

Meeting IMPROVEMENT AND CHANGE SUB-COMMITTEE

Date 26 September 2017 (commencing at 10.30 am)

Membership

Persons absent are marked with an 'A'

COUNCILLORS

Reg Adair (Chairman)

Pauline Allan
John Cottey
Richard Jackson
David Martin

Philip Owen
Mike Pringle
Alan Rhodes
Stuart Wallace

OFFICERS IN ATTENDANCE

Pete Barker
Matt Garrard
Helen Lester
Iain Macmillan
Ivor Nicholson
Nigel Stevenson

} Resources

Colin Pettigrew

Children's, Families and Cultural Services

MINUTES

The Minutes of the last meeting held on 24 July 2017, having been previously circulated, were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

The following temporary changes of membership, for this meeting only, were reported:-

- Councillor Pauline Allan replaced Councillor Kate Foale
- Councillor Mike Pringle replaced Councillor Diana Meale

DECLARATIONS OF INTERESTS

None

ICT STAFFING

Ivor Nicholson introduced the report which detailed the need to make changes to the ICT staffing structure.

RESOLVED 2017/010

- 1) That the post of Bid Support Analyst be deleted with immediate effect.
- 2) That the post of Cloud Services Manager be approved as a permanent addition to the establishment.
- 3) That quarterly progress reports on the Cloud Services Programme be brought to the Improvement and Change Sub-Committee.

ICT PROGRAMMES AND PERFORMANCE QUARTER 1 2017-18

Ivor Nicholson introduced the report which outlined progress made to date and detailed the major planned activities for the next 6 months.

RESOLVED 2017/011

That members consider the opportunities arising from the report and agree to receive a further report for the next quarter.

NEXT PHASE OF THE SMARTER WORKING PROGRAMME

Iain Macmillan introduced the report which updated the sub-committee on the work undertaken through the Smarter Working Programme (SWP).

RESOLVED 2017/012

- 1) That the future work planned for the SWP be noted.
- 2) That approval be given to communicate the future work of the SWP to staff and other stakeholders.

PROGRESS REPORT ON DELIVERY OF PROGRAMMES, PROJECTS AND SAVINGS – QUARTER 1

Nigel Stevenson introduced the report which reflected the end of the old programme. Nigel explained that as departmental strategies were approved subsequent reports would detail the changes made.

RESOLVED 2017/013

- 1) That the Quarterly Programmes, Projects and Savings Update report be considered
- 2) That the Change Request for the Promoting Independent Travel and Reductions in Transport Budget projects, as detailed in Appendix C of the report, be approved.

BENCHMARKING INSIGHTS

Nigel Stevenson introduced the report, and Helen Lester gave a presentation, which gave an overview of the online financial analysis tool, CFO Insights.

RESOLVED 2017/014

That how the benchmarking insights are being utilised to help inform the Council's Planning and Performance Management Framework be considered.

WORK PROGRAMME

RESOLVED 2017/015

That reports on the following be brought to future meetings of the Sub Committee:

- Update on the Smarter Working project
- Report on the ICT Cloud project

The meeting closed at 11.47 am.

CHAIRMAN