Nottinghamshire County Council

Finance and Major Contracts Management Committee

Monday, 18 March 2019 at 14:00

County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

1	Minutes of the last meeting held on 11 February 2019	5 - 8
2	Apologies for Absence	
3	Declarations of Interests by Members and Officers:- (see note below) (a) Disclosable Pecuniary Interests (b) Private Interests (pecuniary and non-pecuniary)	
4	Financial Monitoring Report Period 10 2018-19	9 - 28
5	CIPFA Conference 2019	29 - 32
6	Latest Estimated Costs - Demolition of Former Sherwood E-Act Academy School, Gedling	33 - 36
7	Catering Cleaning Landscaping Services - 2 Year Pricing Strategy	37 - 40
8	Future Arrangements for County Supplies	41 - 44
9	Work Programme	45 - 48

10 EXCLUSION OF THE PUBLIC

EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:-

"That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in Schedule 12A of the Local Government Act 1972, as amended, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information."

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

11 Exempt appendices to reports:

11a Catering, Cleaning & Landscaping Services - 2 Year Pricing Strategy EXEMPT Appendix

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

11b Future Arrangements for County Supplies EXEMPT Appendix

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Notes

(1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.

(2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

(3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Peter Barker (Tel. 0115 977 4416) or a colleague in Democratic Services prior to the meeting.

(4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

(5) This agenda and its associated reports are available to view online via an online calendar - http://www.nottinghamshire.gov.uk/dms/Meetings.aspx

Nottinghamshire County Council

minutes

Meeting	FINANCE AND MAJOR CONTRACTS MANAGEMENT COMMITTEE
Date	11th February 2019 (commencing at 2.00pm)

Membership
Persons absent are marked with an 'A'

COUNCILLORS

Richard Jackson (Chair)

Richard Butler	Rachel Madden – A
Mrs Kay Cutts MBE	Diana Meale
John Clarke	Mike Pringle
Keith Girling	Francis Purdue-Horan
Eric Kerry	Alan Rhodes

OFFICERS IN ATTENDANCE

Pete Barker	Democratic Services Officer
Derek Higton	Service Director - Place and Communities
Phil Berrill	Team Manager - Place Department
Keith Palframan	Group Manager - Finance Strategy & Compliance
Dan Maher	Managing Director - Arc Partnership
Nigel Stevenson	Service Director - Finance, Infrastructure & Improvement

1. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 14th January 2019, having been circulated to all Members, were taken as read and were confirmed, and were signed by the Chair.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Madden (illness) who was due to replace Councillor Hollis.

Councillor Cutts replaced Councillor Roger Jackson, Councillor Purdue-Horan replaced Councillor Ogle and Councillor Butler replaced Councillor Quigley MBE, all for this meeting only.

3. DECLARATIONS OF INTEREST

There were no declarations of interest.

4. BUDGET REPORT

RESOLVED: 2019/008

That a report be prepared for County Council on 28th February 2019 based on the budget proposals as set out in the report.

5. FINANCIAL MONITORING REPORT: PERIOD 9 2018/19

RESOLVED: 2019/009

That the variation to the capital programme be approved.

6. LOCAL GOVERNMENT FINANCE

RESOLVED: 2019/010

That the S151 Officer, in consultation with the Chair of Finance & Major Contracts Management Committee, be authorised to send final responses to the consultations by the deadline 21st February 2019.

7. BETTER CARE FUND POOLED BUDGET – Q2 2018/19 RECONCILIATION AND BCF POOLED FUND AGREEMENT FOR 2019/20

RESOLVED: 2019/011

That the Better Care Fund section 75 pooled budget for 2019/20 be approved, subject to amendments proposed by the Governing Bodies of the Clinical Commissioning Groups (CCG).

8. LATEST ESTIMATED COST: SCHOOLS BUILDING IMPROVEMENT PROGRAMME 2018/19

RESOLVED: 2019/012

That the Latest Estimated Costs for the 2018/19 Schools Building Improvement Programme be approved.

9. WORK PROGRAMME

RESOLVED: 2019/013

That a detailed report on the 2018/19 Schools Building Improvement Programme be brought to a future meeting of Committee.

The meeting closed at 2.38pm

CHAIR

Nottinghamshire County Council

Report to Finance and Major Contracts Management Committee

18 March 2019

Agenda Item: 4

REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE AND IMPROVEMENT

FINANCIAL MONITORING REPORT: PERIOD 10 2018/19

Purpose of the Report

1. To provide a summary of the Committee revenue budgets for 2018/19.
2. To provide a summary of capital programme expenditure to date, year-end forecasts and approve a variation to the capital programme.
3. To request approval for allocations from the 2019/20 contingency budget.
4. To inform Members of the Council's Balance Sheet transactions.
5. To provide Members with an update from the Accounts Payable and Accounts Receivable teams.
6. To provide Members with an update from the Procurement Team.

Information

Background

7. The Council approved the 2018/19 budget at its meeting on 28 February 2018. As with previous financial years, progress updates will be closely monitored and reported to management and Committee each month.

Summary Revenue Position

8. The table below summarises the revenue budgets for each Committee for the current financial year. A £5.7m net overspend is currently predicted. As a consequence of the in-year overspend and the significant financial challenges facing the Council over the medium term, the key message to effectively manage budgets and, wherever possible, deliver in-year savings is being reinforced.

Table 1 – Summary Revenue Position

Forecast Variance as at Period 09 £'000	Committee	Annual Budget £'000	Actual to Period 10 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
6,366	Children & Young People's	121,454	103,397	128,031	6,577
(497)	Adult Social Care & Public Health	204,508	159,096	203,260	(1,248)
1,190	Communities & Place	123,888	105,779	124,741	853
(489)	Policy	35,208	36,239	34,698	(510)
(355)	Finance & Major Contracts Management	3,172	3,148	2,817	(355)
87	Governance & Ethics	7,285	5,980	7,380	95
(66)	Personnel	15,048	15,148	15,031	(17)
6,236	**Net Committee (under)/overspend**	**510,563**	**428,787**	**515,958**	**5,395**
(1,521)	Central items	(14,060)	(29,397)	(15,593)	(1,533)
-	Schools Expenditure	295	-	295	-
(168)	Contribution to/(from) Traders	750	347	556	(194)
4,547	**Forecast prior to use of reserves**	**497,548**	**399,737**	**501,216**	**3,668**
747	Transfer to / (from) Corporate Reserves	(9,347)	(2,132)	(8,601)	746
452	Transfer to / (from) Departmental Reserves	(5,442)	(328)	(4,174)	1,268
-	Transfer to / (from) General Fund	(1,529)	-	(1,529)	-
5,746	**Net County Council Budget Requirement**	**481,230**	**397,277**	**486,912**	**5,682**

Committee and Central Items

The main variations that have been identified are explained in the following section.

Children & Young People's (£6.6m overspend, 5.4% of annual budget)

9. The overspend has been caused primarily by rapidly increased demand for children's care services. Allied with unavoidably high unit costs this has had a large impact on demand led budgets. Child in Need cases have also increased significantly. This increased demand is also being experienced nationally and consequently adds additional market pressures.

10. The major contributing variances are:

- Staffing in Hard to Recruit Teams (including leaving care, looked after children (LAC), emergency duty, etc.) and other Social Work teams is forecast to overspend by £1.8m due to a combination of staffing changes including permanent recruitment to vacancies, temporary staff to respond to workload issues and agency workers. This includes the Assessment and District Child Protection Teams which continue to have high demand and caseloads. The agency challenge panel continues to approve all usage of agency staff.
- External Placements for LAC are forecast to overspend by £5.4m, of which £2.2m is due to the recent and sustained growth in the number of Independent Fostering Agency (IFA) placements which are not expected to significantly reduce over the year, together with £3.1m Residential and £0.9m on semi-independent spot placements. This is partially offset by a contribution from the Troubled Families Reserve of £0.6m and a temporary

£0.2m reduced recharge from Supported Accommodation. Overall external placements increased by a net of 7 in the month, whereas numbers were expected to reduce slightly (taking into account scheduled leavers and new growth). Once again, there were a number of sibling groups going into IFA placements thus explaining the majority of the increased LAC numbers. Additional cost is also being incurred as a result of price rises in the care market as demand outstrips supply. Considerable work has been undertaken to better predict future need and to construct appropriate budgets, although the situation will remain volatile.

- There is a forecast underspend of £0.4m in Early Help Services due to increased income generated by outdoor education in accordance with their commercial development, together with underspends in the Family Service.
- A number of further minor variations, totalling a £0.2m underspend, have been identified across the service.

