows. These reviews have ensured that the Group do not contravene the conditions of the planning permission.
8. The Group has also received speculative expressions of interest from third parties with alternative development proposals than previously envisaged by the parties for the

Scheme. These proposals and those of the Group require careful consideration in order to ensure best financial consideration for the Council and also to ensure that any proposals coming forward meet the Councils overarching policy objectives which support economic growth in the County.

9. The Group has considered the next phases of the Scheme with the objectives of repaying the Homes England loan at the earliest possible opportunity and therefore reduce the cost of servicing the debt; to ensure that no third party funding is required for the Scheme thereafter; to return development costs and values to the Principals at the earliest reasonable opportunity and to maximise returns at the earliest reasonable opportunity; and, to mitigate risk as far as is possible. Detailed financial appraisals of each option have been undertaken. Based on these appraisals, the Group concludes that the financial rewards and reduced risk elements make the option to dispose of the sites without additional capital outlay to be the preferred way forward.
10. In summary, there are two approaches for delivering future phases. The first option is to incur additional capital expenditure for internal infrastructure works (including construction of spine roads etc.). This option is likely to result in the Group dealing with a series of developers for small land parcels. The second, and preferred option, is to dispose of the future phases without incurring additional capital expenditure or the additional risk associated with delivering further infrastructure.

Phase Two Proposed Approach

11. If the proposed approach is approved the Group will proceed to take forward Phase Two to the market without additional capital expenditure on additional infrastructure. Phase Two includes the local centre and associated commercial uses, residential development including affordable housing, the medical centre, community uses and the school.
12. A further report seeking approval to disposal of land under Phase Two will be brought back to Policy Committee at a later date.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Reason/s for Recommendation/s

14. To ensure the continued viability of the project to provide 1,700 new homes, including affordable housing, over 40 acres of high-tech offices and commercial and industrial premises, a new school and many other much needed community facilities in the area

RECOMMENDATION/S

It is recommended:

- 1) That Policy Committee approves the proposed option to dispose of the future phases without incurring additional capital expenditure or the additional risk associated with delivering further infrastructure and specifically to move forward to the implementation of Phase Two.

Councillor Mrs Kay Cutts MBE
Leader of the County Council

For any enquiries about this report please contact: Steve Keating, Estates Surveyor –
Tel: 0115 9939397

Constitutional Comments (SSR 27.11.2018)

15. The recommendation set out in this report falls within the scope of decision which may be approved by Policy Committee

Financial Comments (GB 09.01.2019)

16. There are no direct financial implications as a result of this report. The proposals outlined in the report are based upon detailed financial appraisals which support the options recommended and are predicted to provide a more favourable financial return to the Council. Further approvals regarding approval to dispose of land will be required as the project progresses.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

Ward(s): Sutton Central & East, Mansfield South
Member(s): Cllr Samantha Deakin, Cllr Stephen Garner, Cllr Andy Sissons

REPORT OF THE LEADER OF THE COUNTY COUNCIL**OPERATIONAL DECISIONS ANNUAL REVIEW & QUARTERLY UPDATE
JULY – SEPTEMBER 2018****Purpose of the Report**

1. That Members confirm their continued support for the amendments to the authorising of operational decisions as originally approved by the Committee on 20 January 2014.
2. To update Members on the Operational Decisions taken July to September 2018.

Information and Advice

3. This report contains an exempt appendix, which is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) (Information relating to any individual and the business affairs of a particular person (including the authority holding that information)). The exempt appendix provides details of the terms agreed. Disclosure of this information would prejudice the parties' commercial interests.
4. At the meeting of the Finance & Property Committee in January 2014 approval was given to amend the list of day to day operational decisions which can be taken by the Director, subject to the chair of Finance & Property Committee determining whether operational decisions should still be reported to Committee. It was also agreed that a report should be submitted to the Finance & Property Committee, now Policy Committee on a quarterly basis outlining all operational decisions made, supplemented annually by a review report on Estate Management operational decisions.
5. In accordance with the above decision this is the fifth annual review report, together with the quarterly report covering July to September 2018 informing Policy Committee of Operational Decisions taken between those dates.
6. Committee approved amendments to the list of day to day operational decisions which can be taken by the Service Director, Investment & Growth in January 2014. Since January 2018 there have been some 97 such decisions.
7. In accordance with the recommendations in the report relevant Ward Members have been invited to comment on appropriate Estate Management decisions that are progressed via all operational decisions (except where Committee have been specifically advised otherwise).

