

Community Safety Committee

Tuesday, 30 September 2014 at 14:00

County Hall, County Hall, West Bridgford, Nottingham, NG2 7QP

AGENDA

- | | | |
|----|--|---------|
| 1 | Minutes of last meeting held on 22 July 2014 | 3 - 8 |
| 2 | Apologies for Absence | |
| 3 | Declarations of Interests by Members and Officers:- (see note below)
(a) Disclosable Pecuniary Interests
(b) Private Interests (pecuniary and non-pecuniary) | |
| 4 | Community Safety Budget Update - Request for Funding | 9 - 14 |
| 5 | Establishment of a Strategic Analyst Officer to support the Community Safety Business Function | 15 - 18 |
| 6 | Progress of Encompass Nottinghamshire - Informing Schools of Domestic Abuse Incidents | 19 - 24 |
| 7 | Community Safety Update | 25 - 30 |
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| 9 | Update on Emergency Management and Registration Services | 41 - 50 |
| 10 | Update on Key Trading Standards Matters | 51 - 58 |
| 11 | Work Programme | 59 - 64 |

Notes

- (1) Councillors are advised to contact their Research Officer for details of any Group Meetings which are planned for this meeting.
- (2) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-

Customer Services Centre 0300 500 80 80

- (3) Persons making a declaration of interest should have regard to the Code of Conduct and the Council's Procedure Rules. Those declaring must indicate the nature of their interest and the reasons for the declaration.

Councillors or Officers requiring clarification on whether to make a declaration of interest are invited to contact Keith Ford (Tel. 0115 977 2590) or a colleague in Democratic Services prior to the meeting.

- (4) Councillors are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.
- (5) This agenda and its associated reports are available to view online via an online calendar - <http://www.nottinghamshire.gov.uk/dms/Meetings.aspx>

Meeting COMMUNITY SAFETY COMMITTEE

Date Tuesday 22 July 2014 at 10.30 am

membership

Persons absent are marked with 'A'

COUNCILLORS

Glynn Gilfoyle (Chairman)
Alice Grice (Vice-Chairman)

Chris Barnfather
Ian Campbell
John Clarke
John Cottee

Keith Longdon
Stuart Wallace
John Wilmott

OFFICERS IN ATTENDANCE

Vicky Cropley)	
Rob Fisher)	
Sarah Houlton)	Adult Social Care, Health & Public Protection
Mark Walker)	
Helen Waterhouse)	
Keith Ford)	
Sally Gill)	Policy, Planning & Corporate Services
Cathy Harvey)	

MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 10 June 2014 were confirmed and signed by the Chairman.

MEMBERSHIP OF THE COMMITTEE

It was noted that Councillor Cottee had replaced Councillor Laughton for this meeting only.

APOLOGIES FOR ABSENCE

None.

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

None.

NEW POWERS FOR TACKLING ANTI-SOCIAL BEHAVIOUR

Vicky Cropley, Community Safety Officer, gave a presentation outlining the new powers arising from The Anti-Social Behaviour, Crime and Policing Act 2014, including Civil Injunctions, Criminal Behaviour Orders, Community Protection Notices, Public Spaces Protection Orders, Closure Orders, Community Triggers and Community Remedies.

Ms Cropley reported that a further update or seminar for Members on Community Triggers had been suggested by the Chairman.

During discussions Members queried whether the new powers could be used to address the ongoing issue of car cruising at Junction 27 of the M1. This issue would be given further consideration by relevant officers.

RESOLVED 2014/033

That the contents of the presentation be noted.

UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES

Rob Fisher, Group Manager, Emergency Management and Registration Services, introduced the report which updated Members on key activities and events. Further to the Safety at Sports Ground issues highlighted in the report, Mr Fisher reported that the pre-season safety inspections of Mansfield Town and Nottingham Forest Football Clubs had been undertaken with no significant problems highlighted.

During discussions Members commended the team for the significant improvements that had been made with flooding. They questioned if contingency plans were in place to deal with any terrorist attacks as currently noted in the national press. Mr Fisher stated that generic plans were in place for dealing with a range of events and invited Members to visit the Emergency Centre to see first hand the work of the team.

RESOLVED 2014/034

That the contents of the report be noted.

UPDATE ON KEY TRADING STANDARDS MATTERS

Mark Walker, Group Manager, Trading Standards and Community Safety, introduced the report which updated Members on key Trading Standards matters.

During discussions the Chairman informed members that a web based newsletter was being developed to inform Members of updates including the outcomes of prosecutions.

RESOLVED 2014/035

That the updates from the previous meeting and the various developments in these areas of work be noted.

COMMUNITY SAFETY UPDATE

Sarah Houlton, Trading Standards Manager, introduced the report which updated Members on key Community Safety matters.

During discussions Members requested that both percentages and numbers be included in future reports to provide further clarification. The Chairman planned to meet with Officers to be updated on the progress with Junction 27 legal proceedings and the outcomes would be reported back to Committee.

RESOLVED 2014/036

That the various developments in the areas of work contained within the report be noted.

COMMUNITY SAFETY BUDGET UPDATE

Sarah Houlton, Trading Standards Manager, introduced the report seeking Members' approval for funding to support a Domestic Homicide Review (up to £5,000) and a multi-agency fly grazing intervention (up to £1,500).

During discussions Members requested further information around elderly and vulnerable adults and the interventions to support them, particularly around the loneliness agenda. Ms Houlton agreed to include information on this subject in the Community Safety Update report to the next meeting.

RESOLVED 2014/037

That approval be given to the following contributions from the initiatives element of the Community Safety Budget 2014/15:

- 1) up to £5,000 to support the Domestic Homicide Review;
- 2) up to £1,500 to support the multi-agency fly grazing intervention.

OPERATING FRAMEWORK FOR WORKING WITH COMMUNITIES

Sally Gill, Group Manager, Planning, introduced the report to update Members on the Community and Voluntary Sector Team's revised approach to community working.

RESOLVED 2014/038

That the Working with Communities Framework be supported as an approach to supporting local communities and a more detailed report on its implementation be submitted to a future meeting.

WORK PROGRAMME

RESOLVED 2014/039

That the work programme be noted.

The meeting closed at 12.18pm.

CHAIRMAN

M_22July14

30 September 2014

Agenda Item:4

REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION

COMMUNITY SAFETY BUDGET UPDATE – REQUEST FOR FUNDING

Purpose of the Report

1. To seek approval for committing funds from the Community Safety Budget for 2014/2015 to fund:
 - a) Project work to protect vulnerable Nottinghamshire residents from becoming repeat victims of mass marketing scams (up to £20,000).
 - b) Activities across Nottinghamshire which encourage residents to take a positive stance towards ensuring that integration occurs within their own communities (£7,000).

Information and Advice

Community Safety Budget

- 2 Each year, a proportion of the Community Safety Budget is allocated to initiatives across the County that are designed to reduce crime, disorder and anti-social behaviour, reduce the fear of crime, and increase levels of community safety within our communities. Initiatives are targeted at vulnerable communities, and are designed to tackle the issues that are causing the most harm to communities and individuals.
- 3 Funding proposals approved to date from the “initiatives” element of the Community Safety Budget for 2014-15 are summarised in the following table:

Total Community Safety “Initiatives” budget for 2014/15:	£262,379
Total committed so far:	
Contribution to the work of the Safer Nottinghamshire Board (SNB)	£140,000
Victims Support’s Young Witness Service	£7,500
Vehicle Nuisance at Junction 27 – Preparing for injunctive action	£3,500
Gating Orders contingency	£2,000
“In our Hands” (Holocaust education)	£15,000
“I Pledge to Keep on Track” (Youth Crime Prevention Programme)	£25,000

Contribution to Crime-stoppers Cannabis Awareness campaign	£2,000
Rural Crime project	£3,300
Equalities Work (expansion of Show Racism the Red Card etc)	£6,000
Fly Grazing	£1,500
Domestic Homicide Reviews	£5,000
Remaining balance for other initiatives	£51,579

National Scams Hub List: Joint work with Nottinghamshire Police

- 4 Nationally mass marketing scams cause around £3.5 billion of detriment annually to consumers. Vulnerable and disadvantaged residents are deliberately and repeatedly targeted causing significant harm to their health, well-being and independence. The financial detriment involved is often great, with two Nottinghamshire victims having lost £250,000 and £300,000 respectively to scams.
- 5 As part of joint working with the National Scams Hub the Community Safety team received a list of Nottinghamshire residents whose names were on a scam mailing list raided from a mailing house in the London area. The Community Safety team have to date been in contact with 50 of the 300 names.
- 6 Our initial work has indicated that multi-agency resources are needed to tackle this complex problem. The Community Safety team need to make contact with the vulnerable residents on the list to assess their detriment to date and the level of intervention needed to protect them from future scams. An additional benefit would be the opportunity to refer the resident if needed for assistance from other agencies via the "First Contact" signposting scheme.
- 7 This proposal is to use Community Safety initiatives funding to fund the temporary transfer of a Police Community Support Officer (PCSO) post (salary and related costs) to work jointly with Trading Standards Officers to tackle this problem. The transferee would be for a period of three to six months, as is required as the project progresses. The PCSO would carry out the initial visits to the vulnerable residents and also work with Trading Standards Officers to establish the systems and provide the training necessary for future referrals for police support to assist scam victims. This project aims to connect this scams prevention work into the PCSOs' valuable knowledge of and regular intervention with vulnerable local residents in their area.

Telephone Scams: Call blockers

- 8 Funding is requested to support a project to encourage vulnerable Nottinghamshire residents, who have been receiving large numbers of unwanted telephone calls, to try out call blocking devices to reduce the risk of being a victim of a cold calling sales scam. Residents with mobility problems are also at an increased risk of slips, trips and falls from answering these calls and these devices help with that issue too.