11. A number of budget control measures are in place across the Children and Young People's Committee as follows:

- Instruction to all Group Managers to scrutinise and restrict all non-essential expenditure. This will be followed up with a further "line by line" budget review.
- Ongoing challenge and development of existing block contracts for residential care.
- Proposed increased frequency of Agency Worker Challenge Panels.
- Bringing forward proposals to increase the number of internal foster carers.
- Various measures will be implemented through the department's Remodelling Practice programme (fieldwork staffing arrangements).

Adult Social Care & Public Health (forecast £1.2m underspend, 0.6% of annual budget)

12. The major variances on care packages are as follows :

- Older Adults across the County are forecasting an overspend of £0.6m, largely in the areas of long term residential and nursing care and homecare.
- Younger Adults across the County are forecast to overspend by £0.7m, largely in the areas of long term residential and nursing care and supported living.
- A forecast £0.3m overspend against Reablement.
- A forecasting underspend of £0.4m has also been identified across a range of cost centres.

13. The Strategic Commissioning, Accessing and Safeguarding Division is reporting an underspend of £1.6m due mainly to service user contributions (£1.0m) slower in-year costs relating to the advocacy contract (£0.4m) and an underspend in the Early Intervention and Prevention commissioning team (£0.2m).

14. The Transformation Division is forecasting an underspend of £0.6m mainly on the Improved Better Care Fund, as a result of holding vacancies across divisions in order to mitigate the pressure of care package demand

15. Public Health is currently forecasting an underspend of £0.2m, due mainly to an underspend on Directorate staffing, the Substance Misuse and Obesity Programmes, partially offset by an

overspend against the Sexual Health Programme. The overall County Council forecast assumes that this net underspend will be transferred to the Public Health reserve.

Communities & Place (forecast £0.9m overspend, 0.7% of annual budget)

16. There is currently a forecast overspend of £1.5m against the SEND / home to school transport budget. A review of transport provision is currently taking place with reference to changing demand and the efficiency of routes. A retendering process has been undertaken the results of this exercise will be reported in due course.

17. The budget for concessionary fares is forecast to underspend by £0.5m following favourable contract settlement values with transport operators.

18. The highways retained client budget is forecast to underspend by £0.2m due mainly to additional income on residential parking permits.

19. The Waste Retained Client budget is forecast to overspend by £0.1m due to reduced levels of trade waste income, together with increased costs of recycling credits to the district councils.

Policy (forecast £0.5m underspend, 1.5% of annual budget)

20. The committee is reporting a forecast underspending of £0.5m. This mainly relates to:

- An underspend of £0.3m due predominantly to less use of external legal advisers during the Independent Inquiry into Child Sexual Abuse (IICSA) than originally anticipated, whose work was focussed on the public hearing process, rather than the preparation of the corporate witness statement(s), which was led by the Council. The IICSA team budget is funded from a corporate reserve, so there is a corresponding overspend to reflect a reduced drawdown.
- Vacancies savings totalling £0.2m within the Chief Executive's directorate following the restructuring, in addition to vacancy savings in the property commissioning team.

Trading Services

21. County Supplies are forecasting a deficit of £0.5m, £0.3m is associated with trading losses and £0.2m with their recent relocation to Huthwaite. There is no reserve to cover this overspend.

22. The anticipated draw-down from Cleaning, Catering and Landscapes Services Reserves to fund deficits/savings is £1.0m, from current Reserve balances of £1.1m, meaning any similar losses in 2019/20 would be largely unfunded. This does not include potential redundancy costs resulting from any future restructure.

23. The remaining trading services are predicting a surplus of £0.7m which will be transferred to reserves to fund capital projects or smooth future losses.

Central Items (forecast £1.5m underspend)

24. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and capital charges.

25. At the time of setting the 2018/19 budget, several funding allocations had not been announced, specifically with regard to the impact of business rates revaluations and, therefore, assumptions about certain grants were made based on the best information available at the time. Throughout the year confirmations are received and current forecasts suggest a net additional grant of £2.8m will be received in 2018/19.

26. Interest payments fluctuate depending on expectations of future rates and anticipated slippage on the capital programme. Current Treasury Management forecasts suggest a net underspend on interest of £1.0m. There is a net £0.2m underspend across the other central items.

27. Employer's pension contributions are currently predicted to over-recover (£0.5m) the amount required by the actuary to fund the deficit. As per previous practice, the final surplus amount will be transferred to the workforce reserve to cover potential under-recoveries in the future.

28. In-year capital expenditure and capital receipt forecasts continue to be monitored and an assessment to agree a prudent Minimum Revenue Provision (MRP) charge will be made as part of the final accounts process.

29. In 2017/18 local authorities contributed £2.7m into the Non-Domestic Rates (NDR) Pool reserve. Chief Executives have recently taken the decision to re-allocate this funding directly back to local authorities and budgets have been adjusted accordingly. In addition, a report to Policy Committee in February 2019 sought £0.2m of funding to resource the work of the HS2 delivery team. This work will be funded from Nottinghamshire's NDR reserve.

30. The Council's budget includes a main contingency budget of £5.5m to cover redundancy costs, slippage of savings, additional requirement for the 2018/19 pay award and unforeseen events. Following a half yearly review of the commitments made against this contingency, a forecast underspend of £1.0m has been identified. This will continue to be reviewed throughout the year.

31. Also, in 2018/19 a number of demand and inflationary pressures have been identified that have a high degree of uncertainty with regard to likelihood, value and profiling. As such, an additional provision of £4.1m has been made within contingency to fund these pressures should they arise. Finance and Major Contracts Management Committee or the Section 151 Officer are required to approve the release of contingency funds.

32. To date the Section 151 Officer has approved release of £0.7m to fund pressures that have now materialised, leaving £3.4m left in the additional contingency budget. This will continue to be assessed throughout the year.

Request for Contingency

33. A £25,000 request for contingency was submitted to Children and Young People's Committee in February 2019 to fund the cost of proposed work to complete a review of support staff to Children's Residential Homes. It is expected to be spent in 2019/20.

34. In addition, a bid of £62,500 has been submitted by the Policy Committee (February 2019) to meet Nottinghamshire's share of D2N2 Local Enterprise Partnership match funding in 2019/20. As in previous years, each of the four upper tier Local Authorities contribute the same amount to lever in £250,000 from central government in 'core funds'.

35. A further bid of £25,000 to fund the completion and unveiling of the Great War Memorial on Victoria Embankment has been submitted by the Policy Committee (February 2019).

Progress with savings and risks to the forecast

36. Council on 28 February 2018 approved savings proposals of £15.6m for delivery over the four year period 2018-22. These proposals are in addition to those approved previously by County Council. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn. The progress of the Council's current savings programme is reported to the Improvement and Change Sub-Committee on a regular basis. This report highlights all projects that are either experiencing obstacles or are at risk, the latest being 4 March 2019.

37. The approved 2018/19 budget was set against a background of assumptions and on-going risks, specifically with regard to the demand for Council services in the areas of Children and Adult Social Care where safeguarding takes priority. These high risk areas will continue to be monitored closely during the year through the robust monthly budget management process and reported back to Committee.

Balance Sheet
General Fund Balance

38. Members approved the 2017/18 closing General Fund Balance of £30.9m at Council on 12 July 2018. The 2018/19 budget approves utilisation of £1.6m of balances which will result in a closing balance of £29.3m at the end of the current financial year. This is 6.1% of the budget requirement. Factoring in the projected overspend the closing balance is now projected to be £23.6m.

Capital Programme

39. Table 2 summarises changes in the gross Capital Programme for 2018/19 since approval of the original Programme in the Budget Report (Council 28/02/18):

Table 2 – Revised Capital Programme for 2018/19

	2018/19 £'000	2018/19 £'000
Approved per Council (Budget Report 2018/19)		112,771
Variations funded from County Council Allocations :		
Net slippage from 2017/18 and financing adjustments	(7,796)	
		(7,796)
Variations funded from other sources :		
Net variation from 2017/18 and financing adjustments	(7,300)	
		(7,300)
Revised Gross Capital Programme		**97,675**

40. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 10.

Table 3 – Capital Expenditure and Forecasts as at Period 10

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 10 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People's	24,705	15,405	23,444	(1,261)
Adult Social Care & Public Health	3,523	799	3,523	-
Communities & Place	54,160	30,566	53,696	(464)
Policy	15,100	8,655	14,787	(313)
Finance & Major Contracts Mngt	180	23	180	-
Personnel	7	-	7	-
Contingency	-	-	-	-
Total	**97,675**	**55,448**	**95,637**	**(2,038)**

Children & Young People's

41. In the Children and Young People's Committee capital programme, a forecast underspend of £1.2m has been identified. This is mainly due to £0.9m forecast slippage against the School Places Programme as forecasts have been adjusted to reflect current project profiles.

