

Finance and Property Committee

Monday, 13 October 2014 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|---|--|---------|
| 1 | Minutes of the last meeting held on 15 September 2014 | 5 - 8 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Financial Monitoring Report Period 5 2014 - 15 | 9 - 36 |
| 5 | Property Transactions: | |
| a | Residential Development Site, Top Wighay Farm - Disposal, Renewal of Approval | 37 - 40 |
| b | Approval to Sell (Market) Surplus Properties Various Locations | 41 - 44 |
| c | Transfer of Greenspace and Stoney Lane footpath at Bilsthorpe | 45 - 54 |
| d | Post 16 and Leisure Centre, West Carr Rd, Retford | 55 - 62 |
| e | Kilton Terrace, Worksop & Meden Court, Mansfield - removal from Capital Receipt Programme | 63 - 74 |
| f | Operational Decisions Taken Outside the Finance & Property Committee Cycle May - Sept 2014 | 75 - 82 |

7 EXCLUSION OF THE PUBLIC

The Committee will be invited to resolve:-

“That the public be excluded for the remainder of the meeting on the grounds that the discussions are likely to involve disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”

Note

If this is agreed, the public will have to leave the meeting during consideration of the following items.

EXEMPT INFORMATION ITEMS

8 Exempt Appendices to Property Transaction Reports:

a Residential Development Site, Top Wighay Farm - Disposal, Renewal of Approval EXEMPT Report

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

b Approval to Sell (Market) Surplus Properties Various Locations EXEMPT Report

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

c Post 16 and Leisure Centre, West Carr Rd, Retford EXEMPT Report

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

d Kilton Terrace, Worksop & Meden Court, Mansfield - removal from Capital Receipt Programme EXEMPT Rep

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

e Operational Decisions Taken Outside the Finance & Property
Committee Cycle May - Sept 2014 EXEMPT Re

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Paul Davies (Tel. 0115 977 3299) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting FINANCE AND PROPERTY COMMITTEE

Date 15 September 2014 (commencing at 10.30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Councillor David Kirkham (Chair)
Councillor Darren Langton (Vice-Chair)

Chris Barnfather
Nicki Brooks
Kay Cutts MBE
Stephen Garner
Diana Meale

Liz Plant
Darrell Pulk
Ken Rigby
Martin Suthers OBE

A Ex-Officio: Alan Rhodes

OFFICERS IN ATTENDANCE

Paul Davies, Advanced Democratic Services Officer
Tim Gregory, Corporate Director, Environment and Resources
Jas Hundal, Service Director, Transport, Property and Environment
Ivor Nicholson, Service Director, ICT
Andrew Stevens, Group Manager, Property Strategy and Compliance
Nigel Stevenson, Acting Service Director, Finance and Procurement

MINUTES OF THE LAST MEETING

The minutes of the meeting held on 14 July 2014 were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

None.

MEMBERSHIP

It was reported that Councillors Barnfather and Suthers had been appointed in place of Councillors Butler and Adair, for this meeting only.

DECLARATIONS OF INTEREST

None

FINANCIAL MONITORING REPORT: PERIOD 4 2014/2015

RESOLVED: 2014/080

- 1) That the revenue budget expenditure to date and year end forecasts be noted;
- 2) That the net transfer of £1,085,330 from the Public Health grant to Clinical Commissioning Groups to cover the budget anomalies for 2014/15 set out in paragraphs 16-19 of the report be approved;
- 3) That the progress with savings be noted;
- 4) That the Capital Programme expenditure to date and year end forecasts be noted, and the variances to the Capital Programme be approved;
- 5) That the Council's Balance Sheet transactions be noted.

ICT PROGRAMMES AND PERFORMANCE QUARTER 1 2014-15

RESOLVED: 2014/081

That the progress against the key programme and performance measures for ICT Services and priorities for the next six month period be noted.

COUNCILLORS' DIVISIONAL FUND MONITORING REPORT

RESOLVED: 2014/082

That the monitoring report on the Councillors' Divisional Fund be noted, and the outcome of the audits be reported in the next quarterly report.

PROPERTY STAFF INTEGRATION

RESOLVED: 2014/083

- 1) That the initial consolidation of property staff into the corporate property group be noted;
- 2) That a further report be presented to members after the next phase of the transfer has been completed.

PROPERTY TRANSACTIONS

PROPOSED URBAN EXTENSION AREA EAST OF GAMSTON - UPDATE

RESOLVED: 2014/084

- 1) That the latest update in connection with the proposed Gamston Urban Expansion Area be noted;
- 2) That approval be given to the conducting of a formal procurement exercise seeking a development partner, in accordance with the details in the exempt appendix to the report;

- 3) That a further report be presented to Committee on the result of the tender exercise, which will seek approval for the appointment of the preferred partner.

Councillor Cutts asked that her vote against this decision be recorded in the minutes.

SHORT TERM LEASE – 34 WATSON ROAD, WORKSOP

RESOLVED: 2014/085

That approval be given to the grant of a short term lease of 34 Watson Road, Worksop to the developer of the new Worksop Bus Station, as set out in the exempt appendix to the report.

WORK PROGRAMME

RESOLVED: 2014/086

That the Committee's work programme be noted.

EXCLUSION OF THE PUBLIC

RESOLVED: 2014/087

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

EXEMPT INFORMATION ITEMS

PROPOSED URBAN EXTENSION AREA EAST OF GAMSTON - UPDATE

RESOLVED: 2014/088

That the information contained in the exempt appendix to the report be noted.

SHORT TERM LEASE – 34 WATSON ROAD, WORKSOP

RESOLVED: 2014/079

That the information set out in the exempt appendix to the report be noted.

The meeting closed at 11.00 am.

CHAIR

13 October 2014**Agenda Item: 4****REPORT OF THE SERVICE DIRECTOR – FINANCE AND PROCUREMENT
FINANCIAL MONITORING REPORT: PERIOD 5 2014/2015****Purpose of the Report**

1. To provide a summary of the revenue position of the County Council for the year to date with year-end forecasts.
2. To request approval of the use of the Council's contingency budget.
3. To inform Members of progress against savings.
4. To provide a summary of Capital Programme expenditure to date and year-end forecasts.
5. To inform Members of the Council's Balance Sheet transactions.

Information and Advice**Background**

6. The Council approved the 2014/15 budget at its meeting on 27 February 2014. As with previous financial years, progress updates will be closely monitored and reported to both management and Committee on a monthly basis.

Summary Revenue Position

7. Table 1 below summarises the revenue budgets and forecast outturn for each Committee. An underspend of £3.2m is currently predicted. In light of the Council's continuing financial challenges, the key message to effectively manage budgets and wherever possible deliver in-year savings is being reinforced.

Table 1 – Revenue Expenditure and Forecasts as at Period 5

Forecast Variance as at Period 4 £'000	Committee	Annual Budget £'000	Actual to Period 5 £'000	Year-End Forecast £'000	Latest Forecast Variance £'000
126	Children & Young People	153,488	44,153	153,780	292
679	Adult Social Care & Health	217,089	92,048	214,772	(2,317)
(433)	Transport & Highways	60,309	8,866	59,752	(557)
127	Environment & Sustainability	30,856	10,255	30,926	70
192	Community Safety	3,011	667	3,086	75
81	Culture	13,803	6,485	13,890	87
(656)	Policy	26,765	10,283	25,598	(1,167)
(411)	Finance & Property	28,396	9,237	28,015	(381)
97	Personnel	2,559	552	2,473	(86)
-	Economic Development	1,378	547	1,378	-
1,738	Public Health	850	(6,768)	2,516	1,666
1,540	Net Committee (under)/overspend	538,504	176,325	536,186	(2,318)
(1,820)	Central items	(12,313)	(251,553)	(14,245)	(1,932)
-	- Schools Expenditure	182	-	182	-
-	- Contribution to/(from) Traders	(235)	2,152	(235)	-
(280)	Forecast prior to use of reserves	526,138	(73,076)	521,888	(4,250)
-	- Transfer to / (from) Corporate Reserves	(10,962)	(2,092)	(8,462)	2,500
(2,649)	- Transfer to / (from) Departmental Reserves	(5,731)	-	(7,223)	(1,492)
-	- Transfer to / (from) General Fund	(5,184)	-	(5,184)	-
(2,929)	Net County Council Budget Requirement	504,261	(75,168)	501,019	(3,242)

Committee and Central Items

8. The main variations that have been identified are explained in the following section.

Adult Social Care & Health (forecast £2.3m underspend)

9. The Deputy Director division is currently reporting a net underspend of £2.4m which comprises the following:

- Strategic Commissioning are forecasting an underspend of £0.3m. This is due to the continued reduction in contracts throughout Early Intervention and Prevention services (£0.4m), offset by unbudgeted contract payments against the Emergency Night Service (£0.2m). There is also an underspend on Assistive Technology equipment (£0.1m).
- Day Services and Employment are now forecasting an underspend of £0.6m of which £1.0m relates to underspends across staffing lines within day services. CEF are showing a £0.2m underspend due partly to staffing vacancies, but also to additional unbudgeted income from Nottingham City Council and Sweden. This is mitigated by the £0.6m known transport overspend.

- Residential Services are now forecasting an underspend of £1.1m. This primarily relates to staffing vacancies and under-utilisation of absence cover within the Care & Support Centres of £0.7m. Additional budget for 1:1 care has resulted in the Short Breaks Units now forecasting an underspend of £0.4m.
- Supporting People are now forecasting an underspend of £0.4m, due to reductions in contracts, however this is being offset by reduced use of reserves resulting in a net nil effect.

10. The Access & Public Protection Division is currently forecasting a net underspend of £0.9m against the base budget. This is a reduction of £1.2m and is comprised of the following:

- There remains an overspend of £0.1m on salaries within the Safeguarding Adults Team.
- There is currently an anticipated surplus of £0.2m on Client Contribution income. This is a turn around since period 4 and highlights the volatility of Client Income.
- There also remains an underspend of £0.8m across the Business Support function, the majority of which relates to an underspend on salaries.

11. The North and South Nottinghamshire Divisions are currently forecasting a combined overspend of £1.1m. The major variances are as follows:

- Older Adults across the County are currently reporting an overspend of £3.6m.
- Younger Adults across the County are reporting a net underspend of £1.1m.
- Expenditure under the remit of Service Directors and the Care Act Team costs are reporting an overspend of £0.3m.
- In addition Continuing Health Care income across the County has increased again and is currently forecasting £1.7m additional income.

The above overspend of £1.1m can also be analysed by service type, as such the significant variances are as follows:

- Residential and Nursing care are reporting a combined underspend of £3.7m.
- These are offset by an overspend of £5.6m on Direct Payments.
- In addition, the outturn forecast currently includes £3.5m for future Transitions and Predicted needs. This is a £0.1m reduction on what was previously reported.

Transfer to / (from) reserves

12. This forecast includes the anticipated net use of £3.4m of earmarked reserves, which is £0.4m lower than budget due to underspends on specific projects.

Policy (forecast £1.2m underspend)

13. This underspending is mainly due to staff vacancies and a reduction in the use of external agencies in legal services, staff vacancies in Corporate Strategy and Communications and Marketing, together with savings in Members and Civic Services relating to hospitality, running costs and income.

Public Health (forecast £1.7m overspend)

14. This forecast overspend is due to:

- There is a £0.6m overspend in Obesity and Physical activity due to a provider withdrawing their tender.
- The Children 5-19 Public Health and Breastfeeding programmes show a forecast overspend of £0.7m and £0.2m respectively. They have been calculated on the rebased County Health Partnership (CHP) contract value and based upon higher in year charges. If the contract is agreed and retrospective charges agreed then the overspend will be lower.
- The specific contingency fund is forecasting an overspend of £0.3m. This balance has been derived from the shortfall in the Public Health Grant against the budgets that have been agreed in each area. Ongoing reviews are taking place to look at reducing costs for each policy area. However there is also £0.2m from the PH re-alignment grant that has not yet been allocated out, which is part of the Specific Contingency Fund budget. If this is not allocated then this will offset the forecast overspend.

Transfer to / (from) reserves

15. The forecast anticipates that the overspend will be funded from Public Health reserves.

16. Members will recall that a net transfer of £1m is required from the Public Health grant to Clinical Commissioning Groups (CCGs) to cover the budget setting anomalies for 2014/15. The anticipated change to the Public Health grant as a result of these funding miscalculations is likely to affect the planned delivery of budget reductions for Public Health. Discussions are being held with the Public Health Committee on all aspects of the Public Health Outcomes programme.

17. The Department of Health is undertaking a data collection to identify all funding transfers in response to baseline errors in the Public Health grant. This review will confirm the current position and agree a long-term solution that avoids the need for recurrent transfers between partners. This may result in the recalculation of the local Public Health grant to exclude the excess funding.

Central Items (forecast £1.9m underspend)

18. Central Items primarily consists of interest on cash balances and borrowing, together with various grants, contingency and movements on reserves.

19. Interest payments are currently forecast to be £0.6m less than the original budget. This is primarily due to slippage of the previous year's capital programme, resulting in a reduction in the Council's borrowing requirement.

20. At the time of setting the 2014/15 budget, several funding allocations had not been announced and therefore assumptions about certain grants were made, based on the best information available at the time. Since then, confirmations have been received, resulting in a net increase of £1.2m in 2014/15.

21. The Council's budget includes a contingency of £4.1m to cover redundancy costs, slippage of savings and unforeseen events. Several schemes have been approved in the year to date

and there is currently £2.6m remaining in the contingency budget. Two new bids have been submitted since the last report:

- A financial contribution of £150,000 towards enhanced train services on the Nottingham – Newark line. Subject to approval, a revenue transfer will be made from contingency to the capital projects reserve and spend will then be monitored as part of the capital programme.
- A formal independent review into historic abuse at former County Council run children's homes is to be set up which will be led by the Nottinghamshire and Nottingham Safeguarding Children Boards. Members are requested to approve £100,000 to fund the initial costs of the review which will start when the formal police investigation has been completed. It is anticipated that additional resources will be required once the review is underway and this will be reported in due course.

Table 1 assumes that the remaining £2.3m will be used before year end as further new requests are likely to emerge.

Transfer to / (from) reserves

22. When the budget was set, it included an underlying assumption that £4.5m could be released from departmental reserves to help fund the Council's overall budget. To date £2m has been identified, there is therefore a risk that the remaining £2.5m will not be achieved and this position is reflected in table 1 above. Further work will be undertaken in this area as part of the provisional outturn exercise over the coming months.

Progress with savings and risks to the forecast (Forecast shortfall £1.0m)

23. Since 2010/11 the Council has delivered savings in excess of £110m. Given the continued financial challenge that the Council is facing, further savings proposals of £36m were approved at Council 27 February 2014 for delivery in 2014/15 (£81m in total over the medium term).
24. As at period 5 slippage amounting to £1.0m in 2014/15 has been identified across 5 of the high governance savings projects. Officers will continue to monitor the deliverability of individual schemes and targets as part of the budget monitoring process and reflect achievability in the forecast outturn. A full list of savings with current status is provided at Appendix A.
25. The slippage on the Home Based Services savings has been partly offset by a carry forward to cover the dual running of the monitoring systems. The remaining shortfall on the community care savings for 2014/15 has been included within the year end forecast.
26. The savings anticipated from the Libraries, Archives, Information & Learning project assumed that the services would in the future be run by community groups.
27. The retention of 11 business support staff on a temporary basis for Children's Social Care has been requested whilst a full review of this service is undertaken. This will defer the achievement of savings (£140,000) until 2015/16 and (potentially) beyond for the BSSR project.

28. In addition to the slippage identified on the high governance projects, there is also a risk to the Intermediate Care savings which were due to be delivered from October 2014, following an overspend in 2013/14. Whether or not these savings are achieved primarily depends on the ability of County Health Partnerships to deliver a revised service offer.

Capital Programme

29. Table 2 summarises changes in the gross Capital Programme for 2014/15 since approval of the original programme in the Budget Report (Council 27/02/14):

Table 2 – Revised Capital Programme for 2014/15

	2014/15	
	£'000	£'000
Approved per Council (Budget Report 2014/15)		112,593
Variations funded from County Council Allocations :		
Net slippage from 2013/14 and financing adjustments	17,761	
Approved variations to July F&P Committee	(3,426)	
		14,335
Variations funded from other sources :		
Net slippage from 2013/14 and financing adjustments	6,800	
Approved variations to July F&P Committee	(1,139)	
		5,661
Revised Gross Capital Programme		132,589

Capital Monitoring

30. Table 3 shows actual capital expenditure to date against the forecast outturn at Period 5.

Table 3 – Capital Expenditure and Forecasts as at Period 5

Committee	Revised Capital Programme £'000	Actual Expenditure to Period 5 £'000	Forecast Outturn £'000	Expected Variance £'000
Children & Young People	54,011	14,294	54,044	33
Adult Social Care & Health	4,506	17	2,206	(2,300)
Transport & Highways	42,834	12,847	43,756	922
Environment & Sustainability	2,189	218	2,189	-
Community Safety	4	(1)	4	-
Culture	4,602	1,279	4,216	(386)
Policy	4,591	732	4,591	-
Finance & Property	11,071	3,446	10,125	(946)
Personnel	1,878	906	1,878	-
Economic Development	5,320	-	5,320	-
Contingency	1,583	-	1,583	-
Total	132,589	33,738	129,912	(2,677)

31. In the Children and Young People's Committee, a £1.2m allocation is already approved as part of the 2014/15 capital programme to provide childcare places for disadvantaged two year old children across the County. The Local Authority has been given approval by the Department for Education to use £0.5m of Early Years Trajectory funding to further this programme.

