

Community Safety Committee

Tuesday, 25 November 2014 at 10:30

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of last meeting held on 30 September 2014 | 3 - 6 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Community Safety Budget Update - Request for Funding | 7 - 10 |
| 5 | Community Safety Update | 11 - 16 |
| 6 | Nottinghamshire Joint Strategic Needs Assessment on Sexual Abuse | 17 - 24 |
| 7 | Registration Service Fees for 2015-16 and 2016-17 | 25 - 32 |
| 8 | Approved Premises for Civil Ceremonies | 33 - 40 |
| 9 | Update on Emergency Management and Registration Services | 41 - 48 |
| 10 | Request for Restriction Regarding the Use and sale of Sky Lanterns | 49 - 52 |
| 11 | Update on Key Trading Standards Matters | 53 - 60 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>



Meeting **COMMUNITY SAFETY COMMITTEE**

Date **Tuesday 30 September 2014 at 14.00 pm**

membership

Persons absent are marked with 'A'

COUNCILLORS

Glynn Gilfoyle (Chairman)
Alice Grice (Vice-Chairman)

Chris Barnfather
John Clarke
Maureen Dobson
Bruce Laughton

Keith Longdon A
Stuart Wallace
John Wilmott

OFFICERS IN ATTENDANCE

Vicky Cropley
Rob Fisher
Sarah Houlton
Paul McKay
Carol Pattinson
Mark Walker

Adult Social Care, Health & Public Protection

Keith Ford
Matthew Garrard
Sally Gill
Cathy Harvey
Holly Morrall
Amy Newbery

Policy, Planning & Corporate Services

MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 22 July 2014 were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

An Apology for Absence was received from Councillor Longdon (Other Reasons).

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

Councillor Laughton declared a private, pecuniary interest in agenda item 9 – Update on Emergency Management and Registration Services as the owner

of a licensed premise, which did not preclude him from participating in that item.

COMMUNITY SAFETY BUDGET UPDATE

Sarah Houlton, Trading Standards Manager, introduced the report seeking Members' approval for funding from the 2014/15 Community Safety Budget for two priority areas of work.

During discussions Members requested an update report on the outcomes of the community integration work in six months' time.

RESOLVED 2014/040

That approval be given to the following contributions from the initiatives element of the Community Safety Budget 2014/15:

- 1) up to £20,000 to support joint work with Nottinghamshire Police to protect vulnerable Nottinghamshire residents on the Scams Hub List and to fund the call blocker loan scheme;
- 2) up to £7,000 to support activities which promote community cohesion.

ESTABLISHMENT OF A STRATEGIC ANALYST OFFICER TO SUPPORT THE COMMUNITY SAFETY BUSINESS FUNCTION

Matthew Garrard, Policy, Performance and Research Team Manager, introduced the report which sought support for the establishment of a new temporary post to provide intelligence to the 'Prevent' project and to support the work of the 'Demand Prevention' partnership team.

RESOLVED 2014/041

- 1) That the establishment of the post of a Strategic Analyst Officer (Band A, scale point 29-34) for two years be supported.
- 2) That it be noted that the funds from within the 'Prevent fund' from Nottinghamshire Police would be used to cover the costs of the post.

PROGRESS OF ENCOMPASS NOTTINGHAMSHIRE: INFORMING SCHOOLS OF DOMESTIC ABUSE INCIDENTS

Carol Pattinson, Group Manager, Children, Families and Cultural Services and Amy Newbery, Programme Officer introduced the report which provided an update on progress with the Encompass Nottinghamshire initiative.

RESOLVED 2014/042

That the progress of the Encompass Nottinghamshire initiative be noted.

COMMUNITY SAFETY UPDATE

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on key Community Safety matters.

In response to a query from Members about any County Council awareness-raising campaigns on the increased need for security measures during the Winter months, Ms Houlton agreed to feed back to the next meeting of the Committee on any relevant activities.

RESOLVED 2014/043

- 1) That the various developments in the areas of work contained within the report be noted.
- 2) That the adoption of the minimum threshold of three complaints for the Community Trigger, with an annual review, be supported.

ROAD TRAFFIC ACCIDENTS UPDATE

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on progress made in 2013 towards the 2020 Road Traffic Collisions casualty reduction targets.

During discussions, Members requested the following:-

- an update to the local Divisional Member on the initial outcomes of investigations regarding a recent serious accident in Broughton. Members also requested clarification of the protocol for informing local members about fatal accidents to ensure that this was being followed correctly;
- statistics on the number of collisions on the A46 before and after the recent improvements to that road;
- a further presentation to Committee from a member of the County Council's Road Safety Team;
- statistics about the impact of speed reductions on the number of accidents.

RESOLVED 2014/044

That the contents of the report be noted.

UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES

Rob Fisher, Group Manager, Emergency Management and Registration Services, introduced the report which updated Members on key activities and events.

Mr Fisher tabled an appendix to the report listing Registration Fee changes, which had been omitted from the agenda pack.

During discussions Members congratulated the Emergency Management team, and in particular Wendy Harnan-Kajzer, for achieving the maximum scores in all ten of the assessment criteria of the Sports Ground Safety Authority. Members also commended the work of the team in responding to recent flooding incidents.

RESOLVED 2014/045

That the contents of the report be noted.

UPDATE ON KEY TRADING STANDARDS MATTERS

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which updated Members on key Trading Standards matters.

In light of recent animal by-product spillages on local highways, Members requested that work be undertaken to raise concerns about the legislation around this issue with relevant Members of Parliament.

Members requested clarification of the costs of the 'Together We Are Better' Project and the financial implications of the recommendations of the Elliott Review into the UK food supply chain.

RESOLVED 2014/046

That the updates from the previous meeting and the various developments in these areas of work be noted.

WORK PROGRAMME

RESOLVED 2014/047

That the work programme be noted.

The meeting closed at 3.49 pm.

CHAIRMAN

M_30Sept14

25 November 2014

Agenda Item:4

REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION

COMMUNITY SAFETY BUDGET UPDATE – REQUEST FOR FUNDING

Purpose of the Report

1. To seek approval for committing £3,000 from the Community Safety Budget for 2014/2015 to support Nottinghamshire Fire and Rescue's Bicycle Project.

Information and Advice

Community Safety Budget

- 2 Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime, and increase levels of community safety within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
- 3 Funding proposals approved to date from the "initiatives" element of the Community Safety Budget for 2014-15 are summarised in the following table:

Total Community Safety "Initiatives" budget for 2014/15:	£262,379
Total committed so far:	
Contribution to the work of the Safer Nottinghamshire Board (SNB)	£140,000
Victims Support's Young Witness Service	£7,500
Vehicle Nuisance at Junction 27 – Preparing for injunctive action	£3,500
Gating Orders contingency	£2,000
"In our Hands" (Holocaust education)	£15,000
"I Pledge to Keep on Track" (Youth Crime Prevention Programme)	£25,000
Contribution to Crime-stoppers Cannabis Awareness campaign	£2,000
Rural Crime project	£3,300
Equalities Work (expansion of Show Racism the Red Card etc)	£6,000
Fly Grazing	£1,500
Domestic Homicide Reviews	£5,000
National Scams Hub List: Joint work with Nottinghamshire Police	£20,000
Promoting Community Cohesion	£7,000
Remaining balance for other initiatives	£24,579

Bassetlaw and Newark Bicycle Project

- 4 The Bicycle Project is a joint community project between Nottinghamshire County Council, Nottinghamshire Fire and Rescue Service and the Bassetlaw Newark and Sherwood Community Safety Partnership. It has been a success in Bircotes and on the Sandy Lane estate in Worksop over the last two years and this autumn it is being extended to the Manton estate. Young people have the opportunity to have their bicycles fixed and learn new skills as part of the project.
- 5 The initiative not only helps young people to work with the fire fighters to get their bikes fixed so that they can learn new skills, but it also boosts their self-esteem and confidence. The initiative attracted around 40 young people in Sandy Lane and a similar number are sought in Manton.
- 6 The project was launched in partnership with the County Council's Targeted Support team and the local Community Safety Partnership's Partnership Plus scheme to give children and young people the chance to learn about the important work of the fire service. There has also been support from local businesses.
- 7 It is proposed to extend this beneficial programme to a number of additional Fire Stations across Nottinghamshire to build upon its popularity and the impact it is having on levels of anti-social behaviour in local communities. These will be chosen from the current Partnership Plus areas assessed by priority need.

Other Options Considered

- 8 A further evaluation of the scheme will be undertaken after this proposed expansion to look into the viability of extending the project to the remaining stations in Nottinghamshire.

Reason/s for Recommendation/s

- 9 It has been shown that the Bicycle Project can help to reduce incidents of antisocial behaviour in local areas and reduce incidents of secondary and unwanted fire calls in the community

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. The financial implications are set out in the report and the £3,000 request can be met from the remaining budget as shown in paragraph 3.

RECOMMENDATION/S

12. It is recommended that Members approve the proposed contribution of £3,000 from the initiatives element of the Community Safety Budget for 2014/2015 to support the extension of the Bicycle Project across Nottinghamshire.

PAUL MCKAY

Service Director Access and Public Protection

For any enquiries about this report please contact:

Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460

Constitutional Comments (LM 13/11/14)

13. The recommendations in the report fall within the Terms of Reference of the Community Safety Committee.

Financial Comments (KAS 17/11/14)

14. The financial implications are contained within paragraph 11 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All.

25 November 2014**Agenda Item: 5**

REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION

COMMUNITY SAFETY UPDATE

Purpose of the Report

1. To update the Committee on key Community Safety matters.

Nottinghamshire Police: “Delivering the Future”.

