

## **Community Safety Committee**

**Tuesday, 21 February 2017 at 14:00**

**County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP**

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### **AGENDA**

- |   |  |         |
|---|--|---------|
| 1 | Minutes of last meeting held on 10 Jan 2017  | 3 - 6   |
| 2 | Apologies for Absence  |         |
| 3 | Declarations of Interests by Members and Officers:- (see note below)<br>(a) Disclosable Pecuniary Interests<br>(b) Private Interests (pecuniary and non-pecuniary) |         |
| 4 | Community Safety Budget - Request for funding  | 7 - 14  |
| 5 | Community Safety Update  | 15 - 22 |
| 6 | Update on the work of the Community and Voluntary Sector Team  | 23 - 30 |
| 7 | Update on Key Trading Standards Matters  | 31 - 38 |
| 8 | Update on Emergency Management & Registration Services   | 39 - 44 |
| 9 | Work Programme   | 45 - 50 |

### **Notes**

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact David Ebbage (Tel. 0115 977 3141) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 10 January 2017 at 2.00 pm**

**membership**

Persons absent are marked with 'A'

**COUNCILLORS**

Glynn Gilfoyle (Chairman)

Chris Barnfather  
John Clarke  
Maureen Dobson  
Alice Grice

Bruce Laughton  
Rachel Madden  
Darrell Pulk  
Stuart Wallace

**OFFICERS IN ATTENDANCE**

Vicky Cropley	}	Adult Social Care, Health & Public Protection
Chris Elgenia		
Rob Fisher		
Paul McKay		
Andrew Penn		
Mark Walker		

David Ebbage	}	Resources
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Sally Gill	}	Place
Cathy Harvey		

**MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 8 November 2016 were confirmed and signed by the Chairman.

**APOLOGIES FOR ABSENCE**

None

**DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS**

None

## **COMMUNITY SAFETY BUDGET – REQUEST FOR FUNDING**

Vicky Cropley, Group Manager, Trading Standards & Community Safety sought approval for committing a total of £19,272.32 from the Community Safety Initiatives Budget.

### **RESOLVED 2017/001**

The following spends from the Community Safety Initiatives Budget for 2016/17 be approved:-

- a) Best Bar None - £7,500 (Final year)
- b) Fly-grazing DVD - £4,000
- c) United Nations International Day of Persons with Disabilities - £250
- d) Extended Winter Provision - £7,000
- e) Motorcycle Barrier - £522.32

## **COMMUNITY SAFETY UPDATE**

Vicky Cropley updated the committee about Key Community Safety matters.

The following point was highlighted in the report:-

- Since the report was put together, two events were reported in relation to Junction 27 of the M1 before Christmas, no further problems had occurred since then.

### **RESOLVED 2017/002**

That the various developments in the areas of work contained in the report be noted.

## **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

Sally Gill, Group Manager, Planning updated Members on the work of the Community and Voluntary Sector Team.

The following point was highlighted in the report:-

- In relation to the Age Friendly Nottinghamshire Pilot Progress, three project workers are in place with the first worker starting at the beginning of January. The pilot will run for 18 months

### **RESOLVED 2017/003**

That the work undertaken by the Community and Voluntary Sector team be noted.

## **UPDATE ON KEY TRADING STANDARDS MATTERS**

Mark Walker, Trading Standards updated the Committee on Key Trading Standards matters. He outlined the following point in the report:-

- Regarding paragraph 31, the two remaining defendants have both pleaded guilty where originally only one had done so, they will be sentenced in February.
- He also informed Members about the risks of Avian Flu reaching Nottinghamshire through wild birds. In early December, 12 swans were found dead in Clumber Park, tests were carried out to see if those deaths are due to the disease. Members queried if all birds were at risk or just wild ones which migrate over here from Europe, a response would be circulated to Members on that issue.

The Chair thanked the Trading Standards team on all the work they have done and in particular with the Operation Spinnaker case.

#### **RESOLVED 2017/004**

That the updates from the previous meeting and the various developments in the areas of work contained in the report were noted

#### **REVIEWS OF FEES AND CHARGES MADE TO BUSINESSES AND OTHER AUTHORITIES BY THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE**

Andrew Penn introduced the report to obtain approval to amend the charges made to businesses and other authorities by the Trading Standards and Community Safety Service from January 2017 until March 2018.

#### **RESOLVED 2017/005**

That the proposals to use the revised Full Cost Recovery detailed in Paragraph 17 and adopt the charging approach and principles contained in the report be approved

#### **UPDATE ON THE PROGRESS OF THE TRADING STANDARDS COMMERCIAL DEVELOPMENT PROGRAM**

Andrew Penn and Chris Elgenia from Trading Standards updated the Committee on the progress made by Trading Standards following the outcome on the Service's involvement in the Councils Commercial Development Program.

#### **RESOLVED 2017/006**

That the Committee:-

- 1) Noted the content of the Key Action Plan shown in Paragraph 6
- 2) The Key Performance Indicators given in Paragraph 8 with the amendment of 'by hourly rate and value 'moves into box 4 be approved.
- 3) That the targeted sectors listed in Paragraph 13 be noted with regular reviews.

## **UPDATE ON EMERGENCY MANAGEMENT & REGISTRATION SERVICES**

Rob Fisher provided an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

### **RESOLVED 2016/007**

That the recent key activities and events in the work of the Emergency Planning Team and Registration and Celebratory Services be noted.

## **WORK PROGRAMME**

### **RESOLVED 2016/008**

That the work programme be noted.

## **EXCLUSION OF THE PUBLIC**

### **RESOLVED: 2017/009**

That the public be excluded from the remainder of the meeting on the grounds that discussions are likely to involve the disclosure of exempt information described in paragraph 3 of the Local Government (Access to Information) (Variation) Order 2006 and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **EXEMPT INFORMATION ITEM**

### **REVIEWS OF FEES AND CHARGES MADE TO BUSINESSES AND OTHER AUTHORITIES BY THE TRADING STANDARDS AND COMMUNITY SAFETY SERVICE**

### **RESOLVED: 2017/010**

That the information set out in the exempt appendix be noted.

The meeting closed at 3.15pm

## **CHAIRMAN**

**21<sup>st</sup> February 2017**

**Agenda Item: 4**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY BUDGET UPDATE: REQUEST FOR FUNDING.**

#### **Purpose of the Report**

1. To seek approval for committing a total of **£38,155** funding from the Community Safety Initiatives Budget for 2016/17.

#### **Information and Advice**

##### **Community Safety Budget**

2. Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime, and increase levels of community safety and confidence within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
3. Funding approved to date from the “initiatives” element of the Community Safety Budget for 2016/17 are summarised in the following table:

The total funding available within the Community Safety Initiatives budget for 2016/17 is:	<b>£212,380</b>
Funding from the OPCC for the Community Safety Team acting as the “Accountable Body” for the grant received from the OPCC*.	<b>£25,000</b>
<b>Total</b>	<b>£237,380</b>
Vulnerable Persons Panels: Social Worker	(up to) £24,000
Contribution to the work of the Safer Nottinghamshire Board: Locality Working	£100,000
The Heartstone Odyssey	£5,000
Safer Nottinghamshire Board Workshop	£680
Dragon’s Den Style Project 8	£3,750

Promoting Community Cohesion	£10,000
Hawtonville Community	£3,500
Contribution towards the Complex Needs Worker/Homelessness Support in Newark	£5,000
Commemoration Event – Battle of the Somme	£300
Video Conferencing Equipment	£5,812
Horse Awareness Campaign	£450
Illegal Fishing Signage	£700
Animal Movements Control (Electronic Identification Devices (EID's))	£1,300
Locality Integrated working	£5,000
Heartstone Digital in Nottinghamshire	£5,000
Virtual Reality Goggles for Road Traffic Collision Reduction	£2,500
United Nations International Day of Persons with Disabilities	£250
Best Bar None – Third and Final Year	£7,500
Fly Grazing DVD	£4,000
Extended Winter Provision	£7,000
Installation of Motorcycle Barrier (Papplewick Lane – Hucknall)	£522.32
<b>Current Balance</b>	<b>£45,115.68</b>

(\*£25,000 received from the Office of the Nottinghamshire Police and Crime Commissioner (OPCC) for acting as the “Accountable Body” for the grant received from OPCC. Monitoring and co-ordinating use of this funding, ensuring maximum impact by effective interface with other funding sources. Providing lead officer support to SNB Champions for priority thematic/geographic work areas. Providing communication messages as appropriate.)

