

Children and Young People's Committee

Monday, 10 June 2013 at 10:30

County Hall, County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

- 1 To note the Appointment at the Annual Meeting of Council of:
Councillor John Peck as Chairman and Councillor Liz Plant as Vice-Chairman of the Committee
- 2 To note the Membership of the Committee:-
Councillors John Allin, Boyd Elliot, Kate Foale, Alice Grice, Keith Longdon, Philip Owen, Liz Plant, Sue Saddington, Jacky Williams and John Wilmott.

Ex-Officio member: Councillor Alan Rhodes

Co-opted members (non-voting): Ms G Neill (Roman Catholic Diocese), Mr James Parry (Parent Governor), Mr David Richards (Church of England Diocese) and Mr John Rudd (Parent Governor)
- 3 Apologies for Absence
- 4 Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary)
- 5 Minutes of the previous meeting held on 15 April 2013 3 - 6
- 6 Minutes of the last Early Years & Young People's Sub-Committee meeting held on 19 March 2013 7 - 8
- 7 Terms of Reference 9 - 12
- 8 Introduction to Services - Children's Social Care and Youth, Families and Culture 13 - 14
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10	Integrated Commissioning Arrangements for Children's Health Services	27 - 44
11	A Strategy for Closing the Educational Gaps in Nottinghamshire - end of year one review	45 - 50
12	Possible Amalgamation: Annie Holgate Infant & Nursery and Annie Holgate Junior Schools, Hucknall	51 - 62
13	Schools with an increase in school places of 25% or more: outcome of statutory consultation	63 - 92
14	Exceptional Payments for School Clothing and Footwear 2013-14	93 - 96
15	Child Sexual Exploitation Action Plan	97 - 116
16	Work Programme	117 - 122

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Sara Allmond (Tel. 0115 977 3794) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

minutes

Meeting CHILDREN & YOUNG PEOPLE'S COMMITTEE

Date 15 April 2013 (commencing at 10.30 am)

Membership

Persons absent are marked with 'A'

COUNCILLORS

Philip Owen (Chairman)
Allen Clarke
Michael J Cox
A Bob Cross
A Sybil Fielding
A Keith Longdon
John Peck JP
Sue Saddington
A Stella Smedley MBE JP
Mel Shepherd MBE
Liz Yates

Ex-officio (non-voting)
A Mrs Kay Cutts

CO-OPTED MEMBERS (NON-VOTING)

A Ms G Neill
A Mr James Parry
A Mr David Richards JP
Mr John Rudd

OFFICERS IN ATTENDANCE

Sara Allmond	Policy, Planning and Corporate Services
Jon Hawketts	Children, Families and Cultural Services
Laurence Jones	Children, Families and Cultural Services
Kram Kasbia	Policy, Planning and Corporate Services
Anthony May	Children, Families and Cultural Services
Pip Milbourne	Children, Families and Cultural Services
Shelagh Mitchell	Children, Families and Cultural Services
Amy Newbery	Policy, Planning and Corporate Services
John Slater	Children, Families and Cultural Services

MEMBERSHIP

It was reported that Councillor Mel Shepherd MBE had been appointed in place of Councillor Lynn Sykes for this meeting only.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bob Cross (Illness/Medical), Councillor Sybil Fielding (other reasons), Councillor Keith Longdon (Illness/Medical), Councillor Stella Smedley MBE JP (Medical/Illness) and Mr David Richards.

DECLARATIONS OF INTEREST

None

MINUTES OF THE LAST MEETING HELD ON 11 MARCH 2013

RESOLVED: 2013/021

The minutes of the previous meeting of the Committee held on 11 March 2013, having been circulated to all Members, were taken as read and were confirmed and signed by the Chairman.

UNDER 16 HOME TO SCHOOL TRANSPORT POLICY 2013 AND POST 16 TRANSPORT POLICY

RESOLVED: 2013/022

1. That the revised Under 16 Home to School Transport Policy 2013 be approved.
2. That the revised Post 16 Transport Policy 21013/14 be approved.

PROPOSAL TO ESTABLISH THE RUSHCLIFFE LEARNING ALLIANCE LIMITED – A SCHOOL COMPANY

Members were advised that an addendum to the report had been circulated which made two changes to the report. Paragraph 3 of the report was replaced entirely and the recommendations were changed to reflect the revision to paragraph 3. Cotgrave CE (VA) School and Pierrepont Gamston (VA) Primary School had chosen not to participate in the Alliance at this time and were therefore removed from the list in paragraph three of the report.

The amended recommendations were moved and seconded.

RESOLVED: 2013/023

1. That permission be granted for the schools named in the Rushcliffe Learning Alliance as listed in the revised paragraph 3 circulated at the meeting, to form a company limited by guarantee;
2. That permission be granted for any other school which wishes to join the company, and where the company agrees, in the future to do so, provided that each of such schools fulfils all of the criteria listed A-F in paragraph 4 of the report.

PROPOSAL TO ESTABLISH THE MANSFIELD AREA PARTNERSHIP LIMITED – A SCHOOL COMPANY

RESOLVED: 2013/024

1. That permission be granted for the schools named in the Mansfield Area Partnership, as listed in paragraph 3 of the report, to form a company limited by guarantee;
2. That permission be granted for any other school which wishes to join the company, and where the company agrees, in the future to do so, provided that each of such schools fulfils all of the criteria listed A-F in paragraph 4 of the report.

SCHOOL CAPITAL INVESTMENT PROGRAMMES

RESOLVED: 2013/025

1. That the submission of a bid for funding through the new Targeted Basic Need Programme be approved
2. That consultation to increase the number of places at Fountaindale School by 25% be approved, as required under Section 19 of the Education and Inspections Act 2006.
3. That a report on the outcome of the above consultation be brought to a future Committee meeting, with recommendations for action.

YOUTH OFFENDING WORK AND LOOKED AFTER CHILDREN PLACED AWAY FROM HOME

Lawrence Jones and Anthony May responded to Members' questions and comments on the report.

RESOLVED: 2013/026

That the local position against recommendations made by the joint Inspectorates with regard to children and young people who are looked after, placed away from home and supervised by Youth Offending Teams be noted.

LOCALITY VISITS

RESOLVED: 2013/027

1. That it be agreed that locality visits continue in order to ensure connectivity between frontline staff and elected Members.
2. That the organisation of these visits be reviewed in June 2013 to agree future schedule and content of visits and reporting arrangements.

ESTABLISHMENT OF POST ADOPTION LINKING SCHEME (PALS) POST IN THE ADOPTION SERVICE

Anthony May responded to Members' questions and comments on the report.

RESOLVED: 2013/028

That the establishment of the PALS worker posts within the Adoption Service in the Support After Adoption Team be approved.

AUTHORITY GOVERNOR APPOINTMENTS AND REAPPOINTMENTS AND LOCAL AUTHORITY GOVERNOR APPOINTMENTS TO SCHOOL GOVERNING BODIES

RESOLVED: 2013/029

1. That new appointments to Authority governor vacancies and re-appointments of Authority governors who reach the end of their term of office during the period 1 October 2012 to 31 May 2013, as listed in paragraph 7 of the report, be noted.
2. That nomination and appointment of Local Authority governors to reconstituted governing bodies, as listed in paragraph 8 of the report, be noted.

The meeting closed at 10.43 am.

CHAIRMAN

minutes

Meeting EARLY YEARS & YOUNG PEOPLE'S SUB-COMMITTEE

Date Tuesday, 19 March 2013 (commencing at 10.30 am)

Membership

Persons absent are marked with 'A'

COUNCILLORS

Lynn Sykes (Chairman)
Dr John Doddy (Vice-Chairman)

	John Allin	Philip Owen
A	Bob Cross	Mel Shepherd MBE
A	Keith Longdon	

OFFICERS IN ATTENDANCE

Keith Ford – Senior Democratic Services Officer
Derek Higton – Service Director, Youth, Families and Cultural Services
Chris Warren – Group Manager, Young People's Service
Michelle Welsh – Labour Group Researcher

MINUTES

The minutes of the last meeting held on 13 February 2013 were confirmed and signed by the Chairman.

APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bob Cross (illness) and Councillor Keith Longdon (other County Council business).

DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

None

UPDATE ON THE HOMELESSNESS STRATEGY

RESOLVED: 2013/001

- 1) That the update on the delivery of the Youth Homelessness Strategy and supporting commissioning plan be noted.
- 2) That a further update report be provided in October 2013.

SKILLS FOR EMPLOYMENT: OUTCOME OF OFSTED LEARNING AND SKILLS INSPECTION, NOVEMBER 2012

RESOLVED: 2013/002

That the outcome of the Ofsted Learning and Skills Inspection of Nottinghamshire's Skills for Employment provision on 12-16 November 2012, along with the resultant actions for the service, be noted.

PROPOSALS FOR CHANGES TO THE STAFFING STRUCTURE OF THE ADVENTUROUS ACTIVITY TEAM

RESOLVED: 2013/003

That the proposed changes to the Adventurous Activity staffing structure be approved.

The meeting closed at 10.44 am.

CHAIRMAN

10th June 2013**Agenda Item: 7****REPORT OF THE CHIEF EXECUTIVE****TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's terms of reference.

Information and Advice

2. The current terms of reference for the Children & Young People's Committee are as follows:-
 - a. The exercise of the powers and functions set out below are delegated by the Full Council in relation to children and young people to the Committee and its Sub-Committee.
 - i. All decisions within the control of the Council including but not limited to those listed in the Table below
 - ii. Policy development in relation to children and young people, subject to approval by the Policy Committee or the Full Council
 - iii. Review of performance in relation to the services provided on at least a quarterly basis
 - iv. Review of day to day operational decisions taken by Officers
 - v. Approval of consultation responses
 - vi. Approval of departmental staffing structures as required
 - vii. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and the Corporate Parenting Sub-Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee and the Corporate Parenting Sub-Committee.
 - b. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.

- c. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
- d. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for services to children and young people in relation to their care, wellbeing, education or health
Responsibility for the functions and powers conferred on or exercisable by the County Council as Local Authority in relation to education
Responsibility for working with all schools including academies in relation to raising standards of attainment and developing opportunities
Responsibility for environmental education
Responsibility for arts education
Responsibility for the Young People's Service
Responsibility for Early Years and the Early Years Intervention Service including Children's Centres
Responsibility for Young People's Sports and Arts Services
Responsibility for the Targeted Support and Youth Justice Service

- e. The Chairman of the Children and Young People's Committee will be designated the lead Councillor for Children and Young People's Services in accordance with Section 19 of the Children Act 2004.

Other Options Considered

- 3. None.

Reason for Recommendation

- 4. To inform the committee of its terms of reference.

Statutory and Policy Implications

- 5. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That the report be noted.

Mick Burrows

Chief Executive

For any enquiries about this report please contact: Sara Allmond - 0115 9773794

Constitutional Comments

6. As the report is for noting only, no constitutional comments are required.

Financial Comments

7. None

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- a) Report to Full Council – 29 March 2012 (published).
- b) Report to Full Council – 16 May 2013 (published).

Electoral Division(s) and Member(s) Affected

All

10 June 2013**Agenda Item: 8****REPORT OF THE CORPORATE DIRECTOR FOR CHILDREN, FAMILIES AND
CULTURAL SERVICES****INTRODUCTION TO SERVICES: CHILDREN'S SOCIAL CARE AND YOUTH,
FAMILIES AND CULTURE****Purpose of the Report**

1. To provide the Children and Young People's Committee with an introductory overview of some of the key service areas within its remit.

Information and Advice

2. To support the new Committee's work, officers will deliver short introductory presentations at the first three meetings, in order to provide Members with an overview of the work of the key service areas that fall within its remit. The presentations will focus in turn on the work of each division within the Children, Families and Cultural Services Department, i.e. Children's Social Care, Youth, Families and Culture, and Education Standards and Inclusion, and Public Health will give a presentation on the integrated commissioning hub for children's health services in the County.
3. The first of these cover the key services for children and young people from within the Children's Social Care and Youth, Families and Culture Divisions, namely:
 - Social Work Services
 - Children's Disability Service
 - Access to Resources
 - Safeguarding and Independent Review
 - Young People's Service
 - Targeted Support and Youth Justice Service
 - Early Years and Early Intervention Service
 - Cultural and Enrichment Services
4. Members will have the opportunity to ask questions following the presentation.
5. The Committee's consideration of each of the presentations will inform the future Work Programme.

Reason for Recommendation

6. To support the Committee's ongoing consideration of matters relating to the provision of services to children and young people across Nottinghamshire.

Statutory and Policy Implications

7. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That Committee notes and comments upon the introductory service presentations.

Anthony May
Corporate Director for Children, Families and Cultural Services

For any enquiries about this report please contact:

Steve Edwards
Service Director, Children's Social Care
T: 0115 9774782
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Derek Higon
Service Director, Youth, Families and Culture
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Constitutional Comments

8. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (NDR 28/05/13)

9. There are no financial implications arising directly from this report.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All.

C0228

10 June 2013

Agenda Item: 9

**REPORT OF THE CORPORATE DIRECTOR FOR CHILDREN, FAMILIES AND
CULTURAL SERVICES****PERFORMANCE REPORTING (2012/13) – SERVICES FOR CHILDREN AND
YOUNG PEOPLE****Purpose of the Report**

1. The purpose of this report is to provide the Committee with a summary of the performance of the Council's services for children and young people during the business year 2012/13.

Information and Advice**Performance Reporting for 2012/13**

2. At its meeting on 16 July 2012, the Committee agreed to receive a report each quarter, reviewing performance across the full range of services provided to children and young people. Quarterly reports would be in addition to other reports that might be presented to the Committee from time to time, providing detailed performance-related information about specific initiatives, projects or services.
3. As agreed at this meeting, quantitative performance reporting to the Committee is measured via 38 key performance indicators (KPIs), which cover the full range of services to children and young people. For each KPI, current performance is compared to the national average and that of the Council's children's services statistical neighbours, where this data is available. The list includes a number of KPIs that reflect priorities within the Council's Strategic Plan, and which will also therefore be reported to the Policy Committee. Although it was agreed that performance would be reported on a quarterly basis, the Committee acknowledged that not all of the 38 KPIs are equally sensitive to quarterly fluctuation. For example, education performance indicators are largely annually based, such as pupil attainment at different Key Stages. In accepting that KPIs will not always change from one quarter to the next, it was agreed that the most up-to-date information would be provided for each KPI. A table summarising the different types of KPI, and their respective sensitivity to fluctuation, is provided at **Appendix 1**.
4. This report forms the final quarterly report for 2012/13. Performance data is set out in the table at **Appendix 2** and includes annual performance data for the entire business year from 1 April 2012 to 31 March 2013, where this is available. This table provides a comparison against the national average and statistical neighbours, and also indicates whether performance for each of the indicators has improved (+), declined (-), or remained the same (=) over the current reporting period. For those KPIs which record average performance for a time period, the average performance for Quarter 4 may differ

from the average performance for 2012-13, and therefore two figures are reported. Where a KPI reports on cumulative progress throughout the year, or is a 'snapshot' of performance on a given date, the annual performance is the same as the performance for Quarter 4.

Key Messages from 2012/13 Performance Reports

Work to keep children safe

5. Annual performance in keeping children safe exceeds the national average in a number of areas, including the stability of placements for looked after children; the number of looked after children with three or more placements in any one year is the nationally-recognised performance indicator for this. The number of children in Nottinghamshire with three or more placements in a year has reduced slightly since 2011/12 to 6.2%, and continues to be significantly lower than the national average of 11.0%. The proportion of child protection case reviews and looked after children case reviews that are completed in a timely manner remains high, better than the national average, and re-referrals to Children's Social Care have reduced.
6. In recent months there has been a reduction in the timely completion of initial and core assessments by the Children's Social Care Service, although over the year as a whole, the proportion of assessments completed to timescale exceeded the national average. This performance should be seen in the context of the re-modelling of the entire service in December 2012, including the introduction of the Multi-Agency Safeguarding Hub (MASH). During January-March 2013, there was a 31% increase in the total number of initial assessments completed, which also impacted on the number of core assessments required. In response to these increases, additional service capacity has been introduced, and processes have been revised to better manage work flow between the MASH, Assessment and District Child Protection Teams. Work is also underway with partner organisations to improve the timeliness of their information-sharing with Children's Social Care.
7. Performance data shows a reduction in the percentage of care leavers in suitable accommodation, compared to the previous year, 2011/12. However, this data relates to a small number of young people, 52 in total. A number of these young people were unaccompanied asylum seekers, who left the country for varying reasons, and other young people were in prison. Under Department of Education criteria, these were all counted as being in unsuitable accommodation. All other Nottinghamshire young people leaving care were in accommodation regarded as suitable, which included living independently, living in supported accommodation or living with their birth families.

Academic Achievement

8. The most recent available data on the academic achievements of children and young people in Nottinghamshire relates to the 2011/12 academic year, and includes those children and young people who took examinations in summer 2012. This data shows that more young people in Nottinghamshire achieve five or more A*-C grades (including English and mathematics) at GCSE or equivalent than is the average nationally. In 2011/12, Nottinghamshire saw a 3% improvement on 2010/11 academic year results, compared to a national improvement of 0.3%. Compared to all 151 local authorities, Nottinghamshire is now ranked 51st (where 1st is best), a significant improvement on its ranking of 79th in 2010/2011. At age 11, a higher proportion of children in Nottinghamshire achieve level 4 or above in English and mathematics than is the average

nationally, 82% compared to 79%. The proportion of pupils achieving level 4 in both English and mathematics rose by 5% between 2010/11 and 2011/12, both in Nottinghamshire and nationally. At early years foundation stage Nottinghamshire performance equals the national average.

9. However, for achievement at age 16-19, Nottinghamshire performance does not meet the national average. Although the proportion of Nottinghamshire young people who participate in education, employment or training in Nottinghamshire is now higher than the national average, attainment remains an issue. Fewer young people than the national average attain a full level 3 qualification (including A levels and equivalent qualifications). For those who take A levels, the proportion gaining grades A*-E is slightly lower than the national average but the proportion gaining higher grades of A*-B is significantly lower. Nottinghamshire performance has improved slightly in these areas, and work continues to focus on achieving improvements.
10. The gaps in educational attainment between more vulnerable children and young people and their peers continue to be a significant issue for Nottinghamshire. The gap in achievement between pupils taking free school meals and their peers in Nottinghamshire is higher than the national average at both age 16 (31.8% compared to 26.4%) and age 11 (25.4% compared to 17.0%). These attainment gaps have reduced year on year in Nottinghamshire for the past five years, as they have nationally. Work to close the attainment gaps is a focus of the Support to Schools service. This work has included the delivery of training, plus a range of support services offered to schools on a sold basis. Education Improvement Service Advisers have provided support and challenge to targeted schools as part of a programme of termly visits. The Local Authority makes use of extensive performance data in planning and targeting work, and makes this available electronically for schools to use.
11. Educational performance varies considerably across localities in Nottinghamshire, and there is a strong correlation with measures of deprivation such as child poverty levels, both within and across districts. Work with partner organisations aims to address the multiple factors that contribute to this, linked with the work to develop and deliver a new Early Help strategy.