2. On 11 September 2014 Nottinghamshire Police opened a consultation (closing date 30 November 2014), on their proposed future policing plans. The proposed changes are intended to provide a more effective police service and to meet the force’s future funding requirements and include the following:
 - Investigation teams comprising a mix of specialist staff and officers such as statement takers, civilian investigators, case builders, telephone liaison officers and office support. These roles will conduct the investigations, allowing more officers to be in the community following active lines of enquiry.
 - Working together with partners to safeguard vulnerable people to reduce their chances of becoming a victim of crime.
 - Prisoner handling teams who will deal with prisoners from start to finish, freeing up response officers.
 - Integrating partnership staff in local policing teams to strengthen partnership working.
 - Introducing a new way of working in the control room (including the creation of a multi-agency hub) so that demand on front line officers and staff is reduced by resolving calls at first point of contact where possible.
 - Employing fewer people but increasing the number of staff in operational roles.

Domestic Violence training for Young People

3. The departments officers are working with partners from the County and City Child Sexual Exploitation Group to deliver training across the County to raise awareness of domestic abuse amongst frontline practitioners and young people:
 - in October, BLAST (the UKs leading male-only sexual exploitation project tackling and raising awareness of the grooming and sexual exploitation of boys/young men) delivered a seminar to frontline Nottinghamshire practitioners supporting young male

survivors of domestic abuse and those experiencing child sexual exploitation. A further two seminars are also planned for Nottingham city, with a possible second seminar to take place in January 2015, date and venue to be confirmed

- I LUV U 2 Pintsize theatre play that tackles child sexual exploitation and grooming is being offered to 40 secondary schools across the county with free teacher training
- the domestic abuse provider service Equation continues to offer practitioner training for work with children and young people experiencing Domestic Abuse.

Preventing Demand Strategy 2014 – 2017

4. The “Preventing Demand Strategy” aims to introduce and accelerate a shift of impetus towards prevention and early intervention for all partners, including Nottinghamshire County Council, Nottinghamshire Police, Health, District and Borough Councils, the private and third sectors. The Strategy has been devised on the premise that whenever possible it is preferable to prevent a problem or issue occurring, rather than using time and resources to try and address the issue once it has happened.
5. The approach is relevant to all partners, service areas and communities including crime and disorder, anti-social behaviour, health, vulnerable people, youth and older people. The Strategy service seeks to improve the co-ordination of local services, enabling work to take place in a cohesive way, designed to promote safer, stronger and healthier local communities in which local people feel empowered to play an active part.
6. Funding has been obtained from the Police Innovation Fund (£350k), Nottinghamshire County Council (£50k), and the Police and Crime Commissioner (£50k) to activate the strategy. A small project team has been established with effect from 1 September 2014, working to and informing a Project Steering Group, consisting of senior officers from all partner agencies. Progress on the Strategy and the work of the Project Team is reported on a regular basis to the Safer Nottinghamshire Board.
7. Current work includes:
 - three pilot projects – in Sutton East, Worksop and Aspley, all focusing on co-ordinated services in a defined geographical area, with a central theme of community involvement and ownership
 - development and improvements in approaches to domestic violence, substance misuse and mental health issues
 - improvements to offender management
 - work in schools to divert young people from the downward spiral of anti-social behaviour and crime
 - work with services for young people to promote youth crime prevention and consequence development
 - increased use of Community Resolutions and Restorative Disposals (Previously Restorative Justice).
8. Future priorities include:

- development of a further programme within schools to promote the development of social responsibility to foster a long term positive contribution to society by young people
- improvements to Crime Prevention
- seeking future funding opportunities, including Government, local authority and police funding schemes
- collation of good practice examples from elsewhere in the U.K
- clear protocol for information sharing.

Standing Strong

9. Standing Strong is a mindful resilience and community capacity building programme led by Each Amazing Breath Community Interest Company (CIC) and a multi-agency partnership. It is aimed at working with people to build and strengthen their own innate capacity to improve and manage their own lives more effectively.
10. The programme gives people a proven set of tools in relaxation, stress reduction, body awareness and mindful breathing, and taps into the inherent capacity that people possess to meet their own needs. The work builds on peoples existing knowledge and unique strengths, in ways that overcome pre-existing barriers. These skills are transferable and accessible for most people.
11. The Standing Strong Steering Group is awaiting confirmation of funding from the Police Preventative Project for the "Take Five" Project, Bassetlaw. If successful the project hopes to work closely with local educational settings to provide children, young people and their parents/carers and teachers with simple evidence based resilience building techniques to enable them to better cope with day to day stress to attain positive outcomes. The project would work with children and young people. Outward Academy, Ryton Park Primary and St Augustin's have all expressed interest in participating. It is hoped that the innovative nature of this approach will, if successful, provide a National blue print for this area of work.

Mansfield Pupils' Shop Lifting Awareness Film

12. An idea to create a DVD to help tackle shoplifting in their area has won youngsters from a Mansfield school first prize in a countywide competition. Last year's Year 5 pupils at King Edward Primary School decided to focus on shoplifting after talking with their local Police Community Support Officer (PCSO) and hearing that this is a priority issue for Mansfield Partnership Against Crime (MPAC) in the Portland Partnership Plus area where the school is located.
13. The competition entry was part of the "I Pledge to Keep on Track" youth crime prevention programme funded by Nottinghamshire County Council Community Safety Initiatives budget. The department's officers' developed the project in partnership with the National Centre for Citizenship and the Law (NCCL), Galleries of Justice and with support from Notts Police. The project is designed to promote safer communities and help young people achieve better health and wellbeing.
14. Members of MPAC will help the pupils in the making of their film, providing information and advice as it is planned and created. The 56 pupils (aged 9 and 10) involved will share their

film with other schools in the area and will raise further awareness of the issue by running a school-wide competition to design a cover for the film.

Crime Stoppers Conference

15. In September a Community Safety officer and Trading Standards Officer from the Service attended the annual Crime Stoppers Conference in York. For over 25 years Crimestoppers has provided a unique and totally anonymous channel for the gathering and dissemination of information. Information and intelligence is essential to effective law enforcement, however there still remain barriers to providing and sharing information. The conference examined how, through effective partnership working with communities, businesses and statutory partners, these barriers can be identified and overcome. Issues discussed in the workshops of particular relevance to Community Safety were:

- Crimestoppers' recent purchase of geo mapping software to assist with preventative work with different communities
- The Home Office Serious Organised Crime Strategy: aimed at reducing threat and vulnerability within our communities from organised crime
- Gang Licensing Association: need for intelligence about labour providers exploiting the welfare and rights of workers (agriculture, shellfish gathering, food and drink processing and packaging).

Purple Flag - Mansfield

16. After two visits by assessors from the Association of Town and City Management (ATCM) and the submission of a wide range of evidence, the town has been awarded prestigious Purple Flag status. Purple Flag is an accreditation scheme that recognises excellence in the management of town centres at night. It can be seen as the equivalent of the Blue Flag awarded to good beaches.

17. Achieving Purple Flag status will be of huge benefit to Mansfield; physical improvements have already been made, changes have been made to policing and projects introduced to increase safety and confidence.

18. A team involving representatives from Mansfield Association of Licensed Venues (MALV), Mansfield Business Improvement District, Mansfield District Council, Mansfield Partnership Against Crime (MPAC) and the police was set up in 2013 to work towards the award. Many other organisations which contribute to the town centre experience have also played a role in this work.

Vehicle Nuisance: County Court Injunction

19. Work is progressing towards extending the duration of the County Court Injunction in place at Netherfield and Colwick and broadening the terms and geographical area covered by the injunction to include Junction 27 and parts of Chilwell, notably Chilwell Retail Park.

20. The tri-area application is in response to continued reports of anti-social behaviour (ASB) issues in these areas. The County Council was successful in its application for a court injunction to prevent vehicle nuisance and anti-social behaviour in the Netherfield and Colwick area in 2012, with the existing injunction remaining in force until 31 December 2014.

21. Although a combination of CCTV cameras, ANPR (Automatic Number Plate Recognition) cameras and targeted Police activity has greatly reduced problems within these areas, the pending application is for the extension and amendment of the Netherfield and Colwick injunction to include Junction 27 and parts of Chilwell.

Nottinghamshire Police: Stop and Search Data Mapping Pilot

22. Nottinghamshire Police is to be one of two forces to pilot the use of mapping of stop and search data. The Home Secretary first announced a raft of measures in August to improve the way police use stop and search powers and to make the use more transparent. One of the measures was to present stop and search information for all forces via maps on the police.uk website, thereby making it available for public scrutiny. Along with West Mercia, Nottinghamshire Police will be part of a group brought together to establish what information is important to the public and how it should be displayed. This builds on the force's investment in training and mobile technology to ensure stop and search is used legally and proportionately in line with the national best use of stop and search scheme.

RECOMMENDATION:

23. It is recommended that the Community Safety Committee notes the various developments in the areas of work contained within this report.

Reason/s for Recommendation/s

24. This report is a regular update to the Community Safety Committee to keep them abreast of local and national developments and our community safety work.

Statutory and Policy Implications

25. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

Financial Implications

26. The £50k funding from Nottinghamshire county Council towards the Preventing demand strategy is contained within the mainstream budget.

PAUL MCKAY

Service Director, Access & Public Protection

For any enquiries about this report please contact:

Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460 or Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058

Constitutional Comments

27. As this report is for noting only, no constitutional comments are required.

Financial Comments (KAS 17/11/14)

28. The financial implications are contained within paragraph 26 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None.

Electoral Division(s) and Member(s) Affected

- All.