Financing the Approved Capital Programme

42. Table 4 summarises the financing of the overall approved Capital Programme for 2018/19.

Table 4 – Financing of the Approved Capital Programme for 2018/19

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People's	5,389	19,052	125	139	24,705
Adult Social Care & Public Health	2,408	1,115	-	-	3,523
Communities & Place	19,192	32,115	1,501	1,352	54,160
Policy	14,850	214	-	36	15,100
Finance & Major Contracts Mngt	-	-	-	180	180
Personnel	7	-	-	-	7
Contingency	-	-	-	-	-
Total	**41,846**	**52,496**	**1,626**	**1,707**	**97,675**

43. It is anticipated that borrowing in 2018/19 will decrease by £9.8m from the forecast in the Budget Report 2018/19 (Council 28/02/2018). This increase is primarily a consequence of:

- £7.8m of net slippage from 2017/18 to 2018/19 and financing adjustments funded by capital allocations.
- Net slippage in 2018/19 of £2.0m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

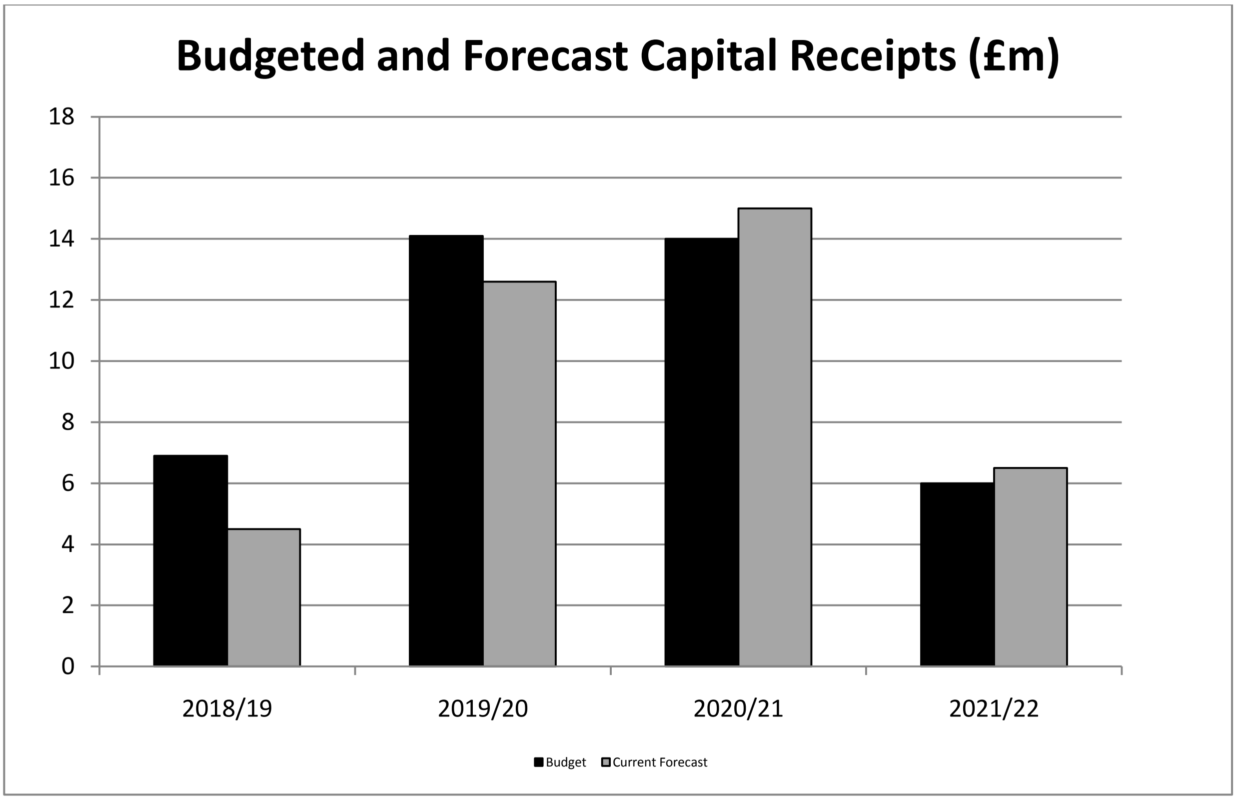
Prudential Indicator Monitoring

44. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the operational boundary and the authorised limit.

Capital Receipts Monitoring

45. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property.

46. The chart below shows the budgeted and forecast capital receipts for the four years to 2021/22.



47. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2018/19 (Council 28/02/2018). These capital receipts budgets prudently incorporated slippage, giving a degree of "protection" from the risk of non-delivery.

48. The capital receipt forecast for 2018/19 is £4.5m. To date in 2018/19, capital receipts totalling £4.3m have been received.

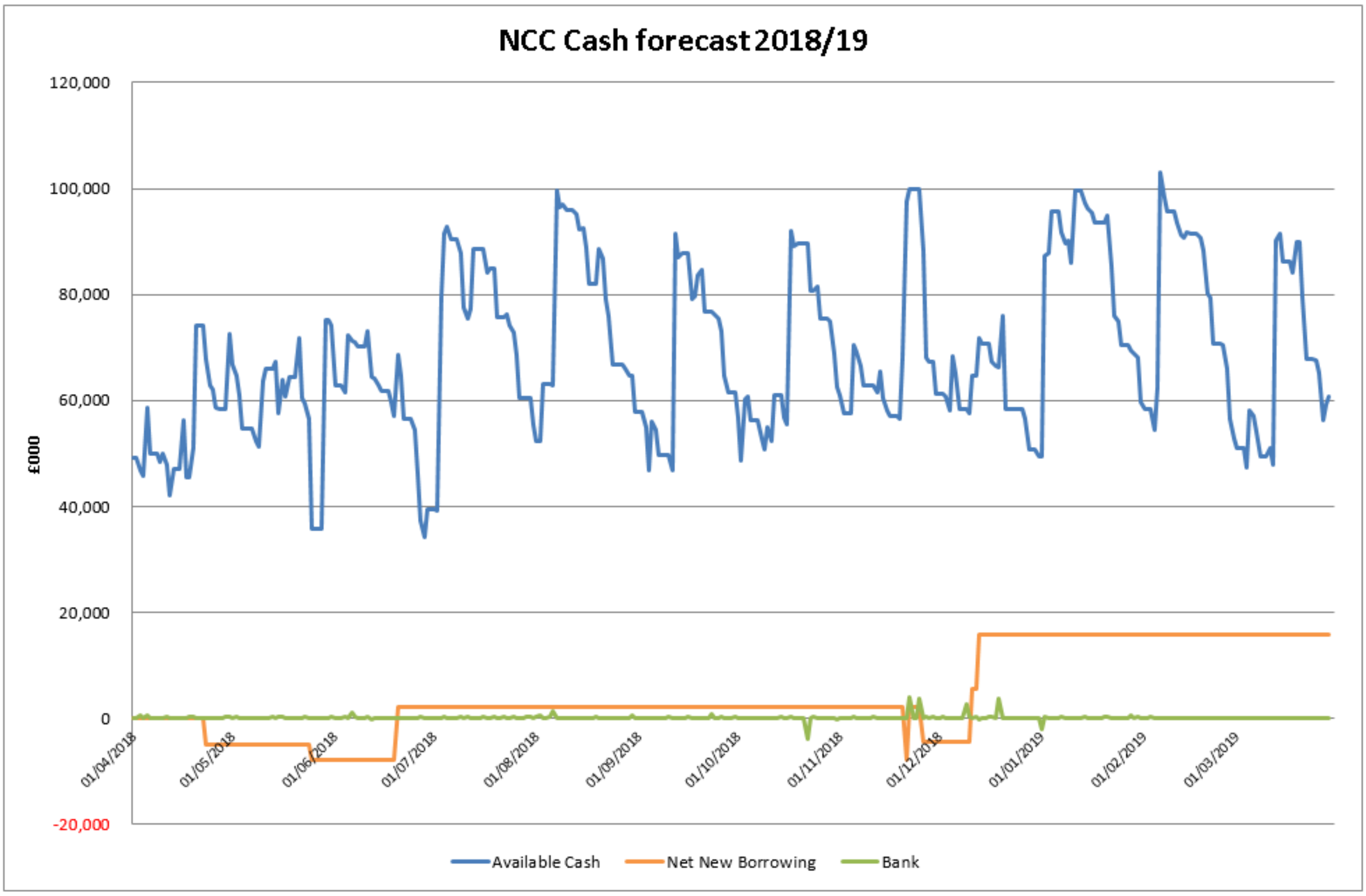
49. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than the forecast.

