

**REPORT OF THE CHIEF EXECUTIVE****APPOINTMENT OF COMMITTEES****Purpose of the Report**

1. To consider the establishment of the Council Committees and make appointments of Chairmen and Vice-Chairmen.

**Information and Advice**

2. Under the Council's Constitution, the Annual Meeting of the Full Council has to establish such Committees as the Council sees fit.
3. Currently Council has established the following committees and sub-committees, set their terms of reference, fixed their size and allocated places to the political groups. It is proposed that their re-establishment for the 2014/15 municipal year be confirmed:-

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| • Adult Social Care and Health Committee                               | • Economic Development Committee                              |
| • Appeals Sub-Committee  | • Environment and Sustainability Committee                    |
| • Audit Committee  | • Finance and Property Committee                              |
| • Children and Young People's Committee                                | • Grant Aid Sub-Committee                                     |
| • City of Nottingham and Nottinghamshire Economic Prosperity Committee | • Greater Nottingham Light Rapid Transport Advisory Committee |
| • Conduct Committee  | • Health and Wellbeing Board                                  |
| • Community Safety Committee   | • Health Scrutiny Committee                                   |
| • Corporate Parenting Sub-Committee                                    | • Joint City/Council Health Scrutiny Committee                |
| • Culture Committee  | • Joint Committee for Strategic Planning and Transport        |

- Local Joint Resolutions Committee
- Nottinghamshire Pension Fund Committee
- Nottinghamshire Police and Crime Panel
- Pensions Investment Sub-Committee
- Pensions Sub-Committee
- Personnel Committee
- Planning and Licensing Committee
- Policy Committee
- Public Health Committee
- Senior Staffing Sub-Committee
- Transport and Highways Committee

4. It is proposed to dissolve the Rights of Way Committee with immediate effect due to a lack of business, which has been demonstrated by a number of cancelled meetings during 2013/14. It is considered that it would be more efficient to undertake any remaining work via other Committees. The proposed subsequent changes to the Constitution are covered in a report later on the agenda.
5. It is proposed to appoint an additional Vice-Chairman to the Children and Young People's Committee in recognition of the extensive and diverse range of issues and workload arising from this committee. Clearly the welfare of children within our County is of paramount importance particularly those who are the most vulnerable. The new Vice Chair will take the lead for Children's Social care issues to ensure that we are providing the very best support possible to those children in our County who are most in need.
6. With regard to the appointments to the Appeals Sub-Committee, Planning and Licensing Committee, and the Senior Staffing Sub-Committee it is mandatory for the members to have received the appropriate training before sitting on these Committees/ Sub-Committees.
7. As last year, it is proposed that the Leader be appointed as an ex-officio member of all committees and sub-committees of which he is not a voting full member, except the Appeals Sub-Committee, Health Scrutiny Committee, Planning and Licensing Committee, Senior Staffing Sub-Committee, and Joint Committees. As an ex-officio Member the Leader would have the right to speak but not to vote at meetings.
8. In determining the membership of Committees, account must be taken of the requirements of the Local Government (Committees and Political Groups) Regulations 1990 and 1991 made under sections 15 and 16 of the Local Government and Housing Act 1989. These Regulations require that seats on Committees and Sub-Committees are allocated to the political Groups in a way which reflects the overall balance on the Council. The advice of the Monitoring Officer is that the allocation of seats to comply with legislative requirements should be based on overall seat numbers rather than on individual committee numbers. The charts in the recommendation reflect this.

## **JOINT COMMITTEES WITH CITY COUNCIL**

9. There are currently three Joint Committees between the County and Nottingham City Councils as follows:-
- Greater Nottingham Light Rapid Transit Advisory Committee
  - Joint Committee on Strategic Planning and Transport
  - Joint City/ County Health Scrutiny Committee
10. The appointment of the Chairman and Vice-Chairman of the Joint Health Scrutiny Committee and the Joint Committee on Strategic Planning and Transport are undertaken in accordance with an agreement between the County and the City Councils. Under this agreement in 2014/15 the Chairman of these Joint Committees will be nominated by the County Council and the Vice-Chairman by the City Council.