25 November 2014

Agenda Item: 6

REPORT OF DIRECTOR OF PUBLIC HEALTH

NOTTINGHAMSHIRE JOINT STRATEGIC NEEDS ASSESSMENT ON SEXUAL ABUSE

Purpose of the Report

- 1 To inform Members about the incidence and impact of sexual abuse in Nottinghamshire as described in the 2014 Joint Strategic Needs Assessment on Sexual Abuse (JSNA).
- 2 To provide Members with an opportunity to comment on the recommendations contained in this JSNA.

Information and Advice

- 3 Nottinghamshire County Council Public Health Team is responsible for updating the Nottinghamshire JSNA on a regular basis. For the first time in 2014 a chapter on Sexual Abuse has been included in the Needs Assessment. See attached appendix.
- 4 This Needs Assessment addresses:
 - Sexual abuse including rapes and assaults
 - Current and historical abuse
 - Adults and young people 13+.
- 5 It does not address:
 - Child Sexual Abuse and Sexual Exploitation which are under the remit of the Nottinghamshire Safeguarding Children's Board

The main findings of the sexual abuse needs assessment are described below:

- 6 *Headline data on sexual violence and abuse taken from the Crime Survey England and Wales and Police Crime Recording*
 - Sexual abuse is known to be experienced by 19.1% of women and 2.7% of men over the course of their lives
 - 3% of women and 0.3% of men report an actual or attempted sexual assault in any one year.
 - The highest reported prevalence is against teenagers and young adults

- There has been a rise in disclosures of historical abuse in recent years. Known as the “*Savile Effect*”
- In 84% of serious assaults and rapes on women the perpetrator is known to the victim – the figure is 75% for males. This includes a clear overlap with domestic abuse where 30% of survivors disclose sexual violence or abuse from intimate partners.
- Only 1 in 10 actual crimes are reported to the Police (1 in 3 serious offences)
- Local district variations reflect the local violent crime profiles
- The prevalence of sexual abuse appears to be stable with increased reporting to Nottinghamshire Police of serious offences

7 *Why is this important?*

- There is a clear relationship between sexual abuse and poor mental health 20% in the abused population, compared to 6.3% in the general population
- There is also a relationship between sexual abuse and poor outcomes in relation to employment and education
- There is a heavy cost to the NHS – estimated in billions of pounds
- The Home Office estimates that the cost of violence against women and girls to society is around £36.7 billion

8 *Why is sexual abuse under-reported?*

<i>Outcome for Sexual Offences in Nottinghamshire in 2013</i>	
Estimated number Sexual Offences	5894
Reports to Police and SARC	613
Offenders charged	103
Successful prosecutions	78

- 9 This issue is clouded for many people by a culture of shame, secrecy and victim blaming. These cultural values are visible in the media and sometimes in the courts. Many people never disclose sexual abuse to anyone at all.
- 10 The public are aware of very low conviction rates and this affects the individual’s decision on whether to report a crime. There is general lack of confidence in the criminal justice system in relation to rape and sexual assault.
- 11 The resulting outcome is that many crimes are never reported and perpetrators are free to abuse again. For individuals keeping sexual abuse secret, there is an increased likelihood of long term health impact and therefore further costs to the NHS.

What are we offering survivors of sexual abuse?

- 12 Sexual Assault Referral Centre (SARC) to support women and men who decide to report a sexual offence. SARC is now commissioned by NHS England. The Nottinghamshire Police and Crime Commissioner is looking at staffing levels in the SARC which are below those of other SARCs in the region.

- Specialist Third Sector:

Nottingham Rape Crisis
Incest and Sexual Assault Survivors
Survivors Helping Each Other.

- 13 These projects offer support counselling, group therapy. They receive a total of £55,000 from the County Council so rely heavily on fundraising from elsewhere (Charitable Trusts and the Ministry of Justice) They are highly valued by their service users. They all report a large increase in demand in the last two years and all carry waiting lists for long term support.

- NHS Mental Health Services:

Psychological Therapies. There is no specialist sexual abuse service run by the NHS in Nottinghamshire so patients are referred to the third sector specialist projects described above

Child and Adolescent Mental Health Service offers therapeutic support for young people with poor mental health many of whom are survivors of sexual violence and abuse

Evidence of what works

- 14 The Needs Assessment was able to demonstrate that the following interventions, when delivered effectively, will have an impact on the prevalence of sexual abuse and/or the impact of sexual abuse on individuals:

- Education about healthy relationships, consent and protection
- Support services after sexual assault
- Direct enquiry to encourage disclosure
- Counselling and therapy for survivors of sexual abuse

- 15 *Some messages from survivors*

- Take the message to schools about sexual abuse
- Don't focus on the "stranger danger" message
- Recognise the severe impact of abuse and the need for on-going support
- There should be standard training across health care to recognise warning signs and know how to ask sensitively

The JSNA Recommendations

- 16 Responsibility for implementing the recommendations in the JSNA lies with the Nottinghamshire Domestic and Sexual Abuse Executive (DSA Exec) on behalf of the Safer Nottinghamshire Board and the Nottinghamshire Health and Well-Being Board. The DSA Exec brings together key partners to agree the strategic direction of work on domestic and sexual abuse in Nottinghamshire. It was created to provide a single focus for partnership development across the health, criminal justice and safeguarding agendas, each of which play a significant role in responding to domestic and sexual abuse. The DSA Exec also has an overview of the implementation and evaluation of services.
- 17 The full JSNA Recommendations can be found in Section 10 of the Sexual Abuse JSNA (appendix attached). They are summarised below:

Prevention to reduce levels of sexual abuse in the population through:

- Media campaigns
- Education
- Safeguarding young people at risk.

Improved awareness and identification of sexual abuse by mainstream services:

- Training of staff to identify and support survivors
- Direct Enquiry – asking the question
- Analysis of data
- Workplace Health Programmes and Policies.

Access to Support and Services for Survivors:

- Promote the 24 Hour Domestic and Sexual Abuse Helpline
- Address NHS waiting times for therapy
- Maintain and improve staffing in Sexual Assault Referral Centre
- Meet the needs of female and male survivors.

Criminal Justice Recommendations:

- Continue efforts to improve investigation and prosecution of sexual offences recognising that poor criminal justice outcomes are linked to poor disclosure levels
- Ensure developments are shared with, and understood by other partners – through the Nottinghamshire Domestic and Sexual Abuse Executive.

Other options considered

- 18 Previous Nottinghamshire strategic needs assessments have included sexual abuse and violence as a small sub-section of the violent crime needs assessment. In other local authority areas sexual abuse and violence are included with domestic abuse as Violence against Women and Girls.

- 19 The production of a separate sexual abuse needs assessment has provided an opportunity for greater focus on this issue, and has been welcomed by practitioners with responsibility for support services

Reasons for recommendation/s

- 20 These recommendations have already been accepted by the Health and Well Being Board Information Group and the DSA Exec. Since the Community Safety Committee has a unique role to promote the safety of vulnerable people in the community, the support of Members for these recommendations on sexual abuse will provide an important contribution to a successful outcome to this work.

Statutory and Policy Implications

- 21 This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that Committee:
- note the report
 - support the recommendations of the JSNA which will be taken forward by the Nottinghamshire Domestic and Sexual Abuse Executive on behalf of the Safer Nottinghamshire Board and the Nottinghamshire Health and Well-Being Board.

Chris Kenny
Director of Public Health

For any enquiries about this report please contact:

rachel.adams@nottscc.gov.uk

0115 9772015

Constitutional Comments (SG 17/10/14)

12. The proposals in this report fall within the remit of this Community Safety Committee.

Financial Comments (KAS 07/10/14)

- 13 There are no financial implications contained within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Nottinghamshire Joint Strategic Needs Assessment Sexual Abuse Chapter 2014.

Electoral Division(s) and Member(s) Affected

- 'All'

What should we do next?

10. Recommendations for consideration by commissioners

In the context of limited finance, the emphasis over the next period will be on improving the provision from mainstream health and criminal justice services to encourage earlier disclosure of sexual abuse and implement appropriate support to support victims. Where possible, Nottingham City and Nottinghamshire County Council will work together to avoid duplication and develop services that meet the needs of local residents.

Recommendations are grouped under four headings:

10.1 Prevention to reduce levels of sexual abuse in the population.

- Promote media campaigns that challenge harmful gender stereotypes and sexualisation of young people. Use the media to encourage greater awareness of risk and publicise the benefits of support services.
- Encourage safeguarding leads in schools to identify young people at risk from sexual exploitation and harmful relationships and signpost them to services that will engage these young people in learning protective behaviour and understanding of risk
- Work with commissioners of children's services to ensure Healthy Relationships Education is included in the "Mainstream Offer" to all schools.
- Support the research proposal for a longitudinal study of Healthy Relationships Education for young people to test whether knowledge, understanding and attitude change are sustained over several years.

