

**REPORT OF THE CORPORATE DIRECTOR OF RESOURCES****USE OF URGENCY PROCEDURES****Purpose of the Report**

1. To update Policy Committee on the use of the Council's Urgency Procedures in the last monitoring period (July 2017 – January 2018).

**Information**

2. The Constitution sets out procedures to deal with events which require a decision outside of a committee's normal cycle of meetings. The use of these procedures should periodically be reported to Policy Committee. The procedures enable urgent decisions by committee, calling an additional meeting of a committee or an urgent decision by the Chief Executive (the latter decisions are reported to the next meeting of the relevant committee).
3. The following decision was taken using the urgency procedures in the period July 2017 – January 2018:-

**URGENT DECISIONS BY COMMITTEE**

<b><u>Date</u></b>	<b><u>Committee</u></b>	<b><u>Decision taken</u></b>	<b><u>Reason for Urgency</u></b>
18/9/17	Children and Young People's Committee	To commence a fostering recruitment campaign in September / October 2017.	To enable the campaign to start at the earliest opportunity.

4. There were no Urgent Decisions taken by the Chief Executive in this period and no additional meetings called to deal with urgent matters in this period.
5. Use of the Urgency Procedures has been limited and appropriate and these procedures have only been utilised when it was in the public interest to do so.

**Other Options Considered**

6. None – Members are asked to note the update.

**Reason/s for Recommendation/s**

7. To enable the Committee to be updated on the use of the urgency procedures, in line with the Council's Constitution.

## **Statutory and Policy Implications**

8. This report has been compiled after consideration of implications in respect of crime and disorder, data protection and information governance, finance, human resources, human rights, the NHS Constitution (public health services), the public sector equality duty, safeguarding of children and adults at risk, service users, smarter working, sustainability and the environment and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

## **RECOMMENDATION**

That Members consider whether any further information or actions are required in relation to the use of the Council's urgency procedures in the last monitoring period of July 2017 – January 2018.

**Jayne Francis-Ward**  
**Corporate Director - Resources**

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### **Constitutional Comments (SLB)**

Policy Committee is the appropriate body to consider the content of this report. If Committee resolves that any actions are required it must be satisfied that such actions are within the Committee's terms of reference.

### **Financial Comments (SES)**

There are no specific financial implications arising directly from this report.

### **Background Papers**

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Submission of Urgent Item record
- Report to Children and Young People's Committee – 18 September 2017 (published)

### **Electoral Division(s) and Member(s) Affected**

All