

Appendix 3: Letter from Chair of Independent Inquiry into Child Sexual Abuse

INDEPENDENT INQUIRY INTO CHILD SEXUAL ABUSE

Chief Executive
Nottinghamshire County Council
West Bridgford
Nottingham
NG2 7QP
anthony.may@nottscc.gov.uk
Tuesday 23rd June 2015

Subject: Notice of retention/non-destruction of documents relating to the
Independent Inquiry into Child Sexual Abuse

Dear Anthony May,

As you are aware, on 12 March 2015, the Home Secretary established the Independent Inquiry into Child Sexual Abuse to consider whether public bodies – and other non-state institutions – have taken seriously their duty of care to protect children from sexual abuse. I write to you now in my position as Chair of the Inquiry on the issue of information and records held by your organisation, and those organisations for which you are responsible, or which are affiliated to your organisation.

The Terms of Reference for the Inquiry (appended) are extremely broad. As such, it is not yet clear exactly what files, records and documents we will be requesting from your organisations. This will become clearer as the work of the Inquiry progresses. In the meantime we must ensure that no line of investigation is curtailed by the premature destruction of files or records that later become required as evidence.

Accordingly, I have set out in an appendix to this letter a list of categories of document that should be retained pending further requests from the Inquiry. I would be grateful if you could ensure a thorough search of all your paper files, all digital records, and all other information – however held – to ensure that everything of potential relevance to the Inquiry is retained.

Please circulate this letter and its appendices to all parts of your organisation, to those bodies for which you are responsible, or which are affiliated to your organisation. It is of particular importance that your Children's Services Department and Local Authority Designated Officer receive and act upon this request.

I thank you for your continued assistance in this matter.

Yours sincerely



Lowell Goddard
Chair, Independent Inquiry into Child Sexual Abuse

OFFICIAL