It is proposed that the Children and Young People's capital programme is varied to reflect the addition to the Early Education Places for Eligible Two Year Olds programme.

32. In the Adult Social Care and Health Committee, there is a total forecast underspend of £2.3m mainly as a result of the slippage against the Living at Home programme (£1.0m) and the Supported Living programme (£1.3m).

33. Although progress is being made against the Mansfield Living at Home project, it is forecast that the Council's contribution to the scheme (£1.0m) will now slip into the next financial year.

It is proposed that the Adult Social Care and Health capital programme is varied to reflect the forecast underspend against the Living at Home programme.

34. There is forecast to be further slippage (£1.3m) against the Supported Living programme. Discussions are continuing with housing partners to develop a model to ensure that the support required to deliver the Supported Living programme is achieved. There are no firm commitments to spend against this programme hence a reduction of £1.3m in the expenditure forecast.

It is proposed that the Adult Social Care and Health capital programme is varied to reflect the forecast underspend against the Supported Living programme.

35. In the Transport and Highways Committee, there is a total forecast overspend of £0.9m mainly as a result of over-programming in the Local Transport Plan and Road Maintenance and Renewal programmes. Work is on-going to drive these forecast overspends down and to manage within approved budgets.

36. Also in the Transport and Highways Committee, it is proposed that the capital programme is varied to reflect the Council's commitment to make a £150k contribution to a rail scheme which will aim to enhance services between Newark Castle and Lincoln. The commitment will consist of a £50k contribution in this financial year and each of the following two financial years.

It is proposed that the Transport and Highways capital programme is varied to reflect the Council's contribution to the Enhanced Rail Service project, funded from reserves.

37. In the Culture Committee, a forecast underspend totalling £0.4m has been identified which mainly relates to minor slippage (£0.3m) against the Nottinghamshire Archives Extension project.

38. In the Finance and Property Committee, a forecast underspend totalling £0.9m has been identified which mainly relates to a forecast underspend against the Business Management System programme (£0.3m) and slippage identified against the Microsoft Enterprise Agreement (£0.5m).

Financing the Approved Capital Programme

39. Table 4 summarises the financing of the overall approved Capital Programme for 2014/15.

Table 4 – Financing of the Approved Capital Programme for 2014/15

Committee	Capital Allocations £'000	Grants & Contributions £'000	Revenue £'000	Reserves £'000	Gross Programme £'000
Children & Young People	19,780	20,743	-	13,488	54,011
Adult Social Care & Health	4,467	(6)	45	-	4,506
Transport & Highways	14,527	25,560	-	2,747	42,834
Environment & Sustainability	1,236	453	500	-	2,189
Community Safety	4	-	-	-	4
Culture	3,129	530	-	943	4,602
Policy	3,091	-	-	1,500	4,591
Finance & Property	9,420	50	-	1,601	11,071
Personnel	-	1,706	-	172	1,878
Economic Development	527	4,793	-	-	5,320
Contingency	1,583	-	-	-	1,583
Total	57,764	53,829	545	20,451	132,589

40. It is anticipated that borrowing in 2014/15 will increase by £11.8m from the forecast in the Budget Report 2014/15 (Council 27/02/2014). This increase is primarily a consequence of:

- £17.8m of net slippage from 2013/14 to 2014/15 and financing adjustments funded by capital allocations.
- Variations to the 2014/15 capital programme funded from capital allocations totalling £3.4m as approved at the September Finance and Property Committee.
- Net slippage in 2014/15 of £2.6m of capital expenditure funded by capital allocation identified as part of the departmental capital monitoring exercise.

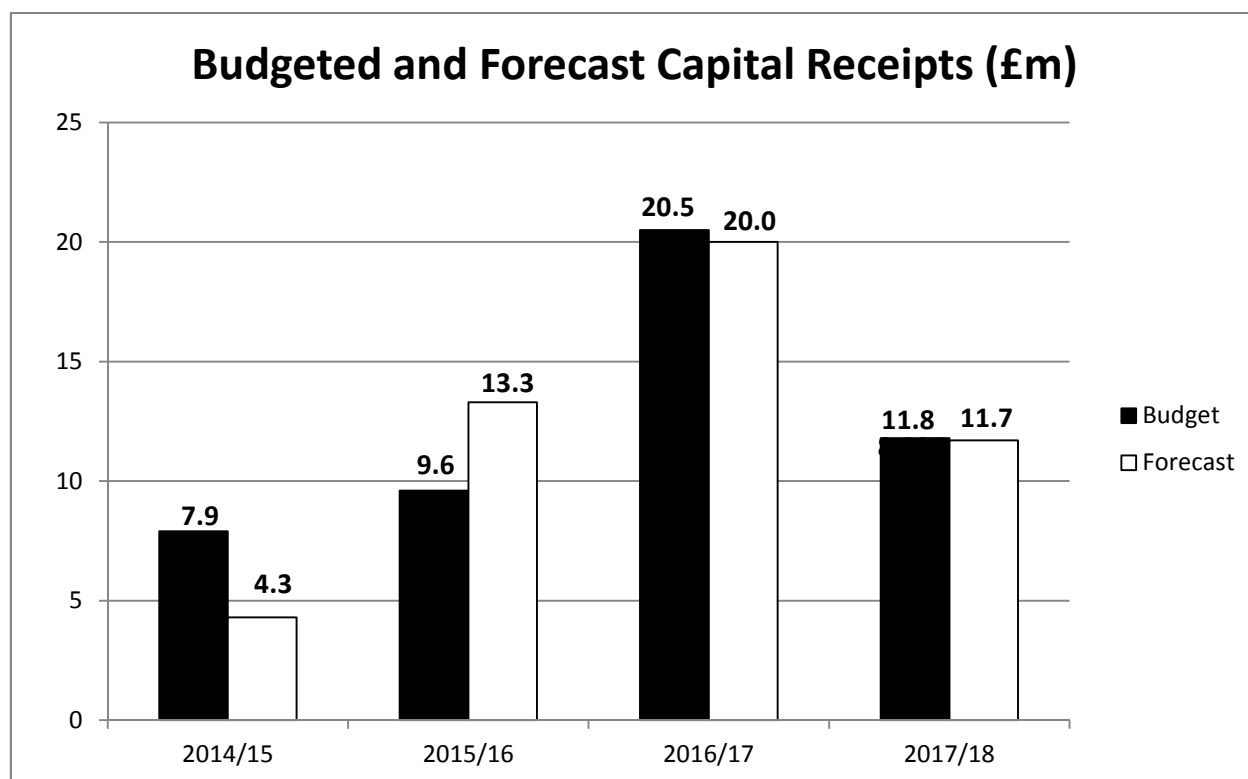
Prudential Indicator Monitoring

41. Performance against the Council's Prudential Indicators is regularly monitored to ensure that external debt remains within both the Operational Boundary and the Authorised Limit.

Capital Receipts Monitoring

42. Anticipated capital receipts are regularly reviewed. Forecasts are currently based on estimated sales values of identified properties and prudently assume a slippage factor based upon a review of risk associated with each property. They also include an estimated £50,000 of vehicle receipts.

43. The chart below shows the budgeted and forecast capital receipts for the four years to 2017/18.



44. The dark bars in the chart show the budgeted capital receipts included in the Budget Report 2014/15 (Council 27/02/2014). These capital receipts budgets prudently incorporated slippage, giving a degree of "protection" from the risk of non-delivery.

45. The capital receipt forecast for 2014/15 is £4.3m which is £3.6m less than the budgeted capital receipts as a result of slippage. To date in 2014/15, capital receipts totalling £1.8m have been received.
46. The number and size of large anticipated receipts increase the risk that income from property sales will be below the revised forecasts over the next three years. Although the revised forecasts incorporate an element of slippage, a delay in receiving just two or three large receipts could result in sales being lower than these forecasts. For example, a scenario in which £4m of capital receipts are realised in 2014/15 and £5m of capital receipts are realised in 2015/16 would not be considered unlikely. This would represent a reduction of £8.5m from the budgeted level of capital receipts for 2014/16.
47. Current Council policy (Budget Report 2014/15) is to set capital receipts against the principal of previous years' borrowing. This reduces the amount of Minimum Revenue Provision (MRP) to be set aside each year. It is important to regularly monitor capital receipt forecasts and their effect on the overall revenue impact of the Capital Programme.

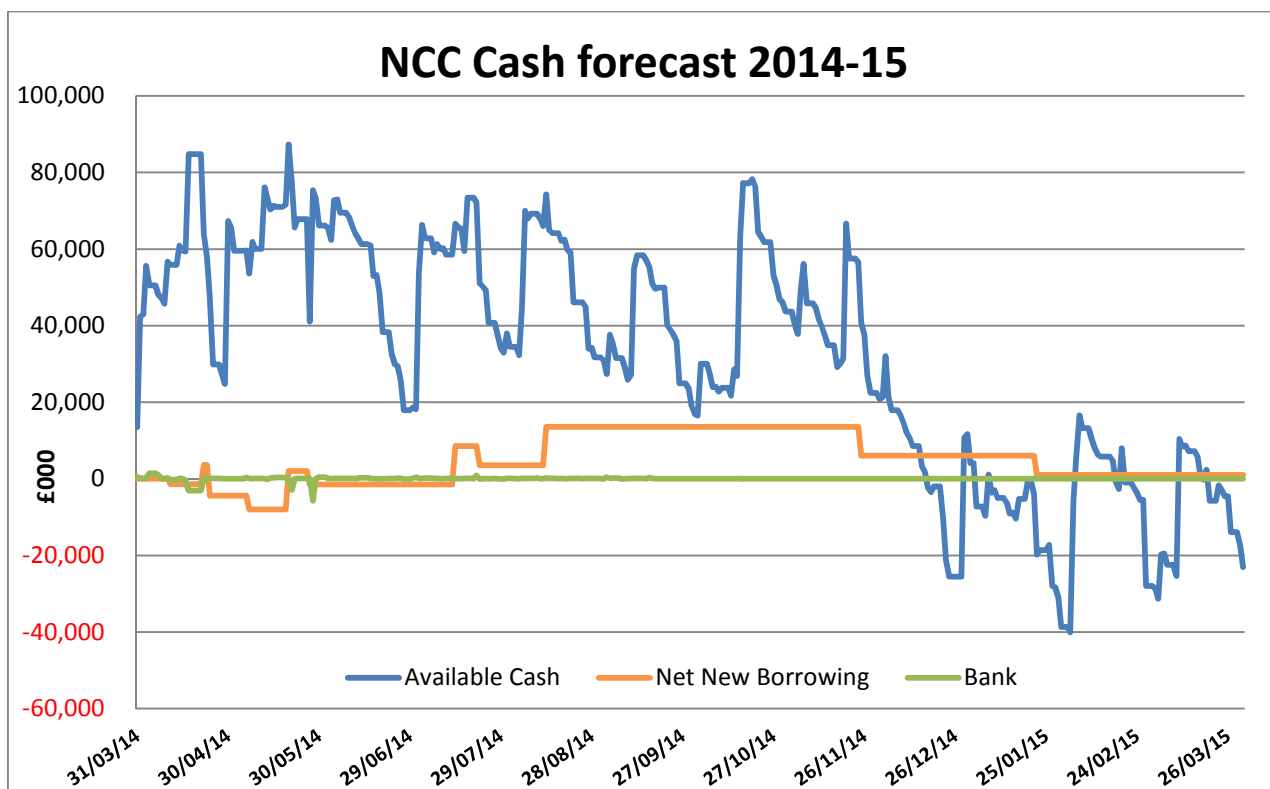
Balance Sheet

General Fund Balance

48. Members approved the 2013/14 closing General Fund Balance of £29.1m at Council 26 June 2014. The 2014/15 budget approves utilisation of £5.2m of balances which will result in a closing balance of £23.9m at the end of the current financial year. This is 4.7% of the budget requirement.

Treasury Management

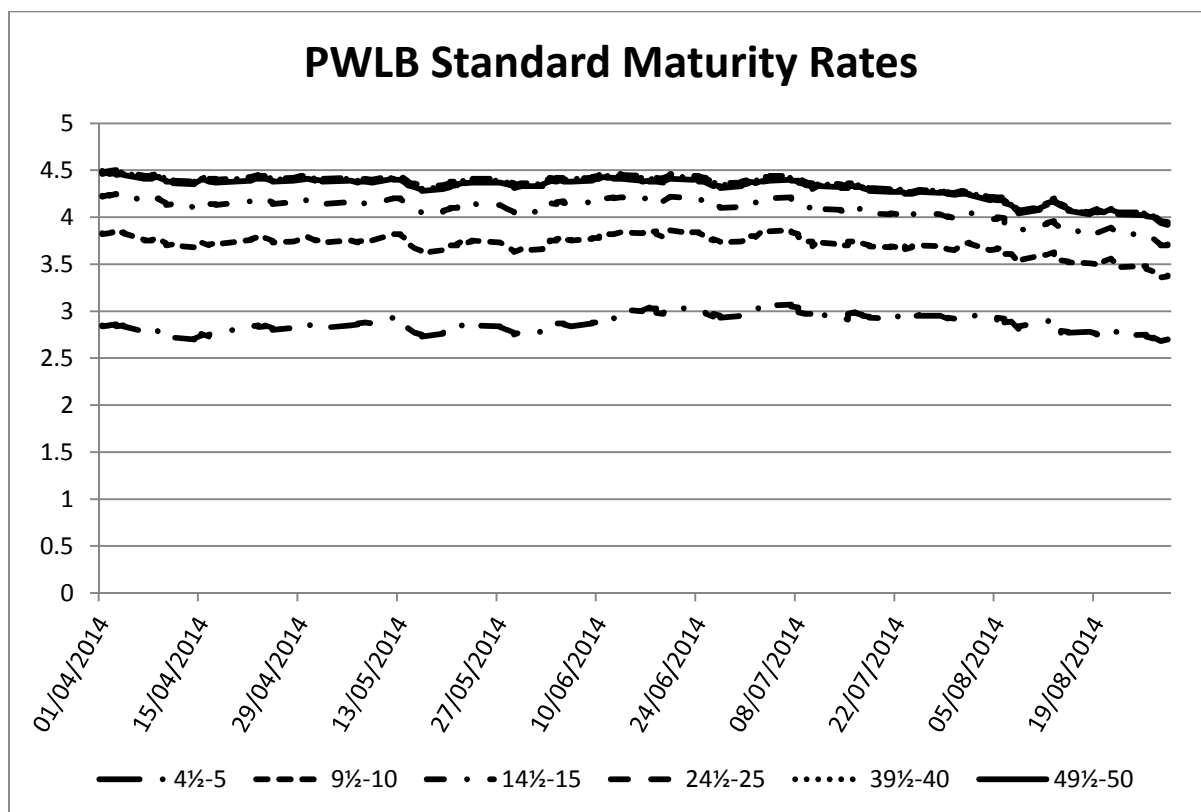
49. Cash flow is monitored by the Senior Accountant (Pensions & Treasury Management) with the overall position reviewed quarterly by the Treasury Management Group. The following chart shows the actual cash flow position to date and forecasts for the remainder of the year. Cash inflows are typically higher at the start of the year due to the front loading receipt of Central Government grants, and the payment profile of precepts. However, cash outflows, in particular capital expenditure, tend to increase later in the year.



50. The chart above gives the following information:

Bank balance	Daily cleared balance across the pooled bank accounts.
Available cash	Surplus cash (invested in call accounts or money market funds) or a shortfall of cash indicating a need to borrow.
Net new borrowing	New loans taken during the year net of principal repayments on existing borrowing.

Daily cash management aims for a nil balance across the Council's pooled bank accounts with any surplus cash invested in accordance with the approved Treasury Management Policy. The bank balance shows two periods with noticeable overdrawn balances resulting from non-receipt of precept. The net new borrowing shown above includes new loans from PWLB of £10m in May, £10m in July and £10m in August. These loans were taken as longer term PWLB rates dipped towards, and briefly below, 4%. The chart below shows the movement in standard PWLB maturity rates during 2014/15.