50. Current Council policy (Budget Report 2018/19) is to use the first £3.8m of capital receipts to fund in-year transformation costs. Any capital receipts in excess of this will be set against the principal of previous years' borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

Treasury Management

51. Daily cash management aims for a closing nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group.

52. The Cash forecast chart below shows the forecast cash flow position for the financial year 2018/19. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. Cash outflows, in particular capital expenditure, tend to increase later in the year, and the chart below reflects this.

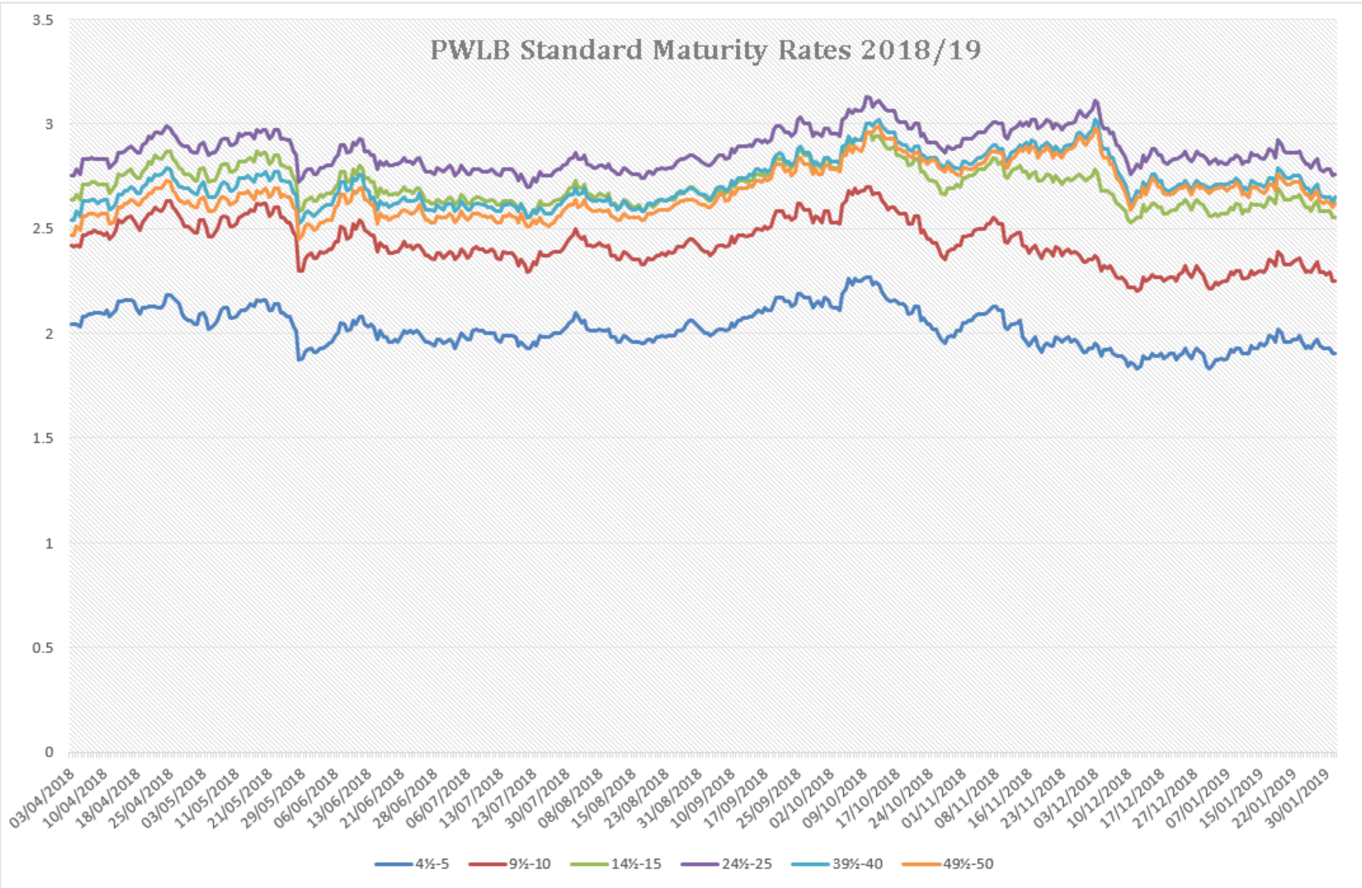


53. The chart above gives the following information:

Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.
Bank	That element of surplus cash held in the Council's Barclays Bank account.

54. The Treasury Management Strategy for 2018/19 identified a need to borrow approximately £45m over the course of the year to (a) fund the capital programme, (b) replenish internal balances and to (c) replace maturing debt. After the 2017/18 accounts closure this forecast was revised to £52m. £10m of this was taken in June, a further £10m in November, and £20m in December. £24.3m of debt has been redeemed over the same period. This includes a £10m LOBO from Royal Bank of Scotland (RBS).

55. PWLB interest rates continue to be monitored closely to allow changes - or potential changes - in rates to feed into decisions on new borrowing. The Council remains able to take advantage of the PWLB "certainty rate" which is 0.2% below the standard rates. The chart below shows the movement in standard PWLB maturity rates over the course of 2018 to date.

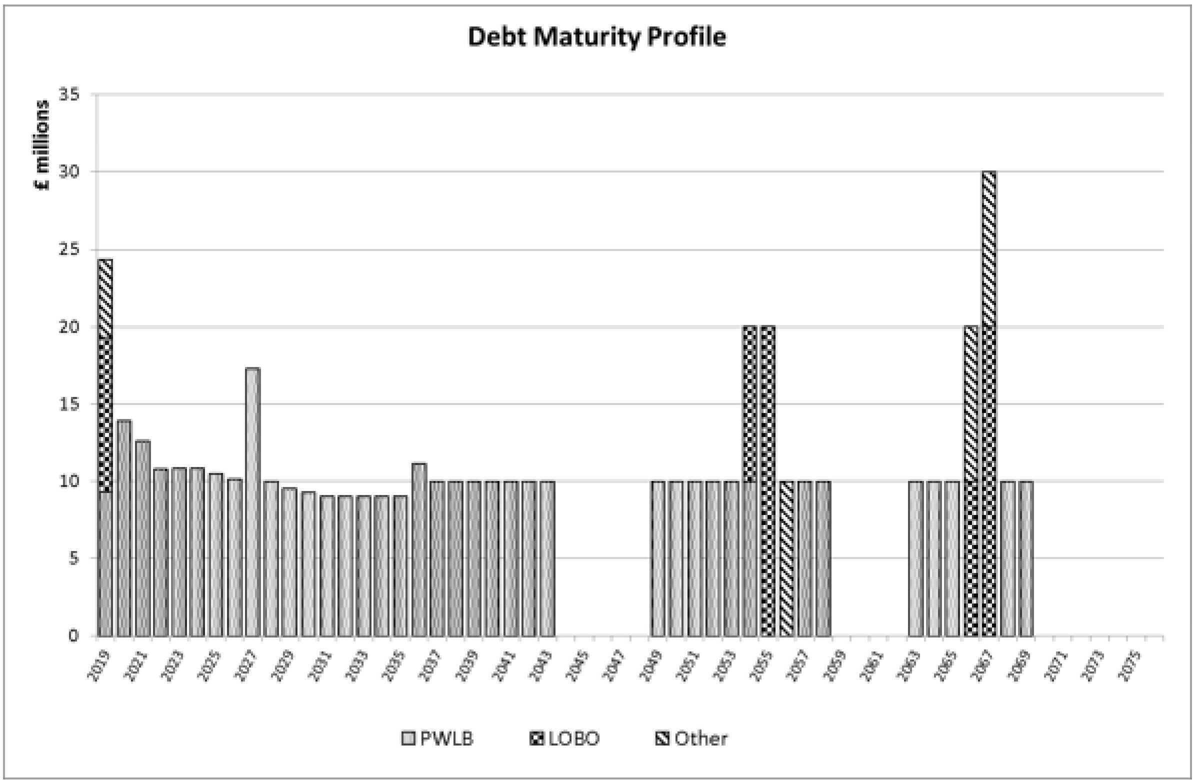


56. Borrowing decisions will take account of a number of factors including:
- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators.

57. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 50 years. When deciding on the lengths of future loans the Council will factor in any gaps in its maturity profile, with a view to minimising interest rate risk, but will consider this alongside other financial factors.

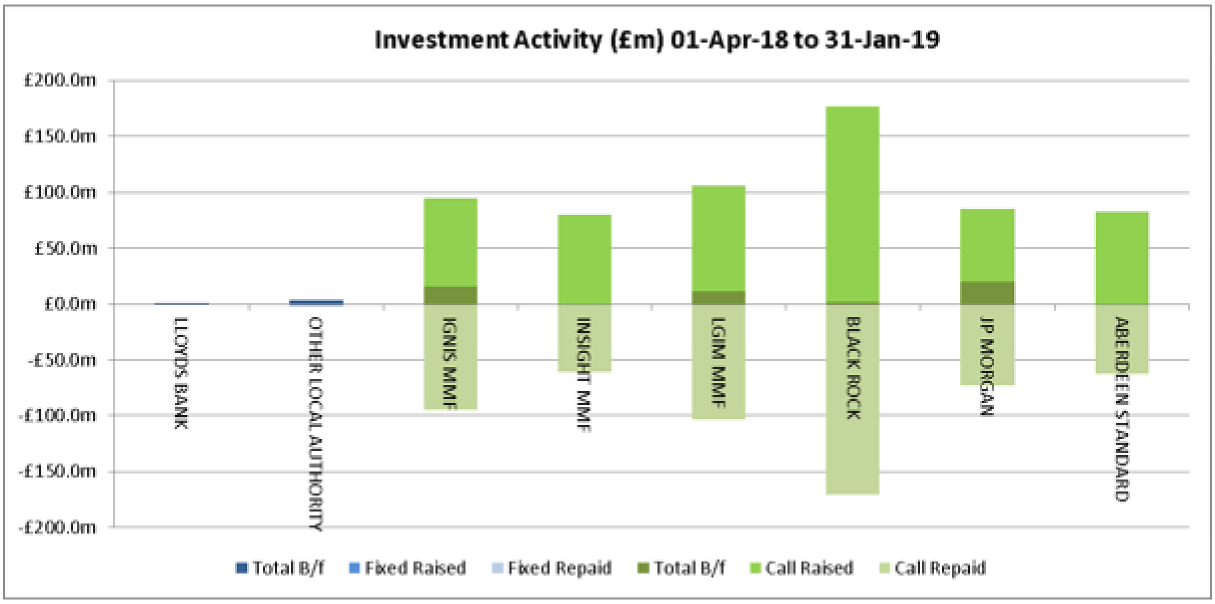
58. Longer-term borrowing (maturities up to 60 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). These loans are treated as fixed rate loans (on the basis that, if the lender ever opts to increase the rate, the Council will repay the loan) and were all taken at rates lower than the prevailing PWLB rate at the time. However, LOBOs could actually mature at various points before then, exposing the Council to some refinancing risk. A £10m LOBO was redeemed in November 2018 following an offer from RBS.

59. The 'other' loans denote borrowing from the money markets where the main objective was to minimise interest costs, and also includes loans from Barclays Bank that were converted from LOBOs to fixed-term loans in 2016.



60. The investment activity for 2018/19 is summarised in the chart and table below. Outstanding investment balances totalled £54m at the start of the year and approximately £61m at the month-end.

	Total B/F £ 000's	Raised £ 000's	Repaid £ 000's	Outstanding £ 000's
Lloyds Bank	1,000	-	-	1,000
Other Local Authority	3,500	-	(3,000)	500
IGNIS MMF	15,500	79,150	(94,650)	-
INSIGHT MMF	-	80,450	(60,950)	19,500
LGIM MMF	11,400	94,770	(103,820)	2,350
Black Rock	2,150	174,550	(170,550)	6,150
JP Morgan	20,000	65,000	(73,250)	11,750
Aberdeen Standard	-	82,650	(62,650)	20,000
Total	**53,550**	**576,570**	**(568,870)**	**61,250**



61. As part of the Council's risk management processes all counterparty ratings are regularly monitored and lending restrictions changed accordingly.

Debt Recovery Performance

62. The debt position at the end of Quarter 3 shows a slight increase in the over 6 month debt positions from Quarter 2 but improvement in overall debtor totals.

63. The residential and domiciliary debts debt figures continue to be influenced by full cost invoices to service users that have not yet joined the deferred payments scheme (139 accounts totalling £2.0m). The resulting debts are a direct effect of the changes brought about by the Care Act. These users are charged full costs for their care which they have no funds to make payments.

64. The write off total during Quarter 3 was £129,000, making a total of £376,000 to date.

Invoices raised in quarter

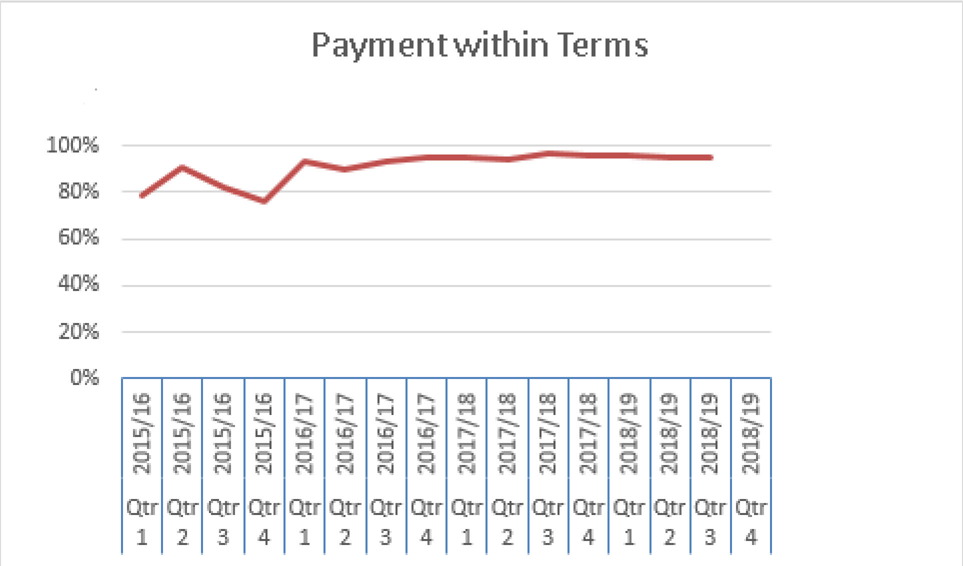
	Quarter 3	Year to date
Number	35,315	100,188
Value	£33,496,412	£104,078,244

Debt position at 31/12/18

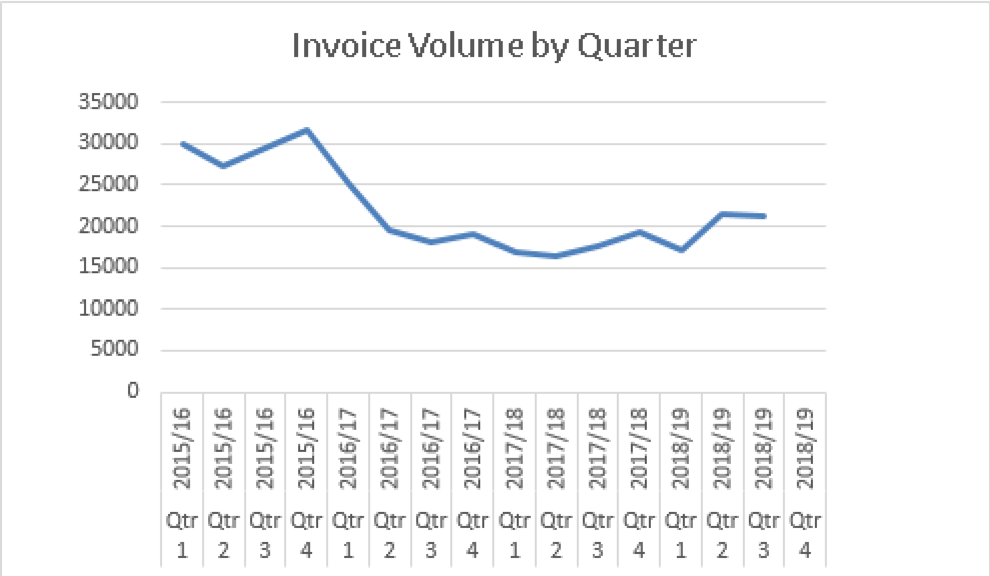
	Residential & Domiciliary Care	All Other	Total
Total	£9,197,265	£8,355,298	£17,552,563
Over 6 months	£5,541,373	£1,128,508	£6,669,881
% over 6 months	60.3%	13.5%	38.0%

Accounts Payable (AP) Performance

65. In Quarter 3, 95% of commercial invoices were paid within terms and a further 2% are then paid within 7 days of vendor terms. This trend has continued to meet the performance targets.
The department also monitors where invoices were paid late and subjected to a dispute and fall outside the late payment compensations legislation. This is done retrospectively and collated for annual reporting requirements.



