

3 June 2013**Agenda Item: 5****REPORT OF CORPORATE DIRECTOR, POLICY, PLANNING AND
CORPORATE SERVICES****MEMBERSHIP AND TERMS OF REFERENCE****Purpose of the Report**

1. To note the Committee's membership and terms of reference.

Information and Advice

2. The membership of the Adult Social Care and Health Committee is:

Councillors

Alan Bell

John Cottee

Dr John Doddy

Sybil Fielding

Michael Payne

Andy Sissons

Pam Skelding

Stuart Wallace

Muriel Weisz

Jacky Williams

Yvonne Woodhead

Ex-officio (non-voting)

Councillor Alan Rhodes

3. The Committee's terms of reference are:
4. The exercise of the powers and functions set out below are delegated by the Full Council in relation to adult social care and health:
 - a. All decisions within the control of the Council including but not limited to those listed in the Table below
 - b. Policy development in relation to adult social care and health, subject to approval by the Policy Committee or the Full Council
 - c. Review of performance in relation to the services provided on at least a quarterly basis
 - d. Review of day to day operational decisions taken by Officers

- e. Approval of relevant consultation responses
 - f. Approval of relevant staffing structures as required
 - g. Approving all Councillor attendance at conferences, seminars and training events including any expenditure incurred, within the remit of this Committee and to receive quarterly reports from Corporate Directors on departmental officer travel outside the UK within the remit of this Committee.
5. If any report comes within the remit of more than one committee, to avoid the report being discussed at several committees, the report will be presented and determined at the most appropriate committee. If this is not clear, then the report will be discussed and determined by the Policy Committee.
 6. As part of the detailed work programme the Committee will receive reports on the exercise of powers delegated to Officers.
 7. The Committee will be responsible for its own projects but, where it considers it appropriate, projects will be considered by a cross-committee project steering group that will report back to the most appropriate Committee.

Table
Responsibility for adult social care matters (eg. people aged 18 or over with eligible social care needs and their carers)
Responsibility for promoting choice and independence in the provision of all adult social care
Responsibility for promoting good health, health improvement and individual and community wellbeing and the reduction of health inequalities

Other Options Considered

8. None.

Reason/s for Recommendation/s

9. To assist the Committee in its work.

Statutory and Policy Implications

10. This report has been compiled after consideration of implications in respect of finance, equal opportunities, human resources, crime and disorder, human rights, the safeguarding of children, sustainability and the environment and those using the service and where such implications are material they are described below. Appropriate consultation has been undertaken and advice sought on these issues as required.

RECOMMENDATION/S

- 1) That the Committee's membership and terms of reference be noted.

Jayne Francis-Ward
Corporate Director, Policy, Planning and Corporate Services

For any enquiries about this report please contact: Paul Davies, x 73299

Constitutional Comments

1. As the report is for noting, no constitutional comments are required.

Financial Comments

2. None.

Background Papers

None.

Electoral Division(s) and Member(s) Affected

All