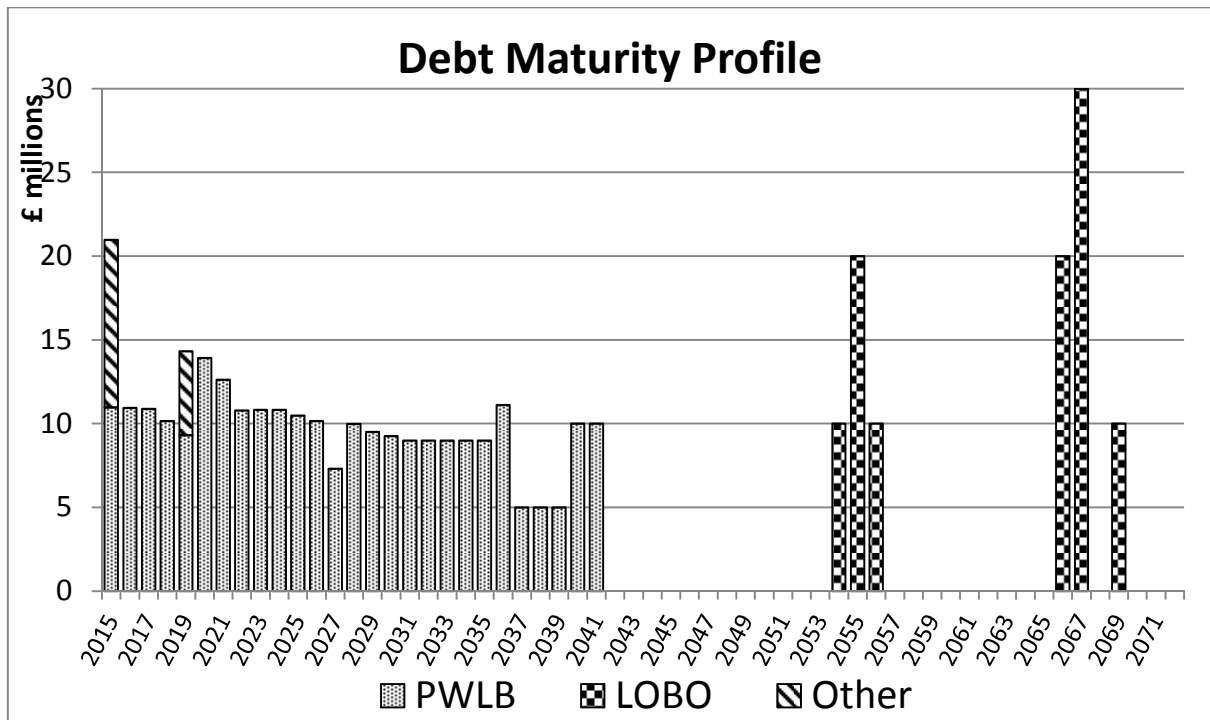


51. The Treasury Management Strategy for 2014/15 identified a need for additional borrowing of £67m to fund the capital programme, replenish internal balances and to replace maturing debt. Short term borrowing was used towards the end of 2013/14 to minimise interest costs and so additional long term borrowing of £21m needs to be factored in to the 2014/15 strategy. Additional borrowing is therefore likely to be undertaken before the year end.

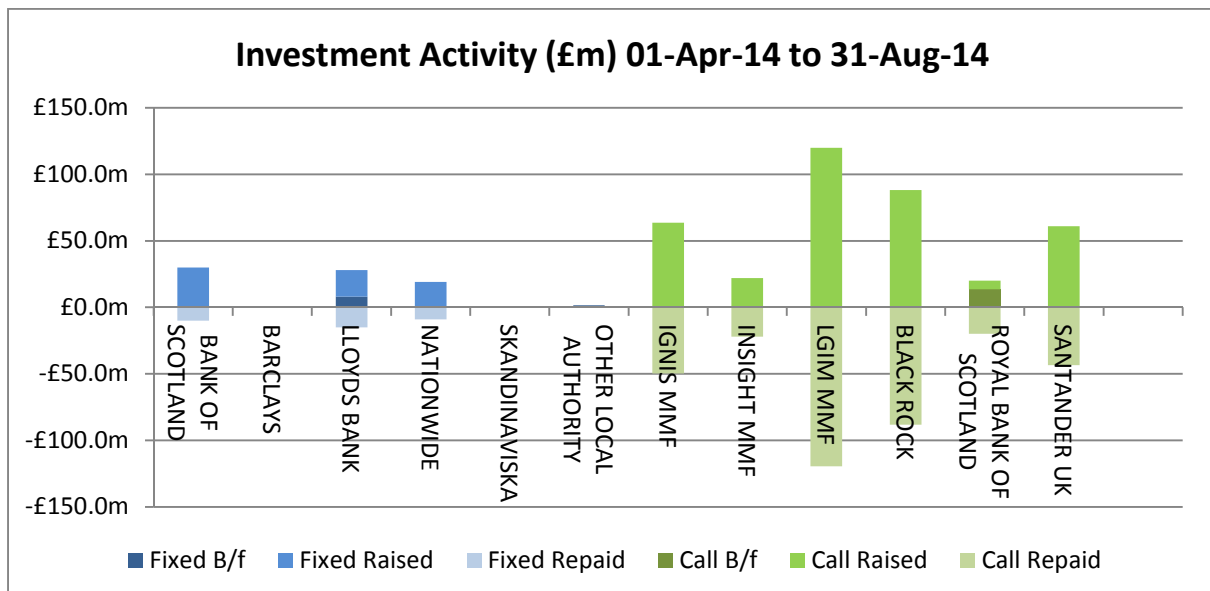
52. Borrowing decisions will take account of a number of factors including:

- expected movements in interest rates
- current maturity profile
- the impact on revenue budgets and the medium term financial strategy
- the treasury management prudential indicators

53. The maturity profile of the Council's debt portfolio is shown in the chart below. The PWLB loans are reasonably well distributed and have a maximum duration of 26 years. Longer-term borrowing (maturities up to 55 years) was obtained from the market some years ago in the form of 'Lender's Options, Borrower's Options' loans (LOBOs). The 'other' loans denote more recent borrowing from the money markets where the main objective was to minimise interest costs. Refinancing of these loans has been factored into the Treasury Management Strategy.



54. The investment activity for 2014/15 to the end of August 2014 is summarised in the chart and table below. Outstanding investment balances totalled £23m at the start of the year and £76.25m at the end of the period. This increase reflects the forecast cash flow profile for the year. In light of this forecast, a number of fixed term deals have been placed for periods up to 190 days to take advantage of the higher rates available.



	Total B/f	Total Raised	Total Repaid	Outstanding
	£	£	£	£
BANK OF SCOTLAND	0	30,000,000	-10,000,000	20,000,000
BARCLAYS	0	0	0	0
LLOYDS BANK	8,000,000	20,000,000	-15,000,000	13,000,000
NATIONWIDE	0	19,000,000	-9,000,000	10,000,000
SKANDINAVISKA	0	0	0	0
OTHER LOCAL AUTHORITY	1,500,000	0	0	1,500,000
IGNIS MMF	0	63,650,000	-49,700,000	13,950,000
INSIGHT MMF	0	21,950,000	-21,950,000	0
LGIM MMF	0	119,850,000	-119,550,000	300,000
BLACK ROCK	0	88,210,000	-88,210,000	0
ROYAL BANK OF SCOTLAND	13,500,000	6,500,000	-20,000,000	0
SANTANDER UK	0	60,850,000	-43,350,000	17,500,000
	23,000,000	430,010,000	-376,760,000	76,250,000

Debt Recovery Performance

55. The overall debt has decreased by £6.2m from July, partly down to a decrease in invoices raised of £11m over the previous period. Over 6 months debt has decreased by £58,000 with a decrease of £67,000 in Residential and Domiciliary Care offset by a £9,000 increase in all other debt.

56. Work has started on preparing for the impact of the Care Act. There is particular concern about the planned repeal of section 22 of the Health and Social Services and Social Security Adjudications Act 1983 (HASSASA) which will remove the Authority's ability to place a legal charge on a service users property. The Debt Recovery team will be represented on a number of the work streams looking at the implications on NCC policies and procedures, and in particular on the likely impact on amounts invoiced and collecting of those amounts.

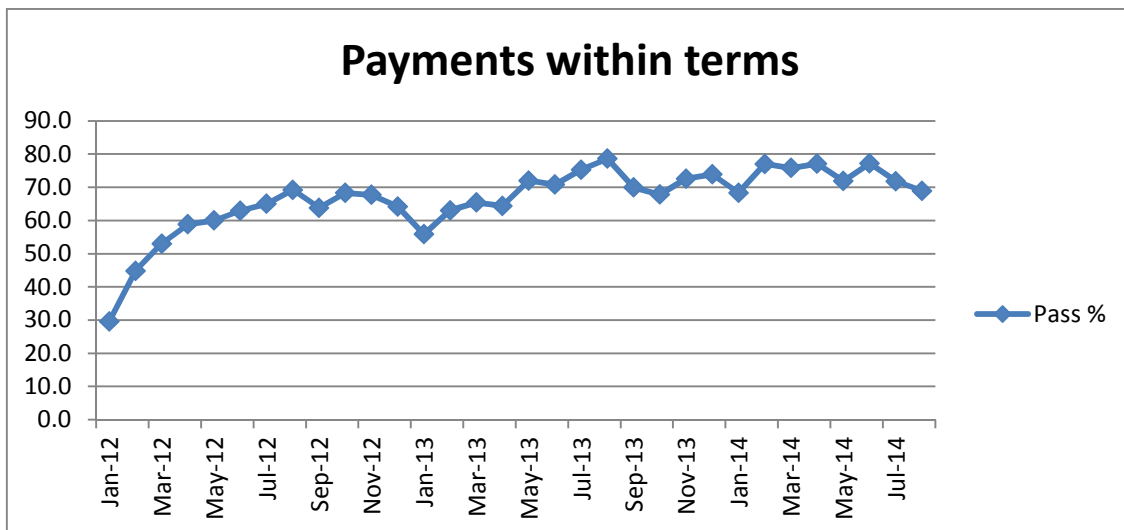
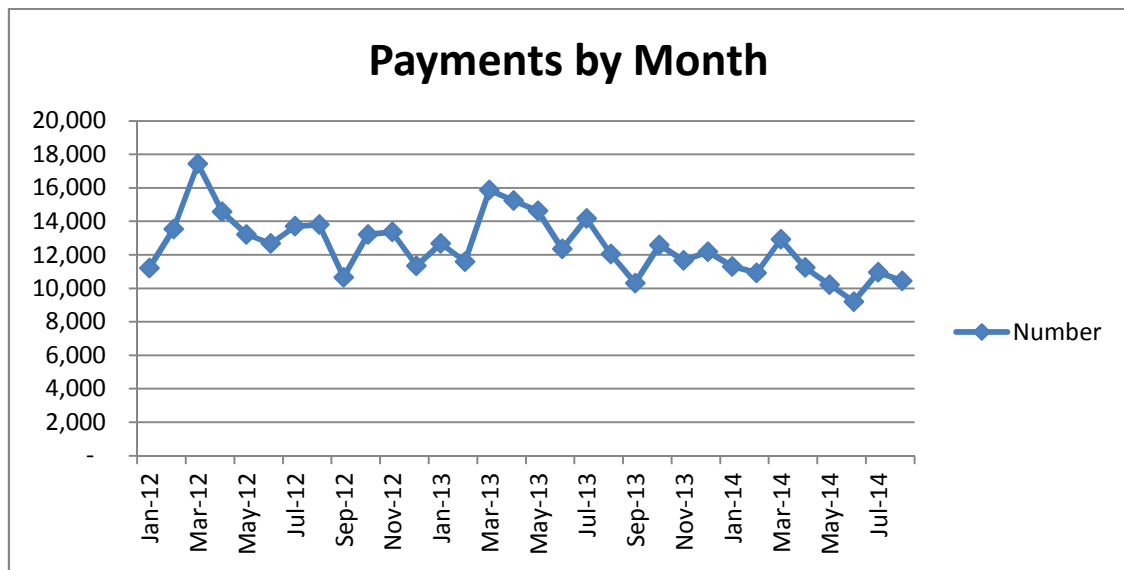
Table 5 - Invoices raised Period 5 2014/15

	Period 5	Year to date
Number	10,783	74,145
Value	£4,602,773	£71,173,373

Table 6- Debt Position

	Residential & Domiciliary Care	All other	Total
Total	£5,420,182	£9,853,862	£15,274,044
Over 6 months	£4,729,628	£643,118	£5,372,746
% over 6 months	87.3%	6.5%	35.2%

Accounts Payable (AP) Performance



57. The payment within terms figure for August is 68.9% of 10,438 invoices paid. This fall was expected as early figures in August were lower than previous months. The fall appears to be due to ongoing non-compliance with processes and procedures by both business and our suppliers. Further details are set out below.

- Invoices continuing to be sent to Business users rather than direct to AP meaning there is a delay in getting the invoices on the system. Users and suppliers are again being reminded that invoices should be sent to AP and routed to coders and approvers through SAP.
- The number of invoices having to be returned to suppliers for failing to comply with the no PO – no pay policy has remained high. This is despite repeated reminders to business users and suppliers. As suppliers tend to resubmit the original invoice once they have obtained the PO number, the invoices are often overdue before they are resubmitted.

- Agency suppliers continue to be amongst the highest number of failures. The process of paying for Agency staff is due to change shortly with the appointment of a Managed Service Provider (MSP) and AP staff have been working with the chosen MSP to ensure the new process will work correctly.
- Some business areas seem to be making an effort to clear old items. The number of old (overdue) invoices has dropped by over 30% since the beginning of July. Whilst welcome this does mean that payment within terms figures have declined as these items are processed.

58. Following the presentation of the findings of the Phase 1 Procure to Pay project the second phase of the project is now being scoped. It is planned that this phase will kick off in October and be completed by the end of June 2015.

Statutory and Policy Implications

59. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATIONS

- 1) To note the revenue budget expenditure to date and year end forecasts
- 2) To approve the use of revenue contingency as reported at paragraph 21
- 3) To note the progress with savings
- 4) To note the Capital Programme expenditure to date and year end forecasts and approve variances to the Capital Programme
- 5) To note the Council's Balance Sheet transactions

Nigel Stevenson Service Director – Finance & Procurement

For any enquiries about this report please contact:

Pauline Moore - Senior Accountant, Financial Strategy and Accounting
 Glen Bicknell - Senior Finance Business Partner, Capital and External Funding
 Simon Cunnington - Senior Accountant, Pensions and Treasury Management

Constitutional Comments

The proposals in this report are within the remit of Finance and Property Committee.