8. Care was taken with disposals and the granting of leases, licences and the like to ensure best consideration has been achieved by reference to and tested against market value(s) and rates. All charges and other fees levied were appropriate and commensurate with the transaction.

9. Details of the decisions taken are shown below: -

SP	Ward(s)	TITLE	DESCRIPTION / open (extract from Operational decision)
3382	Sherwood Forest	Naish's Field, Church Street, Edwinstowe - Farm Business Tenancy	The land, known as Naish's Field, was originally allocated for the new Sherwood Forest Visitor Centre. It has been let on a Farm Business Tenancy (FBT) since the Council acquired the site in May 2008. Following the signing of an Agreement with NCC, the RSPB are taking over the management of Sherwood Forest Country Park. Planning Consent for the new Visitor Centre has been granted on land to the west & included within the Consent is an area of Naish's Field for a car park to serve the new Visitor Centre that is due to open in August. The remainder of the land that is not required for car parking is to be let on a FBT. Term: 5 years
3386	Toton, Chilwell & Attenborough	Alderman Pounder Infant and Nursery School - Academy Transfer	Conversion to Academy Status with 125 year lease.
3362	Mansfield South	Polish Church Windmill Lane, Mansfield – Lease extension	An extension to the existing lease which expires in 2021 for a further 15 year period.
3377	Arnold South	Arnbrook Children's Centre - Lease to Little Beans Childcare Ltd	Extend the current licence agreement to offer a lease at peppercorn rent with service charges in accordance with policy paper dated 16 May 2018. Term: 5 years.
3397	Selston	Holly Hill Primary, Selston - Lease to PSLA	To grant a lease to Pre School Learning Alliance of some rooms with shared use of other areas. Term: 5 years.
3387	Leake & Ruddington	East Leake Children's Centre - Lease to East Leake Pre-school	To grant a lease of the former Children's Centre with the right to licence one room to the afterschool club Active Minds. Term: 5 years
3389	Mansfield South	King Edward Primary School - Licence to Eds Club for Wraparound Care	The school propose to offer a number of rooms for the purposes of wraparound care to Eds Club by means of a 3 year licence.
3388	West Bridgford North	County Hall - Licence to occupy for 4 car spaces	Proposed to offer 4 car spaces on licence to Arc Partnership within the main car park at County Hall.
3402 LT	Eastwood	Hall Park Academy -	Hall Park Academy have requested to enter into a sub-lease with western Power to enable a new substation and

		Western Power to underlet a new substation and power supply	supply to the academy.
3400	Leake & Ruddington	71 sq. m. land adjacent to 1 Camelot Street, Ruddington, Nottingham NG11 6AS - Approval to Dispose	Stopping Up Order required for land currently forming part of the adopted highway. The resident currently occupies the land by way of a garden licence. Resident to acquire the freehold once the Stopping Up Order is complete.
3401	Leake & Ruddington	30 sq. m. land to the rear of 1 Shelton Gardens, Ruddington, Nottingham NG11 6BS - Approval to Dispose	Stopping Up Order required for land currently forming part of the adopted highway. The resident currently occupies the land by way of a garden licence. Resident to acquire the freehold once the Stopping Up Order is complete.
3404	Mansfield South	Kiosk Unit 2, Mansfield Bus Station, Quaker Way, Mansfield - Lease Extension	An extension to the existing lease which expires on 6 th October 2018 on the basis of a short term arrangement which permits flexibility to grant a lease to a new tenant.
3407	Sutton North	Kings Mill Hospital staff car park - Lease renewal	Terms have been agreed to enter into a new lease on the basis of a five year term at a commencing rental of £15,000 per annum with effect from 1 st October 2018 rising to £20,000 with effect from 1 st April 2019.
3417	Sherwood Forest	Sherwood Forest Country Park Nature Reserve - New Licence and SLA	This site is required for NCC Outdoor Environmental Educational Team (OEE) to continue its delivery of National Curriculum linked outdoor activities at Sherwood Forest NNR. Term - 3 years from 1 st September 2018
3383	Nuthall & Kimberley	Larkfields Infant School - Academy Conversion	Conversion to Academy Status with 125 year lease.
3384	Nuthall & Kimberley	Larkfields Junior School, Coronation Road, Nuthall Notts NG16 1EP	Conversion to Academy Status with 125 year lease.
3385	Nuthall & Kimberley	Larkfields Junior School (Academy Conversion) Lease of Caretaker's Property	Caretaker's property will be let to the Academy on a shorter term lease of 10 years at a peppercorn rent.
3395	Blidworth	Python Hill Primary School - Conversion to Academy Status	Conversion to Academy Status with 125 year lease.

