

3rd February 2015**Agenda Item: 7****REPORT OF GROUP MANAGER, CORPORATE STRATEGY****PILGRIM FATHERS FEASIBILITY STUDY COSTS AND APPOINTMENT****Purpose of the Report**

1. To seek approval for an additional financial contribution towards a Pilgrim Fathers Project Feasibility Study

Information and Advice

2. Following a report to Economic Development Committee in November 2014 (Item 8 on that agenda), approval was given for expenditure up to £7,500 as a 50% contribution to a feasibility study into potential Pilgrim Fathers project(s) to support the 400th anniversary of the Pilgrim Fathers landings in America. The remaining funding was to be provided by Bassetlaw District Council – the procuring body.

Appointment of consultants to undertake the Pilgrim Fathers Project Feasibility

3. Bassetlaw District Council undertook a procurement exercise in December 2014 and two quotations were received. One was not compliant and was subsequently withdrawn; the second proceeded to evaluation although the price was above the authorised contributions from both partners.
4. The consultancy – Bowles Green Ltd - is considered to have the appropriate skills, experience and capacity to deliver the study and its objectives. Their tender submission is costed at £18,550. It is therefore requested that the County Council's contribution is increased from £7,500 to £9,275, maintaining the 50% principle agreed with Bassetlaw District Council. There are sufficient funds in the allocation made by Economic Development Committee to place marketing activities to accommodate this.
5. This increased contribution will be matched by Bassetlaw District Council and is considered, after appropriate market testing, to represent value for money and the opportunity to robustly test domestic and international interest in the subject.

Other Options Considered

6. The invitation to quote could be reviewed and the opportunity re-advertised. However this is not considered appropriate as the invitation to quote is already considered to represent the minimum required to deliver a robust report on the viability of the Pilgrim Fathers visitor offer. In addition, reviewing and reissuing the invitation to quote would have time and

resource implications for both Bassetlaw District Council and Nottinghamshire County Council which would outweigh the additional financial contribution required.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

8. The additional funding required to support this work can be found from existing budgets allocated to place marketing.

RECOMMENDATION/S

9. It is recommended that :
 - a) Economic Development Committee approves the additional expenditure set out in paragraph 4 of this report.

Report of the Group Manager, Corporate Strategy, Celia Morris

For any enquiries about this report please contact Mandy Ramm extension 72685

Constitutional Comments [SLB 19.01.2015]

Economic Development Committee is the appropriate body to consider the content of this report.

Financial Comments [SEM 16.01.2015]

The financial implications are set out in the report.

Background Papers and Published Documents

Pilgrim Fathers Feasibility Study and Mayflower 400, report to Economic Development Committee, 14th November 2014, published

Minutes of Economic Development Committee, 14th November 2014, published

Electoral Division(s) and Member(s) Affected

All Bassetlaw divisions