Financial Comments (PM 02/10/14)

The financial implications are stated within the report itself.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'

Electoral Division(s) and Member(s) Affected

- 'All'

Consultation Ref.	Committee	Dept	Verto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
TRANSFORMATION PROGRAMME PROJECTS												
N/A	ASCH	ASCH&PP	ASC - 105	Redesign of Home Based Services	A	A	865	0	0	865	353	0
B01 / B07	ASCH	ASCH&PP	ASC - 303	Redesign of Assessment and Care Management Functions & Organisational Re-design	G	G	215	1,194	250	1,659	0	0
A01	ASCH	ASCH&PP	ASC 401	Living at Home Phase II	G	G	425	555	397	1,377	0	0
B04	ASCH	ASCH&PP	ASC 405	Reduction in supplier costs - older person's care homes	R	R	0	2,335	0	2,335	0	2,335
B05	ASCH	ASCH&PP	ASC 406	Reduction in supplier costs - Younger Adults	R	R	1,184	761	592	2,537	284	1,537
C01	ASCH	ASCH&PP	ASC 408	Reducing Community Care Spend - Older Adults	Y	Y	902	1,762	0	2,664	0	0
C02	ASCH	ASCH&PP	ASC 409	Reducing the average community care personal budget - Younger Adults	Y	Y	925	1,178	701	2,804	0	0
C03	ASCH	ASCH&PP	ASC 410	Reduction in long term care placements	Y	Y	550	550	423	1,523	200	0
C04	ASCH	ASCH&PP	ASC 411	Reduction in cost of transport services	G	G	0	0	0	0	0	0
C07	ASCH	ASCH&PP	ASC 412	Day Services	G	G	350	220	490	1,060	0	0
C10	ASCH	ASCH&PP	ASC 413	Savings from the Supporting People budget	G	G	2,030	1,250	1,950	5,230	0	0
C13	ASCH	ASCH&PP	ASC 415	Targeting Reablement Support	Y	Y	0	755	755	1,510	0	0
C06	ASCH	ASCH&PP	ASC 417	Residential Short Breaks Services	G	G	0	250	250	500	0	0
N/A	ASCH	ASCH&PP	ASC 418	Care Act	N/A	N	0	0	0	0	0	0
N/A	Culture	CFCS	CFC - 108	Sherwood Forest Visitor Centre	N	N	0	0	0	0	0	0
N/A	CYP	CFCS	CFC 302	MASH Lean Review	Y	Y	0	0	0	0	0	0
B12	CYP	CFCS	CFC 402	Early Years and Early Intervention	G	G	1,000	0	3,000	4,000	0	0
B13	Culture	CFCS	CFC 403	Libraries, Archives, Information and Learning	G	A	250	375	375	1,000	0	350

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
B16	CYP	CFCS	CFC 404	Looked After Children Placements	Y	Y	2,320	2,570	1,700	6,590	0	0
C16	CYP	CFCS	CFC 405	Children's Disability Service	Y	Y	0	1,180	1,180	2,360	0	0
N/A	F&P	E&R	E&R 301	Traded Services ASDM Options Review	G	G	0	0	0	0	0	0
A41	T&H	E&R	E&R 402	Reduce Street Lighting Energy Costs	G	G	300	500	700	1,500	0	0
B17	T&H	E&R	E&R 403	Efficiencies & Local Bus Service reductions	G	N	800	1,000	0	1,800	0	0
N/A		Cross Cutting	HOR - 014	Ways of Working	G	G	0	0	0	0	0	0
N/A		Cross Cutting	HOR - 303	Channel Shift	B	B	0	0	0	0	0	0
N/A		Cross Cutting	HOR - 304	Strategic Management Framework	G	G	0	0	0	0	0	0
N/A		Cross Cutting	HOR - 305	One Space	G	G	0	0	0	0	0	0
A07 & A15	ASCH & CYP	Cross Cutting	HOR - 307	Business Support Services Review (ASCH&PP and CFCS)	Y	Y	911	2,330	0	3,241	140	0
N/A		Cross Cutting	HOR - 401	Digital First	G	G	0	0	0	0	0	0
N/A		PPCS	PPC - 201	Broadband	G	G	0	0	0	0	0	0
OTHER SAVINGS												
A02	ASCH	ASCH&PP		Dementia Quality Mark	G	G	500	0	0	500	0	0
A03	ASCH	ASCH&PP		Use of Public Health funding	G	B	200	0	0	200	0	0
A04	ASCH	ASCH&PP		Development of reablement in Physical Disability services	G	G	150	150	0	300	0	0
A05	ASCH	ASCH&PP		Reduction in staff posts in the Joint Commissioning Unit	G	B	34	0	149	183	0	0
A06	ASCH	ASCH&PP		Reduction in staff posts in the Performance Improvement Team	G	G	92	0	0	92	0	0
A08	ASCH	ASCH&PP		Reduction in staffing in the Framework Development Team	G	G	79	0	0	79	0	0
A09	ASCH	ASCH&PP		Restructure of Adult Care Financial Services (ACFS) and a reduction in posts	G	G	93	121	0	214	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
A12	ASCH	ASCH&PP		Group Manager Restructure	G	B	0	200	0	200	0	0
B02	ASCH	ASCH&PP		Use of NHS social care funding to offset budget pressures	G	B	1,912	0	0	1,912	0	0
B03	ASCH	ASCH&PP		Reduce no. of social care staff in hospital settings by 15%	G	G	49	147	0	196	0	0
B06	ASCH	ASCH&PP		Use of NHS social care funding to offset pressures	G	B	1,912	0	0	1,912	0	0
B08	ASCH	ASCH&PP		Changes to the delivery structure of the Safeguarding Adults Team	G	G	172	0	0	172	0	0
B09	ASCH	ASCH&PP		Reduction in Benefits Advice staff - withdrawn	G	G	0	0	0	0	0	0
C05	ASCH	ASCH&PP		Managing Demand in Younger Adults	G	G	175	200	0	375	0	0
C08	ASCH	ASCH&PP		Employment Services	G	G	160	0	0	160	0	0
C09	ASCH	ASCH&PP		Various contract changes by the Joint Commissioning Unit	G	G	131	179	190	500	0	0
C11	ASCH	ASCH&PP		Cease NHS short breaks service (Newlands)	G	G	0	460	0	460	0	0
C14	ASCH	ASCH&PP		Various options to reduce the cost of the intermediate care service	G	Y	540	540	0	1,080	0	0
C15	ASCH	ASCH&PP		Notts Welfare Assistance Fund (NAAF)	G	B	2,130	0	0	2,130	0	0
A10	Community Safety	ASCH&PP		Reduction in Emergency Planning staffing	G	G	35	0	0	35	0	0
A11	Community Safety	ASCH&PP		Registration Service Income Generation	G	G	47	0	0	47	0	0
B30	Community Safety	PPCS		Service Restructuring	G	B	367	0	0	367	0	0
B33	Community Safety	PPCS		Redesign focus of service.	G	B	245	0	0	245	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
C12	Community Safety	ASCH&PP		Reduction in Trading Standards staffing and increased income generation	G	G	292	195	0	487	0	0
A60	Culture	PPCS		Conservation restructuring - staff reductions	G	G	50	0	0	50	0	0
B14	Culture	CFCS		Cultural and Enrichment Services	G	G	50	130	0	180	0	0
B15	Culture	CFCS		Country Parks and Green Estates	G	G	150	160	190	500	0	0
A13	CYP	CFCS		Support to Schools	G	G	1,000	370	0	1,370	0	0
A14	CYP	CFCS		SEND Hub	G	G	492	0	0	492	0	0
A16	CYP	CFCS		School Access	G	G	0	50	50	100	0	0
A17	CYP	CFCS		Targeted Support and Youth Justice	G	G	800	100	100	1,000	0	0
A18	CYP	CFCS		Children's Social Care Management Review	G	G	120	80	0	200	0	0
A19	CYP	CFCS		Planning, Performance and Quality Assurance Group	G	G	1,350	150	0	1,500	0	0
A20	CYP	CFCS		CFCS Management Structure Review	G	G	80	110	185	375	0	0
B10	CYP	CFCS		Independent Travel Training	G	G	0	200	300	500	0	0
B11	CYP	CFCS		Young People's Service	G	G	675	675	0	1,350	0	0
B14	CYP	CFCS		Cultural and Enrichment Services	G	G	150	420	50	620	0	0
B18	E&S	E&R		Renegotiation of Waste Management Contracts	G	G	800	200	0	1,000	0	0
B19	E&S	E&R		Introduce a range of measures associated with HWRC's	G	G	205	505	0	710	0	0
B20	E&S	E&R		Provide financial support to Waste Collection Authorities to introduce kerbside Green Waste Collections	G	G	0	200	0	200	0	0
B21	E&S	E&R		Increase Energy Contract Rebate Income	G	G	200	0	0	200	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
B26	E&S	PPCS		Planning Policy restructuring - staff reductions. Income generation.	G	G	73	0	0	73	0	0
B28	Economic Development	PPCS		Development of a shared service delivery model with Borough & District Councils.	G	G	0	250	0	250	0	0
B29	Economic Development	PPCS		Reducing the NCC contribution to Experience Nottinghamshire	G	G	100	0	0	100	0	0
A30	F&P	E&R		Reduction in County Offices Maintenance	G	G	300	200	100	600	0	0
A31	F&P	E&R		Reduction in Property Staffing	G	G	167	100	0	267	0	0
A32	F&P	E&R		Rationalisation and staffing reductions	G	G	0	50	200	250	0	0
A33	F&P	E&R		Reduction in Planned Maintenance Budget	G	G	0	0	519	519	0	0
A49	F&P	E&R		Finance & Procurement Staffing Reductions	G	G	700	250	250	1,200	0	0
A50	F&P	E&R		Contract Savings	G	G	0	0	350	350	0	0
A51	F&P	E&R		Savings in provision of online @home service	G	G	250	0	0	250	0	0
A52	F&P	E&R		Termination of licence agreement	G	G	80	0	0	80	0	0
A53	F&P	E&R		Reduction in provision of ICT equipment replacement	G	G	0	100	0	100	0	0
A54	F&P	E&R		Staffing reductions in the Business Support and Development team	G	G	60	0	0	60	0	0
B34	F&P	PPCS		Reduce Councillors' Divisional Fund	G	B	335	0	0	335	0	0
A22	Personnel	E&R		Review Human Resources activity & support - increased self service	G	G	500	0	47	547	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
A23	Personnel	E&R		Review Health & Safety service - income generation and sharing of services	G	G	80	0	0	80	0	0
A24	Personnel	E&R		Deletion of Senior Analyst post - Job Evaluation	G	G	41	0	0	41	0	0
A25	Personnel	E&R		Cease counselling service and signpost employees to alternative providers	G	G	49	0	0	49	0	0
A26	Personnel	E&R		Review of integrated Learning & Development activity - to further streamline structures; commission more training externally and with others	G	G	1,000	0	0	1,000	0	0
B25	Personnel	E&R		Schools meal price changes	G	G	0	0	0	0	0	0
A21	Policy	E&R		Restructure, efficiencies and cost reductions in the Business Support Centre	G	G	1,000	500	200	1,700	0	0
A27	Policy	E&R		Customer Service Centre - efficiencies and shift to more cost effective access channels	G	G	45	200	120	365	0	0
A28	Policy	E&R		Customer Service Centre - generation of additional income and sharing of services with other public sector providers	G	G	50	50	0	100	0	0
A29	Policy	E&R		Review of face to face customer service provision across the county	G	G	100	0	0	100	0	0
A61	Policy	PPCS		Legal services - redesign staffing structure	G	B	246	408	12	666	0	0
A62	Policy	PPCS		Cease holding of Member Forum meetings.	G	B	27	0	0	27	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
A63	Policy	PPCS		Reorganise Civic Office support staff and reconfigure support activities.	G	B	87	0	0	87	0	0
A64	Policy	PPCS		To provide governance & democratic support service to the PCP and PCC.	G	B	81	0	0	81	0	0
A65	Policy	PPCS		To move to partial electronic only provision of committee papers.	G	Y	43	0	0	43	0	0
A66	Policy	PPCS		Streamline corporate complaints	G	B	113	0	0	113	0	0
A67	Policy	PPCS		Redesign staffing structure	G	B	51	0	0	51	0	0
A68	Policy	PPCS		Redesign staffing structure	G	B	246	0	0	246	0	0
A69	Policy	PPCS		Refocus communications and marketing activity	G	B	178	0	0	178	0	0
A70	Policy	PPCS		Alternative delivery of translation and interpretation services.	G	B	55	0	0	55	0	0
A71	Policy	PPCS		Income generation	G	B	24	24	24	72	0	0
A72	Policy	PPCS		Review PPCS management structure	G	B	50	0	0	50	0	0
B27	Policy	PPCS		Dev't Mgmt restructuring - staff reductions. Income generation.	G	G	64	0	3	67	0	0
B31	Policy	PPCS		Reduce the financial contribution to HealthWatch Nottinghamshire	G	B	95	50	0	145	0	0
B32	Policy	PPCS		To cease awarding grant aid to Nottingham Playhouse in 2014/15	G	B	95	0	0	95	0	0
A34	T&H	E&R		Highways Contract savings	G	G	1,170	0	0	1,170	0	0
A35	T&H	E&R		Increased efficiency by Highways Operations Group	G	G	900	0	100	1,000	0	0

Consultation Ref.	Committee	Dept	Veto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
A36	T&H	E&R		Efficiencies through more effective pothole repair & patching service	G	G	0	100	100	200	0	0
A37	T&H	E&R		Reduce contribution to Highways Safety Shared Service	G	G	200	100	100	400	0	0
A38	T&H	E&R		Shared Service for Central Processing Unit	G	G	0	25	0	25	0	0
A39	T&H	E&R		Renegotiation of contribution to the Urban Traffic Control Shared Service	G	G	50	0	0	50	0	0
A40	T&H	E&R		Removal of Robin Hood Line subsidy	G	G	0	80	0	80	0	0
A42	T&H	E&R		Increased Highways Income from additional housing development activity	G	G	10	10	13	33	0	0
A43	T&H	E&R		Increased income from various service areas	G	G	20	30	30	80	0	0
A44	T&H	E&R		Increased income from providing services to neighbouring local authorities	G	G	13	0	0	13	0	0
A45	T&H	E&R		Restructuring - staff reductions	G	G	133	217	0	350	0	0
A46	T&H	E&R		Restructuring - staff reductions	G	G	0	0	0	0	0	0
A47	T&H	E&R		Restructuring - staff reductions	G	G	175	284	0	459	0	0
A48	T&H	E&R		Restructuring - staff reductions	G	G	192	311	0	503	0	0
A55	T&H	E&R		Staffing Reductions in Transport & Travel Services	G	G	150	150	0	300	0	0
A56	T&H	E&R		Establishment of fund for replacing worn out integrated transport measures	G	G	200	200	200	600	0	0
A57	T&H	E&R		Reduction of discretionary spend	G	G	100	100	100	300	0	0
A58	T&H	E&R		Use of financial contributions (Commuted Sums) from developers	G	G	250	0	0	250	0	0

Consultation Ref.	Committee	Dept	Verto Code	Title	Previous Status	Current Status	Cashable Benefits				At Risk	
							2014/15 £000	2015/16 £000	2016/17 £000	TOTAL £000	2014/15 £000	Total £000
A59	T&H	E&R		Gully cleaning	G	G	50	0	0	50	0	0
B22	T&H	E&R		Reduction in Rights of Way Service	G	G	100	50	0	150	0	0
B23	T&H	E&R		Increase charges for Blue Badges	G	G	40	40	56	136	0	0
B24	T&H	E&R		Deliver Road Safety Education as part of public health commissioning for Nottinghamshire	G	G	0	79	0	79	0	0
							38,602	28,265	16,501	83,368	977	4,222

Key for Status

On Target	Successful delivery of the project to time, cost and quality is achievable and there are no major outstanding issues at this stage that threaten delivery
Experiencing Obstacles	Successful delivery is probable, however, there are minor issues which need resolving to ensure they do not materialise into major issues threatening delivery
At Risk	Based on available evidence, successful delivery still appears feasible but significant issues exist with scope, timescales, cost, assumptions and/or benefits. Issues appear resolvable, but action is required
Compromised	Based on available evidence, successful delivery of the project appears to be at significant risk. There are major issues with project scope, timescales, cost, assumptions and/or benefits. Immediate action required to resolve issues.
Completed	Project benefits have been achieved, or there has been an official change to the benefits profile (through change control) so the project is complete
No Status	Awaiting major points of clarification / decision-making to enable PID and plan to be completed

13 October 2014

Agenda Item: 5a

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY & ENVIRONMENT

PHASE 1B RESIDENTIAL DEVELOPMENT SITE, TOP WIGHAY FARM, HUCKNALL – DISPOSAL: RENEWAL OF APPROVAL

Purpose of the Report

1. To seek approval to the renewal of the previous approval to the sale of this site, subject to the amendments detailed in the exempt appendix.

Information and Advice

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt appendix.
3. At its meeting on 11 November 2013, Committee approved terms for the disposal of this site. The terms for the proposed sale were contained within the exempt appendix to that Report. In addition, Members approved a proposal that, in the event that the proposed sale of the adjoining Phase 1A did not proceed to a legal completion, part of the capital receipt from the sale of the Phase 1B land would be used for the provision of offsite (common) infrastructure works, again as detailed in the exempt appendix to that Report.
4. The proposed sale of the Phase 1A commercial development site has failed to come to fruition, and is unlikely to be resurrected in the short or medium term. This is due to a downturn in the commercial development market for the type of development which was being proposed.
5. The draft Gedling Core Aligned Strategy has now been the subject of scrutiny at a Public Inquiry, conducted by a government Planning Inspector. The Inspector's report found the Gedling Core Strategy to be robust and following that Report, the Core Strategy has been formally adopted by Gedling Borough Council as local planning authority. The Core Strategy supports the development of an urban expansion area at Top Wighay Farm, comprising 1000 residential units, together with land for employment generating uses and community and infrastructure provision.

6. Phase 1B is the first of the phases of residential land to be brought to the market, and comprises an area of 4.23 ha (10.44 acres).
7. Despite significant progress on draft contract negotiations, it has not proved possible to exchange contracts with the proposed purchaser under the timetable laid down under the original approval. A decision therefore needs to be taken on whether to renew the Committee approval of 11 November 2013 or whether the property should be remarketed. This is required under the Council's Financial Regulations.
8. Whilst exchange of contracts has not taken place, it should be acknowledged that significant progress has been made towards an exchange of contracts. It is considered that the terms originally approved still represent the best value which could be achieved in the market at the present time, and as such can still be regarded as robust. This is a view shared by the Council's retained agents, Jones Lang Lasalle. On balance, therefore, it is recommended that the previous approval should be renewed, subject to the amendments detailed in the exempt appendix.

