

## Personnel Committee

**Wednesday, 22 May 2019 at 14:00**

**County Hall, West Bridgford, Nottingham, NG2 7QP**

---

### AGENDA

- 1 To note the appointment of the County Council on 16 May 2019 of Councillor Neil Clarke MBE as Chairman of the Committee, and Councillor Keith Walker as Vice-Chairman.
- 2 To note the membership of the Committee. Councillors Maureen Dobson, Errol Henry JP, John Ogle, Helen-Ann Smith, Sheila Place, Steve Vickers, Gordon Wheeler, Jonathan Wheeler and Yvonne Woodhead
- 3 Minutes of the last meeting held on 13 March 2019 3 - 4
- 4 Apologies for Absence
- 5 Declarations of Interests by Members and Officers:- (see note below)  
(a) Disclosable Pecuniary Interests  
(b) Private Interests (pecuniary and non-pecuniary)
- 6 Update on Attendance at careers Outreach Events 5 - 10
- 7 Work Readiness Offer For Looked After Young People And Care Leavers 11 - 18
- 8 Health and Safety Review and Action Plan 19 - 32
- 9 Sickness Absence Performance Trends and Ongoing Action for Improvement 33 - 50
- 10 Update on Progress Towards Disability Confident Accreditation 51 - 58

11	Update on Changes to Employees' Terms and Conditions	59 - 64
12	Update on Further Developments to Flexible Working Arrangements	65 - 72
13	Work Programme	73 - 76

## **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.  
  
Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sarah Ashton (Tel. 0115 977 3962) or a colleague in Democratic Services prior to the meeting.
- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>