

PUBLIC LIBRARIES FEES AND CHARGES 2016/17 and proposals for 2017/18

Item	Concessions	Current Charge 2016/17	Proposed Charge 2017/18
Overdue Charges	Children/Young Adult 0-19 and Homebound no charge	20p per day (Max £8)	20p per day (Max £8)
DVD Film Hire	No concessions	£1.50 per week	£1.50 per week
DVD Film Hire (Box Set)	No concessions	£3.00 per week	£3.00 per week
Children's Film Hire	No concessions	£1.00 per week	£1.00 per week
Music Hire	No concessions	N/A	N/A
Spoken Word	Children/Young Adult 0-19, over 60s, visually impaired and Homebound no charge	£1.00 per week	£1.00 per week
Language Courses	No concessions	£1.50 3 weeks	£1.50 3 weeks
Reservations County/City	Children/Young Adult 0-19 and Homebound no charge	25p	25p
British Library/Inter Library Loan requests	No concessions	£4.25	£4.25
FAX - UK	No concessions	50p per sheet - receiving or sending	50p per sheet - receiving or sending
FAX - International	No concessions	£1.00 per sheet - receiving or sending	£1.00 per sheet - receiving or sending
Photocopying & Printing black and white	No concessions	20p (A4) 40p (A3)	20p (A4) 40p (A3)
Photocopying & Printing - colour	No concessions	50p (A4) £1.00 (A3)	50p (A4) £1.00 (A3)
Reader-Printer Copies	No concessions	60p	60p
Memory Sticks	No concessions	£5.00	£5.00
Earphones	No concessions	£1.50	£1.50
Replacement Library Card	No charge for under 14s	£1.50	£1.50

Hire of Library Premises

1 Strategic Venues

1.1 Mansfield Central Library

Room	2016/17	2017/18
The Auditorium	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £250 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £350 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £40 Community groups, NCC and non-profit: £30</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £280 Community groups, NCC and non-profit: £200</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £390 Community groups, NCC and non-profit: £300</p> <p>Hourly rate (max 4 hours): Commercial: £50 Community groups, NCC and non-profit: £30</p>
The Meeting Place	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £140 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £30 Community groups, NCC and non-profit: £20</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £150 Community groups, NCC and non-profit: £100</p> <p>Evening rate Sat/Sun 5.30 – 10pm: N/A – please contact library events office to hire in conjunction with another library space</p> <p>Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £20</p>
Studio Floor	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £200 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £300</p>	<p>Full Day Rates/ Evening rate Mon-Fri 5.30 – 10pm: Commercial: £220 Community groups, NCC and non-profit: £150</p> <p>Evening rate Sat/Sun 5.30 – 10pm: Commercial: £300</p>

	Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25	Community groups, NCC and non-profit: £250 Hourly rate (max 4 hours): Commercial: £35 Community groups, NCC and non-profit: £25
Green Room	Hourly rate Commercial: £20 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Box	Hourly rate Commercial: £20 Community groups, NCC and non-profit: £15	Hourly rate Commercial: £25 Community groups, NCC and non-profit: £15
The Discovery Room	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £180 Community groups, NCC and non-profit: £120 Hourly rate Sat / Sun Commercial : £60 Community groups, NCC and non-profit: £40 Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space	Evening rate (Mon-Fri) 4.30 – 10pm Commercial: £195 Community groups, NCC and non-profit: £120 Hourly rate Sat / Sun Commercial : £65 Community groups, NCC and non-profit: £40 Evening rate Sat/Sun 5.30 – 10pm – N/A contact library events office to hire in conjunction with another library space
Hire per hour pre 5.30 for evening events before library closing time Mon - Fri	£10	£10
Hire per hour for evening events between library closing time and 5.30 pm Sat-Sun	£45	£45
Hire per hour or part hour for evening events after 10pm weekdays	£30	£30
Hire per hour or part hour for evening events after 10pm Sat-Sun	£45	£45

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

1.2 West Bridgford Library

Room	Hourly Charge 2016/17	Hourly Charge 2017/18
Cedar and Pine Community Meeting rooms	Commercial: £30 Community groups, NCC and non-profit: £20	Commercial: £35 Community groups, NCC and non- profit: £20

For meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

1.3 Worksoop Library

Room	Hourly Charge 2016/17	Hourly Charge 2017/18
Conference Suite	Commercial: £25 Community groups, NCC and non-profit: 50% discount	Commercial: £30 Community groups, NCC and non-profit: £15
Meeting Place 1 or 2	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
The Zone	Commercial: £20 Community groups, NCC and non-profit: 50% discount	Commercial: £25 Community groups, NCC and non-profit: £10

1.4 Beeston Library (from Sept 2016 when re-opens as a Strategic Library)

Room		Hourly Charge 2017/18
Meeting Room 1 And Art Room		Commercial: £35 Community Groups, NCC and non-profit: £20
Meeting Room 2		Commercial: £25 Community groups, NCC and non-profit: £10
Meeting Room 3		Commercial: £15 Community groups, NCC and non-profit: £7

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

2 Library Meeting Rooms

Library	Hourly Charge 2016/17	Hourly Charge 2017/18
Eastwood Hucknall Kirkby-in-Ashfield Mansfield Woodhouse Newark Ollerton Retford Stapleford Sutton in Ashfield Bingham	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Beeston		
Large Room and Exhibition Area	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Small Room	Commercial: £12 Community groups, NCC and non-profit: 50% discount	Commercial: £15 Community groups, NCC and non-profit: £6
Interview Room	Commercial: £10 Community groups, NCC and non-profit: 50% discount	Commercial: £12 Community groups, NCC and non-profit: £6
Arnold		
Meeting Room 1	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Meeting Room 2 (opened Aug 2015)	-	Commercial £15 Community groups, NCC and non-profit: £5
Meeting Room 3 (opened Aug 2015)	-	Commercial £10 Community groups, NCC and non-profit: £5

Southwell		
Meeting Room	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £20 Community groups, NCC and non-profit: £8
Upstairs Meeting Room	-	Commercial: £12 Community groups, NCC and non-profit: £6
Art Room	Commercial: £12 Community groups, NCC and non-profit: 50% discount	Commercial: £15 Community groups, NCC and non-profit: £6
Interview Room	Commercial: £10 Community groups, NCC and non-profit: 50% discount	Commercial: £12 Community groups, NCC and non-profit: £5

For all meeting room hire outside of library opening hours, a minimum surcharge of £35 may be applied to cover caretaking and staff costs.

3 Consumables

To be charged for if required for sole use by an organisation.

Flip chart paper - £4 per pad

Box of pens - £5 per set

4 Hire of Library Buildings

Some library buildings are available for hire when they are closed to the public. Hire rates for these are as follows:

Library	2016/17	2017/18
Southwell – enlarged library space per hour	Commercial: £20 an hour Community groups, NCC and non-profit: 50% discount	Commercial: £25 an hour Community groups, NCC and non-profit: £10 Kitchen £6.00 per session
Other library buildings subject to facilities, space and staffing	Commercial: £16 Community groups, NCC and non-profit: 50% discount	Commercial: £16 Community groups, NCC and non-profit: 50% discount

For all meeting room hire outside of library opening hours, a minimum surcharge of £30 may be applied to cover caretaking and staff costs. Room hire charges are subject to VAT where applicable

5 Hire of Gallery and Exhibition Spaces

5.1 Gallery Spaces

Library	Charge 2016/17	Charge 2017/18
Mansfield Central	<p>Six weeks full gallery hire - £180: non-profit £90</p> <p>Three weeks full gallery hire - £100: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £180: non-profit £90</p> <p>Three weeks full gallery hire - £100: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £10 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
West Bridgford	<p>Six weeks full gallery hire - £220: non-profit £100</p> <p>Three weeks full gallery hire - £120: non-profit £60</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £220: non-profit £100</p> <p>Three weeks full gallery hire - £120: non-profit £60</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>
Worksop	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>	<p>Six weeks full gallery hire - £150: non-profit £75</p> <p>Three weeks full gallery hire - £85: non-profit £45</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p> <p>Display Cabinet hire - £5 per week (applications for cabinet hire will be considered as part of the shared gallery hire process)</p>

Exhibition Spaces

Arnold	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Beeston	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £60: non-profit £30</p> <p>Three weeks full gallery hire - £40: non-profit £20</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>
Retford	<p>Six weeks full gallery hire - £50: non-profit £25</p> <p>Three weeks full gallery hire - £30: non-profit £15</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>	<p>Six weeks full gallery hire - £50: non-profit £25</p> <p>Three weeks full gallery hire - £30: non-profit £15</p> <p>Shared gallery hire – shared exhibition – negotiated rates</p>