- 9 The funding would be used to fund the purchase of a number of call blocker devices to loan out to vulnerable residents on a “try before you buy” basis. The loan period aims to prove the value of the technology to encourage the residents or their relatives/carers to purchase their own unit for future use. There are two main brands of call blocker on the market that range in price from around £40 to £140 depending on the different levels of functionality needed for the user’s needs and vulnerability.
- 10 A mini-pilot project involving four vulnerable Nottinghamshire residents has proven that the units are successful in reducing unwanted calls, blocking on average over 75% of nuisance calls and in one case 92% of the resident’s nuisance calls. Over 600 nuisance calls blocked in the three month period monitored have included calls from Pakistan, Egypt, Switzerland and USA.
- 11 The results echo the results of extensive call blocker pilots conducted by three different Scottish authorities. Angus Council’s results showed that 40% of calls received by older and vulnerable residents were nuisance calls and that the call blockers were successful in blocking over 95% of the nuisance calls.

Promoting Community Cohesion

- 12 The County Council has a duty to promote community cohesion across Nottinghamshire and is committed to supporting communities and the voluntary sector to enable different groups of people to get on well together. A key contributor to community cohesion is integration, which is what must happen to enable new residents and existing residents to adjust to one another to promote equal participation in wider society. Through the Community and Voluntary Sector Team, the Council’s role in fostering integration as an element of a cohesive community is a priority. To help support this priority, it is recommended that £7,000 is ring-fenced from the Community Safety initiatives budget to support activities across Nottinghamshire which encourage residents to take a positive stance towards ensuring that integration occurs within their own communities.
13. It is recommended that activities are encouraged and supported which promote integrated and cohesive communities and which enable people from different backgrounds to have similar life opportunities and to know and understand their rights and responsibilities alongside trusting one another and trusting local institutions to act fairly. Activities will aim to promote:
 - A shared future vision and sense of belonging
 - A focus on what new and existing communities have in common, alongside a recognition of the value of diversity
 - Strong and positive relationships between people from different backgrounds.

Other Options Considered

8. Trading Standards Officers could work through the scams hub list without the additional police resource but the work would take months longer due to the competing demands on officer time within the Service. The resulting risk would be that vulnerable residents on the list continued to lose large sums of money to mass marketing scams in the intervening period. There would also not be the additional benefits of the local knowledge and continuing contact with local vulnerable residents that Police Community Support Officers could provide.
9. If no funding were available, call blockers could be promoted without the “try before you buy” loan scheme being available but the take up of the devices by vulnerable residents is predicted to be much reduced.
10. Nottinghamshire is attracting people from different backgrounds to work and live in the County. If no funding were available, tensions and resentments within communities may develop and grow.

Reason/s for Recommendation/s

9. The projects to tackle scams aim to prevent hundreds of vulnerable Nottinghamshire residents from losing large proportions of their life savings to mass marketing scams and to help them to live safely and independently in their own homes.
10. Promoting community cohesion is vital in supporting communities to build strong and positive relationships between people from different backgrounds. Funding community activities will support this.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of crime and disorder, finance, , human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Human Resources Implications

11. The post of Police Community Support Officer (PCSO) has been established by the Police to support the National Scams Hub List: Joint work with Nottinghamshire Police and will be transferred to the team with the post funded by NCC. A secondment agreement will be arranged so that the terms of employment are clear.

RECOMMENDATION/S

12. It is recommended that Members approve the following proposed contributions from the initiatives element of the Community Safety Budget for 2014/2015:

- i) Up to £20,000 to support joint work with Nottinghamshire Police to protect vulnerable Nottinghamshire residents on the Scams Hub List and to fund the call blocker loan scheme.
- ii) Up to £7,000 to support activities which promote community cohesion.

PAUL MCKAY

Service Director Access and Public Protection

For any enquiries about this report please contact:

Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460

Constitutional Comments (SG 22/09/2014)

13. The proposals in this report fall within the remit of this Community Safety Committee.

Financial Comments

14. The financial implications will be reported to the meeting.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None

Electoral Division(s) and Member(s) Affected

- All.

30 September 2014**Agenda Item: 5****REPORT OF THE CORPORATE DIRECTOR POLICY, PLANNING AND
CORPORATE SERVICES****ESTABLISHMENT OF A STRATEGIC ANALYST OFFICER TO SUPPORT THE
COMMUNITY SAFETY BUSINESS FUNCTION****Purpose of the Report**

1. This report provides information on the business need to establish a temporary analyst post to provide intelligence to the 'Prevent' project and to support the work of the 'Demand Prevention' partnership team.

Background

2. The County Council is currently supporting the 'Prevent' project, an initiative being delivered in partnership with Nottinghamshire Police, which aims to prevent or address social problems at any early stage rather than deal with the consequences.
3. This work is supported by the Safer Nottinghamshire Board and has been allocated funding to support a small project team, which will look to deliver community safety services in a more preventative way through a Demand Prevention Strategy.
4. The structure of the new team includes an analyst officer, to support evidence based delivery of the objectives outlined in the Demand Prevention Strategy, and to provide analytical support and intelligence to the new team, the Safer Nottinghamshire Board and related services.

Establishing a Strategic Analyst Officer

5. It is proposed that as part of the Council's involvement in the project the analyst post be co-located with analytical support provided by the Council for other services, projects and partnerships such as the Strategic Analytical Unit's support for the Safer Nottinghamshire Board.
6. Co-locating the post would be consistent with the Council's strategic management approach to bring together data, intelligence and analysis and offers ease of access to existing data and information; and analytical expertise and support from existing specialists. This approach supports the Council's key values of working together and value for money.
7. The Strategic Analyst Officer will perform the following core roles:

- § to develop and implement effective and efficient proposals, based on local intelligence, in accordance with the demand prevention strategy, agreed priorities, project plans, costs, quality and constraints
 - § to facilitate data sharing and analysis of data held by the Council and within the Safer Nottinghamshire Board agencies within existing and new data sharing agreements
 - § to support the development of data management approaches and facilitate the sharing of analysis across complementary projects, programmes and initiatives as appropriate
 - § inform strategic assessment processes of findings and proposals, in partnership with Safer Nottinghamshire Board agencies
 - § provide business support through writing of reports, supporting information requests to the Demand Prevention Team.
8. It is proposed to recruit a Strategic Analyst Officer to the Policy, Performance and Research Team for a two year fixed term period. The vacancy will be filled in line with the Council's vacancy control decision procedure.

Financial Implications

9. The post of Strategic Analyst Officer will be externally funded by Nottinghamshire Police for a two year fixed term period.
10. The grade has been evaluated as Band A. The costs associated with establishing the post at top of the scale will be £36,614 per annum which includes employer's national insurance and superannuation.

Other Options Considered

11. None.

Reason/s for Recommendation/s

12. The role of a strategic analyst officer is externally funded and will provide the necessary support to ensure the objectives within the preventing demand strategy will be delivered which support the delivery of Priority One of the Strategic Plan 2014 - 18. Providing this service supports the Council's key values of working together and value for money.

Statutory and Policy Implications

13. This report has been compiled after consideration of implications in respect of finance, the public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.
14. Human resources Implications are contained within the body of the report.

15. Financial implications are contained within the body of the report.

RECOMMENDATION/S

The Community Safety Committee is asked to:

1. Support the establishment of the post of a Strategic Analyst Officer, Band A scp 29 – 34 for two years
2. Note that the funds from within the 'Prevent fund' from Nottinghamshire Police will be used to cover the costs of the post.

Jayne Francis-Ward
Corporate Director Policy, Planning and Corporate Services

For any enquiries about this report please contact:

Matthew Garrard, Policy, Performance and Research Team Manager Ext 72892
Matthew.garrard@nottsc.gov.uk

Constitutional Comments (LM 17/9/14)

13. The Community Safety Committee has delegated authority within the Constitution to approve the recommendations in the report.

Financial Comments (SEM 15/9/14)

14. The financial implications are detailed in paragraphs 9 and 10 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- None.

Electoral Division(s) and Member(s) Affected:

- All.

30 September 2014**Agenda Item: 6****REPORT OF THE SERVICE DIRECTOR, CHILDREN'S SOCIAL CARE****PROGRESS OF ENCOMPASS NOTTINGHAMSHIRE: INFORMING SCHOOLS
OF DOMESTIC ABUSE INCIDENTS****Purpose of the Report**

1. To inform and update the Community Safety Committee on the progress of the Encompass Nottinghamshire initiative, which involves informing schools of medium and high risk domestic abuse incidents which a child has witnessed, been in the household at the time or been affected by. Encompass Nottinghamshire is being trialled in Newark and Sherwood and Rushcliffe schools from 29 September 2014.

Information and Advice**Background**

2. In September 2013, a proposal was submitted to the Multi-Agency Safeguarding Hub (MASH) Governance Group to inform schools/education of domestic violence incidents, to equip schools with the information to understand the root cause of a child's behaviour and to best support their development. This proposal was to address the current gap in communication between police and schools which was identified by the Domestic Violence Strategy Group for Nottinghamshire (now Domestic and Sexual Abuse Executive), which is accountable to the Safer Nottinghamshire Board (SNB).
3. Routine information sharing with schools around domestic violence when children are involved has been identified as a gap both locally and nationally. Currently a child's school is not routinely informed of domestic abuse incidents, when one of their pupils has been involved. In Nottinghamshire, two Domestic Homicide Reviews since 2011 identified the lack of communication with schools as an issue.
4. There is strong evidence to show that experiencing domestic violence has a negative impact on children's development and emotional wellbeing¹. Nationally, schools have identified a gap in their knowledge about the child's family circumstances and may not be aware of the root cause of a child's

¹ The research and evidence base was gathered, evaluated and is stated in the business case for Encompass.

behaviour. Therefore, schools may not have the knowledge to provide the appropriate support.