Other Options Considered

9. The only realistic alternative to renewing the existing Committee approval would be to terminate negotiations with the selected party and to return the site to the open market seeking new expressions of interest. With 11 months having elapsed since the original Committee approval, Members might consider that this party has had plenty of time in which to exchange contracts, but has failed to do so, and that the opportunity might now be taken to return the property to the market. If this course of action is adopted, however, it must be borne in mind that securing a deal with a new party will be a lengthy process and would take longer than persevering with the existing proposal. Additionally, it is not expected that better terms and conditions for the disposal could be achieved on a re-marketing exercise. On balance, therefore, this option is not recommended.

Reason/s for Recommendation/s

10. To allow further time in which to secure an exchange of contracts for the disposal of Phase 1B at Top Wighay Farm.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the renewal of the approval to the sale of this site be approved, subject to the matters detailed in the exempt appendix.

Jas Hundal
Service Director – Transport, Property & Environment

For any enquiries about this report please contact:lan Brearley 0115 977 4840

Constitutional Comments (CEH 17.09.14)

12. The recommendation falls within the remit of the Finance and Property Committee by virtue of its terms of reference. When disposing of its land the Council is required to obtain the best price reasonably obtainable on the open market and Members of the Committee should satisfy themselves of this before approving any recommendation to dispose of land.

Financial Comments (TR 23/9/14)

13. The financial implications are set out in the exempt appendix to the report.

Background Papers and Published Documents

14. None.

Electoral Division(s) and Member(s) Affected

15. Ward(s): Newstead
Member(s): Councillor Chris Barnfather

Nearby Ward Members

Ward(s): Hucknall, Kirkby- in- Ashfield South
Member(s): Councillor John Wilkinson
Councillor John Wilmott
Councillor Alice Grice
Councillor Rachel Madden

File ref.: /IB/SB/
SP: 2711
Properties affected: 00077 - Top Wighay Farm

13 October 2014

Agenda Item: 5b

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY & ENVIRONMENT

APPROVAL TO SELL (MARKET) SURPLUS PROPERTIES – VARIOUS LOCATIONS

Purpose of the Report

1. To seek approval to the principle of disposal of a number of surplus properties as detailed in the exempt appendix.

Information and Advice

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt annex.
3. As part of the ongoing rationalisation of the County Council's property portfolio, a number of properties or parcels of land have been declared surplus to the operational requirements of the Council. In accordance with the requirements of the Council's Financial Regulations, Committee approval is sought to the disposal of these properties, including the proposed method of sale.
4. This Report is not seeking approval to the terms and conditions for the sale of any *individual* properties outlined in this Report. Approval is sought only to the *principle* that the properties are surplus and *can* be sold. The terms and conditions for the sale of individual properties will be brought before Committee for approval (or otherwise) following marketing, in the normal manner.
5. If approval is given to the matters covered by this Report, this will enable Officers to move forward with the detailed work needed to prepare the properties for sale in the market. This includes:-
 - a. Appointment of Agents (subject to the approval, by Operation Decision, to the terms under which individual Agents would be appointed).
 - b. Where relevant, and subject to capital funding approvals the carrying out of any necessary technical and/or ground investigation reports needed to secure offers for the properties, together with any town planning pre-development work considered necessary to secure the best price from the disposal of an individual property.

- c. Detailed market testing of the properties for sale.
 - d. Where relevant, work to secure approvals to sell former school sites as required by section 77 of the School Standards and Framework Act 1998 or Schedule 1 to the Academies Act 2010. This can be a lengthy process and so the efficient management of surplus assets makes it prudent to commence the application process at the earliest possible date if eventual disposal is not to be unnecessarily delayed.
6. Several of the sites listed are existing or former school sites. A number of these sites will only become surplus to requirements once replacement school facilities have been constructed on alternative sites. The new school building programme will therefore impact upon the timing of disposal of some of the sites listed under this Report. Furthermore, the approval of The Secretary of State for Education is required to the sale of former school sites by virtue of section 77 of the School Standards and Framework Act 1998 or Schedule 1 to the Academies Act 2010. The decisions of the Secretary of State will also have a bearing on the timing of any disposals affected by this requirement.
 7. It will be noted that several of the properties covered by this Report are sizeable plots of land (or land and buildings), many with development or redevelopment potential (subject to planning). Given the size and location of these development sites, it is likely that the County Council will achieve best value by selling the larger of these sites *in phases* over several years. The Report (Exempt Appendix) identifies where this scenario is likely.

Other Options Considered

8. Each of the sites detailed in this Report have been assessed by Officers and found to be surplus to the strategic or operational requirements of the County Council. As surplus properties they can be marketed for sale to generate future capital receipts.
9. Freehold sales are considered preferable to leasehold transactions on the properties covered by this Report, as this would present the best opportunity to maximise capital receipts and the mitigation of the Council's liabilities when holding properties.

Reason/s for Recommendation/s

10. To confirm the properties as being surplus to the Council's requirements and seek approval to market them for disposal.

Statutory and Policy Implications

11. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the list of properties detailed in the Exempt Appendix be confirmed as surplus and available for sale.

Jas Hundal

Service Director – Transport, Property & Environment

For any enquiries about this report please contact: Ian Brearley 0115 9774840

Constitutional Comments (CEH 21.08.14)

12. The recommendation falls within the remit of the Finance and Property Committee by virtue of its terms of reference.

Financial Comments (TR 14.08.14)

13. Sales will generate a capital receipt which will be used to help fund the Capital Programme.

Background Papers and Published Documents

14. None.

Electoral Division(s) and Member(s) Affected

15. Ward(s): Calverton, Mansfield South, Blidworth, Hucknall, Retford West, Farnsfield and Lowdham, Radcliffe on Trent, Blyth and Harworth, Oakham and Berry Hill, Sutton in Ashfield North, Rufford, Eastwood, Mansfield West, Kirkby in Ashfield North, Sutton in Ashfield East, Selston, Mansfield South, Misterton, Sutton in Ashfield West, Worksop East, Warsop, West Bridgford Central and South, Worksop East, West Bridgford West
16. Member(s): Councillor Boyd Elliott, Councillor Mrs Kay Cutts, Councillor John Wilmott, Councillor John Wilkinson, Councillor Alice Grice, Councillor Darren Langton, Councillor Diana Meale, Councillor Yvonne Woodhead, Councillor Tom Hollis, Councillor Roger Jackson, Councillor Liz Plant, Councillor Steve Calvert, Councillor John Peck, Councillor Andy Sissons, Councillor Stephen Garner, Councillor Sheila Place, Councillor Liz Yates, Councillor Keith Longdon, Councillor Gordon Wheeler, Councillor Glynn Gilfoyle, Councillor Ian Campbell, Councillor John Allin, Councillor John Knight, Councillor Steven Carroll, Councillor Jason Zadrozny, Councillor Gail Turner.

13 October 2014

Agenda Item: 5c

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY & ENVIRONMENT

TRANSFER OF GREENSPACE AND STONEY LANE FOOTPATH AT BILSTHORPE

Purpose of the Report

1. To seek approval to a 50 year lease of greenspace land to Bilsthorpe Parish Council on Earkring Road and Kirklington Road in Bilsthorpe.

Information and Advice

2. This land was initially purchased in parcels throughout the 1960's, 70's, and 80's for a road improvement scheme.
3. The subject land was considered as surplus to the scheme and became greenspace for the village.
4. It has been identified as a potential Centenary Field (see paragraph 6 below) within Nottinghamshire. The land is a recreational area that is already the site for Bilsthorpe War Memorial. During the past several years the land has been maintained by Bilsthorpe Parish Council.
5. The land has been identified as not needed for any operational purposes of the Council, therefore NCC Conservation Team would like to gift the land to the Bilsthorpe Parish Council for the sole purpose of a Centenary Field for Nottinghamshire.

Centenary Fields

6. The Royal British Legion has teamed up with Fields in Trust to launch Centenary Fields. This nationwide initiative aims to secure recreational spaces to honour the memory of all those who lost their lives in World War 1.

Fields in Trust

7. The Fields in Trust was founded in 1925 as the National Playing Fields Association by King George V. Its mission is the same now as it was then: to ensure that everyone young or old, able or disabled and wherever they live – should have access to free, local outdoor space for sport, play and recreation. These spaces are vital to building happy and healthy communities.

8. Each Local Authority within the UK is being encouraged to nominate at least one piece of recreational land to be dedicated as a Centenary Field, to commemorate the 100th anniversary of the outbreak of World War 1.
9. A one off contribution of £1,000 from the Countryside Services Team has been offered with land for the ongoing maintenance of the site.
10. The land has no operational purposes to the Council and has been identified by NCC Highways, Conservation and Countryside Teams as land which Bilsthorpe Parish Council may wish to take over. This includes the footpath on Stoney Field Lane, which runs from Eakring Road, west to Crompton View Primary School.
11. Each Centenary Field will be provided with a sign, indicating its designation.
12. The various pieces of land are shown hatched black on the attached plans and are currently being maintained by Bilsthorpe Parish Council. The total area of land comprised in the proposed transaction is approximately 1.06 hectares (2.68 acres).
13. The subject land is currently comprised of unadopted highway verge and as a public footpath. As such it has an open market value in existing use of £0. It is difficult to envisage, given the nature of the land, how it would be capable of further development, so the £0 valuation remains appropriate. Under the proposed lease, the land will be subject to a covenant limiting use to recreational purposes.

Grant of 50 Year Lease

14. It is recommended that a 50 year lease on the following terms to be approved by the Committee.

Parties	The parties to this agreement are Nottinghamshire County Council and Bilsthorpe Parish Council.
Property	Nottinghamshire County Council is the freehold owner of the land outlined on the attached plans.
Term	The County Council will grant a lease of the land to the Parish Council for 50 years.
Rent	1 Peppercorn per annum (if requested)
Tenure	The lease will not be contracted out of the 1954 Landlord and Tenant Act.
Use	The site is to be used for the purposes of recreational areas. The use of the land for any other purpose will require the consent of the Landlord.
Alienation	No Assignment
Maintenance	The Parish Council to keep the whole of the premises in good condition throughout the term of the lease.
Costs	Each party will bear their own legal costs for preparation of the lease.

Nuisance	The Parish Council shall not cause any nuisance, inconvenience, interference or disturbance to any neighbouring or adjoining property.
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Other Options considered

15. A sale of the land was not considered as the land has no development potential and is unlikely to produce a Capital Receipt.

Reason/s for Recommendation/s

16. This land has been largely maintained by Bilsthorpe Parish Council for several years and so the proposed lease simply seeks to regularise that position. The land is mostly public open space and also comprises a public footpath which runs west to the nearby Primary School. The proposal will clarify maintenance responsibilities. A lease is proposed, rather than outright disposal, because the former will allow the County Council to enforce the obligations of the Parish Council more effectively.
17. To commemorate a significant milestone in our history whilst creating a tangible local legacy that will be valued by communities for generations to come.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That approval is given to granting of 50 year lease to Bilsthorpe Parish Council.

Jas Hundal

Service Director – Transport, Property & Environment

For any enquiries about this report please contact:

Constitutional Comments (CEH 17.09.14)

19. The recommendation falls within the remit of the Finance and Property Committee by virtue of its terms of reference.

Financial Comments (TR 23.09.14)

20. The financial implications are set out in the report

Background Papers and Published Documents

Page 47 of 88

21. None.

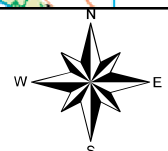
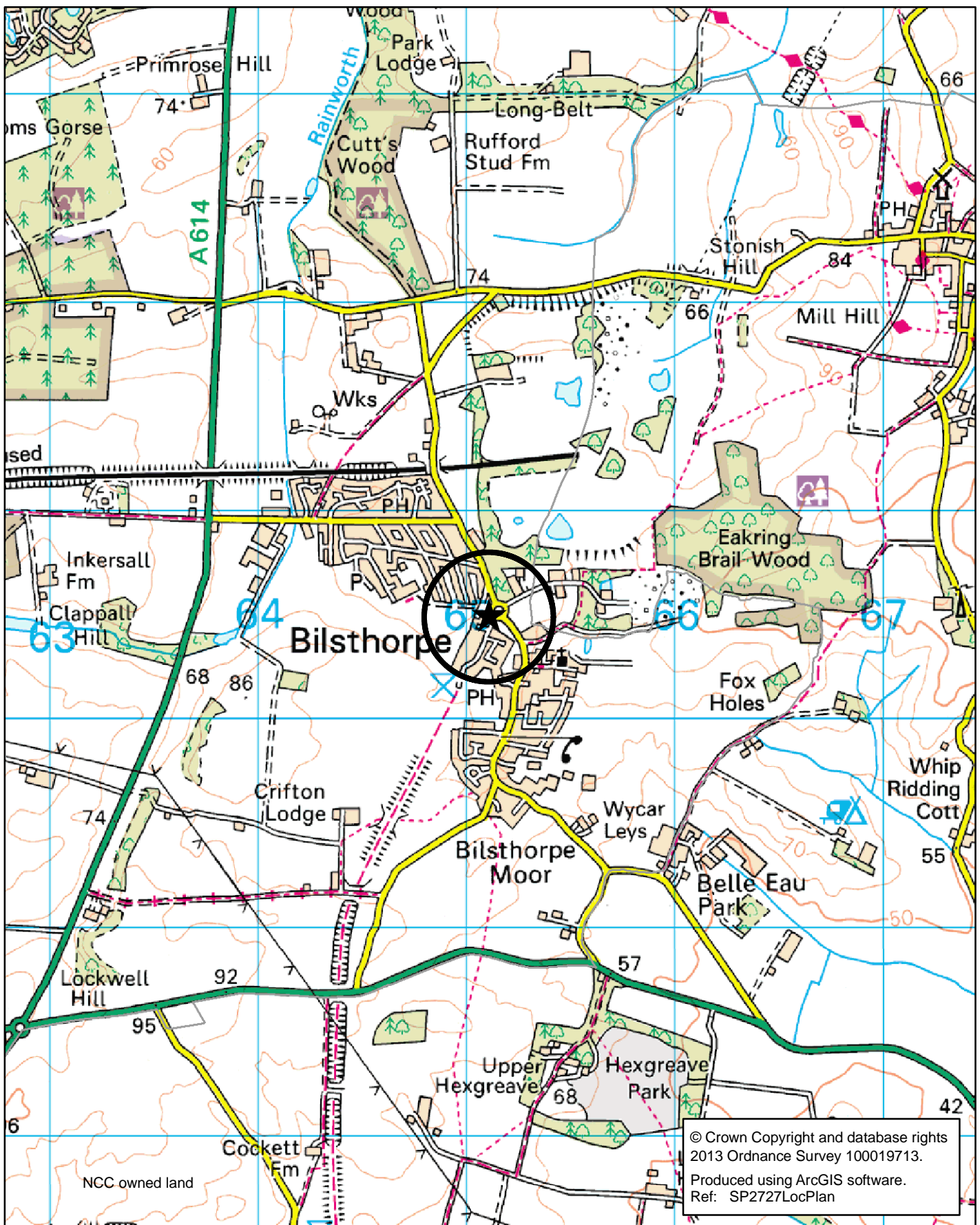
Electoral Division(s) and Member(s) Affected