## **OTHER JOINT COMMITTEES**

### **City of Nottingham and Nottinghamshire Economic Prosperity Committee**

11. In January 2014 Full Council agreed to establish the City of Nottingham and Nottinghamshire Economic Prosperity Committee which is a joint Committee of all the District/Borough Councils in Nottinghamshire, Nottingham City and the County Council. The Committee membership is:-
- Ashfield District Council (1); Bassetlaw District Council (1); Broxtowe Borough Council (1); Gedling Borough Council (1); Mansfield District Council (1); Newark & Sherwood District Council (1); Nottingham City Council (4); Nottinghamshire County Council (1); Rushcliffe Borough Council (1)
12. The terms of reference of the Committee require that the appointed Member from each constituent authority be the Leader/Elected Mayor or other executive member or committee chairman from each authority. The current member is the Leader of the Council and it is proposed that this continues. Each constituent authority is also required to appoint a named substitute member. The current substitute member is the Chairman of the Economic Development Committee and it is proposed that this continues.

### **Police and Crime Panel**

13. The Police and Crime Panel is a joint Committee of all the District/Borough Councils in Nottinghamshire, Nottingham City and the County Council.
14. Legislation stipulates that Police and Crime Panel must represent all parts of the relevant area, be politically balanced and have a membership that has the necessary skills, knowledge and experience. The current panel membership is:-
- Ashfield District Council (1); Bassetlaw District Council (1); Broxtowe Borough Council (1); Gedling Borough Council (1); Mansfield District Council (1); Newark & Sherwood District Council (1); Nottingham City Council (4); Nottinghamshire County Council (3); Rushcliffe Borough Council (1), plus 4 Independent Members.

15. The County Council's ruling group is automatically given a place on the Panel. Following the establishment of the Panel in 2012, the County Council Liberal Democrat Group was given a co-opted place on the Panel to ensure overall political balance within the County. The Panel is required to review its Membership including political balance at its annual meeting in June each year. Following the elections in May 2013, the County Council's Conservative Group was also offered a co-opted place to enable overall political balance across the City and County.

#### **Bus Lane Adjudication Service Joint Committee**

16. A joint committee with a number of other local authorities has been established for the purpose of adjudicating services for the bus lane enforcement. The current member is the Chairman of the Transport and Highways Committee and it is proposed this continues.

#### **Parking Adjudication Joint Committee**

17. A joint committee with a number of other local authorities has been established for this and the Chairman of the Transport and Highways Committee is the current member. It is proposed this continues.

#### **Mental Health Guardianship Panel**

18. A panel of 5 Members has been established to make decisions on renewal and discharge of guardianship under the Mental Health Act 1983. It is proposed to continue this arrangement.

#### **Combined Fire Authority**

19. The County Council is required to appoint 12 members to the Combined Fire Authority. Appointments must be made in accordance with political proportionality.

#### **External Appointments**

20. Responsibility for making changes to the list of Outside Bodies which the Council is formally represented on is delegated to the Policy Committee.

#### **Reason for Recommendations**

21. Under the Council's Constitution, the Annual Meeting of the Council has to establish such Committees as the Council sees fit.

#### **Statutory and Policy Implications**

22. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, ways of working, sustainability and the environment, and those using the service and where such implications are material they are described

below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## Financial Implications

23. The changes to the Committee structure and the Chair and Vice Chair roles result in a saving of £7,021 from the Members Allowances Budget.