### **No to Hate! Training - £3,500.00**

4. The ‘No to Hate!’ training sessions seek to ensure that colleagues across Nottinghamshire County Council, and partner organisations, are fully aware of their responsibilities in relation to the ‘No to Hate!’ pledge, and have an understanding of both hate crime victims and perpetrators.
5. The training sessions provided to date have proved very popular and the feedback from attendees has been particularly positive. Therefore an amount of £3,500.00 is requested to provide a further day of training. The cost per delegate for these sessions is £25, which contributes towards the cost of the venue, trainers and refreshments.

### **Working with Individuals who Hoard - £3,000**

6. Compulsive hoarding is defined as the uncontrollable need to obtain items and / or the inability to throw anything away. Compulsive hoarding presents a concern to family and friends of the hoarder, and in many cases to neighbours and the overall community. There are a number of dangers directly to the hoarder, and in many cases



this can present a larger issue. For example fire risks, illness resulting from issues relating to basic hygiene, and falling.

7. Jigsaw, a voluntary and community sector organisation based in Mansfield, run a support service for people who hoard that has helped twenty individuals living in Ashfield and Mansfield in the past twelve months. Referrals have come from a number of organisations and also family members.
8. The provision of this funding would enable this service to continue and to also further strengthen its work by forming closer links with the Nottinghamshire Fire and Rescue Service who took the lead on the development of the countywide Hoarding Protocol. This protocol sets out a framework for collaborative multi-agency working within Nottingham City and Nottinghamshire using a 'person centred solution' based model. The protocol offers clear guidance to staff working with people who hoard, and the provision by Jigsaw would enhance this offer.
9. It is intended that further funding of £12,000 will be sought in the 2017/18 financial year so that this would be a twelve month pilot.

#### **Reducing crime and antisocial behaviour through sport - £5,000**

10. Working with the Active4Today organisation in Newark this project aims to engage with young people on the brink of antisocial behaviour to provide sporting opportunities as a means of diverting them into more positive activities.
11. The provision of sporting activities to generate beneficial impacts on young people's involvement in antisocial behaviour is an established approach that has been utilised successfully for many years. This project will look to learn from the experiences of related schemes to ensure clear outcomes are achieved for those involved. These outcomes then can be used to replicate any successes in other areas across Nottinghamshire.

#### **Rest Centres and Places of Safety - £1,500**

12. This funding is requested to refresh existing, and place new, equipment and materials at designated rest centres around the County. Rest centres form part of the emergency accommodation plan when homes and communities need to be evacuated in an emergency.
13. The Emergency Planning Team have been working with youth services to identify youth centres that are suitable to be used as designated rest centres/places of safety in the emergency accommodation plan. The current designated rest centres hold a large 'rest centre box' which holds all the paperwork, signage, stationary and resources that are needed when a rest centre is activated. The proposal is to put a trimmed down version of the box, (a 'grab bag'), in each youth centre. In addition, there have been some changes to leisure centres designated as rest centres and subsequently there is a need to replenish some of the contents of the existing boxes.

#### **Community Resilience Stores - £1,500**

14. This request also relates to Emergency Planning provision and will enable support to be provided to existing Community Resilience Stores to purchase new items and replenish existing stocks. Fifteen stores could be supported, at a cost of £100 each.
15. The stores contain flood protection products and other products and equipment that can be used by the community during times of emergency.

### **Vulnerable Witness Recording Equipment - £6,155**

16. This equipment would be used to obtain video statements from older and vulnerable witnesses. These accounts have traditionally been recorded in writing but there is a move in enforcement agencies towards using specialist equipment to capture victim's statements. On larger criminal investigations (Op Spinnaker and Summit) it is likely that older victims may have passed away before the Trading Standards can get those responsible in front of the courts. Currently specific procedures are used to get this evidence read in Court but when utilising the video format this can be played in Court and will have more impact on a Jury than a read statement.
17. This funding includes the provision of the equipment and also officer training.

### **Nominated Neighbour Scheme - £1,000**

18. A number of Local Authorities have already implemented this scheme with some success. The scheme works by the vulnerable person being given a card they hold up to a window or a door in the event that they have a caller at their door that they do not recognise/are unexpected. The card advises the caller to go to the address of a 'nominated neighbour' who will check the callers identity and if they are genuine return with them and supervise the visit to make sure that nothing untoward takes place and will remain there until the caller has left. The nominated neighbour is chosen by the householder and will be willing and readily available to help. Often, it will already be someone who is already looking out for the householder or a relative. Ideally it will be someone who lives in close proximity.
19. Trading Standards would like to produce a small pack that can be provided by request and on visits if appropriate, to include the card, a guidance leaflet on the nominated neighbour scheme aimed at the person who will be using the card and a guidance leaflet for the nominated neighbour with clear instructions on how to deal with callers. This could be uploaded onto the Nottinghamshire County Council website. Trading Standards officers would also liaise with the neighbourhood watch schemes to increase awareness and the Police press office.

### **Tackling Racism and Bullying - £4,000**

20. This project intends to build on the successful work already undertaken with schools over the last year both as part of Gypsy Roma and Traveller History Month and the Heartstone Project. This will involve work with Worksop junior Council to take this awareness and learning to more schools and develop a Young People's campaign to

tackle hate crime and prejudice, which could be cascaded across Nottinghamshire and nationally via Heartstone.

21. The children on the Worksop Junior Campaign passed a proposal that we will generate a campaign to tackle racism and bullying under the banner KURB- “Kindness and Understanding beats Racism and Bullying”. This came out of the Worksop West ward meeting and was entirely generated by the children. The children want this to be distributed across Worksop.
22. The key is for the children to take messages back into schools and other community settings. Links with Beth Shalom centre and the Remembering Srebrenica Project are also being explored.

### **Tackling Hate Crime - £1000**

23. The Safer Nottinghamshire Board Hate Crime Steering Group has included in its delivery plan for 2016/17 developing local responses to the recommendations in the national report by Tell Mama into Islamophobia - “We Fear For Our Lives”. A Task and Finish Group was convened to address this work. After an initial mapping exercise, it was soon apparent that there is considerable activity already occurring locally that needs to be included in developing responses to the national recommendations. It is also critical that local stakeholders are engaged in developing the responses so that there is community “buy-in”. To work with all interested parties the Safer Nottinghamshire Board Hate Crime Steering Group has commissioned the services of a criminology graduate to undertake the necessary research and consultation to inform development of local responses. Costs for this are covered by the Safer Nottinghamshire Board budget.
24. An amount of £1000 is requested to assist in the development of the recommendations to tackle Islamophobia.

### **Bellamy Project - £500**

25. The Community and Voluntary Sector Team have been working with the community on this estate. Aside from a weekly visit by the Youth Bus there is very little for young people to do. The community decided to plan and organise a Bellamy Has Got Talent competition for young people in the spring. Young people will be engaged over a 3 month period and opportunities will be provided to develop the organisation and marketing of the event, writing and performing, designing sets and opportunities to get involved in lighting and sound. There will be opportunities to showcase both performance skills and behind the scene skills. The funding will help across the board with the costs associated with materials, marketing, room and equipment hire and prizes.

### **Heartstone Showcase Event – Up to £4000**

26. The young people involved in the Heartstone project that has been delivered in ten schools with the aim of tackling prejudice have been offered the opportunity to showcase their work at an event being held at the Mansfield Palace Theatre on the 23

February. To enable as many school as possible, both from this initial cohort and also from other schools across the County that may want to access this provision in the future, a request is being made for funding to provide transport to the event. This would be £250 per school.

### **Improved access at the Arnold Registration Office – £1,000**

27. This amount is requested as a contribution towards improved access for people with disabilities at the new Arnold Registration Office.

### **Manton Pit Wood – Measures to reduce Antisocial Behaviour - £6,000 match funding**

28. Manton Pit Wood is a one hundred hectare restored colliery site, managed by the Green Estates Team for public recreation, biodiversity and forestry. The site is an important heathland site, a threatened habitat within the County. Located to the south west of Worksop the site has had a difficult history since restoration in 1997, and has suffered extensively from off road motorcycle and 4x4 nuisance, also fly tipping. The Authority recently secured £200k funding through ERDF to improve public access and links to the wider community. The Green Estate Team currently spend £5,000 - £10,000 per annum on securing the site, removing stolen vehicles and clearing fly tipping waste. This level of expenditure is not sustainable.
29. A motorcycle project, set up in 2000, specifically to try and address the motorbike issue involved stakeholders and the community, but was unable to resolve the many and complex issues involved in setting up a facility for both local people and those travelling to the site from further afield to ride at Manton. After a period of relative calm, there has been a recent spike in off-road activity that threatens the safety of people using the site, damage to the woodlands and to the site infrastructure.
30. The Green Estates Team would like to erect a security fence at a cost of £11,000 along the A57 bypass, where vans park in the layby and on the highway verge to unload bikes and access the pit wood. The fence would send a clear signal that access for off-road bikes is not permitted. It would defend this unprotected section of the site, benefit highway safety and reduce fly tipping. The Country Parks and Green Estates Service would fund £5k towards the total cost of this fence.

