

minutes

Meeting ADMINISTRATION COMMITTEE

Date Tuesday 20 March 2012 (commencing at 2.00pm)

membership

Persons absent are marked with 'A'

COUNCILLORS

Mrs Kay Cutts (Chairman)
Alan Rhodes (Vice-Chair)

Reg Adair
Chris Barnfather
Joyce Bosnjak
Carol Pepper

June Stendall
Martin Suthers OBE
A Jason Zadrozny

OFFICERS IN ATTENDANCE

David Ellis – Service Manager, Member Support
Ruth Rimmington – Temporary Governance Officer
Mike Bradford – Senior Accountant
Julie Brailsford – Senior Members and Civic Officer

MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Committee held on 31 January 2012 having been circulated to all Members, were taken as read and were confirmed and signed by the Chair.

APOLOGIES FOR ABSENCE

An apology was received from Councillor Jason Zadrozny (other County Council business).

DECLARATIONS OF INTERESTS BY MEMBERS AND OFFICERS

There were no declarations of interest.

COUNTY HOSPITALITY BUDGET FINANCIAL SUMMARY

RESOLVED 2012/06

That the report be noted.

**MEMBERS ATTENDANCE AT CONFERENCES AND SEMINARS AND
OTHER COUNTY COUNCIL BUSINESS / OFFICERS' TRAVEL OUTSIDE
OF THE UNITED KINGDOM**

**(a) LOCAL GOVERNMENT ANNUAL CONFERENCE AND EXHIBITION
2012**

RESOLVED 2012/07

That approval be given to two majority group members and one member from each of the minority groups to attend the Local Government Associations Annual Conference 2012 in Birmingham from 26-28 June.

(b) YOUNG PEOPLE'S RESIDENTIAL VISIT TO LE FOSSO FRANCE

RESOLVED 2012/08

That approval be given for seven County Council officers from the Young People's Service to participate in a planned residential visit to France from 21-28 July 2012 as described in the report.

HOSPITALITY

(a) FLY THE FLAG CEREMONY 25 JUNE 2012

RESOLVED 2012/09

That approval be given to holding a Fly the Flag ceremony on 25th June 2012 at County Hall as set out in the report.

(b) GARDEN PARTY 2012

RESOLVED 2012/10

That approval be given to the holding of a Garden Party in late summer early autumn 2012 in County Hall and to include light refreshments to celebrate the contribution of voluntary activity to the life of Nottinghamshire.

**(c) LAUNCH EVENT TO DISPLAY NOTTINGHAMSHIRE SCHOOLS'
OLYMPIC ARTWORK – 19 JUNE 2012**

RESOLVED 2012/11

That approval be given for an event on the afternoon of 19 June 2012 in County Hall for up to 150 guests for the launch of a Nottinghamshire Schools'

Olympic artwork project in County Hall at a cost of £565 to be met from the County Hospitality Budget

EVENING MEAL AND CHARITY AUCTION FOR THE CHAIRMAN

RESOLVED 2012/12

That approval be given for the Civic Office to arrange an event for the Chairman of the County Council to consist of a three course meal and wine and a charity auction on the evening of Friday, 4th May 2012.

URGENT ITEM

The Chair of the meeting agreed that this item, although not included on the agenda, should be considered as a matter of urgency in accordance with Section 100(b)(4)(b) of the Local Government Act 1972, to enable two seminars to be held for town and parish councils to discuss Localism in Nottinghamshire.

LOCALISM SEMINARS FOR PARISH AND TOWN COUNCILS

There was a discussion about the possibility of a further seminar if necessary to ensure coverage within the county and to meet demand which members agreed to in principle.

RESOLVED 2012/13

That approval be given to the provision of the arrangements for the two seminars as set out in the report and that any associated costs be met from the Policy Initiatives budget.

The meeting closed at 2.20pm.

CHAIRMAN