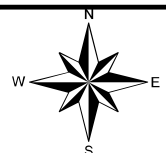
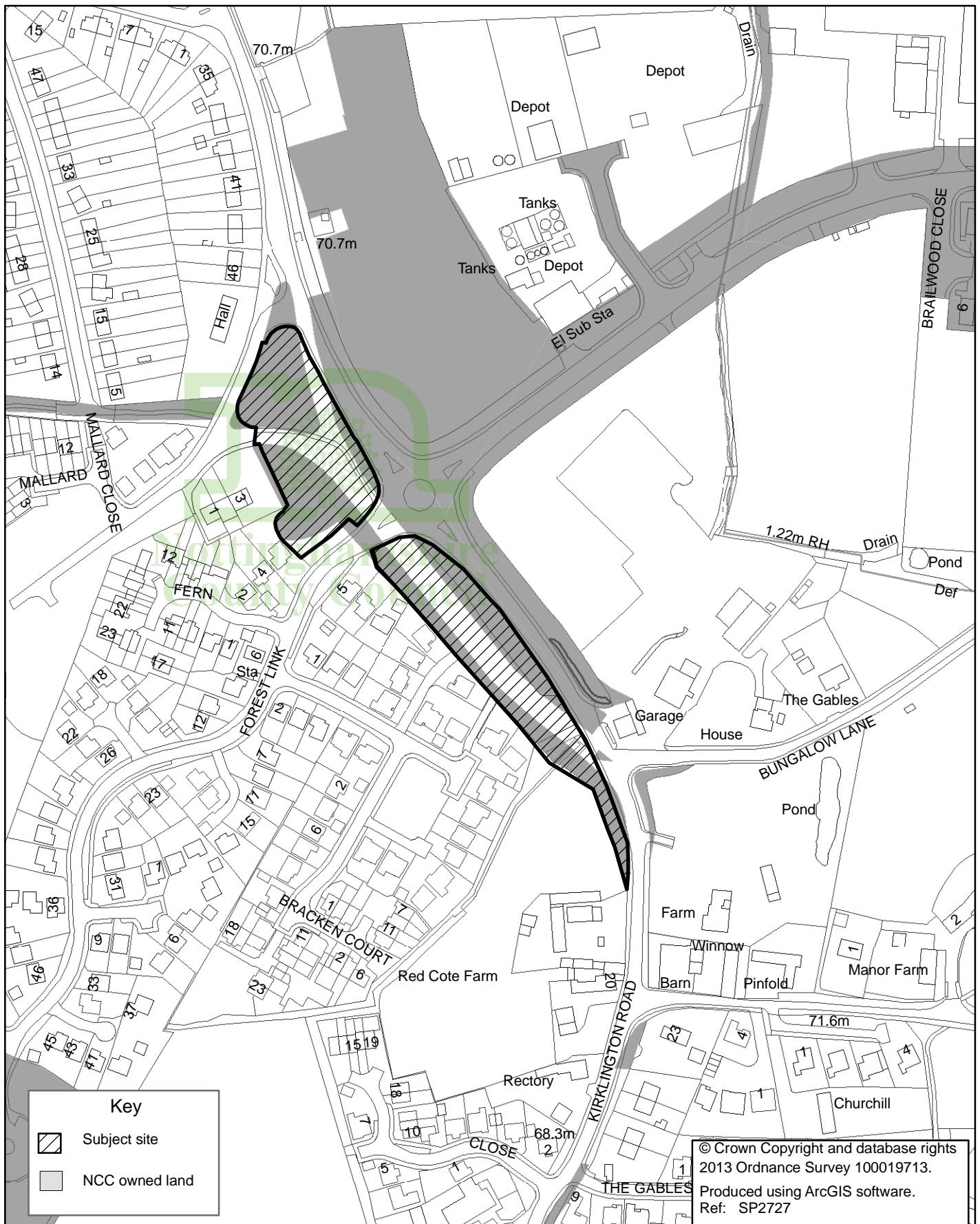
22. Ward(s): Rufford
Member(s): Councillor John Peck

File ref.: /GG/SL/70167

SP: 2727

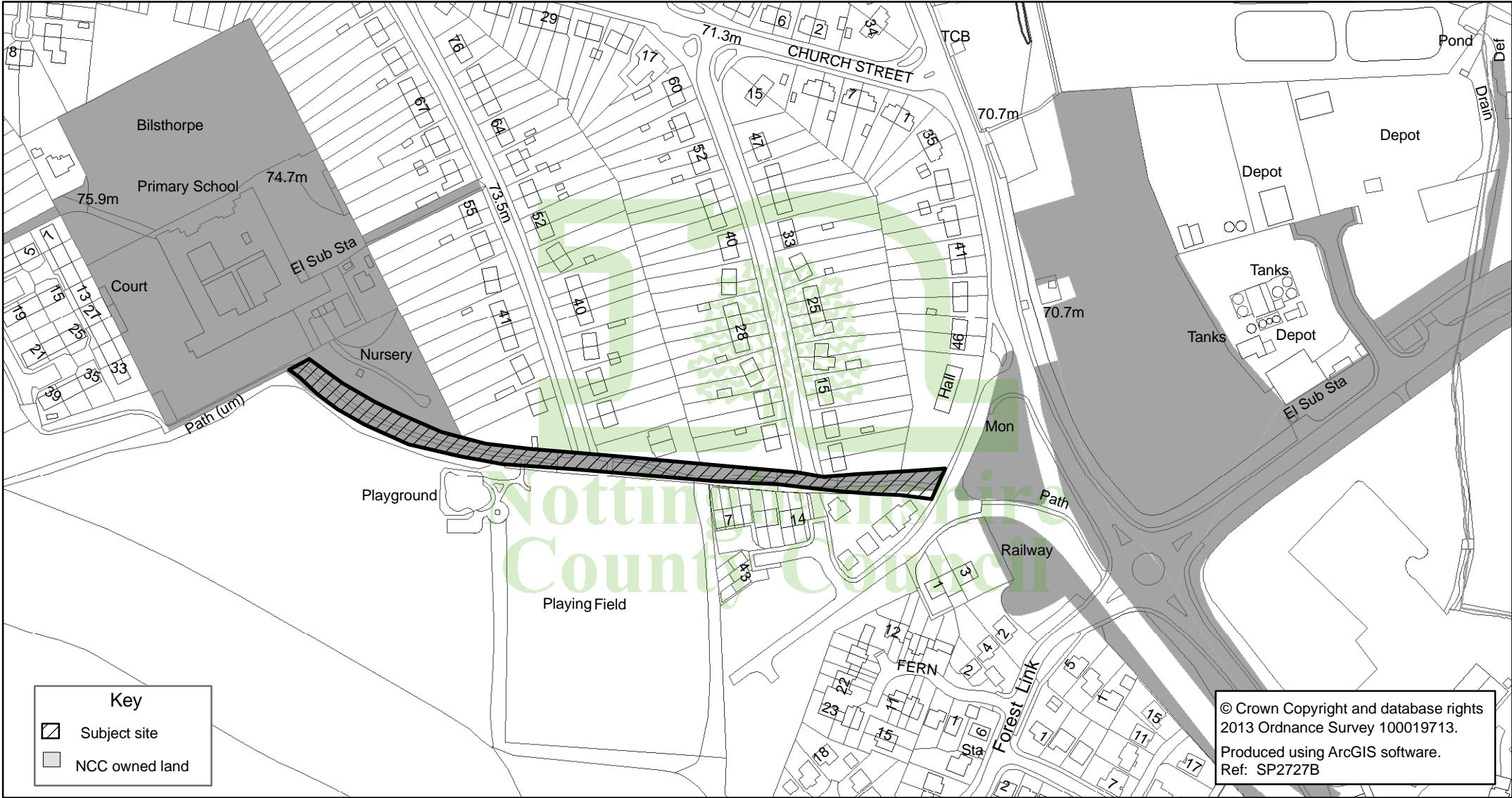
Properties affected: 70167 - Vacant land at Bilsthorpe





Transfer of Greenspace and Stoney Lane footpath at Bilsthorpe Plan B

Plan provided by: dlc



13 October 2014

Agenda Item:5d

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY & ENVIRONMENT

POST 16 AND LEISURE CENTRE, WEST CARR ROAD, RETFORD

Purpose of the Report

To seek approval of the Finance & Property Committee to: -

1. The variation of the Private Finance Initiative ('PFI') Contract for the Post 16 Centre and Leisure Centre ('PFI Site') to provide for: -
 - (i) the removal of the access road (shown cross hatched black on the attached plan) from the PFI Site to facilitate its inclusion within the adjoining residential development site pending its subsequent adoption on completion of the development scheme; and
 - (ii) the inclusion within the PFI Site of the part re-alignment of the southern boundary of the PFI Site to provide for the incorporation of a small strip of land circa 3.5 metres in depth (as shown shaded black on the attached plan) to allow potential for vehicular access to the rear of the Post 16 Centre.
2. The creation of additional car parking provision to the rear of the Post 16 Centre (shown as area 2 on the attached plan) subject to grant of planning permission and any statutory consent required.
3. That the costs associated with recommendation 2 above be offset against the capital receipt from the sale of the adjoining development site.

Information and Advice

4. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt appendix.
5. Contracts have recently been exchanged, subject to planning, for the sale of the residential development site adjoining Post 16 Centre.
6. The reports to Finance & Property Committee of the 24 March 2014 and the 16 June 2014 in relation to the sale of the adjoining residential development site,

advised the Committee of concerns expressed by the local community and the leisure centre operator as to the deemed inadequacy of the existing parking provision for the Retford Leisure Centre and Post 16 Centre if the informal unauthorised use of the adjoining former car park area on the residential development site should cease to be available as an overspill provision.

7. The Committee were informed of alternative options for the provision of additional car parking together with the likely associated cost implications for the same.
8. In the Report to Committee of the 16 June 2014 it was resolved that the sale of the adjoining residential development site proceed, that the potential for creation of additional parking within the PFI Site be further explored including negotiation of a funding contribution from the Public Sector Partner and that a further paper be submitted to Committee outlining the results of the above prior to entering in to any agreement for the provision of additional parking.
9. As advised in the Report of 16 June 2014 the first study in to the potential for creation of additional parking within the PFI Site identified two principal areas that might have the capacity to develop a significant number of additional car parking spaces.
10. Whilst the first area (shown as Area 1 on the attached plan) had the greatest potential for additional spaces the area overall is subject to extensive tree coverage and any work here would impact on tree rooting zones with potential loss of trees. As such this area was considered unsatisfactory.
11. The second area (shown as Area 2 on the attached plan), and comprising a triangular shaped grassed area, was considered as being the best option subject to a re-alignment of the boundary to facilitate a widening of the access point from the existing 4 metre deep gap between the building and the boundary to some 7 metres.
12. The above would allow for two way car passage but require the boundary to be set back some 3 to 4 metres in to the residential development site (see area shaded black on attached plan) which has been provided for in the sale contract.
13. The study concluded that Area 2 might have the site area to support a capacity for some 67 spaces subject to planning although the exact number of spaces would be dependent upon design confirmation and would be likely to be less than this. It also noted that there is no planning obligation on the Council to provide these spaces since whilst additional spaces would be required under today's regulations these are not retrospective.
14. As advised in the previous report the Committee should note that both the Retford Leisure Centre and the Post 16 Centre are subject to a Private Finance Initiative (PFI). In relation to the Leisure Centre it is subject to a back-to-back agreement which means that costs associated with any additional parking provided will pass on to the County Council. Similarly the exact location of the extended car park area will be subject to the approval of the PFI Provider.

15. An initial cost assessment has been carried out for provision of additional car parking as referred to in the exempt section of this report, but ultimately any work of this nature will be tendered by the PFI Provider, subject to detailed survey and planning, with PFI Provider on costs for management and maintenance through the PFI term.
16. The additional car parking provision is not a mandatory requirement, rather it is being considered to satisfy local concerns. As a result negotiations have taken place with the Council's Public Sector Partner to establish what financial contribution they might be willing to make available for the construction and operation of any additional car parking provision.
17. Subject to Committee approval it is proposed that the cost of forming the car park would be deducted eventually from the proceeds of sale received from the adjoining development site.

Other Options Considered

18. Retention of the land as existing. However there are no available alternative spaces that could provide the car parking without a significant detrimental impact on the proposed development. The option of not providing additional car parking has also been considered given that there is no statutory requirement. However there is concern about the impact on local residents of overspill parking and the negative effect this would have on the viability of the Leisure Centre and Post 16 Centre.

Reason/s for Recommendation/s

19. To meet local concerns.

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

That approval is given to: -

1. The variation of the PFI Contract for the Post 16 Centre and Leisure Centre to provide for: -
 - (i) the removal of the access road (shown cross hatched black on the attached plan) from the PFI Site to facilitate its inclusion within the adjoining residential development site pending its subsequent adoption on completion of the development scheme; and
 - (ii) the inclusion within the PFI site of the part re-alignment of the southern boundary of

the PFI Site to provide for the incorporation of a small strip of land circa 3.5 metres in depth (as shown shaded black on the attached plan) to allow potential for vehicular access to the rear of the Post 16 Centre.

2. The creation of additional car parking provision to the rear of the Post 16 Centre (shown as area 2 on the attached plan) subject to grant of planning permission and any statutory consent required.
3. That the costs associated with recommendation 2 above be offset against the capital receipt from the sale of the adjoining development site.

Jas Hundal
Service Director, Transport, Property and Environment

For any enquiries about this report please contact: Peter Grinnell 07753 625269

Constitutional Comments (CEH 17.09.14)

21. The recommendations are within the remit of the Finance and Property Committee by virtue of its terms of reference.

Financial Comments (TR 23.09.14)

22. The financial implications are set out in the report and the exempt appendix.

Background Papers

23. Report to Finance and Property Committee of the 17 December 2012.
Report to Finance and Property Committee of the 24 March 2014.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

24. Ward(s): Retford West
Member(s): Councillor Ian Campbell

File ref.: /PG/SB/01630

SP:

Properties affected: 01630 and 01965 – Retford Post 16 Centre & Leisure Centre and Adjoining Residential Development

File ref.: /PG/SB/01630/01965

Ward(s): Retford West

Member(s): Councillor Ian Campbell

SP: 2733

Properties affected: 01630 - Retford Post 16 and Leisure Centre, 01965 – Surplus site – previous Retford Post 10 Ctr

Post 16 Centre & Leisure Centre, West Carr Road, Retford

Plan provided by: dlc



13 October 2014**Agenda Item: 5e****REPORT OF SERVICE DIRECTOR – TRANSPORT, PROPERTY &
ENVIRONMENT****KILTON TERRACE, WORKSOP & MEDEN COURT, MANSFIELD –
REMOVAL FROM CAPITAL RECEIPT PROGRAMME****Purpose of the Report**

1. To seek approval of Members to remove Kilton Terrace, Worksop and Meden Court, Mansfield industrial estates from the capital receipt programme in the interests of maintaining a good income stream for the County Council.

Information and Advice

2. Some information relating to this report is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972. Having regard to the circumstances, on balance the public interest in disclosing the information does not outweigh the reason for exemption because divulging the information would significantly damage the Council's commercial position. The exempt information is set out in the exempt appendix.
3. The Capital Receipt Programme currently includes Kilton Terrace, Worksop and Meden Court, Mansfield. However, it is considered that both estates provide a good rental income to the County Council which outweighs the benefit of receiving the capital sum.
4. Kilton Terrace, Worksop, is a single storey terrace of six workshop units located approximately half a mile from Worksop town centre. Each unit provides a gross internal area of 65 sq m (700 sq ft). The estate is held under a 99 year lease from Bassetlaw District Council with effect from 1 January 1979. This provides that 10% of all rental income received is paid to Bassetlaw District Council.
5. Kilton Terrace is fully let on full repairing and insuring leases and provides an annual net rental income to the County Council as set out in the exempt appendix. Analysis of comparable evidence for industrial units in the locality shows yields ranging from 8.5% to 10% for newer, larger units than that of Kilton Terrace. It is therefore considered that an appropriate yield for Kilton Terrace would be circa 12% taking into account its location, size, condition and age. This is supported by three external surveyors all suggesting a yield of 11-12%.
6. In terms of disposal, because the County Council are leaseholders of this site, consent is required from the Landlord prior to the disposal. Bassetlaw District

Council has indicated that they will grant such consent on the condition that any incoming tenant provides a security bond equating to six months rental income.

7. In comparing whether to dispose or retain, an explicit discounted cash flow has been undertaken which demonstrates the net present value of receiving the full rental value income stream outlined above if the County Council were to retain for a further ten years, assuming rental growth in line with the past ten years on this estate and discounted at 6% cost of capital (which is the figure used by Finance to reflect inflation and risk). This produces a net present value (see exempt appendix).
8. Meden Court, Warsop, Mansfield, is a development of six single storey workshop units which form a “U” shaped block within a self-contained site. The units are set in a landscaped site with 27 car parking spaces in total. The estate is held under a 99 year lease from Mansfield District Council with effect from 8 July 1994. This provides that 22.55% of all rental income received is paid to Mansfield District Council. The size of the units range from 144 sq m (1,549 sq ft) to 360 sq m (3,874 sq ft).
9. Meden Court currently has four out of six units let on full repairing and insuring leases, which is providing an annual net rental income to the County Council as set out in the exempt appendix. Analysis of comparable evidence for industrial units in the locality shows yields ranging from 8.5% to 10% for similar size and age units. Taking into account the peripheral location of this estate, a yield of 10% is applied.
10. In calculating the capital value, it has been taken into consideration that the Rural Development Commission (RDC) contributed towards the capital costs and 38.725% of the rent was paid to RDC for 10 years. Although the 10 years expired in October 2004, the RDC do retain an ongoing interest in any capital receipt and it is assumed that this interest will reflect the original stake.
11. In terms of disposal, because the County Council are leaseholders of this site, consent is required from the Landlord prior to the disposal. In this regard, Mansfield District Council have confirmed a number of conditions, which is more fully explained in the exempt appendix.
12. In comparing whether to dispose or retain, an explicit discounted cash flow has similarly been undertaken which demonstrates the net present value of receiving the full rental value income stream outlined above if the County Council were to retain for a further ten years, assuming rental growth in line with the past ten years on this estate and discounted at 6% cost of capital. This produces a net present value as set out in the exempt appendix.