### **Other Options Considered**

There will be other options for use of the 2016/17 community safety initiatives budget and proposed spends of the remaining balance **£6960.68** will be the subject of future reports to the Community Safety Committee.

### **Reason/s for Recommendation/s**

Community Safety remains one of the key concerns for the residents of Nottinghamshire. The recommendations contained within this report will enable funding to action a range of targeted projects, specifically designed to combat issues of crime and disorder, anti-social behaviour and fear of crime. Any reductions in these issues will encourage the development of strong, healthy

and vibrant communities thus reducing risks to those deemed as vulnerable within those communities

## **Statutory and Policy Implications.**

This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

The report proposes total expenditure of £38,155 which can be contained within the initiatives element of the Community Safety Budget for 2016/17.

### **RECOMMENDATION/S:**

1. That Members approve the following proposed spends of **£38,155** from the Community Safety Initiatives Budget for 2016/2017:
  - (a) No to Hate Training (£3,500)
  - (b) Working with Individuals who Hoard (£3,000)
  - (c) Reducing crime and antisocial behaviour through sport (£5,000)
  - (d) Rest Centres and Places of Safety (£1,500)
  - (e) Community Resilience Stores (£1,500)
  - (f) Vulnerable Witness Recording Equipment (£6,155)
  - (g) Nominated Neighbour Scheme (£1,000)
  - (h) Tackling Racism and Bullying (£4,000)
  - (i) Tackling Hate Crime (£1,000)
  - (j) Bellamy Project (£500)
  - (k) Heartstone Showcase Event (£4,000)
  - (l) Improved access to Arnold Registration Office (£1,000)
  - (m) Manton Pit Wood – Measures to reduce anti-social behaviour (£6,000 match funding)

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

For any enquiries about this report please contact: Vicky Cropley, Team Manager Community Safety x 72040, or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x73058.

**Constitutional Comments (SLB 03/02/2017)**

Community Safety Committee is the appropriate body to consider the content of this report.

**Financial Comments (CT 03/02/2017)**

The financial implications are contained within Paragraph 31 of the report.

**Background Papers and Published Documents****Electoral Division(s) and Member(s)**

All

21<sup>st</sup> February 2017

**Agenda Item: 5**

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **COMMUNITY SAFETY UPDATE**

#### **Purpose of the Report**

1. To update the Community Safety Committee about key Community Safety matters.

#### **Information and Advice**

2. The community Safety team is currently working on a cohort of issues across the county with a number of partners, community safety partnerships and the voluntary sector.

#### **Neighbourhood Watch Event.**

3. A neighbourhood Watch (NHW) event is to be held at the Mansfield Civic Centre on the afternoon of Friday 10<sup>th</sup> March 2017 (2pm – 4pm).
4. The event, consisting of 75% community and 25% service providers will examine the problems currently faced by Neighbourhood Watch within Mansfield and Ashfield, in order to propose a way forward, which will then form part of a development plan of support.
5. The afternoon will be structured with mixed groups discussing specific questions and feeding back via facilitated group leaders.
6. This event has arisen in supporting existing head co-ordinators in Ashfield and Mansfield to increase community/partner capacity.
7. An officer from the community safety team will be providing support as workshop leader/facilitator, working with Mansfield and Ashfield Neighbourhood Watch Co-ordinator(s) and the Chair of Notts Watch Association.

#### **Best Bar None event 2016/17**

8. The Best Bar None 2016/17 Awards event will be held at the Goosedale Hotel, Papplewick on the 28<sup>th</sup> February 2017.
9. Best Bar None is an accreditation, in recognising licensed premises that provide a safer, responsible setting for customers.



10. To be Best Bar None accredited, venues need to meet a nationally agreed set of standards, such as carrying out regular security reviews, managing capacity properly, proactively dealing with intoxicated people and having a robust proof of age policy.
11. The format of this event will be similar to 2015/16, where various categories of: Best Large Bar, Small Bar, Large Pub, Small Pub and Club, plus overall winner will be decided by a combination of public voting and the opinions of a panel of judges. Nominations of the Public vote award is based on Nottinghamshire's residents and visitors being asked to vote for their favourite places to visit in the county.
12. The chair on behalf of the Community Safety Committee and the Police Crime Commissioner (PCC) will provide opening addresses at this event.

### **Homelessness funding 7k allocation.**

13. On the 10th January 2017 this committee agreed to the £7,000 allocation from the community safety initiatives budget to be distributed across the seven districts in strengthening their activity to protect vulnerable people, in this case people sleeping rough.
14. This funding assisted districts to work in partnership with voluntary and faith groups, whilst some districts chose to combine resources in meeting local priorities.
  - South Notts £3k - As per the respective districts Homeless Strategy action plan(s), South Notts chose to utilise their funding to work with the faith sector setting up a 'pop-up' winter night shelter in pooling monies with Gedling & Rushcliffe to achieve this.
  - Ashfield and Mansfield £2k – Provided sleeping bags, warm socks, gloves, hats, toiletries and food as these items are relied upon via donations is always welcomed upon.

These items were distributed via the The Winter Shelter, which is co-ordinated and delivered in partnership with Mansfield and Ashfield District Councils by Transforming Notts Together, with support from the Home Group and Mansfield Baptist Church.

- Newark and Sherwood £1k- have a lot of involvement with faith groups who support rough sleepers in the area. Some of this money was allocated to support the work they do, plus provide spare clothing for rough sleepers that come in with damp or dirty clothing or for those that do not have adequate warm clothing.

The rest of the money was allocated towards the biggest expense which is the heating/lighting costs at the church hall used for the Severe Weather Emergency Shelter.

- Bassetlaw £1k - Opening of St. John's Hall Worksop, as a homeless drop in, which helped with running costs i.e. heating and light.



## **Controlling Migration Fund.**

15. In November 2016 the Government launched its “Controlling Migration Fund”. This provides £100m to support work within local communities and £40m to provide enforcement activity. The Fund will operate until 2020.
16. At the December Safer Notts Board (SNB) meeting it was agreed that where possible joint bid(s) would be submitted for Nottinghamshire.
17. A member of the community safety team is currently working with the Chief Executive of Gedling Borough Council in providing support on the formulation of an initial bid from the County (e.g. Notts County Council (NCC), District and Borough Councils) into the “Controlling Migration Fund”.
18. Following consultation with officers from NCC, a planning meeting was held in January, with representation from NCC and all District and Borough Councils. It was decided that the initial bid from Nottinghamshire would contain the following elements:-
  - Funding to support analysis of the scale, nature and impact of migration on Nottinghamshire communities;
  - An allocation of funding to grant-aid locally based voluntary and community organisations strengthening community cohesion;
  - Funding to expand access to ESOL (English for speakers of other languages) provision – including the idea of ESOL provision to businesses
19. This approach was taken to ensure a clear evidence base for any future bids, whilst at the same time, addressing some priority areas for action that are contained within the remit of the fund.
20. If successful, this application will demonstrate clear linkages to work with Nottingham City in this area. The City have submitted two bids, one focussing on community cohesion, data mapping, and rogue landlords, the other on Children’s Services.
21. This application and any future ones, will demonstrate linkages with other Safer Notts Board priorities, especially those of “New and Emerging Communities, Modern Slavery and Hate Crime.
22. Links will also be demonstrated to the recent county-wide/city successful bid into the DCLG “Rough Sleeping Grant” for £371k to reduce the numbers forced to sleep rough, offer safe places to stay, an outreach service and a range of interventions.
23. Bids can be submitted at any time the fund is operational. i.e. up until 31 March 2020.

