

10th June 2013**Agenda Item: 7****REPORT OF THE CHIEF EXECUTIVE****TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's terms of reference.

Information and Advice

2. The current terms of reference for the Children & Young People's Committee are as follows:-
 - a. The exercise of the powers and functions set out below are delegated by the Full Council in relation to children and young people to the Committee and its Sub-Committee.
 - i. All decisions within the control of the Council including but not limited to those listed in the Table below
 - ii. Policy development in relation to children and young people, subject to approval by the Policy Committee or the Full Council
 - iii. Review of performance in relation to the services provided on at least a quarterly basis
 - iv. Review of day to day operational decisions taken by Officers
 - v. Approval of consultation responses
 - vi. Approval of departmental staffing structures as required
 - vii. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and the Corporate Parenting Sub-Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee and the Corporate Parenting Sub-Committee.
 - b. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.

- c. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
- d. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for services to children and young people in relation to their care, wellbeing, education or health
Responsibility for the functions and powers conferred on or exercisable by the County Council as Local Authority in relation to education
Responsibility for working with all schools including academies in relation to raising standards of attainment and developing opportunities
Responsibility for environmental education
Responsibility for arts education
Responsibility for the Young People's Service
Responsibility for Early Years and the Early Years Intervention Service including Children's Centres
Responsibility for Young People's Sports and Arts Services
Responsibility for the Targeted Support and Youth Justice Service

- e. The Chairman of the Children and Young People's Committee will be designated the lead Councillor for Children and Young People's Services in accordance with Section 19 of the Children Act 2004.

Other Options Considered

- 3. None.

Reason for Recommendation

- 4. To inform the committee of its terms of reference.

Statutory and Policy Implications

- 5. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION

- 1) That the report be noted.

Mick Burrows

Chief Executive

For any enquiries about this report please contact: Sara Allmond - 0115 9773794

Constitutional Comments

6. As the report is for noting only, no constitutional comments are required.

Financial Comments

7. None

Background Papers

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

- a) Report to Full Council – 29 March 2012 (published).
- b) Report to Full Council – 16 May 2013 (published).

Electoral Division(s) and Member(s) Affected

All