Early Help

12. The provision of early help services to those families who need it most is a significant area of work for the County Council, and for its work with partner organisations. This contributes to keeping children safe and to work focused on closing the educational gaps. Other Early Help KPIs in this report relate to Children's Centres services to younger children and their families, and to services that work with young people.
13. Children's Centres record the number of families in need who are registered to receive their services, and the number of families in need who actually access these services. They have worked locally with partners, such as health visitors, to ensure that families register to receive support, and these numbers have increased over the last year. The number of families who were seen in Children's Centres has also increased, despite this year seeing considerable change including new service delivery arrangements and the development of a commissioned service. The Targeted Youth Support and Youth Justice Service reports that the number of first time entrants to the youth justice system has been reducing in Nottinghamshire for the last three financial years. There is considerable variation across districts, with some districts (Mansfield and Rushcliffe) seeing a significant reduction, but with a smaller reduction in others (Bassetlaw and Ashfield).

Other Options Considered

14. The process for presenting performance information set out in this report is in line with corporate guidance, which has itself been established following an appropriate analysis of alternative options.

Reason/s for Recommendation/s

15. The recommendation for quarterly reporting to Committee, and the KPIs that will form the basis of the report, is in line with the established processes of reporting and publishing performance information across all of the services within the Children, Families and Cultural Services department.

Statutory and Policy Implications

16. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

17. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

- 1) That the Committee notes the performance of the Council's services for children and young people during the period 1 April 2012 to 31 March 2013.

Anthony May

Corporate Director for Children, Families and Cultural Services

For any enquiries about this report please contact:

Jon Hawketts
Group Manager, Planning, Performance and Quality Assurance
T: 0115 9773696
E: jon.hawketts @nottsgov.uk

Constitutional Comments

18. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 14/05/13)

19. There are no financial implications arising directly from this report.

Background Papers and Published Documents

None.

Electoral Division(s) and Member(s) Affected

All.

C0225

APPENDIX 1

The table below summarises the different types of KPI that will be reported to the Children and Young People's Committee, together with any analysis of how/when the data will be refreshed during 2012/13.

2012/13												
Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	
Quarter 1				Quarter 2				Quarter 3				Quarter 4
2011/12 academic year (Sep-11 to Aug-12)				2012/13 academic year (Sep-12 to Aug-13)								
2012/13 Quarter 1 Report (published Aug 2012)				2012/13 Quarter 2 Report (published Nov 2012)				2012/13 Quarter 3 Report (published Feb 2013)				2012/13 Annual Report (published Jul 2013)
12/13 Q1 average				12/13 Q2 average				12/13 Q3 average				12/13 Q4 average
												12/13 annual average
Quarterly reporting: average performance												
e.g. Initial assessments for children's social care carried out within timescales % of re-referrals to children's social care %age of looked after children with 3 or more placements in any one year % young people in years 12-14 not in education or training												
Quarterly reporting: snapshot performance on a defined day in quarter												
e.g. Participation in Education and Work Based Learning in academic years 12-14 % of children's centres achieving good or better in Ofsted inspections												
Quarterly reporting: cumulative												
e.g. Numbers of young people engaged in positive activities delivered by the Young People's Service												
12/13 Q1 performance				12/13 Q1-Q2 performance				12/13 Q1-Q3 performance				12/13 annual performance (=Q1-Q4)
11/12 annual performance (=Q1-Q4)				12/13 Q1 performance				12/13 Q1-Q2 performance				12/13 Q1-Q3 performance
e.g. First-time entrants to the youth justice system												
Annual reporting												
e.g. %age of care leavers in suitable accommodation												
Academic year reporting: annual reporting												
e.g. % pupils achieving level 4 in both English and mathematics at age 11 Achievement of 5+ A-C GCSE or equivalent including English and mathematics Early years foundation stage attainment % A level entries at A* - E grades / A* - B grades Attainment gap at age 16 between Free School Meal pupils and the rest												
10/11 results (confirmed)				11/12 results (provisional)				11/12 results (provisional) (some confirmed)				11/12 results (all confirmed)
Academic year termly reporting: data available one term in arrears												
e.g. Number of primary schools in an Ofsted category Number of secondary schools in an Ofsted category												
11/12 spring term				11/12 spring term				11/12 summer term				12/13 autumn term

Note: There are a small number of indicators that do not fit these categories, e.g. child poverty, teenage conceptions, which are published with a delay of 2 years and 15 months respectively and during the middle of the business year, not at the end.

In all cases, the performance information reported to Committee will be based upon the latest available data.

Children and Young People's Committee: Performance at 2012/13 Quarter 4

For Nottinghamshire, the performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent data for national average and children's services statistical neighbours is reported, where available. Please note, comparisons may be indicative only, as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.

Key: (p) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable to previous value

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours	
		Reporting Period	Current Value	Previous Value			
A: Continue to improve our work to keep children and young people safe	AP01 Initial assessments for Children's Social Care carried out within timescales	2012/13 Q4	58.4% (p) (-)	82.9% (12/13 Q3)	77.4% (11/12)	77.6% (11/12)	
		2012/13 annual	78.3% (p) (-)	79.8% (11/12)			
	AP02 Core assessments for Children's Social Care carried out within timescales	2012/13 Q4	64.7% (p) (-)	84.3% (12/13 Q3)	75.5% (11/12)	75.3% (11/12)	
		2012/13 annual	79.1% (p) (+)	73.7% (11/12)			
	AP03 Percentage of child protection cases reviewed within timescale	2012/13 Q4	99.2% (p) (-)	99.6% (12/13 Q3)	96.7% (11/12)	97.0% (11/12)	
		2012/13 annual	98.9% (p) (-)	99.1% (11/12)			
	AP04 Re-referrals to Children's Social Care	2012/13 Q4	24.3% (p) (+)	25.5% (12/13 Q3)	26.1% (11/12)	24.0% (11/12)	
		2012/13 annual	25.6% (p) (+)	29.1% (11/12)			
	AP05 Children who are subject to a child protection plan for 2 years or more	2012/13 Q4	4.7% (p) (-)	3.3% (12/13 Q3)	5.6% (11/12)	5.3% (11/12)	
		2012/13 annual	4.8% (p) (+)	5.9% (11/12)			
	AP06 Children becoming the subject of a child protection plan on more than one occasion	2012/13 Q4	21.2% (p) (+)	22.2% (12/13 Q3)	13.8% (11/12)	14.5% (11/12)	
		2012/13 annual	17.8% (p) (-)	15.5% (11/12)			
	AP07 The adoption service has developed a new performance indicator, in line with the national indicator set. This will measure the average time period between a child being taken into local authority care and being placed with their adoptive family, as well as the average time period from an adoption placement order being made to the child being matched with an adoptive family. This indicator will be used for reports produced from 2013/14 Quarter 1 (April - June).						
	AP08 Percentage of Children's Social Care quality audits assessed as adequate or better	2012/13 Q4	82% (-)	85% (12/13 Q3)	-	-	
		2012/13 annual	85% (-)	89% (11/12)			
	AP09 Looked after children with 3 or more placements in any one year	2012/13 Q4	6.2% (p) (+)	6.9% (12/13 Q3)	11.0% (11/12)	10.5% (11/12)	
		2012/13 annual	6.2% (p) (+)	6.6% (11/12)			
	AP10 Percentage of looked after children cases reviewed within timescale	2012/13 Q4	97.0% (p) (=)	97.0% (12/13 Q3)	90.5% (10/11)	90.1% (10/11)	
		2012/13 annual	96.8% (p) (+)	85.0% (11/12)			

Children and Young People's Committee: Performance at 2012/13 Quarter 4

For Nottinghamshire, the performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent data for national average and children's services statistical neighbours is reported, where available. Please note, comparisons may be indicative only, as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.

Key: (p) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable to previous value

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
	P11 Percentage of care leavers in suitable accommodation	2011/12 annual	82.7% (-)	98.0% (10/11)	88.3% (11/12)	89.1% (11/12)
B: Continue to improve how well children and young people achieve in schools and colleges	BP01 Pupils achieving Level 4 in both English & mathematics at age 11	2011/12 academic	82% (+)	77% (10/11 academic)	79% (11/12)	80% (11/12)
	BP02 Achievement of 5 or more A*-C grades at GCSE or equivalent (inc. English & maths)	2011/12 academic	60.6% (+)	57.6% (10/11 academic)	59.4% (11/12)	58.4% (11/12)
	BP03a Primary schools judged by Ofsted as having good or outstanding standards of behaviour	2012/13 academic	94.2% (+) (p)	93.0% (11/12 academic)	93.9% (11/12)	93.6% (11/12)
	BP03b Secondary schools judged by Ofsted as having good/outstanding standards of behaviour	2012/13 academic	87.9% (+) (p)	68.3% (11/12 academic)	84.4% (11/12)	85.8% (11/12)
	BP04a Number of primary schools in an Ofsted category - by term	December 2012 snapshot	9 (-) (p)	7 (Sept 2012)	-	-
	BP04b Number of secondary schools in an Ofsted category - by term	December 2012 snapshot	1 (=) (p)	1 (Sept 2012)	-	-
	BP05 Early years foundation stage attainment	2011/12 academic	64% (+)	56% (10/11 academic)	64% (11/12)	65% (11/12)
	BP06 Percentage of young people who have attained a full Level 3 qualification by 19	2011/12 academic	48.7% (+)	47.4% (10/11 academic)	57.9% (11/12)	53.3% (11/12)
	BP07 Participation in education, employment and training in academic years 12-14	2012/13 Q4 ¹	84.1% (-)	89.7% (12/13 Q3)	81.1% (12/13 Q4)	81.2% (12/13 Q4)
	BP08a Percentage of A level entries at A*-E grades	2011/12 academic	97.5% (+)	97.2% (10/11 academic)	98.6% (11/12)	-
	BP08b Percentage of A level entries at A*-B grades	2011/12 academic	43.4% (+)	43.1% (10/11 academic)	52.9% (11/12)	-

¹ There is no annual figure for this indicator as the National Client Caseload Information System's annual figure is for **in learning** only, so excludes those in employment.

Children and Young People's Committee: Performance at 2012/13 Quarter 4

For Nottinghamshire, the performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent data for national average and children's services statistical neighbours is reported, where available. Please note, comparisons may be indicative only, as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.

Key: (p) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable to previous value

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
C: Reduce the gap in educational achievement for all ages	CP01a Attainment gap at age 11 between pupils taking free school meals and the rest (<i>FSM at time of assessment – previous definition</i>)	2011/12 academic	22.0% (+)	25.4% (10/11 academic)	17.0% (11/12)	19.8% (11/12)
	CP01b Attainment gap at age 11 between pupils taking free school meals and the rest (<i>FSM during past six years – future definition</i>)	2011/12 academic	18.1%	-	-	-
	CP02a Attainment gap at age 16 between pupils taking free school meals and the rest (<i>FSM at time of assessment – previous definition</i>)	2011/12 academic	31.8% (+)	33.8% (10/11 academic)	26.4% (11/12)	32.0% (11/12)
	CP02b Attainment gap at age 16 between pupils taking free school meals and the rest (<i>FSM during past six years – future definition</i>)	2011/12 academic	30.7%	-	-	-
	CP03 Rate of permanent exclusions from school	2011/12 academic	0.11% (-) (p)	0.10% (10/11 academic)	0.07% (10/11)	0.08% (10/11)
	CP04 Percentage of overall absence in primary, secondary and special schools	2011/12 academic	5.00% (+)	5.67% (2010/11 academic)	5.10% (11/12)	5.05% (11/12)
	CP05 Percentage of young people who have not attained a Level 2 qualification in English & maths at age 16 who go on to attain Level 2 or higher in both by the end of the academic year in which they turn 19	2011/12 academic	16.0%	-	-	-
	CP06 Percentage of young people in Years 12-14 not in education, employment or training	2012/13 Q4	1.9% (+)	2.6% (12/13 Q3)	6.3% (11/12)	5.9% (11/12)
		2012/13 annual	2.5% (+) (p)	4.5% (11/12)		
D: Improve children and young people's health and well-being	DP01 Dependent children in households whose income is below 60% of the national average	2010 annual	17.1% (+)	17.5% (2009)	20.6% (2010)	-
	DP02 Numbers exiting substance misuse treatment in a planned manner	2012/13 Q3	90% (+)	87% (12/13 Q2)	79% (12/13 Q2)	-
	DP03 Under 18 conception rate (per thousand females aged 15-17)	2011 annual	31.9 (+)	32.9 (2010)	30.7 (2011)	31.7 (2011)

Children and Young People's Committee: Performance at 2012/13 Quarter 4

For Nottinghamshire, the performance data available at the end of 2012/13 Quarter 4 (January - March) and at the end of the full year 2012/13 (April 2012 – March 2013) is reported. The most recent data for national average and children's services statistical neighbours is reported, where available. Please note, comparisons may be indicative only, as the reporting periods are not necessarily aligned. Where Nottinghamshire performance meets or exceeds national performance, this is highlighted by the emboldened boxes.

Key: (p) = provisional data; (+) = better than previous value; (-) = worse than previous value; (=) = same as previous value; (n/a) = cumulative data, so not comparable to previous value

Priority	Performance Indicator	Nottinghamshire			National Average	Statistical Neighbours
		Reporting Period	Current Value	Previous Value		
E: Continue to improve our early intervention services so that children, young people and families in the greatest need receive appropriate support	EP01a Children's Centres reaching families in greatest need: focused population registered (snapshot)	2012/13 Q4 and annual	77% (+)	73% (11/12)		
	EP01b Children's Centres reaching families in greatest need: focused population seen (cumulative)	2012/13 Q4 and annual	57% (+)	51% (11/12)	-	-
	EP02 First time entrants to the Youth Justice System aged 10-17 (per 100,000)	2012/13 Q3	292 (+)	536 (11/12 Q3) ²	-	-
	EP03 Numbers of children and young people engaged in positive activities delivered by the Young People's Service	2012/13 Q4 & annual	38,500 (+)	32,253 (11/12)	-	-
	EP04 Percentage of children's centres achieving good or better in Ofsted inspections	2012/13 Q4	80% (=)	80% (12/13 Q3)	-	-
	EP05a Breastfeeding prevalence at 6-8 weeks, incl. mixed feeding methods (Notts NHS)	2012/13 Q3	37.0% (-)	39.8% (12/13 Q2)	46.9% (11/12)	36.9% (11/12)
	EP05b Breastfeeding prevalence at 6-8 weeks, incl. mixed feeding methods (Bassetlaw NHS)	2012/13 Q4	32.0% (-)	37.3% (2012/13 Q3)		
		2012/12 annual	34.3% (+)	33.7% (11/12)		

'National average' refers to performance data for England.

Children's services statistical neighbours are:

- Cumbria
- Derbyshire
- Dudley
- Kent
- Lancashire
- Lincolnshire
- Northamptonshire
- Nottinghamshire
- Staffordshire
- Swindon
- Wigan

² Data for this indicator is cumulative, so the 'previous value' is taken from the same point in the preceding year (rather than the preceding quarter) to provide a measure of progress.

10 June 2013**Agenda Item: 10****REPORT OF THE CORPORATE DIRECTOR FOR CHILDREN, FAMILIES AND
CULTURAL SERVICES AND THE DIRECTOR OF PUBLIC HEALTH****INTEGRATED COMMISSIONING ARRANGEMENTS FOR CHILDREN'S
HEALTH SERVICES****Purpose of the Report**

1. To provide information on proposed integrated commissioning arrangements for children's health services in Nottinghamshire.
2. To seek approval of the establishment of the Nottinghamshire Integrated Commissioning Hub, the proposed structure and posts for the Hub and the proposed governance arrangements for the integrated commissioning of services for children, young people and families.

Information and Advice**National and Local Policy Context**

3. Commissioning of high quality, effective, integrated children's and maternity services continues to be a national and local priority, with recognition that commissioning processes for these services are different from those for adults.
4. Following the Health and Social Care Act, from 1 April 2013, health services for children in Nottinghamshire will be commissioned by an increased number of organisations including six Clinical Commissioning Groups (CCGs), the local Public Health Department, the Local Authority, NHS England Nottinghamshire-Derbyshire Area Team (AT), NHS England South Yorkshire and Bassetlaw AT, Leicestershire-Lincolnshire AT and Public Health England. There is a serious risk of fragmentation of service provision for children.
5. The following table highlights the key national changes in relation to commissioning of services that impact on children and families.

Table 1: Commissioners of maternity and children's health services from 1 April 2013

Topic area/service	Lead Commissioner	Length of time as lead commissioner (if short term)
Maternity Services	CCGs	
Health Visiting	NHS England Area Teams	2013- 2015
Family Nurse Partnership	NHS England Area Teams	2013- 2015
Immunisation and Vaccination, screening	NHS England Area Teams	
School Nursing	Public Health, LA	
National Child Measurement Programme (statutory duty)	Public Health, LA	
Child and Adolescent Mental Health Services (CAMHS)	CCGs	
Services for children with disabilities and complex needs	CCGs	
Paediatric services	CCGs	
Substance use services	Public Health, LA	
Sexual Health Services (statutory duty)	Public Health, LA	
Termination of pregnancy services	CCGs	
Population level interventions to reduce and prevent birth defects (with Public Health England)	Public Health, LA	

6. Nottingham North and East CCG acts as the lead CCG for children and young people in so much as it represents Nottinghamshire County CCGs on the Children's Trust Board and on integrated commissioning groups (ICGs). Nottinghamshire North and East CCG has been involved in service reviews and scoping projects and leads on the County Health Partnerships contract, which includes a range of children's community services. Bassetlaw CCG is represented on the Children's Trust Board and integrated commissioning groups by the Head of Partnership Commissioning, who is active in commissioning of children's services.

Duties and legislation

7. The Children and Families Bill has now passed its second reading in the House of Commons and committee scrutiny of the Bill is beginning. On 5 March 2013, Edward Timpson MP announced that the Bill will be amended to place a *legal duty* on Clinical Commissioning Groups to secure health services that are specified in Education Health and Care Plans for children with disabilities and special educational needs (SEN). This provides important clarity and reassurance to families in addition to the duties already in the Bill around co-operation and joint commissioning.

8. Public Health within local authorities will have a statutory duty to commission a number of services which relate to children and young people including sexual health services and the National Childhood Measurement Programme.

Local Response

9. Following discussions with CCG Chief Officers, senior officers of Nottinghamshire County Council Children, Families and Cultural Services Department (CFCS), the NHS England Area Teams covering Nottinghamshire and the Children's Trust Board, it was agreed to scope and develop an integrated commissioning function (hub) for children's health services in the County.
10. In the NHS Nottinghamshire County Primary Care Trust (PCT) area, there was no dedicated capacity for commissioning children's health services. Elements of work had been led by Public Health, but following the move of Public Health into the Local Authority, this role will change. Children's services commissioning in Bassetlaw PCT has been part of the role of the Head of Partnership Commissioning who is retained in Bassetlaw CCG.
11. There is recognition that CCGs have limited capacity to take on the commissioning of children's services. Children's health services are complex and interrelated; there is a need for effective working across health, social care and education services and in order to fulfil a number of statutory duties; there are many small, county-wide specialist community NHS and non-NHS services. There is clearly a need for effective joint working across a number of organisations, with sufficient capacity to ensure effective commissioning of services.
12. The rationale for establishing an Integrated Commissioning Hub is summarised below.