## NO TO HATE! HATE CRIME TRAINING SESSIONS

24. The Community Safety Team has led on the development and delivery of the recent No to Hate! training sessions which took place at the National Holocaust Centre in 2016 and 2017. The training days built on the commitment made at the No to Hate! Pledge event in December 2015 and sought to ensure that colleagues were fully aware of their responsibilities and had an understanding of both hate crime victims and perpetrators. The County Council and all other organisations that signed the No to Hate! Pledge and/or adopted a hate crime policy similar to the County model are committed to providing hate crime training to staff. This training is helping to fulfil that requirement.
25. The programme was an ambitious and successful attempt to combine an understanding of both the motivations of perpetrators but also the devastating impact on victims. This was achieved in particular by inviting two exceptional speakers to give their relative perspectives on these issues. Sylvia Lancaster OBE shared with participants her work at the Sophie Lancaster Foundation, the charity she established after the murder of her daughter in 2009 and which focuses on creating respect for, and understanding subcultures in communities.
26. Chris Hardy, a former far-right hate crime perpetrator, offered a perspective on how easy it is for individuals to be drawn into committing hate crime and what triggers could lead to making such a choice. The impact on participants and subsequent discussions which these two speakers generated was enormously significant. The resulting evaluations completed by participants have been universally positive and the Community Safety Team will be leading the development of a further series of training days to take place later this year in response to the demands for similar further training sessions.
27. Over 700 people drawn from the Community Safety Partnerships (CSPs) and Vulnerable People's Panels (VPPs) have taken part in eleven No to Hate! training days over the past 12 months. The staff who have been trained have come from a wide range of organisations. In broad terms these have been drawn from the following:

Nottinghamshire County Council	24 %
Police	14%
District/Borough councils	13%
Health	8%
Fire	5%
Nottinghamshire Children and Families Partnership	3%
Probation	3%
Inspire	3%
Others*	27%

\*Including: housing, advice, voluntary sector, community groups, faith etc.

28. The evaluations completed by participants have been exceptionally positive (the evaluation report is attached: No to Hate! Evaluation of training sessions February 2016 to January 2017')

29. Comments from participants include:

- *Possibly one of my best days at work*
- *I have never been so challenged and engaged on a training course*
- *This was the best training/seminar I have attended.*
- *The whole day was amazing.*
- *I enjoyed the day, really informative, well organised and took away a lot of information*
- *I've never been to a so well organised & informative training course in my career*
- *The training was one of the most moving and thought provoking training I have ever been on.*
- *I'd heard good reports about the day, but it surpassed my expectations.*
- *One of the best training sessions I have ever been on..... After 20 years in social care.*
- *This course is the best training course that has been offered – the speakers are brilliant and the way they deliver their material is very thought provoking.*
- *Excellent training, very interesting, informative, thought provoking which held everyone's attention in the room throughout the day which is unusual for training.*
- *This is one of the best training sessions I have, everyone can relate to this in their personal life, if not in their working life.*
- *A fantastic day which I wish I'd had 10 years ago.*
- *The day was fantastic! The guest speakers were so interesting and their stories although extremely sad, were very thought provoking. Manny was delightful and I thought his positive energy shone through. Such a great venue, lovely food and the staff were all so welcoming! Definitely the best training day I have had in my 8 years as a PCSO so thank you!*

30. Based on the positive feedback from participants it is proposed to hold further No to Hate! sessions as funding allows.

## **Information and Advice**

31. The Community Safety team is also working with partners to develop additional training sessions for hate crime practitioners and partners to work together on moving on from the lessons of the original training. The proposed training would provide follow up half days

for CSPs to develop the themes which have been initially explored and develop more practical approaches and procedures to tackle hate crime in their localities.

## **Other Options Considered**

32. None

## **Reasons for Recommendations**

33. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained in this report.

34. The report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work.

## **Statutory and Policy Implications**

35. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **Financial Implications**

36. This report contains no additional financial implications, with activity reported or that proposed being contained within the existing service budget.

## **RECOMMENDATIONS**

37. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

**PAUL MCKAY**

**Service Director, South Nottinghamshire & Public Protection**

**For any enquiries about this report please contact: Vicky Cropley, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong Community Safety Officer, Trading Standards & Community Safety x 73058**

## **Constitutional Comments**

38. This report is for noting only.

## **Financial Comments (CT 03/02/2017)**

The financial implications are contained within Paragraph 36 of the report.

## **Background Papers and Published Documents**

- Police and Crime Plan 2016 – 2018

## **Electoral Division(s) and Member(s) Affected**

39. All



## **REPORT OF THE CORPORATE DIRECTOR OF PLACE**

### **UPDATE ON THE WORK OF THE COMMUNITY AND VOLUNTARY SECTOR TEAM**

#### **Purpose of the Report**

1. To update members of the Community Safety Committee on the work of the Community and Voluntary Sector Team.

#### **Information and Advice**

2. The priorities of the team have been identified as working in partnership with the voluntary and community sector:
  - to improve preventative and core services that help strengthen the local community;
  - to streamline the corporate grant aid process; and
  - to promote localism by working with communities to increase community involvement in the way services are shaped and delivered.
3. A key strategic priority for the Council is to ensure that Nottinghamshire has strong communities that are safe and thriving. The reality of the challenges faced means that the Council of the future will be different in the way it is shaped, organised and how services are delivered. The Council is committed to working in partnership with local communities, voluntary groups and volunteers to provide services.
4. Work being undertaken by the team seeks to support ways to develop and strengthen engagement with communities, moving towards a changed landscape of local services with new and innovative models being implemented. The contribution made to improving public services and well-being in Nottinghamshire by communities and the voluntary sector is recognised and supported through both an extensive grant aid programme and direct hands-on support from Community Officers.
5. Over recent years economic circumstances have drastically changed how organisations are funded with the result that only the most well organised third sector groups can thrive and provide a valuable contribution to the local community. Only by being robustly established and equipped to respond to new challenges can the wealth of voluntary sector

organisations across the County maximise the positive impact that they have on local communities.

## **Working with Communities**

6. The work of the Community and Voluntary Sector Team underpins the Council's commitment to building on its reputation of working in partnership with the community and voluntary sector to help build local capacity. The range and scope of activities which members and officers are involved in seek to help drive programmes with communities to deliver local solutions and move towards providing services in a different way.
7. The Council has several important roles to play in supporting communities to:
  - Build a strong sense of community, capacity and pride through collaborative partnerships;
  - Engage in the planning and delivery of services; and
  - Generate and sustain their own capacity to respond to the challenges which Nottinghamshire faces.
8. Building confident and stronger communities is especially important within the current climate and the Team has been working with different communities across Nottinghamshire to help support local activities. These activities bring individuals together to celebrate the uniqueness of localities by helping to encourage and empower communities to take ownership and pride in the places they live and the people they live with. Examples of this include:

## **Community Empowerment and Resilience - Age Friendly Nottinghamshire Pilot Progress**

9. The concept behind the pilot and wider programme is: "To delay or prevent the need for intervention by partners delivering public services through enabling Nottinghamshire communities to be more empowered and resilient." The evaluation framework, currently in development, will aim to identify:
  - How effective the pilot has been in reducing loneliness and isolation to delay or prevent deterioration and the need for social / health care intervention; and
  - How efficient the pilot has been in mobilising social action by getting individuals and communities to do more to help themselves and each other.
10. The three Neighbourhood Co-ordinators are all now in post and in the process of mapping existing provision in the pilot areas, talking to partners and developing the project plan. This committee will be provided with regular updates on the progress of the plan.

## **Community Commemoration Fund Round 6.**

11. Over 140 volunteer hours have gone into the planning of 450 days of activity across the county. It is estimated that 60,000 local residents and visitors to the county will attend or take part in events that commemorate the Great War. Applications from the latest round



were assessed on 20 January 2017. Contributions totalling £3,200 have been awarded from the Community Commemoration Fund, releasing an additional £2,000 of match funding from various sources assuring successful completion of all the suggested events. Four applications have been approved.

The four successful applications were:

- Newark and Sherwood Play Support Group, supported by Cllr Tony Roberts. Funding will be used for local children to work with an artist to produce a banner. The banner will be displayed in Newark Town Hall. The aim of the project is to show what children of today think the war meant, how it affected local history and how it affects them now by including their drawings and poetry on the banner.
- Perlethorpe Environmental Education Centre, supported by Cllr Mike Pringle. The funding will be used to provide WW1 clothing and resources to support the Great War Activity Programme at the centre. The opportunity to wear and handle relevant resources will provide an immersive experience and reinforce the learning.
- Norwell CofE Primary School, supported by Cllr Bruce Laughton. Contribution towards the transport costs for the planned visit to the Perlethorpe Environmental Education Centre. Pupils will take part in the Nottinghamshire Schools Great War activity programme and explore the trench system that still exists today.
- Queens Royal Lancers and Nottinghamshire Yeomanry Museum, Thoresby Court, supported by Cllr Ian Campbell. Funding will enhance the visitor experience to the QRL and NYM by providing an educational exhibition for all ages of the County's Cavalry Regiments' deployment and involvement during the Great War. This free exhibition, which attracts upwards of 35,000 visitors each year, is hosted at Thoresby Court Yard.