10.2 Improved awareness and identification of sexual abuse by mainstream services

- Ensure criminal justice, mental health and primary care service providers are aware of sexual abuse and how to respond and signpost appropriately.
- Clarify and support the implementation of routine and selective enquiry about sexual abuse in identified mainstream services to increase identification and disclosure. . (Recognising that prior training is essential for successful implementation)
- Analyse existing information from specialist services, Health and Police into a quarterly data report on sexual abuse
- Include sexual abuse as an element in the Human Resource support programmes of partner agencies. Eg The Workplace Health Scheme being developed by Nottinghamshire County Council

10.3 Support and access to services for survivors of recent or current sexual abuse and for survivors of historical sexual abuse

- Promote the support services in Nottinghamshire through the widespread use of the 24 Hour Freephone Domestic and Sexual Violence Helpline information cards available free to all agencies, and targeting mainstream NHS services that survivors already access.
- Work with mental health commissioners to address waiting times for access to psychological therapies and the availability of specialist counselling services. Developments to include a consistent approach to measuring outcomes for counselling services.
- Work with the Nottinghamshire Police and Crime Commissioner and NHS England to ensure that Nottinghamshire SARC is commissioned successfully with adequate staffing
- Ensure services can safely meet the needs of both male and female survivors of sexual abuse

10.4 Criminal Justice

- It should be recognised that effective investigation and prosecution of sexual assault and rape are key to building the confidence victims need to disclose sexual abuse.
- The criminal justice agencies have a number of plans in place to improve their procedures. These should be linked with the work of other partners using the existing Safer Nottinghamshire Board and Health and Well-Being Board structures

25 November 2014**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****REGISTRATION SERVICE FEES FOR 2015/2016 AND 2016/2017****Purpose of the Report**

1. To provide information about Registration Service fees and to seek approval of the fees proposed for 2015/2016 and for 2016/2017.

Information and AdviceIntroduction

2. The fees for statutory registration services are set nationally, and were reviewed by the committee in September following changes made after a review scrutinised by HM Treasury. These include the fees for giving notice of the intention to marry or form a civil partnership, and fees for the related ceremonies when taking place at a Register Office. It is possible that during the year the Registrar General or Home Office may make changes to these fees, and it is proposed that, should this occur, local fees be re-set to a new figure directly commensurate with the change.
3. The level of the statutory fees does not cover the full cost of service delivery, and this places a financial pressure on the service. However, fees for non-statutory services can be set on a cost recovery basis and thereby off-set the cost of providing the service overall. The non-statutory registration services are offered by the County Council under the provisions of the Local Government Act 2000 and the Localism Act 2011. Services include conducting civil marriage and civil partnership ceremonies at premises other than the Register Office, plus a range of celebratory ceremonies including naming ceremonies, celebration of vows, civil funerals and individual citizenship ceremonies. The proposed structure for these fees is set out at Appendix A to this report. In some cases, the fees proposed cover the next two financial years, as customers may request bookings up to two years in advance.
4. The current fees and those for the financial year 2015/2016 were approved previously by the committee. This report updates these in line with inflation, modifications are outlined below. The report also advises on fees for the following year, plus changes that can be introduced with immediate effect.

Modifications to existing fees

5. This report shows a £25 increase is proposed for standard marriage and civil partnership ceremonies taking place on a Friday or Saturday at registration offices from April 2015, and increases in line with current rate of inflation.
6. This report paves the way towards harmonisation of the fee for naming ceremonies and celebration of vows, with those for enhanced marriage and civil partnership ceremonies at registration offices. It is proposed that these fees will become the same in 2016 – 2017.
7. Amongst the fees that can be altered with immediate effect, it is proposed that the fee for general administrative tasks (such as amendments to ceremony bookings) is increased from £20 to £25.

Other Options Considered

8. The County Council has discretion over the type and level of non-statutory registration fees.

Reason/s for Recommendation/s

9. The recommendation is made to gain approval for fees that will enable the Registration Service to off-set the cost of statutory services and provide the public with a range of service options at fees they are content to pay.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

11. The proposed fees will enable the County Council to off-set the costs associated with providing registration services. Depending on the take-up of services by the public, it is possible that the service will be cost-neutral overall.

RECOMMENDATION/S

- 1) It is recommended that approval be given for the proposed Registration Service fees, subject to any subsequent amendments, in line with imposed changes to national fees.

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments (LM 13/11/14)

12. The recommendations in the report fall within the Terms of Reference of the Community Safety Committee.

Financial Comments (KAS 17/11/14)

13. The financial implications are contained within paragraph 11 of the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- The Registrar General's Guidance to Authorities for the approval of premises as venues for civil marriage and civil partnerships' (Fifth Edition, Revised May 2014).

Electoral Division(s) and Member(s) Affected

- 'All'.

Registration Service Fees (changes in **bold**, inflation increase shown in ***bold italics***) **Appendix A**

SERVICE	FINANCIAL YEAR	MON - THU	FRI / SAT / SUN	BANK HOLIDAYS
Marriage / Civil Partnership / Naming / Renewal of Vows at an Approved Premise (Deposit = £150)	Current 14-15	£365	£395	£495
	Agreed 15-16	<i>£370</i>	<i>£400</i>	<i>£505</i>
	Proposed 16-17	<i>£370</i>	<i>£405</i>	<i>£510</i>
Standard Marriage / Civil Partnership Ceremonies at Registration Offices (Payable in full at time of booking) <u>Note:</u> Ceremonies already booked and paid in full will not be charged the increase in fee where this has occurred.		MON - THU	FRI / SAT	SUN / BH
	Current 14-15	£100	£100	N/A
	Agreed 15-16	<i>£105</i>	<i>£125</i>	N/A
	Proposed 16-17	<i>£105</i>	<i>£125</i>	N/A
Enhanced Marriage / Civil Partnership at registration offices in (Deposit = £100) <u>Note:</u> Ceremonies already booked and paid in full will not be charged the increase in fee where this has occurred.		MON - THU	FRI / SAT / SUN	BANK HOL
	Current 14-15	£185	£280	£360
	Agreed 15-16	<i>£190</i>	<i>£300</i>	<i>£365</i>
	Proposed 16-17	<i>£200</i>	<i>£305</i>	<i>£370</i>
Naming ceremony / Celebration of vows at registration offices <u>Note:</u> Ceremonies already booked and paid in full will not be charged the increase in fee where this has occurred.	Current 14-15	£175	£225	£250
	Agreed 15-16	<i>£200</i>	<i>£300</i>	<i>£365</i>
	Proposed 16-17	<i>£200</i>	<i>£305</i>	<i>£370</i>
Civil Funeral / Memorial Service (Monday to Friday only)	Current 14-15	£150		
	Agreed 15-16	<i>£155</i>		
	Proposed 16-17	<i>£165</i>		
Individual Citizenship Ceremonies (Monday to Friday only)	Current 14-15	£100		
	Agreed 15-16	<i>£105</i> (plus £25 for each additional applicant)		
	Proposed 16-17	<i>£110</i> (plus £25 for each additional applicant)		
Living Eulogy appointments	Current 14-15	£80		

(Monday to Friday only)	Proposed 15-16	£85
	Proposed 16-17	£90
Rehearsal appointments (Monday to Friday only)	Current 14-15	£25
	Proposed 15-16	£25
	Proposed 16-17	£25

Approved Premise Licensing

Introductory fee / general fee for non-commercial bodies	Current 14-15	£1380
	Proposed 15-16	£1430
	Proposed 16-17	£1435
General renewal fee	Current 14-15	£2200
	Proposed 15-16	£2280
	Proposed 16-17	£2285
Suitability visit	Current 14-15	£100
	Proposed 15-16	£105
	Proposed 16-17	£110
The review of a refusal of an approval or the setting of requirements or conditions	Current 14-15	£225
	Proposed 15-16	£260
	Proposed 16-17	£265
Changes and amendments to licence	Current 14-15	£60
	Proposed 15-16	£65
	Proposed 16-17	£70

Copy Certificates:

- Standard service – available for collection or despatch in no more than 4 working days = £10.00 (postal charges apply)
- Express service – same day production and despatch (when possible) = £20

Other fees:

- Approval for religious premises to conduct civil partnerships - £200 administration fee
- Notice taking on Saturdays – Statutory fee, plus £10 per person non-refundable booking fee for Saturday opening
- Double ceremony (e.g. joint marriage and naming ceremony / marriage plus renewal outside) = Marriage fee, plus **£155**
- Change of name deed £50
- General administrative charge (amendments to ceremonies or any extra administrative tasks relating to a booking). Current fee £20, **Proposed increase to £25, with immediate effect.**

Nationality Checking

- Single applicant £55,
- £40 child
- £100 married/civil partnership couple
- £130 married/civil partnership couple and two children (and £25 each for additional child)

25 November 2014**Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****APPROVED PREMISES FOR CIVIL CEREMONIES****Purpose of the Report**

1. To advise the Committee of the contents of a report provided recently to the Planning and Licensing Committee regarding the County Council's role in licensing premises for the solemnization of marriages and the formation of civil partnerships.

Information and AdviceIntroduction

2. The information provided below replicates a report made to the Planning and Licensing Committee meeting of 30 September this year. The recommendation agreed by the Committee was that the contents of the report be noted and that further reports will be brought to the Planning and Licensing Committee annually.

Background

3. Current legislation allows the solemnization of marriages (for any couple) and the formation of civil partnerships (for same-sex couples only) to take place in venues other than register offices. The County Council is concerned with approval of:
 - secular premises for civil marriages and civil partnerships
 - religious premises for civil partnerships.
4. Secular premises such as historic or romantic buildings, including castles, stately homes and country houses can be licensed, as can hotels, civic buildings and sports stadia. In all cases, approval can only be granted if this can be done without compromising the fundamental principles of English law and Parliament's intention to maintain the solemnity of the occasion.
5. To be approved, a venue must be a permanently immovable structure comprising at least one room or any boat or other vessel which is permanently moored. Premises outside this definition, such as the open air, a tent, marquee or any other temporary structure, and most forms of transport, would not be eligible for approval. The premise must be a seemly and dignified venue for the proceedings, and to be approved by the County Council it cannot be

a religious premise, other than for the formation of Civil Partnerships. Also, it must be regularly available to the public, which rules out a domestic home.

6. There are currently 69 Approved Premises in Nottinghamshire (a net increase of one since last year), and these are listed in Appendix A to this report. The fee for approval of a premise is included in the set of registration fees, which is reported annually to the Community Safety Committee for consideration and approval.