5. Encompass Nottinghamshire creates a process to embed routine, intelligent and timely information sharing between the Council, police and schools regarding domestic violence. The Encompass model is a process which informs schools of domestic violence incidents (involving children) which have been reported to the police by the next working day. The information is communicated to the 'Key Adult' in the school, the designated Safeguarding Lead. This includes domestic violence incidents that children are involved in or witness, and households in which children live but are not present at the time of the incident. This model enables schools to have more accurate information on the factors impacting on a child's life so they are more aware of the child's family situation and understand the impact.
6. Teachers play a unique role in having daily contact with pupils. Therefore, they are able to play a key role in supporting the child, if they are made aware of the incident(s). The Encompass model equips the school's Safeguarding Lead with information to better support them in their safeguarding role. It allows for early intervention to support the needs of a child.
7. The Encompass model is an approach piloted in Plymouth by Devon and Cornwall Police to inform schools of domestic violence incidents by the next working day. It was piloted to address the gap in communication between police, education and social care on domestic abuse, which has also been identified in Nottinghamshire. The initiative has also been developed and implemented in other areas, such as Knowsley, Coventry, Cumbria and Leicestershire.
8. The Encompass model has been tailored for use across Nottinghamshire and the outcomes of the model are:
 - a process for informing schools of reported domestic violence incidents where one of their students has been involved during the next school day
 - intelligent, secure information sharing between the police and a 'Key Adult' in schools
 - early intervention to equip schools with the right training and information to support children and young people who are affected by domestic violence.
9. This is a targeted initiative focusing on:
 - high and medium risk domestic abuse incidents, as this supports the most vulnerable children in terms of the severity of incidents
 - school aged children; 4-18 years old
 - all types of schools (primary, secondary, academies, special educational needs, non-state)
 - domestic abuse incidents reported to the police
 - domestic abuse incidents reported during school term-time.
 - children and young people that live and attend school within the County borders.

Update on Progress

10. An Encompass implementation group was set up to oversee and support the implementation of the initiative. The group has been meeting bi-monthly since early 2014. It includes colleagues from social care, the MASH, early help, police, schools, public health and wider health.
11. Colleagues from the implementation group visited Knowsley in March 2014 to see how their Encompass process worked, the training given to schools and the governance arrangements. This has helped to shape the process in Nottinghamshire.
12. The initiative is going live from Monday 29 September for schools in Newark, Sherwood and Rushcliffe districts.

Process of Informing Schools:

13. The process is going to be undertaken by the MASH via a phone call. The police sergeant who manages the police Domestic Abuse Support Unit (DASU) in the MASH will filter for the medium and high risk cases each day involving children. These cases will be triaged by a social work team manager, discussed and shared with the Education Advisor in the MASH (previously a head teacher) each morning. The Education Advisor, with support from the MASH Officers will phone the school to inform them of the incident during the morning/lunchtime following the incident.
14. The Domestic Abuse, Stalking and Honour Based Violence (DASH) risk assessment form, which is completed by police response officers when they attend a domestic abuse incident, has been updated to record the name of the child's school. The Education Advisor will also check the schools database system, Capita One, to cross-check the school name on the DASH form. The DASH form also states that the information collected may be shared with the child's school where a child is involved. Police training is being updated to also reflect this and a factsheet has been produced for police response officers.
15. The process is going to be trialled in the Rushcliffe and Newark/Sherwood districts from Monday 29 September 2014. The trial will be evaluated for three months until the end of December 2014. Following evaluation and development, the initiative is planned to be rolled out county wide in early 2015.

School briefings and support pathway:

16. Encompass Nottinghamshire was presented to all Nottinghamshire head teachers during the summer head teacher briefings in June and July. A factsheet for schools was produced and distributed at these briefings.
17. Short training briefings for school designated teachers/appropriate school staff are taking place in the two trial districts in mid-September 2014, with two

briefings for each district. The aim of the briefing is to give schools a background to the warning signs of domestic abuse, how the Encompass process will work, and the referral pathways available.

18. The designated safeguarding teacher training will signpost to the Encompass initiative, to make staff aware of the initiative on an ongoing basis. Wider Nottinghamshire Safeguarding Children's Board (NSCB) training across the County will also be updated to inform professionals about Encompass Nottinghamshire, in order to promote wider awareness.
19. A pathway for Encompass has been developed to inform schools of the process. The pathway outlines the services available if schools feel a child or family require further support. If the school has escalating safeguarding concerns, they are signposted to the MASH. For all other support services the pathway signposts schools to the Early Help Unit for referrals to other council and voluntary sector services.
20. A webpage has been set up on the Nottinghamshire County Council website to provide more information to schools, parents and other professionals:
<http://www.nottinghamshire.gov.uk/caring/protecting-and-safeguarding/nscb/informationprofessionals/encompass/>

Early Years Cases:

21. The MASH collected data on the domestic abuse incidents involving children and their ages, for two weeks during April 2014. Details were given on a sample of 210 children and show the high percentage of children under school age that are affected:
 - 0-5 years 47%
 - 5-12 years 43%
 - 12-18 years 10%
22. As a result of the high proportion of incidents involving children under school age (0-4 years), these incidents are going to be shared with the Early Help Unit (EHU), which widens the original business case to pre-school aged children. The Early Help Unit will check whether the affected children are known to a Children's Centre or family support service through System One and contact this agency to inform them of the incident, where possible. This will also be linked to Health Visitors, who also have access to System One. The process is currently being developed by the Early Help Unit.
23. Factsheets have been developed for Children's Centre workers and they are also invited to attend the district briefing sessions.

Other Options Considered

24. The implementation group considered alternative communication methods to inform schools of incidents. The methods considered included email and via an online secure web portal. However, consultation with schools revealed that

a phone call was the most convenient way for schools to receive information as administrative staff can be made aware of the importance of an 'Encompass call' and ensure that the appropriate member of staff is identified.

25. Informing schools of all risk-levels of domestic abuse incidents was considered (standard, medium, high). However, standard risk covers a whole range of incidents which are not likely to involve a child or young person face-to-face or in the household (for example, text messages). There is also an issue of consent for sharing standard level incidents. Medium and high risk cases focus on the most vulnerable children being impacted on by domestic abuse.

Reason/s for Recommendation/s

26. Following the research and analysis of the gap in informing sharing with schools about domestic abuse incidents, it was recommended that a consistent approach was developed and implemented. Informing schools of medium and high risk domestic abuse incidents via a telephone call the next school day after an incident means that a consistent approach is embedded and delivered by the MASH.

Statutory and Policy Implications

27. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

28. The costs are being met by service areas. The MASH Education Advisor, employed in the MASH (previously a head teacher) since April 2014 will make the phone calls to school as part of the daily role, with support from MASH Officers.

Implications for Service Users

29. This initiative is likely to result in an improved response to children and young people experiencing domestic abuse, as a result of schools being made aware of incidents and a more joined-up approach being in place. This recommendation delivers a multi-agency approach to children experiencing domestic abuse and supports the development of the life chances of these children and young people.

RECOMMENDATION/S

- 1) It is recommended that Committee note the progress of the Encompass Nottinghamshire initiative.

STEVE EDWARDS
Service Director, Children's Social Care

For any enquiries about this report please contact:

Amy Newbery
Programme Officer – Transformation Team
T: 0115 9773372
E: amy.newbery@nottsccl.gov.uk

Constitutional Comments

30. As this report is for noting only, no Constitutional Comments are required.

Financial Comments (KAS 22/09/14)

31. The financial implications are contained within paragraph 28 of the report.

Background Papers and Published Documents

- None.

Electoral Division(s) and Member(s) Affected

- All.

30 September 2014**Agenda Item: 7****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****COMMUNITY SAFETY UPDATE****Purpose of the Report**

1. To update the Committee on key Community Safety matters.

Rural Crime Conference 2014

2. The cost of organised rural crime is high; an estimated £50 million to £70 million worth of plant and agricultural machinery is stolen nationally every year. Only five per cent of this stolen property is ever recovered. Rural buildings are often seen as an easy target due to restricted street lighting and their isolated locations.
3. Following on from the success of the 2013 Rural Crime conference and associated campaign, a date has been agreed for the 2014 Rural Crime conference which will be held at The Agricultural Machinery Show on 12 and 13 November 2014 at the Newark Show Ground. This work is supported by a contribution of £3,300 from the Community Safety Initiatives Budget. The Police lead for Rural Crime is leading on the planning of this event with support provided by the Office of the Police and Crime Commissioner and our Community Safety Team.

Stonewall Education Equality Index

4. The Stonewall Education Equality Index is a comprehensive annual benchmarking exercise for local authorities from across the country, showcasing how well they are tackling homophobia and homophobic bullying in their schools.
5. This year's index has been the most competitive to date with 45 local authorities taking part which is the highest number of participants ever. The most improved local authority is Nottinghamshire County Council in achieving 13th position, rising from 35th in 2013.

Hate Crime Conference

6. Our Community Safety Officer, who leads on Hate Crime and supports the Safer Nottinghamshire Board's Hate Crime champion, attended a free national Hate

Crime conference in Leicester on 5th September. The conference outlined the key findings and recommendations from the Leicester Hate Crime Project including:

- victims describing their experiences of hate crime
- a Hate Crime 'Question Time' panel featuring campaigners and senior criminal justice practitioners.

7. The key learning from the conference will be valuable to inform Nottinghamshire's strategic approach to tackling Hate Crime in the future.

Antisocial Behaviour (ASB): Community Triggers & Positive Requirements

8. From the 20 October 2014 the Antisocial Behaviour, Crime and Policing Act 2014 will give victims and communities the right to request a review of their case and bring agencies together to take a joined up, problem-solving approach to find a solution. Within the Act this is referred to as the "Community Trigger". The threshold for the trigger is to be defined by local agencies but the Home Office has determined that it should not be more than three complaints in the previous six month period, and may also take account of:

- the persistence of the anti-social behaviour
- the harm or potential harm caused by the anti-social behaviour
- the adequacy of response to the anti-social behaviour.

9. Currently across Nottingham City and Nottinghamshire work is taking place to consider not just the level at which to set the threshold but also the mechanism that will be utilised when a request is received, including considering who will actually receive this request.

10. Our lead officer for Antisocial Behaviour is involved in discussions with the three Community Safety Partnerships in the county and early indications are that they are likely to follow the Home Office minimum recommended threshold.

11. It is recommended that Nottinghamshire County Council support the adoption of the minimum threshold at this stage with a clear review date of both the threshold and the mechanisms for responding to calls a year following commencement. A review following a year is recommended as the threshold takes account of complaints in the last six months and victims have a month following the actual incident to report, so it could be seven months before activation is requested unless historical instances are considered.