### **Civil and Military Partnership Board (CMPB)**

12. The inaugural meeting took place at Brigade HQ Chetwynd Barracks, Chilwell on 11 January 2017. Chaired by the Vice Lord Lieutenant, Col (retired) Tim Richmond. The CMPB is supported by the C&VS Team. The following was agreed:

- The establishment of a CMPB is a critical component of the effective management of Armed Forces Covenant activity across the county, to ensure support to both our military and civilian communities and to promote the integration of the two.
- The work of the CMPB supports not only serving military personnel but also the far greater population of veterans across the county.
- The CMPB provides a valuable opportunity to migrate best practice, share key successes and to benefit from mutual understanding – it is not about centralising control.

### **New Horizon Church – Eastwood**

13. The church is based at Eastwood Academy, has a growing congregation of 300+ and 80+ volunteers in the community delivering a range of projects including youth clubs and a seniors club. They are looking to secure a site for either a new build or refurbishment to provide a permanent base. The C&VS Team has provided advice, offered further support with funding applications and has introduced them to Voluntary Action Broxtowe to consider how the work they do can contribute to the wider needs of the Borough.

### **Hockerton Parish**

14. Following a request for support from Cllr Laughton, the team have had an initial scoping meeting with the Chair of Hockerton Parish Meeting. The Village Hall is an old school room that was built in 1824. It is in poor condition and lacks basic facilities, with no water supply or heating. It is also very small. The village has access to some funding and would like to extend the existing building and secure some land alongside the building for around 12 car parking spaces. The Chair has a meeting planned with the landowner and is hopeful that they will be able to secure the land. The team are helping the parish with some ideas around community consultation and potential sources of funding. The parish will be doing some work around costing the proposals. The C&VS team will also be linking them up with the successful project being delivered at Cromwell, as there are some similarities both with the building and the profile of the local community.

### **Harworth-Bircotes Boxing Centre**

15. This project involved the renovation of a disused building to provide an up to date boxing facility. There is a growing body of evidence which shows that the discipline, structure and exercise facilities offered by boxing clubs can have positive impacts on reducing anti-social behaviour. The C&VS Team has supported the project with advice on governance and funding opportunities and has recently assisted with a funding application to the Police and Crime Commissioner's Community Safety Fund. The centre had its official opening in January 2017 with Cllr Rhodes and Cllr Place in attendance. Over 70 people were at the opening with considerable local press coverage.

### **Winter Wellbeing Event**

16. On 31 January the C&VS supported an event at The Turner Hall in Mansfield Woodhouse aimed at improving the Health & Wellbeing of elderly people in the area. Over 50 local residents attended. The event gave information and guidance about staying fit and healthy and alternative local services available, with an underlying aim to reduce the need for GP / A&E visits. Services provided by partners and the voluntary sector were showcased and included the Fire Service, County Enterprise Foods, Mansfield ASSIST, the Peaceful Trust and a local pharmacy. The event was attended and supported by Cllr Bosnjak, Cllr Tsimbiridis and Cllr Bell.

## **Community Cohesion**

17. A number of proposals have been developed over the past few months to support the Community Safety Committee's Community Cohesion agenda. Detailed below are projects that are being supported. All the projects meet one or more of the following criteria:
- The activity will contribute to social cohesion, bringing diverse groups together to engage in their communities;
  - Projects must undertake to improve participants' wellbeing;
  - Projects must challenge disadvantage. This can be through the project activity itself or through ensuring inclusion of disadvantaged people in the project activity; and
  - Activities could have a celebratory aspect, "Celebrating diversity".

## **Civilian Life 2 – "Honouring the Covenant"**

18. An event is planned for 2 March 2017 and will be held at The B&Q Distribution Centre, Old Manton Wood Colliery Site, Retford Road, Worksop.

All local authorities in Nottinghamshire have now signed up to the Community Covenant. This timely conference provides an opportunity for local authorities, armed forces champions, health sector, housing sector and key stakeholders to gain an insight into the Nottinghamshire vision for the armed forces community and how local forces charities and organisations are leading the way to support the resettlement and transition of all veterans and their families.

The conference will also allow delegates to share community covenant best practice and examine how local understanding by the public of issues affecting personnel and veterans, and their families, can be enhanced. A key aim is to reduce the disadvantage that some armed personnel experience when resettling back into the community.

## **Voluntary Action Broxtowe (V.A.B.) Reach out and Connect Conference**

19. The C&VS team are working in partnership with Voluntary Action Broxtowe to facilitate an event on 9 March 2017 called Reach Out and Connect.

The conference is designed to bring the community and voluntary sector together. The primary objectives are to promote community cohesion, mapping and gathering local intelligence on the work being carried out by the sector in Broxtowe. This will be achieved by creating new relationships between stakeholders and identifying shared priorities.

## **Learning Disability Mansfield / Ashfield**

20. Three local organisations – Nottingham Mencap, TenFifty and Unanima Theatre Company – all with experience of working with adults with learning disabilities, have come together to make a difference in the key areas of Social Connectedness and Community Safety for people with learning disabilities. The focus of this work will be in Mansfield but will also involve engagement with services delivered in Ashfield.

The project has the following overarching aims:

- Enhanced social networks for people with learning disabilities;
- Stronger prevention and support from mainstream services; and
- Helping to create civic mindedness and safer welcoming public spaces

Work is planned around all of these objectives with a welcome response from the Mansfield Town Partnership who are keen to make Mansfield a safer and more welcoming place for people with learning disabilities.

A further outcome is to develop a series of projects and activities to be delivered during Learning Disability Week 2017. A centrepiece of the activities will be a town centre walk / parade called “One Walk – Equal, Safe & Living Life”.

### **British-Polish Community Radio Station**

21. Following a request for support from Cllr Dobson, the team are working with a project to create a bilingual British-Polish internet radio station with an active website aiming to encourage British-Polish people to actively participate in the cultural and social life of the local community. Based in the Newark area, the goals of the project are:

- Integration of the Polish community;
- Celebrate the diversity of local community life;
- Promote positive images of diversity;
- Influence the development of cultural and social life in Nottinghamshire; and
- Educational activities, including language classes / measures to protect and promote health / promotion of voluntary organisations / strengthening cultural ties / information on living in the UK.

### **International Children’s Day – Bassetlaw**

22. An event to mark and celebrate International Children’s Day is taking place on 17 June 2017 at The Canch, Worksop. The event is expected to attract around 1,000 people. Previous children’s days have been very successful with a range of nationalities attending, including English, Polish, Lithuanian, Hungarian, Pakistani and others. The day is seen as a way of bringing the community together by providing free activities for children whilst engaging with the whole family and sharing cultural diversity. Many local partners – NCC, BDC, PCC, and Voluntary Sector – will be supporting the event and will be present on the day.

### **International Children’s Day - Mansfield**

23. The team are supporting plans to hold an International Children’s Day event in the Ladybrook area of Mansfield. The C&VS Team are assisting with the organisation of the day which will be a multi-cultural event, bringing children and families together to help

break down barriers and signpost those who are unable to communicate in English to services that may be able to assist. The event will be based around sharing cultural food and activities for children. It is understood that there are no fewer than 15 different languages spoken in the area including Polish, Latvian, Bulgarian, Syrian, Romanian and Czechoslovakian.

### **Other Options Considered**

24. The report sets out how the Council priorities are being addressed.

### **Reason/s for Recommendation/s**

25. To inform Members of the Community Safety Committee of work undertaken by the Community & Voluntary Sector Team.

### **Statutory and Policy Implications**

26. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION/S**

27. To note the work undertaken by the Community and Voluntary Sector Team.

**Adrian Smith**  
**Corporate Director, Place**

### **For any enquiries about this report please contact:**

Cathy Harvey, Community and Voluntary Sector Team Manager,

T: 0115 977 3415

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### **Constitutional Comments (SMG 02/02/2017)**

The proposals set out in this Report fall within the remit of this Committee.