Table 2: Rationale for integrated commissioning for children's service

- | |
|--|
| <ul style="list-style-type: none">▪ Whole system approach to planning and commissioning▪ Maximise the quality of services for children and their families▪ Focus on outcomes▪ Reduce silo working and duplication▪ Clear processes for engaging with children and families to inform commissioning▪ Opportunity to integrate approaches to prevention▪ Added value, greater savings, best use of available resources▪ Clearer accountability▪ Clearer links with recommendations from the Joint Strategic Needs Assessment (JSNA) and other in depth needs assessments to inform commissioning decisions▪ In line with the Government's focus on better health outcomes for children. |
|--|

13. Following discussions referred to above, it was agreed to apply for non-recurrent funding to support the scoping and development of an Integrated Commissioning Hub, to be hosted in the County Council's Children, Families and Cultural Services Department. CCGs, represented by NNE CCG, NHS England Area Teams, Public Health and the Local Authority, Nottinghamshire County Council, have agreed this approach.

14. The Integrated Commissioning Hub proposals were presented to the Health and Wellbeing Board on 17 April 2013 as part of the paper on the Health of Vulnerable Children and Young People in Nottinghamshire; proposals were supported as a positive development.

Proposed Vision for the Integrated Commissioning Hub

15. The Children's Trust Board ambition is reflected in the proposed vision for the Integrated Commissioning Hub:

'We want Nottinghamshire to be a place where children are safe, healthy and happy, where everyone enjoys a good quality of life and where everyone can achieve their potential.'

Through integrated commissioning, we will work together with children, young people and their families and use a whole systems approach to improve the planning and commissioning of services for children, young people and their families.'

Proposed model for the Integrated Commissioning Hub

16. The Hub will be a single point of accountability/co-ordination for children's health and well-being related integrated commissioning, on behalf of:
- Nottinghamshire CCGs
 - NHS England Area Teams (from April 2015)
 - Nottinghamshire County Council, including Public Health.
17. The Hub will consist of a small team, hosted in the County Council's Children, Families and Cultural Services Department. A draft structure of the team is attached as **Appendix 1** to this report.
18. A number of existing posts currently within the Public Health Directorate will be incorporated into the team, as shown in **Appendix 1**.
19. Funding to scope and develop the Integrated Commissioning Hub has been received from all six Nottinghamshire CCGs. It is proposed that an element of the funding is used to recruit to newly established posts that will work in or alongside the integrated commissioning team.
20. There will be three new posts located in the Integrated Commissioning Hub. These posts, which have been evaluated using the County Council job evaluation process, are as detailed below:
- 1 fte (full time equivalent) Senior Public Health and Commissioning Manager: Band F, scp 56-61 (£47,955 - £53,199)
 - 1 fte Senior Strategic Performance and Needs Assessment Manager: Band D, scp 42-47 (£35,430 - £39,855)
 - 0.5 fte Performance and Contracts Officer: Band B, scp 34-39 (£28,636 - £32,800)

21. The Senior Public Health and Commissioning Manager post holder will:
- lead and manage the review, design, implementation and evaluation of health services and pathways, based on population need and existing evidence base, providing value for money
 - ensure robust service specifications are in place for commissioned services, with appropriate performance management processes to assess quality and delivery of programmes and measure outcomes
 - be the local expert on the range of children's health and maternity services within the Nottinghamshire CCGs' area.
 - work closely with the CCG GP children and family leads and other clinicians to ensure that commissioning and delivery plans are clinically led
 - deputise for the Children's Commissioner in their absence
 - brief Elected Members on a range of children's health and wellbeing issues.
22. The Senior Strategic Performance and Needs Assessment Manager post holder will lead, manage and implement the performance, participation, quality assurance and needs assessment functions of the new Integrated Commissioning Hub, ensuring that services are responsive to local population needs.
23. The Performance and Contracts Officer will be responsible for the implementation of contract negotiations and reviews, as well as performance and monitoring systems. All performance information will be used to inform needs assessments which will inform service redesign and commissioning intentions.
24. In addition to these posts, there will be a full time Business Support Administrator, as detailed below, and funding has been identified to secure procurement and finance support from the relevant County Council departments. Discussions are underway with the relevant departments in relation to the capacity required to support the Hub team.
- 1 fte Business Support Administrator: Grade 4, scp 19-23 (£17,802 - £20,198).
25. The Hub will work to align and pool commissioning resources from the County Council, CCGs and the NHS England Area Teams, in some cases via Section 75 arrangements, in order to effectively jointly commission services and activity.
26. The Hub will operate at different commissioning levels depending on the service/topic area. A list is attached as **Appendix 2**.
27. The Hub will provide opportunities for consistency across services in relation to priorities and processes such as safeguarding children, Pathway to Provision, and young people friendly services.
28. The Hub will be accountable to the Health and Wellbeing Board through the Nottinghamshire Children's Trust Board (membership includes CCGs, Children Families and Cultural Services, NHS England Area Teams and Public Health). In addition it may be appropriate to establish formal direct links with CCGs if agreed. A proposed accountability/governance structure is attached as **Appendix 3**.

Initial scope: areas of commissioning

29. It is recommended that the Integrated Commissioning Hub takes on the lead for commissioning of children's services in a phased approach. It is envisaged that it will be fully operational by September 2013.
30. A full breakdown of initial services to be considered for inclusion within the scope of the Integrated Commissioning Hub is included in **Appendix 2**. As stated previously, there will be varying levels of commissioning responsibility depending on the particular service. For some services, the Hub will work closely with other agencies who have lead responsibility for a service, while for others, pooled funding and direct commissioning from providers will be in place.

Table 3: Services within the scope of the Integrated Commissioning Hub

<ul style="list-style-type: none">▪ Public health services for children aged 0-5 (breast feeding, Healthy Start Programme)▪ Public health services for children and young people aged 5-19 (school nursing, Healthy Schools)▪ CAMHS Tiers 1/2/3▪ Health services for Looked After Children (CAMHS/nursing/medical)▪ Services for children with disabilities and SEN (community services)▪ Elements of community paediatrics (where these relate to wider medical safeguarding, LAC and adoption roles, support to schools, disability and SEN services)▪ Teenage pregnancy (C-Card Scheme, Teenage Pregnancy Training Programme and links to the commissioning of Contraception and Sexual Health Services)▪ Substance use services for young people▪ Health services for young offenders in the community
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Areas for further/future consideration

31. In due course and following discussion and agreement of relevant commissioners, it may be appropriate for the Integrated Commissioning Hub to lead on commissioning of general paediatrics (planned and unplanned care), maternity services and continuing care for children and young people. Commissioning responsibility for Health Visiting and the Family Nurse Partnership moves to Nottinghamshire County Council from April 2015.
32. Once the Hub is established and following discussion and agreement of commissioners, it may be appropriate for the Integrated Commissioning Hub to lead on commissioning on NCC services, for example, commissioning all of disability services together across health, education and social care. This will have an impact on the capacity required and will need to be reviewed in due course.

Governance and accountability

33. The Integrated Commissioning Hub will commission services through a range of joint arrangements as shown in the table in **Appendix 2**. This will support engagement and leadership from CCGs and joint work with the Public Health Directorate (public health

colleagues already work as part of the team) and NHS England. There will be joint working with Nottingham City Council and Nottingham City CCG where there are common populations, common objectives and in relation to services being provided by the same providers.

34. Governance will be via the Children's Trust to the Health and Wellbeing Board as set out in the diagram in **Appendix 3**. It is recommended that this arrangement be agreed by the Committee. The team comprising the Integrated Commissioning Hub will be directly accountable to the Corporate Director for Children, Families and Cultural Services. These arrangements will also ensure appropriate links to the Nottinghamshire Safeguarding Children Board and that robust processes are in place that demonstrate delivery of the relevant statutory duties.

Identified Risks

35. There are a number of risks currently being identified and explored as part of the development of the Integrated Commissioning Hub. A full risk log is under development and will include mitigating factors required to reduce the level of risk associated with the development and delivery of the Integrated Commissioning Hub. The risks can be summarised as follows:

- **Complexity of managing multiple stakeholder views and requirements:** the Integrated Commissioning Hub will have a number of stakeholders including Nottinghamshire County Council Departments, Clinical Commissioning Groups (x6); and the NHS England Area Teams (x2) all of which will have differing views, requirements and priorities.
- **Challenging financial circumstances: financial resources allocated for children and families:** the overall budget allocated to improve the health and wellbeing of children and families and prevent ill health is historically low when compared with that allocated for other groups or for interventions targeted at those in crisis or already in poor health e.g. smoking cessation services, substance use treatment. It is important to ensure that all relevant financial resource is identified, protected as far as possible and used to maximum effect to optimise health outcomes for children, adolescents and in later life.
- **Fragmentation of wider commissioning responsibilities:** there are a number of different commissioner leads responsible for a range of health and other services provided for children, young people and families. The integrated commissioning team will need to understand and influence other commissioners, to ensure that there is a shared understanding of evidence based practice and of local gaps in service delivery. This includes commissioners of services which affect children and young people's outcomes e.g. Local Authority commissioners, Public Health commissioners for life course areas such as sexual health, smoking, obesity.

Other Options Considered

36. No other options considered.

Reason/s for Recommendation/s

37. The Integrated Commissioning Hub is an important opportunity to bring together the commissioning of children's services, an approach which is well established in other areas. Resources from Clinical Commissioning Groups to pump prime the development have been identified and will support the Hub for three years. Furthermore, the Integrated Commissioning Hub will reduce duplication, streamline commissioning for children services, focus on outcomes, maximise quality whilst ensuring the best use of available resources, embed good practice and enable children, young people and families to have a say in the services and interventions they need.

Statutory and Policy Implications

38. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

39. The Integrated Commissioning Hub has been funded for three years from April 2013 to March 2016 by the six Clinical Commissioning Groups in Nottinghamshire.

Equalities Implications

40. Due regard has been given to the Public Sector Equality Duty. An Equality Impact Assessment is in progress.

Human Resources Implications

41. The posts have been evaluated and moderated using the County Council's agreed process. Recruitment will be subject to the vacancy control protocol and posts will be available to suitably qualified redeployees.
42. The recognised trade unions have received a copy of the report and the relevant job descriptions and invited to comment.

RECOMMENDATIONS

That the Children and Young People's Committee:

- 1) approves the establishment of the Nottinghamshire Integrated Commissioning Hub for children's health services.
- 2) agrees the proposed structure of the Integrated Commissioning Hub, as detailed in **Appendix 1**, including the establishment of four new posts, as detailed in paragraphs 20 and 24.

- 3) agrees the proposed governance arrangements for the integrated commissioning of services for children, young people and families, as detailed in **Appendix 3**.

Anthony May
Corporate Director for Children, Families
and Cultural Services

Dr Chris Kenny
Director of Public Health

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Constitutional Comments (LM 15/05/13)

43. That the Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (KLA 20/05/13)

44. The financial implications of this report are set out in paragraph 39.

Background Papers and Published Documents

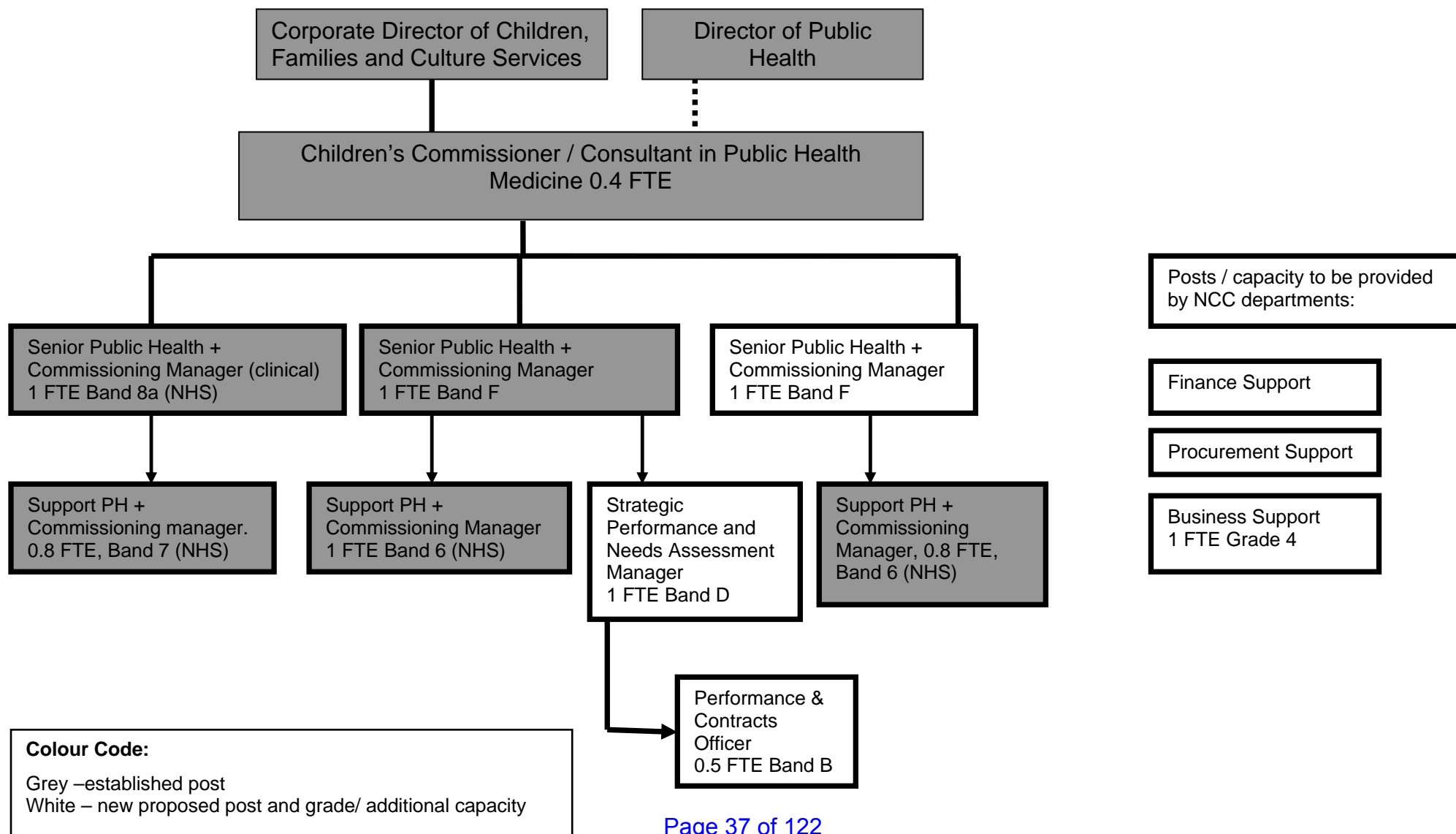
- Development of the Integrated Commissioning Function for Children and Young People's Services: A progress report – report to Children's Trust Board on 15 April 2013
- Health of Vulnerable Children and Young People in Nottinghamshire – report to Health and Wellbeing Board on 17 April 2013
- Job descriptions

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

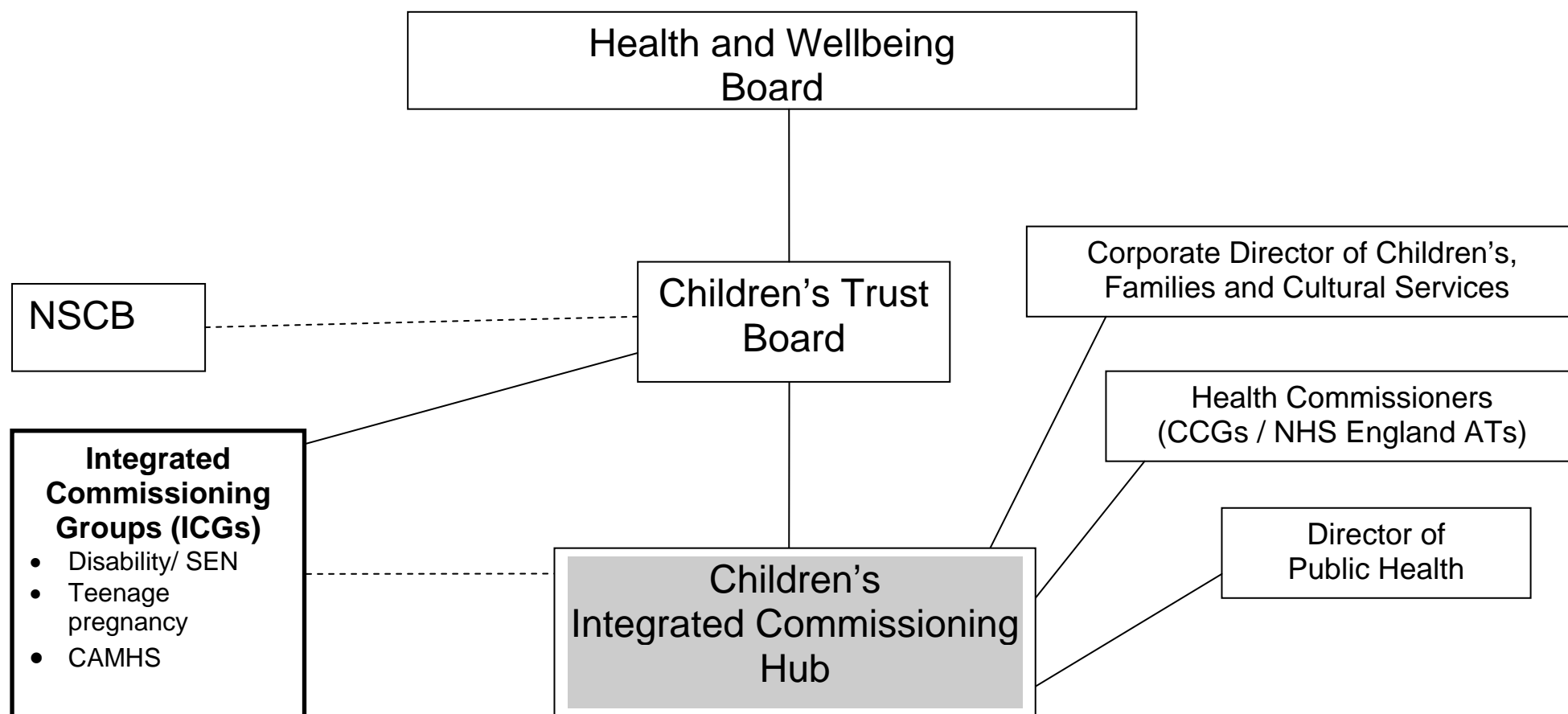
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CYP Integrated Commissioning Hub Draft Structure