12. A 'Positive Requirements' workshop took place at the Galleries of Justice on the 3rd September with representatives from County Community Safety Partnerships. The new Positive Requirements orders allow not just prohibitions on antisocial behaviour perpetrators but also positive requirements to get people to address the underlying causes of their behaviour. At the workshop key stakeholders looked at what positive requirements are likely to be needed and identifying where services exist to deliver these and also where there are gaps and issues that require further exploration.

Proposed Minimum Standards for Vulnerable Persons Panels (VPP's)

13. For some years now each district has had in place multi-agency panel based arrangements for dealing with vulnerable people, developed to reflect the particular circumstances of the area served. In most areas this is known as the Vulnerable Persons Panel (VPP). These meetings consider individual cases involving people identified as vulnerable to, for example, antisocial behaviour, hate crime or domestic violence, as determined by each VPP. The purpose of these meetings is to share any relevant information about a case and then to ensure appropriate interventions and problem solving plans are in place and are being delivered
14. Following on from the Vulnerable Persons Panels Review event in April our officers worked with police colleagues to draft a report to present the findings of the review.
15. Following discussions with the Chairs of all the Vulnerable Person Panels (VPPs) across the County a set of minimum standards for VPPs was proposed at the Safer Nottinghamshire Board on the 5 September 2014. It is intended that through these minimum standards further accountability will be built into VPP structures that will ensure continued effectiveness of these meetings and also provide a clear pathway for raising issues that impact on this effectiveness to secure a resolution. The areas covered by the minimum standards include membership, data sharing, accountability and performance management.

Review of Neighbourhood Watch

16. Commencing October 2014 the Service will lead a short multi-agency review of Nottinghamshire Neighbourhood Watch "Nottswatch". The working group, which also includes colleagues from Nottinghamshire Police, Nottingham City Council and Nottswatch, will consider a number of issues including the organisation, administration, resourcing and promotion of Neighbourhood Watch schemes and how to make best use of new technologies. The group will consider what can be learned from successful Neighbourhood Watch schemes elsewhere and report back their findings to the Nottswatch Advisory Group in December 2014.

Adult Community Drugs and Alcohol (Substance Misuse) Recovery contract

17. On the 12 June 2014, following a successful tender process the Public Health Committee endorsed the award of the Adult Community Drugs and Alcohol (Substance Misuse) Recovery contract to Crime Reduction Initiatives (CRI). As a result of the new contract award the people of Nottinghamshire will benefit from improved substance misuse services. The new contract will ensure evidence-based, results-focussed and consistent services are put in place across the County. They will place a focus on long-term recovery, helping more people successfully through the system and out the other side, which will in turn ease the burden on the system, reduce crime and help bring more people back into work.
18. This work has been done in conjunction with the Office of the Police and Crime Commissioner. The commissioning of these services will cost approximately

£10million per year, delivering the Council value for money by also contributing £3m savings by 2017/18. The officers of the Council are now working with the new provider to mobilise services in readiness for a 1 October 2014 start date.

High Sheriff National Crimebeat Awards 2014-15

19. A Community Safety Officer will support the new High Sheriff Graham Cartledge with the National Crimebeat Awards 2014-2015. This is the third year the Community Safety Team have assisted the High Sheriff with the co-ordination of the County submissions for the National award scheme. The awards have led to several locally established projects being showcased at a National level, including Dragons Den Style Project, "I Pledge to Keep On Track" Youth Crime Prevention Programme and "In Our Hands" project. This year the High Sheriff's special interest is in how sporting initiatives in the community can support the most under privileged children and young people and make a positive difference.

County Wide Best Bar None Scheme

20. A Community Safety Officer and a Trading Standards Officer will represent the Authority on a new project board established to implement the county wide roll out of the Best Bar None Scheme. Funding for an initial three year period has been secured from the Police and Crime Commissioner, County Council and the Licensed trade. The Scheme also features in the County Wide Local Alcohol Action Area (LAAA) and is supported by the Home Office, Association of Chief Police Officers (ACPO) and the British Institute of Innkeeping.
21. Best Bar None (BBN) is a national award scheme, supported by the Home Office and created by Manchester Police Force, which aims to reduce alcohol related crime and disorder by raising the standards of the licensed premises. The scheme rewards licensees who provide good management, a safe and enjoyable environment for customers, discourage binge drinking and prevent alcohol related crime. The Home Office and Police statistics show a 10 – 48% reduction in violent crime against a person in areas where BBN operates. This is in addition to an estimated saving to the NHS based on the current number of schemes of over £35 billion as a result of the reported one in four patients who attend A&E having consumed alcohol or having been assaulted by someone who was drunk. Further updates on the progress of the roll out of the scheme will be brought to future meetings.

Reason/s for Recommendation/s

22. This report is a regular update to the Community Safety Committee to keep them abreast of developments in our community safety work. Our understanding is that authorities are generally adopting the Home Office recommended minimum threshold for Community Triggers.

Statutory and Policy Implications

23. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS

Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION:

24. It is recommended that Committee:

- i. notes the various developments in the areas of work contained within this report
- ii. supports the adoption of the minimum threshold of three complaints for the Community Trigger, with an annual review.

PAUL MCKAY

Service Director, Access & Public Protection

For any enquiries about this report please contact:

- Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460
- Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058.

Constitutional Comments

25. Constitutional comments are not required as this report is for noting only.

Financial Comments (KAS 22/09/14)

26. There are no financial implications contained with this report.

Background Papers

- 'None'.

Electoral Division(s) and Member(s) Affected

- 'All'.

30 September 2014**Agenda Item: 8****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****ROAD TRAFFIC ACCIDENTS UPDATE****Purpose of the Report**

1. To update Committee on the progress made in 2013 towards the 2020 Road Traffic Collisions casualty reduction targets.

Casualty Report for Nottinghamshire 2013

2. The Casualty Report for Nottinghamshire 2013 was presented to the NCC Transport & Highways Committee on 11 September 2014. The casualty reduction target, of reducing the number of people killed or seriously injured (KSI) in Nottinghamshire by 40% by 2020 is reviewed quarterly to ensure the interventions in place are targeting the correct areas and user groups.
3. Extracts taken from the Casualty Report for Nottingham 2013 show:
 - progress made in 2013 towards the 2020 casualty reduction targets
 - the 2020 target has been set at a challenging 40% reduction in the number of people killed or seriously injured compared to the 2005-2009 average as a baseline
 - the baseline figure is 517 and the report shows the 2013 figure of 345 people killed or seriously injured as being on track to achieve the 2020 target
 - similarly the baseline figure for children killed or seriously injured is 54 and the 2013 figure of 28 is again on track to achieve the 2020 target.
4. The Casualty Report for Nottinghamshire 2013 also highlights methodologies used involving Partners in a targeted approach, through engineering, education and enforcement, to ensure the number of people killed and injured on Nottinghamshire's roads has been significantly reduced and limited resources being maximised.
5. The full report is attached as Appendix A.

RECOMMENDATION:

It is recommended that Committee note the contents of the report.

Reason/s for Recommendation/s

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required

7. Financial Implications

There are no financial implications in the body of this report.

PAUL MCKAY

Service Director, Access & Public Protection

For any enquiries about this report please contact:

- Sarah Houlton, Team Manager Trading Standards & Community Safety x 72460
- Yvette Armstrong, Community Safety Officer, Trading Standards & Community Safety x 73058

Constitutional Comments

8. Constitutional comments are not required as this report is for noting only.

Financial Comments (KAS 22/09/14)

9. There are no financial implications contained with this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972

- 'None'.

Electoral Division(s) and Member(s) Affected

- 'All'.

Appendix A

Casualty Report for Nottinghamshire 2013

Introduction

Road traffic collisions (RTCs) are the single largest cause of premature death and serious injury in the country, and it remains one of the Authority's Strategic Priorities to address this problem. As resources become limited, more reliance has been placed on working with our Partners this year, to ensure casualty reduction is maximised. Working with the Police, Health, the City Council and the Fire Service, strategies and interventions are being developed to deliver casualty reduction and prevention across Nottinghamshire in the most cost effective manner.