Civil Partnerships in Religious Premises

7. The Marriages and Civil Partnerships (Approved Premises) (Amendment) Regulations 2011 allow civil partnership ceremonies to be conducted in places of worship in England and Wales. The Registration Service's role is to approve the premises. Nationally, the leaders of Liberal Judaism, the Quakers and the Unitarians have all expressed interest in holding ceremonies. The procedure and basis on which approvals will be granted is broadly the same as that which currently applies to secular premises. Once approved, the premises will be included in the list of approved venues for civil partnerships, indicating that they are a religious premise. However, at present there have been no applications for a religious building in Nottinghamshire to be licensed for Civil Partnerships.

Procedures

8. The Constitution of the County Council identifies that the Planning and Licensing Committee has 'Responsibility for all licensing functions given to the Authority by law, except safety of sports grounds'. Under the 'Officer Scheme of Delegation', the responsibility for exercising all functions in relation to the registration service is delegated to the Corporate Director ASCHPP. Day-to-day delivery of the function is delegated to the Group Manager, Emergency Planning and Registration.
9. The registration service procedures for approval of premises have been developed following 'The Registrar General's Guidance to Authorities for the approval of premises as venues for civil marriage and civil partnerships' (Fifth Edition, Revised May 2014). The premises are assessed for suitability, fire safety, and the need (or otherwise) for planning permission. Once granted, each approval lasts for three years.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described in the report.

Financial Implications

11. There are no financial implications contained in this report.

RECOMMENDATION/S

- 1) It is recommended that Committee:

- notes the role of the Council in licensing premises for the solemnization of marriages and the formation of civil partnerships
- agrees further reports will be received annually by the Planning and Licensing and Community Safety Committees.

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

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Constitutional Comments

12. As this report is for noting only, no constitutional comments are required.

Financial Comments

13. There are no financial implications arising from the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- The Registrar General's Guidance to Authorities for the approval of premises as venues for civil marriage and civil partnerships' (Fifth Edition, Revised May 2014).

Electoral Division(s) and Member(s) Affected

- All.

List of Approved Premises in Nottinghamshire

Premises name	Location
Beeston Fields Golf Club	Wollaton Road, Beeston
Bestwood Lodge Hotel	Bestwood Country Park, Arnold
Blackburn House,	Brake Lane, Boughton, Newark
Blotts Country Club	Adbolton Lane, Holme Pierrepont
Bramley Suite	The Bramley Centre, King Street, Southwell
Charnwood Hotel	Sheffield Road, Blyth, Worksop
Clumber Park	The National Trust, Worksop
Clumber Park Hotel and Spa	Worksop
Cockcliffe Country House	Burntstump Country Park, Burntstump Hill
Country Cottage Hotel	Easthorpe Street, Ruddington
County House	Chesterfield Road South, Mansfield
Deincourt Hotel	London Road, Newark
DH Lawrence Heritage Centre	Mansfield Road, Eastwood
East Bridgford Hill	Kirk Hill, East Bridgford
Eastwood Hall	Mansfield Road, Eastwood
Elms Hotel	London Road, Retford
Forever Green Restaurant	Ransom Wood, Southwell Road, Mansfield
Full Moon	Main Street, Morton, Southwell
Goosedale	Goosedale Lane, Bestwood Village
Grange Hall	Vicarage Lane, Radcliffe on Trent
Hodsock Priory	Blyth, Nr Worksop
Holme Pierrepont Hall	Holme Pierrepont, Nottingham
Kelham Hall	Kelham, Newark
Kelham House Country Manor Hotel	Main Street, Kelham, Newark
Lakeside	2 Waterworks House, Mansfield Road, Arnold
Langar Hall	Langar
Leen Valley Golf Club	Wigwam Lane, Hucknall
Lion Hotel	112 Bridge Street, Worksop
Mansfield Manor Hotel	Carr Bank, Windmill Lane, Mansfield
Newark Castle	Castle Gate, Newark
Newark Town and District Club Ltd	Barnbygate House, 35 Barnbygate, Newark
Newark Town Hall	Market Place, Newark
Newstead Abbey	Newstead Abbey Park, Ravenshead

Premises name	Location
Norwood Park Country House	Southwell
Nottingham Forest Football Club	City Ground, Nottingham
Nottinghamshire County Cricket Club	Trent Bridge, Nottingham
Nottinghamshire Golf and Country Club	Stragglethorpe
Papplewick Pumping Station	Off Longdale Lane, Ravenshead
Portland College	Nottingham Road, Mansfield
Ramsdale Park Golf Centre	Oxton Road, Calverton
Retford Town Hall	Market Square, Retford
Richard Herrod Centre	Foxhill Road, Carlton
Ruddington Grange Golf Club	Wilford Road, Ruddington
Rufford Park Golf and Country Club	Rufford Lane, Rufford, Newark
Saracens Head Hotel	Market Place, Southwell
Sherwood Forest, Oak Room	Sherwood Forest Visitor Centre, Edwinstowe
Southwell Racecourse	Rolleston
Sutton Bonington Hall	Main Street, Sutton Bonington
Swancar Farm Country House	Trowell Moor, Trowell
The Carriage Hall	Station Road, Plumtree
The Gilstrap	Castle Gate, Newark
The Mill, Rufford Country Park	Ollerton, Newark
The Oakham Suite	Nottingham Road, Mansfield
The Old Court House	Church Street, Bingham
The Old Vicarage	Park Lane, Elkesley, Retford
The Old Vicarage, Boutique Hotel	Westhorpe, Southwell
The Riding Hall	The Courtyard, Thoresby Park
The Rowan Suite	Chancery Lane, Retford
The Secret Garden	Lancaster Road, Gringley on the Hill
The Victoria Suite	Memorial Avenue, Worksop
The Workhouse	Upton Road, Southwell
Thrumpton Hall	Nottinghamshire
Village Hotel and Leisure Club	Brailsford Way, Chilwell
Welbeck Banqueting Hall	Welbeck Road, West Bridgford
West Retford Hotel	24 North Road, East Retford
Woodborough Hall	Bank Hill, Woodborough
Worksop Masonic Hall	Potter Street, Worksop
Worksop Town Hall	Potter Street, Worksop
Ye Olde Bell Hotel	Barnby Moor, Retford

25 November 2014**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

Information and Advice**Emergency Management**Planning and preparations for Viral Haemorrhagic Fever (Ebola) in the UK

2. The government's Chief Medical Officer has advised that the risk to the UK from the Ebola virus is low; but that it is likely we will see a small number of cases in the UK over the coming months. Ebola is a rare but severe infectious disease. Early symptoms can include sudden fever, weakness, muscle pain, headache and sore throat. In the later stages there may be vomiting, diarrhoea, rash, impaired kidney and liver function, and in some cases, internal and external bleeding.
3. At time of writing, the current outbreak of the Ebola virus primarily affects three countries in West Africa: Guinea, Liberia and Sierra Leone, and the UK Government has measures in place to help identify possible cases of Ebola coming into this country. Public Health England (PHE) is leading the preparations for UK cases of Ebola, and has issued guidance to GPs and hospitals on actions to take in the event of a possible case. These include isolating the patient, securing the premises and tracing anyone who has been in contact with the victim. Locally, the Director of Public Health is responsible for assuring that safe and efficient systems are in place to protect the health of the population.
4. In respect of emergency planning, the Prime Minister has requested all Local Resilience Forums (LRFs) to exercise local plans without delay. Consequently, the Nottingham and Nottinghamshire LRF arranged an exercise to take place on Friday 24th October. At time of writing, it is anticipated that this will take the form of a table-top exercise in which all agencies will have the opportunity to contribute. This will explore if existing generic plans are sufficient or if a specific LRF plan would be helpful for Ebola. The County Council will be represented at the event by the Director of Public Health, plus support, and a senior

member of the Risk, Safety and Emergency Management Board supported by the Group Manager, Emergency Planning and Registration.

Support for flood risk communities

5. The emergency planning team has continued to work closely with Highways colleagues regarding their support to flood risk communities. This has involved assisting in the design and implementation of arrangements, drafting correspondence and liaison with flood risk communities. The outcome of this work has been that a one-off stock of sandbags (one pallet) has been offered to those communities that have a significant historic risk of property flooding or that have a Community Resilience Store that requires restocking. Communities that have not received this offer will still be supplied, on request, during a flood to assist vulnerable residents at risk of property flooding.
6. The sandbags have been offered for communities to assist vulnerable neighbours whose properties may flood and who are unable to help themselves. The initiative is to support communities in their own flood preparations and to encourage self-resilience. Guidance on how sandbags stocks should be managed (ensuring prioritisation to vulnerable residents) is included in the letter to Parish / Town Councils. The letters also offer that if they would like information on how to protect properties from flooding and how to prepare their community, they should contact the emergency planning team.

Planning for Mass Fatalities

7. Following a regional table top discussion on mass fatalities earlier this year, a regional local authorities group has been created within the East Midlands to look at best practice and share knowledge. The group will also be looking at the practicalities of being able to share the use of emergency mortuary sites. Work is at an early stage and Nottinghamshire is one of three counties in the region to have a current operational plan.
8. A member of the emergency planning team sits on this group and is able to share knowledge in this area after work to create a site specific emergency mortuary plan for Nottinghamshire over the last two years. The County Council emergency planning team led on the creation of the site-specific implementation plan section of the Nottinghamshire LRF Mass Fatalities plan. This involved researching the requirements for establishing an emergency mortuary within the 72 hour timetable required by the Human Tissue Authority licence. Working closely with police colleagues and the hospital nominated 'Designated Individual', the team was able to produce layout plans, site-specific details, utilities and power requirements, and detailed procurement lists for all organisations. The plan covers the requirements for 20 – 300 fatalities. This recently approved plan is being used as best practice by the regional group in the development of the regional template plan.