Commissioning Model	Service/Care Group	Lead Commissioner	Rationale
<p>Co-ordinated – joint development of needs assessment and agreement of shared priorities</p> <p>Individual organisations view these alongside their own priorities</p> <p>Service design, resource allocation, contracting and performance management remain separate</p>	<ul style="list-style-type: none"> Paediatric planned care Paediatric urgent care Maternity Services 	NHS Contracting Teams	<p>These services are “core business” for CCGs</p> <p>Service changes are largely transacted by the contracting teams</p>
	<ul style="list-style-type: none"> Health Child Programme 0-5, including Health Visiting Family Nurse Partnership 	NHS England Area Teams (ATs)	<p>These services will be commissioned by the NHS England AT until April 2015, when they move to the Public Health in the LA. Work required to maximise integration with other services and prepare for April 2015</p>
<p>Joint - joint development of needs assessment and agreement of shared priorities</p> <p>Joint agreement of resource allocation and aligning budgets</p> <p>Joint design of service specifications and joint work on procurement/contracting through a lead commissioner</p> <p>CCGs retain responsibility for performance management through agreed contracting and governance arrangements but will require coordination and communication pathways.</p>	<ul style="list-style-type: none"> Obesity/Physical Activity/ Nutrition Drug and Alcohol Services - substance use services for young people Teenage pregnancy/ sexual health 	<p>Public Health/ Integrated Commissioning Hub</p> <p>Elements of sexual health service commissioning transacted via CCG contracting leads initially.</p>	<p>These services will be funded via either the PH Grant or the Local Authority – joint commissioning provides opportunities for increased efficiency</p> <p>Many are already jointly commissioned</p>
	<ul style="list-style-type: none"> Community Paediatrics - elements relating to wider medical safeguarding, Looked After Children (LAC) and adoption roles, support to schools, disability and SEN services) 	NHS Contracting Teams	<p>These elements are part of the Community Paediatric block contracts with acute providers currently. Full commissioning responsibility may move to Integrated Commissioning Hub if agreed in the longer term.</p>
<p>Integrated – responsibility for the whole commissioning cycle delegated to an integrated team through a pooled budget</p>	<ul style="list-style-type: none"> CAMHS Tiers 1/2/3 Services to meet health 	Integrated Commissioning Hub	<p>Potential to make savings through pooling</p>

Commissioning Model	Service/Care Group	Lead Commissioner	Rationale
	<p>needs of disabled children</p> <ul style="list-style-type: none"> • Services to meet health needs of Looked After Children • All specialist community services for disabled children • Teenage pregnancy (C-Card Scheme, Teenage Pregnancy Training Programme) • Breast feeding support services, Healthy Start programme • Health Child Programme 5-19, including School Nursing • Health services for young offenders in the community 	<p>To include formal pooling of budgets via Section 75 agreements</p>	<p>Some services already secured via a joint service specification</p> <p>Proposed changes in legislation (statutory duties) to achieve greater integration between Health, Education and Social Care services.</p> <p>The NHS England Area Teams is lead commissioner for health services for young offenders in custodial settings</p>

Children's Services Commissioning Governance Arrangements



10 June 2013

Agenda Item: 11

**REPORT OF THE SERVICE DIRECTOR, EDUCATION STANDARDS AND
INCLUSION****A STRATEGY FOR CLOSING THE EDUCATIONAL GAPS IN
NOTTINGHAMSHIRE – END OF YEAR ONE REVIEW****Purpose of the Report**

1. To present a review of the impact of the first year of Nottinghamshire's Closing the Educational Gaps Strategy.

Information and Advice**Context**

2. The Closing the Gap (CtG) Strategy was approved by County Council on 29 March 2012. The Strategy sets out the County Council's aim to ensure that the full range of services and partners work coherently with schools and other educational settings to maximise the impact of available resources in further raising the attainment and increasing the progress of the most vulnerable groups of learners.
3. This Strategy is designed to align on-going work across the County Council to support the closing of the educational attainment gap for vulnerable groups, particularly those children and young people eligible for free school meals (FSM), those who have Special Educational Needs and Disabilities (SEND) and Looked After Children (LAC).
4. It is current national policy to require schools to focus on narrowing educational attainment gaps and this is being monitored and reported annually by the Department for Education through its performance tables.

Key actions taken since the last six monthly report in December 2012

5. The key actions identified in the plan have been completed on time.
6. The **cross phase and cross service CtG Performance Board** has continued to meet termly to review the contribution each Local Authority service is making to close educational gaps and to hold each service to account for the impact of the work. The Board has also overseen a programme of professional development for all staff across Children, Families and Cultural Services (CFCS) which has ensured the sharing of effective practice for supporting vulnerable children and their families. Delegates attending these events report an increased understanding of their roles, responsibilities

and opportunities for cross service, cross phase locality working. All CFCS teams have committed to including actions to contribute to educational gaps within their 2013-14 Commissioning Plans. The Closing the Gap Strategy has been included in Nottinghamshire's draft Early Help Strategy.

7. The majority of schools across Nottinghamshire have continued to access **guidance and/or training on effective strategies to close educational gaps**. Closing the Gap articles have been written and included in the Nottinghamshire Governors' newsletter and, as a result, governors have requested further training opportunities in the 2013-14 sold offer. Equally, both primary and secondary head teachers have requested a focus on effective use of the Pupil Premium to close gaps in their summer term briefings. Both secondary and primary schools have adopted a range of strategies to promote the take up of free school meals, upon which the Pupil Premium funding is based, such as direct leafleting of parents and carers and use of the local press.
8. An additional data sharing forum has been established between the **Primary Social and Emotional Development Team (PSED) and the Education Improvement Service** in order to jointly analyse behaviour and attendance data with a particular focus on behaviour and safety in primary schools. This analysis is being used to support primary schools to identify underlying causes of inappropriate behaviour (such as language delay) and to broker support from speech and language therapists in order to remove barriers to engagement in learning. The team is actively supporting the development of school behaviour and attendance partnerships (SBAPs), facilitating access to other services in a timely manner, providing free training to schools where a pupil's placement is at risk and working with the Educational Psychology Service to provide guidance and resources to schools. Multi-agency meetings are being held to support schools to find local solutions to address behaviour and safety issues. Since September 2012, there has been a reduction in permanent exclusions across Nottinghamshire's primary schools.
9. A revised **Fair Access Protocol (FAP)** has been agreed by the Schools Admission Forum, formally consulted upon and agreed by the Children and Young People's Committee on 11 March 2013. The Locality FAP/SBAP groups have been made aware of their responsibilities. An Elective Home Education (EHE) protocol has been developed which clarifies process and responsibilities in relation to EHE pupils whose educational provision has been deemed unsuitable. Improved procedures for monitoring the number of pupils in Nottinghamshire without a school place alongside appropriate challenge to schools has significantly reduced the length of time that vulnerable learners are without a school place and has increased the proportion placed in school within the expected 20 day timescale.
10. **Data sets have been further developed at locality level to inform the Newark Closing the Gap pilot.** The Newark locality team is beginning to work in partnership with schools and other partners to develop and use a range of data sets to provide a more detailed view of reasons for educational underperformance and risk factors for vulnerable learners within Newark Town educational settings. This will enable the Newark team to identify specific target groups of learners of all ages who will be given access to a range of interventions with the intention of identifying what works best.

11. The Newark Town Closing the Gap locality-based pilot (2012-14) has now established a **Locality Steering Group which represents all partners across a range of services and educational settings in the town and also includes representation from Newark and Sherwood District Council**. This group has a clear strategic plan, oversees a cycle of 'plan, do and review' research activities and has established a structure and process for local governance, decision-making and shared accountability for closing educational gaps within the town. An electronic communication platform has been developed and is being used by all partners to share information and resources.
12. **Collaborative action research activities have been agreed in 4 key strands of investigation within the Newark CtG pilot based on the outcomes of the initial listening activity.** Each strand delivery team is made up of school practitioners and appropriate local authority specialists. Teams began by ensuring that all issues and barriers related to their strand of research were fully understood at a local level and in a local context. This enabled the Newark Town partners to plan and engage in practical activities with a major focus on literacy and communication skills development. They have agreed a town approach to supporting vulnerable learners at key transition points in their education journey. In addition, these teams are developing new ways of working together to identify and maximise the use of local resources in a more targeted way. For instance, the Adult Community Learning Service has allocated funding to priority schools and Children's Centres in Newark Town with the aim of improving family learning in partnership with schools.
13. A colleague from **Nottingham Trent University** attends Steering Group and delivery team meetings to gather evaluative evidence to inform the interim evaluation of the pilot. This report will be available in October 2013.
14. **A range of opportunities have been secured to work collaboratively with external strategic partners on the CtG Strategy as follows:**
 - 19 secondary schools have engaged in an **Education Endowment Foundation funded Y7 literacy intervention project** with 314 pupils supported over two phases of targeted intervention. On average, pupils involved have made 16 months progress in their reading comprehension. A second cohort of schools has been identified to access the same programme. This will provide a larger research sample and the combined outcomes will allow our external higher education partner, Birmingham University, to be secure about the validity of the results.
 - A strong working partnership is developing between **Nottinghamshire's Education Improvement Service, the Early Years team and the Speech and Language Therapists team**. These teams are taking part in a national '**Communication Leaders' pilot** in partnership with The Communications Trust and Paul Hamlyn Foundation. In addition, the team has been invited to interview for an additional Education Endowment Foundation funded programme aimed at developing good talk practices in 31 Nottinghamshire primary schools serving local areas of economic deprivation.
 - **A Youth Employment Strategy** for Nottinghamshire and Nottingham City has been agreed and published in January 2013 with the aim of creating more employment opportunities, improving transition pathways into work and preparing young people for

work. Proposals include the launch of a NCC branded apprenticeship incentive scheme for small and medium sized employers.

- **A three year community mentoring pilot** has been secured and launched in the Hawtonville area of Newark in partnership with Nottinghamshire County Council and Trent Bridge Community Sports Trust (Positive Futures). A joint management board has been formed; a target group of vulnerable learners identified through referrals from local schools and partner agencies, and baselines and success criteria for closing educational gaps have been agreed.

15. Impact against the 2012 milestone targets contained within the CtG Strategy was reported in the previous six monthly review report to Children and Young People's Committee on 3 December 2012. No further performance data will be available until December 2013.

Other Options Considered

16. No other options were considered.

Reason for Recommendations

17. Early impact data shows that the CtG Strategy is having a positive impact on narrowing the gaps for pupils eligible for free school meals. In addition, the early outcomes of collaborative working at County and locality level indicate that the CtG Strategy is beginning to develop new ways of working focused on earlier intervention to close gaps and ensure vulnerable learners meet their potential. As a result of this early success, the Strategy requires continued support from the Children and Young People's Committee.

Statutory and Policy Implications

18. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

19. Due regard has been given to the Public Sector Equality Duty

RECOMMENDATION/S

That the Committee:

- 1) notes the success of the Closing the Gap Strategy after its first year of implementation.
- 2) continues to monitor the Strategy by receiving six-monthly review reports.

John Slater
Service Director, Education Standards and Inclusion

For any enquiries about this report please contact:

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Constitutional Comments

20. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 14/05/13)

21. There are no financial implications arising directly from this report.

Background Papers

A Strategy for Closing the Nottinghamshire Educational Gaps – report to County Council on 29 March 2012

A Strategy for Closing the Educational Gaps in Nottinghamshire – six monthly review – report to Children & Young People's Committee on 3 December 2012

Nottinghamshire School Admission Arrangements 2014 – 2015 (includes approval of Fair Access Protocol) – report to Children and Young People's Committee on 11 March 2013.

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0221

10 June 2013**Agenda Item: 12****REPORT OF THE SERVICE DIRECTOR, EDUCATION STANDARDS AND
INCLUSION****ANNIE HOLGATE COMMUNITY INFANT & NURSERY AND ANNIE HOLGATE
COMMUNITY JUNIOR SCHOOLS, HUCKNALL - POSSIBLE
AMALGAMATION****Purpose of the Report**

1. This report provides Committee with the outcome of formal consultation about possible amalgamation of the above named schools, and seeks approval to publish a statutory notice as required under the provisions of Sections 11 and 15 of the Education and Inspections Act (EIA) 2006.

Information and Advice

2. It is current policy that consultations take place to actively consider the advantages of amalgamating schools to form new primary schools and that reports be brought to Members on the outcome of the consultations with recommendations for action.
3. There is currently a statutory requirement that any proposed new school should be established as an independent academy. However, on 1 February 2012, an amendment to the EIA 2006 regulations for establishing new schools came into force and enables any proposed new school emanating from an infant and junior school amalgamation to be exempt from this requirement.
4. Annie Holgate Infant and Junior Schools are located on adjoining but separate single sites with vehicular and pedestrian access equally accessible and convenient for parents. Whilst both schools are currently operating with permanent headteachers in post, during the recent consultation, the infant school headteacher tendered his resignation to take up an alternative headteacher post from September 2013.
5. A successful bid for funding has been made to the DfE via the Government's Priority Schools Building Programme to replace the existing premises with a new through-primary school building and the original proposed implementation date for the amalgamation of September 2015 was linked to anticipated timelines for the new build.
6. However the opportunity to consider bringing forward the proposed implementation date for the amalgamation of the two schools from September 2015 to September 2014 has since arisen as a result of the headteacher vacancy at Annie Holgate Infant and Nursery

School. The Department for Education has advised that this proposed change of date for amalgamation can be considered under the existing consultation.

7. The proposed amalgamation is not a reflection on the quality of education currently provided by either Annie Holgate Infant School or Annie Holgate Junior School.
8. The current predicted combined pupil roll for 2013/14 is 357 with a combined net capacity of 420. By the 2016/17 and 2017/18 academic years, the combined pupil roll is forecast to rise to 359 and 366 respectively.

Consultation

9. Prior to initiating a formal statutory process, informal discussions were held between representatives of Annie Holgate Infant, Annie Holgate Junior and the County Council about the possibility of amalgamating the schools. Joint formal consultation meetings were then held with the schools' staff, parents/carers and governors. A consultation document was circulated prior to the meetings.
10. The consultation meetings were held on 18 April 2013 and provided parents/carers, staff, governors and the wider public the opportunity to discuss with County Council officers the implications of amalgamating the two schools.
11. Approximately 800 consultation documents were distributed to:-
 - all the staff, governors and parents/carers of pupils at the Annie Holgate schools
 - the wider community including residents adjoining the Annie Holgate schools' sites where appropriate
 - other schools in the locality
 - the Member of Parliament
 - appropriate County Councillors
 - Diocesan Authorities
 - the local district council
 - other interested parties.
12. 30 responses were returned during the consultation period that expired on 10 May 2013. Of these responses:
 - 23 agreed with the proposal to amalgamate
 - 1 disagreed and
 - 6 consultees 'Didn't Know'
13. The headteachers of Annie Holgate Infant and Junior schools, governors of both schools and the schools' respective pupil councils support the proposal and feel it would be a positive step forward. The headteachers and governors of the two schools also support the proposed new primary school being established in the existing infant and junior buildings pending confirmation of government's proposals to provide new premises on one of the existing school sites.

14. All written responses received either by the reply form provided, via the County Council's website or by electronic mail, are available as a background paper to this report. A summary of the comments made is included in the attached **Appendix**.

Statutory Notice

15. If amalgamation was to be approved, the proposal requires that both schools shall formally close and that a new community primary school should be established. This will involve the publication of a statutory notice under the provisions of Sections 11 and 15 of the EIA 2006. This notice will stand for six weeks and the decision on the outcome of its publication will be determined by an independent Schools Adjudicator.

Other Options Considered

16. One other possible option for the future of these two schools was considered:
- both schools remain as separate infant and junior schools
17. The particular benefits of amalgamation include:
- making more efficient use of available on-site accommodation to benefit not only the two schools, but also the local community as a whole;
 - a larger, single primary school will benefit from a combined budget and be a more viable provision of educational places for the community it will serve.

Reasons for Recommendation

18. There is support from staff, governors and parents/carers of both educational establishments for an amalgamation to proceed. The proposed implementation date consulted on was from September 2015 at the earliest. However, in the light of the headteacher vacancy referred to in paragraph 4 of this report, it would seem prudent to bring the proposed implementation forward to September 2014 in order that potential interim headteacher arrangements are less protracted.
19. A new single primary school for 420 pupils and 39 full-time equivalent early years places, is perceived as being in the best interests of both schools and the community. It is also felt there are sound educational advantages for the proposal to proceed which include:
- greater opportunities for staff to develop and share their professional knowledge and skills
 - more flexibility in the way management responsibilities can be shared, particularly in coordinating the curriculum and addressing the needs of all children
 - resources can be effectively focused on priorities and economies of scale and would mean that financial savings can be targeted appropriately.

Statutory and Policy Implications

20. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service

and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

21. If approval is subsequently given for the proposal to be implemented, pupils on roll at Annie Holgate Infant and Junior schools at the time of closure will automatically transfer to the new school as appropriate.

Financial Implications

22. As a result of the changes all local authorities have been required to make to school funding from April 2013, upon amalgamation, the new school will receive a single budget allocation based on the agreed local funding formula for schools of a similar size.

Equalities Implications

23. Due regard has been given to the Public Sector Equality Duty.
24. Equal opportunities issues for staff will be addressed within an agreed enabling document which will follow an agreed standard format.
25. An Equality Impact Assessment has been undertaken and is available as a background paper. Decision makers must give due regard to the implications for people with protected characteristics when considering this report.

Crime and Disorder Implications

26. Appropriate consideration has been given to the Crime and Disorder Act 1998. It is the view of the County Council that this proposed amalgamation does not pose a significant risk to increasing criminal activity within the locality of the two schools.

Human Rights Implications

27. Parental preference will continue to be facilitated.

Safeguarding of Children Implications

28. Any new build scheme will take account of safeguarding needs and requirements.

Human Resources Implications

29. The governors of the new school will be supported by County Council officers to ensure that decisions about staffing in the school are made in accordance with employment law and the Local Authority's previously determined policies.

Implications for Sustainability and the Environment

30. Any new build project will require planning approval and will meet Building Regulations which reflect sustainability and environmental targets.

RECOMMENDATION/S

That:-

- 1) Committee notes and considers the outcome of formal consultation with staff, governors, pupils, parents/carers, local community and other interested parties about the proposals referred to in paragraph 1 of this report.
- 2) Committee agrees to the publication of a statutory notice, under the provisions of Sections 11 and 15 of the EIA 2006, for the proposal to amalgamate Annie Holgate Infant and Nursery School and Annie Holgate Junior School to form a single 3-11 years community primary school with early years provision, in existing accommodation, from September 2014 at the earliest.
- 3) a further report be submitted to the Committee on the outcome of the School Adjudicator's decision on whether or not the proposed amalgamation can be implemented.

John Slater

Service Director, Education Standards and Inclusion

For any enquiries about this report please contact:

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Constitutional Comments (NAB 15/05/13)

31. Children and Young People's Committee has authority to approve the recommendation set out in this report by virtue of its terms of reference.

