

Administration Committee

Tuesday, 20 March 2012 at 2.00pm.

County Hall, West Bridgford, Nottingham NG2 7QP

AGENDA

1. Minutes of the last meeting of the Administration Committee held on 31 January 2012 – for confirmation.
 2. Apologies for absence.
 3. Declarations of Interest by Members and Officers:- (see note 2 below)
 - (a) Personal
 - (b) Prejudicial
 4. County Hospitality Budget - Financial Summary.
 5. Members' attendance at Conference and Seminars and other County Council business / Officers' travel outside of the United Kingdom
 - (a) Local Government Association Annual Conference and Exhibition 2012.
 - (b) Young People's Residential Visit to Le Fosso, France.
 6. Hospitality
 - (a) Fly the Flag Ceremony 25 June 2012.
 - (b) Garden Party 2012.
 - (c) Launch Event to Display Nottinghamshire Schools' Olympic Artwork – 19 June 2012.
 - (d) Evening Meal And Charity Auction For The Chairman.
- (1) Members of the public wishing to inspect "Background Papers" referred to in the reports on the agenda or Schedule 12A of the Local Government Act should contact:-
- Customer Services Centre 08449 80 80 80
- (2) Persons making a declaration of interest should have regard to the Code of

Conduct and the Council's Standing Orders. Those declaring must indicate whether their interest is personal or prejudicial and the reasons for the declaration. Any Member or Officer who declares a prejudicial interest in an item must withdraw from the meeting during discussion and voting upon it, unless a dispensation has been granted.

Members or Officers requiring clarification on whether to make a declaration of interest are invited to contact Ruth Rimmington (Tel. 0115 977 3825) or a colleague in the Governance Team prior to the meeting.

- (3) Members are reminded that Committee and Sub-Committee papers, with the exception of those which contain Exempt or Confidential Information, may be recycled.

Ref: A_20 March 2012