Other Options Considered

13. This report considers the two options available – retain or dispose.

Reason/s for Recommendation/s

14. The above analysis clearly demonstrates that retaining Kilton Terrace and Meden Court will achieve a relatively high level of return compared with the current interest rates that are available.

Statutory and Policy Implications

15. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That both Kilton Terrace, Worksop and Meden Court, Mansfield, are removed from the capital receipt programme in the interests of maintaining a good income stream for the County Council.

Jas Hundal

Service Director - Transport, Property & Environment

For any enquiries about this report please contact: Brian Hoyle 0115 9772479

Constitutional Comments (CEH 17.09.14)

16. The recommendation falls within the remit of the Finance and Property Committee by virtue of its terms of reference.

Financial Comments (TR 23.09.14)

17. The financial implications are set out in the report and the exempt appendix to the report.

Background Papers

18. None.

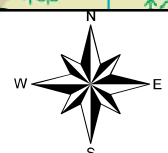
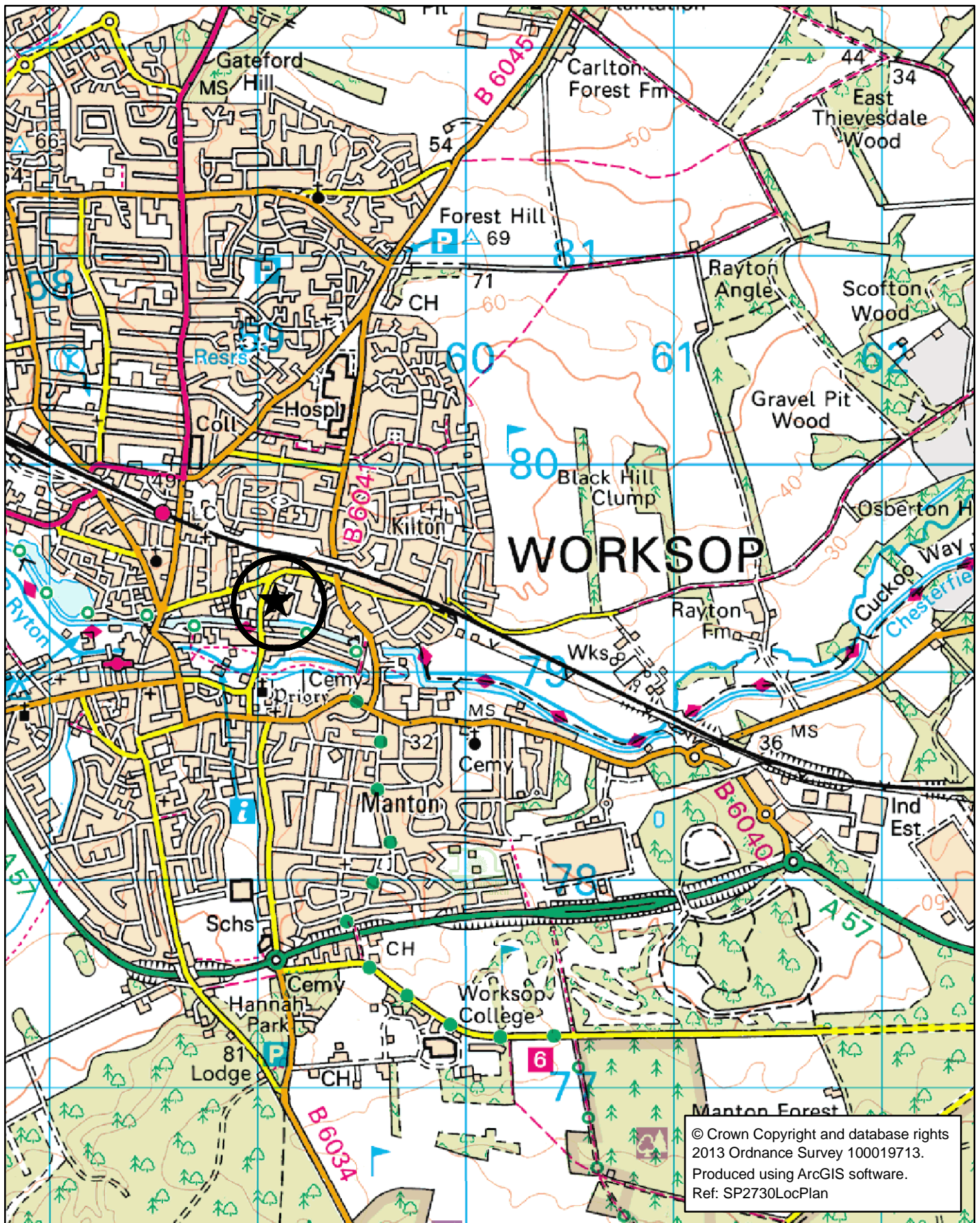
Electoral Division(s) and Member(s) Affected

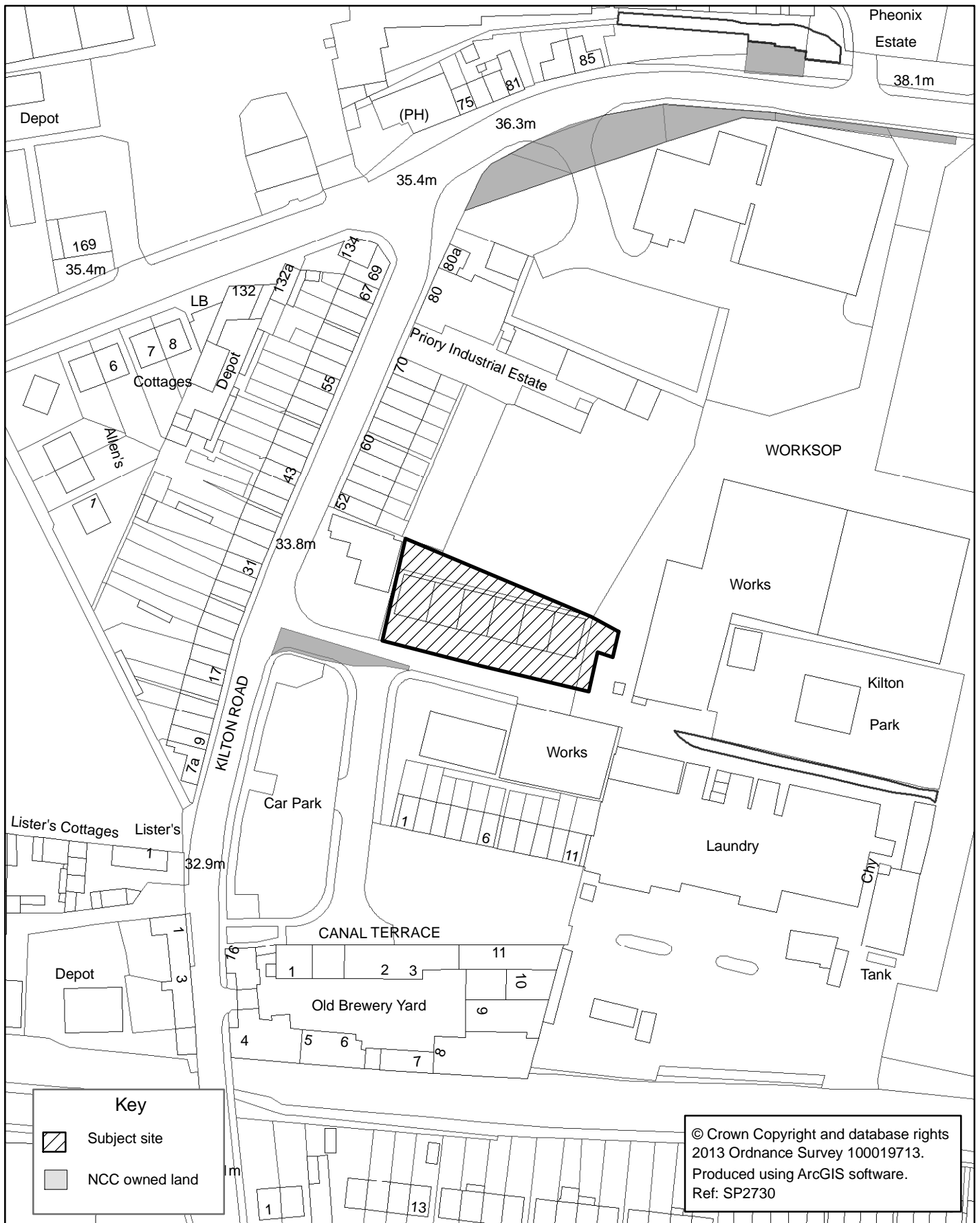
19. Ward(s): Ward(s): Worksop West, Warsop
Member(s): Member(s): Councillor Kevin Greaves, Councillor John Allin

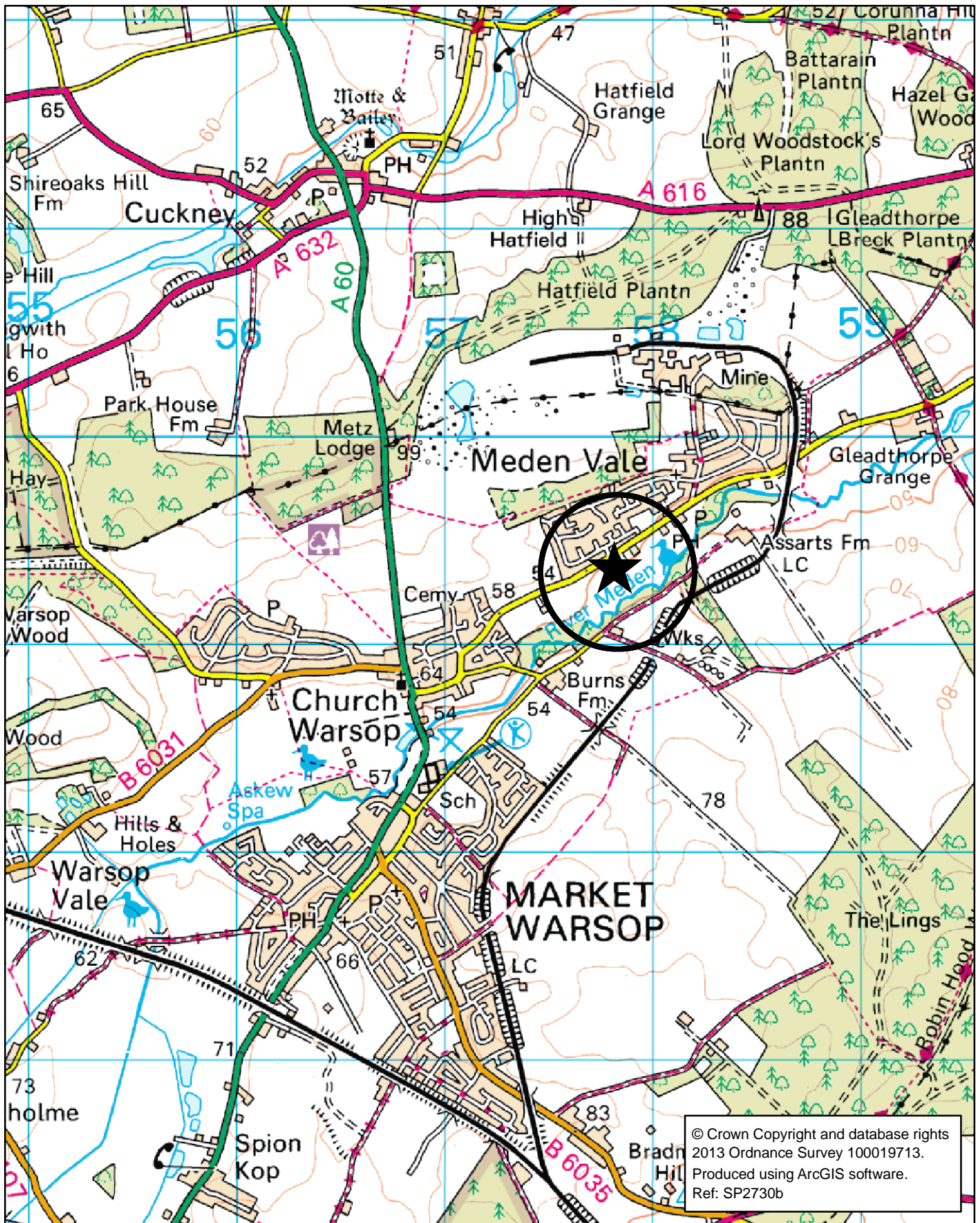
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SP: 2730

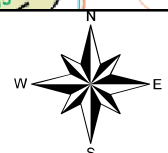
Properties affected: 07515 - Kilton Terrace Workshop Unit 1, 07725 - Unit 1 Netherfield Lane Workshops

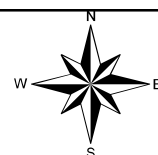
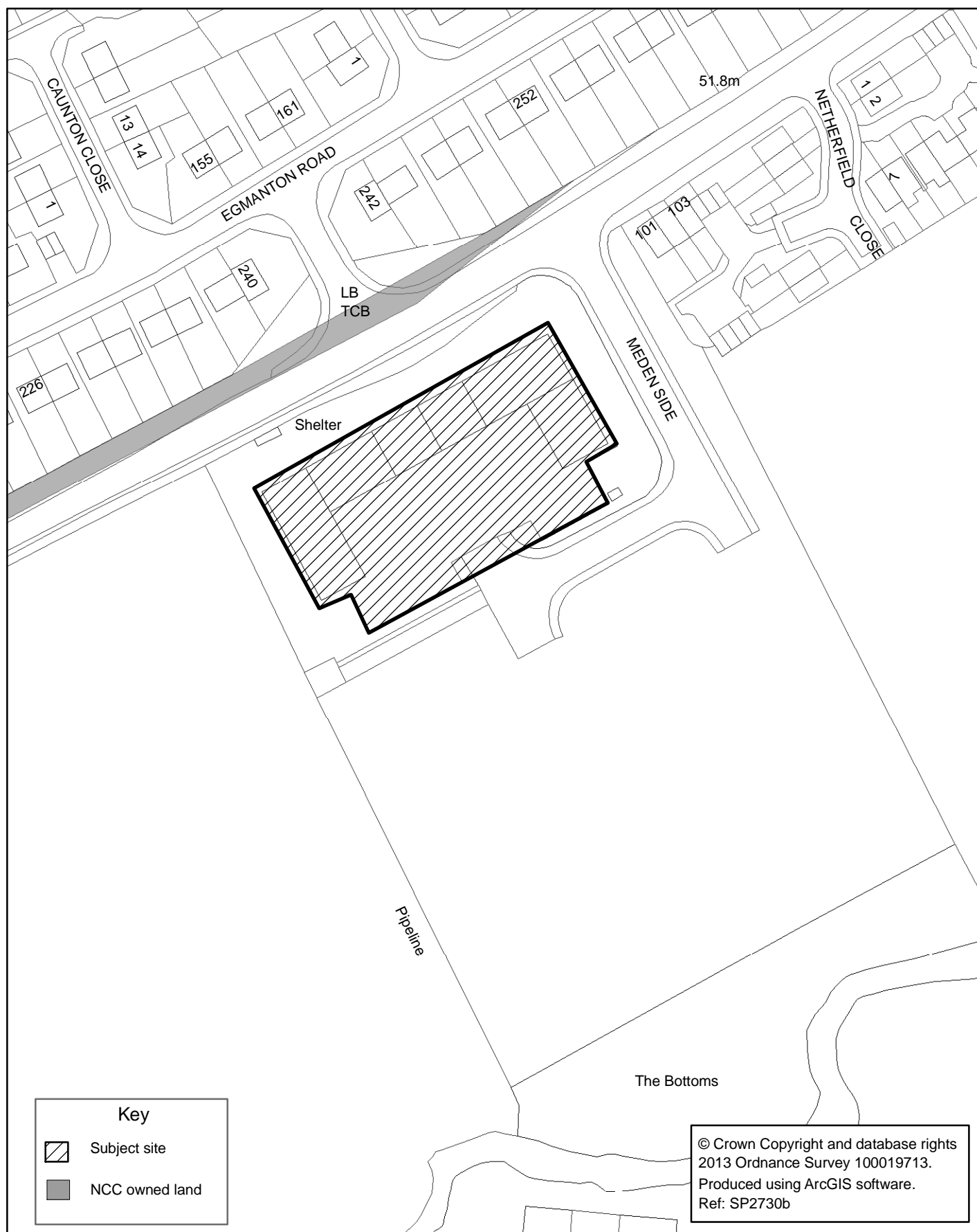






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13 October 2014

Agenda Item: 5f

REPORT OF SERVICE DIRECTOR TRANSPORT, PROPERTY AND ENVIRONMENT

OPERATIONAL DECISIONS TAKEN OUTSIDE THE FINANCE AND PROPERTY COMMITTEE CYCLE MAY – SEPTEMBER 2014

Purpose of the Report

1. As Members will recall at the meeting of this Committee in January 2014 approval was given to amend the list of day to day operational decisions which can be taken by the Director, subject to the chair of Finance & Property Committee determining whether operational decision should still be reported to Committee . It was also agreed that a report should be submitted to the Finance & Property Committee on a quarterly basis outlining all operational decisions made, supplemented annually by a review report on Estate Management operational decisions. In accordance with this decision this is the quarterly report to inform the Finance & Property Committee of Operational Decisions taken outside the Finance & Property Committee Cycle, between May and September 2014.