Financial Comments (KLA 14/05/13)

32. The financial implications of the report are set out in paragraph 22.

Background Papers and Published Documents

- 1) The document for parents/carers, staff, governors and other interested parties explaining the possibility of amalgamating the two schools (circulated 25 March 2013)
- 2) Notes of questions and views expressed and discussed at the consultation meetings held on 18 April 2013 with parents/carers, staff, governors and local community
- 3) Written responses received during the formal consultation period that expired on 10 May 2013
- 4) Equality Impact Assessment

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division and Members Affected

Hucknall: Councillors Alice Grice, John Wilkinson and John Wilmott

C0224

APPENDIX

Possible Amalgamation of Annie Holgate Infant & Junior Schools, Hucknall

Consultation Responses Analysis:

Number of consultation documents distributed approximately 800

	No. of responses received Agreed	No. of responses received Disagreed	No. of responses received Didn't Know
Parent/Carer	11	1	3
Governor	2	0	0
Staff	6	0	1
Pupil Councils of Annie Holgate Schools	2	0	0
Other	2	0	2
TOTALS	23	1	6
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Comments/Issues/Points raised at consultation meetings and within Written/Electronic/On-line responses:

The decision making process

- Individual parental full support expressed for the amalgamation, citing that any improvements can only be a good thing
- Parental comments made of recognising the benefits of an amalgamation for both current pupils, and those who may attend in the future
- Opinion expressed that 'primary phase' education seems to work for other local schools so why not develop the two Annie Holgate schools in the same way
- Comments made there was insufficient information about the potential impact the proposal would have on residential properties neighbouring the Annie Holgate schools' sites
- Although support expressed for a proposed amalgamation, concern raised about the statutory process and that County Council officers attending the joint staff consultation meeting were not able to confirm exactly when a formal decision would be made about the proposal
- Concern raised that opinions expressed about the proposed amalgamation would be taken seriously by the County Council and that all interested parties directly affected will be kept informed, asked for their professional opinions and kept up to date
- Clarification sought and concern raised about where any new build would be located on one of the Annie Holgate schools' sites
- Clarification sought and concern raised about what will happen to the existing school sites
- Feeling expressed that the consultation process appeared to be merely a paper exercise and that decisions had already been made about the proposal
- Comment made that if no decisions have yet been made, how could the County Council provide specific dates during the process
- Clarification sought on whether new houses are proposed for either of the Annie Holgate schools' sites not needed for the proposed new primary school
- Opinion expressed there was information to suggest that a residential dwelling in the locality of the Annie Holgate schools was to be demolished to provide access to the schools' site
- Clarification sought on whether there was a proposal to increase the capacity of the proposed new primary school
- Clarification sought on why propose an amalgamation at this time
- Residential concerns raised about where any potential new build would be located
- Clarification sought on what were the benefits of amalgamation if the new primary school is located in two buildings
- Clarification sought on what the schools' governors would need to do depending if they supported the proposal, or wished the formal amalgamation process to be halted
- Clarification sought on the implementation date of the proposed new primary school
- Clarification sought that if the proposed amalgamation is approved, could it then be delayed until the new building is available

- Clarification sought on whether the amalgamation process could be 'put on ice' pending a new school building being completed. Opinion then expressed that governors needed to know if this was feasible, and what were their options
- If the proposed amalgamation goes ahead but funding for a new building is not available, clarification sought if the new school would become a split-site primary
- Clarification sought on whether a decision on available funding for a new school building would be made before a final decision on the amalgamation proposal is determined
- In expressing an opinion that a temporary governing body has lots of difficult decisions to make, clarification sought on whether its members will be sufficiently qualified to make such decisions
- Clarification sought that academy status was not being considered for the proposed new primary school
- Clarification sought on how a temporary governing body is set up
- Clarification sought on how much input the current headteachers would have with the temporary governing body (TGB)
- In referring to the TGB, clarification sought on what senior level experience the members would have
- Clarification sought on what would be the timeline for the TGB in the appointment of the headteacher and implementing the new staffing structure.

Staffing matters

- Opinions expressed that the proposal would be a good opportunity for staff to develop their own careers by broadening their experiences and knowledge, and provide an insight into each others roles
- In supporting the proposed amalgamation, opinions expressed that staff would have the most disturbance and it was hoped the County Council would offer as much support as they could
- Opinion expressed that if the proposal goes ahead, it would need to be carefully managed to ensure staff from both schools are thoroughly informed and given the same information and opportunities to voice their opinions
- In disagreeing with the proposal, opinion expressed that it meant a lot of uncertainty for several people involved in the process and needed serious consideration
- Opinion expressed that having one headteacher for the whole school will be beneficial for everyone concerned as they will have the same guidance
- Clarification sought on whether the existing Annie Holgate Infant School headteacher would be able to apply for the headteacher's post in the new school
- Clarification sought on whether existing Annie Holgate schools' staff would be guaranteed a job in the new primary school
- Referring to the impending departure of the existing Annie Holgate Infant School headteacher to a new post, clarification sought on what would happen to this vacant post
- Clarification sought on if there was no new school building provided, would the infant school headteacher vacancy still have to be advertised
- Clarification sought and concern raised that if the amalgamated school is located across the existing school sites, how can the teachers mix and work together

- Clarification sought about the 'visibility' of and access to the new school's headteacher if located across two school sites
- In referring to a potential new staffing structure in the proposed primary school based in two buildings, clarification sought on whether this would be an interim measure pending a final structure being in place when staff were located in one building
- Concern raised that governors were helping to make decisions about the future of teachers
- Clarification sought about whether staff will have to apply for their own jobs if the proposal proceeds; could they be downgraded and are those on permanent contracts guaranteed a job in the new school
- Clarification sought on when the new staffing structure would take effect
- Concern raised and opinion expressed there will be some duplication of jobs and clarification sought about what is the position for staff in this situation
- Clarification sought on staffing contracts and who would be their employer in the new school
- Clarification sought on whether staff might be asked to work in either school building in the event of a split-site school situation
- Clarification sought on whether job evaluation levels would transfer with staff to the new school, and if current pay protection would end
- Clarification sought about the implications of an amalgamation on those staff on temporary contracts, and those staff employed by the DSO.

Building and site related issues

- Opinions expressed that the existing schools are far too small and old/out of date and that they could do with modernising
- Feeling expressed that children would benefit from being under 'one new roof', and that it would be a safer environment than the existing situation
- Concern expressed that there should be separate playgrounds for infant and junior aged pupils in any new premises provided
- In supporting the proposal, comment made of hoping that facilities in the new school will be adequate enough for the benefit of the children
- In supporting the proposal, clarification sought about what impact any proposed new build might have on the existing Annie Holgate Infant School on-site management residential accommodation. Opinion also expressed that having this facility on-site was a contributing factor in deterring potential criminal activities on school premises, and to providing a safe and secure environment for school and surrounding area. For these concerns raised, a request was made for this facility to be retained.
- Opinion expressed that any new built school should be designed to benefit children with special needs requirements
- Clarification sought on what will happen to the children during the building of a new school
- Clarification sought on whether the County Council will be proactive in requesting the provision of a new school building
- Clarification sought on whether parents/carers would have the opportunity to comment on the design of any new build and when would they be told about it

- Clarification sought on whether a change of government would have an impact on design plans
- Clarification sought on when would a decision be made on the siting of any possible new build
- Clarification sought about the field adjacent to Annie Holgate Infant School and whether it belonged to the infant school
- Referring to an alleged existing on-street vehicle parking problem for parents/carers around the Annie Holgate schools' locality, clarification sought on whether this situation would be improved if the amalgamation goes ahead, as it was alleged there is already very serious congestion at the beginning and end of the school day
- Clarification sought about whether any new build could take several years to be completed
- Clarification sought on who owns the land on which the Annie Holgate schools were currently located
- Clarification sought on whether the County Council would listen to local residents as to how and where the new school is to built
- Clarification sought on whether an amalgamated school could be initially located in just one of the exiting Annie Holgate schools' premises.

Financial Issues

- If the proposal proceeds, concern raised that as funding for a new school building is not guaranteed, this could result in having a combined school over two sites which was felt would be a massive step backwards
- In referring to the funding of a new school building, clarification sought on whether the amalgamated school would still get all the benefits if it remained in two separate buildings
- Clarification sought on whether it would be more expensive if the new school is located in two buildings
- Clarification sought by governors about what will happen if funding does not become available for a new school building
- Clarification sought on the availability of any funding being available from the County Council for possible changes of school uniform if the proposal proceeds
- Clarification sought on whether the budgets of the Annie Holgate schools would be combined if amalgamation was implemented.

Pupil, Curriculum and Community related issues

- Individual parental concern raised about the age difference from 3-11 years in the new school and the possibility that this could lead to bullying of the younger pupils by the older ones
- Support expressed for an amalgamation, citing that it will be good for the infant children to mix with older pupils who can help teach them how to behave, respect and learn
- Opinion expressed that the proposal would make the transition from Year 2 to Year 3 smoother for children

- Opinions expressed that combining the two schools will hopefully help in the way the schools are allegedly currently run differently, and help to improve communication that is allegedly sometimes lacking as separate schools
- Opinion expressed that, should the proposal be implemented, it will mean there would be consistent policies and practices for all of the children, which was felt had to be beneficial to their learning
- As a neighbouring resident to the Annie Holgate school campus, concern raised about the potential impact the proposal would have on privacy and property values
- Concern expressed there would be increased traffic to the new school
- Comment made that having one school will make it easier for parents/carers when dropping off/picking up their children
- Support expressed for the proposal, citing that children will get to know all the staff thereby making the transition between Key Stages easier for them
- Opinion expressed that the proposal would help improve school events between Key Stages 1 and 2
- Comment made that improved facilities will mean a better learning environment for the children
- Concern raised about the impact and disruption on children's education during the proposed amalgamation transition period and any potential on-site building works, particularly when Year 6 pupils are taking their SATs, citing that arrangements do not appear to have been put in place to manage this
- Clarification sought on whether children in the existing Annie Holgate schools would be guaranteed a place in the proposed new primary school
- Clarification sought on whether the existing early years provision would be retained
- Clarification sought about new housing developments proposed in other parts of Hucknall and where would any potential additional children from these houses go to school
- Clarification sought on what evidence is there that children progress better in a primary setting, and is there evidence to suggest that children benefit more when transferring from a primary school to secondary education, rather than from a junior school
- Clarification sought on whether parents/carers were aware of a potential split-site primary school situation.

10 June 2013**Agenda Item: 13****REPORT OF THE SERVICE DIRECTOR, EDUCATION STANDARDS AND
INCLUSION****SCHOOLS WITH AN INCREASE IN SCHOOL PLACES OF 25% OR MORE:
OUTCOME OF STATUTORY CONSULTATION****Purpose of the Report**

1. This report provides Committee with the outcome of formal consultation on the following proposals that are intended to take effect from 1 September 2014:-
 - expand Beardall Street Community Primary School in Hucknall in newly built premises on a new school site, thereby increasing the school's net capacity by a further 105 permanent pupil places
 - expand Forest Town Community Primary School in Mansfield in newly built premises on its existing site, thereby increasing the school's net capacity by a further 120 permanent pupil places
 - expand Pierrepont Gamston Church of England VA Primary School in West Bridgford in newly built premises on its existing site, thereby increasing the school's net capacity by a further 105 permanent pupil places
 - expand Round Hill Primary School in Beeston in newly built premises on its existing site, thereby increasing the school's net capacity by a further 105 permanent pupil places.
2. It also seeks approval to publish statutory notices as required under the provisions of Section 19 of the Education and Inspections Act 2006 to formally expand each of the above schools' net capacity.
3. This report also informs Committee about advice received from the Department for Education (DfE) concerning this Committee's approval to consult with interested parties on a proposed expansion of Fountaindale School located in the administrative area of Ashfield.

Information and Advice

4. Nottinghamshire, like many other local authorities, has experienced an increase in demand for school places, and it remains a statutory duty of a local authority to ensure

sufficiency of places to secure diversity of provision and to increase the opportunity for parental preference.

5. The Council's Capital Strategy 2013/14 to 2016/17 was approved by the County Council on 28 February 2013. A key element of the Capital Strategy is the provision of accommodation to meet Basic Need (BN) of school places.
6. 'Basic Need' is defined as the shortfall of existing school places against the predicted pupil demand. In order to meet this 'basic need', identified schools will increase their Published Admission Number and Net Capacity to meet increased demand across the County in September 2014.
7. As a consequence of the above BN programme, the schools referred to in paragraph 1 of this report were identified as requiring a significant increase to their physical net capacity of teaching accommodation.
8. On 11 March 2013, this Committee agreed to the recommendation of a joint report submitted by the Service Directors of Children, Families and Cultural Services and Transport, Property and Environment concerning a proposed 25% or more increase in pupil places at each of the above-mentioned schools.
9. The report's recommendation also sought Committee approval to consult with staff, pupils, governors, parents/carers and communities of these schools, and with other interested parties, about the respective proposed school expansions.

Consultation

10. In order for the County Council to progress with the above-mentioned expansion proposals, it is a legal requirement to publish a 'statutory notice' to significantly expand the physical capacity of a school. Under the provisions of current statutory regulations, a 'significant expansion' is deemed to be where a school's net capacity to accommodate pupils is permanently increased by 25% or more.
11. Prior to publishing its proposals, the County Council is also required to consult with local people about the principle of providing the required additional school places that are a statutory responsibility for the Council to meet existing and future parental demand.
12. Consultation leaflets concerning each separate proposal were circulated to all the staff, governors and parents/carers of pupils at the schools concerned to explain the rationale for the proposals and to give them the opportunity to make any comments about what was being proposed.
13. Copies of the leaflets were also sent out to the wider community including residents adjoining the schools' sites where appropriate, other schools in the localities, the Members of Parliament and appropriate County Councillors, Diocesan Authorities, the local district councils, and other interested parties.
14. The consultation periods for each proposal ran from 18 March to 10 May 2013. The attached **Appendices 1-4** summarise the number of responses received and the various comments, issues and concerns that were raised and expressed.

15. Separate meetings were held at Beardall Street Primary, Forest Town Primary and Pierrepont Gamston Primary (17 April) and Round Hill Primary (23 April) to give all respective interested parties the opportunity to discuss the proposals being consulted on.
16. The Governing Bodies of each school were also consulted at meetings held at the schools concerned during the consultation period and were also supportive of the proposal affecting their respective school.
17. Pupil School Councils were consulted in respect of Beardall Street Primary, Forest Town Primary and Pierrepont Gamston Primary. Each council was supportive of the proposal affecting their respective school.
18. The general consensus of the Pupil Council at Round Hill Primary was not to agree with the proposed expansion of their school, preferring instead to remain the same size as it is now. This concern is included in **Appendix 4**.
19. In summary, the main issues arising from respondents opposing the expansion proposals are:-
 - the potential detrimental effects of providing more pupil places when existing educational resources and facilities at each school are allegedly fully utilised already;
 - serious concerns about the potential increase in traffic flow and associated parking implications;
 - the possible disruption to pupils' education and the potential health and safety implications during any building work on the school sites;
 - strong opposition from some residents adjoining school sites who feel that any newly built premises and associated additional on-site vehicular parking facilities, would have a detrimental and potentially devaluing effect on their properties.
20. The main comments in support of the proposals can be summarised as:-
 - additional school places are necessary and urgently required in order to address need and increase the opportunity for parental preference;
 - the County Council has fully engaged with local schools about the need to create more primary places;
 - there is support from the governing bodies of each school concerning the proposals to provide additional school places as referred to in this report;
 - there is a duty for the County Council to secure sufficient school places for all children of statutory school age, whose parents want them to be educated in a state-funded school.
21. Account has been taken of all the comments received concerning each of the proposals referred to in this report.
22. It is recommended that each of the proposals identified in paragraph 1 of this report should be accepted. In endorsing the proposal to expand by 25% or more as identified in this report, it should be noted however that:

- there is broad consensus of support for the proposed expansion of Beardall Street Primary on a new school site, and the proposed expansion of Forest Town Primary on its existing site
 - the consultation feedback regarding the proposed expansion of Round Hill Primary suggests some parental/carers opposition
 - despite the opposition of a relatively small number of parents/carers at Round Hill Primary compared to the number of consultation leaflets distributed, the County Council has a statutory duty to increase available school places in the immediate locality of this school
 - there is also opposition suggested by the consultation feedback by a small number of parents/carers and some residents adjacent to the school's site concerning the Pierrepont Gamston Primary proposed expansion, but again this is a relatively small number in comparison to the number of leaflets distributed.
23. All written responses received either by the reply form provided, via the County Council's website or by electronic mail, are available as a background paper to this report.
24. It is anticipated that any legal requirements that would necessitate the approval of planning permission for the proposed additional school places identified in this report, would be subject to a separate public consultation in due course.

Statutory Notice

25. As the proposed expansions on the schools' existing sites will increase places at each school by 25% or more, it is deemed a significant increase in school size.
26. Following formal consultation by the County Council, each of the above proposals would require the publication of a statutory notice under the provisions of Section 19 of the Education and Inspections Act 2006.
27. The respective notices will be published locally in the press, and will be displayed at each school site, local public library and other appropriate places. They will stand for four weeks during which time comments on and objections to the proposals will be invited in writing.
28. The outcome of the notices will be reported to Committee who will determine the proposals, including taking into account any statutory comments or objections that may be received during the notices' representation period.

Fountaindale School

29. On 15 April 2013, this Committee approved the recommendation of a report submitted by the Corporate Director of Children, Families and Cultural Services that sought permission to consult with the staff, pupils, governors, parents/carers at Fountaindale School and the wider community, about a proposal to provide 15 additional pupil places at the school thereby increasing its current capacity by 25%.
30. However, during recent discussions with the DfE about the proposal to replace Fountaindale's existing school building with newly built premises of a similar size, it came

to light that the school's physical capacity could in fact provide more pupil places than the 60 currently being purchased by the County Council.

31. In respect of this more detailed information, the DfE has advised the County Council that the initiation of a formal statutory process to expand the school is not required. The headteacher of Fountaindale School has been informed of this decision.
32. Members of this Committee are therefore requested to note the DfE's advice accordingly.

Other Options Considered

33. These options have been presented following careful analysis of place planning across Nottinghamshire and no other options can be considered at this time because the County Council retains a statutory responsibility to ensure sufficient school places for first admissions in September 2014.

Reasons for Recommendations

34. The recommendations reflect the location of the projected demand for additional school places to be developed; the need to provide for families of more than one child; the need to maintain the high level of educational standards in each popular school; the ability to offer an increased number of faith based places in an educational environment; and the need to deliver permanent places within a defined and tight timeframe (for September 2014).

Statutory and Policy Implications

35. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Implications for Service Users

36. Children and families will have access to, and an increased choice of, school education in their immediate locality.

Financial Implications

37. The capital funding for these developments has already been secured from the Basic Need Programme. There are no direct financial implications arising from this report. Should a subsequent report seek permission to formally implement the expansion proposals referred to in this report, that report will include a reference to financial implications.

Equalities Implications

38. Due regard has been given to the Public Sector Equality Duty.

39. Children will be able to access school places locally. Any new build schemes will meet requirements for disabled access and special needs.
40. Prior to requesting any formal approval for the implementation of the proposals referred to in this report, consideration will be given to undertaking Equality Impact Assessments in due course. Decision makers must give due regard to the implications for people with protected characteristics when considering this report.

Crime and Disorder Implications

41. Appropriate consideration has been given to the Crime and Disorder Act 1998. It is the view of the County Council that these proposed expansions do not pose a significant risk to increasing criminal activity within the localities of the four schools.

Human Rights Implications

42. Parental preference will continue to be facilitated.

Safeguarding of Children Implications

43. The new build schemes will take account of safeguarding needs and requirements.

Human Resources Implications

44. Appropriate levels of teaching staff will be appointed and funded from the increases to the schools' budgets triggered by the increased number of pupils, and the schools will use appropriate recruitment and selection procedures when making appointments.

Implications for Sustainability and the Environment

45. Increasing the number of primary school places is demonstrated by sustainable demand. Any new build projects will require planning approval and will meet Building Regulations which reflect sustainability and environmental targets. By providing local school places, the need for travelling by car can be reduced.