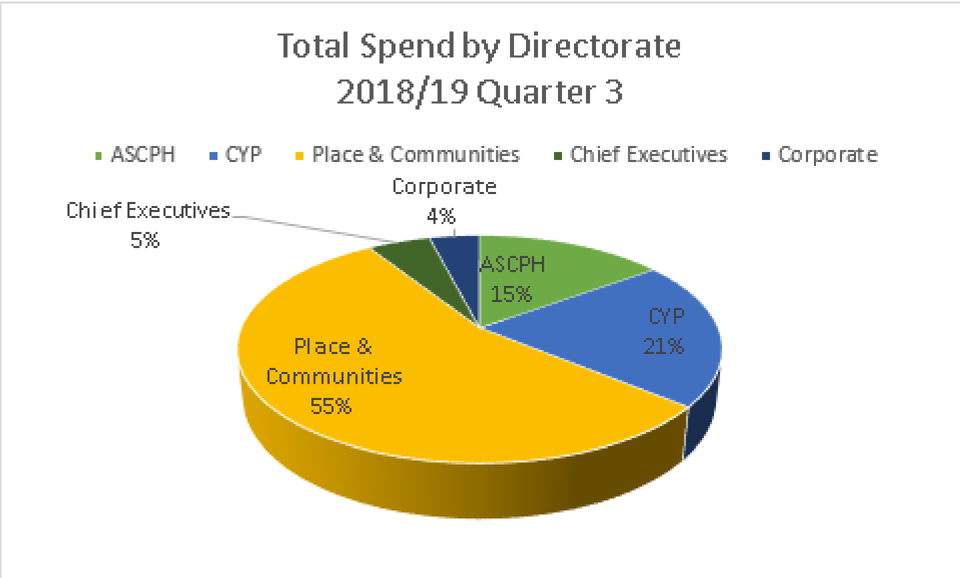
66. The volume of commercial invoices processed continues in the same trend with an expectation that we will receive in the region of 75,000 invoices during 2018/19.


Invoice Volume by Quarter
35000
30000
25000
20000
15000
10000
5000
0
2015/16 Qtr 1
2015/16 Qtr 2
2015/16 Qtr 3
2015/16 Qtr 4
2016/17 Qtr 1
2016/17 Qtr 2
2016/17 Qtr 3
2016/17 Qtr 4
2017/18 Qtr 1
2017/18 Qtr 2
2017/18 Qtr 3
2017/18 Qtr 4
2018/19 Qtr 1
2018/19 Qtr 2
2018/19 Qtr 3
2018/19 Qtr 4

Procurement Performance

67. As an organisation, NCC has spent £131.5m in the third quarter of the financial year 2018/19 with external suppliers. This represents an increase of £5.3m when compared with the same period of the previous financial year. The top 3.1% (85 suppliers) account for 80% (£105m) of the total supplier spend. The remaining 96.9% (2,634 suppliers) have a total expenditure of £26.5m with an average spend of £10,100.

68. The chart below shows the total amount spent in the period, by Directorate. Place and Communities, as the highest level of expenditure at 55%, whilst collectively the care related Directorates (ASC&PH, CYP) account for about 36% of all spend.



69. The Council's primary ordering route is through BMS. Orders that are processed through BMS are classified as 'Compliant', whilst purchases made outside of the Council's systems are deemed to be 'Non-Compliant'.

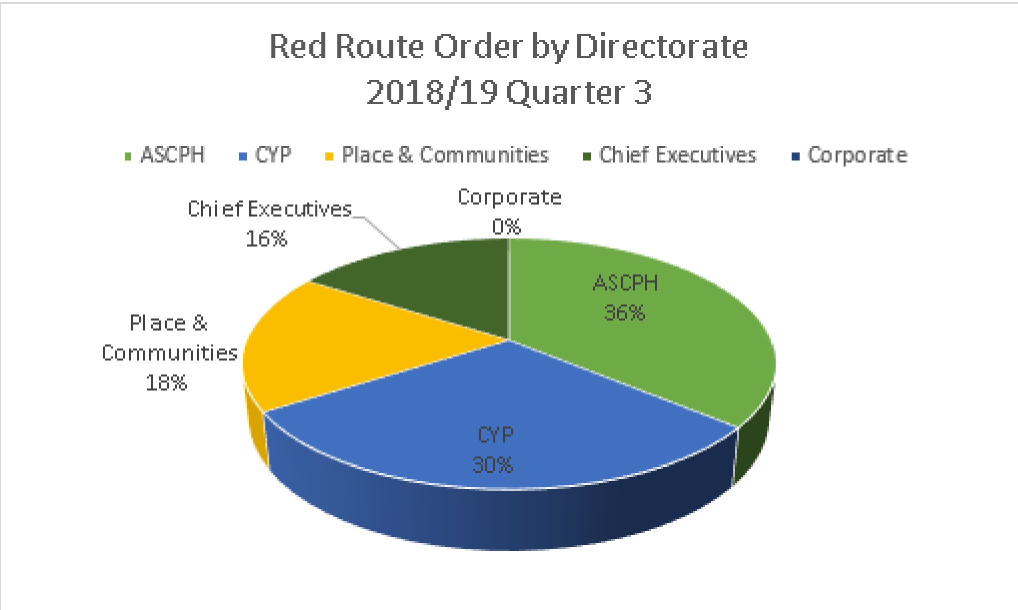
Retrospective orders are also classified as non–compliant, as they are typically raised after delivery of goods/services. Services commissioned and managed through other Corporate Systems, for example Framework/Mosaic, are out of scope. Purchase Orders are beneficial to the organisation as they provide visibility of what we spend. When compared with the same period of the previous financial year:

- 78% of ordering was compliant. This is an increase of 4% compared to the same period of the previous year
- Non-compliant spend (Non PO) decreased from 26% to 22%

70. The table below shows the number of retrospective orders on a monthly basis by department.

Directorate	PO Volume Oct 2018	PO Volume Nov 2018	PO Volume Dec 2018	Total Q3 2018/19	Total Q3 2017/18
ASCPH	94	79	62	**235**	**314**
CYP	244	208	179	**631**	**726**
Place & Comm	212	193	158	**563**	**609**
Corporate	-	1	1	**2**	**2**
Chief Execs	135	87	94	**316**	**312**
Total	**685**	**568**	**494**	**1,747**	**1,963**

71. Purchase orders themselves are split into Green and Red orders. Green orders are those which are raised with the Procurement Centre's pre-arranged agreements or contracted suppliers. Red orders are those that do not have approved suppliers or contracts set up on BMS, and require additional work. When compared with the same period in the previous financial year the volume of 'Red' orders have decreased from 6,456 to 5,532. The chart below identifies the percentage of Red Route orders by Directorate in the 2018/19 financial year. The Procurement Team continue to work with stakeholders to improve these figures.



Statutory and Policy Implications

72. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

1) To comment on the revenue budget expenditure to date and year-end forecasts.

2) To comment on the capital programme expenditure to date, year-end forecasts and approve the variation to the capital programme.

3) To approve the contingency requests for 2019/20.

4) To comment on the Council's Balance Sheet transactions.

5) To comment on the performance of the Accounts Payable and Accounts Receivable teams.

6) To comment on the performance of the Procurement Team.

Nigel Stevenson Service Director – Finance, Infrastructure and Improvement

For any enquiries about this report please contact:
Keith Palframan - Group Manager, Financial Services
Tamsin Rabbitts - Senior Accountant, Pensions and Treasury Management

Constitutional Comments (KK 27/02/2019)

73. The recommendations contained within this report fall within the remit of the Finance and Major Contracts Management Committee.