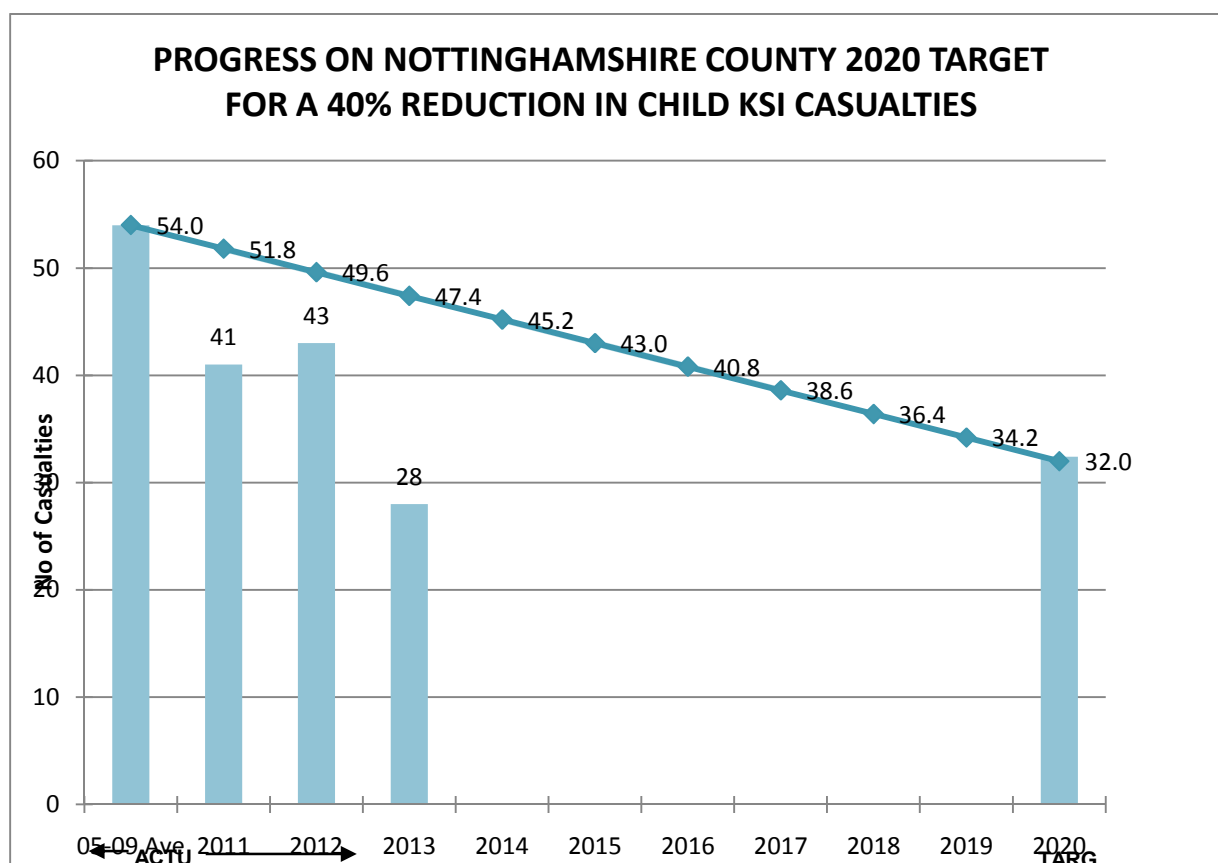
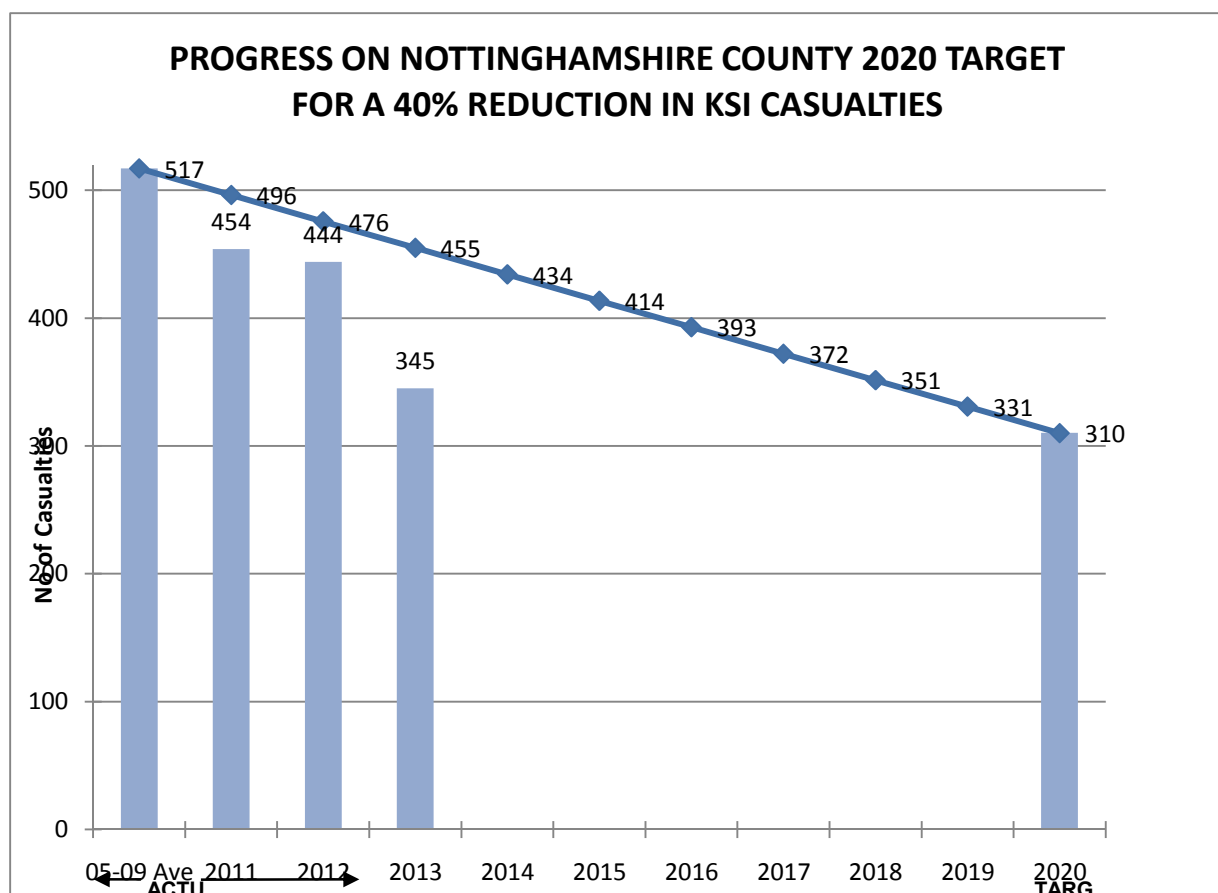
Background

The casualty reduction target, of reducing the number of people killed or seriously injured (KSI) in Nottinghamshire by 40% by 2020 is reviewed quarterly to ensure the interventions in place are targeting the correct areas and user groups. To compliment targeted engineering and enforcement initiatives, life-long learning educational packages are delivered to residents from the early years age group through to our more mature road users.

Progress and Trends

The casualty figures for the end of 2013 indicate that we are on track to meet the 40% reduction target for 2020, for all people killed or seriously injured and for the sub-target of children killed or seriously injured.

Overall, the totals of casualties in each road user group (pedestrians, motorcycles, car drivers and passengers, young drivers aged 17 – 24) have all reduced. The number of people killed or seriously injured in each of these road user groups has also reduced significantly, with the exception of pedal cycles which has increased by 11, comparing 2013 with the 2005 – 2009 average.



Funding

With ever increasing pressures on local authority budgets, new ways of funding services are constantly being investigated. Road Safety practitioners consider providing young people with the skills necessary to deal with the challenges the road environment has for them, as pedestrians, cyclists or young drivers, as essential. Working with the Police, money has been secured from the driver education diversionary funding stream within the Safety Camera Partnership, to ensure road safety education is continued to be delivered to our most vulnerable road users. Initially for a two year period £129,689 per annum has been secured which will fund the posts needed to deliver this education.

Joint delivery initiatives

To maximise the available resources of all Partners, road safety initiatives will either be delivered by one organisation on behalf of the others, or jointly delivered using one resource where possible. For some years now, Nottinghamshire County Council has been commissioned to process and validate the information collected by the police at the scene of a road traffic collision, and provided one, comprehensive accident database to the Police, City Council, the Highways Agency and Nottinghamshire County Council.

Historically, educational packages have been developed and delivered independently by Partners. This year, all Partners have started work on a joint delivery model for road safety education in the whole of Nottinghamshire, to ensure a consistent message is provided to all user groups. This approach also prevents different agencies duplicating the message in some areas, while leaving the potential for no provision in others.

Projects delivered in 2013

The reduction in people being killed or injured in road traffic accidents has been largely achieved through a combination of Engineering, Education and Enforcement.

Engineering

In 2013, over 50 casualty reduction schemes were delivered, including signing and lining improvements, changes to junction layouts, anti-skid surfacing, traffic signal modifications, street lighting upgrades, interactive signs, and measures to reduce speed. These schemes cost £2m and provided at least a 200% rate of return on expenditure, in terms of predicted accident reduction.

Our in-depth investigations of police accident reports identified sites where groups of similar accidents had led to road users being injured. The improvement schemes were tailored to address specific issues identified by the investigations, ensuring that the most effective treatments could be deployed. By this means the maximum reduction in the number and severity of casualties can be achieved with the available funding. Ongoing monitoring of casualty reduction schemes in the County currently shows a 45% reduction in the number of accidents at treated sites.

The majority of schemes are small scale highway improvements which address localised accident problems, many of which have also been the cause of concern to local people.

High skid resistant surfacing



turn

Separately signalled right



Speed limit reduction



Speed indicator device



Education

Evidence based educational and behavioural change activities are carried out in schools and with other vulnerable road user groups throughout the year. These include activities and campaigns raising awareness of issues relating to pedestrians, cyclists, motor cyclists and young drivers. Educational activities in schools and colleges have been delivered to over 14,000 pupils, with a further 3,150 members of the public being actively engaged in promotional events such as the eye checks that were carried out across the county in partnership with Vision Express. Working with businesses such as Percurra and West Burton power station, workforces have been given the skills necessary to become safer drivers. In addition over 3,000 children have participated in Level 1 Bikeability cycle training and nearly 2,400 undertaken Level 2, on-road training. The Junior Road Safety Officer scheme continues in around 100 primary schools.

Awareness raising activities have targeted both drivers and pedestrians in a 'Failed to Look' campaign, using pavement art at crossing points close to public buildings and car parks, and bus back advertising on significant routes. Failure to look effectively by drivers, riders or pedestrians is recorded most regularly as a contributory factor in road traffic crashes. Public surveys undertaken showed 77% recognition of the campaign.



Other initiatives where the public are engaged include child car seat checks undertaken during the summer holidays across the county, which found only 27% of seats fitted correctly, and support for the 'Over the Limit' drink/drive campaigns with the offer of 'Mocktails' at supermarkets across the county in June and December.

Enforcement

Our ongoing excellent working relationship with Nottinghamshire Police has ensured the continual delivery of safety camera enforcement.

This has resulted in a successful programme of works to upgrade our fixed camera sites from wet film to digital. This will ensure that current levels of enforcement and casualty reduction at our red light and speed camera sites are maintained, and deliver the best value option for future years.

An example of a project delivered in 2013 was the installation of time over distance cameras on the A60 between Church Warsop and Cuckney. Between 2009 and 2012 there had been 13 reported injury accidents, 3 of which resulted in fatalities.

Support was received from both councillors and the public for the introduction of this enforcement scheme. This type of camera records the speed of a vehicle over a given distance. Elsewhere in the county they have successfully reduced the number of people killed and seriously injured by 83%.



The next 12 months

Over the next 12 months a targeted review of the service will be carried out to ensure the available resources are used as effectively as possible to meet the Strategic Priority of supporting safe and thriving communities.