### **Financial Comments (SES 02/02/2017)**

There are no specific financial implications arising directly from this report

### **Background Papers and Published Documents**

None

### **Electoral Division(s) and Member(s) Affected**

All

21<sup>st</sup> February 2017

Agenda Item: 7

## **REPORT OF THE SERVICE DIRECTOR SOUTH NOTTINGHAMSHIRE AND PUBLIC PROTECTION.**

### **UPDATE ON KEY TRADING STANDARDS MATTERS**

#### **Purpose of the Report**

1. The purpose is to update the Committee on key Trading Standards matters.

#### **Information and Advice**

2. **Animal Disease Outbreak – Avian Flu** - On 6<sup>th</sup> December 2016, an Avian Influenza Protection Zone was put in place for the whole of England, which has been extended to run until 28<sup>th</sup> February 2017. It was implemented following outbreaks of the highly pathogenic H5N8 Avian Influenza variant that had been in wild and farmed birds across Northern Europe in the autumn.
3. The protection zone introduced required the following:
  - All keepers of poultry and captive birds are required to take appropriate and practicable steps to ensure that their birds are kept away from wild birds, which includes appropriate housing.
  - All feed and water is not accessible to wild birds.
  - Any person who comes into contact with poultry and other captive birds must take all reasonable precautions to avoid the transfer of contamination between premises, including cleansing and disinfection of equipment, vehicles, and footwear.
  - Steps are taken to reduce the movement of people, vehicles and equipment from areas where poultry or captive birds are kept to minimise contamination
  - Housing and equipment is thoroughly cleaned and disinfected and vermin control is in place.
4. The H5N8 strain of the disease has been confirmed at three linked premises on a commercial game farm in Lancashire, at three separate poultry farms in Lincolnshire and in backyard flocks in North Yorkshire and Carmarthenshire. The same strain has also been found in wild birds in England, Scotland and Wales.

5. Trading Standards are monitoring the situation as outbreaks occur throughout England. Concerns were raised in early January regarding dead swans which were found at Clumber Park in Nottinghamshire but the test results have come back as negative for avian influenza.
6. There are no concerns at present regarding avian influenza affecting the food chain or the health of humans. Representatives from the Association of Chief Trading Standards Officers attend all National Disease Control Centre meetings and provide information and assistance to Trading Standards colleagues nationally in relation to this issue.
7. **Safeguarding the Vulnerable** – the Service continues to intervene to protect our more vulnerable residents:

- Officers have responded to a doorstep crime incident involving a disabled couple who were approached by traders offering gardening services and who claimed the garden was 'rat infested'. A total of £380 was handed over after the traders took the female resident to the cash machine.

The whole incident has caused great anxiety to the couple. Officers have been working with the Police to trace the traders. Officers have also been working with Victim Support and Social Services for support to the couple. The couples' bank has also been contacted to make them aware of the incident and to prevent this from happening again. The neighbours have also been supporting the couple and a wireless door alarm has been installed in their home.

- An elderly Mansfield resident has received support from Officers following a doorstep crime incident where she was conned out of £500 for window replacements. After she handed the cash over, they failed to return to complete the work. Officers have been taking action to ensure that the lady does not fall victim again, and her family and neighbours have also been supporting her.
8. **Doorstep Crime Incidents** - Between the beginning of October 2016 to the end of December 2016 Trading Standards have received 50 notifications of doorstep crime incidents/information. Out of these 11 victims have been supported (either by phone, letter or visit), and two were stopped from making further payments to the value of £1,259. 7 referrals were from the Police and 14 were from Social Services.
  9. **Safeguarding the Vulnerable - mass marketing scams** - the Service continues to intervene to protect our more vulnerable residents:
    - Officers are seeking to recruit the County's first mail marshal to the National Scams Team Project. The aim of the mail marshal scheme is to encourage people to independently send scam mail to the national team for intelligence purposes. The scheme also has the added benefit of helping scam victims to recognise scam mail letters and to discourage them from responding to them.
    - The vulnerable resident concerned has unfortunately already lost considerable sums of money to scams over several years. Officers were recently able to persuade them to allow the removal of 10kg of mail from his property, assistance which had been



previously refused. The mail marshal scheme provides officers with another useful tactic to help change scam victims' behaviour.

- Officers received a MASH referral asking for assistance with a resident suspected of being a scam victim. When our Community Care Officer arrived at the premises the woman appeared to be in a panic because she had lost her key and couldn't exit her property. Due to her dementia she wasn't able to tell officers how long she had been locked in. Our officer worked with social care colleagues to resolve the issue.
- This case illustrates the extreme vulnerability of many of the scam victims and also the variety of issues encountered by our officers in their scam prevention work. We are now working with family to help with the unwanted post. More detailed information has been given to their family around lasting power of attorney, private care packages and other available support.

10. **Regional Investigation Team – Trading Standards East Midlands** - as reported to the last Committee Meeting, there have been some concerns raised by the Courts in other parts by the Courts that the use of the name 'Scambusters' could be prejudicial to some extent in legal proceedings.
11. As such, the National Trading Standards Board, the body that provides the funding and governance for the national network of teams agreed at its January Board Meeting to change the name of all the teams in the network to "Regional Investigation Teams".
12. **Operation Spinnaker** – The final two defendants of the twelve that the Authority instigated legal proceedings against in this investigation both pleaded guilty to charges under the Fraud Act in January. They will now be sentenced on 9<sup>th</sup> February 2017. The individuals involved are currently the subject of ongoing Proceeds of Crime investigations.
13. **Operation Strutt** – is an investigation into second hand motor traders who the Authority alleges sold vehicles that we believe have been mis-described, are in an unroadworthy condition or have had the mileage indications deliberately reduced. The case recently had its first hearing in the crown court, when the 4 defendants all entered not guilty pleas to fraud charges. A 6 week trial has now been scheduled to commence on 2<sup>nd</sup> October 2017.
14. **Commercialisation** – following positive feedback from soft market testing with some business customers the name for the commercial team within the Trading Standards Service will be the "Commercial Services" team.
15. The Commercial Services team have been working on developing the procedures that set out clearly how the Service will ensure that there is no conflict of interest; how matters will be transferred between the commercial side of the service and the enforcement side; and the terms of engagement with businesses so that they understand how the contractual relationship will work and the links with enforcement. A draft pricing structure has also been developed to help officers when they are discussing potential income generating work.
16. The Service is also working with the Authority's Communications Department in developing the Marketing and Communications plan for the Commercial Services team. This covers areas such as the development of dedicated web pages to promote the commercial services available, promotional material that can be handed out by officers when they have

contact with businesses; and the development of a new logo for the team that will help to promote the commercial activities as a premium service for businesses to use. A meeting has also been held with the managers of the Authority's Commercial Development Unit to update them on progress of the team following completion of their program last year.

17. **Legal Action Update** - Eight defendants pleaded guilty in the Nottingham Crown Court to a number of different charges under the Fraud Act 2006, the Companies Act 2006 and the Legal Service Act 2007. The eight were found to be mis-selling trust documents to older and vulnerable adults, alleging that the documents would ring fence their properties against having to pay for care home fees. Sentencing of the eight was on the 13<sup>th</sup> and 15<sup>th</sup> Of May 2015. The three main defendants were given prison sentences, one to four and a half years and two to four years. The so called legal consultant and four salespeople were given suspended prison sentences, they were ordered to complete unpaid work all of 200 hours and one individual was given a curfew order for six months. A Proceeds of Crime hearing is listed for the 24<sup>th</sup> February 2017.
18. On the 22nd April 2016 Mr Hassan, Mr Salah and Mr Kadir were arrested for the supply and possession of counterfeit and dangerous cigarettes. The supply was connected to the retail store Andrews News and Booze at Sutton in Ashfield. All three were sent to the Crown Court and appeared on the 23<sup>rd</sup> May 2016. Mr Kadir pleaded guilty to the charges, whilst Hassan and Salah pleaded not guilty, although both have pleaded since this hearing. Sentencing was put back until the conclusion of the POCA investigation as is now listed for the 23rd February 2017.
19. A third person Mr Rekant Azizi has been joined into the case, he has also pleaded guilty and is due for sentence on the same day. Mr Salah had been previously dealt with by Trading Standards; selling dangerous cigarettes in the same shop he was given a 4 month suspended prison sentence with 130 hours unpaid work. Another defendant previously dealt with from this shop was Ms Rudminate and she was given a conditional discharge and costs of £190.
20. Sherzad Mohammad of Annesley Road Stores and Hucknall Mini Market, Hucknall appeared in the Nottingham magistrate's court on the 10<sup>th</sup> May 16 charged with the supply and possession of counterfeit and dangerous cigarettes. His case was sent to the Crown court, he pleaded guilty and he was due to be sentenced in October 16. Further offences have since been identified and Mr Mohammed's case has now been listed for trial in June of 2017 where he will be sentenced for the old matters following the trial for his new matters.
21. There have been a number of seizures and resulting prosecutions for Hucknall Mini Market including Aziz Hussain who was given 70 hours unpaid work and costs of £150, Soren Khder who was given £150 fine and £800 costs and Dana Mira who was given 100 hours unpaid work and £750 costs.
22. James Grozier of National Trade Windows was due for trial in the Northern Derbyshire Magistrates court on the 12<sup>th</sup> July 2016 charged with Fraud offences and offences under the Consumer Protection from Unfair Trading Regulations. He had been taking deposits for work, namely replacement double glazed windows and then not completing the work or refunding the deposits. He pleaded guilty before the trial and was sent to the Crown Court, and he is be sentenced on the 24<sup>th</sup> February 2017. Mr Grozier has been prosecuted by this

Service on two previous occasions for the same type of offences. He has previously been given a total of 392 hours unpaid work and ordered to pay compensation of £6935.