3393 LT	Sutton North	Triple S Snooker Club, Mansfield Road, Skegby - Assignment of two leases with deposit deed	The premises are held by the snooker club under two ground leases. Current tenant is seeking to retire and transfer the business.
3416 LT	Sherwood Forest	Rufford Railway Access Bilsthorpe - Licence	The land has transferred to the Council following closure of the original railway line and is now part of the Sherwood Pines leisure facility. The land is bordered on both sides by Forestry Commission Land and they have requested permission to use two crossing points to enable them to access their land for harvesting/land management. Price: A peppercorn per annum.
3329	Radcliffe on Trent, Soar Valley, Farndon & Trent, Hucknall North, West Bridgford Nth	Surplus and Blight Residential Properties Rent Review	The County Council holds 7 non-operational residential properties which have been held for future road schemes or are former staff houses. The rents for these properties are reviewed every two years and since 2007 have been assessed on a market rent basis.
3422 LT	Calverton	Wayleave Consent for underground cable at the old Calverton Railway line (Longdale Lane)	A Wayleave has been requested by Western Power Distribution as part of works to install a section of underground cable where it crosses the old Railway line. Western Power Distribution will contribute towards the authorities legal and surveyor's fees.
3425	Arnold North	Arnold Hill Academy County Council Landscape Maintenance Depot - Consent for Assignment of the pre-emption agreement	Consent to Assign the pre-emption agreement from Trent Academies Group to Spencer Academy Trust
3419		410 sq. m. land to the rear of 2 Kneesall Grove, Hucknall NG15 7UJ - Approval to Dispose	Following the completion of the Hucknall Town Centre Improvement Scheme in November 2016 with the construction of the new relief road, known as Torkard Way, an area of land between this road and 2 Kneesall Grove, has been declared surplus by Via East Midlands Limited (Highways). During construction of the new road, informal discussions took place between the owners of 2 Kneesall Grove and Via East Midlands Ltd. regarding the future of the land for which the owners were interested in acquiring it to extend their garden. The land was of no value to anyone but the owner of 2 Kneesall Grove and a disposal would relieve the Highway Authority of future maintenance liabilities. Terms have subsequently been agreed with the owners of 2 Kneesall Grove.

Other Options Considered

- 10.Reduce the number of transactions that can be progressed by means of operational decisions, this would lead to a loss of the current advantages outlined within the

report which could prove problematic from a governance perspective. Lack of clarity on operational decisions may create uncertainty on whether a legal contract can be concluded without a committee decision.

11. An alternative option is to provide officers with delegated powers on routine estate decisions. This would require a significant change in the Council's constitutional arrangements and brings few added benefits beyond a clear and functioning operational decision process.

Reason/s for Recommendation/s

12. The decision making process requires a quarterly update and annual review to Policy Committee.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That Members confirm their continued support for the authorising of operational decisions as originally approved by the Committee on 20 January 2014.
- 2) To update Members on the Operational Decisions taken July to September 2018

Councillor Mrs Kay Cutts
Leader of the County Council

For any enquiries about this report please contact:
David Hughes, Service Director - Investment & Growth
Tel: 0115 9773825

Constitutional Comments (CEH 27.12.18)

14. The recommendation falls within the remit of Policy Committee under its terms of reference.

Financial Comments (SES 28.12.2018)

15. There are no financial implications arising directly from this report.

Background Papers and Published Documents

1. Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

2. Ward(s): All
Member(s): All

**REPORT OF THE SERVICE DIRECTOR, CUSTOMERS, GOVERNANCE AND
EMPLOYEES****WORK PROGRAMME****Purpose of the Report**

- 1). To review the Committee's work programme for 2018-19.