30 September 2014**Agenda Item: 9****REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC
PROTECTION****UPDATE ON EMERGENCY MANAGEMENT AND REGISTRATION SERVICES****Purpose of the Report**

1. To provide an update on recent key activities and events in the work of the Emergency Planning Team and of Registration and Celebratory Services.

Information and Advice**Emergency Management**Planning for survivors and families affected by disasters

2. During the summer, the County Council-led Humanitarian Assistance Group of the Local Resilience Forum gained partners' approval for two new multi-agency emergency plans. One for 'Survivor Reception Centres' and the other for 'Family and Friend's Reception Centres'.
3. Previously, the ability to support these groups was based on plans to utilise existing 'Rest Centre' and 'Humanitarian Assistance Centre' plans in a flexible way, adapting them to whatever purpose was required. However, it was considered that the needs of survivors and the needs of the family and friends of victims were sufficiently unique that these topics would benefit from specific planning.
4. A Survivor Reception Centre provides secure accommodation for survivors not requiring hospital treatment. It is intended to provide short-term shelter, first aid, documentation, interviews and immediate humanitarian assistance. At the same time, it will provide a place where Nottinghamshire Police can address their investigatory and identification requirements. Because of this, the plan established that these centres will be acquired, established and managed by Nottinghamshire Police.
5. A Family and Friends Reception Centre will be required when a large number of relatives and close friends of people affected by a disaster are likely to be arriving in the affected area. The facility will be established to accommodate people until they are repatriated with, or know the whereabouts of, their loved ones. The plan

covers immediate care and support for including provision of information and advice.

6. Both of these plans include specific guidance on activation, operations, roles and responsibilities, training and exercises of the plan. They both have the objectives to:
 - provide a framework capable of a flexible response to cater for the identified needs of survivors / family and friends, who's loved one(s) has/have been involved in a significant incident in Nottinghamshire;
 - promote a personal, sympathetic and compassionate approach to those affected by such incidents;
 - pre-identify roles and responsibilities of the agencies involved;
 - pre-identify a management structure for these Centres;
 - support a Tactical or Strategic Coordination Group if established,
 - set out the requirements for multi-agency training and exercising of these arrangements
7. It is intended that both plans will be tested as part of the Local Resilience Forum (LRF) multi-agency Exercise 'Jarrell' in November 2014. Planning and preparations for this complex and large-scale event is being led by the County Council emergency planning team.

Flood Warden Training

8. On the 5th August, the emergency planning team contributed to a Flood Warden training event, hosted by the Environment Agency, for new flood wardens. The training included attendance from five communities that wish to set up a new Flood Warden scheme. These are South Muskham, Bulcote, Ratcliffe-on-Soar, Farndon and Burton Joyce. Topics covered at the event included the roles and responsibilities of Flood Wardens, health and safety, risk assessments, water awareness and a tour of the Environment Agency Control Room and equipment stores.
9. County Council Emergency Planning and Health and Safety representatives assisted in the design and delivery of the training, and positive feedback was received from participants. A further training event is being planned in November as a refresher event for all established flood wardens across the county.

County Emergency Centre Plan

10. The plan for coordinating the County Council's response to an emergency by use of the Emergency Centre (CEC) in County Hall has been revised and refreshed. No fundamental changes were found to be necessary
11. The plan outlines the procedures and facilities in place for working within the CEC and provides an overview of
 - procedures for activating the CEC
 - the CEC management structure

- roles and responsibilities of staff
 - operational arrangements for working within the CEC.
12. The plan has recently been reviewed to take into account changes within NCC and lessons identified from recent incidents. Operational aspects, including technical instructions for using CEC equipment, have been moved into an appendix and it is hoped this will provide a useful guide to staff working in the Centre. Training events have been arranged to accompany the plan.

Safety at Sports Grounds

13. Due in particular to the work of Wendy Harnan-Kajzer, who leads on the management of safety at sports grounds, the emergency planning team has gained the highest marks possible in a recent performance assessment by the Sports Grounds Safety Authority (SGSA). The assessment gave maximum scores in all ten of the SGSA's assessment criteria, indicating exemplary performance.
14. The final major fixture of this year's season at Trent Bridge Cricket Ground was the One Day International between England and India. On this occasion the match was inspected by a structural engineer colleague from Highways, whose report highlighted no significant safety concerns. This was in line with the emergency planning team's observations at the Test Match earlier in the summer, and the findings of the pre-season annual audit.
15. Over recent weeks the team have assisted two smaller football clubs whose grounds included stands of sufficient size to be regulated under the Fire Safety and Safety at Sports Grounds Regulations 1987. In both cases, over many years, attendance at matches has been far below the capacities of their regulated stands, and so the clubs concerned have considered if they wish to remain regulated.
16. At time of writing, the main stand at the Watnall Road ground of Hucknall Town Football Club continues in regulation. The club have sought the Council's advice on alterations that can be made at the ground so that it no longer contains any stand that requires regulation by the County Council.
17. In Eastwood, the General Safety Certificate for the East and West stands at Coronation Park football ground was surrendered by the certificate holder when the former Eastwood Town Football Club ceased operations in February this year. No certificate has been in place since. In July, the lease for the ground was granted by Broxtowe Borough Council to a new club, Eastwood Community Football Club, who have since been working to get the ground into a fit state to be used. As part of the preliminaries for issuing a new safety certificate, the club asked the County Council to see if the stands still qualified as regulated stands. On the basis of the new measurements and calculations neither of the previously regulated stands at the ground now provides covered accommodation for 500 or more spectators (based on guidance provided by Home Office Circular 97-1988). Therefore, the ground does not now require regulatory control by the County Council.

18. The emergency planning team will now no longer monitor safety at the ground, but does still have powers under section 10 of the Safety of Sports Grounds Act 1975 to prohibit admission of spectators in the event of serious safety concerns. Pleasingly, the club have demonstrated a very positive attitude towards safety management, and have inspired confidence in their ability to ensure the ground is safe for use.

Registration and Celebratory Services

Performance

19. The registration service routinely monitors statistical information about the performance of the service. Key observations from the period from April to the end of July this year are as follows.
20. The overall number of marriages and civil partnership ceremonies was 908, which was very similar to the figure of 913 for the same period last year. Within these totals there were variations based mainly on the availability of property. Registration Office weddings in the north of the County were up from 119 to 144, largely due to acquisition of the Gilstrap, whereas in the south the figure dropped from 170 to 117, mainly due to the (temporary) loss of the Hall in West Bridgford. Advance bookings for the County as a whole in 2015 – 2016 are already looking very healthy at 943, considering that the total achieved in 2013 – 2014 was 2,370.
21. The number of new British Citizenship applications has been substantially reduced over the summer months due to the redirection of central government Nationality Case Workers to assist with a substantial backlog of work in HM Passport Office. A phased return to normal duties by mid-September is expected to see output levels of certificates return to normal levels. However, it remains to be seen if the total number of certificates received by local authorities by the end of the financial year will be sufficient to recoup income lost over the summer period.
22. In respect of the most recently introduced non-statutory income generating services, by the end of July there had been 64 Nationality Checking customers, 38 ceremony rehearsal appointments and two living eulogies. These new services are expected to grow in recognition and popularity in the coming months and years.
23. The numbers of births and death registration are not routinely examined on a monthly basis, however during the financial year 2013 to 2014 the services registered 14,284 births and deaths, which was up from 13,911 in 2012 – 2013.

Revised statutory registration fees from 1 September 2014

24. The fees for statutory registration services are set nationally, and include the fees for giving notice of the intention to marry or form a civil partnership, and fees for the related ceremonies when taking place at a Register Office.

25. As reflected each year in the registration fees report to the committee, it is possible that during any year the Registrar General or Home Office may make changes to these fees. This year, following a review scrutinised by HM Treasury, the fees increases have been brought into effect from 1 September 2014. The revised fees are set out in Appendix A to this report. It is anticipated that these will make only a very small contribution to the overall income of the service.

Marriage (Same Sex Couples) Act 2013: arrangement for conversion fees

26. During the summer, the Government outlined the fee arrangements for the conversion of civil partnerships to marriage (for those who wish to do so) from 10 December this year. The announcement included the following details:

- For one year, no fee will be charged for those who registered civil partnerships before they had the opportunity to marry (that is those before 29 March 2014). This applies from 10 December 2014 to 9 December 2015.
- Anyone who registered a civil partnership after 29 March 2014, or who registers one in the future and subsequently wants to convert to a marriage, will be required to pay the full fee.
- From 10 December 2015, all same sex couples will be required to pay the full fee for conversion, including those who registered civil partnerships before 29 March 2014.

27. The full fee for conversion at a register office will be £45 and there will be separate fees for those conversions which take place for the housebound (£99) detained (£117) or for 'deathbed' conversions (£15).

28. The government has recognised that local authorities will be performing a function for no fee during the 12 months from 10 December 2014. Therefore, the cost of this implementation is to be met by central government. The mechanism for the transfer of funds to local authorities has yet to be announced.

Update on Registration Accommodation

29. The registration offices serving Eastwood and Hucknall for birth and death registrations are currently in the process of being relocated. The moves are being made to ensure business continuity, to improve customer service and link in better with other registration services.

30. In Eastwood, the service is moving from the Eastwood Health Clinic to the DH Lawrence Heritage Centre. This building is currently an 'Approved Premise' for marriages and civil partnerships, and it is anticipated that the increased footfall from birth and death appointments will increase public awareness of the opportunity to hold ceremonies there. At the same time the service in Hucknall is moving from the 'Under One Roof' facility to Ashfield District Council offices on Watnall Road.

31. In West Bridgford, the registration service has supported Rushcliffe Borough Council's plans to seek Heritage Lottery funding for the restoration and conversion of the Hall in West Bridgford. This is to include the return to building of registration services in spring 2017. The service has been able to make a partnership agreement with Rushcliffe Borough Council, that will pave the way for progressing the Hall project to a point where Nottinghamshire County Council and Rushcliffe Borough Council can make a formal decision regarding future usage of the building.

Other Options Considered

32. Not applicable to this report.

Reasons for Recommendation/s

33. To update the Committee on this area of work contained within its remit.

Statutory and Policy Implications

34. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described in the report.