Financial Comments (GB 21/02/2019)

74. The financial implications are stated within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All

Nottinghamshire County Council

Report to Finance & Major Contracts Management Committee

18 March 2019

Agenda Item: 5

REPORT OF THE SERVICE DIRECTOR – FINANCE, INFRASTRUCTURE & IMPROVEMENT

CIPFA CONFERENCE 2019

Purpose of the Report

1. To seek approval for the attendance of one officer and two Members at the annual Chartered Institute of Public Finance & Accountancy (CIPFA) conference.

Information and Advice

2. CIPFA's annual conference "Public Finance Live", will take place in Birmingham on 9 -10 July 2019. The conference will gather together Public service leaders, politicians, Chief Finance Officers, auditors, and all those concerned with public finance and governance to tackle the key questions for government and public services in the decade ahead:

    - How can we ensure strong and sustainable public services that support the needs of the UK's citizens?
    - How can we set the conditions to help ensure vibrant economies, dynamic employment opportunities, healthy lives, an excellent education, efficient transport and infrastructure, secure homes and a cleaner, safer environment?

3. With significant uncertainty in the funding of public services these big questions will be addressed through 5 focused themed areas at the conference:

    - Financial resilience and trust
    - Regeneration
    - Data and Technology
    - People and places
    - Talent and skills for finance

4. The estimated cost of attendance for one officer and 2 Members is as follows

CIPFA member rate – 2 days	1st delegate	£795
CIPFA member rate – 2 days	2nd delegate	£595
CIPFA member rate – 2 days	3rd delegate	£595
Travel (3 people, 2 days, return to Birmingham)		£150
Total		£2,135

Other Options Considered

5. Not attending this event was not considered due to the importance of ensuring that those charged with decision-making and financial management have effective knowledge and skills.

Reason/s for Recommendation/s

6. Under the terms of the Council's constitution, the Finance & Major Contracts Management Committee is responsible for the financial management of the Authority, and it is best practice to ensure that those charged with decision-making and financial management have effective knowledge and skills.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That attendance at the CIPFA annual conference for one officer and two Members be approved.

Nigel Stevenson
Service Director – Finance, Infrastructure and Improvement

For any enquiries about this report please contact:
Keith Palframan – Group Manager Financial Services

Constitutional Comments (KK 4/3/2019)

8. The proposal in this report relating to approval of Members to attend the CIPFA annual conference is within the remit of the Finance and Major Contracts Management Committee. Officer attendance is a departmental matter.

Financial Comments (KRP 13/02/2019)

9. The financial implications of attending the conference are set out in the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Nottinghamshire County Council

Report to Finance & Major Contracts Management Committee

18 March 2019

Agenda Item: 6

REPORT OF THE SERVICE DIRECTOR, INVESTMENT & GROWTH

LATEST ESTIMATED COSTS – DEMOLITION OF FORMER SHERWOD E-ACT ACADEMY SCHOOL, GEDLING

Purpose of the Report

1. To advise Committee of the Latest Estimated Cost (LEC) for the programme of works to demolish the former Sherwood E-Act Academy School and seek approval to proceed to the demolition phase of the project based on this estimated cost.

Information

Project details

2. The former Sherwood E-Act Academy comprises a vacant school in Wollaton Avenue, Gedling. The school has been disused for many months. The property comprises c5,900sq clasp and traditional brick-built construction on a site of c8.9Ha.

3. Sherwood E-Act Academy has been declared surplus and vacant. The property is not considered suitable for modern needs or alternative uses either by NCC or the wider market. Following demolition the vacant site will be marketed and sold.

4. Whilst vacant the buildings have become increasingly dilapidated and a source of concern for local residents. There is also a growing risk of fire and other risks associated with empty buildings, since anecdotal evidence suggests that these risks increase with time. The reputational risk to the Council will be increasingly significant.

5. Delays in actioning demolition have resulted from several factors, not least ensuring there is no operational use or interest in some or all the buildings and agreeing compensation with Gedling Borough Council in respect of the MUGA, which is located on site and which use is also discontinued. All these issues are now resolved.

6. Vacant properties with buildings in-situ incur higher holding costs than those comprising cleared and demolished sites. Additional and higher costs include security, insurance, utilities, business rates and additional staff time incurred in carrying more frequent and longer visits. Sherwood E-Act Academy actual costs from April to November 2018 were £133K and a forecast to March 2019 suggests full year costs of £200K. There will still be costs associated with holding the vacant/cleared site, but these will be minimal involving regular/routine inspections under the NCCs Vacant Building Protocol to check for boundary issues and occasional boundary maintenance and repair.

7. NCC will have a more marketable and attractive site following demolition. The building is specialist and purpose built and simply does not lend itself to alternative uses. Also, it is dilapidated, and intrusive asbestos surveys have added to the damage. The building will need demolishing irrespective of who does it. If NCC carries the up-front development costs, then it receives a higher capital receipt for the site, since the acquirer will not have to meet the demolition costs or carry the risk. The estimated difference between values with or without demolition is expected to reflect cost of demolition.

Capital Budget Implications

8. Arc Partnership provided estimates for the demolition of the property based on demolishing to slab level, leaving the site free and clear. A performance specification approach is favoured with the appointed contractor taking responsibility for all aspects of planning and completing the demolition, resulting in a simpler and anticipated cheaper outcome for NCC.

9. The Indicative Demolition Cost is £850,000. Qualifications on this are:
    - Costs based on historic cost/m2 from recent demolition projects and LECs
    - Includes for asbestos removal but subject to detailed survey
    - Includes for demolition down to top of slab level only
    - Site services being already terminated, loose furniture etc removed from site
    - Limited ecology requirements (e.g. bats, etc.)
    - Excludes onerous planning conditions

10. The site will be marketed for sale as a development opportunity, by an appointed property agent, following completion of the demolition programme. Offers received will be reported to Policy Committee. It is anticipated that completion of a sale is likely to conclude in Spring/Summer 2020. The site is considered suitable for residential development with ancillary uses.

Revenue budget implications

11. Any additional premises and human resources costs arising from these proposals will be met from the Landbank Budget.

Other Options Considered

12. Consideration has been given to a range of options for the site. However, the solution proposed significantly reduces risks and costs associated holding vacant buildings and is likely to result in NCC receiving a higher capital receipt

Reason for Recommendation

13. Demolition of the buildings will result in the site being more attractive to a purchaser, resulting in a higher capital receipt. In addition, vacant property holding costs will be significantly reduced.

Statutory and Policy Implications

14. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Crime and Disorder Implications

15. There are no direct crime and disorder implications within the report. Within the wider site there are ongoing security risks and associated costs. The site will be relatively straightforward to secure during demolition and as a result risk of crime from theft or vandalism will be minimised. Additional measures which will be considered to further minimise risk of crime will include the provision of overnight security systems during the demolition period. Potential direct crime and disorder implications are likely to be significantly reduced following demolition.

Financial Implications

16. These are set out in the report

Implications for Sustainability and the Environment

17. Environmental and Sustainability requirements will be incorporated into the contract awarded to the demolition contractor.

RECOMMENDATION/S

It is recommended that:

1) Members consider whether there are any actions they require in relation to the issues contained in the report.

2) The Latest Estimated Costs for the project be approved.

3) That approval be given for the project to proceed to the demolition phase based on the estimated cost.

David Hughes
Service Director, Investment and Growth

For any enquiries about this report please contact: Mona Walsh, Team Manager, Property & Estates, Tel: 0115 804-3286

Constitutional Comments [KK 20/02/2019]

18. The proposals in this report are within the remit of the Finance and Major Contracts Management Committee.

Financial Comments [PH 07/03/2019]

19. The financial implications are set out in paragraph 9 of the report, this is an update of estimated costs for an approved budget.

Background Papers and Published Documents

None

Electoral Division(s) and Member(s) Affected

Ward(s): Arnold South
County Councillors: Councillor John Clarke, Councillor Muriel Weisz

Nottinghamshire County Council

Report to Finance and Major Contracts Management Committee

18 March 2019

Agenda Item: 7

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

CATERING, CLEANING & LANDSCAPING SERVICES – TWO YEAR PRICING STRATEGY

Purpose of the Report

1. To seek approval for a two-year pricing strategy for catering, cleaning and landscaping services.

Information

2. Some information relating to this report is not for publication by virtue of Schedule 12A of the Local Government Act 1972, paragraph 3, due to the confidentiality of information relating to the financial and business affairs of the Council. Having regard to all the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because the information would add a limited amount to public understanding of the issues but would significantly damage the Council's commercial position.

3. If the information were made public it could damage the Council's negotiating position and prevent it from obtaining the best deal possible as well as providing an advantage to competitors.