Training events for emergency response

9. In September, a member of the emergency planning team delivered a training presentation to Gedling Borough Council's Senior Leadership Team, as part of the emergency planning service level agreement with district / borough councils. The event provided an explanation of planning and response arrangements within the Local Resilience Forum, a discussion of the roles fulfilled by district and borough councils during an incident, and an overview of the local authority statement of intent on mutual

aid. A summary of the incident at Wright Street in Newark was used as a case study to encourage managers to consider how they would respond to a similar emergency in Gedling.

10. Another member of the team contributed to the delivery of Tactical Coordinating Group Refresher training for senior managers from partners across the Local Resilience Forum. On this occasion there were no County Council participants, however Ashfield District Council and Gedling Borough Council were represented. The event was a half-day course that offered those that had previously attended the full LRF Tactical Management Training event an opportunity to put their learning into practice in a controlled environment through a short scenario based exercise. The exercise was based on a supposed large industrial fire at the Boots site located on the Broxtowe/City Border (although the issues raised and discussed could be applied to a response elsewhere in the County). Helpfully, the Business Continuity Manager from the Boots site was able to take part in the exercise, which proved beneficial to the event.
11. Staff training for implementation of the LRF Site Clearance emergency plan training took place on 30 September and was well attended by all local authorities and emergency services. The training was put into practical context by speakers on the Glasgow Clutha bar helicopter crash and on the Wright Street explosion in Newark. The response and recovery phase of site clearance will be tested on Day Two of the forthcoming major emergency response exercise 'Jarrell'.
12. In October, the Vice Chairman of the Committee, supported by a member of the emergency planning team, attended a seminar entitled 'The changing threats we face' The one-day event was hosted by Nottinghamshire Fire and Rescue Service and covered the current threat of terrorism (domestic and international) and also the approaches terrorist groups take to radicalise their sympathisers. The event was delivered by Dr Dave Sloggett who has spent over 40 years working with the United Kingdom military forces as a scientific advisor and analyst. The afternoon session looked at how strategic and tactical commanders should respond to potential incidents within a multi-agency environment.
13. From a Nottinghamshire perspective, it was reassuring to hear that some of the principles being discussed are already ingrained in our planning and training. These included the models used for decision making and for logging decisions, the management structure of gold / silver / bronze, increased awareness of the role of social media, and the need to be adaptable and flexible in emergency response. Key points included:
 - The need to train staff and to test and exercise plans is fundamental
 - Monitoring all forms of media is essential, but that it can help and hinder the emergency response
 - For this type of incident, it is vital to provide support for staff who may have been affected, and that this needs to happen as soon as possible.

Response Coordination Group Exercise

14. Most emergencies are dealt with by responders at the local level, through a Strategic Coordinating Group (SCG) formed by key partners of the Local Resilience Forum (LRF). However, where an emergency response may benefit from co-ordination and support

across two or more LRF areas then a Response Co-ordinating Group (ResCG) may be convened. The Derbyshire LRF Exercise 'Polar Resilience', in October, provided a valuable opportunity to exercise plans for operating a ResCG. The scenario was of major flooding in Derbyshire with high risk of a dam burst and consequent risk of flooding in Nottinghamshire. Representatives from Nottinghamshire police, fire, City and County Council joined Derbyshire colleagues and regional agencies (East Midlands Ambulance Service and the Environment Agency) in a telephone conference simulation of a live ResCG meeting.

15. The event involved discussion of possible cross-border mutual aid in a situation when Nottinghamshire resources might be needed locally. It was anticipated that the scenario might have required the establishment of a SCG in Nottinghamshire, but it was recognised that it would be difficult for regional agencies to participate when heavily committed in Derbyshire. In view of this, it was concluded that this is where a ResCG can be of benefit. The event was followed by a debriefing process by correspondence to identify lessons for future emergencies.

Incidents

16. The emergency planning team provided support to Social Care colleagues involved in the multi-agency response to safeguarding concerns in respect of the Acer Court Care Home. The facilities of the Emergency Centre at County Hall were utilised to host meetings of a Strategic Coordinating Group, and then once the response had been completed the team facilitated a multi-agency structured debrief to identify lessons learnt from the experience.

Safety at Sports Grounds

17. Meetings of the Safety Advisory Groups (SAGs) for Mansfield Town and Nottingham Forest Football Clubs, and for Nottinghamshire County Cricket Club have all taken place since the last meeting of the Community Safety Committee. At Mansfield Town, the club continues to maintain high standards of safety management. A match-day inspection of the fixture against Morecambe revealed no significant safety concerns. A briefing for new stewards delivered by a supervisor was assessed as excellent, with appropriate emphasis being given to the role of steward in ensuring crowd safety. The club has recently completed improvements to its public address system and are in the process of updating their CCTV system. More recently, a Special Safety Certificate was issued for a fireworks event taking place at Mansfield's One Call Stadium on 2nd November. This event has been staged for the past five years, with increasing popularity, and the club has satisfied the Safety Advisory Group that they have appropriate safety management measures in place.
18. At the Nottingham Forest SAG, the club reported the appointment of a new Chief Executive, Paul Faulkner, who was previously with Aston Villa Football Club. This meeting considered the match-day inspection for the fixture against Derby County on 14 September, and viewed footage of the pitch incursion, which took place during the second half. This unusual occurrence posed a significant challenge for the safety management team, with three intruders on the pitch and a strong reaction from the crowd. In line with club policy, stewards did not initially attempt to remove the first intruder from the pitch, however when it became clear that the situation might escalate if

not dealt with quickly, club security (assisted by the police) tackled and detained two of the intruders, with the third being detained shortly after he exited the ground. A further incursion was quickly headed off by stewards when Forest scored a goal shortly afterwards, and measures were put in place to prevent further problems at full-time. The club has debriefed the incident and have made slight amendments to their pitch incursion policy. The Safety Advisory Group considered that the club dealt with the matter professionally, and noted that this incident emphasises the importance of a well trained and adequately resourced team of safety management staff.

19. At another fixture, the ground was visited by a remote-controlled flying drone operated from outside the ground through a laptop computer. These devices can represent a significant risk of injury to spectators were they to crash into the crowd. The SAG noted that over recent months drones have been seen at other football grounds and the Civil Aviation Authority is involved in the issue. Since this incident, a suspected drone pilot was arrested by police after a device was flown over a packed stand at Manchester City's Etihad Stadium.
20. At the Nottinghamshire County Cricket Club SAG, the group considered match reports from two international matches over the summer. Excellent safety management was demonstrated by the club, and particular note was made of the swift response by the club when minor issues were reported to the safety officer by the County Council's inspecting officers. The group also discussed the outdoor opera event held at Trent Bridge in July, which went well.
21. Nottingham Rugby Club has announced that from Sunday 18 January 2015 the club will be playing their matches at Lady Bay Sports Ground, in West Bridgford. The club owns the land jointly with Nottinghamshire County Cricket Club and Boots PLC. The site is used currently as the clubs' training ground, and is also the home of Boots Hockey and Nottingham Corsairs amateur rugby club. Nottingham Rugby Club has indicated its intention to create a first-class facility at Lady Bay, with a new hospitality area and a temporary stand for spectators. The County Council emergency planning team will monitor developments for implications in respect of safety at sports grounds legislation.

Registration and Celebratory Services

Marriage (Same Sex Couples) Act 2013: Conversion of civil partnership into marriage

22. National arrangements for couples to convert a civil partnership into a marriage are due for implementation on 10th December. The process initially outlined by the government involved an appointment with the superintendent registrar at the register office for each Registration District; which for Nottinghamshire is in Worksop. However, in order to give greater flexibility for couples on how and where they can convert their civil partnership a revised set of regulations is due to be laid before Parliament in the near future. Subject to parliamentary approval, the regulations will:
 - provide for the standard conversion procedure (as previously outlined) to be completed at local registration service points as well as at the register office.

- provide for an extended process where the signing of the conversion declaration can take place in the range of venues where marriage of same sex couples can be solemnized.

23. Extending the venues for conversions will allow those couples who wish to follow their conversion with a non-statutory ceremony to sign the declaration in the same venue as that where their ceremony is taking place. In these circumstances the completion and signing of the declaration will be split into 2 stages:

- Stage 1: Providing information. This will involve completion of the declaration and checking the evidence of name, date of birth, address, and details of the civil partnership. This can take place in a register office or local registration service point.
- Stage 2: Completion of the conversion. This will involve signing of the declaration by the parties involved and the superintendent registrar, and will be able to take place at Approved Premises and religious buildings registered for the marriage of same sex couples.

Marketing and Promotion

24. This autumn, two Wedding Fayres have been arranged to publicise and promote the County Council's registration ceremony venues in Newark and West Bridgford. The first took place at the Gilstrap in Newark on Saturday 18 October, and the second will be on Sunday 16 November at the Welbeck Hall, West Bridgford.

25. The Wedding Fayre at the Gilstrap attracted a wide range of local exhibitors including wedding venues, florists, photographers, car hire companies, entertainers, and formal wear companies. The event lasted four hours and was visited by more than sixty members of the public. One exhibitor commented in an email message afterward that "it was a great event with plenty of interest."

Other Options Considered

26. Not applicable to this report.

Reasons for Recommendation/s

27. To update the Committee on this area of work contained within its remit.

Statutory and Policy Implications

28. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described in the report.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the content of the report.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

For any enquiries about this report please contact:

Robert Fisher

Group Manager, Emergency Management and Registration

Tel: 0115 977 3681, Email: robert.fisher@nottsc.gov.uk

Constitutional Comments

29. Constitutional Comments are not required as the report is for noting only.

Financial Comments (KAS 17/11/14)

30. There are no financial implications contained within the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None.

Electoral Division(s) and Member(s) Affected

- All.

