

meeting Administration Committee – Urgency Sub Committee

date 6 January 2010

agenda item number

5

## **REPORT OF THE HEAD OF LIBRARIES, ARCHIVES AND INFORMATION**

### **ADULT LEARNERS' WEEK CELEBRATION**

#### **Purpose of the Report**

1. The purpose of this report is to seek approval to hold a celebration event on May 19<sup>th</sup> as part of Adult Learners' Week 2010.

#### **Information and Advice**

2. Adult Learners' Week is the UK's largest celebration of learning. It promotes education and training for adults, provides access to information and guidance, motivates and celebrates their learning achievements. Started in 1992, it is a collaborative venture between education and training providers, broadcasters and national and local government.
3. With its nationwide promotional campaign and high profile activities, Adult Learners' Week offers organisations like the County Council a framework to promote our learning provision. This is the 19th year that Adult Learners' Week has been celebrated in the UK. Further information on Adult Learners' Week is available on [www.niace.org.uk/alw](http://www.niace.org.uk/alw)

#### **Adult and Community Learning Service (ACLS)**

4. ACLS supports over 8,000 learners a year throughout Nottinghamshire. For many, this represents the first step back into learning in a long time. For others, it is the first time that they have received a certificate or been commended on their achievements. Through its work with partners, individuals and communities, ACLS seeks to raise aspirations and celebrating success is a major part of this work.
5. ACLS has supported or held a range of celebratory events since its inception in 2001 and from 2005 has organised an evening's Adult

Learners' Awards ceremony, all held at County Hall. The positive feedback received from learners and their supporting organisations confirmed the success of the events and highlighted the fact that for many of our learners the opportunity to visit County Hall signified a very special occasion.

6. The Adult Learners' event will be held in the Assembly Rooms at County Hall during the evening of May 19<sup>th</sup>. While the exact nature of the activities is currently being discussed by a small planning group, the current thinking is that we will hold an awards and celebration evening, with the opportunity to recognise and applaud the achievements of our learners, tutors and, the efforts and commitment of our learning support staff. We anticipate attracting about 100 learners, tutors and support staff altogether, with approximately 150 participants attending the event.

### **Expenditure**

7. The estimated expenditure is as follows:

Publicity & Marketing materials	300
Buffet (150 x £8 a head)	1200
Refreshments (150 x £1 a head)	150
Framed Certificates	600
Gift Plaques	600
Performing Artists	500
Photography	200
Transport	600
<b>Estimated Total</b>	<b>£4150</b>

This sum can be met from the ACLS budget from the Nottinghamshire Learning and Skills Council. A significant number of learners attending the evening will have learning difficulties and/or disabilities and will require support with transport costs, included in the estimate.

### **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of finance, equal opportunities, personnel, Crime and Disorder and those using the service. Where such implications are material, they have been described in the text of the report.

### **Recommendation**

9. It is recommended that approval be given to support an Adult Learners' Week celebration on **19th May 2010**, as outlined in this report.

**Peter Gaw, Head of Libraries, Archives and Information**

(Contact Officer, Alan Clark, 0115 977 2193)

**Legal Services' Comments**

(KMS 1/12/2009)

By a decision of the County Council on 18 June 2009 Administration Committee has authority to authorise hospitality to be offered by the County Council.

**Comments of the Service Director Finance (01-12-2009)**

As indicated in the report the cost can be funded from the ACLS Budget within the Culture and Community Portfolio Budget.

**Background Papers Available for Inspection**

None

**Electoral Division(s) Affected**

All