4. The exempt appendix to the report sets out the need for a strategic approach to pricing for three services:

   a. Schools catering
   b. Cleaning (schools & non-schools)
   c. Landscaping (schools & non-schools)

5. A strategic approach is important in the context of a wider review of this group of services looking at a sustainable business model for the future that is now underway.

6. Catering, cleaning and landscaping services are all traded services, funding themselves through income generated from customers (which includes schools as the majority customer grouping, as well as council premises and other public-sector locations). The Service area overall has often returned an annual surplus in the past. However, in recent years increasing labour costs, corporate overheads and the growth of a significant competitive market for schools catering and facilities management services following academisation, have meant that the group is currently not generating a net annual surplus. In the current year, previous reserves will be fully utilised to cover this position.

7. The services have a loyal customer base. This is evidenced by a strong market share (75%+ of all schools in Nottinghamshire) and positive customer feedback. The service employs over 2000 staff on a mostly part time basis to meet the needs of customers. As a major employer therefore, the group contributes to the local economy in areas across the County

8. The proposal seeks to enable each of the services to move back towards a break-even position over the next 2 years.

Other Options Considered

9. Details of other options considered are contained in the exempt appendix to the report.

Reason/s for Recommendation/s

10. The proposed strategy outlines a means by which the Service can eliminate the need for a council subsidy.

11. The strategy will put catering, cleaning and landscaping services into a more commercially viable position, reducing the financial and revenue cost risk to the Council.

Statutory and Policy Implications

12. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public-sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

13. These are set out in the exempt appendix to the report.

RECOMMENDATION/S

That approval be given to the proposals contained in the exempt appendix to the report.

Derek Higton
Service Director, Place and Communities

For any enquiries about this report please contact: John Hughes, Group Manager Catering and Facilities Management, Tel: 0115 977 3402/07788 844272, john.hughes@nottscc.gov.uk

Constitutional Comments [KK 18/02/2019]

14. The proposals in this report are within the remit of the Finance and Major Contracts Management Committee.

Financial Comments [SES 06/03/19]

15. The financial implications are detailed in the exempt appendix to the report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All

Nottinghamshire County Council

Report to the Finance & Major Contracts Management Committee

18 March 2019

Agenda Item: 8

REPORT OF THE SERVICE DIRECTOR, PLACE AND COMMUNITIES

FUTURE ARRANGEMENTS FOR COUNTY SUPPLIES

Purpose of the Report

1. To seek approval to transfer County Supplies to another local authority traded service on the terms outlined in the Exempt Appendix to this report, subject to the approval of Policy Committee for the terms of the lease for the current County Supplies site at Huthwaite.
2. To provide delegated authority to the Corporate Director for Place, in consultation with the S151 Officer, to approve the details of the terms for the transfer, within the financial parameters set out in the Exempt Appendix.

Information

3. Some information relating to this report is not for publication by virtue of Schedule 12A of the Local Government Act 1972, paragraph 3, due to the confidentiality of information relating to the financial and business affairs of the Council and other parties. Having regard to all the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because the information would add a limited amount to public understanding of the issues but would significantly damage the Council's commercial position. The exempt information is set out in the Exempt Appendix.

Organisational Context

4. In December 2018, Committee approved a proposal to review the future arrangements for County Supplies. This report makes recommendations based upon the outcome of this review work.

Background

5. County Supplies is a traded service providing stationery and office equipment products to around 3,500 customers, including approximately 300 schools, across the county via telephone and online ordering. Products are listed in a catalogue published annually and available online. The service currently employs 28 staff.

6. In summer 2018, the service relocated from a warehouse base in Calverton to a new Council owned site in Huthwaite to reduce rental costs. This was to ensure that the

service did not continue to be tied to an expensive long term external lease and would provide a sound base on which to take forward commercial options.

7. County Supplies has not operated at a net surplus for several years. Net operating losses in 2018/19 are anticipated at being approximately £300,000, against a turnover of £3.8m.

8. A number of options for the business have been explored. These include:

- Transfer or sale;
- Continuing to run the service internally;
- Service closure.

The options have been outlined in the Exempt Appendix. The preferred option for the future of County Supplies is set out in the Exempt Appendix to this report. It sets out that the preferred option is to transfer County Supplies to another traded service entity owned by another local authority.

Reason for Recommendation

9. The preferred option, set out in the attached Exempt Appendix, is proposed as it represents the most cost effective and sustainable option for the Council.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. More detail is set out in the Exempt Appendix to this report.

Human resources Implications

12. The proposed new employer will accept the transfer of relevant employees with protection under the Transfer of Undertakings (Protection of Employment) (TUPE) regulations.

13. Full communications and consultation will take place with those employees affected and with the relevant trade unions with respect to the implementation of the proposals contained within the appendix to this report.

RECOMMENDATION/S

It is recommended that:

1) That approval is given to transfer County Supplies to another local authority traded service, on the terms outlined in the Exempt Appendix to this report, subject to approval by Policy Committee to the terms of a lease of the current County Supplies site at Huthwaite.

2) That approval is given to provide delegated authority to the Corporate Director Place, in consultation with the S151 Officer, to approve the details of the terms for the transfer in accordance with the financial parameters set out in the Exempt Appendix.

Derek Higton
Service Director, Place and Communities

For any enquiries about this report please contact: John Hughes, Group Manager, Catering, Facilities Management & County Supplies, Tel: Mob. 07788 844272, john.hughes@nottscc.gov.uk

Constitutional Comments [SSR 7.3.2019]

14. The recommendations set out in the report fall within the scope of decisions which may be approved by the Finance and Major Contracts Management Committee.

Financial Comments [RWK 7.3.2019]

15. The financial implications are outlined in the Exempt Appendix to this report. It is not possible to fully determine the detailed financial implications at the current time as these will be dependent upon the timing of any sale or closure, the detailed terms agreed for any transfer, and the costs of disposing of stock and other assets.

16. Further work is ongoing to ascertain the finalised figures. Based on existing information the option to transfer County Supplies to another local authority traded service represents the most cost effective option for the County Council.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

Electoral Division(s) and Member(s) Affected

All.

Nottinghamshire County Council

Report to Finance and Major Contracts Management Committee

18 March 2019

Agenda Item: 9

REPORT OF THE SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND EMPLOYEES

WORK PROGRAMME

Purpose of the Report

1. To consider the Committee's work programme for 2019.

Information

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.

3. The attached work programme has been drafted in consultation with the Chair and Vice-Chairs, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

1) That the Committee considers whether any amendments are required to the Work Programme.

Marjorie Toward
Customers, Governance and Employees

For any enquiries about this report please contact: Pete Barker, x74416

Constitutional Comments (HD)

8. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (NS)

9. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

Report Title	Brief summary of agenda item	Lead Officer	Report Author
29 April 2019			
Monthly Budget & Capital Monitoring Report 2019/20	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
LEC – Schools Building Improvement Programme 2019-20	Latest Estimated Costs Report	Derek Higton	Phil Berrill
Approach to Public Health Commissioning and Procurement	Report on progress.	Jonathan Gribbin	Michael Fowler
Home Based Care and Support Services	Update report	Kaj Ghattora	Michael Fowler
Agency Contract	Provision of agency staff as required across the authority.	Lorraine Dennis	Kaj Ghattora
Accessing Funds from the Midlands Engine	Details of process.	Amy Callaway	Amy Callaway
20 May 2019			
Monthly Budget & Capital Monitoring Report 2019/20	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
17 June 2019			
Monthly Budget & Capital Monitoring Report 2019/20	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
Fair Price for Care Project (older adults)	Outcome of consultancy work and how this is going to inform the approach to the market.	Michael Fowler	Kaj Ghattora
Contract Management – A Framework Approach for NCC		Kaj Ghattora	Kaj Ghattora

FINANCE & MAJOR CONTRACTS MANAGEMENT COMMITTEE – WORK PROGRAMME

15 July 2019			
Monthly Budget & Capital Monitoring Report 2019/20	Budget Capital Monitoring, Capital Receipts, Capital Variations	Nigel Stevenson	Glen Bicknell
September 2019			
BCF 6 Monthly Reconciliation		Joanna Cooper	Joanna Cooper
November 2019			
DN2 Partnership Children's Services Intervention Programme	6 Monthly Update	Lynn Brammer / Jon Hawketts	Kaj Ghattora
TO BE PLACED			
Commercial Development Unit	Report on progress.	Mark Knight	Nigel Stevenson
The provision of new schools and school places	Details of the Authority's approach	Derek Higton	Derek Higton
Gedling Access Road (GAR)	Report on progress	Neil Hodgson	Neil Hodgson