Information and Advice

2. This report contains an exempt appendix, which is not for publication by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) (Information relating to any individual and the business affairs of a particular person (including the authority holding that information)). The exempt appendix provides details of the terms agreed. Disclosure of this information would prejudice the parties' commercial interests.
3. This report seeks to inform Committee Members of the decisions taken over this period. Details of the decisions taken are shown below: -

Please note relevant Ward Members have been invited to comment on these proposals.

SP	TITLE	DESCRIPTION
June		
2668	Proposed Sale of Land at Reclaimed Colliery Tip (Hucknall), Hucknall By-pass (A611), Hucknall	The land to be sold forms part of the former reclaimed Hucknall Colliery Tip site which has a total site area of approx. 20.44 hectares (50.49 acres). The site has joint ownership, Bolsover Properties Limited have freehold ownership of approx. 4.17 hectares (10.30 acres) & Nottinghamshire County Council 16.27 hectares (40.19 acres). Bolsover Properties Limited approached the County Council to purchase two parcels of our adjacent land totalling 2.15 hectares (5.31 acres). This will tidy up the ownership as at present there is no definitive boundary between our 2 sites. They will also erect suitable fencing to the new

		eastern boundary following the freehold sale.
2672	Easement to lay drainage pipe into Nunn Brook, Brookside Way, Huthwaite	The granting of an easement to facilitate the installation of a new water treatment plant on the Bakkavor/Welcome Foods factory site to enable the site effluent water to be discharged to the local Nunn Brook stream.
2667	Land at Corner Old Melton Road, Widmerpool	The one acre area triangular piece of land is a wooded area left over from the A606 Widmerpool island improvement and surplus to any future highway improvement, therefore surplus to the County Councils requirements.
2669	Disposal : 37.5 sq m surplus highway land fronting 14 Marsh Lane, Farndon, Newark, Notts, NG24 3SZ	The land in question has been let on Licence to the owner of 14 Marsh Lane. The same applies to No's 10 & 12. This was following a Highway Improvement Scheme in 1972. Highways have confirmed that the land is surplus to requirements & can therefore be sold to the 3 residents. Approval has already been obtained to dispose of the land fronting 12 Marsh Lane.
2671	Centenary House, West Bridgford - Minor Variation To Sale Terms	Extension to deadline to secure relocation of sub-station access
2673	Land between West Carr Road & Ordsall Road, Retford	Inclusion of access road in land to be sold as part of residential development site subject to reserved rights for ongoing access and services to the post 16 centre and Leisure Centre.
July		
2675	Centenary House Wilford Lane, West Bridgford – Sub Station Lease Renewal	Renewal of Lease for Sub-Station at Centenary House
2679	Lynncroft Primary & Nursery School – Conversion to Academy Status	The Academies Act 2010 allows maintained schools to become Academies by applying to the Secretary of State for Conversion. The Act does not allow the Authority any options as regards the transfer and therefore this is for information purpose only.
2680	Lease Renewal – Electricity Sub-Station – Rufford Country Park	Lease Renewal to Western Power Distribution – Electricity Sub-Station at Rufford Country Park.
2676	Licence to BJ Wrap Around CIC at Robert Mellors Primary School	Licence for BJ Wrap Around CIC offering breakfast and after school and holiday club. Starting from 24 July 2014 for a term of 3 years
2683	Former Police Contact Point adjoining Ravenshead Library – Grant of Lease	A new 5 year lease is to be granted.
2682	Wilford Lane	Selection of Agent(s) for marketing and disposal of the land. Tender proposals were invited from seven firms of local agents for the marketing of all, or part, of the above land either on a sole agency fee basis or a joint agency fee basis. Tender proposals were received from six of the seven agents and have been considered having regard to content, marketing proposal/strategy, recommendations relating to recreation area, general observations /suggestions, fees on a sole or joint agency basis and anticipated marketing disbursements.
2684	St Joseph's Retford	Proposed conversion to Academy status

2696	Proposed Licence to the Former Frederick Harrison Infants School, Wadsworth Road, Stapleford, Nottingham NG9 8DB	Proposed licence
2691	Electricity Sub Station Lease Renewal – Stapleford Youth Centre	Electricity Sub Station Lease Renewal
2690	Refresh approvals – Electricity Sub Lease Renewal	Electricity Sub Station Lease Renewals at: Trent Bridge House, Radcliffe Road, West Bridgford Robert Miles Junior School, Market Place, Bingham Albany Junior School, Pasture Road, Stapleford Oakdale Learning Centre, Ladybrook Lane, Mansfield Arno vale Junior School, Saville Road, Arnold Ladybrook Lane Sports Ground, Mansfield
2685	Rylands Junior School, Trent Road, Beeston, Nottinghamshire	Renewal of expiring lease on sub-station.
2692 2693 2694	Proposed Garden Licences to the rear of 10, 12 & 16 Parkgate, Hucknall, Nottingham NG15 8DS	Since 2006 NCC has granted Garden Licences to 11 residents whose properties on The Drift, Parkgate & Piper Close, Hucknall, back onto the Robin Hood Railway Line. Between the railway line & their rear boundaries is a strip of vacant land & this has been let to individuals who have requested to extend their rear gardens. A similar request has now been received from the resident of 10 Parkgate.
2701	Southwell Rugby Club – Easement for new water pipe	Permanent Easement for new water pipe to serve proposed rebuild of Southwell Rugby Clubhouse.
2699	Newtown Playing Fields, Richard Street, Retford, Notts, DN22 7EJ.	Newtown Playing Fields comprises a total of some 5.49 hectares (13.57 acres). 3.17 hectares (7.83 acres) is owned by the County Council, the remainder by King Edward VI Grammar School Trust (KEVI) which includes a pavilion. Retford Athletics Club (RAC) holds identical 5 year leases from both parties with effect from 16/01/2012 from both NCC & KEVI and both leases are underlet to Retford United Football Club. Original negotiations began with the RAC requiring a 25 year lease, but following a request from them, this was reduced to 5 years. However, they have now enquired if NCC will grant them a 25 year lease so that they can attract increased funding.
2687	Proposed Addition to the Electricity Master Wayleave – Coronation Road/Annesley Road, Hucknall	Western Power Distribution have requested a Wayleave along a footpath between Annesley Road and Coronation Road.
2686	Sherwood Industries, South Road West, Rainworth, Mansfield, Nottinghamshire	Western Power Distribution have requested a retrospective Wayleave for the diversion of cabling and installation of a new pole.
2689	Broomhill Farm Phase 1, Hucknall - Licence For Site Compound	The County Council are to licence an area of land within Phase 2 of the Broomhill Farm development for use as a site compound. The compound will be occupied by the developer of Phase 1 in connection with their residential development, and vacated prior to the sale of the Phase 2 site.
2688	34 Watson Road, Worksop,	The County Council intends to grant a short term licence of 34

	Nottinghamshire, S80 2BE	Watson Road, Worksop to the Developer of the new Worksop Bus Station. This building will be used as the site office for the duration of the build contract.
2702	Land to the rear of The Eastbourne Centre, Off Lawn Avenue, Sutton-in-Ashfield, Notts, NG17 5FU – Overage Payment	The land was sold at Auction on 18 February 2014 subject to an overage clause once planning permission was obtained. Conditional Outline Planning has now been granted for 5 detached residential dwellings, so the overage clause has now been triggered & the County Council is entitled to receive an enhanced payment.
2698	Electricity Sub Station Lease Renewal – Beeston Youth and Community Centre	Electricity substation situated within a corner of the car park of the Beeston Youth and Community Centre occupying an area of approximately 30 sq yards
August		
2697	Disposal : 1,160 sq m land adjacent to the Haxey Gate Bridge, Haxey Gate, Misterton, Notts, DN10 4BA	The land in question was purchased by NCC in 1936 to construct a new bridge over the River Idle. The land to either side of the bridge is held by Highways & NCC have been approached by the owner of nearby Haxey Quays Camping & Caravan Site to purchase this land so that he can construct a footpath along the side of the bridge to the River Idle, upon which it will run beneath the bridge toward the footbridge on the Environment Agency's land. In creating this footpath it will enable his clientele to safely get to & from the golf course & Haxey Gate Inn. Both Highways and Bridges & Structures are not opposed to such a disposal.
2707	Car Park to rear of The Bramley Centre, Southwell – Grant of Licence for management of car park	Further to the Finance and Property Committee approval of 24 March 2014, a Licence is to be granted to Newark and Sherwood District Council for the management of the car park to the rear of The Bramley Centre.
2710	Units 1 & 2, Woodland Court, Coach Crescent, Shireoaks Triangle, Worksop – New Lease	The initial granting of a Tenancy at Will to allow immediate occupation of unit 2 Woodland Court and thereafter once the existing tenant has handed unit 1 back with vacant possession, the granting of a six year lease of both units 1 & 2 Woodland Court to Crowle Wharfe Engineers Limited. Woodland Court, Shireoaks Triangle, comprises four terraced units constructed in 1998, providing brick and metal lined vertical cladding, 6 metres to eaves and 14 car parking spaces per unit.
2725	Land adjacent to Station House, Wighay Road, Linby	The owner of Station House, Linby has applied to purchase a piece of land they have occupied for 40 years. The land is of no benefit to any other potential purchaser and restrictions will be placed in the conveyance limiting its use to its current purpose.
2721	Land adjacent to the former Bestwood Hotel, Bestwood Village	The owner of the former Bestwood Hotel wishes to purchase a 368 square metre strip of land running down the side of the property. To all intents and purposes it is part of the hotel curtilage and has never been part of the country park. It serves no purpose for the County Council and is surplus to service requirements.
2709	Residential Development Site to West of Church Street, Eastwood, NG16 3PH	Temporary Licence for developer of residential development site to erect 'Coming Soon' sign board on verge of access road adjacent Church Street advising of proposed residential development. A sale of the residential development site to Rippon Homes has been approved and contracts exchanged conditional on grant of planning permission.
2719	Cotgrave Health Centre,	Nottingham Breast Screening service are seeking permission to

	Shopping Precinct, Cotgrave	<p>site a breast screening unit in the car park of the health centre from November 2014 for 5 months.</p> <p>The Breast Screening Service have been using this location to screen ladies in Cotgrave for over 15 years – in 2012/2013 installed electricity and a water supplies into the car park for the sole purpose of locating and running a new upgraded mobile breast screening van.</p>
2717	Room A6 Chadburn House, Weighbridge Road, Mansfield NG18 1AH	The adoption service is currently located in Chadburn House and requires additional space for staff – it is proposed to take on an additional room under a temporary licence agreement. A more intensive use of the existing facilities is not considered practical given current and anticipated workloads.
2720	Ranby C of E Primary School, Blyth Road, Ranby, Retford, Notts, DN22 8HZ – Proposed Pedestrian Access Licence	To the rear of the Ranby C of E Primary School, there is a field owned by the Trustees of the Ranby Fun Field. In order to keep this maintained The Trustees require access along the pedestrian footpath adjacent to the school drive. Terms have been agreed for them to take a pedestrian access along this footpath.
2712	Durban House, Mansfield Road, Eastwood, Nottingham, NG16 3DZ – Proposed Licence	The Registrar's Service is currently located within the NHS building on Nottingham Road, Eastwood. The building is due to be demolished in the near future. Alternative accommodation has been sought in a ground floor room within Durban House on Mansfield Road, Eastwood. The premises are owned by Broxtowe Borough Council & a Licence to use the room is to be taken and used for the purposes of a registry office.
2723	Elm Avenue, Newark – Grant of Lease	A new lease to RHP Sports and Social Club and has been agreed a 2 year term subject to the right for either the landlord or tenant to terminate the lease after 1 year, on giving 3 months prior written Notice.
2724	10 Year Lease of Canal Paddock, Radcliffe Road, Gamston, Nottinghamshire	New lease to be granted for grazing land at Canal Paddock, Radcliffe Road, Gamston, Nottinghamshire, NG2 6NP
2713	All Saints Harworth C of E Primary School - Conversion to Academy Status	Proposed conversion to Academy status
2714	St Mary Magdalene C of E Primary School - Conversion to Academy Status	Conversion to Academy status
2715	Robin Hood Primary & Nursery School - Conversion to Academy Status	Conversion to Academy status
2708	Northern Area Highways Depot, Bilsthorpe Business Park, Eakring Road, Bilsthorpe	In accordance with the rent review provisions of the lease for the above the rent is to be increased wef 15 July 2014.
2705	Electricity Sub Station Lease Renewal – Chuter Ede Primary School	Renewal of existing 21 year electricity substation leases in accordance with the terms of the existing agreements
2704	Refresh Approvals – Electricity Sub Station Lease Renewals	Renewal of existing 21 year electricity substation leases in accordance with the terms of the existing agreements
2718	Cricket Pavilion, Forest Corner, Edwinstowe,	NCC have received a request from BT who want to connect the Cricket Pavilion at Forest Corner to their network.

	Mansfield, Notts, NG21 9RN	
September		
2731	Unit 1, Trent Court, Boughton, Nr Ollerton – New Lease	Grant of a 3 year lease.
2728	Caretakers Properties – Rent Review	The implementation of the periodic rent review of caretaker accommodation throughout the County in line with the Personnel Handbook.
2729	Radcliffe on Trent Junior School – Licence to Out of School Club	Licence formalising the occupation for an Out of School Club

Other Options Considered

4. This report is information only.

Reason/s for Recommendation/s

5. This report is for information only.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

1. That the information set out in this report is noted.

Jas Hundal

Service Director, Transport, Property and Environment

For any enquiries about this report please contact: Andrew Stevens 0115 977 2085

Constitutional Comments (CEH 17.09.14)

7. The report is for noting purposes only.

Financial Comments (TR 23.09.2014)

8. This report is for noting only and therefore no decision is sought.

Background Papers and Published Documents

9. None.

Electoral Division(s) and Member(s) Affected

10. n/a

File ref.: /SL/SL/
Ward(s): Other
Member(s): n/a Outside Nottinghamshire
SP: 2726
Properties affected: 09998 - Various NCC Properties/non-property item

13 October 2014**Agenda Item: 6****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chair and Vice-Chair, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
4. As part of the transparency introduced by the revised committee arrangements from 2012, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme.

Other Options Considered

5. None.

Reason/s for Recommendation/s

6. To assist the committee in preparing its work programme.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Paul Davies, x 73299

Constitutional Comments (HD)

1. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

2. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All

FINANCE & PROPERTY COMMITTEE - WORK PROGRAMME

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
13 October 2014				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
Operational Decisions	Quarterly report on operational property decisions	Information	Jas Hundal	Andrew Stevens
17 November 2014				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
Property Performance	Performance report for Property Services	Information	Jas Hundal	Andrew Stevens
ICT Programmes and Performance	Update on projects and performance for Q2	Information	Ivor Nicholson	
15 December 2014				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
Councillors Division Fund	Quarterly report on Councillors Divisional Fund	Information	Jayne Francis-Ward	Paul Davies
19 January 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
9 February 2015				
Draft County Council Budget	Recommendation of draft County Council budget 2015/16 to County Council	Decision	Nigel Stevenson	Pauline Moore
23 February 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
ICT Programmes and Performance	Update on projects and performance for Q3	Information	Ivor Nicholson	
23 March 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
Councillors Division Fund	Quarterly report on Councillors Divisional Fund	Information	Jayne Francis-Ward	Paul Davies
27 April 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
ICT Programmes and Performance	Update on projects and performance for Q3	Information	Ivor Nicholson	
1 June 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>For Decision or Information ?</u>	<u>Lead Officer</u>	<u>Report Author</u>
Property Transactions	Various	Decision	Jas Hundal	Various
ICT Programmes and Performance	Update on projects and performance for Q4	Information	Ivor Nicholson	
29 June 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various
Councillors Division Fund	Quarterly report on Councillors Divisional Fund	Information	Jayne Francis-Ward	Paul Davies
20 July 2015				
Monthly Budget & Capital Monitoring Report 2014/15	Budget Capital Monitoring, Capital Receipts, Capital Variations	Decision	Nigel Stevenson	Pauline Moore
Property Transactions	Various	Decision	Jas Hundal	Various