Information

- 2). The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
- 3). The attached work programme includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
- 4). The Policy Committee will be asked to determine policies, strategies and statutory plans developed or reviewed by other Committees of the Council. Committee Chairmen are invited to advise the Policy Committee of any additional policy reviews that are being considered.
- 5). The following changes have been made since the work programme was published in the agenda for the last meeting.
 - 5.1. The following items were added to the agenda for January 2019:-
 - Financial support to students in post 16 education and exceptional payments for school clothing and footwear 2019/20
 - Pioneering Careers Local Programme
 - Operational Decisions Annual Review and Quarterly Update
 - 5.2. following items were added to the agenda for February 2019:-
 - Schools and Early Years Funding: agreement of the local funding formula for 2019-20
 - Direct Payments : Update to the Disclosure and Barring Service Section
 - 3471 – Demolition of the Former Sherwood E-Act Academy
 - Former Rufford Colliery Tip: Re-working Project
 - Improvement and Change Sub-Committee Update on monitoring of Performance

- 5.3. following items were added to the agenda for March 2019:-
- Departmental Strategies 2019-20
 - Planning and Performance Management Framework
 - Operational Property Decisions – Quarterly Update
- 5.4. The following item was removed from the agenda for the January 2019, and from the Work programme:-
- The Council's approach to Inward Investment
- 5.5. The following items were deferred from January 2019 to March 2019:-
- Changes to the Protection of Property and Funeral Arrangements Policy
 - Disposal of land at Fields Farm Close, Willoughby-on-the-Wolds

Other Options Considered

6) None.

Reason for Recommendation

7) To assist the Committee in preparing and managing its work programme.

Statutory and Policy Implications

8) This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward

Service Director, Customers, Governance and Employees

For any enquiries about this report please contact: Keith Ford, Team Manager, Democratic Services, Tel: 0115 9772590

Constitutional Comments (SLB)

9) The Committee has authority to consider the matters set out in this report by virtue of its terms of reference

Financial Comments (NS)

10) There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All

POLICY COMMITTEE - WORK PROGRAMME (AS AT 15 JANUARY 2018)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
13 February 2019			
Schools and Early Years Funding: agreement of the local funding formula for 2019-20	To seek approval for the adoption of the Nottinghamshire Schools and Early Years local funding formula, as recommended by the Schools Forum, for the financial year 2019-20.	Colin Pettigrew	Marion Clay / Sue Summerscales
Direct Payments : Update to the Disclosure and Barring Service Section		Melanie Brooks	Paul Johnson
2018 Nottinghamshire Residents' Survey Results	To provide Committee with the findings of the most recent residents' survey.	Marjorie Toward	Paul Belfield
Visitor Economy Strategy		Adrian Smith	Mandy Ramm
Ruddington Youth & Community Centre	Proposed Disposal	Adrian Smith	David Hughes/David Cox
Update on City of Nottingham and Nottinghamshire Economic Prosperity Committee, the Local Enterprise Partnership and the Midlands Engine	Update report on the Local Enterprise Partnership.	Adrian Smith	Nicola McCoy-Brown
3471 – Demolition of the Former Sherwood E-Act Academy	Proposed Demolition	Adrian Smith	David Cox
Former Rufford Colliery Tip: Re-working project	Proposed recovery of waste coal fines from the site	Adrian Smith	Heather Stokes
Improvement and Change Sub-Committee Update on monitoring of Performance	Feedback report from the Sub-Committee	Marje Toward	Matt Garrard
20 March 2019			
Facilitation of Tax Evasion Policy Statement	To agree the Policy Statement as recommended by Governance & Ethics Committee	Nigel Stevenson	Simon Lacey
Disposal of land at Fields Farm Close, Willoughby-on-the-Wolds	Approve Land Disposal	David Hughes	Steve Keating

Changes to the Protection of Property and Funeral Arrangements Policy	To approve the revised Policy.	Melanie Brooks	Mark McCall
Departmental Strategies 2019-20	To approve updated Departmental Strategies for 2019 - 2020	Nigel Stevenson	Matthew Garrard
Planning and Performance Management Framework	To approve updates to the Council's Planning and Performance Management Framework	Anthony May	Matthew Garrard
Operational Decisions Quarterly Update – October 2018-December 2018	To consider an update on operational Property decisions taken in October 2018 – December 2018	David Hughes	
The Arc Partnership quarterly performance report	Quarterly performance report on the Arc Partnership	Derek Higton	Phil Berrill
24 April 2019			
22 May 2019			
19 June 2019			
Nottinghamshire Highway Design Guide	Adoption of Guide as policy.	Adrian Smith	Sally Gill
17 July 2019			
Safer Nottinghamshire Board Update	To provide an update on the work of the Board.	Anthony May	Vicky Cropley