23. On 22nd September 2016 Tyrone Beard, following a comprehensive investigation, was given a Confiscation Order by Nottingham Crown Court. He was ordered to pay £60,081 (available assets), and had a benefit figure declared at £613,163. The £60,081 was awarded to be paid to the 65 victims. Mr Beard paid the £60,081 in full by the deadline of 23rd December 2016. If he had failed to pay he would have faced a default sentence of 4 months imprisonment.
24. Four individuals have been charged with conspiracy to possess criminal property namely illicit cigarettes. These are Hersh Mohammed, Alan Ali, Bakir Khalidi and Syrwan Mohammed-Ali. This is a joint investigation with Nottingham City as two of the premises involved are within the City area. The premise in Nottinghamshire is Outram General Stores at Sutton in Ashfield. A hearing was listed for the 21<sup>st</sup> October 2016, where all defendants pleaded not guilty, a trial date has been set for the 26<sup>th</sup> June 2017.
25. In the previous 12 months Trading Standards have prosecuted seven other defendants connected with Outram General Stores all for the possession of illicit cigarettes. Mr Alizadeh was given 80 hours unpaid work with £470 costs. Mr Saidi was given 100 hours unpaid work. Mr Rassul who has been dealt with twice had a combined sentence of 180 hours unpaid work and £300 costs, Mr Kumal £165 fine and £50 costs, Mr Hussaini who has been caught twice was given 150 hours unpaid work and £800 costs, Mr Kheder 60 hours unpaid work and £200 costs and Mr Mohamed £360 fine and £220 costs.
26. Mr William Smith, Mr Andrew Smith and Mrs Christine Smith of Barn Bacon appeared in the Nottingham Crown Court on the 20<sup>th</sup> October 2016, they were charged with fraud by misrepresentation, in that they made claims that their meat products were free range and from their own farm when the Trading Standards case is that they were not. They all pleaded guilty to the charges and are listed for trial week commencing the 24<sup>th</sup> April of 2017.
27. Mr Hew Abdullah and Mr Abdullah Mohammed are both facing charges in the Crown Court for the possession and supply of illicit cigarettes. They are both from the retail premise Zabcia, Mansfield. They have pleaded not guilty to the charges and are due for trial on the 17<sup>th</sup> July 2017.
28. On the 3<sup>rd</sup> January 2017 Sarbest Abdullah of Zam Zam, Eastwood, appeared in the Nottingham Magistrates court charged with the supply of dangerous and illicit tobacco. He pleaded not guilty to the charges and is due for trial on the 20th March 2017. This is the first occasion that anybody from this premise has been in court.
29. Andrew Ostolski of QMC Ltd a motor dealership in Mansfield pleaded guilty to offences under the Consumer Protection from Unfair Trading Regulations and the Road Traffic Act at Mansfield Magistrates court on the 19 January 2017. Mr Ostolski sold one unroadworthy car, refused to refund deposits on two vehicles, refused to deal with consumer complaints and in some cases was verbally aggressive to customers. Mr Ostolski was fined £700 and ordered to pay compensation to the consumers involved. The company was also fined £750.

## **Other Options Considered**

30. None

#### **Reason/s for Recommendation/s**

31. This is an information report.

### **Statutory and Policy Implications**

32. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

#### **Financial Implications**

33. This report contains no additional financial implications, with activity reported or that proposed being contained within existing service budget.

### **RECOMMENDATION/S**

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting, and the various developments in the areas of work contained in the report.

**Paul McKay, Service Director, South Nottinghamshire & Public Protection.**

**For any enquiries about this report please contact:**

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#### **Constitutional Comments**

As this report is for noting only, Constitutional Comments are not required

### **Financial Comments (KAS 07/02/2017)**

The financial implications are contained within paragraph 33 of the report

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

### **Electoral Division(s) and Member(s) Affected**

- 'All'



**21 February 2017****Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR SOUTH NOTTINGHAMSHIRE  
AND PUBLIC PROTECTION  
UPDATE ON EMERGENCY PLANNING AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**Information and Advice****Emergency Planning**Winter Weather

2. Nottinghamshire largely escaped the snow that disrupted much of the rest of the UK during mid-January. However, on occasions temperatures fell to around freezing point triggering Level 3 Cold Weather Warnings which were circulated by the emergency planning team in accordance with our emergency plans. The warnings indicate when there is a high probability of severe cold weather and icy conditions that could increase health risks to vulnerable people and disrupt the delivery of local public services.
3. Also in mid-January, there was extensive media coverage of a tidal surge that threatened flooding of east coast communities, including in our neighbouring County of Lincolnshire. A specific local emergency plan exists to support Lincolnshire in the event of large-scale evacuation from East Coast flooding. Under these plans it is envisaged that Nottingham and Nottinghamshire will provide emergency temporary shelter for up to 2,000 people. Happily, on this occasion the surge passed without incident in Lincolnshire.

Emergency response training for Gedling Borough Council

4. The emergency planning team facilitated a training session for the Senior Leadership Team and Service Managers of Gedling Borough Council on Thursday 12 January 2017. The aim of the event was to provide managers with an overview of emergency planning arrangements in anticipation of being included on Gedling Borough Council's duty officer rota. The objectives of the training were:
  - To outline the role of the Local Resilience Forum (LRF).
  - To explain the emergency planning arrangements within Gedling Borough Council.
  - To discuss a scenario based on a real incident in Nottinghamshire.

5. The event was delivered in conjunction with Gedling Borough Council's emergency planning officer, and was provided as part of the Service Level Agreement that is in place between Nottinghamshire County Council and all seven of the District and Borough Councils in Nottinghamshire.

#### Emergency Planning Guidance on Vulnerable Adults

6. During January the Cabinet Office Emergency Planning College published a new discussion paper entitled "Identifying and Addressing the Needs of Vulnerable Adults in Emergencies". Papers such as this arise from learning emerging from the college and are intended to stimulate debate and reflection within the emergency planning community. They include reference to initiatives from around the UK that other areas may wish to emulate. In this paper, the authors commended work by Nottingham and Nottinghamshire Local Resilience Forum to produce a directory of organisations that hold information that will assist in identifying and assisting vulnerable people in an emergency. The County Council's emergency planning team led work that created our Vulnerable People Directory, which gained Local Resilience Forum approval in November 2013. The team will be leading work in the new financial year to review and update the document.
7. The paper from the college included a set of recommendations that will be reported to the Risk, Safety and Emergency Management Group for Adult Social Care, Health and Public Protection department for consideration and action.

#### County Hall Loss of Utilities Plan

8. A newly revised and updated version of the County Hall Loss of Utilities Plan was approved by the Risk, Safety and Emergency Management Board (RSEMB) in January. The plan, which was last reviewed in 2012, outlines the procedures to be followed in the event of loss of gas, electricity or water at County Hall. Activation of the plan will be considered if the impact on services is expected to last for more than one hour, and once activated the incident response will be managed and coordinated by the RSEMB. The board should meet within 30 minutes of plan activation, or use teleconferencing facilities, to attend to urgent decisions on actions. Depending on the nature of the incident, it may be decided to open the County Emergency Centre (if it is safe to do so) as a base of operations for the RSEMB.
9. The revised plan has been circulated to all relevant staff and will be the subject of an exercise with to rehearse key elements of the arrangements. The plan is next due for review in 2021.

#### Safety of Sports Grounds

10. The January meeting of the County Council's 'Risk, Safety and Emergency Management Board approved a revised and updated version of the multi-agency Major Incident Plan for Mansfield Town Football Club. This plan is produced and maintained by Nottinghamshire County Council in consultation with members of the Mansfield Town Football Club Safety Advisory Group, whose members include all emergency services, plus Mansfield District Council and senior managers of the football club.