25 November 2014**Agenda Item:11****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****REQUEST FOR RESTRICTION REGARDING THE USE AND SALE OF SKY
LANTERNS****Purpose of the Report**

To restrict the use and sale of sky lanterns on County Council land or property.

Information and Advice**Background**

1. The use of sky lanterns is becoming more popular at weddings and festivals.
2. Sky lanterns (also known as 'Chinese lanterns' are small hot air balloons typically around 100cm high with a diameter of approximately 60cm. They are made of paper with an opening at the bottom where a small fire is suspended. The construction may involve wire, rope and string. Some are made from biodegradable materials.
3. The increasing usage is having a harmful impact on livestock and on the environment due to litter. This is particularly impacting on the marine environment, farming industry and parks.
4. In addition there is an increased risk of fires starting from the release of sky lanterns. To illustrate:
 - Last summer's blaze at a plastics recycling plant in Smethwick, West Midlands, was caused by a single lantern dropping from the sky. Two hundred firefighters attended the £6m blaze and three of them were taken to hospital.
 - A sky lantern was also the cause of a fire last autumn at a camp site near Tewkesbury and damaged or destroyed 50 caravans and mobile homes. Firefighters from three counties put out the flames before they could spread to a 2,000-litre propane gas tank.

Going Forward

5. In order to protect livestock, property and the environment in Nottinghamshire it is recommended that the Council:
 - refuse permissions for the release of any sky lanterns from any Council owned land regardless of the purpose for the release
 - refuse the sale of any sky lanterns at any Council event or property
 - require Council 'standard conditions of contract' relating to outdoor events and organized functions on Council owned land ban the release of any sky lantern regardless of purpose.

Other Options Considered

6. The option of not enforcing a ban has been considered but this would not safeguard the public and livestock.

Reason/s for Recommendation/s

7. A ban on the sale and release of sky lanterns on Council land would reduce the risk of harm and fire as outlined in the Report
8. The Fire Service, RSPCA and many other organisations including the Marine Conservation Society, Women's Food & Farming Union (WFU), Soil Association and National Farmers Union (NFU) all support a ban on sky lanterns.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for the Public

10. This will have a positive impact as it will significantly reduce the risk of fires.

Recommendation/s

It is recommended that Committee:

- 1) refuse permission for the release of any sky lanterns from any Council owned land regardless of the purpose of the release
- 2) refuses the sale of any sky lanterns at any Council event or property
- 3) requires Council 'standard conditions of contract', relating to outdoor events and organized functions on Council owned land, ban the release of any sky lantern regardless of purpose.

Paul Mckay
Service Director for Access and Public Protection

For any enquiries about this report please contact:

Claire Bearder
Group Manager, Access and Safeguarding

Constitutional Comments (LM 17/11/14)

11. The recommendations in the body of the report fall within the terms of reference of the Community Safety Committee.

Financial Comments (KAS 17/11/14)

12. There are no financial implications contained with the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- ASCHPP Committee Report Multi-Agency Safeguarding Hub July 2013
- ASCHPP Committee Report Progress Access and Safeguarding September 2014.

Electoral Division(s) and Member(s) Affected

- All.

25 November 2014**Agenda Item:10****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON KEY TRADING STANDARDS MATTERS****Purpose of the Report**

1. To update the Committee on key Trading Standards matters.

Information and Advice

2. **Safeguarding the Vulnerable – the Service** continues to undertake work to protect vulnerable residents :

- A couple with severe disabilities were assisted in filing a civil claim. The couple paid £500 for a bath lift following a cold call from a company currently under investigation by Nottinghamshire Trading Standards. The bath lift was never received. Since the order was not delivered the couple have had a bath lift installed by the council free of charge.
- A vulnerable man in Worksop has been lent £1000s by doorstep lenders despite only having a state pension to live on, being in severe arrears with utilities, unable to read and write, and having severe mental health issues. Paperwork was found with regard to some of the loans had missing details about the loan arrangements. The man is being assisted by social services into temporary accommodation.
- Trading Standard officers intervened to assist a vulnerable South Nottinghamshire resident who was being harassed by a trader for payment. She had paid a trader £3000 for roofing and internal building work. She was not given any paperwork or cancellation rights or any contact details for the trader. By the time of our intervention she had also agreed to pay a further £500 and the trader was harassing her for payment using threatening phone calls. On one day he allegedly called her 35 times. After our intervention the vulnerable resident signed a civil negotiation form meaning that our officers took over the negotiations with the trader. The harassment was also reported to the police. The repeated calls from the trader ceased as a result.
- Trading Standard officers worked with a concerned neighbour to assist an 80 year old resident who has been duped into paying £2500 for unnecessary roofing work and over-charged £800 for chopping down a few tree branches and a few other small jobs. The vulnerable resident was told by the trader that her roof was "in a disastrous state and

needed emergency repair” and was also not given any paperwork or cancellation rights and given a false address for the trader. Officers are assisting the concerned neighbour to pursue a small claims court action against the trader on behalf of his vulnerable neighbour. Investigations are ongoing.

3. **‘Together We Are Better’ Project** - At the September committee meeting a briefing took place informing Members about this innovative pilot project to tackle loneliness by using psychometrics to identify suitable pairings amongst older people living alone in the Mansfield/Ashfield area. This pilot project, which commenced on 1 October 2104, is jointly funded by NHS Mansfield and Ashfield Clinical Commissioning Group (CCG) and Nottinghamshire County Council, with the overall costs of the project equally shared:

- NHS Mansfield and Ashfield Clinical Commissioning Group £50,000
- Nottinghamshire County Council £50,000.

The premise for all these groups of patients/service users is that their behaviour is driven from extreme loneliness and a need for social interaction. The success of the project will be evaluated by:

- reduction in the number of times the participants present at Accident & Emergency without any particular clinical need
- reduction in the number of times the participants attend GP Practices without any clinical need. (in a recent survey, 85% of GPs in the East Midlands believed between 1-5 patients a day because they are lonely.)
- measuring changes in participants’ mental well-being by using the Warwick Edinburgh Mental Well-Being Scale.

Future reports will come to Committee on how well the project performs at achieving these outcomes.

4. **Rabies Controls** - All pet animals imported from the EU must have been vaccinated against rabies. The Service has dealt with two cases of illegally landed animals that were not vaccinated against rabies – one case involving two puppies and a cat, and a further case involving one puppy. All animals were removed safely into quarantine. Although illegally imported, the animals did not transpire to have the disease.
5. **Impact of the Elliott Review on the Service:** At the last meeting, analysis of the potential impact of the review was requested. The predicted impact of each of the recommendations is:
- **Consumers First:** part of this recommendation is to urgently implement an annual targeted testing programme based on horizon scanning and intelligence. Close working relationships with the Food Standards Agency (FSA) and neighbouring authorities exist, so little development is predicted. The Service also takes samples based on national and local priorities and intelligence, so the only foreseeable impact would be if there was an increased demand on sampling coming from the FSA. Any increase would inevitably have an effect on budget spends and staff resource.

- **Zero Tolerance:** Part of this recommendation was the Government should work with the food industry to ensure that opportunities for food fraud, food crime and active mitigation are identified by the businesses. Trading Standards already works with industry through inspections, business advice and Primary Authority partnerships to advise and educate business on sampling, testing and supervision of food supplies at all stages of the supply chain. One area of focus is traceability of products/raw materials. If higher volumes of work are required, the impact of this would again be more staffing resource and budgets to conduct inspections and audits.
 - **Intelligence Gathering:** Trading Standards already works very closely with the FSA but an increase in the level of intelligence may include raising questions and queries about issues identified during inspections, through complaints or sampling.
 - **Laboratory Services:** This will probably be more of an impact on the FSA rather than Trading Standards, as the Service has effective working relationships with laboratory services.
 - **Audit:** This may have an impact on staff resources if we are required to do more inspections and audits.
 - **Government Support:** This recommendation relates mainly to the FSA, and so it is not envisaged that it will greatly impact on Trading Standards
 - **Leadership:** This recommendation relates mainly to the FSA but it could impact Trading Standards if we are brought in to assist the FSA on any incidents. If this was the case then it would impact on the Service's staffing resource and potential budgetary implications if sampling and testing are involved.
 - **Crisis Management:** The impact of this recommendation is the same as that for the Leadership.
6. **Regulation of Investigatory Powers Act** – in the last six months, Trading Standards Officers have made no applications under the Act in respect of requests to undertake directed surveillance. One application for the acquisition of communications data was commenced but was withdrawn before reaching the Magistrates Court when other investigative avenues provided the outcome required.
7. **D2N2 Local Enterprise Partnership's 'Better business for All' (BBfA) Programme** - The programme is a partnership with representatives from both the business community and regulators spanning Derbyshire and Nottinghamshire and the two cities contained within.
8. The businesses involved range from sole proprietors, through small and medium enterprises, to businesses employing large numbers of employees. The regulatory sectors involved include Trading Standards, Environmental Health, Food Standards Agency, Environment Agency, Health & Safety and Fire Service. In addition there are the LEP's Sector Leads, from their eight key sectors of economic focus. The eight sectors are Food & Drink Manufacturing; Construction; Transport & Logistics; Low-carbon Goods & Services; Life Sciences; Visitor Economy; Creative Industries; and Transport Equipment Manufacturing.
9. The programme has several strands delivered by separate subgroups, including Support and Advice for Business Start Ups, The Growth Hub and Business Advice, Engagement with Ethnic Minority Groups, and the Communications Strategy.