Financial Implications

35. The increases to statutory registration fees will have a very small positive effect (probably less than £100 per year) on the overall income raised by the registration service.

RECOMMENDATION/S

- 1) It is recommended that the Community Safety Committee notes the content of the report.

PAUL MCKAY

Service Director, Promoting Independence and Public Protection

For any enquiries about this report please contact:

Robert Fisher

Group Manager, Emergency Management and Registration

Tel: 0115 977 3681, Email: robert.fisher@nottsc.gov.uk

Constitutional Comments

36. Constitutional Comments are not required as the report is for noting only.

Financial Comments (KAS 22/09/14)

37. The financial implications are contained within paragraph 35 of the report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- Updated plan for coordinating the County Council's response to an emergency by use of the Emergency Centre (CEC).

Electoral Division(s) and Member(s) Affected

- All.

Registration fee changes from 1 September 2014

Marriages	Service	Existing fee	Revised fee from 1 September 2014
Superintendent Registrar	Attesting a notice of marriage away from his/her office for a house-bound or detained person	£46.00 (Housebound) £67.00 (Detained)	£47.00 (Housebound) £68.00 (Detained)
	Attending a marriage at the residence of a house-bound or detained person	£82.00 (Housebound) £93.00 (Detained)	£84.00 (Housebound) £94.00 (Detained)
Registrar	Attending a marriage at the register office	£45.00	£46.00
	Attending a marriage at a registered building or the residence of a house-bound or detained person	£84.00 (Registered building) £79.00 (Housebound) £86.00 (Detained)	£86.00 (Registered building) £81.00 (Housebound) £88.00 (Detained)
Certification for worship and registration for marriage	Certification of a building for religious worship	£28.00	£29.00
	Registration of a building for the solemnization of marriage between a man and a woman (building not already registered for the solemnization of marriages of same sex couples)	£120.00	£123.00
	Registration of a building for the solemnization of marriages of same sex couples (building not already registered for the solemnization of marriage between a man and a woman)	£120.00	£123.00*
	Joint application for the registration of a building for the solemnization marriage of a man and woman and same sex couples	£120.00	£123.00

*The fee has been revised by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014; other fees in the table have been revised by the Registration of Births, Deaths and Marriages (Fees) (Amendment) Order 2014.

Civil Partnerships	Service	Existing Fee	Revised fee from 1 September 2014
Notices	Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for housebound and detained persons.	£46.00 (Housebound) £67.00 (Detained)	£47.00 (Housebound) £68.00 (Detained)
	Signing by the civil partnership registrar of the civil partnership schedule	£45.00	£46.00
	Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound and detained persons	£79.00 (Housebound) £86.00 (Detained)	£81.00 (Housebound) £88.00 (Detained)



30 September 2014

Agenda Item: 10

REPORT OF THE SERVICE DIRECTOR FOR ACCESS AND PUBLIC PROTECTION

UPDATE ON KEY TRADING STANDARDS MATTERS

Purpose of the Report

1. To update the Committee on key Trading Standards matters.

Information and Advice

2. **Statutory Duties relating to Trading Standards Services** - The Trading Standards Institute, recently produced an updated list of statutory duties. The County Council has a legal obligation to provide enforcement of 262 major pieces of legislation which it chooses to do through its Trading Standards team.
3. Members will be aware that the Service regularly uses other legislation to achieve the Authority's objectives too; the Fraud Act is a good example, used to bring fraudsters to book. From origins as one of the founding services of the County Council 125 years ago enforcing Weights and Measures, Trading Standards Officers have had to develop expertise in diverse subjects as animal health, feeding stuffs, food, product safety, counterfeiting and cybercrime to name a few over that time.
4. **Mass marketing scams:** the Service recently received a list of 27 older residents from the National Scams Hub whose letters (with cheques, cash and postal orders attached) had been recovered during a raid at a scam mail company in the south. Officers are visiting the residents, whose average age is 75, returning the cheques, cash and postal orders to them.
5. Support will be provided with partners to the vulnerable residents and their relatives/carers to protect them from falling victim to future mass marketing scams. Some notes written on the letters by the residents indicate the vulnerability of those involved: *"I am unemployed. I am unable to pay the fee of £5.00 at this time but I will pay the fee when I get the money please. Thank you"; "Please don't take any more out. I haven't got a lot of money."*
6. **Safeguarding the vulnerable** – the service continues to work to protect vulnerable residents:

- Following a Neighbourhood Watch alert naming a particular business, a complaint was received from a vulnerable couple in Mansfield. This information allowed our officers to track down the people involved and get them to make good the driveway (worth £1200).
 - As a result of a social care referral, officers assisted a vulnerable adult in Toton targeted for a second time by rogue traders who had taken £2500 without carrying any work out. This was a multi-agency response with a Trading Standards Officer and social worker supporting the victim, whilst the police conducted enquiries into the incident.
 - A mother of three children, two of which are small babies, and who is a victim of domestic abuse was mis-sold finance to pay for an essential central heating for a house she later abandoned for a refuge. A finance agreement of 5 years at £75 per month was, unknown to her, documented as 10 years. Following the Authority's intervention, she is now only paying for the 5 years, saving her over £4000 and lots of stress and anxiety.
 - An elderly and vulnerable lady living in Balderton paid £4,500 for gardening work that had not been properly carried out. A refund was secured, and we are working with the trader to ensure that his trading practices improve. Target hardening work has been carried out in conjunction with her mental health social worker to reduce the risk of her falling victim to future cold callers.
7. As part of a joint Lincolnshire Police/Trading Standards rogue trader operation Trading Standard Officers accompanied by officers from Notts Police visited residents in the north of the county who had had their driveways/paths coated with a rubbery material by a Lincolnshire based trader. This type of material is normally used in children's playgrounds. The driveway at one consumer's property was found to be uneven and very poorly applied. Intelligence and evidence was obtained and provided to assist officers in Lincolnshire with their investigation.
 8. **'Together We Are Better' Project** - By using psychometrics, the project aims to identify suitable pairings amongst older people living alone so they can form supportive friendships. The project is being developed by Dr Belbin, the world renowned psychologist, who has developed a method using a psychology based database to identify and match mutually compatible pairs amongst lonely, older people.
 9. By helping to develop mutually beneficial friendships, the service will improve the individual's wellbeing and in many incidences, reduce the unnecessary costs that loneliness can place on social and health care services - the Mansfield and Ashfield Clinical Commissioning Group has identified a number of older patients who have presented at A&E on multiple occasions without any particular clinical need. In addition, GPs and Practice Nurses have also cited older patients who are regular visitors to their surgery with no particular need.

10. The project will be run by Jigsaw Support Service based in Mansfield, and having secured Clinical Commissioning Group (CCG) and Public Health funding, the 12 month pilot started in September 2014 and runs for a year.
11. **Animal feed hygiene** - audits of retailers supplying food waste for animal feed are underway as part of a National programme organised by the Food Standards Agency. Initial results are identifying a surprisingly variable level of compliance, from excellent to very poor, including some national chains. Some have procedures commensurate with being a large organisation, but are simply not following them in all cases. Appropriate enforcement action will be taken after liaison with the Primary Trading Standards departments.
12. **Primary Authority** – the Authority has entered into a new partnership with Thaymar Ice Cream from Bothamsall, near Retford. The Service will now be providing advice and support to this family run business, and in return the business will pay for the service. The new Food Information Regulations soon to come into force will require us to work with Thaymar and other food businesses to ensure consumers get all the information they need to make food purchase choices. A particular focus of the new rules is allergy labelling and information for food purchased from takeaways and restaurants.
13. **Publication of the Elliott Review:** the Government commissioned Professor Chris Elliott to review the integrity and authenticity of UK food supply chain following the horse meat scandal.
14. His report published on the 4 September made recommendations in eight areas:
- **Consumers First:** Government to ensure that consumer needs for food safety and food crime prevention are the top priority.
 - **Zero Tolerance:** Food fraud or crime should be discouraged and the response to major dishonesty must be deliberately punitive.
 - **Intelligence Gathering:** A shared focus from Government and industry on intelligence gathering and sharing is needed.
 - **Laboratory Services:** The Government should facilitate work to standardise approaches by the laboratory community. They must work in partnership to consider appropriate options for an integrated shared service.
 - **Audit:** The Government should work with industry and regulators to develop specialist training and advice about critical control points for detecting food fraud and working with industry and regulators to introduce anti-fraud measures.
 - **Government Support:** The government should support the Food Standards Agency's (FSA) strategic and co-ordinated approach to enforcement delivery and to reaffirm its commitment to an independent FSA. It should engage with the FSA at a senior level through the creation of a National Food Safety & Food Crime Committee.
 - **Leadership:** Clear leadership and co-ordination of effective investigations and prosecutions of food fraud and food crime needed. The Government should support the creation of a new Food Crime Unit hosted by the FSA.

- **Crisis Management:** Government must ensure that there are mechanisms in place to deal effectively with any serious food safety and/or food crime incidents.
15. The government have since committed to:
 - setting up a Food Crime Unit in the FSA
 - taking a strategic approach to ensure that the country has a resilient network of food laboratories
 - improving co-ordination across Government to protect food integrity and tackle food crime
 - implementing measures to ensure better intelligence sharing between industry and Government
 - supporting industry to ensure that food businesses know their supply chain.
 16. **Illegal Landings** - reports of pets being illegally imported contrary to rules to protect the UK from the risk of rabies continue to be received. One recent Friday evening, officers responded and used Animal Health powers to quarantine two French Bulldogs and a Scottish Fold cat brought into this country from Lithuania in breach of the PETS travel scheme. Investigations continue.
 17. **Medical weighing Equipment** - the Service recently worked with Public Health and the NHS to look at the Child Measurement Program. Trading Standards have provided advice on equipment being used by the County's school nurses services, to ensure the accurate weighing and measuring of children.
 18. **Tackling Illicit Tobacco** – as Members will recall, the Service received £91k of funding as part of the recent Public Health realignment exercise, to reduce smoking prevalence by tackling the supply of illicit tobacco.
 19. So far over 115,000 cigarettes have been seized and 45kg of hand rolling tobacco. In a change of focus from retail premises, the most recent seizures have been from private houses where warrants were executed and illicit tobacco found at two premises. Officers were accompanied by a cameraman from the BBC Fake Britain programme, and this is likely to be shown next spring.
 20. The Legal Action Update later in this report outlines recent illicit tobacco prosecutions and licence reviews.
 21. **Regional “Scambusters” Team** – The Nottinghamshire team is funded to investigate cross border criminality throughout the East Midlands and on occasions nationally. The team is comprised of Trading Standards Officers and experienced ex-Police Officers, and provides an excellent blend of skills to focus on the hardest to tackle scams and rogue traders. The investigators work closely with the region's Police forces who often have a common interest in those under investigation.

