

COUNCILLORS

Nigel Moxon (Chairman)
Tom Hollis (Vice-Chairman)

Richard Butler
Anne Callaghan BEM
Penny Gowland
Mark Introna
John Ogle

Nigel Turner
Roger Upton
Jonathan Wheeler
Elizabeth Williamson **Apologies**

SUBSTITUTE MEMBERS

Councillor Francis Purdue-Horan for Councillor Elizabeth Williamson

OTHER COUNCILLORS IN ATTENDANCE

Councillor Neil Clarke MBE
Councillor Keith Girling

Officers

Martin Elliott	Senior Scrutiny Officer
Keith Ford	Democratic Services Manager
Derek Higon	Service Director, Place and Communities
Matthew Neal	Service Director, Investment & Growth
Adrian Smith	Corporate Director, Place
Marje Toward	Service Director, Customers, Governance and Employees

1. APOLOGIES FOR ABSENCE

Councillor Elizabeth Williamson (Medical)

2. DECLARATIONS OF INTERESTS

None.

3. **MEMBERSHIP AND TERMS OF REFERENCE**

It was explained that the Committee Terms of Reference had been agreed at Full Council on 31 March 2022 and that its membership had been approved at Full Council on 12 May 2022.

The Committee membership and Terms of Reference were noted.

4. **WORK PROGRAMME – PRESENTATION AND DISCUSSION ITEM**

The Corporate Director, Place, the Service Director, Place and Communities and the Service Director, Investment & Growth delivered a presentation to Members on the work of the Place Department, a **summary** of that presentation is detailed below:

- The objectives as detailed in the Nottinghamshire Plan 2021 – 3 that related to the Place Department:
 - Improving health and well-being in all our communities
 - Growing our economy and improving living standards
 - Reducing the County's impact on the environment
 - Helping everyone access the best of Nottinghamshire.
- The nine ambitions that supported the delivery of these objectives:
 - Helping our people live healthier, more independent lives
 - Supporting our county's communities and families
 - Keeping vulnerable children, adults, and communities safe
 - Building skills that help people to get good local jobs
 - Strengthening businesses and creating more good-quality jobs
 - Making Nottinghamshire somewhere people love to live, work and visit
 - Attracting investment in infrastructure, economy, and green growth
 - Improving transport and digital connections
 - Protecting the environment and reducing our carbon footprint.
- How the services delivered by the Place Department were used by 850,000 residents each day across Nottinghamshire.
- The services delivered by the Investment and Growth team:
 - Planning
 - Growth, Infrastructure & Economic Development
 - Property Asset Management
 - HS2
- The services delivered by the Place and Communities team:
 - Catering and Facilities Management
 - Trading Standards & Communities
 - Emergency Planning & Registration
 - Highways, Transport and Flood Risk

- Waste disposal
 - Libraries and cultural services
 - Property maintenance and construction
 - Carbon reduction
- The Place Department's budget.

The Senior Scrutiny Officer then delivered a presentation on Overview and Scrutiny. Members were sent copies of the slides and a **summary** of the presentation is below:

- That the role of the Place Select Committee was scrutiny and review – it was not a decision-making body.
- That Scrutiny should provide a positive, constructive, critical friend role that gave an opportunity for the Committee to examine services; identify potential improvements; ask questions about how decisions are made; champion issues of public concern; participate in the development of policies and strategies.
- How the process of work programming involved the identifying of issues; prioritisation of topics; planning work; doing the work; and then reviewing and evaluating.
- The guiding principles of effective scrutiny were that:
 - scrutiny topics should be of high local importance to local residents.
 - the issues looked at should be something the Committee could realistically influence.
 - potential scrutiny outcomes should have impact and add value.
 - issues considered could relate to an area of work where there were concerns about performance.
 - issues that were considered should relate or impact the whole or large areas of the County.
 - scrutiny reviews should focus on the Council's priorities for Nottinghamshire.
 - issues that were looked at should not have been recently reviewed, or recently undergone a substantial change.
 - issues looked at should avoid duplication of work being carried out elsewhere.
 - sufficient resources were in place to carry out meaningful reviews.
 - the remit of the reviews should be well defined to enable clear outcomes and recommendations.
 - the Scrutiny Review process included the following tasks, scoping the review, gathering evidence, evaluating evidence, reporting and making recommendations and monitoring their implementation.

During the discussion which followed, Committee members proposed a number of potential areas for scrutiny activity, forming a 'long-list', for consideration by the Place Select Committee, as follows:

- The use of County Hall, Trent Bridge House and other Council buildings
- Communications with residents
- Relationship with ARC and other arm's length companies
- Free bus travel for Armed Forces personnel
- Peak travel for concessionary pass holders
- Parking enforcement around schools and local centres
- Review of Veolia PFI
- Glass recycling/Food waste/Garden waste
- Parking on pavements/Parking difficulties in urban areas (impact of Electric Vehicle points)
- Management of the school estate
- Provision of and accessibility to digital technology and services
- Climate change activity
- FSM – increase in numbers accessing, is this impacting size and quality of meals?
- Parking enforcement and relationship with Police
- Review of Strategic Recycling – what is happening with the recommendations.

The Chairman confirmed that the contents of work programme would be reviewed throughout the year in order to ensure that it remained focussed and relevant on the Council's priorities and on improving the services received by residents.

In conclusion, the Chairman noted that he would work with the Vice-Chairman and officers to prioritise the suggested topics for scrutiny activity. The Chairman advised that a draft work programme for the Place Select Committee would then be compiled in time for it to be approved at the meeting of the Overview Committee in September.

The meeting closed at 12noon

CHAIRMAN