## RECOMMENDATIONS

Following discussions with the Leader and Deputy Leader of the Labour Group the recommendations are as follows:-

- (a) that Rights of Way Committee be dissolved with immediate effect;
- (b) that the Council confirm the establishment of the following Committees and Sub-Committees of Council with their existing terms of reference and with the membership shown:-

<u>Meeting</u>	<u>Number of County Cllrs</u>	<u>Lab</u>	<u>Cons</u>	<u>Lib Dems</u>	<u>Indepe- ndent</u>	<u>Cllr Maureen Dobson</u>	<u>Other</u>
Adult Social Care and Health Committee	11	6	3	1	1		
Appeals Sub-Committee (pool)	11	6	3	1	1		
Audit Committee	9	5	3	1			
Children and Young People's Committee	11	6	3	2			4 non-voting co-optees
Conduct Committee	5	3	1	1			
Community Safety Committee	9	5	3	1			
Corporate Parenting Sub-Committee	9	5	3	1			
Culture Committee	11	6	3	1		1	
Economic Development Committee	9	5	3	1			2 non-voting co-optees
Environment and Sustainability Committee	9	5	3	1			
Finance and Property Committee	11	6	3	1	1		
Grant Aid Sub-Committee	7	4	2	1			

<b><u>Meeting</u></b>	<b><u>Number of County Cllrs</u></b>	<b><u>Lab</u></b>	<b><u>Cons</u></b>	<b><u>Lib Dems</u></b>	<b><u>Indepe- ndent</u></b>	<b><u>Cllr Maureen Dobson</u></b>	<b><u>Other</u></b>
Greater Nottingham Light Rapid Transit Advisory Committee	5	3	1	1			5 City Councillors
Health Scrutiny Committee	6	3	2	1			4 District Council members
Joint Committee on Strategic Planning & Transport	4	2	1	1			4 City Councillors
Joint City/Council Health Scrutiny Committee	8	4	3	1			8 City Councillors
Health and Wellbeing Board	5	3	1	1			19 (see recommendation c)
Local Joint Resolutions Committee	6	3	2	1			
Nottinghamshire Pension Fund Committee	9	5	3	1			
Pensions Investment Sub-Committee	9	5	3	1			8 (see recommendation c)
Pensions Sub-Committee	9	5	3	1			8 plus 2 pensioner reps (see recommendation c)
Personnel Committee	9	5	3	1			
Planning & Licensing Committee	11	6	3	1	1		
Policy Committee	19	10	6	2	1		
Public Health Committee	9	5	3	1			
Senior Staffing Sub-Committee	9 or 5	5 3	3 1	1 1			
Transport and Highways Committee	11	6	3	1	1		

- (c) That the Health Scrutiny Committee membership include 1 co-opted Councillor with voting rights from each of the following authorities:- Ashfield District Council, Bassetlaw District Council, Mansfield District Council and Newark and Sherwood District Council.
- (d) That the other representatives on the above Committees /Sub Committees be appointed as follows:-

- (1) Children and Young People's Committee: One representative of the Church of England Diocese, one representative of the Roman Catholic Diocese, and two Parent Governors.
  - (2) Health and Wellbeing Board: Seven District/Boroughs Councillors, six NHS Clinical Commissioning Group representatives, one Healthwatch, one NHS England, the Police and Crime Commissioner, three officers – Corporate Director, Adult Social Care, Health and Public Protection, Corporate Director, Children, Families and Cultural Services, Director of Public Health
  - (3) Pensions Investment Sub-Committee: Three City Councillors, two Nottinghamshire District/Borough Council representatives, two Trade Union Representatives, one Scheduled Body representative
  - (4) Pensions Sub-Committee: Three City Councillors, two Nottinghamshire District/Borough Council representatives, two Trade Union representatives, one Scheduled Body representative plus two pensioner representatives.
  - (5) Economic Development Committee: Two representatives of the Business Community
- (e) That the Senior Staffing Sub-Committee when considering issues relating to the Chief Executive and Corporate Directors will have a membership of 9 Members and when the Sub-Committee considers issues relating to other officers the membership will be 5 Members and that no Member must sit on the Sub-Committee unless they have received appropriate training.
- (f) That the Leader of the Council be an ex-officio member of all committees and sub-committees except the Appeals Sub-Committee, Planning and Licensing Committee, Senior Staffing Sub-Committee and Joint Committees; with the right to speak but not to vote.
- (g) That the Council make the following appointments of Chairman and Vice-Chairman until the Annual Meeting of the Council in May 2015, it being noted that the appointment of a Chairman and Vice-Chairman of the Senior Staffing Sub-Committee or Conduct Committee will be a matter for that Sub-Committee:-