RECOMMENDATIONS

That:

- 1) Committee notes and considers the outcome of formal consultation with staff, governors, pupils, parents/carers, local communities and other interested parties about the proposals referred to in paragraph 1 of this report.
- 2) to ensure provision is available in 2014/15, Committee agrees to the publication of Statutory Notices, under the provisions of Section 19 of the Education and Inspections Act 2006, for the proposals to significantly increase:-
 - the number of pupil places at Beardall Street Primary School from 210 places to 315 places

- the number of pupil places at Forest Town Primary School from 280 places to 400 places
 - the number of pupil places at Pierrepont Gamston CE Primary School from 210 places to 315 places
 - the number of pupil places at Round Hill Primary School from 420 places to 525 places
- 3) a further report be submitted to this Committee on the outcome of the four week representation period of the County Council's published Section 19 notices.
- 4) Committee notes the advice received from the DfE concerning Fountaindale School as referred to in paragraphs 29-31 of this report.

John Slater
Service Director, Education Standards and Inclusion

For any enquiries about this report please contact:

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 Jayne Littlewood
 Children's Place Planning and Admissions Area Officer - Mansfield
 T: 0115 9772571
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Pierrepont Gamston CE Primary School and Round Hill Primary School:
 Jonathan Smith
 Children's Place Planning and Admissions Area Officer - Rushcliffe and Broxtowe
 T: 0115 9772497
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Constitutional Comments (LM 15/05/13)

46. The Children and Young People's Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (KLA 14/05/13)

47. There are no financial implications arising directly from this report.

Background Papers and Published Documents

- 1) Capital Strategy 2013/14 to 2016/17 - report to County Council on 28 February 2013 (previously published)
- 2) School Capital Programme to meet Basic Need 2014/15 - report to Children and Young People's Committee on 11 March 2013 (previously published)
- 3) The respective consultation leaflets circulated to staff, governors and parents/carers of the schools proposed for expansion, statutory consultees and other interested parties
- 4) Written responses and photographic images received during the formal consultation period

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Divisions and Members Affected

Beeston North:	Councillor Steve Carr
Hucknall:	Councillors Alice Grice, John Wilkinson and John Wilmott
Mansfield East:	Councillors Alan Bell and Colleen Harwood
West Bridgford Central & South:	Councillors Steve Calvert and Liz Plant

C0223

APPENDIX 1

Possible permanent expansion of Pupil Places at Beardall Street Community Primary School and relocation of the school to a new site in Hucknall

Consultation Responses Analysis:

Number of consultation leaflets distributed approximately 500

Expansion of Pupil Places	No. of responses received	No. of responses received	No. of responses received
	Agreed	Disagreed	Didn't Know
Parent/Carer	15	3	3
Governor	1	0	0
Staff	9	0	0
Pupil School Council of Beardall Street Primary	1	0	0
Other	2	3	1
TOTALS	28	6	4
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Relocation of school to a new site	No. of responses received Agreed	No. of responses received Disagreed	No. of responses received Didn't Know
Parent/Carer	15	3	3
Governor	1	0	0
Staff	9	0	0
Pupil School Council of Beardall Street Primary	1	0	0
Other	3	2	1
TOTALS	29	5	4
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Comments/Issues/Points raised within Written/Electronic/On-line responses:

The decision making process

- Opinion expressed that the proposed relocation school site is far from convenient for pupils and parents located within Beardall Street Primary's existing catchment area
- Opinion expressed that a more central location for a new school building would be better for everyone
- Opinions expressed that Hucknall's demographic was appropriate enough to suggest a further school of Beardall Street Primary's pupil capacity should be provided
- By providing an additional primary school rather than expanding Beardall Street Primary, opinion expressed this would reduce the number of vehicles using the same routes during school runs
- In supporting the proposals, opinions expressed they will help the current growth of Hucknall's population where there is pressure on gaining school places in the locality
- Feelings expressed it is important that Beardall Street Primary should be brought up-to-date, and that its pupils deserve to be taught using the best facilities and equipment available
- Support expressed for a proposed expansion of the school, citing that there is a demand for it
- Feelings expressed that Beardall Street Primary should remain open in its existing premises, citing that the proposed new school site is too far away
- Although recognising the fact that the school has outgrown its current premises and there is an increased demand for pupil places, opinion expressed of not knowing enough about the proposals to make an informed view
- Opinion expressed that Beardall Street Primary is a very popular school and as such, concern raised that the school's existing nursery provision is not also proposed to be expanded, citing that there is allegedly already a waiting list for places
- Suggestion made that 39 full time equivalent nursery places should also be provided at the expanded school, citing this would be beneficial to children and families and would allegedly be in line with other schools of a similar size
- In supporting the proposals, opinion expressed that the existing school building would not be able to accommodate an increase of pupils on roll
- Opinion expressed that providing 105 more pupil places will not be adequate, citing that Hucknall schools are overcrowded due to new housing development in the locality
- Opinion expressed that Hucknall also needs a larger or new comprehensive school

- In supporting the proposals, opinion expressed that the statutory process should have commenced sooner, citing that the proposed implementation date of September 2014 is probably not achievable
- Comment made that if parents/carers are being encouraged not to drive their children to school, why relocate Beardall Street Primary to another location where a tramline and busy roads have to be crossed to access the school site, citing that those that can drive will do so

Staffing matters

- Relating to the proposed new school site, opinion expressed there will be more roads to cross. Clarification then sought on whether there would be school staff positioned on each road, in the event parents were unavailable to escort their children to the new site.
- Opinion expressed that the support from Beardall Street Primary to its children/parents is brilliant, and it was hoped that these standards are not hindered by a rise in pupil numbers
- Opinion expressed that the expansion proposal will provide more teaching jobs
- Clarification sought by Beardall Street Primary governors on whether the school's budget would be increased at the appropriate time to allow for a necessary increase in staffing

Building and site related issues

- Concern expressed for the future of the existing Beardall Street school site if no longer required for educational purposes
- Opinions expressed that Beardall Street Primary is in an old building, requiring alleged substantial funds to maintain it. It was also felt it lacked facilities such as a playing field.
- Concern raised about the possible need for several entrances and exits to/from the proposed new school site from differing parts of Hucknall, and the safety implications of this
- Concern raised that the new school building should not be located too close to neighbouring houses, so as to alleviate potential on-looking into classrooms
- Feeling expressed that although the existing school is 'small and cosy', there is only so much that can be done to keep repairing it
- In supporting the proposals, comments made that it will be beneficial to have a playing field, an increased size of playground and school hall, improved toilet areas and heating system
- Concern expressed that a relocated school would allegedly add a total of 50 minutes to school travelling time at the beginning and end of the day
- Comment made of there being no plans available to view at the consultation drop-in session concerning the proposed new school's actual location
- Opinion expressed that the new school building should be designed to benefit children with special needs requirements

Pupil, Curriculum and Community related issues

- Comment made that there are already two primary schools within 0.5 mile of the proposed relocation school site, citing this will leave children within the central area of Hucknall having to make much longer journeys
- Clarification sought on whether pupils currently living outside Beardall Street Primary's existing catchment area, will get less priority than those located nearer to the new school site
- In disagreeing with the proposal, opinion expressed that smaller class sizes and schools mean that every child has the same access to educational needs, regardless of their individual ability
- Opinion expressed that there should be an emphasis on quality not quantity
- Comment made that if an additional primary school had been proposed, this would ensure class sizes of optimum size for better teaching and ultimately learning
- Support expressed that the proposals would enhance the school and create much need pupil places
- Feelings expressed that it was hoped an expanded school does not have a detrimental effect on the existing school's ethos and 'community' feel
- Suggestion made of providing a school bus for the proposed new site to serve children living at the extremities of housing estates in Hucknall, in particular for parents/carers who don't drive
- Support expressed for the proposals, citing that it will be beneficial to have more classes of children of the same age
- Opinion expressed that keeping high standards in an expanded Beardall Street Primary school will keep its good name
- Comment made that the proposals will provide opportunities for more pupils being placed in the school, and help towards minimising the number of pupils being refused places
- In supporting the proposals, it was felt that providing much needed improved school facilities could only be seen as a positive step forward for all concerned at the school
- Opinion expressed that the proposals may have the affect of creating more than one class per year group
- Feeling of uncertainty expressed about not knowing whether to support the proposed expansion or not, citing that more children in a class could have a detrimental effect on the amount of attention received by existing pupils
- Opinion expressed and concern raised that a Year 6 child would not be able to walk to school by themselves, given the extra journey time a relocated school would allegedly entail
- Concern raised and opinion expressed about access to the proposed new school site, citing there will be main roads to negotiate than at present and there are allegedly, an inadequate number of safety crossings along the potential walking route

- Opinion expressed that a proposed new school site is allegedly already having a detrimental effect on Beardall Street Primary, suggesting that several families are deciding not to apply for places at the school
- In advocating a strong belief that children should walk to school, concern and opinion expressed that relocating the school will lead to increased vehicular traffic flow as more parents transport their children to the new school site
- Concern expressed for the safety and wellbeing of children negotiating a potential walking route to the proposed new school site, especially crossing the road in close proximity to Hucknall's tram station
- In disagreeing with the proposals, clarification sought on whether there will be safe walking and cycling routes to the proposed new school site, ready and open by September 2014. It was also felt that if these were not provided in time for the opening of the new school building, there could be a child fatality.
- Concern raised and opinion expressed that children having started at the school and then being relocated to another site and building after Year 1, was an unnecessary disruption to their education
- Beardall Street Primary governors expressed concern that insufficient account had been taken in the proposals of a number of locations where difficulties were apparently experienced for children crossing the road, especially in groups

APPENDIX 2

Possible permanent expansion of Pupil Places at Forest Town Community Primary School, Mansfield

Consultation Responses Analysis:

Number of consultation leaflets distributed approximately 550

	No. of responses received Agreed	No. of responses received Disagreed	No. of responses received Didn't Know
Parent/Carer	3	3	1
Governor	0	0	0
Staff	0	0	0
Pupil School Council of Forest Town Primary	1	0	0
Other	0	1	0
Unspecified	1	0	0
TOTALS	5	4	1
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Comments/Issues/Points raised within Written/Electronic/On-line responses:

The decision making process

- Support expressed for the proposal, citing that it would be a fantastic opportunity to accept more pupils into the school
- In disagreeing with the proposed expansion, opinion expressed that the school would lose its character and 'homely/village' feel
- Comments made that if the County Council insist on providing additional pupils places, why can't they just build another primary school elsewhere and leave the other feeder schools alone
- Opinion expressed that the proposed number of pupil places required should be shared equally amongst other schools

Staffing matters

- Opinion expressed that if any new teachers are employed to help facilitate the proposed expansion, they will need to embrace the highly successful systems that the school has allegedly recently adopted
- Opinion expressed and clarification sought that as class sizes at Forest Town Primary are already at their limit, would extra teachers and teaching assistants be employed
- In disagreeing with the proposal, feeling expressed that it could have a detrimental effect on existing pupils' learning, citing that teachers may possibly be unable to give pupils the time and attention they may need whilst in class

Building and site related issues

- Opinion expressed that the proposed new premises should be 'state of the art' in Technology and built for the future
- To accommodate the proposed expansion, comment made that there should be an aim to improve the school's general facilities such as its canteen, hall and IT systems
- Clarification sought on how a further 120 pupils could be accommodated when differing times already exist for the dining room, hall and playground, to cater for children currently at the school
- Citing that Forest Town's school hall allegedly can not accommodate the whole school, clarification sought on whether a new one would be provided
- Opinion expressed that if the school's playing field is used for the proposed expansion, then the school should be encouraged to use it more often
- Feeling expressed that the proposal will make the school too big
- Citing that allegedly there is currently insufficient parking and poor traffic control in the vicinity of Forest Town Primary, opinion expressed that this situation will only get worse if the proposal goes ahead

Pupil, Curriculum and Community related issues

- Opinion expressed that Forest Town Primary is a lovely school and it would be excellent to see more pupils being able to attend it and experience what it has to offer
- In supporting the proposal, comment made of now understanding how the proposed expansion development will progress, and what impact it will have on the school
- In disagreeing with the proposal, opinion expressed that some children with disabilities allegedly already struggle with the number of pupils in primary schools, and several allegedly are unable to attend secondary schools due to the large size of them
- Feeling expressed that as the Forest Town community has increased, then the school needs to expand with it
- Support expressed for the proposal providing it is phased in and parents/carers are consulted during the process, and there is no detrimental effect on existing pupils and class sizes

APPENDIX 3

Possible permanent expansion of Pupil Places at Pierrepont Gamston CE VA Primary School, West Bridgford

Consultation Responses Analysis:

Number of consultation leaflets distributed approximately 400

	No. of responses received Agreed	No. of responses received Disagreed	No. of responses received Didn't Know
Parent/Carer	9	7	3
Governor	1	0	1
Staff	0	0	0
Pupil School Council of Pierrepont Gamston Primary	1	0	0
Other	3	7	0
Unspecified	0	2	0
TOTALS	14	16	4
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Comments/Issues/Points raised within Written/Electronic/On-line responses:

The decision making process

- In disagreeing with the proposed expansion, serious concerns and opinions expressed that a proposed expansion of Pierrepont Gamston school is not suitable citing that:-
 - it would result in a serious reduction to any outdoor activities
 - the school site is not big enough to safely accommodate the effects an expansion would have on playtime sessions or sports
 - the surrounding roads are not adequate enough to cope with any potential construction and increased staff and parental vehicle traffic
 - vehicle parking is already difficult and the roads treacherous in winter; feelings expressed this being likened to an accident waiting to happen
- Opinion expressed there was not enough information to provide an informed response
- Opinion expressed that the proposal was a huge increase on a small school
- Opinion expressed there are other options to consider for increasing pupil places, citing a proposed school development elsewhere in the Rushcliffe area could be increased in size
- Clarification sought on whether the potential of developing other sites or new builds have been explored
- In disagreeing with the proposal, clarification sought on how robust were the predicted numbers of future pupils, and what happens if these decline
- Although expressing support for the proposal, concern raised and clarification sought on whether there were plans to change traffic control in the vicinity of Pierrepont Gamston Primary
- In supporting the proposal, opinions expressed that all schools in the area allegedly had oversubscribed school capacity issues which was felt needed addressing, citing that new families allegedly continue to move into the surrounding localities
- Concern raised that another local school allegedly also needed its accommodation improving and opinion expressed that a County Council strategy was needed to meet its needs too

Staffing matters

- Concern raised that the expansion might lead to a lowering of educational standards, citing there would be less adequately provided experienced staff for all pupils

- Clarification sought that extra teachers would be employed to maintain smaller class sizes

Building and site related issues

- Concerns raised about car parking and traffic issues that were felt already existed in the school's vicinity. In particular, it was alleged many parents 'double-park' on both sides of the roads making passing by vehicle almost impossible. Opinion then expressed that a proposed school expansion would only exacerbate the situation.
- It was felt that parking restrictions need strongly implementing ie 'double-yellow' lines, if the proposal goes ahead
- In strongly disagreeing with the proposed expansion, concerns raised by residents adjacent to the school's site about the impact the proposed new expanded premises and on-site school parking will have on them and their properties, citing that allegedly:-
 - vehicles will be parked on school land that will be above the height of residents' fences
 - noise and pollution levels from the vehicles will escalate substantially ie banging of doors and starting/revving of engines, particularly if car park used out of school hours
 - there would be an increase in pedestrian traffic
 - vehicle headlights will shine directly into rear of houses' living areas and main bedrooms
 - there would be an intrusion on residents' properties adjacent to the school site, affecting privacy, natural light, and a potential lowering of house values
 - any additional external artificial lighting around the school premises would be intrusive on neighbouring residential properties
 - there would be an unsightliness concerning the close proximity of the school's refuse area
- Clarification sought that if the school's new car park is constructed on the existing embankment, what safety measures are being proposed
- Opinion expressed that it was very unlikely that the existing provisions of on-site drainage at the school will be adequate
- Opinions expressed about possible apparent solutions to the alleged car parking issues, citing that:-
 - the flat ground to the right of the school could be used in lieu of the embankment, therefore no loss of residents' privacy
 - there is sufficient room to develop to the front and rear of the school
 - on-site portable buildings could perhaps be relocated to free up land for the proposed school expansion
- Clarification sought on whether the above-mentioned potential solutions had been considered and if so, why were they rejected

- Although expressing support for the proposal, concern raised about parking in the school's vicinity, particularly on corners and junctions on the local roads
- Concerns raised about existing school facilities not being adequate enough to cater for the proposed increase in pupil places, citing that areas such as the hall/dining and playground would also need expanding
- Support expressed for the proposal providing the expansion is proportionate to the size of the school's existing site and surrounding amenities for vehicle parking and potential additional traffic flow

Financial issues

- Clarification sought on where the funding for the proposed expansion was being sourced

Pupil, Curriculum and Community related issues

- In disagreeing with the proposed expansion, it was felt Pierrepont Gamston Primary would lose its 'charm' of being a school of a certain size catering for pupils in close proximity to it
- Opinion expressed that the 'kids club' is constantly full and an assumption made there is no further capacity to take in extra children. It was therefore suggested this facility would need to be enlarged.
- Opinion expressed that providing additional classrooms would have a detrimental effect on the school's existing facilities, citing this would create a claustrophobic learning environment which it was felt wouldn't help pupils or staff
- Feeling expressed that having more pupil places available at Pierrepont Gamston Primary to enable more children to attend their local school, is an excellent idea
- Comment made about three separate incidents of damage to a local resident's car, allegedly due to the existing lack of appropriate parking when school children are 'dropped off/picked up' in the vicinity of Pierrepont Gamston school
- In supporting the proposal, opinion expressed that Pierrepont Gamston Primary is a lovely school and central to the Gamston community, citing that all local families should be involved with it if they wish to
- Clarification sought on whether the proposed expansion would lead to mixed year groups; a feelings expressed of having reservations about this potential class arrangement
- Opinion expressed that the proposed expansion will affect the current equilibrium of the school
- Feeling expressed of not being convinced that the small family/Christian ethos approach will be achieved, due to the extent of increase in pupil places
- In supporting the proposed expansion, opinions expressed that the additional pupil places are needed for the community to meet future demand

- Comment made of having moved to the West Bridgford locality because of the good schools, citing that other people will do the same
- Feeling expressed as to what extent independent 'Free Schools' in the Rushcliffe area might ease pressure on pupil numbers in County Council maintained schools
- In supporting the proposal, opinion expressed it will increase the school's strength and diversity and it was felt the school had been previously oversubscribed
- Although expressing support for the proposed expansion, concern raised that the additional places should only be offered to in-catchment children, thereby serving the needs of the local community
- Support expressed for the proposal, citing that the additional pupil places would bring opportunity for the school to enrich its offering to its children through a broader staff team sharing ideas
- Opinion expressed that the proposal would help in providing a wider range of extra curricular activities
- In expressing support for the proposed expansion, concern raised there are not enough reception places for pupils who don't have siblings at the school already
- In disagreeing with the proposal, concerns raised about the potential disruption to children's education and the impact on local residents during any proposed build work on the school's site
- Concerns expressed that the proposal could lead to the school operating mixed age classes

APPENDIX 4

Possible permanent expansion of Pupil Places at Round Hill Community Primary School, Beeston

Consultation Responses Analysis:

Number of consultation leaflets distributed approximately 600

	No. of responses received Agreed	No. of responses received Disagreed	No. of responses received Didn't Know
Parent/Carer	9	26	16
Full Governing Body of Round Hill Primary	1	0	0
Staff (including other local schools)	0	6	3
Pupil School Council of Round Hill Primary	0	1	0
Other	0	2	1
Unspecified	0	3	1
TOTALS	10	38	21
Where reply forms indicated more than one type of respondent, only one has been included in the table above using a priority order of 'parent/carers', 'governor', 'staff' and then 'pupil/other'.			

