Nottinghamshire County Council

Report to Personnel Committee

28 November 2018

Agenda Item: 8

REPORT OF SERVICE DIRECTOR - CUSTOMERS, GOVERNANCE AND EMPLOYEES

HEALTH AND SAFETY SIX MONTHLY UPDATE REPORT

Purpose of the Report

1. To update Members' on health and safety performance, safety initiatives and progress against 2018-19 Health and Safety Action plan.

Information

2. The Corporate health and safety management system is under review to reflect structural and service delivery changes. The existing Occupational Health and Safety Assessment Series BS: 18001 scope is being revised and streamlined in preparation for migration to the new international ISO 45001 standard in 2019 which will replace BS: 18001 over a period of time.

3. The future system focus will be on management arrangements for health and safety rather than operational delivery and the strengthening of the monitoring of the safety performance for external service providers, partners and contractors recognising risk management requirements outside the authority's direct control.

4. The Health and Safety Policy Statement (Appendix A) has recently been updated to ensure it reflects the authority's present structure and formation of the Chief Executives department. This document is made available to all stakeholders and viewable on the authority's public facing website.

5. During the first week in October we ran the planned safety campaign focussing on personal safety and security. Feedback from the event was positive with 80% of the comment slips indicating a high level of satisfaction. The delivery of this key safety message will be extended to better utilise the prepared material and include front line workbases. Future event planning is underway with a view to the health and safety aspects property management and a water safety event in conjunction with Nottinghamshire Water Safety Partnership.

6. An infographic relating to the 2018 health and safety week is attached (Appendix B)

7. Following an occupational road risk audit undertaken by Zurich in 2017, work has taken place on the outcomes and recommendation. Awareness raising workshops have been

held for senior and operational managers and a fleet manager has been appointed to oversee occupational road risk management. Supporting authority to drive for work purposes forms have been revised and made more accessible in online format.

8. Reportable accidents and incidents for the first two quarters to September 2018 are at 1.06 per thousand employees, this projected for the full year (2.12) will be an improved incident rate over the CIPFA benchmark indicator of 3.8 and equivalent to the reporting period for year end 2017-18.Slip, trip or fall being the most common cause.

9. Vacant property risk has been the subject of joint working between corporate property, health and safety and risk and insurance. Property handover forms have been updated and risk based visit programmes reviewed. A training resource bases on lessons learned from recent vacant property incidents has been developed to enable managers and premises occupier to have a broader understanding of the risks relating to vacant sites.

10. Work has been undertaken within Place department to review the risk assessment process (hazard identification, risk assessment and risk control). Identified areas for improvement are in line with non conformities raised during audit. Learning can be applied across all departments via briefings and training updates.

11. The Corporate Health and Safety Action Plan 2018 -19 action plan reflecting the above is attached as Appendix C.

Reasons for Recommendation

12. Elected members require visibility of the risk control measures in place to make informed decisions affecting the Council's health and safety risks.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Data Protection and Information Governance

14. There are no implications arising directly from this report as no individual or personal data or information will be used.

Financial Implications

15. There are no financial implications arising directly from this report.

Human Resources Implications

16. These are outlined in the body of the report. The action plan addresses key risks and embeds good Health & Safety standards and practices across the whole council.

Public Sector Equality Duty implications

17. The proposals in this report meet the Council's existing commitment to meeting, and where possible exceeding, the statutory requirements of the Equality Act 2010.

RECOMMENDATION
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1) That members approve the amended action plan in Appendix C and agree to receive a further Health and Safety performance update in six months.

Marjorie Toward
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Chief Executive's Department

For any enquiries about this report please contact:
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Constitutional Comments (KK 05/11/18)

18. The proposal in this report is within the remit of the Personnel Committee.

Financial Comments (SES 06/11/18)

19. The financial implications are indicated in paragraph 15.

HR Comments (JLN 20/11/18)

20. The Council has an ongoing commitment to manage Health and Safety. Planning and performance review are key requirements of the health and safety management system.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All