22. The team continues to develop new ways of working, using targeted, intelligence led enforcement. During the current year, the team have received excellent co-operation from Nottinghamshire Police, including the arrest of a number of individuals. Our officers have conducted interviews in Police stations, and the individuals later charged by managers. A number of those defendants have subsequently been remanded by the Courts.
23. One of the benefits of employing some ex-Police Officers is that they are fully familiar with custody suite processes, and their presence does not put additional burdens on stretched Police resources in some cases, highly charged environments.
24. The officers of the team have high level enforcement skills and are keen to share this knowledge. During the last 12 months, the team has been supplemented by seconded Trading Standards Officers from other local authorities across the region. The complexity and scale of investigations in the Team offer an excellent development opportunity. Feedback from the Heads of Service who have placed staff in the team, is that the time has not only benefitted the secondees but also the teams back within the local authorities.
25. **Legal Action Update** – Fredrick Newbury recently pleaded guilty to a number of offences relating to property repair work, and is due to be sentenced in Nottingham Crown Court on the 19 September 2014 after pleading guilty to charges of fraud and Consumer Protection from Unfair Trading Regulations.
26. On 2 September 2014 two cases involving the supply of illicit tobacco were heard in Mansfield magistrate's court. Those accused had been arrested on the 19 August 2014 and in a trial of a 'fast track' system, were charged to court, ensuring they appeared swiftly.
27. In the first case regarding an operation at Outram Stores, Sutton in Ashfield, Hersh Mohammed was fined £110 in respect of two offences and ordered to pay costs of £110. Soran Hussainais was fined £360 regarding two offences and ordered to pay costs of £220. A forfeiture order was made in respect of all the goods recovered.
28. In a second case regarding Hucknall Mini Market, Behnam Rafiei was given a six month conditional discharge, and ordered to pay costs of £100. Again, forfeiture of all goods was ordered.
29. As Trading Standards is one of the statutory bodies able to trigger a review of an alcohol licence issued by a District Council, this power is being used to request that retailers caught selling illicit tobacco have their licences revoked or at least suspended for three months and licence conditions imposed.
30. There are currently three licence reviews pending, the first is the 19 September 2014 regarding Bierdronka, Sutton in Ashfield. The reviews of licences held in respect of Sunstar Mini Market and European Food Stores in Mansfield are on the 29 and 30 September 2014.

31. On the 16 September 2014, Simey Doherty is due to appear in the Nottingham Magistrates court, to face charges under the Consumer Protection from Unfair Trading Regulations 2008. The authority will allege that Mr Doherty carried out substandard work, failed to rectify faults, and has been verbally aggressive towards consumers. Mr Doherty has not yet entered a plea.
32. On the 18 September 2014, four individuals are due to be sentenced in the Mansfield Magistrates court for the sale of illicit tobacco. Three were selling from two retail premises, 'Andrews News and Booze' in Sutton in Ashfield and '7 til 10' also in Sutton in Ashfield. All pleaded guilty to the offences and are awaiting probation reports. Mr Ahmed of '7 til 10' was dealt with on the 21 August 2014 given a £160 fine, with £150 of costs being ordered to be paid.
33. A trial is now listed for the 29 September 2014 for three individuals the Authority will allege are involved in the sale of counterfeit dvd's brought into the county from China.
34. On the 15 October 2014, Craig Boddy of Bowbridge Car Sales, Newark is due to appear in Nottingham Magistrates court charged with selling an un-roadworthy car, failure to carry out pre-sale checks, and failing to respond to a consumer complaint. Mr Boddy has yet to enter a plea.
35. There are three road traffic prosecutions pending for drivers that have breached the weight restriction zones at Linby and Blidworth. A court date is set for the 22 October 2014.
36. In a case involving the alleged mis-selling of financial products sold as trusts, the plea and case management hearing has been moved back until the 24 October 2014. Eight defendants are charged with offences under the Fraud Act, for the mis-selling of the so-called trusts which are marketed to claim they prevent assets being used for care home fees. The victims in the case are mainly older and vulnerable adults. A four week trial is due to commence on the 10th November. Seven defendants have pleaded not guilty to the charges, and the eighth has not yet entered a plea.
37. James Grozier is now due to appear in the Nottingham Magistrates court on 12 November 2014 facing charges under the Fraud Act and the Consumer Protection from Unfair Trading Regulations. The Authority will allege that Grozier took deposits for work and then failed to carry out the work. Grozier has pleaded not guilty to the charges and the case is going to trial.

Other Options Considered

38. None.

Reason/s for Recommendation/s

39. To update Committee on this area of work.

Statutory and Policy Implications

40. This report has been compiled after consideration of implications in respect of crime and disorder, finance, human resources, human rights, the NHS Constitution (Public Health only), the public sector equality duty, safeguarding of children and vulnerable adults, service users, sustainability and the environment and ways of working and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

Financial Implications

41. There are no financial implications

Public Sector Equality Duty implications

Safeguarding of Children and Vulnerable Adults Implications

42. The issues raised are to ensure that Vulnerable Adults are Safeguarded, they should not contribute to any Safeguarding issues

RECOMMENDATION/S

1) It is recommended that the Community Safety Committee notes the updates from the previous meeting and the various developments in the areas of work contained in the report.

PAUL MCKAY

Service Director, Access and Public Protection

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Constitutional Comments

43. No constitutional comments are required as the report is for noting only.

Financial Comments (KAS 22/09/14)

45. There are no financial implications contained within the report.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- 'None'.

Electoral Division(s) and Member(s) Affected

- 'All'.

30 September 2014**Agenda Item: 11****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****WORK PROGRAMME****Purpose of the Report**

1. To consider the Committee's updated work programme for 2014/15.

Information and Advice

2. The County Council requires each committee to maintain a work programme. The work programme will assist the management of the committee's agenda, the scheduling of the committee's business and forward planning. The work programme will be updated and reviewed at each pre-agenda meeting and committee meeting. Any member of the committee is able to suggest items for possible inclusion.
3. The attached work programme has been drafted in consultation with the Chairman and Vice-Chairman, and includes items which can be anticipated at the present time. Other items will be added to the programme as they are identified.

Other Options Considered

4. None.

Reason/s for Recommendation/s

5. To assist the committee in preparing its work programme.

Statutory and Policy Implications

6. This report has been compiled after consideration of implications in respect of finance, public sector equality duty, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the committee's work programme be noted, and consideration be given to any changes which the Committee wishes to make.

Jayne Francis-Ward

Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact:

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Constitutional Comments (SLB)

7. The Committee has authority to consider the matters set out in this report by virtue of its terms of reference.

Financial Comments (PS)

8. There are no financial implications arising directly from this report.

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

Electoral Division(s) and Member(s) Affected

All.

COMMUNITY SAFETY COMMITTEE - WORK PROGRAMME (AS AT 16 SEPTEMBER 2014)

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
11 November 2014			
Sexual Abuse Review and Nottinghamshire Strategic Needs Assessment on Sexual Abuse	Update report for information.	Chris Kenny	Rachel Adams
Approved Premises for civil Ceremonies	Updated list of approved premises for information (following initial consideration by Planning & Licensing Committee).	Paul McKay	Rob Fisher
D2N2 Local Enterprise Partnership Better Business for All Programme	Update report following the Committee's decision to support the Programme in April 2014.	Paul McKay	Mark Walker
Registration Service Fees 2015-2016	Review of registration service fees for 2015-2016	Paul McKay	Rob Fisher
Update on Regulation of Investigatory Powers Act	Quarterly update on recent surveillance activity undertaken.	Paul McKay	Mark Walker
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Proposed new model for Adult Community Substance Misuse	Further to consideration by Committee in July 2013, update report following consultation exercise.	Paul McKay	Tony Shardlow

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Treatment and Recovery System			
6 January 2015			
Risk of flooding arising from drains and gullies.	Further consideration of the issue raised by Committee at its meeting on 10 June 2014.	Paul McKay	Rob Fisher
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Implementation of Operating Framework for Working with Communities	Update on the implementation of the new approach supported by the Committee at its meeting on 22 July 2014	Sally Gill	Cathy Harvey
24 February 2015			
Progress of Encompass Nottinghamshire: Informing Schools of Domestic Abuse Incidents	Further update following the initial pilot in Rushcliffe and Newark & Sherwood.	Paul McKay	Steve Edwards / Amy Newbery
Update on key Trading Standards matters	Update on key issues in this service area.	Paul McKay	Mark Walker
Update on key Community Safety matters	Update on key issues in this service area.	Paul McKay	Sarah Houlton
Update on Emergency Management and Registration Services	Update report on key activities and events in Emergency Planning and Registration	Paul McKay	Rob Fisher
Update on Regulation of	Quarterly update on recent surveillance activity	Paul McKay	Mark Walker

<u>Report Title</u>	<u>Brief summary of agenda item</u>	<u>Lead Officer</u>	<u>Report Author</u>
Investigatory Powers Act	undertaken.		
Review of Fees and Charges to Businesses and other Trading Standards Authorities for 2015/16	To obtain approval for the annual review of metrology fees and to review fees for other services.	Paul McKay	Mark Walker
Review of Charges made for Advice and Support provided to Businesses in 2015/16	To obtain approval for changes to the pricing structure and fees charged for advice and support provided to Nottinghamshire Businesses from 1 April 2015.	Paul McKay	Mark Walker