Comments/Issues/Points raised within Written/Electronic/On-line responses:

The decision making process

- Opinions expressed and clarification sought that as other local primary schools allegedly had many spare pupil places available, why expand Round Hill Primary
- Feeling expressed that the County Council should seek to redefine school catchment areas in order to utilise alleged spare places in other schools, rather than simply build more places in a popular location
- Opinion expressed that Round Hill Primary is a popular school on a large site so expansion would seem sensible
- Opinions expressed there was not enough information to provide an informed response. It was felt there should be a fresh consultation carried out with much more information.
- In strongly disagreeing with the proposal, feelings and concerns expressed that it was a large increase for an already large school, and that it wasn't appropriate for a primary school to be too big, citing that time will tell if this affects both current and future pupils' development
- Clarification sought on why Round Hill Primary had been chosen to be expanded rather than other alternative local schools, and on whether all these schools were full
- Opinion expressed that another local school could have been considered for expansion rather than Round Hill Primary, citing there would be no need to provide expensive additional buildings or on-site car parking spaces, therefore saving the local tax payers money
- Clarification sought on whether expanding primary schools created spatial problems for secondary schools
- Clarification sought on whether plans for the expanded premises will be able to be viewed as part of the consultation
- Clarification sought on whether an alleged reduction in Round Hill Primary's PAN (Published Admission Number) had been analysed to see how this had affected pupils' academic results
- Opinions expressed that smaller schools are better, and a suggestion made that perhaps a new primary school should be provided in the Beeston locality, rather than expand Round Hill Primary
- In disagreeing with the proposal, opinion expressed that more effort should be made to improve other schools and make them more attractive, rather than enlarging popular ones
- Feelings expressed of not being consulted properly, citing that information given at the consultation 'drop-in' session held at the school, allegedly suggested that decisions about the expansion and mixed class groups had already been made
- Opinion expressed that the timing of the process for consulting, planning and building work for the proposed expansion, does not

appear to be sufficient to achieve an implementation date of September 2014

- Clarification sought on whether the County Council had considered approaching the Nottingham Catholic Diocese about establishing a new Catholic primary school in Beeston, citing that as the alleged nearest one was located 5 miles away in a neighbouring education authority, local school places were allegedly taken up by children whose parents/carers would find it impractical to send them to this alternative school
- In expressing support for the proposed expansion of their school, Round Hill Primary's governing body also expressed the wish to receive appropriate information about what facilities are going to be built as soon as this was available, and in any event, to receive this information prior to any formal proposal being published
- Opinion expressed that a completely purpose built rebuild of Round Hill Primary on the school's same footprint with overall smaller class sizes, was felt to be a good way to make the school bigger and better
- Opinions expressed that given the information provided to-date about the proposed expansion, the County Council hadn't done enough work to understand the impact such a large expansion will have on the school
- Clarification sought on whether there will be sufficient pupils to fill the additional places proposed at Round Hill Primary without affecting other local schools. Opinion then expressed that it would be counter-productive to spend money on expanding one school if it had a negative effect on other good schools in the area.

Staffing matters

- Clarification sought on what financial resources would be available for staff increases, so that current provision is not diluted
- Opinion and concern expressed that the focus of the school's senior management would be diverted from improving the school, as they focus on the proposed expansion
- Opinion expressed that more children will mean more staff who can provide increased expertise and experience, thereby offering pupils the best opportunity to learn
- Clarification sought on how Round Hill Primary's teachers felt about split classes and the proposed expansion in general

Building and site related issues

- Opinions expressed that the school's existing hall is not adequate in size to accommodate a whole-school assembly
- Comments made that the school's dining hall is currently too small and children have to eat in classrooms
- Concerns raised that the proposal would put a strain on Round Hill Primary's alleged already overstretched essential school facilities

- Comment made that indoor physical education facilities are currently insufficient at Round Hill Primary, citing that junior-aged pupils are allegedly having PE lessons outdoor but are weather dependent
- Clarification sought on how the increase in numbers would be accommodated, and would this lead to large increases in junior-aged class sizes, citing that these classes are allegedly already large
- Clarification sought on how many new buildings would be involved, where would they be located on the school's site and was the proposed expansion relating to a response to any requirement for special needs
- Opinions expressed that the school currently has a reasonable amount of outdoor space/playing field that is fully utilised, but concerns felt if a significant portion of this was lost to accommodate 25% more pupils
- Suggestion made for the provision of a new school staff room, as it was felt the existing one was not adequate in size
- Opinions expressed about school access routes: it was felt that the width of pedestrian gates, pathway to main school playground, drop-off points and temporary parking needed to be taken into account if the proposal goes ahead
- Although support expressed for the proposal, concerns raised that this was based on :-
 - minimising the potential impact on pupils from any build work
 - providing appropriate teaching and general facilities for the increase in pupil numbers
 - minimising the potential impact on existing outdoor space and resource areas
 - minimising the use of temporary accommodation
- In disagreeing with the proposal, opinions expressed there is already an alleged lack of parking spaces to accommodate any extra staff, and a lack of on-street parking for potential additional parent/carers vehicular traffic, citing this would create extra chaos in the locality which is allegedly already congested
- Opinion expressed that parents/ carers and pupils oppose building on school playgrounds, grassed areas and fields
- Suggestions raised for the County Council to possibly consider utilising other alternative local accommodation instead of expanding Round Hill Primary
- In disagreeing with the proposed expansion, comments made that pupils have already suffered by the impact of previous building work on Round Hill school's site and in its locality, without the need for more disruption. Clarification sought on how these concerns are being addressed.
- Opinion expressed there is a risk the school's music, cookery and computer rooms will be lost to make classroom space, and clarification sought on whether these and other existing school facilities will be increased
- In disagreeing with the proposal, opinions expressed there would be a loss of outside hard and grassed areas, and the school's wild 'Green

space' that had allegedly already been reduced by the construction of the Pearson Centre

- As a possible solution to providing additional classes instead of physically expanding Round Hill Primary, suggestion made of using the on-site Pearson Centre and other alternative existing internal school areas
- Concern expressed that if the proposal proceeds, the existing playgrounds for the younger and older pupils should remain separate

Financial issues

- Support expressed for the proposal providing there is necessary funding for the expanded premises and resources
- In disagreeing with the proposed expansion, opinion expressed that it was cheaper to expand an alleged already overcrowded school rather than provide a new one elsewhere in the locality

Pupil, Curriculum and Community related issues

- Reference made to a previous reduction in the school's pupil admission number and a feeling expressed that a proposed increase seemed a backward step
- Opinions expressed that a pupil admission number of 75 would mean mixed year group and split classes, with allegedly, all the complications this brings
- Feeling and opinion expressed that the size of the school expansion would have a negative effect on the safe, caring and friendly character of Round Hill Primary
- Clarification sought on how class numbers would be affected and how the new places would be spread across the school's age ranges
- Opinions expressed that the independently run 'Roundabout Club' located on Round Hill's school site, would need to increase its capacity as it was allegedly already oversubscribed with a waiting list and wouldn't be able to meet the potential demands of more children attending
- Opinions expressed the proposal is well founded, citing that Round Hill Primary is a popular school and pupil places need to be provided locally
- Disagreement with the proposal expressed citing that it would allegedly lead to mixed classes being taught, and feelings expressed that this would be detrimental to the pupils' education
- Concerns expressed that mixed age groups would mean a loss of specialist resources, and resulting in a lack of focus from teachers on very specific needs of children of a certain age
- Opinion expressed that if the proposal went ahead, there was a risk of Key Stage 1 and Key Stage 2 children becoming separated, which it was felt to be contrary to Round Hill Primary school's ethos where allegedly all year groups mix and know each other

- Opinions expressed that even at its current size, the small, friendly and community feel of Round Hill Primary is becoming less personal, citing that to expand the school will see this intimacy disappear
- Observation expressed of noticing how pupils transferring from smaller sized primary schools into secondary schools have better behaviour patterns and settle into secondary education easier
- Opinion expressed that any additional school places should only be available for pupils residing in Round Hill Primary's catchment area
- Clarification sought on where is the evidence to show that Round Hill Primary's educational performance can be maintained by combining Year groups
- Opinion expressed that an up-to-date Round Hill Primary school travel plan should be prepared if the proposed expansion goes ahead
- Clarification sought on whether there is any experience of how mixed Year groups would work; how do teachers differentiate between pupils' abilities; and how would the school ensure that pupils in mixed Year groups are not educationally disadvantaged

10 June 2013**Agenda Item: 14****REPORT OF THE SERVICE DIRECTOR, EDUCATION STANDARDS AND
INCLUSION****EXCEPTIONAL PAYMENTS FOR SCHOOL CLOTHING AND FOOTWEAR
2013/14****Purpose of the Report**

1. This report seeks approval to continue to adopt an agreed scale of payments for school clothing and footwear allowances paid under the category of exceptional circumstances, subject to discretion.

Information and Advice

2. School clothing allowances are discretionary and any allowance scheme must be funded by the County Council. Discretionary school clothing allowance has not been available since 2010/2011 for families living in Nottinghamshire. However the County Council retains discretion to consider requests from families for support with clothing and footwear under exceptional circumstances.
3. In order not to fetter its discretion, the County Council must consider, under Section 510 of the Education Act 1996 and Section 2 of the Local Government Act 2002, requests for assistance from families in exceptional circumstances. This applies to all school age children and to families living outside the county if their children attend county schools.
4. Exceptional circumstances are defined as 'families who have experienced and can demonstrate severe hardship which has resulted in the family being unable to afford the cost of school uniform and where this affects the ability of the children attending school'. Included in this category would be families who have lost clothes in a fire, a flood, theft, have been made homeless or are fleeing domestic violence.
5. In order to ensure that there is consistency and fairness in the amounts paid out under the category of exceptional circumstances, it is proposed to continue to adopt, as a guide only, a scale of payments up to a maximum allowance of £50 per qualifying pupil:
 - 25% of the full allowance to infant school children
 - 50% of the full allowance to junior school and Year 11 children
 - 75% of the full allowance to other secondary school children.
6. This is a guide only, as the County Council must consider the circumstances of individual cases in order not to fetter its discretion.

Other Options Considered

7. No other options have been considered.

Reason/s for Recommendation/s

8. In line with the County Council's financial regulations, school clothing and footwear allowances are reviewed annually and as explained in this report it is proposed to continue to provide a fair and consistent approach for determining the amount of allowances paid under the exceptional circumstances category.

Statutory and Policy Implications

9. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equality Implications

10. Due regard has been given to the Public Sector Equality Duty.
11. The provision of clothing and footwear allowances remains an important element of the County Council's overall programme to overcome social and educational disadvantage and the County Council will continue to consider requests for provision of clothing assistance support for pupils from financially disadvantaged backgrounds in exceptional cases.

RECOMMENDATION/S

12. That approval is given to continue to apply, as a guide only, a scale of payments for allowances granted under the exceptional circumstances category up to a maximum of £50 per qualifying pupil: 25% of the full allowance for infant school children, 50% of the full allowance for junior school and Year 11 children and 75% of the full allowance for other secondary school children. Individual circumstances will be taken into consideration when determining the amount.

John Slater
Service Director, Education Standards & Inclusion

For any enquiries about this report please contact:

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Constitutional Comments (NAB 15/04/13)

13. Children and Young People's Committee has authority to approve the recommendation set out in this report.

Financial Comments (KLA 18/04/13)

14. This is a continuation of existing arrangements, funded from permanent budget. Therefore there are no financial implications arising directly from the report.

Background Papers and Published Documents

www.nottinghamshire.gov.uk/atoz/s/school-clothing-grants/

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0214

10 June 2013**Agenda Item: 15**

REPORT OF THE SERVICE DIRECTOR, CHILDREN'S SOCIAL CARE

CHILD SEXUAL EXPLOITATION ACTION PLAN

Purpose of the Report

1. The purpose of this report is to update the Committee on progress made on the Child Sexual Exploitation Action Plan since the previous report to the Committee on 5 November 2012.

Information and Advice

2. Child Sexual Exploitation (CSE) remains a high profile area of safeguarding which is likely to be a focus of any inspection and media interest.
3. Since the last report to the Committee there have been a number of areas of development which are detailed within this report.
4. The CSE Cross Authority Group (CSECAG) action plan (attached as **Appendix 1**) arising from the strategy (attached as **Appendix 2**) has been updated and improved to allow additions from other reports and their recommendations. This clearly defines the timescales involved and identifies the areas linked to the Department for Education Action Plan.
5. The working group considering professional awareness raising has developed a training strategy for 2013/14. There will be a number of cross-authority multi-agency events during the year which will build on previous training events, including those linked to missing children.
6. The working group for awareness raising amongst young people has also made great strides and a project will be working directly with a cohort of young people across a number of identified schools and other provisions such as residential children's homes.
7. The practitioners/operational group is developing a discussion and practice sharing forum for practitioners.
8. The data monitoring and scoping group has created a data collection process (based on current research) that should capture data from agencies relating to CSE. This is due to be implemented imminently and is also cross-authority.

9. A report is in its final stages regarding recommendations around options for working with CSE in a more effective way; this includes consideration of a co-located multi-agency team. This report is likely to be presented to a forthcoming Nottinghamshire Safeguarding Children Board (NSCB) meeting. Following this, it will be presented to the Children and Young People's Committee.
10. The CSE cross-authority group continues to meet quarterly to drive forward the action plan; the group is well attended and is connected to the NSCB as well as key service areas within the Children, Families and Cultural Services Department.

Other Options Considered

11. As this report is for noting, it is not necessary to consider other options.

Reason/s for Recommendation/s

12. Work will continue to develop the response to child sexual exploitation within Nottinghamshire and it may be helpful to continue to provide a progress report after a further six month period.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Equalities Implications

14. Due regard has been given to the Public Sector Equality Duty.

RECOMMENDATION/S

That:

- 1) the progress made on the Child Sexual Exploitation Action Plan be noted
- 2) a further update report be provided for the Children & Young People's Committee in six months.

Steve Edwards
Service Director, Children's Social Care

For any enquiries about this report please contact:

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Constitutional Comments

15. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KLA 14/05/13)

16. There are no financial implications as a direct result of this report.

Background Papers and Published Documents

Child Sexual Exploitation - report to Children & Young People's Committee on 5 November 2012

<http://www.nottinghamshire.gov.uk/dms/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/32/Committee/10/SelectedTab/Documents/Default.aspx>

DfE Tackling CSE - Action Plan

<http://www.education.gov.uk/publications/standard/publicationDetail/Page1/DFE-00246-2011>

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

C0220

Child Sexual Exploitation Multi-Agency Action Plan 2012-14

**Working Together to Safeguard Children from Sexual Exploitation
in Nottingham City & Nottinghamshire**



Nottinghamshire
SAFEGUARDING
CHILDREN Board



NOTTINGHAM CITY
Safeguarding
Children BOARD

Overarching Strategy and Governance

Responsibility

There will be an effective local strategy to ensure there is a co-ordinated multi-agency response to Child Sexual Exploitation (CSE) based on a robust, thorough risk assessment of the extent and nature of CSE locally. The work on CSE will be monitored by the LSCBs.

Action	Lead	Due Date	Progress	RAG			
				J	O	J	A
a) Complete a Strategy Document	CSECAG	June 2012	Completed	G	G	G	G
b) Complete and agree Action Plan	CSECAG	June 2012	Completed	G	G	G	G
c) Complete Terms of Reference for the cross-authority group	CSECAG	July 2012	Completed	G	G	G	G

1. Prevention & Response

Promote awareness to improve early identification of child sexual exploitation

There is a critical need for far more awareness amongst all professionals in universal and specialist services of their role in identifying and addressing child sexual exploitation. Children and young people and their parents and carers need to have the right information to help them access support quickly and safely

Action	Lead	Due Date	Progress	RAG			
				J	O	J	A
1.1 Establish effective communication channels between LSCB and partner agencies to share information and training	Martin Hillier	30/06/13	Completed – the communication channels between LSCB and partner agencies will be facilitated through CSECAG. Relevant information/protocol/policy will be brought to the group and will be disseminated through CSECAG to leads in each agency. It will then be the responsibility of those leads to make sure the information is circulated correctly through each organisation. This process will be recorded by minute taking within CSECAG.	R	R	A	G
1.2 Establish a training working group to:							
a) Develop a training programme which is suitable for use across the agencies	Joanna Williams (WGAP)	30/06/13	Following the feedback from City OMG and County Executive the training programme has been revised and a new report submitted to CSECAG on 16/04/2013. This report has been accepted by the group and will be submitted for approval at OMG on the 02/05/13 and Exec on 12/06/2013. The new strategy involves a full day and half day session of awareness training to professionals dependent on their involvement and contact with those subject to CSE. The due date has been put back to accommodate the above.	A	A	A	A
b) Identify which agencies and groups of workers need to have training & who will deliver it	Joanna Williams (WGAP)	30/06/13	Following the feedback from City OMG and County Executive the training programme has been revised and a new report submitted to CSECAG on 16/04/2013. This report has been accepted by the group and will be submitted for approval at OMG on the 02/05/13 and Exec on 12/06/2013. The new strategy involves a full day and half day session of awareness training to professionals dependent on their involvement and contact with those subject to CSE. The due date has been put back to accommodate the above.	A	A	A	A
c) Specifically identify how to engage	Joanna	30/06/13	Following the feedback from City OMG and County Executive the training	A	A	A	A

with school staff & governors	Williams (WGAP)		programme has been revised and a new report submitted to CSECAG on 16/04/2013. This report has been accepted by the group and will be submitted for approval at OMG on the 02/05/13 and Exec on 12/06/2013. The new strategy involves a full day and half day session of awareness training to professionals dependent on their involvement and contact with those subject to CSE. The due date has been put back to accommodate the above.				
d) Identify mechanisms for rolling out training	Joanna Williams (WGAP)	30/06/13	Following the feedback from City OMG and County Executive the training programme has been revised and a new report submitted to CSECAG on 16/04/2013. This report has been accepted by the group and will be submitted for approval at OMG on the 02/05/13 and Exec on 12/06/2013. The new strategy involves a full day and half day session of awareness training to professionals dependent on their involvement and contact with those subject to CSE. The due date has been put back to accommodate the above.	A	A	A	A
1.3 Identify how to engage with young people	Sharon Sipple (WGAC)	31/08/13	The funding for the productions costs of the performance (Pint Size Theatre Company) have been located and met by a number of supporting organisations. The working group have commissioned the development of the production which will start immediately. The finance procedure have been confirmed and managed by the group. Further updates on this progress will be given in July 2013 and it has been agreed that the performances should start at the commencement of the new school year in September 2013. Due date amended accordingly.	R	A	A	A
1.4 Identify how to minimise the risks facing looked after children living in residential homes	Sam Flint (WGLAC)	30/09/13	Working group under the lead of Sam Flint to be established to commence this area of work. Sam Flint to confirm membership of the working group and terms of reference by the next meeting (16/07/13). Working towards implementation date of the end of September 2013.	R	R	R	A
1.5 Identify the proliferation of CSE within girls in gangs			New inclusion following OCC report/ACPO action plan.	R	R	R	R

2. Safeguarding and Protection

Establish a clear process by which professionals respond appropriately to concerns about CSE

It is important to understand the scale and nature of the problem and there should be systems in place to monitor the prevalence and response to it. It is vital that once suspicion or actual concerns of CSE have been identified that there are clear and robust systems in place to respond to the highlighted concerns or allegations.