<b>Committee</b>	<b>Chairman</b>	<b>Vice-Chairman</b>
Adult Social Care and Health	Muriel Weisz	Yvonne Woodhead
Appeals Sub-Committee	Sheila Place	Nicki Brooks
Audit	Keith Walker	Sheila Place
Children and Young People	John Peck JP	Liz Plant and Kate Foale
Community Safety	Glynn Gilfoyle	Alice Grice
Corporate Parenting Sub-Committee	Liz Plant	None
Culture	John Knight	Alan Bell
Economic Development	Diana Meale	Roy Allan
Environment and Sustainability	Jim Creamer	Pamela Skelding
Finance and Property	David Kirkham	Darren Langton
Grant Aid Sub Committee	Joyce Bosnjak	Martin Suthers OBE
Health and Wellbeing Board	Joyce Bosnjak	Appointed by the Board

Health Scrutiny Committee	Colleen Harwood	John Allin
Joint Cttee on Planning & Transport	Jim Creamer	City Councillor
Joint Health Scrutiny (with City)	Parry Tsimbirdis	City Council
Nottinghamshire Pension Fund	Stella Smedley MBE JP	Ken Rigby
Pensions Investment Sub-Committee	Stella Smedley MBE JP	Ken Rigby
Pensions Sub-Committee	Stella Smedley MBE JP	Ken Rigby
Personnel	Sheila Place	Nicki Brooks
Planning & Licensing	John Wilkinson	Sue Saddington
Policy	Alan Rhodes	Joyce Bosnjak
Public Health Committee	Joyce Bosnjak	Glynn Gilfoyle
Transport and Highways	Kevin Greaves	Steve Calvert

- (h) That a Mental Health Guardianship Panel be established with 5 members (3 Labour Group, 1 Conservative Group, 1 Liberal Democrat Group), to make decisions on renewal and discharge of guardianship under the Mental Health Act 1983.
- (i) That the 12 places on the Combined Fire Authority will be allocated between the groups as follows;-
- Labour Group 6
  - Conservative Group 4
  - Liberal Democrat Group 1
  - Independent Group 1
- (j) That the Leader of the Council continue to be the representative appointed to the City of Nottingham and Nottinghamshire Economic Prosperity Committee and the Chairman of the Economic Development Committee continue to be appointed to act as substitute.
- (k) That 1 Labour Group Member, 1 Liberal Democrat Group Member and 1 Conservative Group Member be appointed to the Police and Crime Panel.
- (l) That the Chairman of the Transport and Highways Committee continue to be the representative appointed to the Bus Lane Adjudication Service Joint Committee and the Parking Adjudication Joint Committee.
- (m) That the appointment of members of the political groups to committees, sub-committees and joint committees be undertaken by the Team Manager, Democratic Services on behalf of the Chief Executive (the Proper Officer) acting in accordance with the provisions of the Local Government and Housing Act 1989, the Local Government Act 2000 the relevant Statutory Regulations and the Council's Standing Orders.
- (n) That the Team Manager, Democratic Services be authorised to act on behalf of the Chief Executive to appoint people as co-optees to membership of committees or joint committees when required.

**Mick Burrows**  
**Chief Executive**



**For any enquiries about this report please contact:**

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**Constitutional Comments (JFW 6/5/14)**

It is within the functions reserved to the County Council to decide the issues set out in this report

**Financial Comments (SEM 7/5/14)**

The financial implications are set out in the report.

**Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None

**Electoral Division(s) and Member(s) Affected**

All