10. The work on the Business Start-up Strand is initially being focused on the food sector, and there is much cross over in this area with the Growth Hub strand. One pilot already running is the Health & Safety pilot; the purpose is to break down any perceived barriers that business may have in approaching a regulator. The service is provided by a seconded officer from the regulatory sector, who gives impartial advice to businesses on health & safety matters.
11. **Licence Reviews** - Trading Standards is one of the statutory bodies able to trigger a review of an alcohol licence issued by a District Council. The Service has been implementing reviews against premises where there are continued issues with illicit tobacco (counterfeit, duty evaded and fake cigarettes and hand rolling tobacco).
12. The licensing act has 4 objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm. Two licensing reviews were initiated in September when businesses were found selling illicit tobacco. One premise licence was transferred to a new owner and the other premise elected to voluntarily surrender their alcohol licence before the hearing.
13. **Mass marketing scams:** In September, the Royal Mail and the National Trading Standards Scams Team launched a new joint initiative to tackle scam mail in the postal system. The initiative will include:
- New improved processes for cancelling the contracts of companies that send fraudulent mail.
 - Trading Standards delivering dedicated training sessions at Royal Mail delivery offices across the UK to improve awareness of scam mail among postmen and women so that they can report suspect items.
 - Joint Trading Standards/Royal Mail awareness raising campaign to encourage the public to report potentially fraudulent mail. This can be done by contacting the Citizens Advice Consumer Service (08454 04 05 06) or by contacting Royal Mail (Write: Royal Mail at Freepost Scam Mail; Tel: 03456 113 413; Email: scam.mail@royalmail.com)
14. **Regional “Scambusters” Team- National Trading Standards Board (NTSB) Liaison visit.** During August 2013 the team were visited by the NTSB Programme Office. Part of this meeting was to review the team’s progress in adopting the recently introduced Scambuster’s Operating Model. On this occasion a number of areas were assessed including financial and performance monitoring, team structure, governance, use of intelligence, tasking and legal proceedings. The team received a positive report from the NTSB highlighting good practice with a few areas for improvement.
15. On 14 November the team will host a further review by the Programme Office. On this occasion they will concentrate on the following areas:
- Assessing how identified risks are being managed
 - Reviewing value for money
 - Effectiveness of Regional Tasking
 - Recovery of Proceeds of Crime and Legal costs.

16. We are confident that the team managed on behalf of the East Midlands Region by Nottinghamshire Trading Standards will meet these requirements. The grants for the work of the team are subject not only to the scrutiny of the NTSB but also fall within our own budgetary process so the review of progress and value for money are closely managed.
17. Improvements have been made to the way that investigations are tasked to the team. Locally Trading Standards Services hold their own tasking meetings to discuss priorities and workloads. A number of neighbouring authorities have modelled their meetings on those used within Nottinghamshire. These individual meetings feed into the Regional Tasking Group which then links into the National Tasking Group.
18. We are confident that the team will meet the requirements of the review and will update the Committee with NTSB's accordingly.
19. **Legal Action Update** – On the 2 September 2014 Mr Mohammed of Outram Street Stores was fined £110 and ordered to pay costs of £110 for the supply of illicit and counterfeit tobacco. Mr Hussaini of the same premises was also ordered to pay £360 and £220 towards costs.
20. On the 2 September 2014 Mr Rafiei of Hucknall Mini Market was given a six month conditional discharge and £100 towards prosecution costs for the sale of illicit and tobacco.
21. On the 18 September 2014, Mr Salah of Andrews News and Booze Sutton in Ashfield was given a four month suspended prison sentence, 130 hours unpaid work and £190 towards prosecution costs for supplying illicit and counterfeit tobacco. Ms Rudminaitė an employee was given a conditional discharge and ordered to pay £190 towards prosecution costs.
22. On the 18 September 2014 Mohammed Bilal of 7 til 10 retail premises in Sutton in Ashfield was given 130 hours unpaid work and costs of £385 for the supply of illicit tobacco.
23. On the 22 October 2014 one heavy goods driver appeared in the Nottingham Magistrates court for breaching environmental weight restrictions he was fined £75. A further two are due to appear in the Nottingham Magistrates court on the 19th December 2014.
24. On the 24 October 2014 a Simey Doherty is due to appear in the Nottingham Magistrates court, he faces charges under the Consumer Protection from Unfair Trading Regulations 2008. Mr Doherty has carried out substandard work, failed to rectify faults and has been verbally aggressive towards consumers. Mr Doherty's case has previously adjourned.
25. The case of alleged mis-selling of financial products sold as trusts, the plea and case management hearing has been moved back until the 24th October 2014. Eight defendants are charged with offences under the Fraud Act, for the mis-selling of the so-called trusts which are marketed to claim they prevent assets being used for care home fees. The victims in the case are mainly older and vulnerable adults. A four week trial is due to commence on the 10th November 2014. Seven defendants have pleaded not guilty to the charges, and the eighth has not yet entered a plea.
26. A trial listed that was listed for the 29 September 2014 for three individuals involved in the sale of counterfeit dvd's brought into the county from China, resulted in all three defendants pleading guilty. They are due to be sentenced on the 27th October 2014.

27. On the 30 October 2014, three sellers of illicit tobacco are due to appear in the Mansfield Magistrates court along with two sellers of clocked vehicles.
28. On the 7 November 2014, Craig Boddy of Bowbridge Car Sales, Newark is due to appear in Nottingham Magistrates court charged with selling an un-roadworthy car, failure to carry out pre-sale checks, and failing to respond to a consumer complaint. The matter has been adjourned on two previous occasions due to application of legal aid funding.
29. James Grozier is due to appear in the Nottingham Magistrates court on 12th November 2014 facing charges under the Fraud Act and the Consumer Protection from Unfair Trading Regulations. The Authority will allege that Grozier took deposits for work and then failed to carry out the work. Grozier has pleaded not guilty to the charges and the case is going to trial.
30. Fredrick Newbury is now due to appear in the Nottingham Crown Court on the 21 November 2014. Newbury had been carrying out substandard work and being aggressive towards some customers. He is also claiming on his paperwork to be approved by Trading Standards for which he is facing fraud charges. He has pleaded guilty to the charges and is awaiting sentencing.
31. On the 24 September 2014, Mr David Savage of Rhodesia Worksop was fined £400 and ordered to pay £200 towards prosecution costs for selling illicit and counterfeit tobacco from his home address.

Other Options Considered

32. This is an information report.

Reason/s for Recommendation/s

33. This is an information report.

Statutory and Policy Implications

34. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

PAUL MCKAY

Service Director, Access and Public Protection

For any enquiries about this report please contact:

Mark Walker

Group Manager, Trading Standards and Community Safety

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Email: mark.walker@nottsc.gov.uk

Constitutional Comments

35.As this report is for noting only, no constitutional comments are required.

Financial Comments

36.There are no financial implications attached with this report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'.

Electoral Division(s) and Member(s) Affected

- 'All'.

25 November 2014**Agenda Item: 12****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason/s for Recommendation/s

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Keith Ford, Team Manager - Democratic Services

E-mail: keith.ford@nottsc.gov.uk

Tel: 0115 9772590

Constitutional Comments (SLB)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 17 NOVEMBER 2014)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
6 January 2015			
Proposed new model for Adult Community Substance Misuse Treatment and Recovery System	Further to consideration by Committee in July 2013, update report following consultation exercise.	Paul McKay	Tony Shardlow
Risk of flooding arising from drains and gullies.	Further consideration of the issue raised by Committee at its meeting on 10 June 2014.	Paul McKay	Rob Fisher
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Road Safety Update	Further report following the update to the Committee in September 2014.	Paul McKay	Sarah Houlton
Youth Crime Prevention Advisory Group Delivery Plan	Update on progress with Delivery Plan.	Paul McKay	Leah Sareen
Registration Service Property		Paul McKay	Rob Fisher
Adult Social Care & Health Local Account 2013-14	For information – following approval by Adult Social Care & Health Committee. The Association of Directors of Adult Social Services (ADASS) has recommended that all Councils publish Local Accounts to assist public awareness and understanding.	Paul McKay	Anne Morgan

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Overview of relevant Adult Social Care & Health departmental budget efficiencies and savings.	Community Safety Committee to consider the progress of savings related to Trading Standards.	Paul McKay	
Implementation of Operating Framework for Working with Communities	Update on the implementation of the new approach supported by the Committee at its meeting on 22 July 2014	Sally Gill	Cathy Harvey
24 February 2015			
Update on Joint Agency Vulnerable Persons Identification Project	Update on the joint project between Nottinghamshire Fire and Rescue Service and Nottinghamshire County Council	Paul McKay	Marie Rowney
Progress of Encompass Nottinghamshire: Informing Schools of Domestic Abuse Incidents	Further update following the initial pilot in Rushcliffe and Newark & Sherwood.	Paul McKay	Steve Edwards / Amy Newbery
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Review of Fees and Charges to Businesses and other Trading Standards Authorities for 2015/16	To obtain approval for the annual review of metrology fees and to review fees for other services.	Paul McKay	Mark Walker
Review of Charges made for Advice and Support provided to Businesses in 2015/16	To obtain approval for changes to the pricing structure and fees charged for advice and support provided to Nottinghamshire Businesses from 1 April 2015.	Paul McKay	Mark Walker

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
21 April 2015			
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Outcomes of Community Cohesion activities	Update report on the outcomes of activities funded from the Community Safety Budget (as agreed by Committee on 30 September 2014)	Paul McKay	Sarah Houlton