Action	Lead	Due Date	Progress	RAG			
				J	O	J	A
2.1 Map the levels of CSE and related data within the Police, City & County to include:							
a) Referral data related to Police & Local Authorities	Caroline Riley	01/04/13	The data collection and scoping mechanism has been agreed and has already been implemented for use in CSE strategy meetings as of 01/04/2013. The production of the data in a suitable format will be completed by Management Information from Nottinghamshire Police. The only outstanding matter is which agency will act as a central collection point for this data.	A	A	A	G
b) Outputs	Caroline Riley	16/07/13	To be identified following above conclusion.	R	R	R	A
c) Cross reference to missing children & other related data.	Caroline Riley	01/04/13	As per (a) above	A	A	A	G
2.2 This data will be monitored for prevalence and response via CSECAG and the LSCBs.	CSECAG		This area of work will commence at the conclusion of 2.1 a above and the full implementation of the scoping document. The data will be provided to the meeting on each occasion.	R	R	R	R
2.3 Work towards the establishment of a cross-authority co-located multi-agency team with:							
a) LSCB support	Terri Johnson	31/12/13	Terri Johnson presented her report to the group on the 25/02/2013. The report will detail four options for a co-located team around CSE for consideration for the City OMG and County Executive Board. This report will be finalised on the 26/04/2013 and circulated to members of CSECAG for approval.	A	A	A	A

b) Standard operating protocols	Terri Johnson	31/12/13	Terri Johnson presented her report to the group on the 25/02/2013. The report will detail four options for a co-located team around CSE for consideration for the City OMG and County Executive Board. This report will be finalised on the 26/04/2013 and circulated to members of CSECAG for approval.	A	A	A	A
c) Establish who will be partners	Terri Johnson	31/12/13	Terri Johnson presented her report to the group on the 25/02/2013. The report will detail four options for a co-located team around CSE for consideration for the City OMG and County Executive Board. This report will be finalised on the 26/04/2013 and circulated to members of CSECAG for approval.	A	A	A	A
2.4 Establish/recommend a pathway to intervention or support for the County similar to Protect & Respect in the City.	Jenny Spencer	12/09/13	Jenny Spencer from Nottinghamshire Targeted Support & Youth Justice Services to research and review options available working towards possible commissioning of services in this area of work.	R	R	R	R

3. Bringing Offenders to Justice

Improve Police and multi-agency approaches to support bringing offenders to justice.

The overall strategy, approach and response by professionals should support bringing offenders to justice. However, there are actions which the Police will employ to improve Police prosecutions.

Action	Lead	Due Date	Progress	RAG			
				J	O	J	A
3.1 Await outcome of ACPO review of the DfE Action Plan	Martin Hillier	01/02/13	Completed - Finalised report has been received and circulated to all members of CSECAG – it has been reviewed against the CSECAG action plan and will be aligned together.	R	R	G	G
3.2 Develop improved working practises between agencies to strengthen investigations and prosecutions.	Caroline Riley	30/06/13	The terms of reference of this group have been submitted at the last CSECAG and agreed. Neil Parnell has now left Catch 22 and CSECAG. The membership of the professionals forum to be established and created.	A	A	A	A

4. Public Confidence

Engage with local communities to raise awareness of CSE and how it affects individuals and communities.

Communities will be enabled to understand what the scale of the problems is and how it impacts on them individually or as a whole community. Strategies may need to be developed to engage with communities to be part of preventing or responding to the problem.

Action	Lead	Due Date	Progress	RAG			
				J	O	J	A
4.1 NSPCC Seminar to be held again in November 2013	Liz Tinsley	15/11/13	No specific date set as of yet – but it will be in November 2013 following the publication of the OCC report.	G	G	G	A
4.2 County & City LA sign up to the Barnardo's 'Cut Them Free' Campaign' and joint media statement with the Police.	Kim Pocock	June 12	Completed	G	G	G	G

Child Sexual Exploitation Multi-Agency Strategy 2012-14

Working Together to Safeguard Children from Sexual
Exploitation in Nottingham City & Nottinghamshire



Statement of Intent

Sexual exploitation of children is child abuse and is completely unacceptable; the only effective way to tackle sexual exploitation of children is via effective multi-agency and partnership working. Tackling Child Sexual Exploitation (CSE) remains one of the most important challenges for the Safeguarding Children Boards across Nottingham City and Nottinghamshire County.

Sexual exploitation of children and young people under 18 involves exploitative relationships, violence, coercion and intimidation, being characterised in the main by the child or young person's limited availability of choice resulting from their social / economic and / or emotional vulnerability.

It is our collective multi-agency responsibility to identify those children and young people at risk of exploitation and our joint responsibility to protect them and safeguard them from further risk of harm. It is also our joint responsibility to, where possible, prevent children becoming victims of this form of abuse.

We will develop an effective local strategy to ensure a co-ordinated multi-agency response to CSE.

We recognise that sexual exploitation can have serious long term impact on every aspect of the child or young person's life, health and education. It also damages the lives of families and carers and can lead to family break ups. It is important that agencies support young people and their families to reduce and begin to repair harm.

We recognise that changes and improvements, whilst needing to be rapid, will realistically be incremental, but they will be based on Statutory Guidance and the DfE Action Plan for tackling CSE as well as utilising research and information from The University of Bedfordshire, Barnardos and the NSPCC. Our approaches will also be consistent with the Missing Children and Adults Cross Government Strategy that requires LSCBs to be pro-active in respect of children who may suffer harm and exploitation as a result of going missing'.

It is our clear intent to improve the lives of children living in Nottingham City and Nottinghamshire. We will do so by ensuring children and young people understand the risks of being exploited, enabling them to cease contact with the perpetrators of this abuse and we will endeavour to bring the perpetrators to justice.

This will lead to better outcomes for children and young people through raised self esteem, engagement in other activities, and through attending school or college to plan for their future.

The strategy for 2012-2013 has an emphasis on:

- **Prevention & Response**
- **Safeguarding & Protection**
- **Bringing Offenders to Justice**
- **Public Confidence**

Our shared key strategic priorities are:

- **Mapping needs in relation to levels of CSE**
- **Putting in place systems for monitoring the prevalence and response to CSE, i.e. through the use of data**
- **Working towards a co-located multi-agency team to deliver a co-ordinated response**
- **Increase understanding & awareness of CSE among professionals and the wider community**
- **Training staff across agencies to identify CSE and respond appropriately**

How we will achieve our priorities?

A multi-agency child sexual exploitation (CSE) cross authority group will meet regularly.

This will enable us to work collaboratively, consistently, and effectively to improve the lives of children and young people at risk of harm from, or subject to, child sexual exploitation.

The group will:

- Identify what needs to be done to safeguard children and young people from CSE
- Drive forward and support the work that needs to be done to tackle child sexual exploitation
- Work towards ensuring consistency of practice



Prevention & Response	
What are we going to do?	How will we do it?
Gain a better understanding of the practice of CSE, develop activities which will dissuade children and young people becoming involved in CSE and identify those at risk of CSE.	Initially, we will use the research available to develop a complete picture of CSE and to identify actions and practices for tackling CSE in a preventative and early intervention way.
All agencies to ensure staff working with, or in contact with, children understand the signs of precursor types of behaviour and develop intervention strategies to prevent escalation. This will include those displaying precursor behaviour in relation to victimisation and offending.	Through training and development ensure all staff has sufficient awareness of potential indicators of CSE. Review victim profiles to gain improved understanding of underlying factors which may be precursor indicators.
Develop local problem profiles.	Identify what local factors are enabling perpetrators or increasing risk to victims and eliminate that risk through an intelligence led multi-agency approach. Identify high risk or hot spot locations and implement multi-agency preventative plans. Develop clear referral and assessment processes for those at risk to match with preventative service delivery such as Early Intervention Services.
Deliver a universal education and marketing package to the children and young people of Nottingham City and Nottinghamshire designed to heighten awareness and reduce risk taking. Raise awareness of CSE within our communities.	Develop a package of training resources for young people. Identify those agencies that need resources and those who are best placed to deliver training according to local problem profiles.

Safeguarding and Protection	
What are we going to do?	How are we going to do it?
Work towards specialist co-located multi-agency teams covering Nottingham City and Nottinghamshire County Local Authorities, which can support victims as well as deter offending and maximise prosecution activity.	Seek agreement in principle from the LSCBs and partner agencies to establish co-located teams. Agree service levels and joint resourcing commitments between partner agencies, including the voluntary sector. This may be an incremental process.
Identify children at risk at an early stage across all agencies and ensure those children have a full assessment of their needs and referral to relevant services for intervention and support.	Develop clear referral pathways that ensure effective information sharing, assessment and subsequent co-ordinated service delivery. Ensure all staff in contact with young people has training consistent with their role to identify those at risk of exploitation and those suffering exploitation.
Adopt a whole family approach when supporting families to parent, protect and engage. Highlight and educate parents and carers of the benefits of working collaboratively with agencies.	Ensure the commitment of all agencies to work with families to agree plans of support to educate and assist parents. Identify and then reduce the factors which will cause the child or young person to remain in a risky situation.
Set the DfE guidance Safeguarding Children and Young People from Sexual Exploitation as well as the DfE Action Plan as the minimum standard across Nottingham City and Nottinghamshire.	The LSCBs will continue to review current arrangements, protocols and policies of member agencies to assure compliance. The LSCBs will establish CSE as a priority area.
The NSCB and NCSCB will provide ongoing scrutiny and governance of policy, procedure and practice in service delivery.	To monitor compliance through the CSE Cross-Authority Task & Finish Group and address any shortfalls.

Bringing Offenders to Justice	
What are we going to do?	How are we going to do it?

Identify Offenders.	<p>We will ensure that CSE victims receive follow up visits post incident, in order to capture vital intelligence and ensure full disclosure. This aims to close the intelligence gap, support prosecutions and create a clear picture of CSE.</p> <p>Conduct debriefs of convicted offenders to gain an improved intelligence picture of offender behaviour.</p>
Ensure victims' are supported throughout the Criminal Justice process from report to court.	Enlist help and support to victims by the non statutory / voluntary sector to improve their engagement and experience throughout the Criminal Justice System process.
Develop CSE problem profile, incorporating data from improved intelligence collection and data from all agencies.	<p>All front line agencies should develop ways of capturing and recording data relating to known or suspected cases of sexual exploitation.</p> <p>A multi-agency data set will be established for use by the Police and services for sexually exploited children. This will also be the basis of reporting to the LSCBs.</p> <p>Nottinghamshire Police will use the data along with intelligence to develop regular problem profiles of sexual exploitation</p>
Learn from previous, current and future prosecutions to ensure all investigations into CSE are undertaken by professionally trained staff.	<p>Outline best practice in relation to the support available for victims, including after the process has completed.</p> <p>Review all recent cases to identify key aspects of the investigation and Criminal Justice process that can lead to successful or unsuccessful prosecution outcomes.</p> <p>Ensure suitably qualified investigators with specific knowledge of CSE and Child Abuse undertake investigations.</p>
Develop a CSE Victims' Charter	Closer liaison with Criminal Justice partners to ensure the provision of CPS specialists and specialist courts. The adoption of this methodology within the domestic abuse arena has led to improved victim experience and ensures county wide continuity of processes.

Public Confidence	
What are we going to do	How are we going to do it?
Engage with our local communities and raise awareness of CSE and how it affects individuals and wider communities.	LSCBs to develop key messages for engagement strategy. All agencies to utilise their existing partnerships and develop new arrangements of community engagement. Standing Agenda item for LSCBs.
Agree a Multi-Agency Media Strategy	Develop a strategy which will target different sections of the community in the most appropriate manner. This will involve utilising multi-media /social networking technology to raise awareness and increase reporting. Through use of the media the LSCBs will seek to promote the activity defined within this strategy.
Educate all sections of our communities.	Linked with the Media Strategy. Partnerships agencies will engage with our communities in a multi-stranded way to educate and raise awareness to all sections of the community and increase reporting among key groups within the community for example hoteliers, taxi drivers, door staff etc
Develop plans reflecting local problem profiles in line with the LSCB strategy.	Develop engagement plans in line with LSCB key messages to reflect local problem profiles and requirements. Plans to be reviewed by LSCB CSE Cross Authority sub group.
Proactively engage businesses within our communities.	Plan how to engage with businesses to prevent and respond to CSE, which may include disruption techniques.

10 June 2013**Agenda Item: 16****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's work programme for 2013/14.

Information and Advice

1. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
2. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.
3. As part of the transparency introduced by the new committee arrangements, committees are expected to review day to day operational decisions made by officers using their delegated powers. It is anticipated that the committee will wish to commission periodic reports on such decisions. The committee is therefore requested to identify activities on which it would like to receive reports for inclusion in the work programme. It may be that the presentations about activities in the committee's remit will help to inform this.

Other Options Considered

4. None.

Reason for Recommendation

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

That the committee's work programme be noted and consideration be given to any changes which the committee wishes to make

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

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Democratic Services Officer
T: 0115 9772794

Constitutional Comments (HD)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no direct financial implications arising from the contents of this report. Any future reports to Committee on operational activities and officer working groups, will contain relevant financial information and comments.

Background Papers

None

Electoral Division(s) and Member(s) Affected

All.

CHILDREN & YOUNG PEOPLE'S COMMITTEE - WORK PROGRAMME 2013-14

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
8 July 2013		
Introduction to services presentation	Education Standards & Inclusion	John Slater
Ambition and Priorities Statement		Anthony May
Schools Policy	For approval	John Slater
School Attendance Enforcement Policy	For approval	Derek Higon
Review of Children, Young People and Families Plan, including annual officer group report from Nottinghamshire Children's Trust (incl Locality Management Groups)		Derek Higon
Review of Multi-Agency Safeguarding Hub including Early Help	Review after first 9 months of operation	Anthony May/Steve Edwards
Children's Social Care Health Check		Steve Edwards
2 year olds Education Entitlement Funding	To discuss the 2 yr Entitlement Funding and links to 3 & 4 years Education Funding	Derek Higon
Community Social Work role		Derek Higon
Youth Employment, Education and Training Strategy		John Slater
Rota Visits	Six monthly report	Steve Edwards
Adaptations to Local Authority foster homes	For approval	Steve Edwards
Realignment of teams within the Young People's Service	For approval. Comprises: realignment of the Ashfield Locality, Newark & Sherwood Locality and Bassetlaw Locality Youth Work Teams; realignment of the Disability Support Team; and deletion of Transitional Youth Support Worker posts employed in The Learning Centre	Derek Higon
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Work Programme		Anthony May
16 September 2013		
Introduction to services presentation	Health joint commissioning hub	Kate Allen
Performance reporting (Quarter 1 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Early Help Strategy		Derek Higon
Arrangements for children with social, emotional and behavioural difficulties	Update	John Slater

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
Troubled Families Programme performance report	Presentation & report	Derek Higon
Schools with an increase in school places of 25% or more: outcome of published Section 19 Notice		John Slater
Annie Holgate Community Infant & Nursery and Annie Holgate Community Junior Schools – outcome of published Section 11 and 15 Notices: School Adjudicator's decision		John Slater
Supported accommodation		Derek Higon
Locality Visits	Six-monthly report	Steve Edwards
Young People's Board	Six monthly officer group report	Derek Higon
Officer groups report		Anthony May
Outside bodies report		Derek Higon
Work Programme		Anthony May
14 October 2013		
Consultation on admission arrangements 2015/16		John Slater
Update on Youth Homelessness Strategy	Six monthly report	Derek Higon
Family Nurse Partnership	Presentation	Derek Higon
Nottinghamshire Local Welfare Assistance Scheme	Six monthly report	Paul McKay
Work Programme		Anthony May
11 November 2013		
Performance reporting (Quarter 2 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Nottinghamshire Safeguarding Children Board annual report 2012/13	Annual report	Steve Edwards
New Children, Young People and Families Plan 2014-16 priorities and draft actions		Derek Higon
Update on the 2013 Nottinghamshire Outstanding Achievement for Youth Awards	Annual update report	Derek Higon
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Work Programme		Anthony May
9 December 2013		
Nottinghamshire Child and Family Poverty Strategy annual performance report	Annual update Page 120 of 122	Derek Higon

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
Work Programme		Anthony May
13 January 2014		
A Strategy for Closing the Educational Gaps in Nottinghamshire – analysis of outcomes/six month review	Six monthly review report	John Slater
Child Sexual Exploitation Action Plan	Progress report	Steve Edwards
Rota Visits	Six monthly report	Steve Edwards
Work Programme		Anthony May
10 February 2014		
Performance reporting (Quarter 3 2013/14) – Services for Children and Young People	Quarterly performance report	Anthony May
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater
Work Programme		Anthony May
17 March 2014		
Locality Visits	Six-monthly report	Steve Edwards
Nottinghamshire School Admission Arrangements 2015/16	For determination	John Slater
Financial support to students in post 16 education	Annual determination	John Slater
National Minimum Fostering Allowances	Annual determination	Steve Edwards
Young People's Board	Six monthly officer group report	Derek Higton
Work Programme		Anthony May
23 April 2014		
Under 16 Home to School Transport 2014 and Post 16 Transport Policy 2014/15	Annual determination	John Slater
Update on Youth Homelessness Strategy	Six monthly report	Derek Higton
Nottinghamshire Local Welfare Assistance Scheme	Six monthly report	Paul McKay
Work Programme		Anthony May
19 May 2014		
Performance reporting 2013/14) – Services for Children and Young People	Annual performance report	Anthony May
Exceptional payments for school clothing and footwear allowance 2014/15	Annual determination	John Slater
Rota Visits	Six monthly report	Steve Edwards
Authority governor appointments and reappointments and Local Authority appointments to school governing bodies	Quarterly report on appointments made	John Slater

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>
Officer groups report		Anthony May
Outside bodies report		Derek Higton
Work Programme		Anthony May
16 June 2014		
Annual officer group report from Nottinghamshire Children's Trust (incl Locality Management groups)		Derek Higton
Work Programme		Anthony May
14 July 2014		
A Strategy for Closing the Educational Gaps in Nottinghamshire – six month review	Six monthly review report	John Slater
Work Programme		Anthony May
To be placed		
Overview of School Capital Projects and Basic Need		Jon Hawketts
Locality Visits review		Steve Edwards
Permanent and fixed term exclusions		John Slater
New Children, Young People & Families Plan 2014-16		Derek Higton
Arrangements for implementation of single access to children's social care		Steve Edwards
Progress on implementation of One Plan assessment for children & young people with SEN		John Slater
Development of budget saving proposals		Anthony May