Consultations included the Resilience Working Group of the Nottingham and Nottinghamshire Local Resilience Forum who gave their endorsement to the plan.

11. The aim of the plan is to establish and maintain effective multi-agency arrangements for responding to a major incident at the One Call Stadium. It is produced as part of Nottinghamshire County Council's responsibility for overseeing safety at sports grounds under the Safety at Sports Grounds Act 1975 and the Fire Safety and Safety at Places of Sport Act 1987. Also, it relates to three risks in the Nottingham and Nottinghamshire Local Resilience Forum Community Risk Register. These are in relation to the risk of an emergency at a public event, the evacuation of a large number of people, and in respect of possible attacks on crowded places. Any major incident at a sports ground would involve a multi-agency response according to principles defined in the Local Resilience Forum Major Incident Generic Response Plan.
12. Recent scheduled in-performance inspections include the fixture between Mansfield Town and Colchester United on 11 February, and the match between Nottingham Forest and Sheffield Wednesday on 18 February. Also, a fire safety audit was completed at Trent Bridge Cricket Ground on 31 January. This revealed no major issues with the fire safety, and noted an excellent overall standard of fire safety management at the ground.

#### Syrian Refugee Resettlement

13. As the County Council's Single Point of Contact for the government's Syrian Vulnerable Persons Resettlement Scheme, the Group Manager for Emergency Planning and Registration attended a recent summit on asylum and refugee resettlement. The event had been arranged by East Midlands Councils and was also attended by a number of Nottinghamshire Elected Members including Councillor Grice in her role as Vice Chairman of the Community Safety Committee.
14. The summit chair was Cllr Heather Smith, Leader of Northamptonshire County Council, who is also the Chair of the East Midlands Strategic Migration Partnership. Speakers included Sean Palmer from the Home Office, who presented a session on 'National Perspective and Priorities' and John Robinson, Chief Executive of Gedling Borough Council, who outlined local experiences in respect of the Syrian Vulnerable Persons Resettlement Scheme. Colin Pettigrew, Corporate Director of Children, Families and Cultural Services presented a session about 'Unaccompanied Asylum Seeking Children.
15. The summit reflected on the various government scheme currently in operation, and the experiences and challenges found from these so far. Delegates heard that by September 2016, more than 3,000 refugees had been resettled in the UK under the Syrian Vulnerable Person Scheme. The event concluded with Table Discussions around key themes from the presentations.

#### Debrief of large fire in Walesby

16. As Nottinghamshire County Council had only a peripheral role in the multi-agency response to a large fire in Walesby last Autumn, the emergency planning team was ideally placed to facilitate the multi-agency debrief of the incident. The fire had begun

at around 10.30am on Wednesday 21 September 2016 in a storage building on a farm. Nine local fire engines, plus a number of specialist vehicles, were in attendance, along with a High Volume Pump from Derbyshire Fire and Rescue Service. The building stored plastic and household waste, and residents were advised to keep doors and windows closed during the incident due to smoke. Nottinghamshire Fire and Rescue Service and the Environment Agency agreed to carry out a controlled burn at the site to minimise the environmental impact of fighting the fire with water.

17. The debrief meeting was facilitated by a trained debriefer from the County Council. This confirmed that although it was a large fire it did not meet the criteria for a major incident, and so did not require the use of major emergency plans. Nevertheless, a structure debrief was convened as there may be lessons arising that could have a bearing on larger-scale incidents of this nature. Participants included representatives of Nottinghamshire Fire and Rescue Service, the Environment Agency, Public Health England, the Centre for Radiation, Chemical and Environmental Hazards, and Newark and Sherwood District Council. The aim of the event was to enable those involved in the response to reflect on their experiences and identify examples of good practice and lessons to inform future multi-agency planning. The debriefing process enabled joint consideration of key elements of the response including decision making, communication and coordination between agencies, warning and informing the public, and procedures that were used.

## **Registration and Celebratory Services**

### **Bridgford Hall**

18. Detailed preparations are nearing completion for the imminent re-opening of registration services at Bridgford Hall in Rushcliffe after a three year absence. This beautiful historic grade II listed Hall was built by the Musters family between 1668 and 1774. It was purchased by West Bridgford Urban Council in 1923. Nottinghamshire County Council's services (including the registration service) occupied the whole of the building from 1980 until 2014 when services were re-located to other buildings. With this, the Borough Council began to investigate possible new usages for building. Public consultations were undertaken and these reflected the community's wish to see the continued availability of register office weddings at the Hall.
19. Major refurbishment work was undertaken by the Borough Council, and this involved a successful application for Heritage Lottery funding. Bids were invited for different uses for the building and the outcome was that the ground floor of the building has been given over to the registration service, while the first and second floors have been converted to seven serviced apartments managed by Birchover Residences Limited. This makes the Hall a unique registration office wedding venue is also the home to an apart-hotel where customers can book one of seven spacious luxury apartments above. Consequently, Nottinghamshire County Council and Birchover have agreed a mutual signposting arrangement whereby, in return for a monthly fee, the Council will provide wedding customers with information regarding the hotel operated by Birchover. This will involve information on each other's websites and posts on social media channels.

20. The first registration appointments in the newly re-opened office will take place on 3<sup>rd</sup> April, and an official opening will be in June, after the forthcoming County Council elections.

#### Digital First – Online copy certification applications

21. Development work over recent months, involving staff across several disciplines including the Registration Service, has now culminated a new online application process that is now available for the public to apply for copies of registration certificates via the County Council's public website. This method joins the range of existing methods including application by telephone, by post, or in person at registration offices in Bulwell, Mansfield, Newark, Worksop and Rushcliffe.
22. Nottinghamshire registration offices hold records of births, deaths, marriages and civil partnerships that have taken place in the County (excluding Nottingham City) since 1837. Applications for copy certificates need to include full details of names, dates and places involved, and for birth certificates this should include parents' full names, including mother's maiden name. For death certificates the information should include if possible the last known occupation and address or age of the deceased. For civil partnership certificates the full address of both partners at the time of the civil partnership is needed.

#### **Other Options Considered**

23. None.

#### **Reason/s for Recommendation/s**

24. To update the Committee on this area of work contained within its remit.

#### **Statutory and Policy Implications**

25. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

#### **Financial Implications**

26. There are no financial implications for Emergency Planning or Registration budgets.

#### **RECOMMENDATION**

It is recommended that the Committee notes the update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

**PAUL MCKAY**

## **Service Director, South Nottinghamshire and Public Protection**

### **For any enquiries about this report please contact:**

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### **Constitutional Comments**

27. As this report is for noting only, no Constitutional Comments are required.

### **Financial Comments**

28. There are no financial implications

### **Background Papers and Published Documents**

- Cabinet Office Emergency Planning College paper "Identifying and Addressing the Needs of Vulnerable Adults in Emergencies"

### **Electoral Division(s) and Member(s) Affected**

- All

**10 January 2017****Agenda Item: 9****REPORT OF CORPORATE DIRECTOR, RESOURCES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2016/17.

**Information and Advice**

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

**Other Options Considered**

4. None

**Reason/s for Recommendation/s**

5. To assist the committee in preparing its work programme.

**Statutory and Policy Implications**

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

**RECOMMENDATION**

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

**Jayne Francis-Ward**  
**Corporate Director, Resources**

**For any enquiries about this report please contact:**

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### **Constitutional Comments (SLB)**

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference

### **Financial Comments (NS)**

8. There are no financial implications arising directly from this report.

### **Background Papers and Published Documents**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

### **Electoral Division(s) and Member(s) Affected**

- All

## **COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME**

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
<b>21 February 2017</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Vicky Cropley
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Community Safety Budget – request for funding	Community Safety Initiative Budget	Paul McKay	Vicky Cropley
<b>28 March 2017</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Vicky Cropley
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher

<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Regulation of Investigatory Powers Act	Annual report on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Trading Standards Commercialisation Update		Paul McKay	Mark Walker
<b>20 June 2017</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Vicky Cropley
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Trading Standards Commercialisation Update		Paul McKay	Mark Walker
<b>25 July 2017</b>			
Update on the work of the Community and Voluntary Sector Team	Update on key issues in this service area.	Sally Gill	Cathy Harvey
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Vicky Cropley
Update on Emergency Management and	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher



<b><u>Report Title</u></b>	<b><u>Brief summary of agenda item</u></b>	<b><u>Lead Officer</u></b>	<b><u>Report Author</u></b>
Registration Services			
Trading Standards Commercialisation Update		Paul McKay	Mark Walker

